

## Harford County Board of Estimates Meeting

May 17, 2023  
1:00 p.m.  
220 S. Main Street  
1<sup>st</sup> Floor Conference Room

### **Present:**

Robert McCord, Director of Administration and designee of the County Executive  
Kevin Greenwell, Director of Procurement  
Patrick Vincenti, County Council President  
Robert Sandlass, Treasurer  
Warren L. Hamilton, County Council Appointee  
Joseph Siemek, Director, Department of Public Works  
Sean Carven, Senior Assistant County Attorney

### **Absent:**

James Richardson, County Executive Appointee

### **Announcement from Robert McCord**

Mr. Robert McCord notified the attendees that Harford County Government was following protocol under the Open Meetings Act.

### **Approval of Minutes of the April 18, 2023 Board of Estimates Meeting**

The minutes of the April 18, 2023 Board of Estimates Meeting were approved by general consent.

### **Item No. 05-17-23-01**

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Mr. Wakefield presented Solicitation No. PM00-004; 101 S. Main Street, Bel Air, Suites 105, 300-303; Negotiated Procurement.

Mr. Peter Wakefield from the Department of Procurement, Division of Property Management, is requesting approval for Harford County, Maryland to enter into a Lease Agreement for a portion of property known as 101 S. Main Street in Bel Air, for Suites 105, and 300-303, for the location of the Harford County Family Court Services.

The Department of Procurement, Division of Property Management, recommends award in the amount of \$125,323.07 per year, plus a two percent (2%) annual rent increase for renewal terms 3, 4, and 5, to Grindon Lane, Incorporated and Capsa, Incorporated of Baltimore, Maryland in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved.

### **Item No. 05-17-23-02**

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Mr. Amoss presented Solicitation No. 23-270; 2023 Agricultural Easement Acquisitions, County Council Legislation.

Mr. Bill Amoss from the Department of Planning and Zoning stated that this proposal is to acquire development rights, and place permanent conservation easements in perpetuity, limiting the farmland to only agricultural use as defined in the Conservation Deed of Easement under the Harford County Agricultural Land Preservation Program.

Resolution 004-23; James and Melissa Taylor at 1394-3312 Thomas Bridge Road in Street, Maryland; up to \$170,376.25; \$6,195.50 per acre; formula based; approximately 27.5 acres; three (3) DR's.

Resolution 005-23; James Bradley Milton at 500 Asbury Road in Churchville, Maryland; up to \$1,200,000.00; development right cap (DR/cap); approximately 207.76 acres; eighteen (18) DR's plus bonus area payment of \$1,000.00 per acre; max \$207,760.00.

Resolution 006-23; Michael and Tiffany Schlepner at 4422 Graceton Road in Pylesville, Maryland; up to \$162,943.10; \$6,169.75 per acre; formula based; approximately 26.41 acres; two (2) DR's.

Resolution 007-23; Baltimore Area Council, Boy Scouts of America at 1929 Susquehanna Road in Whiteford, Maryland; up to \$7,579,000.00; \$6,500.00 per acre; cap per acre; approximately 1166 acres; one hundred and seven (107) DR's.

Resolution 008-23; Susan Peverley at 615 Schucks Road in Bel Air, Maryland; up to \$1,050,000.00; DR/cap; approximately 206.31 acres; twelve (12) DR's plus bonus area payment of \$1,000.00 per acre; max \$206,310.00.

Resolution 009-23; Sydney Peverley at 704 Schucks Road in Bel Air, Maryland; up to \$100,000.00; DR/cap; approximately 80.01 acres; one (1) DR.

Resolution 010-23; Stark Family LLC/ Tim and Donna Mull at 218 Cooley Mill Road in Havre de Grace, Maryland; up to \$1,205,490.00; \$6,500.00 per acre; cap per acre; approximately 185.46 acres; twenty-one (21) DR's.

Resolution 011-23; Jersey Angus, LLC on Parcel 103, 3503 and 3505 Emory Church Road and 800 and 802 Cherry Hill Road in Street, Maryland; up to \$320,582.60; \$6,454.25 per acre; formula based; approximately 49.67 acres; seven (7) DR's.

Resolution 012-23; Jersey Angus, LLC at 845, 831, 827, and 825 Cherry Hill Road in Street, Maryland; up to \$429,470.13; \$5,502.50 per acre; formula based; approximately 78.05 acres; nine (9) DR's.

Resolution 012-23; Jersey Angus, LLC at 845, 831, 827, and 825 Cherry Hill Road in Street, Maryland; up to \$429,470.13; \$5,502.50 per acre; formula based; approximately 78.05 acres; nine (9) DR's.

Resolution 013-23; James Smith at 5144 Norrisville Road in Whitehall, Maryland; up to \$437,533.44; \$5,893.50 per acre; formula based; approximately 74.24 acres; five (5) DR's.

Resolution 014-23; Mark, Mary and Nat Shivers at 1924 Poole Road in Darlington, Maryland; up to \$462,187.84; \$6,125.75 per acre; formula based; approximately 75.45 acres; five (5) DR's.

Resolution 015-23; Tom and Michele Shireman at 606 Robin Hood Road in Havre de Grace, Maryland; up to \$278,327.48; \$6,007.50 per acre; formula based; approximately 46.33 acres; three (3) DR's.

The Department of Planning and Zoning recommends award in the amount not to exceed \$13,809,980.84 for the purchase of agricultural easements and developing rights from James and Melissa Taylor of Street, Maryland, James Bradley Milton of Churchville, Maryland, Michael and Tiffany Schlepner of Pylesville, Maryland, Baltimore Area Council, Boy Scouts of America of Whiteford, Maryland, Susan Peverley of Bel Air, Maryland, Sydney Peverley of Bel Air, Maryland, Stark Family, LLC/ Tim and Donna Mull of Havre de Grace, Maryland, Jersey Angus, LLC of Street,

Maryland, James Smith of Whitehall, Maryland, Mark, Mary, and Nat Shivers of Darlington, Maryland, and Tom and Michele Shireman of Havre de Grace, Maryland in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved.

**Item No. 05-17-23-03**

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Mr. Kuba presented Solicitation No. 23-250; HMAN Refresh- Phase 1; Piggyback- State of Maryland # 060B2490022.

Mr. Nick Kuba from the Office of Information and Communication Technology stated that this proposal is for the purchase of Cisco equipment for the HMAN Hardware Refresh Project. The current HMAN hardware is at the end of support. This purchase is the first of a two (2) phase project to replace the aging hardware.

The Office of Information and Communication Technology recommends award in the amount of \$1,389,321.52 to Presidio Networked Solutions, LLC of Fulton, Maryland in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved.

**Item No. 05-17-23-04**

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Ms. Holmes presented Solicitation No. 22-254; Printing and Mailing of Tax Documents; Change Order # 1.

Ms. Rachel Holmes from the Department of Treasury stated that this proposal is for the procurement of printing and mailing services for the annual tax bills in July. The specific increases are related to paper, envelopes, and postage. This will also allow the processor to print the County's late notices in November and January, which were not accounted for in the original contract, which included all materials, labor, and postage.

The Department of Treasury requests approval for Change Order # 1 in the amount not to exceed \$29,060.00 per year for option years 1 through 4, increasing the contract total not to exceed amount to \$90,000.00 per year for option years 1 through 4 to One 2 One Communications, LLC d/b/a One Source of Buffalo Grove, Illinois in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved.

**Item No. 05-17-23-05**

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Mr. DeLauder presented Solicitation No. 23-222 on behalf of Chrystal Brooks; Independent External Audit Services; Request for Proposal.

Mr. Brad DeLauder from the Office of the County Auditor stated that this proposal is for a certified public accounting firm to audit the County's Financial Statements, Federal grants, and other agreed upon procedures related to fiscal year 2023.

The Office of the County Auditor recommends award in the amount of \$99,975.00 to CliftonLarsonAllen, LLP of Timonium, Maryland in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved.

**Item No. 05-17-23-06**

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Captain Krulock presented Solicitation No. 23-277; HCSO Mobile Data Computer Package; Piggyback- Maryland State Desktop, Laptop, and Tablet Contract # 060B5400007.

Captain Grant Krulock stated that this proposal is for the purchase of ten (10) MDC packages for additional Law Enforcement Deputy positions that were approved during the FY23 budget year. The package includes the MDC, docking station, and modem.

The Harford County Sheriff's Office recommends award in the amount of \$72,809.60 to ePlus Technology, Incorporated of Herndon, Virginia in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved.

**Item No. 05-17-23-07**

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Ms. McLain presented Solicitation No. 22-017; General Trade Services; Change Order # 2.

Ms. Alicia McLain from the Department of Public Works, Division of Facilities and Operations, stated that this proposal is for general trade services for the maintenance and rehabilitation of facilities. The work is to include demolition, rough and finished carpentry, drywall, suspended ceilings, door installations, minor concrete work, flooring, painting, and other associated services throughout Harford County Government.

The Department of Public Works, Division of Facilities and Operations, requests approval for Change Order # 2 to reduce the not to exceed amount of (\$340,000.00) per year for an amended total not to exceed \$250,000.00 per year to Unisource Services, LLC of Monrovia, Maryland in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved.

**Item No. 05-17-23-08**

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Mr. Smith presented Solicitation No. 23-103; Tandem Mass Spectrometer Liquid Chromatograph; Request for Proposal.

Mr. Bill Smith from the Department of Public Works stated that this proposal is for the purchase of a Tandem Mass Spectrometer Liquid Chromatograph which includes a 6475 Triple Quadrupole LC/MS, 1290 Infinity II UHPLC, nitrogen generator, and an oil free scroll vacuum pump, along with numerous other analytical accessories to perform Per- and Polyfluoroalkyl Substances (PFAS) testing. The contract also includes extensive on and off-site training, and five years of the CrossLab Bronze Government/Academic Service.

The Department of Public Works recommends award in the amount of \$372,603.34 to Agilent Technologies of Wilmington, Delaware in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved.

**Item No. 05-17-23-09**

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Mr. Blomquist presented Solicitation No. 23-253; Victor K. Butanis- Independent Contractor; Negotiated Procurement.

Mr. Jefferson Blomquist from the Law Department is requesting approval for a retired Judge of the Maryland District Court to serve and preside over any trial board administrative hearing convened pursuant to the PARA. The Judge will also serve as the Trial Board Judge for the Harford County Sheriff's Office and any County municipal police department that would need to utilize the Judge's services.

The Law Department recommends award in the amount not to exceed \$24,999.00 through June 30, 2023, and not to exceed \$200,000.00 per year for each option year to Victor K. Butanis of Baldwin, Maryland in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved.

**Item No. 05-17-23-10**

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Mr. Dorbit presented Solicitation No. 23-206; Repair and Resurfacing of Abingdon Road from Windy Laurel Drive to Shrewsbury Road; Competitive Sealed Bid.

Mr. Tim Dorbit from the Department of Public Works is requesting approval for the repair and resurfacing of Abingdon Road, from Windy Laurel Drive to Shrewsbury Road.

The Department of Public Works recommends award in the amount of \$948,252.00 to P. Flanagan and Sons, Incorporated of Baltimore, Maryland in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved.

**Item No. 05-17-23-11**

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Mr. Patrick presented Solicitation No. 23-274; 2025 International CV515 KUV Utility Truck; Piggyback- Sourcewell Contract # 060920-NVS.

Mr. Warren Patrick from the Department of Procurement, Fleet Management, stated that this proposal is for the purchase of a 2025 International CV515 KUV Utility Truck. The unit will be used by the OMS Technicians and directly correlates with the increase in quantity and complexity of work required throughout various County sites that demand a larger on-board work area, as well as amplified tool and parts storage for timely mobile response. The new utility truck will replace a 15-year-old unit with high mileage that is experiencing hours of downtime.

The Department of Procurement, Fleet Management, recommends award in the amount of \$96,382.00 to Beltway International, LLC (subsidiary of Beltway Companies, LLC) of Baltimore, Maryland in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved.

**Item No. 05-17-23-12**

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Mr. Patrick presented Solicitation No. 23-275; 2023 VacCon Model V312 1300 LHA on a Freightliner Cab Chassis-Model 114SD; Piggyback- VA Sheriff's Association # 22-03-721R.

Mr. Warren Patrick from the Department of Procurement, Fleet Management, stated that this proposal is for the purchase of a 2023 VacCon Model V312/1300-LHA on a Freightliner Cab/Chassis-Model 114SD. This equipment is vital to the operations of the Water and Sewer Division to be used for routine and emergency cleaning of the sewer main, line, and service cleaning. The equipment is used to vacuum debris from manholes and wet wells. This equipment hydro excavates and cleans storm septors. Water and Sewer also uses the equipment for the FOG Program and the in-house root control program. The new equipment will replace older equipment that is experiencing excessive amounts of downtime hours. This equipment also needs to be available for 24/7 emergencies.

The Department of Procurement, Fleet Management, recommends award in the amount of \$504,928.00 to Atlantic Machinery, Incorporated of Silver Spring, Maryland in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved.

**Item No. 05-17-23-13**

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Mr. Patrick presented Solicitation No. 23-276; 2023 Pipe Hunter-Model 7744 Dual Axle Trailer; Piggyback- VA Sheriff's Association # 22-03-721R.

Mr. Warren Patrick from the Department of Procurement, Fleet Management, stated that this proposal is for the purchase of a 2023 Pipe Hunter-Model 7744 Dual Axle Trailer. This equipment is vital to the operations of the Water and Sewer Division to be used for routine and emergency cleaning of the sewer main, line, and service cleaning. The equipment is used to wash down streets and roads after a water, sewer, main, or line repair. Water and Sewer also uses the equipment for the FOG Program and the in-house root control program. The new equipment will replace a 2002 Pipe Hunter with over 1,200 hours and has reached its useful life expectancy.

The Department of Procurement, Fleet Management, recommends award in the amount of \$89,990.00 to Atlantic Machinery, Incorporated of Silver Spring, Maryland in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved.

OPEN SESSION ENDED AT 1:35 p.m.

MOTION TO CLOSE MEETING MADE BY: MR. GREENWELL, SECONDED BY: MR. SIEMEK.

CLOSED SESSION BEGAN AT 1:37 p.m.

Review of the Closed Session Meeting Minutes from March 21, 2023 which were approved by general consent.

CLOSED SESSION ENDED AT 1:42 p.m.

BACK INTO OPEN SESSION AT 1:43 p.m.

Mr. Robert McCord presented Solicitation No. PM 22-067.

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

The motion was unanimously approved.

With no further business, the meeting was adjourned at 1:44 p.m.

Respectfully submitted,

Michele Silvestri  
Recording Secretary