



## COUNTY COUNCIL OF HARFORD COUNTY, MARYLAND

### Health Officer Search Committee Minutes

July 26, 2022 – 1:00 p.m.  
Open Meeting

#### 1. CALL TO ORDER

- a. Council President Vincenti called the meeting to order and indicated that the meeting was open to the public. No one from the public attended the meeting. Committee members in attendance were: Council President Patrick Vincenti, Dr. Russell Moy, Paul Lawder, Mary Nasuta, Councilman Andre Johnson, Councilman Robert Wagner and Tiffany Stephens.

#### 2. APPROVAL OF MINUTES

- a. Council President Vincenti asked for a motion to approve the minutes from the July 6, 2022 meeting of the Health Officer Search Committee. Councilman Wagner made the motion and Councilman Johnson provided a second. All committee members in attendance approved of the minutes as presented.

#### 3. NEW BUSINESS

- a. Approval of Job Listings
  - i. Council President Vincenti asked Mrs. Stephens to review the revised job postings she provided to the committee prior to today's meeting. She explained that there were questions from committee members at the last meeting regarding the educational and background experience which she found out were predetermined by the Maryland Department of Health for the job posting. No changes to those can be made from Harford County Human Resources. Ms. Stephens also discussed that the jobs will be posted through Harford County Government on their webpage, along with the Maryland Department of Health's website.
  - b. Council President Vincenti asked Ms. Nasuta to introduce herself to the committee members present and provide some background on her involvement with the previous search for a Health Officer in Harford County.
  - c. Discussion among committee members occurred regarding the length of time to post the job applications. Council President Vincenti reviewed the meeting schedule of the Harford County Council, noting that they do not sit for Legislative Sessions in the month of November 2022 due to the election. Dr. Moy stated that the search for Health Officers for other counties in the State of Maryland has been a slow process.
  - d. Council President Vincenti asked Ms. Stephens how soon her office could post the job application. She stated that they were prepared to post as soon as tomorrow (July 27, 2022) and that there wasn't a maximum number of days that a job could be posted for.
  - e. Ms. Stephens further discussed the application process and explained to the group how the dissemination of applications for the committee to review had been completed in the past. She stated that she will send all applicants, regardless of qualifications to Samantha Harris to distribute to the committee for review.
  - f. Ms. Nasuta asked if Human Resources could list the job posting as "open until filled". Ms. Stephens confirmed that the job posting could be listed as such.
  - g. Councilman Johnson asked for clarification on the open and close date for the job postings. This prompted discussion among the committee members regarding when to close the job postings and how many applications should be received before review takes place. Council President Vincenti suggested that the committee should have the job posting run for a few weeks to determine what