

Harford County Board of Estimates Meeting

June 1, 2021
1:00 p.m.
Conference Call

Present:

Barry Glassman, Harford County Executive
Karen D. Myers, Director of Procurement
Patrick Vincenti, County Council President
Robert Sandlass, Treasurer
Warren L. Hamilton, County Council Appointee
Timothy Hopkins, County Executive Appointee
Joseph Siemek, Director, Department of Public Works
Margaret Hartka, Senior Assistant County Attorney

Announcement from Barry Glassman

Mr. Barry Glassman notified the attendees that Harford County Government was following protocol under the Open Meetings Act during the COVID-19 Emergency.

Approval of Minutes of the May 18, 2021 Board of Estimates Meeting

The minutes of the May 18, 2021 Board of Estimates Meeting were approved by general consent.

Item No. 06-01-21-01

Mr. Dorbit presented Solicitation No. 21-236; Repair and Resurfacing of Marywood Drive, etc., Competitive Sealed Bid.

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Mr. Tim Dorbit from the Department of Public Works is requesting approval for the repair and resurfacing of Marywood Drive, Marywood Court, Drexel Drive, Fordham Court, Princeton Lane, St. Francis Road, Georgetown Drive, Georgetown Court, Amherst Court, Purdue Court, Harvard Court, Red Pump Road (Vale Road to Tollgate Road) and remove and replace the speed hump at 13 East Ring Factory Road.

The Department of Public Works recommends award in the amount of \$2,034,444.00 to Allan Myers MD, Inc. of Fallston, MD in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved.

Item No. 06-01-21-02

Ms. Buckley presented Solicitation No. 21-097; Water Resource Design and Assessment; Request for Proposal.

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Ms. Christine Buckley from the Department of Public Works stated that this proposal is for on-call environmental consultant services to provide design and assessment services for watershed protection and restoration projects related to, but not limited to, the implementation of the County's Phase 1 MS4 permit.

The Department of Public Works recommends award in the amount not to exceed \$5,000,000.00 per year to AECOM Technical Services, Inc. of Germantown, MD, Bayland Consultants & Designers, Inc. of Hanover, MD, Century Engineering, Inc. of Hunt Valley, MD, KCI Technologies, Inc. of Sparks, MD, and Rummel, Klepper & Kahl, LLP of Baltimore, MD in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved.

Item No. 06-01-21-03

Mr. Goodwin presented Solicitation No. 20-165; Otter Point Public Landing- Boat Ramp Improvements; Competitive Sealed Bid.

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Mr. Dave Goodwin from the Department of Parks and Recreation is requesting approval for removal of the existing finger pier and replace it with an "L" shaped floating dock for accessibility. Remove and replace the concrete ramp. Mill, overlay, and restripe the parking lot. Regrade the parking lot as needed for accessibility. Remove portion of the west pier and re-deck. Add canoe and kayak access. Install timber piles and a new floating pier, and other miscellaneous improvements.

The Department of Parks and Recreation recommends award in the amount of \$499,721.85 to Dissen & Juhn of Stevensville, MD in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved.

Item No. 06-01-21-04

Ms. Stephens presented Solicitation No. 18-023; Insurance Consulting Services for the Harford County Public Entities Consortium; Change Order # 4.

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Ms. Tiffany Stephens from the Department of Human Resources stated that this proposal is for the consultant to provide retainer services as well as complete a Dental, Vision, and Life & Disability RFP for the Healthcare Consortium.

The Department of Human Resources requests approval for Change Order # 4 in the amount of \$187,231.60, increasing the contract total to \$677,211.60 to Aon Consulting, Inc. of Baltimore, MD in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved.

Item No. 06-01-21-05

Ms. Stephens presented Solicitation No. 17-209; BizLibrary; Change Order # 7.

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Ms. Tiffany Stephens from the Department of Human Resources stated that this proposal provides additional training to Harford County Government employees.

The Department of Human Resources requests approval for Change Order # 7 in the amount of \$9,483.22, increasing the contract total to \$72,061.60 to Business Training Library, LLC of Town and Country, MO in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved.

Item No. 06-01-21-06

Mr. Kuba presented Solicitation No. 22-031; Dennis Deiaco-Independent Contractor; Negotiated Procurement.

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Mr. Nick Kuba from the Office of Information and Communication Technology is requesting approval for the contractor to provide support for the County VOIP phone system for a 12-month period from July 1, 2021 through June 30, 2022.

The Office of Information and Communication Technology recommends award in the amount of \$97,750.00 to Dennis Deiaco of Kingsville, MD in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved.

Item No. 06-01-21-07

Ms. Lathrop presented Solicitation No. 22-011; Tiffany Noel-Eckstein-Independent Contractor; Negotiated Procurement.

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Ms. Tara Lathrop from the Department of Community Services is requesting approval for the contractor to work as a Teen Court Coordinator for the Office of Drug Control Policy's Teen Court Program.

The Department of Community Services recommends award in the amount not to exceed \$48,000.00 per year to Tiffany Noel Eckstein of Fallston, MD in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved.

Item No. 06-01-21-08

Ms. Jara presented Solicitation No. 22-024; Timothy D. Reca-Independent Contractor; Negotiated Procurement.

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Ms. Kelly Jara from the Harford Cable Network is requesting approval for the contractor to work as a studio director, camera operator, editor, and for audio and graphics.

The Harford Cable Network recommends award in the amount not to exceed \$30,000.00 per year to Timothy D. Reca of Abingdon, MD in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved.

Item No. 06-01-21-09

Ms. Scherer presented Solicitation No. 22-030; Monica Michelle Heard-Independent Contractor; Negotiated Procurement.

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Ms. Teri Scherer from the Circuit Court for Harford County is requesting approval for the contractor to work as a Circuit Court Department of Social Services Liaison.

The Circuit Court for Harford County recommends award in the amount not to exceed \$31,590.00 per year to Monica Michelle Heard of White Marsh, MD in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved.

Item No. 06-01-21-10

Ms. Scherer presented Solicitation No. 22-010; James Barden-Independent Contractor; Negotiated Procurement.

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Ms. Teri Scherer from the Circuit Court for Harford County is requesting approval for the contractor to work as an Alternative Dispute Resolution (ADR) Specialist for the Family Circuit Services Division.

The Circuit Court for Harford County recommends award in the amount not to exceed \$49,920.00 per year to James Barden of Glen Burnie, MD in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved.

OPEN SESSION ENDED AT 1:25 PM.

MOTION TO CLOSE MEETING MADE BY: MS. MYERS, SECONDED BY: MR.SANDLASS.

CLOSED SESSION BEGAN AT 1:35 PM.

Review of the Closed Meeting Minutes from April 20, 2021, which were approved by general consent. with one member abstained.

CLOSED SESSION ENDED AT 1:39 PM.

BACK INTO OPEN SESSION AT 1:41 PM.

Mr. Barry Glassman presented Solicitation No. PM 19-056.

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

The motion was unanimously approved.

With no further business, the meeting was adjourned at 1:42 PM.

Respectfully submitted,

Michele Silvestri
Recording Secretary