

## Harford County Board of Estimates Meeting

June 6, 2023  
1:00 p.m.  
220 S. Main Street  
1<sup>st</sup> Floor Conference Room

### **Present:**

Robert McCord, Director of Administration and designee of the County Executive  
Kevin Greenwell, Director of Procurement  
Patrick Vincenti, County Council President  
Robert Sandlass, Treasurer  
Warren L. Hamilton, County Council Appointee  
James Richardson, County Executive Appointee  
Joseph Siemek, Director, Department of Public Works  
Margaret Hartka, Deputy County Attorney

### **Announcement from Robert McCord**

Mr. McCord notified the attendees that Harford County Government was following protocol under the Open Meetings Act.

### **Approval of Minutes of the May 17, 2023 Board of Estimates Meeting**

The minutes of the May 17, 2023 Board of Estimates Meeting were approved unanimously.

### **Item No. 06-06-23-01**

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Mr. Sliwka presented Solicitation No. 24-003; Simon J. Ballard- Independent Contractor; Negotiated Procurement.

Mr. Joe Sliwka from the Department of Community Services is requesting approval for a Re-Entry and Veteran's Resource Coordinator for the Office of Children, Youth and Families, that provides prevention, mental health, and awareness efforts for re-entry and individuals that have served in the military.

The Department of Community Services recommends award in the amount not to exceed \$49,900.00 per year to Simon J. Ballard of Aberdeen, Maryland in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved.

### **Item No. 06-06-23-02**

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Ms. Austin presented Solicitation No. 23-289 on behalf of Greg Green; HCHD Desktop Refresh and Associated Peripheral Devices; Piggyback-State of Maryland BPO # 060B5400007.

Ms. Marcy Austin from the Harford County Health Department, on behalf of the Office of Information and Communication Technology, stated that this proposal is for the purchase of 200 Dell Latitude Laptops, Displays, and peripheral devices for the Harford County Health Department.

The Office of Information and Communication Technology recommends award in the amount of \$259,405.00 to HCGI Hartford, Incorporated of Columbia, Maryland in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved.

**Item No. 06-06-23-03**

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Ms. Austin presented Solicitation No. 23-290 on behalf of Greg Green; HCHD Microsoft Office Professional Software; Piggyback-Omnia Partners Contract # 2018011-02.

Ms. Marcy Austin from the Harford County Health Department, on behalf of the Office of Information and Communication Technology, stated that this proposal is for the purchase to refresh the Microsoft Office software and 220 perpetual Microsoft Office Professional software licenses for the Harford County Health Department.

The Office of Information and Communication Technology recommends award in the amount of \$88,992.20 to SHI International Corporation of Somerset, New Jersey in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved.

**Item No. 06-06-23-04**

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Ms. Austin presented Solicitation Numbers 16-004 and 16-005; Medical Assistance Transportation; Change Order # 1.

Ms. Marcy Austin from the Harford County Health Department stated that this proposal is for Medical Assistance Transportation for Harford County citizens.

The Harford County Health Department requests approval for Change Order # 1 decreasing the not to exceed amount by \$894,601.00 per year for option year 7, decreasing the contact total not to exceed amount to \$4,100,000.00 per year for option year 7, to Fowler Trio, LLC of Lothian, Maryland and Hart to Heart Transportation of Forest Hill, Maryland in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved.

**Item No. 06-06-23-05**

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Mr. Michael presented Solicitation No. 23-235; Construction Inspector II and Construction Manager; Competitive Sealed Bid.

Mr. Matthew Michael from the Department of Public Works is requesting approval for a Construction Manager and Construction Inspector II to be utilized by multiple departments within the County for various construction-related projects.

The Department of Public Works recommends award in the amount not to exceed \$1,500,000.00 per year to Brudis & Associates, Incorporated of Columbia, Maryland, Development Facilitators, Incorporated of Millersville, Maryland, Stratified, Incorporated of Washington, DC, True Inspection Services, LLC of Bel Air, Maryland, Wallace, Montgomery & Associates, LLP of Hunt Valley, Maryland and Whitman, Requardt & Associates, LLP of Baltimore, Maryland in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved.

**Item No. 06-06-23-06**

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Mr. Schoenberger presented Solicitation No. 24-035; Intergovernmental Agreement for Solid Waste Management Services; Negotiated Procurement.

Mr. Jeff Schoenberger from the Department of Public Works is requesting approval for the continuous operation of the County's solid waste management program by (1) maintaining and operating a sanitary landfill and homeowner drop-off center to process and dispose of residential refuse, recyclables, yard trim and miscellaneous debris; (2) operating the Harford Waste Disposal Center, Tollgate yard trim collection facility, Roadside Litter Control Program, the Used Oil and Antifreeze Program, waste hauler licensing and vehicle inspection; (3) providing technical support for solid waste management operations, environmental investigation, and remediation of County landfills; (4) operating groundwater treatment and landfill gas systems; and (5) providing post-closure oversight and monitoring for active and closed landfills.

The Department of Public Works recommends award in the amount not to exceed \$7,525,745.00 to Maryland Environmental Service (MES) of Millersville, Maryland in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved.

**Item No. 06-06-23-07**

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Mr. Shah presented Solicitation No. 23-199; Rehabilitation of Bridge's # H-0103 and # H-0133, Troyer Road over Tributary of Little Deer Creek and Linkous Road over Falling Branch; Competitive Sealed Bid.

Mr. Naveed Shah from the Department of Public Works is requesting approval for the rehabilitation of bridge's # H-0103 and # H-0133 on Troyer Road over Tributary of Little Deer Creek and Linkous Road over Falling Branch.

The Department of Public Works recommends award in the amount of \$910,000.00 to The Six M Company, Incorporated of Delta, Pennsylvania in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved.

**Item No. 06-06-23-08**

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Mr. Shah presented Solicitation No. 23-280; Replacement of Trappe Church Road over Hollands Branch Bridge # H-0161 TSL/PI Phase; Sole Source.

Mr. Naveed Shah from the Department of Public Works is requesting approval for the replacement of Trappe Church Road over Hollands Branch bridge # H-0161, TSL/PI Phase.

The Department of Public Works recommends award in the amount not to exceed \$101,000.00 to the State of Maryland MDOT- SHA of Baltimore, Maryland in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved.

**Item No. 06-06-23-09**

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Mr. Patrick presented Solicitation No. 23-286; John Deere 6105E Cab Tractor Boom Mower; Request for Quotation.

Mr. Warren Patrick from the Department of Procurement, Fleet Management, stated that this proposal is for the purchase of one (1) 2023 John Deere 6105E Cab Tractor Boom Mower. The tractor boom mower is a vital piece of equipment for the Highways department to mow hard to reach areas and to clear overgrowth brush from limited site areas in the County.

The Department of Procurement, Fleet Management, recommends award in the amount of \$161,127.64 to Atlantic Tractor, LLC of Whiteford, Maryland in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved.

**Item No. 06-06-23-10**

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Mr. Patrick presented Solicitation No. 23-287; John Deere 350 Excavator; Piggyback- Sourcewell Contract # 032119-JDC.

Mr. Warren Patrick from the Department of Procurement, Fleet Management, stated that this proposal is for the purchase of one (1) 2023 John Deere 350 Excavator. The excavator is essential to the HWDC operation for mass grading and soil movement, trenching, repairing seeps within landfill cells, dredging stormwater ponds and other stormwater structures, lifting heavy objects that would typically require a small crane, and relocating trash. The excavator will replace a 15-year-old piece of equipment with over 8,500 hours.

The Department of Procurement, Fleet Management, recommends award in the amount of \$410,954.97 to JESCO, Incorporated of South Plainfield, New Jersey in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved.

**Item No. 06-06-23-11**

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Mr. Patrick presented Solicitation No. 23-288; 2024 Ford Police Interceptors AWD; Request for Quotation.

Mr. Warren Patrick from the Department of Procurement, Fleet Management, stated that this proposal is for the purchase of ten (10) 2024 Ford Police Interceptor Patrol Units.

The Department of Procurement, Fleet Management, recommends award in the amount of \$455,000.00 to Plaza Ford Incorporated of Bel Air, Maryland in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved.

The Closed Session Board of Estimates Action Agenda Item was put on hold.

With no further business, the meeting was adjourned at 1:31 p.m.

Respectfully submitted,

Michele Silvestri

Recording Secretary