



CRIMINAL JUSTICE COORDINATING COUNCIL
FY-2021 Contribution Request for Prevention Programming
Deadline – August 31, 2020

1. The Criminal Justice Coordinating Council (CJCC) provides contributions for Prevention Programming to support initiatives that help at-risk youth by making communities stronger and more resilient. The purpose of the Contributions for Prevention Programming is to fund programs that are new and creative, and may not be eligible for other sources of funding. The funded program must help build a sense of community among youth and/or provide prevention programs for at-risk youth. Contributions are limited to five thousand dollars (\$5,000) per organization.
2. The following types of organizations may apply for funding: community associations; informal community groups; parent/teacher associations; churches (secular programs only, open to all the community); youth groups; non-profit organizations (in partnership with community groups or organizations). Units of government may apply only if: 1) the program demonstrates strong community involvement in planning and implementation; and 2) funds are required to match a grant from another funding source.
3. Previously funded organizations are eligible for funding in subsequent fiscal years only if they have been successful in implementing current projects, show measurable achievement, and have complied with all requirements. New projects are given preference over continuing projects so organizations that have previously received a contribution are encouraged to seek alternative funding.
4. Eligible activities will be considered case-by-case and must be part of an overall strategy that supports CJCC goals. Graduation parties and after-prom activities that encourage abstinence from alcohol and drugs are ineligible for funding through this program. Contact the Office of Drug Control Policy (ODCP) to discuss how these programs may be funded.
5. Contributions for Prevention Programming must be submitted to the Department of Community Services, Office of Drug Control Policy, for review. Incomplete or inappropriate applications will be excluded.
 - a. Applicants may be requested to appear before the CJCC to answer questions related to the scope of the project, problems in the community, or justification for planned expenditures.
 - b. Applicants requesting funds for existing projects may be asked to appear before the CJCC to discuss project status and results.
6. Funding decisions will be made by the CJCC in September 2020. Fiscal year 2021 runs from October 1, 2020 through September 30, 2021.

7. Incorporated groups will receive funds directly but will be required to submit and adhere to a budget and an audit as determined by Treasury. Un-incorporated groups will not receive funds directly but may submit invoices to be paid by the Office of Drug Control Policy.
8. To strengthen partnerships ODCP staff would like to attend/participate in funded programs. Site visits may be performed at least once during the fiscal year. Recipients should submit a summary of the project's impact and success upon completion.
9. All applicants must submit the following documentation with their initial contribution request:
 - a. A letter on organization letterhead confirming that anyone who will be working with children has undergone a Federal background check. Background check results must be made available upon request.
 - b. Proof of non-profit status from either the IRS (EIN) or the Maryland Secretary of State (Exempt Organization Fund-Raising Notice),
 - c. And, unless exempt, certification of good standing from the Maryland Department of Assessments and Taxation (<https://egov.maryland.gov/BusinessExpress/EntitySearch>).
10. Unused funding in excess of ten dollars (\$10.00) must be returned to the CJCC at the end of the fiscal year.