

Harford County Board of Estimates Meeting

March 8, 2022
1:00 p.m.
Conference Call

Present:

Barry Glassman, Harford County Executive
Patrick Vincenti, County Council President
Robert Sandlass, Treasurer
Warren L. Hamilton, County Council Appointee
Joseph Siemek, Director, Department of Public Works
Margaret Hartka, Senior Assistant County Attorney

Absent:

Karen D. Myers, Director of Procurement
Timothy Hopkins, County Executive Appointee

Announcement from Barry Glassman

Mr. Barry Glassman notified the attendees that Harford County Government was following protocol under the Open Meetings Act.

Approval of Minutes of the February 22, 2022 Board of Estimates Meeting

The minutes of the February 22, 2022 Board of Estimates Meeting were approved by general consent.

Item No. 03-08-22-01

Captain Jenkins presented Solicitation No. 19-265; AED Defibrillators and Accessories; Addendum # 3.

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Captain John Jenkins from the Harford County Sheriff's Office stated that this proposal is for the purchase and replacement of Automated External Defibrillators (AED) that are past their life expectancy. The Harford County Sheriff's Office deploys AED in all the patrol units, precincts, and the Detention Center.

The Harford County Sheriff's Office requests approval for Addendum # 3 in the amount not to exceed \$40,001.00 per year, increasing the contract not to exceed to \$90,000.00 this year, also adding an additional five (5) 1- year option years in the amount of not to exceed \$50,000.00 per year to Stryker Sales, LLC of Portage, MI in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved with 2 members absent.

Item No. 03-08-22-02

Mr. Sandlass presented Solicitation No. 22-215; Financial Advisory Services; Piggyback- Howard County Contract # PA 61-2017.

Mr. Siemek made a motion to approve the recommendation, seconded by Mr. Hamilton.

Mr. Robert Sandlass from the Department of the Treasury stated that this proposal is to extend the County's Financial Advisory Services contract.

The Department of the Treasury recommends award in the amount not to exceed \$110,000.00 per year to Davenport & Company, LLC of Towson, MD in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved with 2 members absent.

Item No. 03-08-22-03

Mr. Kuba presented Solicitation No. 11-007; Laserfiche Rio Upgrade; Change Order # 1.

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Mr. Nick Kuba from the Office of Information and Communication Technology stated that this proposal is for fifteen (15) additional Laserfiche licenses for scanning and file retention.

The Office of Information and Communication Technology requests approval for Change Order # 1 in the amount of \$14,400.00, increasing the contract total to \$60,322.00 to General Code, LLC of Rochester, NY in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved with 2 members absent.

Item No. 03-08-22-04

Mr. Kuba presented Solicitation No. 22-213; ESRI Enterprise Agreement; Sole Source.

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Mr. Nick Kuba from the Office of Information and Communication Technology stated that this proposal is for the licensing and deployment of certain ESRI software including the existing Master License Agreement.

The Office of Information and Communication Technology recommends award in the amount of \$230,000.00 for the first year, \$250,000.00 for the first option year (year 2), and \$275,000.00 for the second option year (year 3) to Environmental Systems' Research Institute, Inc. (ESRI) of Redlands, CA in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved with 2 members absent.

Item No. 03-08-22-05

Mr. Burke presented Solicitation No. 19-224; Bituminous Concrete Material (Hot Mix); Change Order # 3.

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Mr. Charlie Burke from the Department of Public Works stated that this proposal is for the purchase of concrete material (hot mix) used for various paving, repair, resurfacing, and conversion projects throughout the County.

The Department of Public Works requests approval for Change Order # 3 to add an additional option period to the contract, increasing the contract not to exceed total to \$350,000.00 for the additional option period to Maryland Paving, A Division of Gray & Son, Inc. of Timonium, MD in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved with 2 members absent.

Item No. 03-08-22-06

Mr. Condux presented Solicitation No. 22-205; Grass Mowing and General Landscape Services; Competitive Sealed Bid.

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Mr. Steve Condux from the Department of Parks and Recreation is requesting approval for grass mowing and general landscaping services. The contract will provide for grass mowing at 160 locations totaling 925 acres and general landscaping services at 34 locations throughout the County.

The Department of Parks and Recreation recommends award in the amount not to exceed \$350,000.00 through June 30, 2022, not to exceed \$421,105.00 through December 31, 2022, for option period 1, and \$771,105.00 per period for 1 year option periods 2 through 5 to J.D. Lawn Services, Inc. of Havre de Grace, MD in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved with 2 members absent.

Item No. 03-08-22-07

Ms. Stephens presented Solicitation No. 22-054; Life/ Disability Insurance; Request for Proposal.

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Ms. Tiffany Stephens from the Department of Human Resources stated that this proposal is to provide Life and Disability Insurance for County employees.

The Department of Human Resources requests approval for award in the amount not to exceed \$1,000,000.00 per year to Metropolitan Life Insurance Company of New York, NY in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved with 2 members absent.

Item No. 03-08-22-08

Ms. Stephens presented Solicitation No. 22-144; Dental Insurance; Request for Proposal.

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Ms. Tiffany Stephens from the Department of Human Resources stated that this proposal is to provide Dental Insurance for County employees.

The Department of Human Resources requests approval for award in the amount not to exceed \$6,500,000.00 per year to CareFirst of Maryland, Inc. d/b/a CareFirst Blue Cross Blue Shield of Baltimore, MD in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved with 2 members absent.

Item No. 03-08-22-09

Ms. Stephens presented Solicitation No. 22-145; Vision Insurance; Request for Proposal.

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Ms. Tiffany Stephens from the Department of Human Resources stated that this proposal is to provide Vision Insurance for County employees.

The Department of Human Resources requests approval for award in the amount not to exceed \$1,000,000.00 per year to CareFirst of Maryland, Inc. d/b/a CareFirst Blue Cross Blue Shield of Baltimore, MD in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved with 2 members absent.

Item No. 03-08-22-10

Mr. Patrick presented Solicitation No. 22-237; 2023 John Deere 200G FT4 Excavator; Piggyback- Sourcewell Contract # 032119-JDC.

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Mr. Warren Patrick from the Department of Procurement, Fleet Management, stated that this proposal is for the purchase of one (1) 2023 John Deere 200G FT4 Excavator.

The Department of Procurement, Fleet Management, recommends award in the amount of \$227,842.72 to JESCO Inc. of South Plainfield, NJ in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved with 2 members absent.

OPEN SESSION ENDED AT 1:29 PM.

MOTION TO CLOSE MEETING MADE BY: MR. SANDLASS, SECONDED BY: MR. SIEMEK.

CLOSED SESSION BEGAN AT 1:31 PM.

Review of the Closed Meeting Minutes from December 7, 2021, which were approved by general consent.

CLOSED SESSION ENDED AT 1:37 PM.

BACK INTO OPEN SESSION AT 1:38 PM.

Mr. Barry Glassman presented Solicitation No. PM 21-070.

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

The motion was unanimously approved with 2 members absent.

With no further business, the meeting was adjourned at 1:40 PM.

Respectfully submitted,

Michele Silvestri
Recording Secretary