



# COUNTY COUNCIL OF HARFORD COUNTY, MARYLAND

## Health Officer Search Committee Minutes

October 12, 2022 – 2:17 p.m.

Open Meeting

### 1. CALL TO ORDER

- a. Council President Vincenti called the meeting to order at 2:17PM. Committee members in attendance were Council President Patrick Vincenti, Councilman Robert Wagner, Councilman Andre Johnson, Paul Lawder, Dr. Russell Moy, and Mary Nasuta. Tiffany Stephens and Charles Kearney, Council Attorney were also present. No members of the public were present.

### 2. APPROVAL OF MINUTES

- a. Council President Vincenti asked for a motion to approve the October 7, 2022, Open Meeting minutes. Councilman Wagner made the motion and Councilman Johnson provided a second. All committee members in attendance voted to approve both sets of minutes.

### 3. MOTION TO MOVE INTO CLOSED SESSION

- a. Council President Vincenti asked for a motion to close the meeting and Councilman Wagner made the motion with a second by Councilman Johnson.
- b. Council President Vincenti read the Statement of Reason for closing a portion of the meeting of the Harford County Health Officer Search Committee which is incorporated in these minutes. He indicated that the committee did not plan to reconvene back into Open Session. Council Attorney, Charles Kearney, conducted a roll call vote and the 6 committee members present voted in favor to close the session.

The Open Session of the committee concluded at 2:19PM.

### 4. CLOSED SESSION

- a. At 2:32PM, the search committee went into Closed Session and convened in the Multipurpose Room located on the 2<sup>nd</sup> floor of the Council Building. Tiffany Stephens attended the Closed Session as the Director of HR for Harford County. All committee members who were present during the Open Session, attended the Closed Session. Bari Klein attended the Closed Session in person and Dr. Katherine Feldman and Vicki Jones attended virtually.
- b. The committee conducted two candidate interviews.
- c. The Closed Session ended at 4:20PM.

### 5. ADJOURNMENT

- a. The Open Meeting of the Harford County Health Officer Search Committee adjourned at 2:19PM and the Closed Session ended at 4:20PM.

A handwritten signature in blue ink that reads "Robert Wagner".

Approved

10/14/22

Date

## **PROCEDURE TO CLOSE THE MEETING**

I propose the Committee go into closed session as permitted by Sections 3-305 (b)(1) and (b)(13) of the General Provisions Article and also Sections 4-310 and 311 of the General Provisions Article in order to conduct the first interview of one candidate and a second interview of another candidate. The Committee will further discuss whether to schedule any other interviews. Should the Committee decide to not schedule any additional interviews, then the Committee will decide whether any candidate already interviewed will be recommended to the County Council for consideration as Health Officer. This is a personnel matter and will involve a discussion of the application and related information which involves protected confidential information.

The General Provisions Article Sections 4-310 and 311 require the shielding of employment applications and letter of recommendation.

**Request a motion to go into closed session. After the second, you need a roll call vote on the motion to adjourn to closed session.**

After the vote, assuming it is affirmative, **read** the following statement:

“Copies of the written statement of the reasons for closing this meeting will be made available to anyone who wants one now.

The Committee **DOES NOT Plan** to return to open session following the completion of the closed session.

And now the Health Officer Search Committee will go into closed session under sections §3-305 (b), 4-310 and 4-311 of the General Provisions Article.

Patrick S. Vincenti

Chair

Harford County Health Officer Search Committee

October 12, 2022