

Harford County Board of Estimates Meeting

December 15, 2022

1:05 p.m.

Conference Call

Present:

Robert McCord, Director of Administration and designee of the County Executive

Kevin Greenwell, Acting Director of Procurement

Patrick Vincenti, County Council President

Robert Sandlass, Treasurer

Warren L. Hamilton, County Council Appointee

Joseph Siemek, Director, Department of Public Works

Margaret Hartka, Acting Deputy County Attorney

Footnote: The County Executive has not yet appointed a County Executive Appointee, therefore, the Board only had 6 members.

Announcement from Robert McCord

Mr. McCord notified the attendees that Harford County Government was following protocol under the Open Meetings Act.

Approval of Minutes of the October 25, 2022 Board of Estimates Meeting

The minutes of the October 25, 2022 Board of Estimates Meeting were approved unanimously.

Item No. 12-15-22-01

Mr. Behles presented Solicitation No. 19-075; Excess Workers Compensation and Employer's Liability Insurance; Change Order # 4.

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Mr. Christopher Behles from the Law Department, Division of Risk Management, stated that this proposal is for the renewal of Excess Workers Compensation insurance. The policy period begins on January 1, 2023.

The Law Department, Division of Risk Management, requests approval of Change Order # 4 to add one (1) additional option year in the amount of \$195,146.00 to Riggs, Counselman, Michaels & Downes, Incorporated of Baltimore, Maryland in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved.

Item No. 12-15-22-02

Mr. Younger presented Solicitation No. 23-140; GeoSCADA Software-Pump Stations; Sole Source.

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Mr. Chris Younger from the Department of Public Works stated that this proposal is for the replacement and upgrade to the Supervisory Control and Data Acquisition (SCADA) software for the Pump Station SCADA. The existing iFix software from GE will be upgraded to GeoSCADA software provided by Schneider Electric. The GeoSCADA software

can only be purchased through Schneider Electric and their local area sales representative, Neal Systems, Incorporated.

The Department of Public Works recommends award in the amount of \$70,896.13 to Schneider Electric Systems USA, Incorporated of Foxboro, Massachusetts in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved.

Item No. 12-15-22-03

Mr. Younger presented Solicitation No. 23-164; GeoSCADA Software-Sod Run; Sole Source.

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Mr. Chris Younger from the Department of Public Works stated that this proposal is for the replacement and upgrade to the Supervisory Control and Data Acquisition (SCADA) software for the Sod Run Wastewater Treatment Plant. The existing Foxboro PCS software from Schneider Electric will be upgraded to GeoSCADA software provided by Schneider Electric. The GeoSCADA software can only be purchased through Schneider Electric and their local area sales representative, Neal Systems, Inc.

The Department of Public Works recommends award in the amount of \$73,600.74 to Schneider Electric Systems USA, Incorporated of Foxboro, Massachusetts in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved.

Item No. 12-15-22-04

Mr. Gable presented Solicitation No. 22-077; Boiler Pressure Vessel Maintenance; Change Order # 1.

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Mr. Phillip Gable from the Department of Public Works stated that this proposal is for the unanticipated repairs due to aging equipment that are necessary to maintain continuity of service to the various treatment processes, both in water and wastewater treatment, and to provide building heat at the Abingdon Water Plant.

The Department of Public Works requests approval of Change Order # 1 in the amount not to exceed \$40,000.00 per year, increasing the contract not to exceed total to \$125,000.00 per year to Flotron Contracting, Incorporated of Hunt Valley, Maryland in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved.

Item No. 12-15-22-05

Mr. Gable presented Solicitation No. 21-115; Vacuum Pump Grit, Sludge and Grease Cleaning Service for Water and Wastewater Operations; Change Order # 2.

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Mr. Phillip Gable from the Department of Public Works stated that this proposal is for the removal of grease, grit, and debris from various structures in the wastewater treatment plants and collection system at the Harford County sewer system.

The Department of Public Works requests approval of Change Order # 2 in the amount not to exceed \$75,000.00 per year, increasing the contract not to exceed total to \$211,250 per year to Magnolia Plumbing, Incorporated of Washington, DC in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved.

Item No. 12-15-22-06

Ms. Barnwell presented Solicitation No. 18-063 on behalf of Tiffany Stephens; Occupational Medical Services; Change Order # 6.

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Ms. Nicole Barnwell from the Department of Human Resources stated that this proposal is for Harford County Government and the Harford County Sheriff's Office, to extend the contract through March 31, 2023 to allow time to complete the RFP and award process.

The Department of Human Resources requests approval of Change Order # 6 in the amount not to exceed \$25,000.00 through March 31, 2023, increasing the amended contract total to not to exceed \$74,000.00 from November 1, 2022 through March 31, 2023 to Prompt Occupational Healthcare, LLC of Aberdeen, Maryland in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved.

Item No. 12-15-22-07

Ms. Hoover presented Solicitation No. 22-234; Heavenly Waters MA and Pa Dog Park Renovations; Change Order # 2.

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Ms. Angela Hoover from the Department of Parks and Recreation stated that this proposal is for ADA access to the lower section of the dog park on Tollgate Road, as part of the renovation project.

The Department of Parks and Recreation requests approval of Change Order # 2 in the amount of \$52,471.73, increasing the contract total to \$539,945.73 to Fawn View Construction, Incorporated of Fawn Grove, Pennsylvania in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved.

Item No. 12-15-22-08

Mr. Condux presented Solicitation No. 19-098; County-Wide Fencing Services; Change Order # 1.

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Mr. Steve Condux from the Department of Parks and Recreation stated that this proposal is for an extension to the County-Wide fencing services contract from December 12, 2022 through February 28, 2023, to allow for on-call fencing repairs and installation services on Harford County maintained properties until a new contract is awarded. All Harford County agencies and the Harford County Public Schools utilize this contract.

The Department of Parks and Recreation requests approval of Change Order # 1 in the amended contract total of not to exceed \$75,000.00 from December 11, 2022 through February 28, 2023 to Best Fence, LLC of Glen Burnie,

Maryland and P&H Fencing, LLC of White Marsh, Maryland in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved.

Item No. 12-15-22-09

Mr. Kuba presented Solicitation No. 23-122; Apricot Software; Piggyback- Omnia Partners/ Fairfax County # 4400006644.

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Mr. Nick Kuba from the Office of Information and Communication Technology stated that this proposal is for the purchase of Apricot 360 Software to assist the Office on Aging to manage, streamline data collection, and case management.

The Office of Information and Communication Technology recommends award in the amount of \$79,241.01 to Insight Public Sector, Incorporated of Tempe, Arizona in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved.

Item No. 12-15-22-10

Mr. Kuba presented Solicitation No. 13-004; Land Management, Permitting and Licensing System; Change Order # 5.

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Mr. Nick Kuba from the Office of Information and Communication Technology stated that this proposal is for the annual maintenance for the software solution that assists multiple agencies with tracking and management of data, as it relates to land management, permitting, and licenses.

The Office of Information and Communication Technology requests approval of Change Order # 5 in the amount of \$18,583.76 per year, increasing the amended amount to \$294,345.75 per year to Tyler Technologies, Incorporated of Dallas, Texas in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved.

Item No. 12-15-22-11

Ms. Creighton presented Solicitation No. 23-064; HCSO Northern Precinct Alterations; Competitive Sealed Bid.

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Ms. Barkley Creighton from the Department of Public Works is requesting approval for exterior alterations (base bid), interior vestibule modifications, and conference room renovations (Alternate # 1) at the Harford County Sheriff's Northern Precinct location.

The Department of Public Works recommends award in the amount of \$595,954.00 to Wickersham Construction & Engineering, Incorporated of Lancaster, Pennsylvania in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved.

Item No. 12-15-22-12

Mr. Cunningham presented Solicitation No. 20-185; Vesta 911 Refresh; Change Order # 4.

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Mr. Randy Cunningham from the Department of Emergency Services stated that this proposal is for services and equipment related to Cybersecurity Managed Detection and Response to support the 911 call processing equipment and software.

The Department of Emergency Services requests approval of Change Order # 4 in the amount of \$236,158.00, increasing the amended amount to \$3,134,002.45 to Carousel Industries of North America, LLC of Exeter, Rhode Island in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved.

Item No. 12-15-22-13

Captain Krulock presented Solicitation No. 23-145; HCSO Mobile Display Computers; Piggyback- State of Maryland # 060B5400007.

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Captain Grant Krulock from the Harford County Sheriff's Office stated that this proposal is for the purchase of an additional twenty-two (22) Mobile Display Computers (MDC) that are used in police vehicles.

The Harford County Sheriff's Office recommends award in the amount of \$171,622.00 to USC/Canterbury Corporation of Annapolis, Maryland in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved.

Item No. 12-15-22-14

Lieutenant Blessing presented Solicitation No. 23-152; HCSO Cell-Site Simulator; Sole Source.

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Lieutenant Craig Blessing from the Harford County Sheriff's Office stated that this proposal is for the purchase of a cell-site simulator. Cell-site simulators help locate cellular devices utilizing unique identifiers that are already known to law enforcement. The simulator uses these identifiers to narrow the location of the cellular device of known subjects involved in law enforcement investigations. The simulator can be utilized for a variety of investigations including, but not limited to, missing persons, barricaded subjects, narcotics, and fugitive apprehension.

The Harford County Sheriff's Office recommends award in the amount of \$167,812.90 to Jacobs Technology, Incorporated of Severn, Maryland in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved.

Item No. 12-15-22-15

Lieutenant Blessing presented Solicitation No. 23-151; HCSO Crisis Negotiation Vehicle; Piggyback- Houston-Galveston Area Council (HGAC) # AM10-20.

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Lieutenant Craig Blessing from the Harford County Sheriff's Office stated that this proposal is for the purchase and replacement of a Crisis Negotiations Vehicle. The vehicle will allow for negotiators to effectively communicate and assist in de-escalation of subjects in time of crisis. A new vehicle will replace a 1999 vehicle that has become outdated, does not allow for adequate space, and current crisis negotiation objectives during incidents.

The Harford County Sheriff's Office recommends award in the amount of \$310,317.95 to Atlantic Emergency Solutions, Incorporated in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved.

Item No. 12-15-22-16

Mr. Patrick presented Solicitation No. 23-155; 2023 John Deere 333G Skid Loader; Piggyback- Sourcewell # 032119-JDC.

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Mr. Warren Patrick from the Department of Procurement, Fleet Management, stated that this proposal is for the purchase of one (1) 2023 John Deere 333G Skid Loader for the Division of Highways.

The Department of Procurement, Fleet Management, recommends award in the amount of \$87,809.24 to JESCO Incorporated of South Plainfield, New Jersey in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved.

Item No. 12-15-22-17

Mr. Patrick presented Solicitation No. 23-146; 2023 Leeboy 7000C Paver; Piggyback- Sourcewell # 060122-VTL.

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Mr. Warren Patrick from the Department of Procurement, Fleet Management, stated that this proposal is for the purchase of one (1) 2023 Leeboy 7000C Paver for the Division of Highways.

The Department of Procurement, Fleet Management, recommends award in the amount of \$160,214.40 to Valley Supply & Equipment Company, Incorporated of Baltimore, Maryland in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved.

Item No. 12-15-22-18

Mr. Patrick presented Solicitation No. 23-166; 2023 Ford Truck and Ambulance Cab/Chassis; Negotiated Procurement.

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Mr. Warren Patrick from the Department of Procurement, Fleet Management, is requesting approval for nine (9) 2023 Ford F350 Trucks with Snowplows and one (1) 2023 Ford F550 Ambulance Cab/Chassis.

The Department of Procurement, Fleet Management, recommends award in the amount of \$580,785.94 to Plaza Ford of Bel Air, Maryland in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved.

Item No. 12-15-22-19

Ms. Smeltzer presented Solicitation No. PM07-010; Third Addendum to Lease Agreement, 1321 Woodbridge Station Way, Edgewood, Maryland 21040; Negotiated Procurement.

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Ms. Nina Smeltzer from the Administration, Division of Property Management, is requesting approval for Harford County, Maryland, to enter into a Third Addendum to Lease Agreement with Hanson W LLC to extend the current lease of building known as 1321 Woodbridge Station Way, Edgewood, Maryland 21040, consisting of approximately twenty-one thousand five hundred eight-four (21,584) square feet, which is currently the location of the Harford County Health Department, the Harford Community Action Agency, and the Food Pantry/Food Bank.

The Administration, Division of Property Management, recommends award in the amount of \$491,821.56 in year one with a one (1) percent increase in each renewal term in years two through five, plus CAM, and insurance to Hanson W LLC of Lutherville, Maryland in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved.

Item No. 12-15-22-20

Ms. Smeltzer presented Solicitation No. PM06-0004; Third Amendment to Lease Agreement, 120 Hayes Street, Suite 200, Bel Air, Maryland 21014; Negotiated Procurement.

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Ms. Nina Smeltzer from the Administration, Division of Property Management, is requesting approval for the Harford County Health Department to enter into a Third Amendment to Lease Agreement with Lambdin Development Company to extend the current lease of building known as 120 Hayes Street, Suite 200, Bel Air, Maryland 21014, consisting of approximately seven thousand seven hundred fifty (7,750) square feet, which is currently the location of the Harford County Health Department, Environmental Health.

The Administration, Division of Property Management, recommends award in the amount of \$183,186.48 per annum in year one with a two (2) percent increase in each renewal term in years two through five, plus CAM, BGE, and real estate taxes to Lambdin Development Company in Belcamp, Maryland in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved.

With no further business, the meeting was adjourned at 1:59 PM.

Respectfully submitted,

Michele Silvestri
Recording Secretary