

Harford County Board of Estimates Meeting

February 7, 2023
1:00 p.m.
220 S. Main Street
1st Floor Conference Room

Present:

Robert McCord, Director of Administration and designee of the County Executive
Kevin Greenwell, Director of Procurement
Patrick Vincenti, County Council President
Robert Sandlass, Treasurer
Warren L. Hamilton, County Council Appointee
Joseph Siemek, Director, Department of Public Works
Margaret Hartka, Deputy County Attorney

Footnote: The County Executive has not yet appointed a County Executive Appointee, therefore, the Board only had 6 members.

Announcement from Robert McCord

Mr. McCord notified the attendees that Harford County Government was following protocol under the Open Meetings Act.

Approval of Minutes of the January 24, 2023 Board of Estimates Meeting

The minutes of the January 24, 2023 Board of Estimates Meeting were approved unanimously.

Item No. 02-07-23-01

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Ms. Streeter presented Solicitation No. 23-189; Kathleen Conner- Independent Contractor; Negotiated Procurement.

Ms. Suzanne Streeter from the Department of Community Services is requesting approval for a certified fitness instructor to teach tuition-based fitness classes and to conduct fitness room orientations for citizens 55 and over at Harford County Senior Activity Centers.

The Department of Community Services recommends award in the amount not to exceed \$55,000.00 per year to Kathleen Conner of Fallston, Maryland in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved.

Item No. 02-07-23-02

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Ms. Howard presented Solicitation No. 23-080 on behalf of Mr. Kuba; CourtSmart; Piggyback- State of Maryland Administrative Office of Courts # K21-0049-040.

Ms. Jacqueline Howard from the Department of Procurement, on behalf of the Office of Information and Communication Technology, stated that this proposal is for the purchase of digital recording system software. The

system will be used to digitally record in sixteen (16) stationary courtrooms, hearing rooms and jury rooms. One (1) portable recording system will be used by the Grand Jury.

The Office of Information and Communication Technology recommends award in the amount of \$241,201.00 for the first year, and \$24,827.64 for option years 1 through 5 to CourtSmart Digital System, Incorporated of Chelmsford, Massachusetts in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved.

Item No. 02-07-23-03

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Warden Galbraith presented Solicitation No. 22-229; HVAC for Inmate Housing Units at HCDC; Change Order # 1.

Warden Daniel Galbraith from the Harford County Sheriff's Department, on behalf of the Department of Public Works, stated that this proposal is for the replacement, construction, and installation of three (3) HVAC units in cell blocks Q/R/S at the Harford County Detention Center.

The Department of Public Works requests approval of Change Order # 1 in the amount of \$989,396.00, increasing the contract total to \$1,785,792.00 to Chilmar Corporation of Baltimore, Maryland in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved.

Item No. 02-07-23-04

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Mr. Marconi presented Solicitation No. 23-141; County Wide Fencing Services; Competitive Sealed Bid.

Mr. Rob Marconi from the Department of Parks and Recreation is requesting approval for the purchase of county wide on-call fencing services, including repairs and installation on Harford County maintained property.

The Department of Parks and Recreation recommends award in the amount not to exceed \$650,000.00 per year to Best Fence, LLC of Glen Burnie, Maryland and P&H Fencing of Baltimore, Maryland in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved.

Item No. 02-07-23-05

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Mr. Gable presented Solicitation No. 23-112; Grass Mowing for Water and Sewer Locations; Competitive Sealed Bid.

Mr. Phil Gable from the Department of Public Works is requesting approval for grass mowing services at seventy-eight (78) locations, including Water and Sewer Plants, Booster Stations, Pumping Stations and other Water and Sewer sites. The contract also allows for additional mowing cycles in the event of mild weather continuing into the fall.

The Department of Public Works recommends award in the amount not to exceed \$70,000.00 per year to Ivy Hill Nursery Company, Incorporated of Bel Air, Maryland. in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved.

Item No. 02-07-23-06

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Mr. Gable presented Solicitation No. 23-198; HDFR Bar Screen OEM Replacement Parts; Sole Source.

Mr. Phil Gable from the Department of Public Works stated that this proposal is for parts to repair three (3) bar screens located at the Sod Run Wastewater Plant, the contingency funds for potential additional field repair work, and the stocking of parts for the screens in the storeroom.

The Department of Public Works recommends award in the amount not to exceed \$175,000.00 per year to WSG & Solutions, Incorporated of Montgomeryville, Pennsylvania in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved.

With no further business, the meeting was adjourned at 1:21 p.m.

Respectfully submitted,

Michele Silvestri
Recording Secretary