

## Harford County Board of Estimates Meeting

January 10, 2023  
1:00 p.m.  
220 S. Main Street  
1<sup>st</sup> Floor Conference Room

### **Present:**

Robert McCord, Director of Administration and designee of the County Executive  
Kevin Greenwell, Director of Procurement  
Patrick Vincenti, County Council President  
Robert Sandlass, Treasurer  
Warren L. Hamilton, County Council Appointee  
Joseph Siemek, Director, Department of Public Works  
Margaret Hartka, Acting Deputy County Attorney

Footnote: The County Executive has not yet appointed a County Executive Appointee, therefore, the Board only had 6 members.

### **Announcement from Robert McCord**

Mr. McCord notified the attendees that Harford County Government was following protocol under the Open Meetings Act.

### **Approval of Minutes of the December 15, 2022 Board of Estimates Meeting**

The minutes of the December 15, 2022 Board of Estimates Meeting were approved unanimously.

### **Item No. 01-10-23-01**

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Ms. Brooks presented Solicitation No. 23-181; HCSO Firewall Refresh; Piggyback- State of Maryland Hardware Contract # 060B2490022.

Ms. Lauren Brooks from the Harford County Sheriff's Department stated that this proposal is for the purchase of hardware, software, licensing, and services to refresh the Harford County Sheriff's Office firewalls. The current equipment is out of date, end of life, and out of support.

The Harford County Sheriff's Department recommends award in the amount of \$240,918.80 to ePlus Technology, Incorporated of Herndon, Virginia in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved.

### **Item No. 01-10-23-02**

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Ms. Stephens presented Solicitation No. 23-098; Occupational Medical Services; Request for Proposal.

Ms. Tiffany Stephens from the Department of Human Resources stated that this proposal is for a Medical Review Officer to provide an array of services, including pre-employment and re-certification physicals, post-accident and return to work assessments for Harford County Government and the Harford County Sheriff's Office.

The Department of Human Resources requests approval for award in the amount not to exceed \$408,000.00 per year to Apple Occupational Medical Services, LLC d/b/a/ Worksite Medical of Belcamp, Maryland and Prompt Occupational Health Care, LLC of Aberdeen, Maryland in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved.

**Item No. 01-10-23-03**

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Mr. Shah presented Solicitation No. 23-179; Replacement of Madonna Road Bridge H-0113 Over Deer Creek TSL/PI Design Phase; Sole Source.

The Board deferred the item until the next Board of Estimates meeting.

Mr. Sandlass and Mr. Siemek withdrew their motion and second, respectively.

**Item No. 01-10-23-04**

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Mr. Burke presented Solicitation No. 21-119; Bulk Road De-icing Salt; Change Order # 3.

Mr. Charlie Burke from the Department of Public Works stated that this proposal is for bulk road de-icing salt used for snow and ice removal from Harford County roads and County-owned parking lots. The increase is necessary due to price increases over the previous two terms.

The Department of Public Works requests approval of Change Order # 3 in the amount not to exceed \$500,000.00 per year, increasing the contract not to exceed total to \$1,547,690.00 per year to Eastern Salt Company, Incorporated of Lowell, Massachusetts in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved.

**Item No. 01-10-23-05**

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Mr. Burke presented Solicitation No. 23-003; Bulk Bituminous Concrete Material- Hot Mix; Competitive Sealed Bid.

Mr. Charlie Burke from the Department of Public Works is requesting approval for the purchase of bulk bituminous concrete patching material-hot mix used for various paving, repair, resurfacing, and conversion projects throughout the County.

The Department of Public Works recommends award in the amount not to exceed \$800,000.00 per year to Gray & Son, Incorporated of Timonium, Maryland in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved.

**Item No. 01-10-23-06**

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Mr. Burke presented Solicitation No. 23-004; Mowing and Trimming of Road Rights of Way; Competitive Sealed Bid.

Mr. Charlie Burke from the Department of Public Works is requesting approval for mowing and trimming of Harford County Road Rights of Way for approximately 598 miles. The services include mowing grass, clearing weeds and small brush, as well as trimming around guardrails and signs.

The Department of Public Works recommends award in the amount not to exceed \$200,251.56 per year to Expert Landscape Management, Incorporated of Joppa, Maryland in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved.

**Item No. 01-10-23-07**

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Mr. Burke presented Solicitation No. 23-005; Grass Mowing and Maintenance of Harford County Community Areas; Competitive Sealed Bid.

Mr. Charlie Burke from the Department of Public Works is requesting approval of mowing and maintenance of Harford County community areas. The services include spraying and mowing of grass in designated islands, medians, plant beds, paved areas, district shops, water sheds, and storm water management ponds, per NPDES permit requirements.

The Department of Public Works recommends award in the amount not to exceed \$100,000.00 per year to Ivy Hill Nursery Company, Incorporated of Bel Air, Maryland in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved.

With no further business, the meeting was adjourned at 1:22 p.m.

Respectfully submitted,

Michele Silvestri  
Recording Secretary