

**Planning Advisory Board
Meeting Summary
January 8, 2020**

Attendance:

Geoffrey Close (Chair)
James Thornton
Diane Sengstacke
Aaron Penman

P&Z Staff:

Brad Killian
Jennifer Freeman
Theresa Raymond

1) The meeting was called to order at 6:00 p.m.

2) **Minutes/Summary**

The PAB members approved the summary of the November 2019 PAB meeting.

3) **Zoning Enforcement**

Theresa Raymond from Planning and Zoning presented for Zoning Enforcement. Zoning Enforcement investigates complaints or inquiries concerning alleged violations of the Harford County Zoning Code. The goal is to get into compliance. They deal with Vegetation, Board of Appeals and violations of the Development Regulations. Vegetation is part of the DPW Code and Planning and Zoning accepts complaints, investigates and serve notices of abatement to owners. Board of Appeals conditions are monitored by the Zoning Enforcement section. It is important to maintain accurate and complete records. Ms. Raymond went over the workflow of a Zoning Code case and Vegetation.

Ms. Sengstacke asked if they get a contractor to cut the grass. Ms. Raymond said that is up to DPW. They do get contractors to cut the grass. Ms. Raymond said from July 1, 2018 until June 30, 2019 (FY19) there were 1,646 inspections. From July 1, 2019 until December 31, 2019 (FY20) there were 781 inspections. Mr. Thornton asked what the average timeframe is for responding to or mitigating a violation. Ms. Raymond said there really isn't a timeframe. If they are attempting to correct the problem, Zoning Enforcement will continue to work with them. The initial inspection is within 4 days. Ms. Raymond said there were 859 correspondence in FY19 and 380 so far in FY20. Mr. Killian said we have started leaving notification when they do a vegetation inspection which lets the property owner respond sooner. Mr. Thornton asked if there are any problems with passing vegetation complaints off the DPW. Ms. Raymond said it runs

smoothly through our EnerGov system. Ms. Raymond said the number of complaints in FY19 is 774 and in FY20 is 337. She went over the number of inquiries/complaints by Councilmanic District. Mr. Penman asked how often they needed to reach out to law enforcement for inspections. Ms. Raymond said not very often. Only if they have had an encounter during an inspection. Mr. Thornton asked if the Municipalities do their own inspections. Ms. Raymond said they have their own laws and do their own inspections. Mr. Thornton asked about the timeframe for responding to or mitigating Vegetation complaints. Mr. Killian said they are done quickly within the constraints of the law.

4) **Other Business**

The members decided to cancel the February PAB meeting. Emergency Services will present in March. Mr. Killian went over the School Enrollment counts. Bel Air Middle, Red Pump Elementary, Havre de Grace Elementary, Bel Air Elementary, Emmorton Elementary, Homestead/Wakefield Elementary are closed to new development.

They discussed the CIP memo. They made a few changes.

This meeting was adjourned at 6:50 PM.