

**BARRY GLASSMAN**  
HARFORD COUNTY EXECUTIVE



**PAUL E. LAWDER**  
DIRECTOR OF INSPECTIONS,  
LICENSES AND PERMITS

**Harford County HVACR Mechanical Board  
Virtual Open Session  
March 10, 2021**

The Harford County HVACR Mechanical Board met via Cisco Webex video conference on Wednesday, March 10, 2021. The following members were present:

**Members:**

Richard Foard, Board President  
Craig Robey, Board Member  
Kenny Blevins, Board Member  
Roger Welsh, Board Member  
Terry Artman, Board Member  
Scott Schott, Chief, Plumbing Services, Harford County  
Heather McHugh, Secretary to the Board and Systems Administrative Specialist, DILP, Harford County

**Additional Meeting Attendees:**

Lisa Kalama, State of Maryland Environmental Health Department  
Dustin Ferguson, State of Maryland Environmental Health Department  
Lauren Daniels, State of Maryland Environmental Health Department

The meeting opened at 9:30 a.m. The Mechanical Board minutes recorded on February 10, 2021 were reviewed and approved.

**Old Business:**

- The Board discussed Mr. Schott and Mr. Artman's site visit to Magnolia Ridge Townhomes to inspect the concentric flues installed. Mr. Schott and Mr. Artman confirmed, the concentric flue valve should be set with the air intake between 12 o'clock and 3 o'clock.
- The Board discussed GFI protection on new heat pumps and A/C units. The Board requested, Mr. Badders, the Harford County Electrical Chief, attend the next board meeting to continue the discussion.

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**New Business:**

- The State of Maryland Environmental Health Department attended the board meeting to discuss commercial hood systems and air balancing. The Board will provide the State Health Department with current mechanical and fires codes for hood systems and continue to act as an advice counsel.
- Ms. McHugh provided the Board with the limited residential HVAC electrical test results from the fourteen applicants: two applicants were absent, four passed and eight failed the exam. The Board discussed collaborating with an organization and instructor who would provide a preparation class for the exam. The next test will be offered May 21, 2021 at the Harford County Administrative Building, 220 S. Main Street, Bel Air, MD 21014.
- Mr. Schott announced Harford County Government's indoor facilities safely reopened to the public, March 1, 2021. Facilities were previously closed due to the COVID 19 pandemic.

There being no further business, the meeting was adjourned at 10:30 am.

Transcribed by and dated:

*H. McHugh*  
3/16/01

Heather McHugh  
Secretary to the Board

Reviewed by and dated:

*Scott Schott*  
3/14/01

Scott Schott  
Chief, Plumbing Services