



COUNTY COUNCIL OF HARFORD COUNTY, MARYLAND

Health Officer Search Committee Minutes

September 30, 2022 – 11:15 a.m.

Open Meeting

1. **CALL TO ORDER**

- a. Council President Vincenti called the meeting to order at 11:19AM. Committee members in attendance were Council President Patrick Vincenti, Councilman Robert Wagner, Councilman Andre Johnson, Dr. Russell Moy, Paul Lawder, Mary Nasuta, Tiffany Stephens and Charles Kearney, Council Attorney. No members of the public were present.

2. **APPROVAL OF MINUTES**

- a. Council President Vincenti asked for a motion to approve the September 7, 2022 Closed Meeting minutes and the September 19, 2022 Open Meeting minutes. Councilman Wagner made the motion and Councilman Johnson provided a second. All committee members in attendance voted to approve both sets of minutes.

3. **MOTION TO MOVE INTO CLOSED SESSION**

- a. Council President Vincenti asked for a motion to close the meeting and Councilman Johnson made the motion with a second by Councilman Wagner.
- b. Council President Vincenti read the Statement of Reason for closing a portion of the meeting of the Harford County Health Officer Search Committee which is incorporated in these minutes. He indicated that the committee did not plan to reconvene back into Open Session. Council Attorney, Charles Kearney, conducted a roll call vote and the 6 committee members present voted in favor to close the session.

The Open Session of the committee concluded at 11:22AM.

4. **CLOSED SESSION**

- a. At 11:32AM, the search committee went into Closed Session and convened in the Multipurpose Room located on the 2nd floor of the Council Building. Tiffany Stephens attended the Closed Session as the Director of HR for Harford County. All committee members who were present during the Open Session, attended the Closed Session. Bari Klein and Vicki Jones attended virtually. Dr. Jinlene Chan, Deputy Secretary for Public Health of the state of Maryland, attended in the absence of Dr. Katherine Feldman.
- b. The committee conducted an interview with one candidate.
- c. The Closed Session ended at 12:50PM.

5. **ADJOURNMENT**

- a. The Open Meeting of the Harford County Health Officer Search Committee adjourned at 11:22AM.


Approved Date 10/7/22

PROCEDURE TO CLOSE THE MEETING

I propose the Committee go into closed session as permitted by Sections 3-305 (b)(1) and (b)(13) of the General Provisions Article and also Sections 4-310 and 311 of the General Provisions Article in order to conduct a second interview of a candidate since this is a personnel matter. The Committee will also discuss if any other applicants should be interviewed and this discussion will also involve protected confidential information.

Moreover, the General Provisions Article Sections 4-310 and 311 require the shielding of employment applications and letter of recommendation.

Request a motion to go into closed session. After the second, you need a roll call vote on the motion to adjourn to closed session.

After the vote, assuming it is affirmative, **read** the following statement:

“Copies of the written statement of the reasons for closing this meeting will be made available to anyone who wants one now.

The Committee **DOES NOT Plan** to return to open session following the completion of the closed session.

And now the Health Officer Search Committee will go into closed session under sections §3-305 (b), 4-310 and 4-311 of the General Provisions Article.

Patrick S. Vincenti

Chair

Harford County Health Officer Search Committee

September 30, 2022