

---

**BARRY GLASSMAN**  
HARFORD COUNTY EXECUTIVE



**PAUL E. LAWDER**  
DIRECTOR OF INSPECTIONS,  
LICENSES AND PERMITS

---

**Harford County HVACR Mechanical Board  
Virtual Open Session  
June 9, 2021**

---

The Harford County HVACR Mechanical Board met via Cisco Webex video conference on Wednesday, June 9, 2021. The following members were present:

**Members:**

Richard Foard, Board President  
Craig Robey, Board Member  
Kenny Blevins, Board Member  
Roger Welsh, Board Member  
Scott Schott, Chief, Plumbing Services, Harford County  
Heather McHugh, Secretary to the Board and Systems Administrative Specialist, DILP, Harford County

**Additional Meeting Attendees:**

Lisa Kalama, State of Maryland Environmental Health Department  
Lauren Daniels, State of Maryland Environmental Health Department  
Milford Badders, Chief, Electrical Services Harford County

The meeting opened at 9:30 a.m. The Mechanical Board minutes recorded on March 10, 2021 were reviewed and approved.

**Old Business:**

None

**New Business:**

- Ms. McHugh provided the Board with the limited residential HVAC electrical test results from the four applicants: one applicant was absent, two passed and one failed the exam. Mr. Foard will make contact with an organization and instructor who may be interested in providing a preparation class for the exam. The next test will be offered September 28,

*MARYLAND'S NEW CENTER OF OPPORTUNITY*

410.638.3344 | 410.879.2000 | TTY Maryland Relay 711 | [www.harfordcountymd.gov](http://www.harfordcountymd.gov)

220 South Main Street, Bel Air, Maryland 21014

THIS DOCUMENT IS AVAILABLE IN ALTERNATIVE FORMAT UPON REQUEST

Harford County Mechanical Board Minutes

June 9, 2021

2021 at the Harford County Administrative Building, 220 S. Main Street, Bel Air, MD 21014.

- The State of Maryland Environmental Health Department attended the board meeting to discuss commercial hood systems and air balancing. The Board suggested the Health Department verify the make-up air system is operational during inspection. The Board suggested if the make-up air system is not being used, the Health Department should give the establishment a violation notice. If the make-up air system is operational but it does not seem adequate or if there is evidence that there is a negative draft on their atmospheric hot water heater (as an example) then the establishment would be instructed to have their hood system balanced. Mr. Foard is to forward contact information for certified balance contractors to the Health Department for their use.
- Mr. Schott announced Harford County Government's indoor inspections have resumed. The inspection protocol was previously modified due to the COVID 19 pandemic.
- The Board discussed with Mr. Badders GFIC protection on new heat pumps and A/C units. Mr. Foard will reach out to the HVAC trade associations for more information as to how other jurisdictions are dealing with this issue.


There being no further business, the meeting was adjourned at 10:30 am.

Transcribed by and dated:

 6/11/2021

Heather McHugh  
Secretary to the Board

Reviewed by and dated:

 6/11/21  
Scott Schott  
Chief, Plumbing Services

*MARYLAND'S NEW CENTER OF OPPORTUNITY*

410.638.3344 | 410.879.2000 | TTY Maryland Relay 711 | [www.harfordcountymd.gov](http://www.harfordcountymd.gov)

220 South Main Street, Bel Air, Maryland 21014

THIS DOCUMENT IS AVAILABLE IN ALTERNATIVE FORMAT UPON REQUEST