

**Harford County Department of Parks and Recreation
Advisory Board Meeting Minutes
Tuesday, November 14, 2017**

Board Members Present: Joe Chenowith, Leight Collins, Lin James, Tom Mottley, Krystin Porcella and Tom Walsh.

Board Members Absent: Rick Howe

Staff Members Present: Kathy Burley and Kim Snee

Call To Order: Joe Chenowith called the meeting to order @ 7:02 p.m. At this time, Joe shared with the Board his intention to step down from the Advisory Board. All in attendance expressed their sorrow to see him leave, thanked him for his many years of service to Parks and Recreation, and wished him all the best.

Kathy Burley introduced Krystin Porcella. Krystin has been appointed by the County Executive to fill Dan Hickey's spot on the Advisory Board.

Approval of Minutes: The minutes of the September 12, 2017 meeting were presented for review. Lin James motioned to approve the minutes. Tom Mottley seconded the motion. All were in favor. The minutes were approved.

Administrative Report: Kathy Burley provided the Board with the following up-date:

- The dedication ceremony for Benjamin's Bridge Canoe/Kayak Launch was held on Saturday, November 11th.
- We will be forwarding a draft of the Land Preservation, Parks and Recreation Plan (LPPRP) to the Department of Natural Resources this week for their review and comments. A final copy of the plan will be sent to the County Council for adoption in February or March.
- Staffing Update:
 - We recently hired a new Recreation Specialist III-Therapeutic Recreation who is TR Certified. This certification will allow us to bring in an intern to assist with programs. We foresee a lot of opportunities to expand our current TR programs.
 - Two Recreation Specialist I's were hired to replace Administrative Assistants who left our Havre de Grace and Edgewood facilities.
 - Two long-time maintenance employees will retire on November 30th.
- The North Harford and Fallston turf fields are open.
- We are still working through the capital budget requests.
- We held our second annual All Hands on Deck department-wide staff meeting on October 27th. The meeting was run similar to a conference format. We had a couple of general sessions and then several breakout sessions were held. In addition, we had a

presentation on the opioid crisis by the Office of Drug Control Policy and an active shooter presentation by the Sheriff's Office.

Chairperson's Report:

Joe Chenowith:

- In addition to appointing a replacement for him, the County Executive will also need to appoint a chairperson for the Advisory Board. Kathy said it would be nice to find someone to represent the Aberdeen, Edgewood or Joppatowne area.

Tom Walsh:

- Tom asked Kathy if she was aware of a faith-based concert/event being planned at the Equestrian Center next fall. Kathy said she has been contacted about the event. The organizers of the event are working with the Equestrian Center to coordinate their efforts, which will require multiple permits and quite a bit of planning on their part.

Tom Mottley:

- Asked Kathy for an update on Cedar Lane because their contract is up in August of 2018. Kathy said we are looking at re-writing the license and management agreement. They are regularly reporting their finances. Tom said it is time to look at Cedar Lane's future. Leight Collins said it is not in the interest of the county to be in a long term relationship with Cedar Lane.
- Tom said he will arrange for a meeting sometime before the end of the year with the group that teaches Parks and Recreation entities how to form foundations.

Lin James:

- The Dublin Dell pond is still a problem. Kathy explained the difficulty is that the county only owns half of the pond. Lin said she will make contact with property owner and discuss the possibility of them giving the county an easement.

Next Advisory Board Meeting: The next scheduled Advisory Board meeting will be held on Tuesday, January 9th at 7:00 p.m. at 702 N. Tollgate Road

Adjournment: There being no further business to discuss, the meeting adjourned at 7:38 p.m.

Respectfully submitted,



Kimberly A. Snee
Administrative Secretary