

Harford County Board of Estimates Meeting

March 23, 2021
1:00 p.m.
Conference Call

Present:

Benjamin Lloyd, Director of Administration and designee of the County Executive
Karen D. Myers, Director of Procurement
Patrick Vincenti, County Council President
Robert Sandlass, Treasurer
Warren L. Hamilton, County Council Appointee
Timothy Hopkins, County Executive Appointee
Joseph Siemek, Director, Department of Public Works
Margaret Hartka, Senior Assistant County Attorney

Announcement from Benjamin Lloyd

Mr. Benjamin Lloyd notified the attendees that Harford County Government was following protocol under the Open Meetings Act during the COVID-19 Emergency.

Approval of Minutes of the February 23, 2021 Board of Estimates Meeting

The minutes of the February 23, 2021 Board of Estimates Meeting were approved by general consent.

Item No. 03-23-21-01

Ms. Smeltzer presented Solicitation No. PM 89-002; Second Amendment to Lease Agreement, 11-15 South Main Street, Suite 100, Bel Air, MD 21014; Negotiated Procurement.

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Ms. Nina Smeltzer from the Department of Administration, Division of Property Management, is requesting approval for Harford County Maryland to enter into a Second Amendment to Lease Agreement with 11 South Main Street LLC to extend the current lease of the building known as 11-15 South Main Street, Suite 100, Bel Air, Maryland 21014 which is the current location of the Harford County Housing Agency.

The Department of Administration, Division of Property Management, recommends award in the amount of \$124,947.00 per annum in years one through three with a two (2) percent increase in each renewal term in years four and five to 11 South Main Street, LLC of Bel Air, MD in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved.

Item No. 03-23-21-02

Ms. Smeltzer presented Solicitation No. PM 89-002; Ninth Addendum to Lease Agreement, 11-15 South Main Street, Suite 107, Bel Air, MD 21014; Negotiated Procurement.

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Ms. Nina Smeltzer from the Department of Administration, Division of Property Management, is requesting approval for Harford County Maryland to enter into a Ninth Addendum to Lease Agreement with 11 South Main Street LLC to extend the current lease of the building known as 11-15 South Main Street, Suite 107, Bel Air, Maryland 21014 which is the current location of the Harford County Housing Agency.

The Department of Administration, Division of Property Management, recommends award in the amount of \$58,307.28 per annum in years one through three with a two (2) percent increase in each renewal term in years four and five to 11 South Main Street, LLC of Bel Air, MD in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved.

Item No. 03-23-21-03

Mr. Younger presented Solicitation No. 21-247; Sod Run WWTP Screw Press Polymer; Sole Source.

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Mr. Chris Younger from the Department of Public Works stated that this proposal is for the purchase of polymer for the new dewatering equipment.

The Department of Public Works recommends award in the amount not to exceed \$388,000.00 per year to Tidewater Products, Inc. of Toledo, OH accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved.

Item No. 03-23-21-04

Mr. Kuba presented Solicitation No. 20-069; Microsoft Select Plus Office 365; Change Order #3.

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Mr. Nick Kuba from the Office of Information and Communication Technology stated that this proposal is for the purchase of additional Microsoft Office 365 licenses.

The Office of Information and Communication Technology requests approval for Change Order #3 in the amount of \$68,044.00, increasing the contract total to \$527,881.62 to SHI International Corporation of Somerset, NJ in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved.

Item No. 03-23-21-05

Mr. Miller presented Solicitation No. 13-180; Replacement of Bridge 169 Abingdon Road over CSX Railroad; Change Order #5.

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Mr. Matt Miller from the Department of Public Works stated that this proposal is for design services for the replacement of Bridge 169 Abingdon Road over the CSX Railroad.

The Department of Public Works requests approval for Change Order #5 in the amount of \$50,187.01, increasing the contract total to \$173,456.42 to Maryland State Highway Administration of Baltimore, MD in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved.

Item No. 03-23-21-06

Mr. Klein presented Solicitation No. 21-235; Streetlight Conversions Phases 5-9; Sole Source.

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Mr. Doug Klein from the Department of Public Works stated that this proposal is for the replacement of 91 obsolete sodium vapor lights with energy efficient LED streetlights.

The Department of Public Works recommends award in the amount of \$110,480.04 to Baltimore Gas and Electric of Baltimore, MD in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved.

Item No. 03-23-21-07

Mr. Sandlass presented Solicitation No. 21-156; Banking Services; Request for Proposal.

Mr. Siemek made a motion to approve the recommendation, seconded by Ms. Myers.

Mr. Robbie Sandlass from the Department of Treasury stated that this proposal is for banking services, including lockbox, checking and custodial services.

The Department of Treasury requests approval for award in the amount not to exceed \$85,000.00 per year to M&T Bank of Timonium, MD in accordance with Section 41-25 of the Harford County Code.

This motion was approved by six votes with one member abstaining.

Item No. 03-23-21-08

Ms. Holmes presented Solicitation No. 21-046; Water and Sewer Billing; Request for Proposal.

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Ms. Rachel Holmes from the Department of Treasury stated that this proposal is for a comprehensive, fully integrated, web-based water and sewer billing system.

The Department of Treasury requests approval for award in the amount not to exceed \$800,000.00 with annual option years in the amount of \$106,462.00 per year to N. Harris Computer Corporation of Ottawa, Canada in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved.

With no further business, the meeting was adjourned at 1:21 PM.

Respectfully submitted,

Michele Silvestri

Recording Secretary