

Harford County Board of Estimates Meeting

June 20, 2023
3:00 p.m.
220 S. Main Street
1st Floor Conference Room

Present:

Robert McCord, Director of Administration and designee of the County Executive
Kevin Greenwell, Director of Procurement
Patrick Vincenti, County Council President
Robert Sandlass, Treasurer
Warren L. Hamilton, County Council Appointee
James Richardson, County Executive Appointee
Joseph Siemek, Director, Department of Public Works
Margaret Hartka, Deputy County Attorney

Announcement from Robert McCord

Mr. Robert McCord notified the attendees that Harford County Government was following protocol under the Open Meetings Act.

Approval of Minutes of the June 6, 2023 Board of Estimates Meeting

The minutes of the June 6, 2023 Board of Estimates Meeting were approved by general consent.

Item No. 06-20-23-01

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Mr. Goodwin presented Solicitation No. 23-126; Nuttal Avenue Park; Competitive Sealed Bid.

Mr. David Goodwin from the Department of Parks and Recreation is requesting approval for the development of Nuttal Avenue Park in Edgewood, Maryland. The improvements will include a playground, gazebo, parking, trail network, and a porous paver area for community events.

The Department of Parks and Recreation recommends award in the amount of \$818,100.00 to Urban N. Zink Contractor, Incorporated of Chase, Maryland in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved.

Item No. 06-20-23-02

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Mr. Burke presented Solicitation No. 23-291; Brine Deicing Storage Tanks; Piggyback-Frederick County Contract # 19-013.

Mr. Charlie Burke from the Department of Public Works stated that this proposal is for the purchase of three (3) brine deicing double wall storage tanks for the Bureau of Highway's locations in Abingdon, Jarrettsville, and Whiteford. Deicing brine is used for the road pre-treatment program prior to winter storm events and pre-wet systems during events, reducing the overall quantities of road deicing salt and/or plowing time.

The Department of Public Works recommends award in the amount of \$93,605.00 to Environmental Solutions-CBR, Incorporated of Ellicott City, Maryland in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved.

Item No. 06-20-23-03

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Mr. Behles presented Solicitation No. 21-240; Property, Crime, Cyber Security, and Pollution Liability Insurance; Change Order # 2.

Mr. Chris Behles from the Law Department, Risk Management, stated that this proposal is for the purchase of insurance policies for Harford County, Maryland against all property, automobile, cyber, and pollution related incidents.

The Department of Law, Risk Management, requests approval for Change Order # 2 in the amount of \$235,518.00 per year, increasing the contract total to \$1,209,888.00 per year to Riggs, Counselman, Michaels & Downes of Baltimore, Maryland in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved.

Item No. 06-20-23-04

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Mr. Miller presented Solicitation No. 23-184; Structural Evaluation and Design; Request for Proposal.

Mr. Matt Miller from the Department of Public Works, on behalf of Matthew Michael, stated that this proposal is for engineering firms to assist Harford County, Maryland with evaluating, inspecting, and designing for repairs and/or new construction on current bridges, culverts, retaining walls, roads, and other transportation facilities. Also, to provide Construction Management services, as required.

The Department of Public Works recommends award in the amount not to exceed \$2,500,000.00 per year to Greenman-Pedersen, Incorporated of Columbia, Maryland, Johnson, Mirmiran & Thompson, Incorporated of Hunt Valley, Maryland, Whitney, Bailey, Cox & Magnani, LLC of Baltimore, Maryland, and Wallace, Montgomery & Associates, LLP of Hunt Valley, Maryland in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved.

Item No. 06-20-23-05

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Warden Galbraith presented Solicitation No. 22-179, Food Services for HCDC; Change Order # 1.

Warden Daniel Galbraith from the Harford County Sheriff's Office stated that this proposal is for the increase per meal for the inmate population and staff at the Harford County Detention Center. Included in the price increase is one (1) Food Service Director, one (1) Assistant Food Service Director, and fifteen (15) hourly staff.

The Harford County Sheriff's Office requests approval for Change Order # 1 in the amount not to exceed \$643,328.00 per year, increasing the contract not to exceed total to \$2,135,328.00 per year to Summit Food Services, LLC of Sioux Falls, South Dakota in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved.

Item No. 06-20-23-06

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Mr. Kinard presented Solicitation No. 21-247; Sod Run WWTP Screw Press Polymer; Change Order # 3.

Mr. Kyle Kinard from the Department of Public Works, on behalf of Chris Younger, stated that this proposal is for an additional year to be added to the contract and for a 5% price increase from \$1.62 per pound to \$1.70 per pound of Tidewater TWC-9899 polymer for use with the Dewatering Screw Press.

The Department of Public Works requests approval for Change Order # 3 in the amount not to exceed \$26,000.00 per year for the next contact year, increasing the contract not to exceed total to \$546,000.00 per year for the next contract year to Tidewater Products, Incorporated of Toledo, Ohio in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved.

Item No. 06-20-23-07

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Ms. Brooks presented Solicitation No. 24-042; Verizon Wireless Cellular-HCSO; Piggyback- GSA Contract # 47QTCA20D00B5.

Ms. Lauren Brooks from the Harford County Sheriff's Office stated that this proposal is for continuous service for support of the Harford County Sheriff's Office's agency cell phones, smart phones, tablets, broadband devices, and patrol vehicle connectivity.

The Harford County Sheriff's Office recommends award in the amount not to exceed \$520,000.00 to Cellco Partnership d/b/a Verizon Wireless of Annapolis Junction, Maryland in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved.

Item No. 06-20-23-08

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Mr. Kuba presented Solicitation No. 24-030; Dennis Deiaco- Independent Contractor; Negotiated Procurement.

Mr. Nick Kuba from the Office of Information and Communication Technology is requesting approval for Dennis Deiaco to provide support for the County VOIP phone system.

The Office of Information and Communication Technology recommends award in the amount not to exceed \$108,209.00 to Dennis Deiaco of Kingsville, Maryland in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved.

Item No. 06-20-23-09

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Mr. Kuba presented Solicitation No. 24-004; Canon Copiers; Piggyback- NASPO Contract # 140595.

Mr. Nick Kuba from the Office of Information and Communication Technology stated that this proposal is for a one-year lease for the Canon copiers in various departments throughout the County.

The Office of Information and Communication Technology recommends award in the amount not to exceed \$350,000.00 to Canon U.S.A., Incorporated of Melville, New York in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved.

Item No. 06-20-23-10

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Mr. Kuba presented Solicitation No. 24-018; Wireless Phone Services; Piggyback- GSA Contract # 47QTCA20D00B5.

Mr. Nick Kuba from the Office of Information and Communication Technology stated that this proposal is for the purchase of wireless phone service for approximately 900 cell phones and accompanying service charges for all County agencies.

The Office of Information and Communication Technology recommends award in the amount not to exceed \$468,000.00 to Celco Partnership d/b/a Verizon Wireless of Annapolis Junction, Maryland in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved.

Item No. 06-20-23-11

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Mr. Kuba presented Solicitation No. 23-294; Microsoft Fire Services 0365; Sole Source.

Mr. Nick Kuba from the Office of Information and Communication Technology is requesting approval for licenses to allow Volunteer Fire Services to continue to use their existing 0365 for email, one-drive, Word, Excel, and the Defender license for malware and anti-virus Defender software.

The Office of Information and Communication Technology recommends award in the amount of \$229,200.00 to Microsoft Corporation of Redmond, Washington in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved.

OPEN SESSION ENDED AT 3:33 p.m.

MOTION TO CLOSE MEETING MADE BY: MR. GREENWELL, SECONDED BY: MR. SANDLASS.

CLOSED SESSION BEGAN AT 3:34 p.m.

Review of the Closed Session Meeting Minutes from May 17, 2023 which were approved by general consent.

CLOSED SESSION ENDED AT 3:40 p.m.

BACK INTO OPEN SESSION AT 3:41 p.m.

Mr. Robert McCord presented Solicitation No. PM 06-017.

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

The motion was unanimously approved.

Mr. Robert McCord presented Solicitation No. C23-001.

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

The motion was unanimously approved.

With no further business, the meeting was adjourned at 3:43 p.m.

Respectfully submitted,

Michele Silvestri
Recording Secretary