

## Harford County Board of Estimates Meeting

January 14, 2020  
1:00 p.m.  
1<sup>st</sup> Floor Conference Room  
220 S. Main Street

### Present:

Barry Glassman, Harford County Executive  
Karen D. Myers, Director of Procurement  
Patrick Vincenti, County Council President  
Robert Sandlass, Treasurer  
Warren L. Hamilton, County Council Appointee  
Timothy Hopkins, County Executive Appointee  
Joseph Siemek, Director, Department of Public Works  
Margaret Hartka, Senior Assistant County Attorney

### Approval of Minutes of the December 10, 2019 Board of Estimates Meeting

The minutes of the December 10, 2019 Board of Estimates Meeting were approved by general consent.

### Item No. 01-14-20-01

Mr. Wakefield presented Solicitation No. PM14-037; Lease Agreement Addendum No. 2; 104 Industry Lane, Unit 4; Negotiated Procurement.

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Mr. Peter Wakefield from the Department of Administration, Division of Property Management, is requesting to enter into a lease agreement with the Forest Hill Industrial Airpark, Inc. to continue leasing portion of the property located at 104 Industry Lane, Unit 4, Forest Hill, MD, containing 2,400 sq. feet of office/warehouse space for DES-Technical Rescue Team.

The Department of Administration, Division of Property Management, recommends award in the amount of \$30,737.64 per annum + Taxes, + CAM charges to Forest Hill Industrial Airpark, Inc. of Forest Hill, MD in accordance with Section 1-29 of the Harford County Code.

This motion was unanimously approved.

### Item No. 01-14-20-02

Ms. Shrodes presented Solicitation No. 20-120; Simon Ballard- Independent Contractor; Change Order #1.

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Ms. Amber Shrodes from the Department of Community Services, Office of Drug Control Policy, stated that this proposal is for a Re-Entry and Veteran's Coordinator who will assist with the demand for prevention, mental health, and awareness efforts. Also, to expand services for re-entry and individuals that have served in the military.

The Department of Community Services, Office of Drug Control Policy, requests approval of Change Order #1 in the amount not to exceed \$7,800.00 per year, increasing the contract not to exceed total to \$45,500.00 per year to Simon Ballard of Aberdeen, MD in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved.

**Item No. 01-14-20-03**

Ms. Streeter presented Solicitation No. 20-188 on behalf of Karen Winkowski; Kathleen Conner- Independent Contractor; Negotiated Procurement.

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Ms. Suzanne Streeter from the Department of Community Services, Office on Aging, is requesting approval for the contractor to teach tuition based fitness classes, and to conduct fitness room orientations for citizens over the age of 55.

The Department of Department of Community Services, Office on Aging, recommends award in the amount not to exceed \$55,000.00 to Kathleen Conner of Fallston, MD in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved.

**Item No. 01-14-20-04**

Ms. Streeter presented Solicitation No. 20-190 on behalf of Karen Winkowski; Sharri McDaniel- Independent Contractor; Negotiated Procurement.

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Ms. Suzanne Streeter from the Department of Community Services, Office on Aging, is requesting approval for the contractor to teach tuition based fitness classes, and to conduct fitness room orientations for citizens over the age of 55.

The Department of Department of Community Services, Office on Aging, recommends award in the amount not to exceed \$32,000.00 to Sharri McDaniel of Joppa, MD in accordance with Section 41-25 of the Harford County Code

This motion was unanimously approved.

**Item No. 01-14-20-05**

Mr. Richardson presented Solicitation No. 18-023; Insurance Consulting Services for the Harford County Public Entities Consortium; Change Order #3.

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Mr. James Richardson from the Department of Human Resources stated that this proposal is for the Consultants' retainer services and to prepare the Medicare Retiree Healthcare proposal during FY20.

The Department of Human Resources requests approval of Change Order #3 in the amount of \$158,400.00, increasing the contract total for FY20 to \$287,400.00 to Aon Consulting, Inc. of Baltimore, MD in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved.

**Item No. 01-14-20-06**

Mr. Magness presented Solicitation No. 20-152; Portable Toilet Service; Competitive Sealed Bid.

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Mr. Paul Magness from the Department of Parks and Recreation is requesting approval of portable toilet service for various locations throughout Harford County. The service will provide delivery, cleaning, and maintenance of equipment and supplies.

The Department of Parks and Recreation recommends award in the amount not to exceed \$110,000.00 per year to United Rentals (North America), Inc. dba Reliable Onsite Services of Baltimore, MD in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved.

**Item No. 01-14-20-07**

Mr. Pazdersky presented Solicitation No. 20-144; Itron Water Meter Reading Equipment and Services; Sole Source.

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Mr. Dan Pazdersky from the Department of Public Works stated that this proposal is for the purchase of new meter reading radio equipment and upgraded software, related set and up training, annual subscription, and maintenance program fees for the equipment.

The Department of Public Works recommends award in the amount not to exceed \$51,717.00 for the first year and \$5,652.00 per year for all subsequent years to Itron, Inc. of Providence, RI in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved.

**Item No. 01-14-20-08**

Mr. Pazdersky presented Solicitation No. 20-197; Itron Water Meter Encoder-Receiver-Transmitters (ERT's); Sole Source.

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Mr. Dan Pazdersky from the Department of Public Works stated that this proposal is for the purchase of 2,000 encoder-receiver-transmitters (ERT's) and 1,000 mounting kits used to remotely read water meters throughout the Harford County water distribution system. The ERT's are installed on each new meter, and for upgrades in the ongoing meter replacement program.

The Department of Public Works recommends award in the amount of \$153,600.00 to Itron, Inc. of Providence, RI in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved.

**Item No. 01-14-20-09**

Mr. Dorbit presented Solicitation No. 20-098; Resurfacing of Fashion Court, etc.; Competitive Sealed Bid.

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Mr. Tim Dorbit from the Department of Public Works, Highway Engineering, is requesting approval for the resurfacing of Fashion Court, Singer Road East (MD Route 24 to MD Route 924), Holly Wreath Court, Laurel Woods Drive, Singer Woods Drive, Haddaway Court, Haynes Court, Miler Stone Court, Preston Lane, Silver Spruce Lane, Valiant Drive, Andrew Court, Clarkson Drive (Hookers Mill Road to cul-de-sac), Hillsdale Court, Jeffrey Court, and Tiffany Trail.

The Department of Public Works, Highway Engineering, recommends award in the amount of \$1,583,850.00 to Frank J. Goettner Construction Co., Inc. of Edgewood, MD in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved.

**Item No. 01-14-20-10**

Mr. Patrick presented Solicitation No. 20-163; Police Interceptors; Piggyback-State of Maryland Contract #001B0600159.

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Mr. Warren Patrick from the Department of Procurement, Fleet Management, is requesting approval to purchase thirty (30) 2020 Ford Police Interceptors.

The Department of Procurement, Fleet Management, recommends award in the amount of \$999,540.00 to Hertrich Fleet Services, Inc. of Milford, DE in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved.

**Item No. 01-14-20-11**

Mr. Patrick presented Solicitation No. 20-187; Tri-Axle Dump Truck; Piggyback-Howard County, MD Contract #4400003265.

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Mr. Warren Patrick from the Department of Procurement, Fleet Management, is requesting approval to purchase one (1) 2020 International HV513 SFA Tri-Axle Dump Truck.

The Department of Procurement, Fleet Management, recommends award in the amount of \$211,356.00 to Hickory International, Inc. of Bel Air, MD in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved.

**Item No. 01-14-20-12**

Mr. Patrick presented Solicitation No. 20-182; One Ton Pickup Trucks with Plows; Negotiated Procurement.

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Mr. Warren Patrick from the Department of Procurement, Fleet Management, is requesting approval to purchase four (4) 2019 Ford F350 4x4 Pickup Trucks with Plows.

The Department of Procurement, Fleet Management, recommends award in the amount of \$147,208.00 to Plaza Ford, Inc. of Bel Air, MD in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved.

**Item No. 01-14-20-13**

Mr. Patrick presented Solicitation No. 20-198; Paver for DPW Highways; Piggyback-Sourcewell Contract # 052417-VTL.

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Mr. Warren Patrick from the Department of Procurement, Fleet Management, stated that this proposal is for the purchase of one (1) 2019 Leeboy 7000C Paver.

The Department of Procurement, Fleet Management, recommends award in the amount of \$118,743.50 to Valley Supply & Equipment Co., Inc. of Baltimore, MD in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved.

With no further business, the meeting was adjourned at 1:28 PM.

Respectfully submitted,

Michele Silvestri  
Recording Secretary