

Updated February 11, 2015

**RULES AND REGULATIONS OF THE
LIQUOR CONTROL BOARD FOR HARFORD COUNTY, MARYLAND**

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ORDERED by the Liquor Control Board for Harford County, Maryland, this SEVENTEENTH day of NOVEMBER, 2010, pursuant to the power invested in it by Article 2B, of the Maryland Code, the Rules and Regulations, a copy of which are attached to this Order, are hereby approved as amended and adopted by this Board to regulate the sale of alcoholic beverages at retail in Harford County and to govern all parties in proceedings before the Board.

BE IT FURTHER ORDERED that said amended Rules and Regulations shall take effect NOVEMBER 17, 2010 and shall supersede all prior Rules and Regulations, and be applicable to all proceedings instituted on or after that date; and, the invalidation of any one regulation shall have no effect on the validity of the remaining regulations.

SANDI L. TUNNEY, Chairwoman

MICHAEL J. THOMSON, Sr., Vice Chairman

VERNON L. GAUSS, JR., Commissioner

THOMAS L. FIDLER, Jr., Commissioner

C. JOHN SULLIVAN, Jr., Commissioner

Judith A. Powell, Administrator

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DECLARATION OF POLICY

It is the legislative intent that policy will be carried out in the best public interest by empowering this Liquor Control Board with sufficient authority to administer and enforce the provisions of Article 2B for control of the sale and distribution of alcoholic beverages. Furthermore, these officials and agency are granted powers to regulate and to adopt and enforce rules as authorized by Article 2B § 1-101 of the Annotated Code of Maryland.

GOALS & OBJECTIVES

The following is a list of goals and objectives for the Harford County Liquor Control Board:

- Issue and regulate licenses for the sale of alcoholic beverages in Harford County.
 - Hold public meetings for the issuance of licenses; and to review and show cause of violations of license restrictions and regulations.
 - To test and educate the licensed establishments regarding the illegal sale of alcohol to underage persons.
 - Strict enforcement of the laws and regulations pertaining to the sale and distribution of alcoholic beverages.
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RULES, REGULATIONS, AND INTERPRETATIONS OF THE LIQUOR CONTROL BOARD FOR HARFORD COUNTY

CHAPTER ONE

1:01 DEFINITIONS

(a) AFFIDAVIT:

“Affidavit” means an oath or affirmation sworn or made before any officer or other person authorized to take an affirmation that the matters and facts set forth in the paper writing to which It pertains are true to the best of the affiant’s knowledge, information, and belief.

(b) ATTORNEY:

“Attorney” means an attorney at law admitted to the Bar of the Court of Appeals of Maryland. Wherein these Rules and Regulations it is provided that a party may act, such act may be performed by his/her attorney except as otherwise provided. Where any notice is to be given, by or to a party, such notice may be given by or to the attorney for such party.

(c) **ALCOHOLIC BEVERAGES:**

“Alcoholic Beverages” means alcohol, brandy, whiskey, rum, gin, cordial, beer, ale, porter, stout, wine, cider, and any other spirituous, vinous, malt, or fermented liquor, liquid, or compound, by whatever name called, containing one half of one percent or more of alcohol by volume, which is fit for beverage purposes.

(1) “Liquor” means an alcoholic beverage containing distilled spirits.

(2) “Beer” means any brewed alcoholic beverage, and includes beer, ale, porter, and stout.

(3) “Light Wine” means any naturally fermented wine containing not in excess of fourteen percent of alcohol by volume. (Twenty-three percent allowable for sale in Harford County.)

(4) “Wine” means any fermented beverage, including light wine, and wines of alcohol content, fortified by additions of alcohol, spirits, or other ingredients.

(5) “Sparkling Wine” means champagne or artificially carbonated wine.

(d) **COMPTROLLER:**

“Comptroller” means the Comptroller of the Treasury of the State of Maryland.

(e) **COURT:**

“Court” means the circuit court of a county or any judge of a circuit court.

(f) **LICENSEE OR LICENSE HOLDER:**

“Licensee” means any individual (twenty-one years of age or older), firm, corporation, or limited liability company to which a license is issued by the Board. With regard to any Board Rule or Regulation, the term “Licensee” shall also include any agent, servant or employee of a licensee as herein described.

(g) **PERSON:**

“Person” means a person, an association, or a corporation.

(h) **RETAIL DEALER:**

“Retail Dealer” means a person who deals in or sells any alcoholic beverages to any person other than a license holder.

(i) **WHOLESALE:**

“Wholesaler” means a person who purchases or imports any alcoholic beverage for sale to wholesale or retail dealers only.

(j) **CLUB:**

“Club” means an association or corporation which is organized and operated exclusively for educational, social, fraternal, patriotic, or athletic purposes and not for profit; has been in operation and held regular meetings at an established headquarters for a period of one year prior to the application. However, licenses issued to bona fide yacht or boat clubs, country clubs, golf clubs, or swim and tennis clubs need not be a non-profit organization. Clubs are not open to the general public at any time. There are no age restrictions on who may be in a club. At no time can anyone under the age of 21 years sit at any bar.

(k) **RESTAURANT:**

(1) “Restaurant” for the purpose of any Class B1, B2, or B-Café Beer and Light Wine License or any Class B, BNR, B3, B-Special Inn, BB-Bed & Breakfast; B-Fine Dining, or D-Tavern License for Beer, Wine and Liquor means a business establishment within a contained facility (i.e., not a food court within a mall) for the accommodation of the public, fully equipped with a proper and adequate dining room, tables, chairs, and sufficient facilities for preparing and serving regular meals, as may be approved by the Liquor Control Board. It must contain sanitary equipment for the proper cleansing of dishes and kitchenware and have adequate toilets, as may be approved by the Board and the Department of Health. For Class B1 or B2, there must be sufficient foods on the premises for the regular serving of meals, with a proper sign in front of the establishment designating “Restaurant” or food and beverages sold therein, and not advertising any other business. **Article 2B § 6-201**

(2) For the purpose of **obtaining** a Class B Beer, Wine, and Liquor License, there must be:

- (a) Serving of full course meals at least twice daily as defined in paragraph (5);
- (b) Regular seating capacity (as approved by the fire marshal’s office) at dining tables (not bar tables), not including seats at bars, counters, or outside seating, for 60 or more persons;
- (c) Full time operation as a restaurant for not less than six months preceding the application;
- (d) Daily average receipts from the sale of food in excess of sales of alcoholic beverages during the six-month period immediately preceding the application;
- (e) Filing monthly reports of gross receipts for sale of food and alcoholic beverages for and during that six-month period.

(3) For the purpose of **obtaining** a Special Class BNR License (On Sale Only) issued only to “newly opened restaurants,” there must be:

- (a) The serving of full course meals at least twice daily as defined in paragraph (5);
- (b) Regular seating capacity (as approved by the fire marshal’s office) at dining tables (not bar tables), not including seats at bars, counters, or outside seating, for 60 or more persons;
- (c) A minimum capital investment of \$250,000 for new dining room facilities and newly installed kitchen equipment, which sum may not include the cost of land, buildings, or a lease (invoice verification must be provided). In connection with any available licenses to be issued, the Board has complete discretion as to the number of licenses to be issued and to whom same shall be issued.

(4) For the purpose of **maintaining** a Class B Beer, Wine and Liquor License; a Class BNR License; and/or Class BDR License:

- (a) The monthly gross receipts for the sale of food shall be no less than 50% of the monthly gross receipts for the total sale of food and alcoholic beverages combined;
- (b) The continuous serving of full course meals at least twice daily;

(c) Continued regular seating capacity at dining tables (not bar tables), not including seats at bars, counters, or outside seating for 60 or more persons.

In the event that a license hereunder, during the license year, shall fail to maintain any or all of the requirements as aforesaid, the Board, in its discretion, after public hearing, may revoke, suspend, or downgrade the license to the appropriate type.

(5) **“Full course meals at least twice daily”** shall include at least two of the following: breakfast, lunch, or dinner, with such meals to be served during the customary hours for serving such meals, at least five (5) days per week. Meals must consist of more than an appetizer or snack food; and can be determined by the Board.

(6) For those licensees who hold an option for the off sale of liquor, the off sales of beer and wine only are to be included in the gross receipts. Off sales of liquor are to be kept separately.

(l) **KEG:**

“Keg” means any container of beer with a capacity of at least four (4) gallons which is designated to dispense beer directly from the container.

(m) **BOARD:**

“Board” means Liquor Control Board for Harford County, Maryland, acting as the Board of License Commissioners of Harford County.

(n) **INSPECTOR:**

“Inspector” means person or persons employed by the Board to conduct inspections and investigations to provide appropriate and adequate control over licensees. “Inspections” shall include normal routine and special investigations to be conducted in any manner as approved by the Board and not restrictive to any certain procedure.

(o) **CATERER:**

“Caterer” means a Harford County person having an establishment containing one or more banquet rooms suitable for public gatherings with food preparation facilities on the premises which contracts (in writing) to provide food and alcoholic beverages to sponsors of public or private events held in Harford County. Caterers shall also include those who have entered into an exclusive lease agreement with a volunteer fire company for a banquet facility owned by that volunteer fire company.

Caterers based outside of Harford County are authorized to operate within Harford County as long as they hold either a Statewide or Tri-County License issued by the Comptroller’s Office. Written notice must be provided to the Board Office at least five (5) days prior to each scheduled event.

(p) **OFF-SALE OPTION:**

“Off-Sale Option” means the sale of beer, wine and liquor, sold in a sealed container for off premise consumption.

(q) **HOTEL:**

“Hotel” in Harford County means:

(1) An establishment for accommodation of the public providing service ordinarily found in hotels;
and

(2) Is equipped with no fewer than 25 rooms, a lobby with registration desk, mail desk, seating facilities, and a dining room serving full course meals at least twice daily.

(r) **RESIDENT:**

“Resident” means an Applicant/Licensee for an Alcoholic Beverage License who has been a bona fide resident of Harford County for a period of one year immediately prior to filing an application. This must be the Applicant’s primary residence and the resident must continue to reside in Harford County for as long as the license is in effect. Residency is generally determined by a current valid driver’s license, unless other satisfactory evidence is provided, as determined by the Board. The Applicant must complete a Resident Applicant Affidavit, which will be filed with the Liquor Control Board.

(s) **ALCOHOL AWARENESS PROGRAM PERMIT:**

An “Alcohol Awareness Program Permit” shall authorize the holder to conduct an Alcohol Awareness program which has been certified by the Comptroller under Article 2B § 13-101.

(t) **PECUNIARY INTEREST:**

An Applicant/Licensee for an Alcoholic Beverage License shall have a real, provable financial interest in the business to be conducted under the license applied for and/or issued. Pecuniary Interest must be a fair market value; or a minimum of \$10.00 per share, and/or a total investment of not less than \$100.00. See BR 2:07; BR 2:08; and BR 3:23.

(u) **INTEGRATED COMMUNITY SHOPPING CENTER:**

“Integrated Community Shopping Center” means a shopping center that contains six or more retail uses; six or more retail and service uses; or a gross floor area of more than 20,000 square feet.

1:02 TIME:

In computing any period of time prescribed or allowed by these Rules and Regulations, the method of computation of time provided by the Maryland Rules of Procedure promulgated by the Court of Appeals of Maryland shall govern.

In computing any period of time prescribed by these Rules or order of a court, or by any applicable statute, the day of the act, event, or default, after which the designated period to time begins to run is not to be included. Saturdays, Sundays, and legal holidays shall be counted when the prescribed period is more than seven days; otherwise, these days shall not be counted. When the last day computed would fall on a Saturday, Sunday or legal holiday, the period shall extend to the first day thereafter not one of these days. For the filing of papers in court, if the office of the clerk is not open during its regular hours on the last day of the period, the paper shall be filed on the next day thereafter when the office of the clerk is open.

In determining the latest day for performance of an act which is required by these Rules or order of a court, or by any applicable statute to be performed a prescribed number of days prior to a certain day, act, or event, all days prior thereto, including intervening Saturdays, Sundays, and legal holidays, shall be counted in the number of days so prescribed. The latest day shall itself be included in such determination unless it is a Saturday, Sunday, or legal holiday, in which event the latest day shall be the first preceding day which is not a Saturday, Sunday, nor a legal holiday.

CHAPTER TWO PROCEDURES

2:01 BOARD RULES AND REGULATIONS:

**Article 2B 1-101(a); Article 2B § 15-205(e);
Article 2B § 16-301**

It is the legislative intent that the Board shall have full power and authority to adopt such reasonable rules and regulations as they deem necessary to enable them to discharge the duties imposed upon them by Article 2B. The Board shall hold public hearings on all proposed alterations of its Rules and Regulations. These hearings shall be advertised in two or more newspapers of general circulation in county at least two consecutive weeks prior to the scheduled public hearings.

Article 2B § 15-205(e); § 16-301

A copy of the current Board Rules and Regulations must be either purchased or downloaded when there is the filing of an application for an Alcoholic Beverage License. A Receipt/Acknowledgement form must be signed by the applicant. **B.R.**

2:02 APPLICATION:

Article 2B § 10-103

(a) Application for a license, or the transfer or renewal thereof, must be made upon original forms obtainable at the office of the Board. The information requested thereon shall be **totally** completed by the applicant or under his/her personal supervision and must be typewritten or printed in ink so as to be easily legible. **B.R.**

The Liquor Control Board may require all license applicants to be fingerprinted and to obtain criminal records on all license applicants and their agents from the Criminal Justice Information System (C.J.I.S.), the Sheriff's Department, and the Federal Bureau of Investigation for a National Criminal History records check. **Article 2B § 10-103(13)(viii)**

All applicants for a license in Harford County are required to pass a licensee test comprised of basic knowledge of the Rules of Regulations and false/fake identification recognition. **B.R.**

All applications shall be accompanied by a checklist of required items. If application is incomplete, same will be returned. Board employees may not fill in information on behalf of the applicant. Application must be the original obtained from the Board office. Photocopies and/or facsimiles will not be accepted. **B.R.**

The ten (10) signatures on an application for a new, transfer, or upgrade of license must be of registered voters and real estate owners in the district and precinct for which a license being sought.

Article 2B § 10-103(18)(i)

All applications must include copies of proper identification (i.e., driver's licenses, age of majority cards, military identifications, photo immigration card, etc.) for all applicants named in the application. If the application is filed by someone other than the applicants, same will not be processed until the applicants have met with the Board Administrator and/or designee (proper ID must be presented). **B.R.**

(b) **PROCESS – TIMETABLE:** Any application for an alcoholic beverage license must be published two times in two successive weeks in two newspapers of general circulation in the county where two newspapers are published. **Article 2B § 10-202(a)(h)**

Time for processing application (providing all requirements are satisfied) is approximately seven weeks from the time application is filed (complete and in order, including all required paperwork) with the Board. Processing time permits investigation and review of the application; a two-week advertisement of application; a one-week waiting period for any protest prior to hearing; advertisement of the Board's decision; and an additional five (5) day waiting period following the advertisement date before the effective date of the actual issuance of said license. This five-day period may be waived; and the Licenses issued at the conclusion of the public hearing, if the following conditions are met:

- (1) There are no written or oral objections to the Board's decision prior to the conclusion of the public hearing;
- (2) All required permits, inspections, and/or approvals are received by the Board prior to the public hearing;
- (3) Settlement on sale of business for license transfers must be simultaneous with the public hearing date. Licenses cannot be issued prior to settlement being consummated; and
- (4) The License Fee is paid. **Article 2B § 10-202(h); B.R.**

(c) Applicant must have approvals from the Health Department, Fire Marshal, Planning & Zoning, and a copy of the Use & Occupancy permit (as well as any other required approvals) prior to hearing.

(d) The hearing must be held within thirty (30) days of the date of the last advertisement or a new advertising fee and subsequent advertisement is required. Processing of application will not start until application and all documentation is complete and in order. **Article 2B § 10-202(a)(2)**

(e) Any application having no activity or notification to the Board of anticipated hearing date for ninety (90) days will be deemed withdrawn; and a new application will have to be filed. **B.R.**

2:03 APPLICATION FEE: **Article 2B § 10-105**

No application for the issuance, transfer, or upgrading of a license shall be accepted unless made on the forms prescribed by the Board, and unless an application fee of **\$500.00** is paid. If the cost of the advertisement and decision should exceed this amount, the excess cost shall likewise be borne by the applicant. **B.R.**

2:04 RENEWAL APPLICATIONS: **(NEW RULE) Article 2B § 10-301; B.R.**

(A) All applications for renewal of licenses (forwarded to licensees in February each year) must be filed with the Board on or before March 15th of each year on original forms furnished by the Board. Applications filed by March 15th must be accompanied by a Renewal Processing Fee of \$45.00. Applications filed after March 15th must be processed separately and will be charged a \$200.00 fee. A fee will be charged for replacement application packets. **B.R.**

It is to be noted that any renewal application filed on or after April 1st may be considered by the Board for a period of 30 days prior to the Board decision, and will result in the licensee being unable to serve or sell alcoholic beverages for whatever period of time between expiration of prior license and approved effective date of renewal license. Article 2B § 10-301(e)

(b) Before the renewal of any license shall be approved, all retail sales, amusement, admission taxes, withholding taxes, property and corporate taxes, etc., must have been paid to the Comptroller of the Treasury and/or Harford County. Any licensee delinquent as aforementioned will be notified as to the date the Board will act or was unable to act on said renewals and informing them to clear said indebtedness. Any license not cleared by all agencies by close of business on April 30th will be deemed expired by the Board. A grace period not to exceed ten (10) days may be granted by the Board for good cause shown in writing.

(c) Any license approved for renewal must be paid for and picked up within (10) days of the effective or issuance date or same shall be declared null and void as if never issued. B.R.

(d) If the license holder is not qualified to obtain a renewal of the expiring license, the Board shall issue to him/her the Class or type of license for which they find him/her qualified.

Article 2B § 10-301(b)

(e) No renewal shall be granted any person who during the license year has been convicted of any offense against the laws of the State or of the U.S. which in the judgment of said Board is of such nature as to render such person unfit or disqualified to obtain renewal; provided that a public hearing is held prior to renewal at which all relevant facts and circumstances may be inquired into.

Article 2B § 10-301(c)

(f) Renewal Protests: See Board Rule 2:20 (b).

2:05 INDIVIDUAL APPLICANT:

Article 2B, § 9-101(a)(2); Article 2B, § 10-104(n)

A license for an individual shall be issued to an applicant who has been a bona fide resident of Harford County for at least one year immediately prior to filing the application, and who continues to reside in the County as long as the License shall remain in effect; but does not have to be a registered voter. The licensee/owner shall be physically present on the premises a substantial amount of time on a daily basis. Applicants may be required to provide proof of residency; and a signed Affidavit of Responsibility.

2:06 PARTNERSHIP:

Article 2B, § 9-101(a)

A license obtained for the use of a partnership shall be issued to all of the partners, as individuals, all of whom shall be bona fide residents of Harford County for at least one year immediately prior to filing the application and shall continue to reside in the county as long as the license shall remain in effect; but do not have to be registered voters. One or more of the licensees shall be physically present on the premises a substantial amount of time on a daily basis. A duly executed copy of said agreement must be submitted with the application as a part of the record. Applicants may be required to provide proof of residency; and a signed Affidavit of Responsibility.

2:07 CORPORATIONS:

Article 2B, § 9-101(k)

A license for the use of a corporation shall be issued to three officers of such corporation, all holding a (10%) pecuniary interest, as individuals. The pecuniary interest must be a fair market value amount for stock (more than \$10.00, and/or a total investment of not less than \$100.00). At least one applicant shall be a bona fide resident and taxpayer of the County for at least one year immediately prior to filing the application, and shall continue to reside in the County as long as the license shall remain in effect; but does not have to be a registered voter. Applicants may be required to provide proof of residency; and a signed Affidavit of Responsibility.

UPON THE BOARD RECEIVING A LETTER OF RESIGNATION from an officer of the Corporation (licensee), the remaining officers of that corporation shall have 10 days to make the appropriate change with the Board; otherwise, the license may be suspended or revoked. If there are any changes in the Harford County Resident or the officer(s)/stockholder(s) owning the majority of stock (licensee), a complete new application will be required for advertisement and hearing of same. The Board defines "changes" as the addition of a Harford County Resident, or other licensee; the removal of a Harford County Resident, or other licensee; and/or a change in the office held by a Harford County Resident, or other licensee. A licensee or Harford County Resident (when there are multiple Harford County Residents) who no longer holds both an office in the corporation and a financial interest in the business may be removed with a supplemental application.

(1) The Resident Applicant shall:

(a) own at least 25 percent of the total business with regard to an off-sale license. In the case of a Class B (Beer and Wine or Beer, Wine and Liquor) License, the resident applicant shall own at least 10 percent of the total business. For all other license classes, the resident applicant shall own at least 10 percent of the total business;

(b) serve as manager or supervisor; and

(c) be physically present on the premises a substantial amount of time on a daily basis (a minimum of 30 hours per week).

(2) Paragraph (1) relating to resident applicants apply to any license issued or transferred after July 1, 1984.

(3) The application for a license shall set forth the names and address of all the officers of the corporation; be signed by the president or vice president and all officers to whom the license is issued; and disclose the name and address of the corporation, partnership, or association, as well as the names and addresses of the applicants. In the case of a corporation where there are less than three (3) officers or directors of the corporation, all officers or directors holding a pecuniary interest of at least ten (10) percent in the corporation, as above stated, shall make the application as provided for in this subsection.

(4) In the case of a close corporation where there are no officers or directors, one or more resident(s), a majority stockholder may make application as provided for in this subsection.

(5) In this paragraph, "owner" means a person who has a real, provable financial interest in the business and includes a stockholder or managerial employee of the actual owner.

Stock ownership requirements do not apply to an applicant for a Class B Hotel or Restaurant Beer, Wine and Liquor License, a Class BNR Beer, Wine and Liquor License, or a Class BDR Beer, Wine and Liquor License in which:

(a) a majority of the shares of stock are owned or controlled either directly or indirectly by one or more corporations whose shares of stock are authorized for sale by the Securities and Exchange Commission of the United States (proof of same required);

(b) At least one of the licensees is a resident operator of the business conducted on the licensed premises and that same individual is responsible for the day to day operation of the license;

(c) All licensees, including the resident applicant, are named officers of the corporation; and the residency requirement in effect at the time the license is issued remains in effect as long as the license is in effect.

(d) **SUPPLEMENTAL APPLICATIONS:**

(1) **Club Licenses:** All club licenses are issued to at least 3 officers of the club. Any time there is a change of officers, a supplemental application must be filed with the Board, along with copies of the minutes showing the election of the new officers; and a new license shall be issued.

(2) **Corporations and Limited Liability Companies:** The removal of a Harford County Resident (when there are multiple Harford County Residents); or other licensee, who no longer holds both an office in the corporation and a financial interest in the business may be done with a supplemental application. In the case of a Limited Liability Company, the requirements as outlined in BR 2:08 must be met. Proper documentation of the change must be submitted along with the application. However, if the sole resident applicant or the majority stockholder is changed, a complete new application must be filed. An application fee of \$100.00 shall be due at the time the application is filed. New officers added in this manner shall be required to appear before the Liquor Control Board prior to license issuance.

2:08 LIMITED LIABILITY COMPANY:

Article 2B, § 9-101(c),(k)

Application for the license shall be by and be issued to three of the authorized persons holding a pecuniary interest in the limited liability company, as individuals, for the use of the limited liability company. At least one of the applicants shall be a bona fide resident and taxpayer of Harford County for

one year immediately prior to filing the application; and shall continue to reside in the county as long as the license shall remain in effect; but need not be a registered voter. Applicants may be required to provide proof of residency and a signed Affidavit of Responsibility.

In the case of a limited liability company in which there are three or less authorized persons of the limited liability company, all authorized persons must make application. If there are four or more authorized persons, only three authorized persons must apply.

2:09 PERTINENT PAPERS TO BE FILED WITH APPLICATIONS:

B.R.

(a) INDIVIDUAL APPLICANT – Must Meet Residency Requirement (See Section 2:05)

Application Form & Application Fee
Financial Information Sheet
Proof of Financial Investment
Consent for Records Check
Police Questionnaire
LiveScan Pre-Authorization Application & Check to Liquor Control Board for Processing
Lease in the Names of all Persons Appearing on the License
Affidavit of Responsibility as the Harford County Resident Applicant
Board of Elections Verification of Precinct
Signed Receipt of Rules of Regulations
Menu (if Restaurant Business)
Copy of Floor Plans (if for Class A1 or A2 License)
Use and Occupancy Permit
Copy of Driver's Licenses for all Applicants
Each Applicant Must Pass the Licensee Test

(b) PARTNERSHIP – All Partners Must Meet Residency Requirement (See Section 2:06)

PERTINENT PAPERS – SAME AS PARAGRAPH (a), and;
Copy of Partnership Agreement

(c) CORPORATIONS – At least one Officer Must Meet Residency Requirement (See Section 2:07)

PERTINENT PAPERS – SAME AS PARAGRAPH (a); and:
Articles of Incorporation
State Certificate of Approval
Minutes Showing Election of Officers as Named on Application
Stock Certificates (Copies)
Full Financial Disclosure (100% Ownership by Percentage)

**(d) LIMITED LIABILITY COMPANIES – At least one Member Must Meet Residency Requirement
(See Section 2:08)**

PERTINENT PAPERS – SAME AS PARAGRAPH (a); and:
Articles of Organization
Operating Agreement (including names of Members and offices held)
Full Financial Disclosure (100% Ownership by Percentage)

(e) TRANSFER APPLICATIONS

PERTINENT PAPERS – SEE PARAGRAPHS (a); (b); (c); (d); and:
Copies of Sales Contract and/or Purchase Agreements (Signed by Purchaser & Seller)
Affidavit of Commercial Law – Title 6

(f) UPGRADE TO RESTAURANT BWL LICENSE

PERTINENT PAPERS:

- Change in Class Application
- Six Months of Sales Figures (Food vs. Alcoholic Beverages)
- Payroll Information (Number of Cooks, Wait Staff, etc.)

(g) PRIOR TO HEARING (OR FINAL APPROVAL HEARING)

REQUIRED DOCUMENTATION:

- Approvals from all Appropriate Agencies (Health Department, Fire Marshal, Planning & Zoning, etc.)
- Use & Occupancy Permit (Copy)

(h) PRIOR TO LICENSE ISSUANCE

REQUIRED DOCUMENTATION:

- Proof of Settlement on the Sale of the Business
- Bulk Transfer Permit (Received from Comptroller's Office)
- Proof of Alcohol Awareness Training
- Certificate of Worker's Compensation Insurance

2:10 SEASONALLY CLOSED BUSINESSES:

Article 2B § 10-504(f)

(1) If the Liquor Control Board determines that a licensed premise is seasonally operated, the Board may authorize the closing of said premises for no more than six months.

(2) To qualify for this exception, the licensee shall submit a written request at least thirty days before the anticipated date of closing and at least thirty days before the anticipated date of reopening.

(a) Must follow restaurant requirements and remain open at least five (5) days per week; serving full course meals at least twice daily (breakfast, lunch, and/or dinner), with such meals being served during the customary hours for serving such meals.

(b) A Licensee may not re-open once permission to close for the season has been granted without prior authorization from the Board.

2:11 GRANTING OF LICENSES:

Article 2B §10-202; Article 2B § 10-203

(a) The Board may restrict or prohibit additional licenses in any specified area when, in the opinion of the Board, the area has a sufficient number or density of licensed premises for the accommodation of the public. The Board shall not issue any license until it has been satisfied of the moral character and financial responsibility of the applicant and appropriateness of location, taking into consideration objections from owners of property living in the immediate neighborhood and consideration of distance from other licensed businesses.

(b) Before approving an application and issuing a license, the Board shall give consideration to the items outlined in Article 2B § 10-202 (a)(2).

2:12 TENTATIVE APPROVAL:

B.R.

When an application is made for an Alcoholic Beverage License for premises which have not been completed, the Board may give tentative approval of the application on the basis of plans and specifications submitted to the Board provided that the premises has a legal description of the property address, map and parcel number (with proof shown). If there are any major structural changes (i.e., increased premise size, etc.) or substantial changes to the plans as submitted (i.e., second floor added, etc.) to the Board, prior Board Approval of those changes must be obtained; otherwise, the tentative approval could be withdrawn, and a new application would have to be filed. Final Approval will not be given until **all** improvements to the premises are completed, a Final Approval date advertised, final approval received from all necessary governmental agencies, together with a Use and Occupancy permit, and the business is ready for operation and open to the public.

The duration of any tentative approval granted by this Board shall be six (6) months from the date of approval by the Board, with up to an additional six (6) months granted if requested in writing. Tentative approval should not exceed one (1) calendar year from the date of initial approval, unless an additional hearing is held and further reasonable extension granted. The Board reserves the right to withdraw the tentative approval at any time. Written progress updates must be submitted to the Board every sixty (60) days throughout the tentative approval period; otherwise the tentative approval will be voided. Should tentative approval be withdrawn for any reason, a new application must be filed. There is no refunding of any fees upon the withdrawal of a tentative approval.

2:13 LICENSE NOT PROPERTY:

Article 2B § 10-501(e)

An Alcoholic Beverage License is not property and may not be subject to writs of execution by a judgment creditor; distraint for rent, or sale or transfer per se unless the license accompanies the business for which the license was issued.

2:14 TRANSFERS:

B.R.

Prior to the application for transfer of any license, the business to which the license was first issued, in its entirety, must be under a purchase agreement or contract of sale; settlement shall be scheduled to occur simultaneously with the issuance of said license. No management agreement shall be accepted for any licensed premises. Application for transfer must be filed as in the case of a new license.

(a) In transfers of ownership at the same location, the Board shall consider the fitness of the Applicant to hold an alcoholic beverage license as in the case of a new application. In any transfer of location, the question of public accommodation shall be determined. If approved, the transfer shall be issued upon payment of the fee of \$20.00 and the normal application fees as stated in Board Rule 2:03.

Article 2B § 10-503 (a)

(b) The Board may not transfer the location or ownership of any Alcoholic Beverage License of any class for the use in a business that is intended to be operated as a drive-through purchase facility where alcoholic beverages are to be sold at retail and dispensed through a window or door to a purchaser in or on a motor vehicle for off premise consumption; or

May not transfer location or ownership of an off sale Alcoholic Beverage License of any class with the privilege of operating the premises as a drive-through purchase facility.

Article 2B § 9-213(h); Article 2B § 10-503(n)(2)(i)

2:15 TRANSFEROR'S OBLIGATIONS:

Article 2B § 10-503(a)(2)(ii)

(a) No application for transfer of any License shall be granted unless all financial obligations of the transferor concerning the purchase of alcoholic beverages have been satisfied. All Local, State, and Federal taxes pertaining to the licensed establishment must have been fully paid or acceptable arrangements for their satisfaction made. This includes retail sales tax, admissions, amusements, withholding, property, and corporate taxes. Bulk Sale Transfer permits also must be obtained. There must accompany the application an affidavit from the transferor stating that there has been compliance with the Commercial Law, Title 6 (Bulk Sales Act).

Article 2B § 10-503(4)

(b) Applicant must have approvals from the Health Department, Fire Marshal, Planning & Zoning, and a copy of the Use & Occupancy permit (as well as any other required approvals) prior to hearing.

(c) No application for the transfer of any license shall be accepted if the existing license shall then have pending any hearings, legal or administrative, relating to any violation of the Alcoholic Beverage Laws of Maryland.

2:16 NEW OPERATIONS – TRANSFERS – UPGRADES, ETC.:

B.R.

(a) Before any business shall be licensed or eligible for transfer of an existing license, said business must be in operation and open to the public. Approvals from the Health Department, Fire Marshal, and Planning & Zoning (as well as any other required approvals) must have been obtained prior to hearing before the Board. A copy of the **FINAL** Use and Occupancy permit must be filed with the Board office. **If a Temporary Use & Occupancy Permit is accepted for hearing**, the Final U & O must be submitted within the time frame specified on the Temporary U & O; otherwise the License will be seized by the Board and held in the Board Office until such time as a Final Use & Occupancy permit is provided.

(b) Any New or Transfer License approved by the Board must be paid for and picked up within 10 days of the effective date, or same shall be declared null and void as if never issued. For extenuating circumstances (in writing) the Board may grant an extension.

2:17 GRAND OPENINGS (NEW BUSINESS):

B.R.

If there is to be a grand opening promotion prior to opening of the business to the general public, a written request must be presented to and special permission granted by the Liquor Control Board (only after the license has been approved and issued).

2:18 FINANCIAL DISCLOSURE:

B.R.

There shall be no acceptance of an application on behalf of an individual, partnership, corporation, or limited liability company unless a complete financial disclosure of all applicants (on forms provided by the Board) is submitted with the application, along with all other required documents. The financial disclosure shall be for use by the Board only.

2:19 NEARNESS TO CHURCH OR SCHOOL:

Article 2B § 9-213

Except as otherwise provided, no license shall be granted to sell alcoholic beverages within 300 feet of any church or other place of worship; or within 1000 feet of any public school building, except by way of renewal or transfer thereof. Distance from any public school building, private, parochial, or bona fide church school building shall be 1000 feet. There must be classes for kindergarten and higher to be considered a school building. Paid day care facilities do not qualify as a school. Distance shall be measured from the nearest point of the to-be-licensed building to the nearest point of the school, church, or other place of worship. WITHIN THE TOWN/CITY LIMITS of Bel Air, Aberdeen, and/or Havre de Grace, the Liquor Control Board may approve the issuance of a Class C Club License, Class B Restaurant License, or Class H Caterers License if the club, hotel, motel, restaurant, or catering establishment is not located within 300 feet of any school building. This section does not affect any license existing on July 1, 1975; or the transfer or issuance of a Class B (On Sale) Beer, Wine, and Liquor License for the use of any premises licensed on July 1, 1975.

In the incorporated municipalities of Harford County, the Liquor Control Board may approve the issuance of a license to sell alcoholic beverages to a bona fide hotel, motel, or restaurant as defined in 6-201(n); club as defined in 6-301(o)(2); or caterer as defined in 6-704(a) within 300 feet of a place of worship; and may issue any alcoholic beverage license to a business establishment, if the business is not located within 300 feet of any public or nonpublic school.

With respect to a public or private school building only, the Board may waive the restrictions under this section in approving an application for a Class B (on sale only) restaurant license in an integrated shopping center located in the county or a municipal corporation within the county if:

- (1) The restaurant that is the subject of the license is located in an integrated community shopping center; and
- (2) The Board takes into account, among other considerations, comments received from parents whose children attend the public or private school.

The provisions relating to distance from a church or place of worship do not apply to either the issuance of a One Day License or a Class H Beer, Wine, and Liquor License issued to a caterer for use in a banquet facility located within a building if the building is used for emergency operations by a volunteer fire company.

Provisions of paragraph one of this subsection do not apply to the issuance of a Class GC (Golf Course) License as set forth in Article 2B § 8-503.

Article 2B § 9-213(b)(7)

2:20 PROTEST:

Article 2B § 10-202(a)(2)(iv); B.R.

(a) **GENERAL:** The signers of any protest against the issuance or transfer of any license must state their full name and address, the location of the premises, and the reasons for protest. All persons who are speaking must either appear in person at the hearing; or sign a sworn affidavit. Any persons appearing either in support of or in protest against an application must register prior to the start of the public hearing; and will be afforded 3 minutes to speak.

(b) **RENEWAL PROTEST:**

Article 2B § 10-301

Protests against the renewal of any expiring license must be signed by not less than 10 residents; commercial tenants who are not holders of, or applicants for, any license issued under this article; real estate owners in the immediate vicinity in which the licensed place of business is located; or instituted by the Liquor Control Board on its own initiative. For the purpose of this Rule, the word "owner" shall mean the holders of full legal title as shown by the Land Records of Harford County. These protests must be filed in writing with the Board at least thirty days before the expiration of the license for which renewal is sought. (The Renewal Notice shall be advertised in the County papers in March each year.)

2:21 POSTING OF PREMISES:

B.R.; Article 2B § 10-202(b)(2)

Upon application for a new license, transfer of an existing license or upgrading an existing license, a notice shall be posted on the subject premises by the Board. It shall be posted in a conspicuous place, noticeable to the public, designating the class of license, name of applicant, time, date and place of the hearing. The notice shall be posted and remain posted for 20 days prior to hearing; and is not to be removed until final hearing, or application has been rescinded. If it should be necessary to repost a notice for any reason, all re-posting fees are to be paid by the applicant.

2:22 HEARING RELATING TO VIOLATIONS:

Article 2B § 10-403; Article 2B § 16-410

At least ten days before any hearing shall be held by the Board upon any charge of violation of rules, regulations, or laws governing the sale of alcoholic beverages, the Board shall notify the licensee charged therewith in writing of the following:

(a) The rules, regulations, or laws which the licensee is charged with allegedly having violated; the date of such alleged violation, if it relates to a specific instance; and

(b) Time and place of hearing.

(c) ALL NAMED LICENSEES MUST APPEAR AT TIME OF HEARING FOR ANY VIOLATION OR DISCUSSION AS DIRECTED BY THE BOARD, UNLESS PREVIOUSLY EXCUSED BY THE BOARD. Otherwise, failure of a licensee to appear shall be considered an automatic additional violation with a fine of \$250.00.

B.R.

(d) The Administrator has the power to summon witnesses relating to hearings on behalf of the Board.

B.R.

(f) The Board has the power to excuse witnesses who have been summoned in a case.

B.R.

2:23 VACATION OF PREMISES:

Article 2B § 10-504

On the tenth day after closing of a business, or should the holder of any License vacate or be evicted from the premises for which a license is issued, the License shall expire unless an application for a transfer to another location or another person has been approved or is then pending. However, upon written request, the Liquor Control Board may grant a postponement of the expiration for an additional twenty days in any case to avoid undue hardship. The Board may grant permission for a business closure in excess of ten (10) days for various specific reasons, for requests submitted in writing by the licensee.

2:24 ZONING:

Article 2B § 9-103, B.R.

(a) No License shall be issued which will result in a use of premises which violates any zoning or other statutory land use restriction.

(b) No License shall be issued or be transferred to premises having a non-conforming use within an area zoned as Residential. The Rule shall not prevent the renewal, transfer in ownership, or modification of Licenses in such premises.

2:25 CERTIFICATE OF COMPLIANCE WITH WORKER'S COMPENSATION:

Article 2B § 9-104

A Certificate of Worker's Compensation Insurance must be filed with every application for an Alcoholic Beverage License. A current Certificate of Worker's Compensation Insurance must be on file in the Board Office at all times.

2:26 OTHER PERMITS:

Any person acquiring an Alcoholic Beverage License (New, Transfer, or Upgrade) must obtain all required permits and licenses (i.e., Trader's License; Health Department permits; Fire Marshal's approval; retail sales tax and federal and state ID numbers; Use & Occupancy permits, etc.)

2:27 PENALTIES:

B.R.

All orders of the Board shall take effect immediately unless otherwise specified. Suspensions of license privileges shall begin on the date specified by the Board; and shall be in consecutive days; unless otherwise stated by the Board. Fines shall be paid by the prescribed date or the license may be seized and held by the Board until such time as the fines are paid.

2:28 APPEALS:

Article 2B § 16-101; B.R.

Licensees desiring to appeal any decision made by the Board may file with the Clerk of the Circuit Court of Harford County an order for appeal and a petition supporting same. All orders of appeal must be filed within 30 days of the order of the Board. The cost of the appeal, preparation of transcript and copying of the pertinent papers must be paid by the licensee.

The Liquor Control Board requires an *Initiate Transcription Fee Contract* of **\$400.00**; which must be paid at the time the written request is made by the petitioner. If the total page cost of the

transcription is less than the pre-paid fee, the difference will be returned at the time the transcript is completed; otherwise this fee is non-refundable. The transcript per page cost does not include any cost for duplication of the transcript or exhibits. Orders for such transcription must be placed to the Board office within five (5) days after the notification of appeal. If the petitioner fails to request and pay for the official hearing transcripts within the 5-day period, the Board will increase the cost per page of transcription to \$10.00 per page; and it also reserves the right to cause the petitioner to utilize outside licensed court stenographers for the require transcription. If an outside stenographer is utilized, all transcription must be prepared at the Board office, under the supervision of Board personnel, during normal business hours.

Should the testimony transcription be provided by the applicant/licensee through a certified court reporter, copy of this transcript shall be forwarded to the Liquor Control Board office at the appellant's expense.

2:29 STAY OF BOARD'S ORDER: Article 2B § 16-101(c)

Upon written request, the Board may stay any order pending appeal.

2:30 MULTIPLE APPLICATIONS: Article 2B § 10-208

In the event an application for a new license, increased privileges, or transfer of location is denied, the applicant shall not be permitted to reapply for the same license, privilege or transfer for a period of 6 months from the date of such denial. If a subsequent application by the same applicant or for the same premises is denied within the two-year period immediately following the date of the first denial, then other applications may not be considered until the two-year period has elapsed.

In the event of a withdrawal of such application prior to decision of the Board, this rule shall apply unless the withdrawal occurs more than 48 hours prior to hearing. **B.R.**

2:31 BOARD POWER AND AUTHORITY: Article 2B § 9-201

The Board shall have the power and authority to limit and restrict, in accordance with a definite standard, the number of licenses which it shall consider sufficient for any neighborhood; and to divide the County and prescribe areas in which no licenses may be issued. The Board may also regulate/restrict activities and areas for alcoholic beverage service for any licensed establishment.

2:32 INTEREST IN MORE THAN ONE LICENSE: Article 2B § 9-213(e)

(a) (1) A person, franchiser, franchisee, chain store, operation, partnership, firm, or corporation may not have interest in more than one license, whether held or controlled by direct or indirect ownership, by franchise operation, by stock ownership, interlocking directors or interlocking stock ownership, or in any other manner, directly or indirectly. It is the intention of this section to prohibit any person, franchiser, franchisee, chain store operation, firm, partnership, or corporation from having any interest, directly or indirectly, in more than one license within the state.

(2) An indirect ownership interest is presumed to exist between any combination of individuals, corporations, limited liability companies, partnerships, limited partnerships, joint ventures, associations, or other persons if any of the following conditions exist between them:

- (i) A common parent company;
- (ii) A franchise agreement;
- (iii) A licensing agreement;
- (iv) A concession agreement;
- (v) Dual membership in a chain of businesses commonly owned and operated;
- (vi) A sharing of directors, stockholders, partners, or members; or a sharing of directors, stockholders, partners, or members of parents or subsidiaries;
- (vii) Common direct or indirect sharing of profit from the sale of alcoholic beverages; or
- (viii) A sharing of common trade name, trademark, logo, or theme; or mode of operation identifiable by the public.

(b) The maximum number of Class B licenses that may be issued by the Liquor Control Board to an individual for the use of a sole practitioner, partnership, corporation, unincorporated association, or limited liability company in the county is nine (9). **Article 2B § 9-213(j)**

(c) An Alcoholic Beverage License with an off sale privilege of any class, except by way of renewal, may not be transferred or issued to any business establishment of the type commonly known as chain stores, supermarkets, discount houses or their franchisers, and franchisees or concessionaires of every kind and description. Those establishments holding an Alcoholic Beverage License on July 1, 1976, may continue to hold that license, or apply to upgrade to Class A1. **Article 2B § 9-213(f)**

2:33 BONDS TO BE POSTED FOR PREVIOUSLY REFUSED, SUSPENDED OR REVOKED LICENSES:

Article 2B § 14-101(c)

In Harford County, no retail license which has been previously refused, suspended, or revoked shall be granted until the applicant shall have executed a bond to the State of Maryland in the penal sum of \$1000 with a corporate surety to be approved by the Liquor Control Board of Harford County, conditioned upon the faithful observance of all the laws of this State, general or local, and the regulations of the Board, controlling or affecting the sale of alcoholic beverages, and to pay all costs, fines, and penalties which may be imposed upon the applicant, on any warrant or indictment for violation of this article or any other act of assembly or regulation of the Board relating to selling or furnishing alcoholic beverages in Harford County. The bond, when so approved, shall be deposited with the Board and recorded in a book to be kept for that purpose, and the record thereof, or a duly certified copy, shall be evidence in any court of record. If this bond has been provided for one calendar year and the Liquor Control Board finds that the licensee has complied faithfully with the terms thereof, then thereafter the Liquor Control Board may, in its discretion, waive the requirements of posting bond under this section. In the event of the failure to observe the terms of the bond, and after due notice, the Liquor Control Board may file a petition for a forfeiture with the Circuit Court for Harford County. If the Circuit Court declares it forfeited, the bond shall belong to the Liquor Control Board. In lieu of the foregoing bond, the Liquor

Control Board may, in its discretion, accept \$1000 cash money, the deposit of same to be deposited, conditioned, and recorded. The Board may also, in its discretion, subsequently accept a bond as aforesaid in substitution of the cash money deposit.

It is to be noted that there can be no ordering, accepting of deliveries or sales of alcoholic beverages during time of any license suspension or revocation.

BONDS ACCEPTABLE TO THE LIQUOR CONTROL BOARD SHALL BE:

B.R.

(a) Cash or Cashiers Check in the amount of \$1000.00 to be deposited in the Liquor Control Board Bond Account, or

(b) a Corporate Surety Bond stating that prior approval of the Liquor Control Board must and will be obtained prior to expiration of said surety bond. The duration of said Bond is within the discretion of the Board.

2:34 EXPIRATION DATE OF LICENSEES:

Article 2B § 10-206

All regular Alcoholic Beverage Licenses shall expire on April 30th next following its issuance. Expiration shall occur at twelve midnight. Exceptions are special and temporary licenses which shall expire as otherwise provided.

2:35 REFUND OF LICENSE FEES:

Article 2B § 10-205

(a) No holder of any class of License shall be entitled to a refund of the unearned portion of the fee paid for a license, upon the surrender thereof, except:

(1) In the event of receivership or bankruptcy of the business and transfer is not requested. The refund shall be made for the benefit of the creditors of such licensee.

(2) In the event of the death of the license holder. In this case the refund shall be made for the benefit of the estate of the deceased license holder.

(3) In the event that the licensee has volunteered or been called into the armed forces of the U.S. or the regular State militia.

(4) In the event that a license holder of one class surrenders his/her license and obtains a license of another class carrying a higher fee, in which case the refund shall be deducted from the amount of the fee to be paid for the newly obtained license.

(5) In the event that a licensee, against whom charges are pending at the time he/she renews his/her annual license, is found guilty of charges resulting in revocation, or upon appeal the Board's decision is reversed and renewal of license is refused after the license fee has been paid, he/she shall be entitled to a refund.

(6) In the event that the licensed premises are taken by the federal, state, or any city or municipality for public use.

(b) All refunds shall be pro-rated on a quarterly basis.

(c) In Harford County, a license holder is entitled to a refund of the unearned portion of the license fee if the license is voluntarily surrendered by the holder.

2:36 DEATH OF A LICENSEE:

Article 2B § 10-506

Upon the death of the holder of any license issued by the Harford County Liquor Control Board, and filing of the proper forms, the license may be issued to the Administrator of the Estate for the deceased licensee.

The Administrator of the Estate shall then be entitled to continue operation of the business for a period of time not to exceed 18 months from the date of the death of the licensee. Should any portion of this time period occur during the annual renewal of the alcoholic beverage license, the Administrator of the Estate may file a renewal application as permitted by Article 2B § 10-301 and Board Rule 2:04.

If, at the end of the 18-month period, the license has not been transferred or other changes made to allow for continuation of the business, the license may be turned in for cancellation; and a refund of any unused portion of the licensee fee issued for the benefit of the estate.

**CHAPTER THREE
STANDARDS OF OPERATION**

3:01 OWNERSHIP AND OPERATION:

B.R.

(a) Every licensee or applicant, other than clubs, shall be the actual owner and operator of the business conducted on the licensed premises. The identity of any person, not a licensee, having any financial interest in said business shall be disclosed to the Board in writing. If it be discovered that persons other than the applicant for a new/transfer/upgrade or an existing License is the actual owner of the business, said License will be revoked, terminated, or denied.

(b) In the case of a business where any family member (i.e., husband, wife, parent, child, siblings, etc.) is on the License, and any family member (who is on another License) helps in the licensed business, that person is not permitted to sell alcoholic beverages, to inventory, to stock, to place orders for alcohol, to hire and/or fire employees, to sign business checks, and is not permitted to be on the payroll.

3:02 COOPERATION:

B.R.

Licensees/Agents and Employees shall cooperate with any and all representatives of the Board, members of Police Departments, Fire Marshal's office, Health Department, Building Engineers, Grand Jury, and representatives of other governmental agencies whenever any such persons are of official business.

3:03 BOWLING ALLEYS:

Article 2B § 9-213(i)

No Licenses may be issued to a bowling alley per se, but may be issued for an associated restaurant which meets the restaurant requirements. The License will be issued to the restaurant and the requirements of the Board must be met as follows:

(a) Pursuant to the restaurant requirements, there must be a separate designated assigned area for the bar and restaurant area.

(b) There must be food facilities within the restaurant area.

(c) As an additional privilege, the licensee may sell and allow customers to carry/consume alcoholic beverages at the bowling lanes and on the concourse of the bowling lanes, or in any place in the bowling alley or restaurant. This additional privilege may commence at 6:00 p.m. and end at the normal closing time. This privilege may be permitted any time between 8:00 a.m. and 2:00 a.m. if the bowling facility is closed to the public for the purpose of holding a private function.

(d) The proposed facility must meet the approval of the Board and the Harford County Health Department.

3:04 CLUBS:

Article 2B § 5-301(n); 6-301

All dispensing, sales and consumption of alcoholic beverages must be confined to the interior of the premises; only to members and guests; and to the hours as stated by law. There shall not be off sales of alcoholic beverages. All alcoholic beverages sold must be opened and consumed on the premises before leaving.

Consumption of alcoholic beverages at events held outside of the licensed premises must be pre-approved by the Board upon receipt of a written request from the licensee. (See B.R. 3:26) **B.R.**

In order to maintain a club license, the premises must be stocked and equipped for the regular sale of food. **B.R.**

3:05 DISPLAY OF LICENSE:

Article 2B § 10-505

Every License issued under the provisions of these rules and regulations shall be framed under glass and displayed so that it shall at all times be conspicuously in public view and easily read in the licensed premise.

3:06 SIGNS:

Article 2B § 1-102(22)(3)(iii)

Every restaurant license must have a proper sign or signs in front of said establishment designating "restaurant", or food and beverages sold therein; and not solely advertising any other business.

3:07 KEG REGISTRATION:

Article 2B § 21-106

A licensee may not sell or transfer the contents of a keg for consumption off premises unless:

(1) The Licensee provides to the purchaser a keg registration form, distributed by the State Comptroller, that is designated to be affixed to the keg. Same shall indicate the name and address of the licensed establishment and a registration number.

(2) The purchaser provides identification, completes and signs a registration form to include the purchaser's name, address, and date of purchase.

(3) The Licensee shall affix the completed registration form to the keg and retain a copy on the premises for a period of no less than thirty (30) days.

(4) Upon return of the registered keg, the Licensee shall remove or obliterate the keg registration form from the keg and note that removal and the date of removal on the copy of the keg registration being retained by the Licensee.

(5) A Licensee who violates any provision of this section is subject to a fine not exceeding \$100.00 or a suspension or revocation of the Alcoholic Beverage License.

(6) Under no circumstances should beer kegs be received or stored on the premises of a licensed business that is not registered with the Comptroller's Office and who has a bona fide registration book.

3:08 RECORDS:

(NEW RULE)

Article 2B § 12-213(a)(b)

(a) Licensees shall keep accurate records of all purchases of alcoholic beverages for a period of two years from the date of each purchase and continue to retain such records for any alcoholic beverages that remain on the premises after the applicable two year period. Such records shall include the date of each purchase, the quantity purchased and the name and address of each seller. Such records pertaining to purchases or sales of alcoholic beverages shall be open for inspection at all times by duly authorized representatives of the Board. It shall be the duty of all holders of licenses to keep complete and accurate books of account of their receipts and expenditures in such form as may be prescribed by the Liquor Control Board showing in detail the daily receipts from the sale authorized therein; said Licensees shall also procure vouchers or purchase slips for all alcoholic beverages, foods, or other commodities and items bought and permitted to be sold therein. RECORDS WILL BE CHECKED SEMI-ANNUALLY BY BOARD INSPECTORS.

If it is shown by such records, reports, or by investigation that any Licensee is violating the provisions of this section; and, after hearing, if such violation is substantiated, the License shall be immediately revoked.

(b) With the approval of the Board, the Chief Inspector shall be empowered to contract with or hire any independent accounting firm to audit the books and accounts of any Licensee.

Article 2B § 15-205(i)

(c) Licensees shall keep on their premises records containing the legal names, aliases, address, ages, and social security numbers of all persons employed by them. Such records shall be open for inspection at all times by duly authorized representatives of the Board, any Police Agency of Harford County, and other governmental agency.

3:09 SANITATION, SAFETY, AND LIGHTING:

B.R.; Article 2B § 10-401(e)

If it is found that any Licensee is not maintaining the premises in a clean sanitary manner, the Board, after public hearing, may impose penalties as provided for in § 10-401(e).

Licensees shall operate their establishments at all times in accordance with the requirements of the Health Department of Harford County, the Building Code of Harford County, the Plumbing Code of Harford County, the rules and regulations of the Fire Departments of Harford County and the State Fire Marshal's Office, the rules and regulations of the Liquor Control Board of Harford County, and the requirements of Article 2B, Annotated Code of Maryland. There should be adequate lighting to ensure the readability of the menu.

3:10 RESTROOM FACILITIES:

B.R.

Licensees shall provide on the licensed premises adequate toilet facilities for the general public. All restrooms shall be adequately lighted and entirely enclosed and separate and apart from rooms where food and drink are stored or served. In all restrooms containing more than one toilet, each toilet shall be

installed in separate enclosure. All restrooms shall contain ventilation ducts where an outside window is not present. The equipment of all restrooms shall consist of the following, which shall be in proper working order at all times:

- (a) Properly operating toilets (open seat type) and urinals;
- (b) Hand washing basin with hot and cold running water;
- (c) Individual towels or electronic dryers and soap.

All walls and floors must meet the requirements of the Harford County Health Department. Walls, floors, and equipment must be maintained in a clean and sanitary condition at all times. Restrooms must be cleaned at least once daily with intermittent cleaning as necessary during the time the premises are open to the public.

3:11 RUNNING HOT AND COLD WATER: Article 2B § 1-102

Licensees shall provide hot and cold running water at all bar fixtures and in all kitchens in compliance with the Harford County Health Department.

3:12 EQUIPMENT FOR THE PROPER CLEANING OF GLASSES, DISHES, AND KITCHENWARE: Article 2B § 1-102

Licensees shall comply with the regulations governing eating and drinking establishments by the Maryland State Department of Health and Mental Hygiene.

3:13 EMPLOYEE SANITATION: B.R.

Licensee shall have prominently displayed in the kitchen and toilet rooms used by employees placards issued by the Health Department of Harford County pertaining to the washing of hands after leaving the restrooms.

3:14 BAR CLOTHS: B.R.

Any holder of a License using bar cloths must change same at frequent intervals and must not use such cloths to wipe glasses or other receptacles from which food or drinks are served.

3:15 REFUSE: B.R.

No license holder shall permit any garbage, rubbish, or other waste material to accumulate on the premises. Containers for the disposition of same, that conform with the requirements of the Health Department of Harford County, shall be provided and shall be kept covered at all times.

3:16 PUBLIC WELFARE: Article 2B § 10-202(a)2)(iii)

Establishments shall be operated in such a manner as to avoid disturbing the peace, safety, health, quiet, and general welfare of the community.

3:17 ALCOHOL AWARENESS TRAINING: Article 2B § 13-101(c)(3)

A holder of any class of retail alcoholic beverage license or an employee designated by the holder shall complete training in an approved Alcohol Awareness program. The training shall be valid for a period of four (4) years and the holder shall complete retraining in an approved program for each successive four-year period.

The Licensee or a person who is employed in a supervisory capacity designated by the Licensee shall be certified by an approved Alcohol Awareness program and shall be present during the hours in which alcohol may be sold.

Any Licensee who violates the provisions of this subsection is subject to:

(1) For the first offense, a \$100 fine; and

(2) For each subsequent offense, a fine not to exceed \$500 or a suspension or revocation of the license or both. **Article 2B § 13-101(d)**

3:18 TELEPHONE:

B.R.

Licensees shall provide, inside the licensed premises, telephone equipment (a landline), the number of which shall be on file with the Board. The Board shall be notified of any change in the business telephone number immediately when the new number takes effect.

3:19 ADDRESS CHANGES:

B.R.

Should any Licensee move his/her licensed premise to any other section of his/her property, build an addition to or erect an entirely new building, causing the number or street address to change, the Licensee is continually bound by the License previously issued and to all laws, rules, and regulations governing the sale of alcoholic beverages until such time as the license is changed to reflect same. In all respects, the Licensee must promptly inform the Board of any address changes.

3:20 RESTRICTIONS:

Article 2B § 10-203

LICENSES MAY BE ISSUED, TRANSFERRED, UPGRADED OR RENEWED SUBJECT TO RESTRICTIONS AND/OR CONDITIONS SHOULD THE SITUATION WARRANT SAME.

No License shall be issued until the Board shall be satisfied of the applicant's moral character and financial responsibility, appropriateness of location, consideration to the number of licenses already issued, and objections from owners of property in the immediate neighborhood.

If the Board determines that the applicant has made a material false statement or practiced fraud in connection with the application or that it will unduly disturb the peace in the neighborhood, the application will be denied. **Article 2B § 16-501**

3:21 STANDARDS FOR CARDING:

B.R.; Article 2B § 12-108(3)(iii)

In the case of questionable eligibility of a purchaser of alcoholic beverages of any type, the licensee may require two different types of identification; to include a bona fide Maryland driver's license or age of majority card with the individual's photograph on same; or a military identification card. The

Licensee may refuse service if the license presented is not issued by the State of Maryland; or is in the vertical format.

3:22 COMPLAINTS:

Article 2B § 10-403; Article 2B § 16-403

Upon receiving complaints (written and/or otherwise) of any violation of the Alcoholic Beverage Laws or Board Rules & Regulations by any inspector, peace officer, mayor, council of municipality, etc., the Board, or the Administrator acting on behalf of the Board, shall order an investigation of said complaints. Should such investigation disclose that such complaints are supported by evidence, notice shall be given the licensee at least ten days prior to the hearing; and after the hearing, if such violation be substantiated, the Board may fine, revoke, or suspend any license issued under the provisions of Article 2B.

3:23 FINANCIAL INTEREST REQUIREMENTS:

B.R.; Article 2B § 10-103; Article 2B § 9-101(k)

(a) Individual applicant must be sole owner of the business for which the License is applied.

(b) Partnership – All partners must be financially interested in the business to be licensed. For a Class B Beer and Wine or Beer, Wine Liquor License, the required minimum investment shall be 10 percent. For any Class A License, there shall be a minimum of 25 percent investment. For all other license types, the minimum investment shall be 10 percent.

(c) Corporation/Limited Liability Company – All applicants must be financially interested (minimum of 10 percent) in the business to be licensed; one officer being a resident of Harford County for at least one year immediately prior to filing the application. The required minimum investment for the Harford County resident applicant shall be 10 percent for a Class B Beer and Wine or Beer, Wine and Liquor License; 25 percent for any Class A License; and 10 percent for all other license types.

(d) In the case of an applicant for a Class B, Class BDR, or Class BNR Beer, Wine, and Liquor License there is an exception for any corporation wherein the majority of the shares of stock are authorized for sale by the Securities and Exchange Commission of the United State (proof of same required).

3:24 CONSENT FOR RECORDS CHECK:

B.R.

No application will be accepted on behalf of an individual, partnership, or corporation unless a completed consent for records check form for all individual applicants (form provided by the Board) is submitted with the application, together with all other required documents. The consent form shall be only for the benefit of the Board in making its determination.

3:25 SUSPENSIONS, REVOCATIONS, AND FINES:

(NEW RULE)

2B § 10-401

The Harford County Liquor Control Board may suspend revoke or impose a fine on any license issued under the provisions of Article 2B of the Annotated Code of Maryland for any violation of the laws or regulations contained therein. EACH CASE COMING BEFORE THE LIQUOR CONTROL BOARD WILL BE HANDLED ON AN INDIVIDUAL BASIS, GIVING CONSIDERATION TO THE CIRCUMSTANCES AND TESTIMONY AS PRESENTED. The suspension period and/or fine (\$250 - \$2000) shall be determined by the Board at time of decision.

For certain violations where the licensee(s) admits responsibility and does not request to appear, the Board may offer the licensee(s) the option of paying a preset fine rather than appearing before the Board for a show cause hearing. The licensee will be notified in writing that the Board will accept payment in lieu of appearing for a show cause hearing. Accepting the Board's offer and paying the preset fine will still constitute a violation on the licensee's record. All such agreements must be made in writing by the Board.

B.R.

3:26 SERVING OF ALCOHOLIC BEVERAGES ON ADJACENT GROUNDS OUTSIDE THE LICENSED ESTABLISHMENT: **B.R.**

No outside serving/possession/consumption of alcoholic beverages shall be permitted without prior written request and approval by the Board (i.e., deck, grounds, etc.) All outside areas must be enclosed by a barrier as approved by the Board. The area covered by special permission must be well lighted and tables set up. The licensee, agent, and/or employees are responsible for policing the area at all times. Consideration will be given by the Board to all entrances and exits of the controlled outside area.

Once documented approval is on file, the information will be reflected on the alcoholic beverage license. Unless changes are made to the set up of the approved area, there is no need for an annual request to utilize the outside area.

No bottles, cans, glasses, or containers of any kind may be taken from the approved area.

3:27 FELONY CONVICTION: **Article 2B § 10-103; Article 2B § 10-203**

No License shall be granted to anyone who has been convicted in a federal or state court of a felony or of the violation of the laws governing the manufacturer or sale of liquor, maintaining a bawdyhouse or a place where gambling has been permitted, or by the agent or representative of any such business. Any Licensee convicted of a felony is subject to immediate removal from the License and/or revocation of said License.

3:28 RETAIL FLOOR SPACE LIMITATIONS: **Article 2B § 9-108**

The Board may not issue an Alcoholic Beverage License for use on a premises for which more than 10,000 square feet of floor space is devoted to off-sale use.

(a) This section does not prohibit the renewal or transfer of ownership or location of a license issued in conjunction with any business that on or before October 1, 1997, has in excess of 10,000 square feet devoted to off-sale use.

(b) The square footage of floor space used for the sale, display, or storage of the beverages may not be expanded beyond 10,000 square feet.

**CHAPTER FOUR
PROHIBITED PRACTICES**

4:01 MINORS:

Article 2B § 1-201; 12-108(c)(2)

(a) No Licensee/agent or employee shall sell or furnish any alcoholic beverage to any person under twenty-one years of age or to any person with the knowledge that such person is purchasing or acquiring such beverage for consumption by any person under the age of twenty-one years. This section applies no matter by whom the alcoholic beverage shall have been purchased or from whom obtained.

(b) No person under twenty-one years of age shall have in his/her possession or shall consume any alcoholic beverages on a licensed premise.

(c) The Licensee shall be fully responsible in determining that the person to whom the sale is made is over the legal age for the alcoholic beverage being purchased; and, every such licensee shall have the right to refuse the sale of alcoholic beverages to any person who does not produce sufficient evidence of legal age to the satisfaction of the licensee. **B.R.**

(d) No patron under the age of twenty-one years is permitted to sit at the bar on the premises of any establishment holding an alcoholic beverage license in Harford County. Minors (under eighteen) must be seated at a table separate from the bar area with a parent or guardian. **B.R.**

(e) No patron under the age of twenty-one years shall be permitted on the premises of any Class D License after 9:00 p.m. **B.R.**

4:02 DOCUMENTARY PROOF OF PURCHASER'S AGE:

Article 2B § 12-109

Under the provisions of this article, a licensee, or the employee of a licensee, **may** accept as proof of a person's age:

- (1) If the person is a resident of the state, the person's pictured driver's license or identification card (bearing a photograph) as provided for in the Maryland Vehicle Law, or
- (2) a United States Military Identification Card.
- (3) Vertical identifications may be accepted if the person is legally of age. It shall be the discretion of each licensee to accept the vertical format as a form of identification.

4:03 SALES TO PERSONS UNDER THE INFLUENCE:

Article 2B, § 12-110; § 12-108

No Licensee shall sell or furnish alcoholic beverages to any person **visibly** under the influence of alcohol or narcotic drugs or who is disorderly in manner or to any person known to be a habitual drunkard or user of narcotic drugs.

A person may not be intoxicated and endanger the safety of another person or property; or be intoxicated or drink any alcoholic beverage on public property.

4:04 CONSUMPTION OR INTOXICATION WHILE ON DUTY – ALL LICENSE TYPES:

B.R.

For a licensee and/or employees to be able to determine the amount of alcohol to be sold and consumed by the public, they must be sober. Licensees/Agents/Employees can not consume any alcoholic beverages while on duty, nor shall they be on duty and serve alcoholic beverages at any time, for any reason, while in an impaired or intoxicated condition, regardless of where the alcoholic beverages were consumed.

For the purposes of this rule, the term “on duty” is defined by the Board to include, but is not limited to, a Licensee/Agent/Employee who is signed in as working; in charge of and/or “in control” of the licensed premises; or interacting with the public in any capacity (i.e., seating customers; waiting on patrons; serving drinks; etc.)

“Consumption” would not affect alcohol (**wine only**) that is tasted for quality control or for wine education training for employees of the licensed premises. No tasting/consumption of any other alcohol beverage products are allowed.

4:05 LOITERING:

Article 2B § 12-111

A licensee may not permit any person to loiter about the place of business for which a license is issued. Restaurants may; however, serve meals without alcoholic beverages to any person. This does not apply to persons utilizing designated smoking areas.

4:06 SOLICITATION:

Article 2B § 12-301

(a) No Licensee shall permit or suffer any person, employed in or a frequenter of his/her establishment, to solicit for himself or others the purchase by patrons of any product sold therein, or money with which to buy the same, or with which to play any amusement or entertainment device; nor shall any Licensee permit or suffer any person employed in his/her establishment to accept product or money as a gift from a patron, except by way of a bona fide gratuity.

(b) No Licensee shall pay, offer to pay, or suffer to be paid by any person any commission, gratuity, or fee in money, goods, or other consideration for or in connection with the sale of any product or the use of any amusement or entertainment device.

(c) No Licensee shall employ any solicitor or salesman for the purpose of soliciting outside the licensed premises orders for the sale of alcoholic beverages and no sale shall be consummated outside of the licensed premise.

(d) No Licensee shall employ or use any loudspeaker or other sound-making device which projects the sound outside the licensed premises for the purpose of soliciting orders for the sale of alcoholic beverages.

4:07 FREE FOOD:

Article 2B § 12-106

No Licensee shall offer free food to encourage the sale of alcoholic beverages. However, the licensee may offer, free of charge, cheese, crackers, pretzels, nuts, and hors d'oeuvre-type finger foods in connection with the consumption of alcoholic beverages on the premises.

4:08 FREE DRINKS DURING AND AFTER HOURS:

Article 2B § 12-107(b)(1)

No alcoholic beverages shall be served, dispensed, furnished, or given away in any part of the premises of any licensed establishment during the hours when sales are prohibited by law. THE PROVIDING OF FREE ALCOHOLIC BEVERAGES IS PROHIBITED AT ANY TIME. Patrons must be charged a nominal fee for any alcoholic beverage. All alcoholic beverages consumed on a premises must be purchased from the license holder.

At no time can any drinks and/or bar tabs be used as prizes for any contest.

4:09 PROHIBITED HOURS:

Article 2B § 11-513; Article 2B § 11-304(n)

No licensee shall permit any person to consume alcoholic beverages on the licensed premises during hours sales are prohibited by law (2 a.m. – 8 a.m.). Unless otherwise stated, the hours during which the privileges may be exercised by all classes of Licenses are:

Six Day Licenses: Monday through Saturday – 8 a.m. until 2 a.m.

Seven Day License: Monday through Sunday – 8 a.m. until 2 a.m.

The Board requires that:

- (a) last call be no later than **1:45 a.m.**;
- (b) no sales of alcohol be made after **2:00 a.m.**;
- (c) there be no consumption of alcohol after **2:15 a.m.**; and,
- (d) all glasses and containers of alcoholic beverages of any type be removed and tables cleared by **2:30 a.m.**

Article 2B § 11-513(c)(1)(2)

The Class B-Café Licensee may offer to sell beer and wine on Monday through Saturday from 10 a.m. to 11 p.m.; and on Sunday from 10 a.m. to 11 p.m.

Article 2B § 11-5:13(b)(2)

Bowling Alley Restaurant Licensees may permit customers to carry or consume alcoholic beverages on the concourse of the bowling lanes commencing at 6:00 p.m. and ending at the normal closing time if the bowling facility is open to the public; and, at any time between the hours of 8:00 a.m. and 2:00 a.m. if the bowling facility is closed to the public for the purpose of holding a private function.

Article 2B § 9-213(i)

4:10 ELECTION DAY:

Article 2B § 11-401

In Harford County, on the day of any election, a Licensee may exercise all privileges permitted by the License held.

4:11 PUBLIC ACCOMMODATION:

B.R.

Restaurant Closed to the General Public – Admission Charge to General Public: Restaurant Licensees open to the general public for two (2) meals during the customary hours that those meals should be served may request permission from the Board to close the restaurant to the general public and charge admission for entertainment. Should a Licensee decide to invoke this privilege, no persons under the legal age shall be permitted on the premises unless accompanied by a parent or legal guardian over the age of twenty-one.

4:12 ALCOHOLIC BEVERAGE CONTAINERS – REFILL/REMOVAL:

Article 2B § 12-113(c)

(a) No Licensee shall reuse or refill any bottle or other container of alcoholic beverages; nor shall any Licensee adulterate, dilute, or fortify the contents of any such bottle or container.

(b) A person who purchases at a licensed premises a meal and a bottle of wine, the contents of which are partially consumed with the meal, may remove the bottle and its contents from the licensed premises if the license holder or an employee of the license holder inserts a cork in or places a cap on the bottle.

A bottle of wine that is removed from the license premises under this section is an “open container” for the purposes of § 10-125 of the criminal law article.

Article 2B § 12-107.1

4:13 RESTRICTION OF LIQUOR QUANTITY FOR CONSUMPTION:

B.R.

(a) No Licensee shall serve more than four (4) ounces of liquor (distilled spirits) to one person at one time for consumption on the premises.

(b) It is to be noted that there may not any time be offered more than two (2) drinks for the price of one.

4:14 SALE OR DELIVERY BY WHOLESALER:

Article 2B § 12-112(b)

The holder of a manufacturer’s or wholesaler’s license may not sell or deliver alcoholic beverages to any person in this state other than a Licensee or permit holder, except as provided in § 7-101.

4:15 SALE OR DELIVERY – RETAIL DEALER:

Article 2B § 12-301

Retail delivery to a purchaser of any alcoholic beverage is prohibited unless:

The delivery is made from the retail licensed premises by the License holder or employee of the retail license holder authorized to sell and distribute alcoholic beverages by the local licensing authority in the jurisdiction where the delivery is made; and,

The retail licensee obtains a letter of authorization from the local licensing authority to make deliveries and complies with any regulation promulgated by the Board pertaining to those deliveries as follows:

(1) Delivery must be made by person/employee twenty-one years of age or older; and,

(2) Delivery must be received and signed for by a person twenty-one years of age or older. Proper identification(s) must be required.

(3) **Sale of alcoholic beverages may not be consummated outside the licensed premises.**

4:16 EMPLOYEES:

Article 2B § 12-213(e)

(a) A Licensee may not employ any person under the age of 18 years for the purpose of selling or serving alcoholic beverages; or permit any person under the age of 18 years to sell or serve alcoholic beverages. This is intended to mean that not even a family member under the age of eighteen may be engaged in the sale or dispensing of alcoholic beverages.

(b) (1) Except as provided in paragraph (2), a Licensee may not employ a person under the age of 21 years to act as a bartender or to serve alcoholic beverages at a permanent full-service bar.

(2) A person at least 18 years old may act as a bartender or serve alcoholic beverages at a permanent full-service bar if the person is the son or daughter of the owner of the establishment.

(c) (1) A Licensee may employ a person at least 18 years old to serve alcoholic beverages while acting as a waiter or waitress. Persons under the age of eighteen may be used as bus persons for the purpose of cleaning tables (not serving).

(2) A Licensee may employ a person at least 16 years old to act as a bartender's assistant, who may replace ice, remove trash, or perform similar tasks that do not involve alcoholic beverages; but may not engage in the distribution or sale of alcoholic beverages.

(d) This rule does not apply to a Class D Tavern License where all employees, managers, or agents must be twenty-one years of age.

(e) Persons must be at least 18 years of age to act as a server at a licensed golf course service cart.

4:17 ILLEGAL POSSESSION:

Article 2B § 12-107

(a) No Retail dealer shall purchase any alcoholic beverages except from a duly licensed manufacturer or wholesaler under the provisions of this article, and no retail dealer shall sell to any other retail dealer any alcoholic beverages and shall not at any time keep or permit to be kept upon the licensed premises any alcoholic beverages except those so purchased.

(b) It shall be unlawful for any person to drink on the licensed premises of any license holder any alcoholic beverages not purchased from the license holder on said premises and not permitted by this article to be consumed upon the premises; and likewise, it shall be unlawful for any license holder to permit any person to drink any alcoholic beverage not purchased from said license holder on the premises covered by the license which he/she holds and not permitted by this article to be consumed on the premises

Article 2B § 12-107(b)

4:18 RELATIONS WITH WHOLESALERS:

Article 2B § 12-104; Article 2B § 12-107

(a) No Licensee shall purchase alcoholic beverages except from a duly licensed manufacturer or wholesaler; nor shall any Licensee sell to any other Licensee any alcoholic beverages and no Licensee shall at any time keep or permit to be kept upon the licensed premises any alcoholic beverages unless purchased in accordance with the law.

(b) No Licensee shall solicit or accept, directly, or indirectly, any gift of alcoholic beverage, any tie-up advertisement in newspapers or other periodicals, any gift of money for any reason, or any gift or rebate of any sort from a manufacturer, wholesaler, or person engaged in the distribution of alcoholic beverages, except a sign, display or any other form of advertisement of a value not in excess of \$150 for beer; or \$450 for distilled spirits; furnished by any brand owner for each of its individual brands, advertising the product of a particular manufacturer, wholesaler, distiller, brewer, or the like.

(c) No Licensee shall have any interest in the business of any manufacturer/wholesaler or alcoholic beverages, nor shall any such manufacturer or wholesaler have any interest in the business of any licensee.

4:19 FALSE STATEMENTS:

Article 2B § 10-202(2)(iii)(3), 16-501

No **Applicant/Licensee** shall make any false statements in any application, written, or oral statement to the Board or its representatives; otherwise, same shall be grounds for refusing or revoking any such Application or License; and the Applicant may not apply for another license for a period of twelve months from the date of such refusal. If action be by way of revocation, the **Applicant/Licensee** may not reapply.

4:20 DRUGS:

B.R.

(a) No Licensee shall permit to be used or dispensed on the licensed premises any illegal narcotic substance.

(b) No Licensee shall allow his/her premises to be used for purpose of possession, transfer, or use of any controlled or dangerous substances as defined in the Criminal Code of the State of Maryland.

4:21 DISCRIMINATION:

B.R.

No Licensee shall directly, or indirectly, refuse, withdraw from, or deny to any person the services, accommodations, advantages, facilities, and privileges offered on said Licensee's premises on the grounds of race, color, creed, national origin, or handicap.

4:22 INSPECTIONS AND GAMBLING:

Article 2B § 10-401(e)(1); 10-401(e)(1)(v); 10-203

(a) In Harford County, the Liquor Control Board and General Manager/Administrator shall make or have frequent inspections made of the premises of all Licensees.

(b) No Licensee shall allow his/her premises to be used for the purpose of illegal gambling in any form.

4:23 SEXUAL PRACTICES AND OBSCENITY:

Article 2B § 10-405

(a) In Harford County, any License issued under the provisions of this article shall be revoked if, after hearing, any of the following activities are found to occur on any premises or location for which the license was issued:

(b) With respect to attire and conduct, a person may not:

(1) Be employed or used in the sale or service of alcoholic beverages in or upon the licensed premises while the person is unclothed or in attire, costume, or clothing so as to expose to view any portion of the female breast below the top of the areola or any portion of the pubic hair, anus, cleft of the buttocks, vulva, or genitals.

(2) Be employed or act as a hostess to mingle with the patrons while the hostess or other person is unclothed or in attire, costume, or clothing as described in paragraph (1) above.

(3) Encourage or permit any person on the licensed premises to touch, caress, or fondle the breasts, buttocks, anus, or genitals of any other person.

(4) Permit any employee or person to wear or use any device or covering exposed to view which simulates the breast, genitals, anus, pubic hair, or any portion of it.

(c) With respect to entertainment provided, a person may not:

(1) Permit any person to perform acts of, or acts which simulate:

(i) The act of sexual intercourse, masturbation, sodomy, bestiality, oral copulation, flagellation, or any sexual acts which are prohibited by law.

(ii) The touching, caressing, or fondling of the breasts, buttocks, anus, or genitals.

(iii) The display of the pubic hair, anus, vulva, or genitals.

(2) Permit any entertainer whose breasts and/or buttocks are exposed (subject to the restrictions of subparagraph (b)(1) above) to perform closer than six feet from the nearest patron.

(3) No such entertainer shall be permitted to travel through the audience nor shall they permit themselves to be touched by any patron at any time.

(d) MOTION PICTURES, STILL PICTURES, ELECTRONIC OR OTHER VISUAL REPRODUCTIONS: A person may not exhibit or show any motion picture, film, still picture, electronic reproduction or other visual reproduction depicting:

(1) Acts or simulated acts of sexual intercourse, masturbation, sodomy, bestiality, oral copulation, flagellation, or any sexual acts which are prohibited by law.

(2) Any person being touched, caressed, or fondled on the breast, buttocks, anus, or genitals.

(3) Scenes where a person displays the vulva or anus, or the genitals; or

(4) Scenes where artificial devices or inanimate objects are employed to depict, or drawings are employed to portray, any of the prohibited activities described above.

(5) A person may not permit any person to remain in or upon the licensed premises who exposes to public view any portion of his/her genitals or anus.

4:24 ILLEGAL CONDUCT:

Article 2B § 10-401

No Licensee shall commit or allow the commission on his/her premises of any act which shall be contrary to any federal, state, or local statute, law, or ordinance or against the public peace, safety, health, welfare, quiet, or morals.

4:25 STORAGE:

Article 2B § 12-105; § 12-107(a)

All alcoholic beverages must be stored or kept on the premises covered by the license.

4:26 ALTERATIONS:

B.R.

No Licensee shall make any structural alteration, expansion of, or additions to the licensed premises, nor may they substantially modify the interior or exterior of the licensed premise or change the manner in which alcoholic beverages are dispensed without prior submission of plans and approval by the Board.

4:27 GIFTS:

B.R.

No Licensee shall give or otherwise transfer to any member of the Board or any of its agents or employees, directly or indirectly, any commission, remuneration, or gift whatsoever other than an invitation to an approved "Grand Opening".

4:28 TRADE NAMES:

B.R.

No Licensee may change the name of his/her establishment without prior written notification to and approval from the Board.

4:29 LICENSE CHANGES:

B.R.

If, in the original information concerning a License, there are any changes that would alter pertinent information in the files of the Liquor Control Board (i.e., change of telephone number, change of address by authorities, death of a Licensee, formation or dissolution of a Corporation, change of name by marriage or change of Officers/Licensee/Manager, and/or any other information necessary for the records), these changes are to be immediately reported to the Office of the Liquor Control Board; and instructions will be given as to the proper procedure to be followed in each of the aforesaid changes. This information is required in writing by the Board within ten (10) days from the time of the occurrence or change. A Licensee desiring to resign from the License must notify the Office of the Liquor Control Board in writing.

4:30 CLOSING OF BUSINESS ESTABLISHMENTS:

B.R.

If a Licensee intends to close his/her business for a period of ten consecutive days or more, it will be necessary that he/she inform the Board in writing prior to the initial closing date giving the reason for the closing, the estimated time the business will not be operated, and the future intention as to use of

the license. Unless such closing is approved by the Board, the Board will consider the premises vacated for failure to operate in compliance with the license requirements and provisions; and, the License shall become null and void.

4:31 SALE OF LICENSED BUSINESS/PREMISES: B.R.

Prior notification must be made to the Board of any business intended to be offered for sale.

4:32 CONSUMPTION: Article 2B § 11-304(n)

(a) In Harford County, if the premises constitutes a restaurant, tavern, hotel, club, dance studio, disco, or place of public entertainment, a person, club, organization, or place of public entertainment may not knowingly allow the consumption, possession, or transfer of alcoholic beverages except in a manner specifically permitted or provided by this article if:

(1) The person, club, organization, or place of public entertainment is in possession or control of the place as owner, lessee, or user;

(2) The place is open to the general public or in any way licensed by the State of Maryland or by Harford County; and

(3) The place is not the room of a registered guest in a hotel, motel, or hospice or the property of a volunteer fire company, bona fide catering establishment, community or civic association, swim club, or bona fide social, civic, non-profit, charitable, fraternal, patriotic, educational, or public service organization, or bona fide religious institution in existence for a minimum of three years.

(b) The Liquor Control Board may exempt places similar to those listed in subparagraph (3) of paragraph (a) of this section on a case-by-case basis from the provisions of this subsection.

Article 2B § 12-213(d)

(c) The Liquor Control Board of Harford County shall adopt uniform rules for the administration of exceptions specified in paragraph (a) of this subsection as follows:

Upon a properly submitted written application or petition for exception, and upon Hearing, if requested by the Petitioner, the Board may grant an exception to this section (rule) for the following:

(1) A dance or social event conducted on the premises of a Class C (Club) License, provided; however, the event is advertised as "Bring Your Own Bottle", commonly referred to as B.Y.O.B.

(2) Alcoholic beverages may be brought upon the premises of a restaurant licensed to sell alcoholic beverages provided; however, such beverages are for consumption and use in a private dining room at a private gathering and none of the alcoholic beverages is furnished by the licensed restaurant.

(3) In the event a One Day Beer and Wine License is issued and the attendees/guests/invitees are invited to a B.Y.O.B. of liquor.

No exception will be granted on a permanent or regular basis to any person, firm, partnership, or corporation.

No exception will be granted until the Board shall satisfy itself that the granting of same will not have a detrimental effect to the public interest or the purposes and provisions of Article 2B, Annotated Code of Maryland, and the Board Rules and Regulations.

(d) Any owner, operator, manager, or employee of premises or places subject to the prohibitions of this subsection who shall knowingly permit such consumption in violation of this subsection shall be guilty of a misdemeanor, and upon conviction thereof, shall be fined not more than \$1000.

4:33 PLACES WHERE DRINKING IS PROHIBITED: Article 2B § 19-201; § 19-202; § 19-203

(a) A person may not drink any alcoholic beverage, as defined in this article, while on public property, unless authorized by a governmental entity that has jurisdiction over the property; or a special license has been issued.

(b) Consumption is prohibited by the Board anywhere except inside the licensed building, unless written approval has been granted by the Board for an outside deck, patio, or other designated area. No bottles or cans may be opened inside the establishment and taken outside to be consumed; unless into a Board-approved, controlled area. The licensee/agent or employee shall be responsible for the enforcement of this section.

CHAPTER FIVE
BASIC DESCRIPTION OF LICENSE CLASSES

5:01 CLASS A – BEER AND WINE – OFF SALE ONLY LICENSE: Article 2B 5-101(n)

Permits off-sale of beer and wine only. Issued only to bona fide retail stores selling food, drugs, or other similar commodities as may be approved by the Board.

CLASS A – WINERY LICENSE: Article 2B § 4-201

This license is not required if the winery holds a limited winery license issued by the Comptroller of Maryland.

5:02 CLASS A1 OR A2 – BEER, WINE, & LIQUOR – OFF SALE ONLY LICENSE: Article 2B § 6-101(n)

Permits the sale of all alcoholic beverages for consumption off the premises only. Holders of this type license shall provide a separate outside entrance for the use of off-sale customers if the majority of retail sales are of items other than alcoholic beverages. Additionally, if the business is predominately one of other types of retail sales, alcoholic beverages shall be displayed and purchased in an area separate and distinct from that of the other retail items. At the discretion of the Board, partitions may be required. A minimum stock of \$8,000.00 in alcoholic beverages based on average wholesale value is required to be maintained at all times.

5:03 CLASS B – RESTAURANT OR HOTEL – BEER, WINE, & LIQUOR LICENSE: Article 2B § 6-201(n)

This License permits the sale of liquor for consumption **inside the licensed premises only, unless otherwise approved by the Board.** Beer and wine may be sold for on and off sale purposes. However, Licenses issued after July 1, 1984, shall be for on sale only (OFF SALES OF ANY NATURE ARE PROHIBITED). Total food sales must be in excess of alcoholic beverage sales; and a minimum seating capacity of 60 persons must be maintained (see BR 1:01(k)). CATERING PRIVILEGES AS DEFINED UNDER RULE 5:21 ARE INCLUDED UNDER THE CLASS B RESTAURANT OR HOTEL BEER, WINE, & LIQUOR LICENSE IF CATERING IS OR HAS BEEN A PART OF THE SERVICE PROVIDED BY THE HOTEL OR RESTAURANT.

5:04 CLASS B3 – RESTAURANT OR HOTEL – BEER, WINE, & LIQUOR LICENSE: Article 2B § 6-201(n)(3)

Permits alcoholic beverage sales as stated for the Class B License. If food sales are not exceeding alcoholic beverages sales, but are at least 25 percent of the total business, the Board may, in its discretion, downgrade a Class B License to a Class B3 License. This 25 percent ratio must be maintained in order to **continue** holding a liquor license. The minimum seating capacity for a Class B3 License is 60 persons (see BR 1:01(k)). This license may only be issued to a Licensee who has been in business for a period of at least one year and **may not be transferred as such.** A transfer and upgrade may be applied for in the same application to a person who will operate a bona fide restaurant meeting the criteria for a Class B License. CATERING PRIVILEGES AS DEFINED UNDER BOARD RULE 5:21 ARE

INCLUDED UNDER THE CLASS B3 RESTAURANT LICENSE IF CATERING IS OR HAS BEEN A PART OF THE SERVICE PROVIDED BY THE RESTAURANT. **B.R.**

**5:05 CLASS B OR B3 OFF SALE LIQUOR OPTION LICENSE: Article 2B § 6-101(n)(6)
Article 2B § 6-201(n)(3); Article 2B § 2-01(n)(4)**

Permits the sale of all alcoholic beverages for consumption on or off the premises. On-sale of alcoholic beverages shall be pursuant to the restaurant requirements as outlined in BR 1:01(k); including the minimum seating capacity of 60 persons. Off-sale area shall be separate and distinct from restaurant seating area unless sales are made merely from behind the bar. If sales are more extensive than from behind the bar, a separate outside entrance must be provided for the use of off-sale customers. Off-sale area may not exceed 20 percent of area normally used in the operation of the restaurant business.

The off-sale privilege of said License shall be subject to restrictions and provisions of all Class A requirements. Any person holding an off-sale option must maintain a minimum of \$8,000.00 in stock, based on average wholesale value of alcoholic beverages.

However, Licenses issued after July 1, 1984, shall be for On-Sale privileges only. Off-sale of alcoholic beverages of any nature shall be prohibited.

5:06 SPECIAL CLASS B – BNR – ON SALE ONLY LICENSE: Article 2B § 6-201(n)(5)

The Class BNR License is for issuance only to newly opened restaurants that:

- (1) Have a minimum capital investment of \$250,000 for new dining room facilities and newly installed kitchen equipment; which sum may not include the cost land, buildings, or lease;
- (2) Comply with the provisions of BR 1:01 (k); including the minimum seating capacity of 60 persons;
- (3) As further defined by the Rules and Regulations of the Liquor Control Board.

The Liquor Control Board has complete discretion as to the number of Licenses to be issued and to whom these Licenses shall be issued. A BNR License is restricted to the purpose of providing alcoholic beverages for consumption on the licensed premises only, and provides no off-sale privileges. Catering privileges as defined in Rule 5: 21 are included under the class BNR license if catering is, or has been, a part of the service provided by the restaurant. A BNR License may not be downgraded.

5:07 CLASS BDR – DELUXE RESTAURANT – LICENSE: Article 2B § 6-201

Any Class BDR License issued prior to July 1, 2008, may continue to be issued by renewal or transfer only. No new licenses of this type will be issued. In order to maintain the Class BDR License, the holder must comply with BR 1:01(k); including the minimum seating capacity of 60 persons.

The Class BDR License permits the sale of all alcoholic beverages for consumption on the premises only; and provides no off-sale privileges. Catering privileges as defined in Rule 5:21 are included under the class BDR license if catering is, or has been, a part of the service provided by the restaurant.

5:08 CLASS B-FD – FINE DINING – LICENSE

(NEW RULE)

Article 2B § 6-201(n)(9)

The Class B-FD – Fine Dining – License is for issuance only to newly opened restaurants that:

- (1) Must serve only full-course dinners at least five (5) days a week with a menu to include specific dedicated meal courses or pairings (not to include sandwiches, etc.) Lunch/Brunch service of any kind permissible on no more than two (2) days per week with a separate and distinct menu;
- (2) Must open for business not later than 5:00 p.m. for dinner; and comply with the requirements of Article 2B § 1-102(a)(22)(iii) and BR 1:01(k); including the minimum seating capacity of 60 persons.
- (3) Must have a minimum capital investment of \$500,000. as defined by Board Rule 1:01 (k);
- (4) Must have wait staff in formal attire acceptable to the board, i.e., no jeans, no short sleeved tops, no athletic wear;
- (5) The monthly gross receipts from the sale of food shall be no less than 65% of the monthly gross receipts from the total sale of food and alcohol beverages combined;
- (6) As further defined by the Rules and Regulations, the Liquor Control Board for Harford County has complete discretion as to the number of Class B-FD – Fine Dining licenses to be issued and to whom the licenses shall be issued. The Class B-FD License permits the sale of beer, wine, and liquor for consumption on the licensed premises only and provides no off-sale privileges. CATERING PRIVILEGES AS DEFINED IN RULE 5:21 MUST BE RESTRICTED TO ON-PREMISES ONLY. If the licensees intend to provide catering outside the designated hours, written notification must be provided to the Board at least five days in advance designating the organization, date, and time of the catered event. Catering is not permitted on any day when the restaurant is closed to the public for the entire day.
- (7) A Class B-FD- Fine Dining license may not be downgraded.
- (8) This regulation only applies to licenses issued after February 1, 2015.

5:09 CLASS 6 PUB-BREWERY LICENSE:

Article 2B § 2-207

A Class 6 Pub-Brewery License shall be issued by the State Comptroller to a holder of a Class B Beer, Wine, and Liquor On Sale License that is issued for use on the premises of a restaurant located in Harford County. This License permits the brewing of malt beverages at a single location for consumption on the restaurant premises; and is limited to the brewing of 2,000 barrels of malt beverages each calendar year. The pub-brewery shall be located immediately adjacent to the restaurant where the brewed beverage is to be sold to the public. The Class 6 Pub-Brewery License is void if the restaurant ceases to be operated as a restaurant; or the Class B Beer, Wine, and Liquor License is revoked or transferred to a different location.

If the holder's Class B Beer, Wine, and Liquor License is suspended, the Class 6 Pub-Brewery License shall be suspended for the same period of time. The holder of the Class 6 Pub-Brewery License

may sell malt beverages for Off-Premise consumption in sealed refillable containers. The containers may be returned and at time of refill shall be sealed by the Pub-Brewery Licensee. A holder of a Class 6 Pub-Brewery License may not sell malt beverages to any retail alcoholic beverage Licensee in this state for the purpose of a subsequent sale or distribution of that malt beverage under the retail license.

5:10 MICRO-BREWERY LICENSE:

Article 2B § 2-208

A Micro-Brewery License may be issued by the State Comptroller to a holder of a Class B Beer, Wine, and Liquor License that is issued for use on the premises of a restaurant located in Harford County. This License permits the brewing of malt beverages at the license location; and may not collectively brew, bottle, or contract for more than 22,500 barrels of malt beverage each calendar year.

The On-Sale privilege for this License authorizes the holder to sell at retail up to 4,000 barrels of beer brewed under this License to customers for consumption on the licensed premises.

The Off-Sale privilege authorizes the holder to sell and deliver beer brewed under this License to any wholesaler licensed under this article to sell beer in this state; and any person who is located in a state other than Maryland who is authorized under the laws of that state to receive brewed beverages.

The holder may sell at retail beer brewed under this License to customers for consumption off the licensed premises in refillable containers that are sealed by the Micro-Brewery at the time of each refill.

The holder of a Class 7 Micro-Brewery License may not own, operate, or be affiliated with any other manufacturer of beer except for a Class 2 Rectifying License; and, notwithstanding Section 2-201(b) of Article 2B, may not be granted a Wholesale Alcoholic Beverage License. The hours and days for consumer sales under this License are as established for a Class B License.

5:11 SPECIAL B – INN LICENSE:

Article 2B § 6-201(n)(7)

(a) A Special B – Inn License may be issued to an applicant whose establishment:

(1) has been approved by the appropriate governing authority to act as an inn;

(2) has a minimum of 11 rooms or suites, excluding the resident management quarters (which the public, for consideration, may use as guests for sleeping accommodations for a specified period of time);

(3) has a seated dining capacity of a sufficient size to accommodate overnight guests and dinner patrons who are participating in regular meals and special dinner events on the premises of the establishment, as specified in paragraph (d).

(4) has a kitchen facility that has been approved by the local governing authority.

(b) Guests, as defined, are persons whose name and address appear on the registry that is maintained by the establishment.

(c) The holder of a Special B – Inn License may sell, only in conjunction with a meal, alcoholic beverages to guests for consumption on the premises during the days and hours established for a Class B On-Sale Beer, Wine and Liquor License in Harford County.

The holder of a Special B – Inn License issued after March 6, 2006, may sell beer and wine from the dining room to guests for consumption off the premises, if the holder previously held a Class B (Restaurant) License permitting sales of beer and wine for consumption off the premises.

(d) The Special Class B – Inn License authorizes the holder of the license to:

(1) conduct special dinner events on the premises of the establishment;

(2) allow individuals who are not guests to patronize the establishment for regular and special dinner meals; and

(3) allow guests in buildings that are considered part of the inn establishment operation and are within a reasonable distance from the inn establishment (either within the same mail unit as the inn or within one-eighth of a mile from the inn) to have alcoholic beverages delivered to them in sealed packages by the licensed establishment. At no time may alcoholic beverages in open containers be transferred, carried, taken or delivered to; from; or between the inn establishment and other buildings considered part of the inn establishment operations.

(e) The holder of a Special B – Inn License may not sell alcoholic beverages to a person who is not a guest or a patron of the dining facility of the restaurant; or is a guest registered at the establishment only for the purpose of obtaining alcoholic beverages

(f) Alcoholic Beverages may be served to guests and dinner patrons on a patio, deck, terrace, or the grounds or other outdoor area that is an integral part of the premises of the inn establishment only with the prior approval of the Liquor Control Board.

(g) The Inn may keep for sale and sell beer, wine and liquor for on-premises consumption during catered events that are catered by the Licensee at the inn establishment if the Licensee is under contract to cater the event. Food must be served at all catered events at the inn establishment at which alcoholic beverages are provided or sold.

(h) At no time may an Inn be operated solely for the purpose of selling or providing alcoholic beverages. If an establishment ceases to be operated as an Inn, the Special B – Inn License is void; and the license holder shall return the license to the Liquor Control Board.

5:12 CLASS B-BB – BED & BREAKFAST – LICENSE (NEW RULE) Article 2B § 6-201(n)(8)

(a) A Class B-BB – Bed & Breakfast – License may be issued to an applicant or applicants whose establishment:

(1) provides services ordinarily provided by a bed and breakfast establishment;

(2) contains at least one room, but not more than 10 rooms, each with sleeping accommodations, excluding resident management quarters that the public, for consideration, may use for a specified time;

(3) is approved by the appropriate local government authority to operate as a bed and breakfast establishment; and

(4) has a kitchen facility that has been approved by the appropriate local government authority.

(b) The holder of a Class B-BB License may sell alcoholic beverages only:

(1) for consumption on the premises during the hours and days that are allowed for a Class B On Sale beer, wine and liquor license issued in the county; and

(2) to a guest whose name and address appears on the registry that is maintained by the establishment; and who is an occupant of a sleeping room in the establishment.

(c) A Class B-BB License holder may not sell alcoholic beverages to a person who is not a guest of the establishment; or is registered as a guest at the establishment only for the purpose of obtaining alcoholic beverages.

(d) The bed and breakfast establishment may keep for sale and sell beer, wine and liquor for on-premises consumption during catered events that are catered by the license holder at the bed & breakfast establishment if the license holder is under contract to cater the event. Food must be served at all catered events at the bed and breakfast establishment at which alcoholic beverages are provided or sold.

(e) At no time may a bed and breakfast establishment be operated solely for the purpose of providing alcoholic beverages. If an establishment ends operations as a bed and breakfast establishment, the Class B-BB License is void; and the holder shall return the license to the Liquor Control Board.

5:13 CLASS B-CAFÉ LICENSE (NEW RULE) Article 2B § 5-201(n)(6)

(a) A Class B-Café License entitles the holder to sell beer and wine for consumption on and off the licensed premises; and includes an on-premises wine tasting privilege for every day of the year.

(b) The Liquor Control Board may issue not more than five (5) Café Licenses.

(c) The Liquor Control Board shall set a maximum and a minimum seating capacity for each Café License it issues.

(d) A Café License may be exercised at an establishment only if:

(1) the Liquor Control Board determines that the establishment has adequate tables, chairs, food and facilities for preparing and serving meals;

(2) the average gross monthly receipts from the sale of cooked or prepared food served at the establishment and other items approved by the Liquor Control Board exceed 50% of the average monthly receipts from the sale of beer and wine sold for on-premises consumption; and

(3) not more than 10% of the total square footage of the establishment is dedicated to the public display of beer and wine that is offered for sale.

(e) A Café License may not be used for off-premises catering.

5:14 CLASS B1 – BEER AND WINE ONLY – LICENSE: Article 2B § 5-201(n)

A Class B1 License issued prior to July 1, 1984, permits the sale of beer and wine to be consumed on or off the premises and may be issued to qualified persons having a bona fide restaurant as defined in BR 1:01(k). Holders of a Class B1 License must serve two full course meals at least twice daily, as defined in BR 1:01(k)(5).

Any License of this class issued on or after July 1, 1984, is restricted to the purpose of providing alcoholic beverages for consumption on the premises only, and provides no off-sale privileges. There is no minimum seating capacity for this license, unless the holder intends to upgrade a Class B Beer, Wine and Liquor License (see BR 1:01(k)(2)). THIS LICENSE DOES NOT PROVIDE CATERING PRIVILEGES FOR ALCOHOLIC BEVERAGES OFF PREMISES.

5:15 CLASS B2 – BEER AND WINE ONLY – LICENSE:

Article 2B 5-201(n)

This license may only be issued to persons having held a Class B1 License for a period of one year; and, if in the opinion of the Board, it no longer qualifies as a Class B1; the Board may, in its discretion, downgrade the license to a Class B2. In order to maintain a Class B2 License, the premises must be stock and equipped for the regular sale of food. There is no minimum seating capacity for this license. Sales may be for consumption on or off the premises if issued prior to July 1, 1984. **This license must be upgraded to a B1 License upon transfer.** THIS LICENSE DOES NOT PROVIDE FOR CATERING PRIVILEGES FOR ALCOHOLIC BEVERAGES OFF PREMISES.

5:16 CLASS B1 – BEER AND WINE LICENSE – WITH OFF-SALE LIQUOR OPTION:

Article 2B, § 6-101(n)(6); Article 2B § 6-201(n)(4)

This license permits the sale of beer and wine for consumption on and off the premises; and liquor for consumption off the premises only. The off-sale privilege of this license shall be subject to the restrictions and provisions of all Class A and Class A-1 requirements. Off-sale liquor receipt records are to be kept separately. These licenses must maintain a minimum of \$8,000 in stock, based on average the wholesale value of alcoholic beverages. There is no minimum seating capacity for this license. THIS LICENSE DOES NOT PROVIDE FOR CATERING PRIVILEGES FOR ALCOHOLIC BEVERAGES OFF PREMISES.

5:17 CLASS C – CLUB – BEER AND WINE LICENSE:

Article 2B § 5-301(n)

(a) A **Class C-1 Beer and Wine License** may be issued only to a bona fide not-for-profit association or corporation that is organized for patriotic or war veterans purposes; and has held regular meetings at an established headquarters for a period of one (1) year prior to the application for a license.

(b) A **Class C-2 Beer and Wine License** may be issued only to a bona fide not-for-profit association or corporation that is organized for fraternal purposes; and has held regular meetings at an established headquarters for a period of one (1) year prior to the application for a license.

(c) A **Class C-3 Beer and Wine License** may be issued only to a bona fide not-for-profit association or corporation that is organized for social, educational, or athletic purposes; and has held regular meetings at an established headquarters for a period of one (1) year prior to the application for a license.

(d) Holders of a C-1 Beer and Wine License; a C-2 Beer and Wine License; and/or a C-3 Beer and Wine License may keep for sale and sell beer and wine only to bona fide members and their guests for consumption on the premises only. IT IS NOT PERMISSIBLE FOR ANY NON-MEMBER (NOT INVITED AS A GUEST BY THE CLUB) TO ENTER INTO AND BE SERVED ALCOHOLIC BEVERAGES. Consistent with this rule, the names of all guests and non-members who are served alcohol must be recorded in a log book.

(e) Outside Service must be approved by the Board.

(f) In order to maintain a Class C-1 Beer and Wine License; a C-2 Beer and Wine License and/or a C-3 Beer and Wine License, the premises must be stocked and equipped for the regular sale of food.

B.R.

5:18 CLASS C – CLUB – BEER, WINE, AND LIQUOR LICENSE:

Article 2B § 6-301(n)

(a) A **Class C-1 Beer, Wine and Liquor License** may be issued only to a war veterans organization, which is defined as a bona fide nationally chartered not for profit organization or club that has been incorporated for not fewer than 5 years immediately prior to filing the application; is comprised solely of members who served in the armed forces of the United States in any war in which the United States was engaged; operates solely for the use of its own members and guests (when accompanied by such members); meets in a clubhouse principally used for a club; and is neither directly or indirectly operated

as a public business (i.e. American Legion; V.F.W.). To qualify for this license, the club must have a membership of at least 50 bona fide members.

(b) A **Class C-2 Beer, Wine and Liquor License** may be issued only to a fraternal organization, which is defined as a lodge or chapter of a bona fide nationally chartered organization that is composed of members duly elected and initiated in accordance with the rites and customs of the organization; operates a clubhouse or building for the use of its members and that has facilities for preparing and serving food on the premises for the members and their guests; and is neither directly or indirectly operated as a public business (i.e., Elks, Loyal Order of Moose; Knights of Columbus). To qualify for this license, the organization must have at least 100 bona fide members, each of whom paid dues as required by the national organization in the year immediately preceding the year for which the license was applied or issued.

(c) A **Class C-3 Beer, Wine and Liquor License** may be issued only to a miscellaneous organization or club, which is defined as being one of the following:

(1) A “Country Club”; meaning a club or organization that may be operated for profit or not for profit; has 75 or more bona fide members, each of whom pays not less than \$50 per year; and maintains at the time of application for the license, and continues to maintain, a regular or championship golf course of 9 holes or more; or, instead of the golf course, a swimming pool at least 20 by 40 in size and at least 6 tennis courts.

(2) A “Topiary Garden”; meaning an organization that operates a public museum and garden for its membership and the general public as guests of its membership; is open to the general public for at least 6 days a week for at least 6 hours a day during 5 months each year; and has food preparation facilities on the topiary garden premises for the convenience of visiting guests.

(3) A “Yacht or Boat Club”; meaning a club or organization that may be operated for profit or not for profit; owns real property in Harford County; and has not less than 150 bona fide dues-paying members; and not less than 50 of whom own a yacht, boat or other vessel.

(d) The holder of a Class C-1 Beer, Wine and Liquor License; a Class C-2 Beer, Wine and Liquor License and/or a Class C-3 Beer, Wine and Liquor License is authorized to sell or provide alcoholic beverages only for on-premises consumption by the members and guests of the club or organization. IT IS NOT PERMISSIBLE FOR ANY NON-MEMBER (NOT INVITED AS A GUEST BY THE CLUB) TO ENTER INTO AND BE SERVED ALCOHOLIC BEVERAGES. Consistent with this rule, the names of all guests and non-members who are served alcohol must be recorded in a log book.

(e) In order to maintain a Class C-1 Beer, Wine and Liquor License; a C-2 Beer, Wine and Liquor License and/or a C-3 Beer, Wine and Liquor License, the premises must be stocked and equipped for the regular sale of food.

B.R.

5:19 CLASS D – TAVERN LICENSES:

Article 2B § 6-401(n)

The Board may issue only to a holder of any Class B License:

(a) A seven-day (On Sale Only) Class D License for all Alcoholic Beverages; or

(b) A seven-day (On & Off Sale) Class D License for all Alcoholic Beverages.

This License permits the sale of Beer, Wine, and Liquor for consumption inside the licensed premises. Class D Licenses with an Off-Sale privilege shall be subject to the same restrictions and provisions applicable to the Class A1 License as defined in Article 2B § 9-213 and 10-203. Off-sale area shall be separate and distinct unless sales are made merely from behind the bar. If sales are more extensive than from behind the bar, a separate outside entrance must be provided for the use of off-sale customers.

This License may only be issued to a holder of any Class B License who has maintained that License and the requirements thereof for a period of six months prior to application. However, the six-month requirement may be reduced or waived by the Board for good cause shown (in writing).

(1) The Liquor Control Board has sole authority in accordance with § 9-201 (Authority) and § 10-203 (Harford County Liquor Control Board) of this Article to decide the number of Class D Licenses authorized by this subsection to be issued.

(2) At the discretion of the Board, Off-Sale permits for a Class D License will be issued by the Board subsequent to the meeting of the same requirements of a Class A1 License. Any person holding the Off-Sale Option must maintain a minimum of \$8,000.00 in stock, based on average wholesale value, of alcoholic beverages. Issuance of the Off-Sale privilege is subject to the provisions of Article 2B § 9-213 and 10-203 (Need & Accommodation).

(3) Catering privileges as defined under Rule 5:21 are included under the Class D Tavern Licenses if catering is or has been a part of the service offered by the Class B License surrendered.

(4) In order to maintain a Class D License, the premises must be stocked and equipped for the regular sale of food; which must be offered until 11:00 p.m. There is no minimum seating capacity for this license, unless the holder intends to upgrade the license to a Class B or Class B3 Beer, Wine and Liquor License.

(5) No patron under the age of 21 years is permitted to sit at the bar on the premises of any Class D License and must be seated at a table separate from the bar area. In addition, minors (under eighteen) must be seated at a table separate from the bar area with a parent or guardian.

(6) No patron under the age of 21 years is permitted in a Class D licensed premises after 11:00 p.m.

(7) All alcoholic beverage Servers/Bartenders/Managers/Employees must be at least 21 years of age.

Article 2B § 12-302(3)

(8) The applicants for a Class D License must submit a complete application, including all required paperwork and the payment of the \$500.00 application fee, as well as the cost of processing fingerprints.

(9) Upon the issuance of a Class D License by the Board, the Licensee to whom the Class D License is issued shall surrender to the Board the Class B License previously held.

(10) Holders of a Class D License must be open for business at least five (5) days per week. Daily business hours must be registered with the Liquor Control Board. Any closures or changes in the daily business hours must be approved by the Board.

5:20 CLASS GC – GOLF COURSE LICENSE:

Article 2B § 8-503

Authorizes the owner/operator of a Golf Course that is open to the public; is operated for profit; and has a minimum of eighteen (18) holes to sell beer, wine, and liquor for consumption only on the land and in the buildings, including the clubhouse, used for golfing purpose. A patron need not be seated to be served.

The prohibition on the distance a Licensee must remain from a church or school specified in Article 2B § 9-213 does not apply to Class GC – Golf Course Licenses.

5:21 CLASS H – CATERERS LICENSE:

Article 2B § 6-704

Authorizes owner or operator of a catering establishment to keep for sale and to sell all alcoholic beverages at retail at the premises described therein for consumption on the premises during the event being catered.

He/She may contract with patrons to permit them to bring personal alcoholic beverages onto the premises of the caterer for consumption at catered events. He/She may also contract to provide alcoholic beverages at events held off the premises, within Harford County, provided that the caterer contracts to provide the food, as well, at said catered event.

A Caterer licensed under this section may provide food and keep and sell at retail alcoholic beverages for consumption only on the premises of the Caterer at a self-sponsored event held once during a calendar year on a day specified by the Caterer.

STATEWIDE CATERING LICENSE:

Article 2B § 6-701

There is a Statewide Caterers (SCAT) or Tri-County License issued by the State Comptroller for use in Harford County. This License is available to the holders of a Class B Restaurant or Tavern License that presently has catering privileges. This License authorizes the Board to make certain investigations (to enforce the prohibitions under § 12-108 of this Article against selling or furnishing alcoholic beverages to persons who are under 21 years of age or visibly under the influence of an alcoholic beverage) and to report certain violations to the State Comptroller for certain disposition. The holder of this Class License must meet all State and local requirements and hold all requisite licenses relating to the catering business conducted.

5:22 STADIUM LICENSE:

Article 2B § 8-213.1

(1) The Liquor Control Board may issue a Stadium Alcoholic Beverage License for a stadium owned by the City Of Aberdeen covering on-premises sale of Beer, Wine and Liquor to the owner to the owner, or lessee, or concession manager of a professional baseball stadium for use on the licensed premises.

(2) For the purposes of this section:

(i) "Concession Manager" means a single individual or single entity contractually obligated to provide and supervise comprehensive management of all food and beverage sales by concessionaires on the licensed premises; and

(ii) "Licensed Premises" includes the stadium facility and stadium parking lots.

(3) Subject to paragraph (2) of this section, a Stadium Alcoholic Beverage License authorizes the holder to sell Beer, Wine, and Liquor on the licensed premises:

(a) For consumption only on the licensed premises;

(b) During the hours and days as specified in § 11-513 of Article 2B.

(4) The sale serving or consumption of alcoholic beverages on the parking lots of the stadium may be allowed only with the prior written approval of the liquor control board;

(5) The following limitations shall apply:

(a) All individuals serving beer, wine, or liquor shall hold valid certificates from an alcohol awareness program approved by the liquor control board.

(b) During a baseball game, liquor may only be served on the club level or dining area in which patrons are seated;

(c) During a baseball game, alcoholic beverages must be serviced in a plastic, Styrofoam, or paper container, except that a glass container may be used on the club level or dining area in which patrons are seated; and

(d) Except on the club level or dining area in which patrons are seated, all beer and wine dispensed during a baseball game shall be dispensed only from a stationary structure located within the stadium and equipped with a motor vehicle driver's license scanner; and

(e) No roving vendors shall be allowed to dispense beer, wine, or liquor.

(6) Except for a wholesaler of beer, wine, or liquor who is conducting business with the Licensee under this Section, a Licensee may not allow a person to carry alcoholic beverages onto or from the licensed premises.

Article 2B § 11-513

A Licensee may sell, offer for sale, or dispense Alcoholic Beverages:

(1) During a baseball game only, a Licensee may not sell Alcoholic Beverages:

(a) After the beginning of the eighth inning; or

(b) During a double header game, after the beginning of the sixth inning of the second game.

(2) At no time should there be sales of alcoholic beverages to visibly intoxicated persons.

5:23 SPECIAL ONE DAY BW OR BWL LICENSES:

Article 2B § 7-101(b)(c)(d); B.R.

(a) May be issued for the use of any person holding entertainment conducted by any bona fide non-profit club, society, or association wherein there will be an admission charge or cash bar. Distance from church and school limitation shall not apply to the issuance of One Day Licenses.

The cost of a One Day Beer and Wine License is \$15.00 per day.

The cost of a One Day Beer, Wine and Liquor License is \$30.00 per day.

(b) (1) Applications must be submitted to the Board at least 15 days prior to the date of the event. Each application shall be accompanied by a copy of the organization's By-Laws, Articles of Incorporation, IRS Tax Determination Letter, and Certification Letter issued by the State of Maryland; unless this documentation has been previously filed with the Board office.

(2) Any application received later than 15 days prior to the event will be charged a **late fee of \$50.00.**

(3) No applications will be accepted and processed until all requested/required information is complete; application is signed and notarized; and all fees required are paid. No partial applications will be accepted for any reason.

(c) (1) The holder of a beer and wine license may purchase alcoholic beverages from a wholesale beer distributor; and may accept delivery of same two days prior to the effective date only if the holder of the Special License has in hand said License at time of delivery. The wholesaler may accept returns two days after the expiration date of the Special License.

(2) The holder of a beer, wine and liquor license must purchase all alcoholic beverages from a retail store.

(d) (1) Applicants who apply for a Special License on behalf of a non-profit organization must be present during the event; and will be held responsible for any violation of the state and local laws pertaining to the sale, consumption, and possession of alcoholic beverages at said event.

(2) The One Day License must be prominently displayed in a conspicuous location near where the alcohol is being dispensed during the event.

(3) Alcoholic beverages may only be consumed in the area described as the licensed premises (i.e.; "Fire Hall" or "Church Hall" means consumption outside the building is not permitted).

(4) A Licensee may not permit any person to drink beer or wine not purchased from the license holder on the licensed premises. However, if the license is issued for beer and wine and the event is advertised as BYOL (Bring Your Own Liquor), it is legal to consume liquor not purchased from the Licensee.

(5) Adequate food in conjunction with the sale of alcoholic beverages must be provided for the attendees based on the capacity of the events. For special One Day Licenses Only, there is no required food/alcohol ratio; however, records can be requested for all sales.

(6) Monies derived from food and alcohol sales should benefit the non-profit organization. Sales receipts and donation records can be audited by the Harford County Liquor Control Board.

(7) **Outside Service:** Applications for events held outside must be accompanied by an OUTSIDE VENUE APPLICATION; a diagram detailing the containment and control of the alcoholic beverages for the event; and payment of a **\$25.00 fee.** Roping or tape is not an acceptable product for containment purposes. Photos may also be submitted. Events which are to be held in both inside and outside areas must also submit an Outside Venue Application.

5:24 SPECIAL CLASS C – BEER AND WINE – FIRE DEPARTMENT LICENSE: Article 2B § 7-101(v)

The Liquor Control Board may grant a Special Class C Beer and Wine License for any bona fide entertainment held or conducted by any County Fire Department. The fee shall be paid before the License is issued. Annual fees are as follows:

- (1) Up to ten events per year \$150.00
- (2) Up to twenty events per year \$300.00
- (3) Up to thirty events per year \$450.00
- (4) Up to forty events per year \$600.00

A License may not be granted to a fire department more than one time in any year. A Licensee shall notify the Board in writing at least seven days prior to each event.

A Fire Department is not precluded from obtaining a single event License under other provisions of Article 2B.

5:25 WINE FESTIVAL LICENSE: Article 2B § 8-309

The Liquor Control Board may issue a Special Wine Festival License (WF) to the holder of an existing State Retail Class 3 Winery License or State Class 4 Winery License. The Licensee shall only display and sell wine produced and processed in Maryland. He/She may display and sell at retail wine for consumption on or off the premises on the days and hours designated for the Wine Festival in Harford County. The License fee shall be \$20.00.

The Liquor Control Board may select one weekend annually during the months of June, July, August, or September for the Wine Festival that does not conflict with the Anne Arundel County Beer and Wine Festival, the Cumberland – Shenandoah Valley Wine Festival, or the Maryland Wine Festival, and shall choose a location in Harford County which does not hold an alcoholic beverage license.

5:26 WINE PERMIT (NEW RULE) Article 2B § 8-401

A Wine Permit may be issued to a bona fide non-profit organization for a fundraising event to be held on the federally bonded premises of a winery; provided the winery is operated under a Class 3 or Class 4 manufacturer’s license. The fee for this permit is \$15.00.

Wine must be purchased in sealed containers from the winery; and may be sold at the event in open containers at retail for consumption on the permit premises.

Each permit shall be cosigned by the winery hosting the event. A winery may not host more than 6 events per calendar year.

5:27 WBT (Wine & Beer Tasting) LICENSE: (NEW RULE) Article 2B § 8-407

A WBT License may be issued to the holder of a Class A Beer and Wine License which permits the consumption for tasting or sampling purposes, only on the licensed premises, of wine and beer. This License may be issued for a maximum of any 26 days in a licensing period; any 52 days in a licensing period; or 365 days in a licensing period. A Licensee may not serve more than one ounce from each given

brand/type to any one person. Only persons of legal drinking age can participate in tastings. There can be NO FREE ALCOHOLIC BEVERAGES ACCEPTED by the Licensee for this purpose; and, there must be an Alcohol Awareness trained person in attendance at all times during the tasting for enforcement of these regulations. A LICENSEE THAT IS ISSUED A WBT LICENSE UNDER THIS SECTION FOR ANY 26 DAYS IN A LICENSING PERIOD, OR ANY 52 DAYS IN A LICENSING PERIOD SHALL GIVE NOTIFICATION TO THE LIQUOR CONTROL BOARD AT LEAST 7 DAYS PRIOR TO THE TASTING BEING HELD. A Tasting License may be brought into the Board office to be signed for any tasting. Written requests for no less than ten (10) tastings at any time must be sent at least seven (7) days prior to the first tasting date, after which the Board Inspector will visit the premises and sign the subject license.

No more than six samples may be provided to any one person during one visit to the business. The Board may waive this requirement for a special event if requested in advance by the licensee.

5:28 CWBT (Cordial, Wine, and Beer Tasting) LICENSE: (NEW RULE) Article 2B § 8-407

A CWBT License may be issued to holders of a Class A-1 Beer, Wine, and Liquor License which permits the consumption for tasting or sampling purposes, only on the licensed premises, of cordials, wine, beer, and liquor. This License may be issued for a maximum of any 26 days in a licensing period; any 52 days in a licensing period; or 365 days in a licensing period. A Licensee may not serve more than one ounce from each given brand/type wine and beer; and, no more than one-half ounce of each given brand of cordial or other alcoholic beverage to any one person. Only persons of legal drinking age can participate in tastings. There can be NO FREE ALCOHOLIC BEVERAGES ACCEPTED by the Licensee for this purpose; and, there must be an Alcohol Awareness trained person in attendance at all times during the tasting for enforcement of these regulations. A LICENSEE THAT IS ISSUED A CWBT LICENSE UNDER THIS SECTION FOR ANY 26 DAYS IN A LICENSING PERIOD, OR ANY 52 DAYS IN A LICENSING PERIOD SHALL GIVE NOTIFICATION TO THE LIQUOR CONTROL BOARD AT LEAST 7 DAYS PRIOR TO THE TASTING BEING HELD. A Tasting License may be brought into the Board office to be signed for any tasting. Written requests for no less than ten (10) tastings at any time must be sent at least seven (7) days prior to the first tasting date, after which the Board Inspector will visit the premises and sign the subject license.

No more than six samples may be provided to any one person during one visit to the business and no more than two of those of those six samples may be a cordial or distilled spirit as defined in the Tax General Article, § 5-101 (g). The Board may waive this requirement for a special event if requested in advance by the licensee.

LICENSE CLASSES, DAYS, AND FEES

		(6 Day)	(7 Day)
Class B	Beer & Wine On/Off Sale – Liquor On Sale Only (HOTEL) License	\$2260.00	\$2685.00
Class B	Beer, Wine & Liquor On/Off Sale (HOTEL) License	\$2610.00	\$3135.00
Class B	Beer, Wine, and Liquor (HOTEL) License (On Sale Only)	\$2260.00	\$2685.00
Class B	Beer & Wine On/Off Sale – Liquor On Sale Only (RESTAURANT) License	\$1720.00	\$2145.00
Class B	Beer, Wine & Liquor On/Off Sale (RESTAURANT) License	\$2070.00	\$2595.00
Class B	Beer, Wine, and Liquor (RESTAURANT) License (On Sale Only)	\$1720.00	\$2145.00
Class B	Beer, Wine, and Liquor (PUB-BREWERY) License (On Sale Only)	\$1720.00	\$2145.00
Class B	Beer, Wine, and Liquor (MICRO-BREWERY) License (On Sale Only)	\$1720.00	\$2145.00
Class B	Beer, Wine, and Liquor (Special Inn / 11-24 Rooms) License (On Sale)		\$2500.00
Class B	Beer, Wine, and Liquor (Special Inn / 25+ Rooms) License (On Sale)		\$3295.00
Class B - BB	Beer, Wine, and Liquor (Bed & Breakfast) License (On Sale Only)		\$1000.00
Class B - Cafe	Beer and Wine On/Off Sale License		\$1575.00
Class B	Beer, Wine, and Liquor (BNR) License (On Sale Only)		\$3000.00
Class B	Beer, Wine, & Liquor (BDR) License (On Sale Only)		\$5000.00
Class B-FD	Beer, Wine, and Liquor License (On Sale Only)	\$2500.00	\$2900.00
Class B1	Beer and Wine On/Off Sale – Liquor Off Sale Only License	\$700.00	\$950.00
Class B1	Beer and Wine License (On Sale Only)	\$350.00	\$500.00
Class B1	Beer and Wine License (On and Off Sale)	\$350.00	\$500.00
Class B2	Beer and Wine On/Off – Liquor Off Sale Only License	\$850.00	\$1150.00
Class B2	Beer and Wine License (On and Off Sale)	\$500.00	\$700.00
Class B2	Beer and Wine License (On Sale Only)	\$500.00	\$700.00
Class B3	Beer & Wine On/Off Sale – Liquor On Sale Only (HOTEL) License	\$2620.00	\$3045.00
Class B3	Beer, Wine, & Liquor On/Off Sale (HOTEL) License	\$2970.00	\$3495.00
Class B3	Beer, Wine, and Liquor (HOTEL) License (On Sale Only)	\$2620.00	\$3495.00
Class B3	Beer & Wine On/Off Sale – Liquor On Sale Only (RESTAURANT) License	\$2050.00	\$2435.00
Class B3	Beer, Wine, & Liquor On/Off Sale (RESTAURANT) License	\$2400.00	\$2885.00
Class B3	Beer, Wine, and Liquor (RESTAURANT) License (On Sale Only)	\$2050.00	\$2435.00
Class D	Beer, Wine, and Liquor (On Sale Only) License		\$3000.00
Class D	Beer, Wine, and Liquor (On & Off Sale) License		\$4000.00
Class C-1	Club – Beer, Wine, and Liquor (451-Up) License (On Sale Only)	\$1000.00	\$1100.00
Class C-1	Club – Beer, Wine, and Liquor (251-450) License (On Sale Only)	\$850.00	\$950.00
Class C-1	Club – Beer, Wine, and Liquor (100-250) License (On Sale Only)	\$600.00	\$700.00
Class C-1	Club – Beer, Wine, and Liquor (50-99) License (On Sale Only)	\$350.00	\$450.00
Class C-1	Club – Beer and Wine Only License (On Sale Only)	\$150.00	\$225.00

**LICENSE CLASSES, DAYS, AND FEES
(Continued)**

		(6 Day)	(7 Day)
Class C-2	Club – Beer, Wine, and Liquor (451-Up) License (On Sale Only)	\$1200.00	\$1300.00
Class C-2	Club – Beer, Wine, and Liquor (251-450) License (On Sale Only)	\$1050.00	\$1150.00
Class C-2	Club – Beer, Wine, and Liquor (100-250) License (On Sale Only)	\$800.00	\$900.00
Class C-2	Club – Beer and Wine Only License (On Sale Only)	\$350.00	\$425.00
Class C-3	Club – Beer, Wine, and Liquor License (On Sale Only)	\$1300.00	\$1400.00
Class C-3	Club – Beer and Wine Only License (On Sale Only)	\$450.00	\$525.00
Class A1	Beer, Wine, and Liquor (Off Sale Only) License		\$1470.00
Class A2	Beer, Wine, and Liquor (Off Sale Only) License	\$980.00	
Class A	Beer and Wine (Off Sale Only) License	\$625.00	\$850.00
Class A	Winery License (Off Sale Only)		\$100.00
Class H	Beer, Wine, and Liquor (Caterers) License (On & Off Sale)		\$1500.00
Class GC	Beer, Wine, and Liquor (Golf Course) License (On Sale Only)		\$3500.00
Stadium	Beer, Wine, and Liquor (Stadium) License (On Sale Only)		\$10,000.00
WBT	Wine-Beer Tasting Permit For Beer & Wine Licensees (26 Dates)		\$100.00
WBT	Wine-Beer Tasting Permit For Beer & Wine Licensees (52 Dates)		\$150.00
WBT	Wine-Beer Tasting Permit For Beer & Wine Licensees (365 Dates)		\$225.00
CWBT	Cordial-Wine-Beer Tasting Permit For BWL Licensees (26 Dates)		\$125.00
CWBT	Cordial-Wine-Beer Tasting Permit For BWL Licensees (52 Dates)		\$200.00
CWBT	Cordial-Wine-Beer Tasting Permit For BWL Licensees (365 Dates)		\$400.00
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