

Harford County Government-Dept of Public Works
Stormwater Management Plan Transmittal-Part 1 of 3

Project Contract Number: _____ Plan Name: _____

Plan number: _____ ENG Firm: _____ Phone No: _____

Contact Person/Eng: _____ E-mail address: _____

<input checked="" type="checkbox"/>	SUBMITTAL TYPE Check all that apply	REQUIRED PACKAGE	DATE IN & DPW initials	TARGET DATE	DATE OUT
<input type="checkbox"/>	Fee Authorization Letter	Signed Original Fee Authorization Letter (signed by corporate officer, property owner, contract purchaser, lessee or tenant) AND proof of ownership, purchase contract, or lease copy			
<input type="checkbox"/>	Proof of Ownership or Lease	Real property assessment record, copy of recorded deed or tax bill, copy of executed purchase contract executed settlement statement or executed lease agreement EXECUTED Operating Agreement showing authorized Members if developer entity is an LLC.			
<input type="checkbox"/>	CONCEPT PLAN	5 folded SWM plan copy sets with 5 sets of narratives 2 computation copy sets (1 additional set each of plan and computations if structural computations are submitted) 1 SWM Concept Plan checklist Signed Original Fee Authorization Letter (if not previously submitted) and Proof of ownership (see above)			
<input type="checkbox"/>	CONCEPT PLAN SUBSEQUENT REVIEW	5 folded SWM plan copy sets with 5 sets of narratives 2 computation copy sets (1 additional set each of plan and computations if structural computations are submitted) 1 folded markup SWM plan set (redlined comments) 1 markup computations (redlined comments) 1 markup Concept Plan checklist			
<input type="checkbox"/>	SITE DEVELOPMENT PLAN	5 folded SWM plan copy sets with 5 sets of narratives 2 computation copy sets (1 additional set each of plan and computations if structural computations are submitted) 1 copy current Preliminary Plan Approval Letter 1 SWM Site Development Plan checklist 1 SWM Concept Plan approved checklist 1-request to prepare a SWM maintenance agreement Site Plan Application Waiver letter or DAC Meeting held			
<input type="checkbox"/>	SITE DEVELOPMENT PLAN SUBSEQUENT REVIEW	5 folded SWM plan copy sets with 5 sets of narratives 2 computation copy sets (1 additional set each of plan and computations if structural computations are submitted) 1 folded markup SWM plan set (redlined comments) 1 markup computations (redlined comments) 1 marked-up checklist			

SCD for Pond Approval:

Reviewer Comments/Date:

Reviewer Comments/Date:

Reviewer Comments/Date:

Reviewer Comments/Date:

Remarks→ See Back