Harford County Board of Estimates Meeting

August 4, 2020
1:01 p.m.
Conference Call

Present:
Barry Glassman, Harford County Executive
Karen D. Myers, Director of Procurement
Patrick Vincenti, County Council President
Robert Sandlass, Treasurer
Warren L. Hamilton, County Council Appointee
Timothy Hopkins, County Executive Appointee
Joseph Siemek, Director, Department of Public Works
Margaret Hartka, Senior Assistant County Attorney

Announcement from Barry Glassman
Mr. Glassman notified the attendees that Harford County Government was following protocol under the Open Meetings Act during the COVID-19 Emergency.

Approval of Minutes of the July 7, 2020 Board of Estimates Meeting

The minutes of the July 7, 2020 Board of Estimates Meeting were approved by general consent.

Item No. 08-04-20-01
Mr. Richardson presented Solicitation No. 20-230; Employee Assistance Program; Request for Proposal.

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Mr. Jim Richardson from the Department of Human Resources stated that this proposal is for Employee Assistance Program (EAP) services for Harford County Government. EAP provides urgent and routine access to Master's level counselors, work-life support services, and training.

The Department of Human Resources recommends award in the amount not to exceed $28,000.00 per year to Janus Associates, Inc. dba BHS of Baltimore, MD in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved.

Item No. 08-04-20-02
Mr. Slattery presented Solicitation No. 20-116; Generator Preventative Maintenance and Repair; Competitive Sealed Bid.

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Mr. Larry Slattery from the Department of Public Works, Division of Water and Sewer, is requesting approval for preventative maintenance and repair services for generators throughout Harford County.

The Department of Public Works, Division of Water and Sewer, recommends award in the amount not to exceed $710,000.00 per year to Bayview Maintenance Company of Havre de Grace, MD and Fidelity Engineering LLC t/a Fidelity Power Systems of Sparks, MD in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved.

Item No. 08-04-20-03
Mr. Burke presented Solicitation No. 20-216; Tree Trimming and Removal Services; Competitive Sealed Bid.

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Mr. Charlie Burke from the Department of Public Works is requesting approval for licensed tree removal services to help support Harford County's Bureau of Highway Maintenance program. The five (5) support crews are trained to professionally trim and/or remove trees, as well as any potential emergency services, along Harford County road right of ways to meet Local, State, and Federal standards.

The Department of Public Works recommends award in the amount not to exceed $1,850,000.00 per year to Asplundh Tree Expert, LLC of Odenton, MD in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved.

Item No. 08-04-20-04
Mr. Burke presented Solicitation No. 20-227; Traffic Paint; Competitive Sealed Bid.

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Mr. Charlie Burke from the Department of Public Works is requesting approval for the procurement of Traffic Paint. Traffic paint is used in the Highways Maintenance Striping program that covers approximately 1,000 miles of Harford County roads.

The Department of Public Works recommends award in the amount not to exceed $89,826.00 per year to Ennis-Flint, Inc. of Greensboro, NC in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved.

Item No. 08-04-20-05
Mr. Schulz presented Solicitation No. 19-198, Town Center Drive Pump Station; Competitive Sealed Bid.

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Mr. Steve Schulz from the Department of Public Works, Division of Water and Sewer, is requesting approval for improvements at Town Center Drive Pump Station.

The Department of Public Works, Division of Water and Sewer, recommends award in the amount of $402,390.00 to Frank J. Goettner Construction Co., Inc. of Edgewood, MD in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved.

Item No. 08-04-20-06

Mr. Schulz presented Solicitation No. 21-008; Open-End Soils Compaction and Concrete Inspection and Testing Services; Competitive Sealed Bid.

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Mr. Steve Schulz from the Department of Public Works, Division of Water and Sewer, is requesting approval for services of a Soils and Concrete Inspection and Testing firm to oversee the soils and concrete inspection and testing requirements on Capital Improvement projects.

The Department of Public Works, Division of Water and Sewer, recommends award in the amount not to exceed $100,000.00 per year to Hillis-Carnes Engineering Associates, Inc. of Belcamp, MD in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved.

Item No. 08-04-20-07

Mr. Blazinsky presented Solicitation No. 20-135; Engineering and Construction of Bus Shelters; Change Order #3.

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Mr. Gary Blazinski from the Office of Economic Development, Harford Transit, stated that this proposal is for the design, engineering, and construction of 13 transit bus shelters in various locations throughout Harford County.

The Office of Economic Development, Harford Transit, requests approval of Change Order #3 in the amount not to exceed $32,095.60, increasing the contract not to exceed total to $597,433.58 to Centennial Contractors Enterprises, Inc. of Baltimore, MD in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved.

Item No. 08-04-20-08

Ms. McKenna presented Solicitation No. 21-086; Electrical Retrofit Supplies; Piggyback- Chesterfield County, VA # ADMN 200168.

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Ms. Marlana McKenna from the Department of Budget and Efficiency stated that this proposal is for the purchase of lighting stock to maintain County buildings, which will result in cost and energy savings.

The Department of Administration, Budget and Efficiency, recommends award in the amount not to exceed $400,000.00 per year to Capital Lighting and Supply, LLC dba Capital Electric Supply of Midlothian, VA in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved.

Item No. 08-04-20-09

Mr. Dorbit presented Solicitation No. 20-261; Resurfacing of Tangier Road, Autumn Drive, Birmingham Court, Bronson Court, Croftleigh Court, etc.; Competitive Sealed Bid.

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Mr. Tim Dorbit from the Department of Public Works, Highway Engineering, is requesting approval of the resurfacing of Tangier Rd., Birmingham Ct., Autumn Dr., Bronson Ct., Croftleigh Ct., Manor View Ct., Nodleigh Ter., Trebor Ct., Bellechasse Rd., Calliston Ct., Felicity Ct., Huntfield Ct., Seiter Ln., and Twin Lakes Drive.

The Department of Public Works, Highway Engineering, recommends award in the amount of $1,283,620.00 to Allan Myers MD, Inc. f/k/a/ American Infrastructure of Fallston, MD in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved.

Item No. 08-04-20-10
Ms. Carpenter presented Solicitation No. 21-070; Office Supplies; Piggyback- Sourcewell # 012320-SCC.

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Ms. Christine Carpenter from the Department of Procurement stated that this proposal is for office supplies for various Harford County departments.

The Department of Procurement recommends award in the amount not to exceed $400,000.00 per year to Staples Contract & Commercial, LLC of Framingham, MA in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved.

Item No. 08-04-20-11
Mr. Patrick presented Solicitation No. 21-083; Street Sweeper; Piggyback- Sourcewell # 122017- FSC.

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Mr. Warren Patrick from the Department of Procurement, Fleet Management, stated that this proposal is for the purchase of one (1) 2020 Elgin Whirlwind Street Sweeper.

The Department of Procurement, Fleet Management, recommends award in the amount of $278,936.00 to Maryland Industrial Trucks, Inc. of Linthicum, MD in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved.

Item No. 08-04-20-12
Mr. Patrick presented Solicitation No. 21-085; International Roll Off Trucks; Piggyback- Howard County, MD # 440003265.

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Mr. Warren Patrick from the Department of Procurement, Fleet Management, stated that this proposal is for the purchase of two (2) 2021 International HX620 6x4 Roll Off Trucks.

The Department of Procurement, Fleet Management; recommends award in the amount of $347,584.00 to Hickory International, Inc. of Bel Air, MD in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved.

Item No. 08-04-20-13

Mr. Hopkins presented Solicitation No. 21-079; Dr. Douglas Sward, Harford County Medical Director- Independent Contractor; Negotiated Procurement.

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Mr. Eddie Hopkins from the Department of Emergency Services is requesting approval for the contractor to work as the Medical Director for Harford County. Harford County Government assumed EMS Operational Authority over all EMS entities in Harford County. Per COMAR Title 30, the County must have an appointed Medical Director.

The Department of Emergency Services recommends award in the amount not to exceed $36,000.00 to Dr. Douglas Sward of Ellicott City, MD in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved.

Item No. 08-04-20-14
Mr. Brunicke presented Solicitation No. 21-095; Self Contained Breathing Apparatus; Piggyback- HGAC # EE08-19.

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Mr. Mike Brunicke from the Department of Emergency Services stated that this proposal is for the purchase of Scott Self Contained Breathing Apparatus and confined space Supplied Air Breathing Apparatus. The SCBA equipment will provide the capability of performing rescue and mitigation work in hazardous environments. The SABA equipment will provide the capability of performing Confined Space rescues. This safety equipment replaces the current SCBA and SABA that are at the end of life and cannot be recertified.

The Department of Emergency Services recommends award in the amount of $190,589.00 to Mid-Atlantic Fire and Air of Reading, PA in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved.

Item No. 08-04-20-15
Ms. Ploener presented Solicitation No. 21-059; Emergency Notification System; Negotiated Procurement.

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Ms. Linda Ploener from the Department of Emergency Services is requesting approval for services required under the State Homeland Security Grant program to provide emergency notifications to the Harford County citizens. The County's three municipalities, Harford County Volunteer Fire and Ambulance Association and Harford County Law Enforcement agencies also use the system.

The Department of Emergency Services recommends award in the amount of $80,000.00 per year to Blackboard, Inc. of Indianapolis, IN in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved.

Item No. 08-04-20-16
Mr. Cunningham presented Solicitation No. 21-094; Manorwood Backup Dispatch Expansion and Key Management Facility; Sole Source.

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Mr. Randy Cunningham from the Department of Emergency Services stated that this proposal is for the purchase of equipment to expand dispatch radio consoles for PSAP backup, and to purchase an Encryption Key Management System, The backup PSAP expansion will add 10 radio consoles and other equipment to the existing setup. The Key Management System will allow for easy management, change and deployment of encryption "keys" for the public service radio system.

The Department of Emergency Services recommends award in the amount of $1,650,470.02 to Motorola Solutions, Inc. of Chicago, IL accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved.

Item No. 08-04-20-17
Mr. Kuba presented Solicitation No. 21-092; WebEx Software Licenses; Piggyback- MD COTS # 060B2490021.

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Mr. Nick Kuba from the Department of Information and Communication Technology stated that this proposal is for fifty (50) WebEx software licenses to be used Countywide.

The Department of Information and Communication Technology recommends award in the amount of $60,264.00 to DISYS Solutions, Inc. of Ashburn, VA in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved.

Item No. 08-04-20-18
Mr. Kuba presented Solicitation No. 21-093; Varonis Software Maintenance and Support; Piggyback- MD COTS #060B2490021.

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Mr. Nick Kuba from the Department of Information and Communication Technology stated that this proposal is for the renewal of Varonis software.

The Department of Information and Communication Technology recommends award in the amount of $98,156.44 to Presidio Networked Solutions, LLC of Fulton, MD in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved.

Item No. 08-04-20-19
Mr. Wakefield presented Solicitation No. PM 20-028; Farming Lease Agreement; IFB 20-229.

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Mr. Peter Wakefield from Facilities and Operations, Division of Property Management, on behalf of the Department of Parks and Recreation, is requesting to enter into a Lease Agreement with Grimmel Farms, Inc. for a County owned property for the purpose of growing agricultural crops.

Facilities and Operations, Division of Property Management, on behalf of the Department of Parks and Recreation, recommends award in the amount of $278.91 per annum to Grimmel Farms, Inc. of Jarrettsville, MD in accordance with Section 1-29 of the Harford County Code.

This motion was unanimously approved.

Item No. 08-04-20-20
Mr. Wakefield presented Solicitation No. PM 20-028; Farming Lease Agreement; IFB 20-229.

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Mr. Peter Wakefield from Facilities and Operations, Division of Property Management, on behalf of the Department of Parks and Recreation, is requesting to enter into a Lease Agreement with Rigdon Farms, Inc. for a County owned property for the purpose of growing agricultural crops.

Facilities and Operations, Division of Property Management, on behalf of the Department of Parks and Recreation, recommends award in the aggregate amount of $12,507.00 per annum to Rigdon Farms, Inc. of Jarrettsville, MD in accordance with Section 1-29 of the Harford County Code.

This motion was unanimously approved.

Item No. 08-04-20-21
Mr. Wakefield presented Solicitation No. PM 20-028; Farming Lease Agreement; IFB 20-229.

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Mr. Peter Wakefield from Facilities and Operations, Division of Property Management, on behalf of the Department of Parks and Recreation, is requesting to enter into a Lease Agreement with Troyer Farms, LLC for a County owned property for the purpose of growing agricultural crops.

Facilities and Operations, Division of Property Management, on behalf of the Department of Parks and Recreation, recommends award in the aggregate amount of $172,410.00 per annum to Troyer Farms, LLC. of White Hall, MD in accordance with Section 1-29 of the Harford County Code.

This motion was unanimously approved.

Item No. 08-04-20-22
Mr. Wakefield presented Solicitation No. PM 82-002; 2 S. Bond Street Parking Space Lease Agreement; Negotiated Procurement.

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Mr. Peter Wakefield from Facilities and Operations, Division of Property Management, is requesting to enter into a Lease Agreement with the State of Maryland (multiple State agencies) for 200 parking spaces at County owned property known as 2 S. Bond Street in Bel Air, MD. The State shall be responsible for reimbursement to the County of 85% of the cost for maintenance and repairs of the leased premises.

Facilities and Operations, Division of Property Management, recommends award in the amount of $0.00 plus reimbursement of maintenance costs per annum to The State of Maryland in accordance with Section 1-29 of the Harford County Code.

This motion was unanimously approved.

Item No. 08-04-20-23

Mr. Wakefield presented Solicitation No. PM 20-047; Lease Agreement- 500 W. Gordon St. Bel Air, MD; Negotiated Procurement.

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Mr. Peter Wakefield from Facilities and Operations, Division of Property Management, is requesting to enter into a Caretaker Lease Agreement with Leonard R. Parrish for County owned property known as 500 W. Gordon St., Bel Air, MD 21014.

Facilities and Operations, Division of Property Management, recommends award in the amount of $15,936.00 per annum, plus utilities and assigned duties to Leonard R. Parrish of Bel Air, MD in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved.

OPEN SESSION ENDED AT 1:52 PM.

CLOSED SESSION BEGAN AT 1:55 PM.

MOTION TO CLOSE MEETING MADE BY: MS. MYERS, SECONDED BY: MR.SANDLASS.

Review of closed session minutes to take place during the next in-person Closed Session meeting, and discussion of three closed session items

CLOSED SESSION ENDED AT 2:00 PM.

BACK INTO OPEN SESSION AT 2:01 PM.

Approval of the Minutes of the June 16, 2020 Closed Session Board of Estimates Meeting will take place at the next in-person Closed Session meeting.

Mr. Barry Glassman presented Solicitation No. PM 19-083.

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

The motion was unanimously approved.

Mr. Barry Glassman presented Solicitation No. PM 19-056.

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

The motion was unanimously approved.

Mr. Barry Glassman presented Solicitation No. PM 19-044.

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

The motion was unanimously approved.

With no further business, the meeting was adjourned at 2:03 PM.

Respectfully submitted,

Michele Silvestri
Recording Secretary