

Harford County Board of Estimates Meeting

February 22, 2022
1:02 p.m.
Conference Call

Present:

Barry Glassman, Harford County Executive
Karen D. Myers, Director of Procurement
Patrick Vincenti, County Council President
Robert Sandlass, Treasurer
Warren L. Hamilton, County Council Appointee
Timothy Hopkins, County Executive Appointee
Joseph Siemek, Director, Department of Public Works
Margaret Hartka, Senior Assistant County Attorney

Announcement from Barry Glassman

Mr. Barry Glassman notified the attendees that Harford County Government was following protocol under the Open Meetings Act.

Approval of Minutes of the January 25, 2022 Board of Estimates Meeting

The minutes of the January 25, 2022 Board of Estimates Meeting were approved by general consent.

Item No. 02-22-22-01

Mr. Patrick presented Solicitation No. 22-223; 2023 International HV507 SFA Cab and Chassis; Piggyback-Sourcewell Contract # 060920-NVS.

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Mr. Warren Patrick from the Department of Procurement, Fleet Management, on behalf of the Department of Parks and Recreation and the Department of Public Works, stated that this proposal is for the purchase of three (3) 2023 International HV507 SFA Dump truck cab and chassis. The units in need of replacement have excessive rust on the undercarriages and have reached the end of their useful life expectancy.

The Department of Procurement, Fleet Management, on behalf of the Department of Parks and Recreation and the Department of Public Works, recommends award in the amount of \$270,571.68 to Beltway International, LLC of Baltimore, MD in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved.

Item No. 02-22-22-02

Mr. Patrick presented Solicitation No. 22-224; 2022 Jeep Cherokee Latitude 4x4; Request for Quotation.

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Mr. Warren Patrick from the Department of Procurement, Fleet Management, stated that this proposal is for the purchase of eighteen (18) 2022 Jeep Cherokee Latitude 4x4 units that will replace older units within the General

Fleet and the Department of Public Works. The units in need of replacement are on average 14 years old and have reached the end of their useful life expectancy.

The Department of Procurement, Fleet Management, requests approval for award in the amount of \$655,020.00 to Jones Automotive, LLC of Bel Air, MD in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved.

Item No. 02-22-22-03

Major Dunbar presented Solicitation No. 22-219; HCSO OnCall Records Application; Sole Source.

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Major Lee Dunbar from the Harford County Sheriff's Office stated that this proposal is for the purchase of the annual maintenance and support for the OnCall Records application, environment, and interfaces that is utilized by the Harford County Sheriff's Office to maintain records of incidents, arrests, DUI's, etc.

The Harford County Sheriff's Office recommends award in the amount of \$252,531.39 for the first year with a fixed increase of 5% per year for all 4 option years to Hexagon Safety & Infrastructure of Madison, AL accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved.

Item No. 02-22-22-04

Ms. Fidler presented Solicitation No. 20-209; Prosecutor Case Management; Change Order # 1.

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Ms. Beverly Fidler from the Office of the State's Attorney stated that this proposal is for the purchase of an additional nine (9) licenses for new employees at the State's Attorney's Office. The licenses will allow the employees to have access to case management software which is used daily to manage criminal caseloads.

The Office of the State's Attorney requests approval for Change Order # 1 in the amount of \$20,250.00, increasing the contract total to \$56,550.00 for the remaining nine (9) months of the term to Karpel Computer Systems, Inc. of St. Louis, MO in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved.

Item No. 02-22-22-05

Ms. Creighton presented Solicitation No. 21-181; Office of Aging Elevator Modernization; Change Order # 3.

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Ms. Barkley Creighton from the Department of Public Works stated that this proposal is for additional labor, material, and subcontractor costs due to unforeseen conditions that were encountered during the elevator modernization at the Office of Aging located at 145 N. Hickory Avenue.

The Department of Public Works along with Facilities and Operations, requests approval for Change Order # 3 in the amount not to exceed \$80,000.00, increasing the contract not to exceed total to \$313,542.52 to Chilmar Corporation of Baltimore, MD in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved.

Item No. 02-22-22-06

Ms. Creighton presented Solicitation No. 21-145; Open-End Architectural & Engineering Services; Change Order # 1.

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Ms. Barkley Creighton from the Department of Public Works stated that this proposal is for an increase in the annual limit of design services under the existing Open-End Architect and Engineering Services contract.

The Department of Public Works requests approval for Change Order # 1 in the amount not to exceed \$2,600,000.00 for this year only, increasing the contract not to exceed total to \$3,600,000.00 for this year only to Alban Engineering, Inc. of Hunt Valley, MD, ATI, Inc. d/b/a Colimore Architects, Inc. of Columbia, MD, Bowman Consulting Group, LTD. of Towson, MD, Brudis & Associates, Inc. of Columbia, MD, Burdette Koehler Murphy and Associates, Inc. of Baltimore, MD, Century Engineering, Inc. of Hunt Valley, MD, Crabtree, Rohrbaugh and Associates of Towson, MD, Entech Engineering, Inc. of Reading, PA, Frederick Ward Associates of Bel Air, MD, Johnson, Mirmiran & Thompson of Hunt Valley, MD, Manns Woodward Studios, Inc. of White Marsh, MD, Murphy and Dittenhafer, Inc. of Baltimore, MD and Polt Design Group, Inc. of Bel Air, MD in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved.

Item No. 02-22-22-07

Mr. Sandlass presented Solicitation No. 20-201; Investment Monitoring Services; Change Order # 1.

Mr. Hopkins made a motion to approve the recommendation, seconded by Mr. Siemek.

Mr. Robert Sandlass from the Department of Treasury stated that this proposal is for an increase in the annual not to exceed amount for investment monitoring services which provide investment consulting for the County's 457(b) and 401(a) retirement plans and the Retirement Health Savings Plan.

The Department of Treasury requests approval for Change Order # 1 in the amount not to exceed \$30,000.00 per year, increasing the contract not to exceed total to \$80,000.00 per year to Bolton Partners Investment Consulting Group, Inc. of Baltimore, MD in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved.

Item No. 02-22-22-08

Mr. Condax presented Solicitation No. 22-171; Portable Toilet Service; Competitive Sealed Bid.

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Mr. Steve Condax from the Department of Parks and Recreation is requesting approval for the supply and servicing of portable toilets for permanent use and as needed use, throughout the County with varying pickup frequencies.

The Department of Parks and Recreation recommends award in the amount not to exceed \$115,000.00 per year to United Rentals (North America), Inc. d/b/a Reliable Onsite Services of Baltimore, MD in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved.

Item No. 02-22-22-09

Mr. Gable presented Solicitation No. 18-061; Heating Oil; Change Order # 4.

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Mr. Phillip Gable from the Department of Public Works stated that this proposal is to cover a potential shortfall in FY22 due to the spike in fuel costs. Without sufficient heating oil, the wastewater digestion process cannot maintain proper temperature which would cause longer retention, additional testing, and restrictions on ground applications. Ramifications as such would potentially cost more in time, labor, and materials.

The Department of Public Works requests approval for Change Order # 4 in the amount not to exceed \$95,000.00 per year, increasing the contract not to exceed total to \$330,000.00 per year to Papco, Inc. of Aston, PA in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved.

With no further business, the meeting was adjourned at 1:26 PM.

Respectfully submitted,

Michele Silvestri
Recording Secretary