

March 31, 2006

NOTICE

HARFORD COUNTY LICENSED TOWERS **Application of Maximum Allowable Towing Rates**

On March 22, 2006 the Harford County Towing Appeals Board approved new maximum allowable rates that may be charged by a licensed towing company when providing towing services for a law enforcement request. The new rates are effective April 5, 2006.

The Harford County Sheriff's Office and the Department of Inspections, Licenses and Permits, has the authority to verify application of these tow rates as well as the operation of any licensed tow company through the established licensing program. Please note that all licensed tow companies should establish appropriate fees for services rendered based upon the current maximum allowable tow rates and the individual situation. These maximum allowable tow rates are guidelines and cannot be exceeded in the amount listed for each category. However, please note that the items listed in each category are the only fees that may be charged when providing services for a law enforcement agency requested tow.

Fees such as fuel surcharges and miscellaneous administrative charges that are not on the maximum allowable towing rates list are not applicable when servicing a law enforcement agency request.

It is also recognized that the current fee schedule is not all inclusive for every situation. Should a situation arise whereby the licensed tow company feels that additional charges outside of the set guidelines are applicable and appropriate, Section 1, subsection d, of the current rules and regulations specifically allow for the tow company and the vehicle owner to enter into a signed agreement establishing the fee for a service that may differ from that established in the current fee schedule. Please be advised that any misapplication of fees may result in the issuance of a Deficiency Notice by the Harford County Sheriff's Office with applicable disciplinary action taken.

Questions regarding application of fees may be directed to DFC Jeff Petty, Harford County Sheriff's Office (410) 692-7874, or Mr. Richard Truitt, Deputy Director, Department of Inspections, Licenses and Permits (410) 638-3366.

**HARFORD COUNTY
MAXIMUM ALLOWABLE RATES**

As adopted by the Harford County Towing Appeals Board, March 22, 2006
Effective April 5, 2006

**LIGHT DUTY EQUIPMENT – Towed vehicle up to 10,000# GVW
FEES CHARGED IN EXCESS OF THE BASIC HOOKUP RATE WILL BE
ITEMIZED ON THE TOW COMPANY INVOICE/STATEMENT.
HOURLY RATE OR FRACTION THEREOF (AS STATED)**

Basic Hookup or Load (including 10 minutes to pick up loose debris) Monday thru Friday 8 a.m. to 5 p.m.	\$150.00
After Hours Hookup or Load (including 10 minutes to pick up loose debris) 5 p.m. to 8 a.m. <i>including</i> Weekends and Holidays	\$175.00
Winching or Recovery – (After 1 st hour; ¼ hour increments) Safety Man/2 nd Truck at the discretion of the Tow Company (after 1 st hour; ¼ hour increments)	\$100.00 \$100.00
<i>Note: Safety man needed only when winching is required; officer at the scene must verify by signature that a second truck is required at the scene. Winching does not include pulling a vehicle onto a roll-back type tow truck.</i>	
Storage (per day or part thereof per vehicle, commencing at 12:01 a.m. the first calendar day after being towed, including days that the tow company is closed)	\$35.00
Waiting Time (per tow company vehicle) (<u>not</u> to include the first 20 minutes after arrival at the scene)	1 st Hour \$80.00 Per ¼ hour after \$20.00
Clean Roadway (after initial 10 minutes including material costs for absorbent, plastic disposable bags, etc.; ¼ hour increments after initial 10 minutes)	\$80.00
<i>Inclement Weather (Ice or Snow on roadways-Emergency Snow Plan in effect)</i>	<i>Basic</i> \$37.50 <i>After Hours</i> \$43.75
<i>Weatherproofing (only when interior is exposed)</i>	\$25.00
<i>Keys not available for vehicle tow</i>	\$25.00
<i>Administrative Fee (see explanation on page 2)</i>	\$50.00
<i>Vehicles towed to any location other than tower's storage facility will be charged at the established station mileage rate; first 5 miles are free.</i>	

**VEHICLE'S REGISTERED OWNER WILL BE RESPONSIBLE FOR ANY AND ALL
FEES ASSOCIATED WITH DISPOSING OF THEIR VEHICLE(S).**

**MEDIUM DUTY EQUIPMENT – Towed vehicle 10,001# up to 25,000# GVW
FEES CHARGED IN EXCESS OF THE BASIC HOOK-UP RATE WILL BE
ITEMIZED ON THE TOW COMPANY INVOICE/STATEMENT**

Basic Hookup or Load (including 10 minutes to pick up loose debris)	\$200.00
Drop Drive Shaft or Pull Axle (flat rate per axle)	\$75.00
Changing Wheels/Mounting Spare (per hour)	\$75.00
Winching or Recovery Safety Man/2 nd Truck at the discretion of the Tow Company	\$125.00 \$100.00
<i>Note: Safety man needed only when winching is required; officer at the scene must verify by signature that a second truck is required at the scene.</i>	
Storage (per day or part thereof per vehicle, commencing at 12:01 a.m. the first calendar day after being towed, including days that the tow company is closed)	\$45.00

(OVER)

**HARFORD COUNTY
MAXIMUM ALLOWABLE RATES**
As adopted by the Harford County Towing Appeals Board, March 22, 2006
Effective April 5, 2006

MEDIUM DUTY EQUIPMENT (continued)

Waiting Time (per tow company vehicle) (<u>not</u> to include first 20 minutes after arrival at the scene)	1 st hour Per ¼ hour after	\$80.00 \$20.00
Clean Roadway (after initial 10 minutes including material costs for absorbent, plastic disposal bags, etc.)		\$80.00
<i>Incident Weather (Ice or Snow on roadways-Emergency Snow Plan in effect)</i>		<i>25% of hook up rate</i>
<i>Keys not available for vehicle tow</i>		<i>\$25.00</i>
<i>Administrative Fee (see explanation below)</i>		<i>\$50.00</i>
<i>Vehicles towed to any location other than tower's storage facility will be charged at the established station mileage rate; first 5 miles are free.</i>		

VEHICLE'S REGISTERED OWNER WILL BE RESPONSIBLE FOR ANY AND ALL FEES ASSOCIATED WITH DISPOSING OF THEIR VEHICLE(S)

**HEAVY DUTY EQUIPMENT – TOWED VEHICLE OVER 25,000# GVW
FEES CHARGED IN EXCESS OF THE BASIC HOOKUP RATE WILL BE
ITEMIZED ON THE TOW COMPANY INVOICE/STATEMENT**

Basic Load/Tow (includes 30 minutes to pick up loose debris)		\$300.00
Safety/Additional Operator		\$100.00
Winching (per winching vehicle) or Recovery		\$200.00
Waiting Time (per tow company vehicle) (<u>not</u> to include first 30 minutes after arrival at the scene)		\$200.00
Storage per Unit (Tractor = 1 Unit/Trailer=2 Units)		\$50.00 <i>Per unit</i>
Special Equipment (to be charged at established and customary station rates)		
<i>Keys not available for vehicle tow</i>		<i>\$25.00</i>
<i>Incident Weather (Ice or Snow on roadways-Emergency Snow Plan in effect)</i>		<i>25% of hook up rate</i>
<i>Administrative Fee (see explanation below)</i>		<i>\$50.00</i>
<i>Vehicles towed to any location other than tower's storage facility will be charged at the established station mileage rate; first 5 miles are free.</i>		

VEHICLE'S REGISTERED OWNER WILL BE RESPONSIBLE FOR ANY AND ALL FEES ASSOCIATED WITH DISPOSING OF THEIR VEHICLE(S)

Administrative Fee (one time charge per vehicle) – An administrative fee shall only be charged when vehicle owners have not claimed, or arranged to claim their vehicle within five (5) business days (business day is any day the company is regularly open for reclaiming vehicles). Companies must attach receipts, dated prior to the date the vehicle was reclaimed, which shows expenditures for such things as sending certified letters, for obtaining registration and title information (from the MVA), certified lien checks and copies of posting at court if required.

PLEASE NOTE: WORDS IN *ITALICS* HAVE BEEN ADDED.