

Harford County Board of Estimates Meeting

May 3, 2022
1:02 p.m.
Conference Call

Present:

Barry Glassman, Harford County Executive
Karen D. Myers, Director of Procurement
Patrick Vincenti, County Council President
Robert Sandlass, Treasurer
Timothy Hopkins, County Executive Appointee
Joseph Siemek, Director, Department of Public Works
Margaret Hartka, Senior Assistant County Attorney

Absent:

Warren L. Hamilton, County Council Appointee

Announcement from Barry Glassman

Mr. Barry Glassman notified the attendees that Harford County Government was following protocol under the Open Meetings Act.

Approval of Minutes of the April 19, 2022 Board of Estimates Meeting

The minutes of the April 19, 2022 Board of Estimates Meeting were approved by general consent.

Item No. 05-03-22-01

Ms. Smeltzer presented Solicitation No. PM07-006; Fourth Addendum to Lease Agreement, 109 North Main Street, Suite E, and 115 North Main Street, Suite D, Bel Air, Maryland; Negotiated Procurement.

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Ms. Nina Smeltzer from the Department of Administration, Division of Property Management, is requesting approval for Harford County to enter into a Fourth Addendum to Lease Agreement to continue the lease for the property known as 109 North Main Street, Suite E, and 115 North Main Street, Suite D, Bel Air, Maryland, which is currently the location for the Office of the State's Attorney of Harford County, Maryland.

The Department of Administration, Division of Property Management, recommends award for annual rent in the amount of \$122,128.44 for year 1, \$122,128.44 for year 2, \$124,571.04 for year 3, \$127,062.48 for year 4, and \$ 129,603.72 for year 5 of the Fourth Addendum to Harrison's Realty Management, L.L.C. of Bel Air, MD in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved with 1 member abstaining and 1 member absent.

Item No. 05-03-22-02

Mr. Wakefield presented Solicitation No. PM17-020; Lease Agreement Addendum No. 2 – 2209 Commerce Road, Unit 2 & 3; Negotiated Procurement.

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Mr. Peter Wakefield from the Department of Administration, Division of Property Management, is requesting approval for the Sheriff of Harford County to enter into a Second Addendum to the Lease Agreement for a portion of the property known as 2209 Commerce Road in Forest Hill, Maryland. The Lease Agreement is for one (1) year with four (4) one-year automatic renewal terms.

The Department of Administration, Division of Property Management, recommends award in the amount of \$101,876.04 per year for term years 6 and 7 with a 3% increase for years 8, 9 and 10, plus CAM Fees to T-4, L.L.C. of Forest Hill, Maryland in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved with one member absent.

Item No. 05-03-22-03

Mr. Wakefield presented Solicitation No. PM21-124; Lease Agreement Addendum No. 1 – 132A Industry Lane, Unit 2A; Negotiated Procurement.

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Mr. Peter Wakefield the Department of Administration, Division of Property Management, is requesting approval for the Sheriff of Harford County to enter into the First Addendum to the Lease Agreement for the property known as 132A Industry Lane, Unit 2A, in Forest Hill, Maryland. The Lease Agreement Addendum is for one (1) year with three (3) one-year automatic renewal terms.

The Department of Administration, Division of Property Management, recommends award in the amount of \$10,800.00 per year with a 3% increase per each renewal term plus CAM Fees to 213 EJ, L.L.C. of Forest Hill, Maryland in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved with one member absent.

Item No. 05-03-22-04

Mr. Gettelman presented Solicitation No. 22-229; HVAC for Inmate Housing Units at Harford County Detention Center; Competitive Sealed Bid.

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Mr. Matthew Gettelman from the Department of Public Works is requesting approval for installation of a HVAC system at the Harford County Detention Center in the inmate housing areas that currently do not have air conditioning. The work includes roof penetrations, roof curbs, new roof top HVAC units, ductwork, gas piping, electrical, and carbon monoxide sensors.

The Department of Public Works recommends award in the amount of \$796,396.00 to Chilmar Corporation of Baltimore, MD in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved with one member absent.

Item No. 05-03-22-05

Ms. Holmes presented Solicitation No. 22-254; Printing and Mailing of Tax Bills; Competitive Sealed Bid.

Mr. Siemek made a motion to approve the recommendation, seconded by Ms. Myers.

Ms. Rachel Holmes from the Department of the Treasury is requesting approval for printing and mailing the annual tax bills in July, 2022. The contract includes the materials, labor, and postage.

The Department of the Treasury recommends award in the amount not to exceed \$80,000.00 per year to One 2 One Communications, L.L.C. d/b/a One Source of Buffalo Grove, IL in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved with one member absent.

Item No. 05-03-22-06

Mr. Gable presented Solicitation No. 22-220; Tank Maintenance; Piggyback- City of Walterboro, South Carolina.

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Mr. Phil Gable from the Department of Public Works stated that this proposal is for the annual inspections and maintenance for 15 tanks. The program provides for maintenance (inspections, cleaning, restoring, repairing etc.) for one (1) methane storage tank, two (2) chemical tanks, and 12 bulk water tanks that are located throughout Harford County.

The Department of Public Works recommends award in the amount of \$374,942.00 per year with CPI escalation to Southern Corrosion, Inc. of Roanoke Rapids, NC in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved with one member absent.

Item No. 05-03-22-07

Mr. Miller presented Solicitation No. 22-170; Rehabilitation of Bridge H-0024 Stafford Road over Deer Creek; Competitive Sealed Bid.

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Mr. Matt Miller from the Department of Public Works is requesting approval for removal of the entire bridge superstructure and portions of substructure, and reconstruction of the approach roadway and the bridge superstructure.

The Department of Public Works recommends award in the amount of \$2,885,000.00 to The Six M Company, Inc. of Delta, PA in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved with one member absent.

Item No. 05-03-22-08

Mr. Kuba presented Solicitation No. 18-274; Mainframe Hardware Annual Support; Change Order # 1.

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Mr. Nick Kuba from the Office of Information and Communication Technology stated that this proposal is to add four (4) additional option years to continue Mainframe operation until all Mainframe applications are migrated to the Cloud or replaced.

The Office of Information and Communication Technology requests approval of Change Order # 1 in the amount of \$1,189.36 per year, increasing the contract total to \$78,250.00 per year to PSR, Inc. of Canton, MA in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved with one member absent.
With no further business, the meeting was adjourned at 1:21 PM.

Respectfully submitted,

Michele Silvestri
Recording Secretary