

Harford County Board of Estimates Meeting

April 21, 2020
1:00 p.m.
Conference Call

Present:

Barry Glassman, Harford County Executive
Karen D. Myers, Director of Procurement
Patrick Vincenti, County Council President
Robert Sandlass, Treasurer
Warren L. Hamilton, County Council Appointee
Joseph Siemek, Director, Department of Public Works
Margaret Hartka, Senior Assistant County Attorney

Absent:

Timothy Hopkins, County Executive Appointee

Announcement from Barry Glassman

Mr. Glassman notified the attendees that Harford County Government was following protocol under the Open and Closed Meetings Act during the COVID-19 Emergency.

Approval of Minutes of the April 7, 2020 Board of Estimates Meeting

The minutes of the April 7, 2020 Board of Estimates Meeting were approved by general consent.

Item No. 04-21-20-01

Mr. Kuba presented Solicitation No. 20-274; Harford County Public School VOIP Project; Piggyback- State of Maryland #060B2490022.

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Mr. Nick Kuba from the Department of Information and Communication Technology stated that this proposal is for the purchase of a five (5) year Enterprise License Agreement for Cisco Voice Software. This is a pilot program with HCPS to share the Countywide VOIP system. This will provide short term and long-term savings to the County.

The Department of Information and Communication Technology recommends award in the amount of \$476,801.25 to IP DataSystems, Inc. of Ellicott City, MD in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved with 1 member absent.

Item No. 04-21-20-02

Mr. Schoenberger presented Solicitation No. 20-277; Solid Waste Management Program Rate Study; Sole Source.

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Mr. Jeff Schoenberger from the Department of Public Works, Environmental Service, stated that this proposal is for the purchase of the Solid Waste Management Program Rate Study. The consultants will review and analyze the

current program costs, associated rate and fee structures, and to provide recommendations for modifications to the fees in support of the program.

The Department of Public Works, Environmental Service, recommends award in the amount of \$39,529.00 to Northeast Maryland Waste Disposal Authority of Baltimore, MD in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved with 1 member absent.

Item No. 04-21-20-03

Mr. Bates presented Solicitation No. 20-131A; Sod Run WWTP Biosolids Storage Covered Structures; Competitive Sealed Bid.

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Mr. Gregg Bates from the Department of Public Works, Division of Water and Sewer, is requesting approval to furnish, install, and construct, cast-in-place concrete retaining walls and foundation for two (2) existing storage structures.

The Department of Public Works, Division of Water and Sewer, recommends award in the amount of \$549,757.00 to The Six M Company, Inc. of Delta, PA in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved with 1 member absent.

Item No. 04-21-20-04

Mr. Wakefield presented Solicitation No. PM15-016; 124 Industry Lane, Units 5 & 6, Forest Hill, MD; Negotiated Procurement.

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Mr. Peter Wakefield from the Division of Property Management is requesting approval to enter into a Lease Agreement Addendum to continue leasing a portion of the property known as 124 Industry Lane, Units 5 & 6 in Forest Hill, MD for the EOC Radio Shop.

The Division of Property Management recommends award in the amount of \$69,715.92 per annum (plus CAM) with a two percent (2%) increase per annum to T-2, LLC of Forest Hill, MD in accordance with Section 1-29 of the Harford County Code.

This motion was unanimously approved with 1 member absent.

Item No. 04-21-20-05

Mr. Wakefield presented Solicitation No. PM02-001, 104 Industry Lane, Units 2 & 3, Forest Hill, MD; Negotiated Procurement.

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Mr. Peter Wakefield from the Division of Property Management is requesting approval to enter into a Lease Agreement Addendum with Forest Hill Industrial Airpark, Inc. to continue leasing a portion of the property known as 104 Industry Lane, Units 2 & 3 in Forest Hill, MD for HAZMAT.

The Division of Property Management recommends award in the amount of \$46,544.04 per annum (plus CAM) with a two percent (2%) increase per annum to Forest Hill Industrial Airpark, Inc. of Forest Hill, MD in accordance with Section 1-29 of the Harford County Code.

This motion was unanimously approved with 1 member absent.

Item No. 04-21-20-06

Mr. Wakefield presented Solicitation No. PM02-002; 2201 Commerce Road, Forest Hill, MD; Negotiated Procurement.

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Mr. Peter Wakefield from the Division of Property Management is requesting approval to enter into a Lease Agreement Addendum to continue leasing the property known as 2201 Commerce Road in Forest Hill, MD for the Harford County Sheriff's Office.

The Division of Property Management recommends award in the amount of \$211,498.08 per annum with a two percent (2%) increase per annum to W-4, LLC of Forest Hill, MD in accordance with Section 1-29 of the Harford County Code.

This motion was unanimously approved with 1 member absent.

OPEN SESSION ENDED AT 1:30 PM.

CLOSED SESSION BEGAN AT 1:31 PM.

MOTION TO CLOSE MEETING MADE BY: MS. MYERS, SECONDED BY: MR.SANGLASS.

Review of closed session minutes to take place during the next in-person Closed Session meeting, and discussion of three closed session items

CLOSED SESSION ENDED AT 1:39 PM.

BACK INTO OPEN SESSION AT 1:40 PM.

Approval of the Minutes of the February 11, 2020 Closed Session Board of Estimates Meeting will take place at the next in-person Closed Session meeting.

Mr. Barry Glassman presented Solicitation No. PM 18-030.

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

The motion was unanimously approved.

Mr. Barry Glassman presented Solicitation No. PM 19-045.

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

The motion was unanimously approved.

Mr. Barry Glassman presented Solicitation No. PM 19-091.

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

The motion was unanimously approved.

With no further business, the meeting was adjourned at 1:44 PM.

Respectfully submitted,

Michele Silvestri
Recording Secretary