

Harford County Board of Estimates Meeting

July 7, 2020
1:00 p.m.
Conference Call

Present:

Barry Glassman, Harford County Executive
Karen D. Myers, Director of Procurement
Patrick Vincenti, County Council President
Robert Sandlass, Treasurer
Warren L. Hamilton, County Council Appointee
Timothy Hopkins, County Executive Appointee
Joseph Siemek, Director, Department of Public Works
Margaret Hartka, Senior Assistant County Attorney

Announcement from Barry Glassman

Mr. Glassman notified the attendees that Harford County Government was following protocol under the Open Meetings Act during the COVID-19 Emergency.

Approval of Minutes of the June 16, 2020 Board of Estimates Meeting

The minutes of the June 16, 2020 Board of Estimates Meeting were approved by general consent.

Item No. 07-07-20-01

Ms. Smeltzer presented Solicitation No. 05-003; Amendment Number 5 to Lease Agreement, 133 Industry Lane, Forest Hill, Maryland 21050; Negotiated Procurement.

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Ms. Nina Smeltzer from the Department of Administration, Division of Property Management, is requesting approval for Harford County, Maryland to enter into Amendment Number 5 to Lease Agreement with the Martin Family, LLC to extend the current lease of the building, known as 133 Industry Lane, Forest Hill, MD 21050. The building consists of approximately sixteen thousand two hundred (16,200) square feet of floor space, which is the current location of the Harford County Board of Elections.

The Department of Administration, Division of Property Management, recommends award in the amount of \$148,876.20 per annum in years one and two with a two (2) percent increase each renewal term in years three to five, plus taxes and utilities to Martin Family LLC of Forest Hill, MD of in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved.

Item No. 07-07-20-02

Ms. Jarkowski presented Solicitation No. 20-136; Melynda Velez- Independent Contactor; Change Order #1.

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Ms. Jenny Jarkowski from the Department of Planning and Zoning stated that this proposal is for the Census 2020 Coordinator. Due to widespread disruptions caused by the COVID-19 pandemic and the need to accomplish grant goals in an altered manner, as well as the decision of the Maryland Historical Trust to extend the project completion date and the project completion report due date for all 2020 Census Grants.

The Department of Planning and Zoning requests approval of Change Order #1 in the amount not to exceed \$13,200.00, increasing the contract not to exceed total to \$47,760.00 to Melynda Velez of Bel Air, MD in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved.

Item No. 07-07-20-03

Ms. Hoover presented Solicitation No. 20-206; Demolition Services; Competitive Sealed Bid.

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Ms. Angela Hoover from the Department of Parks and Recreation, on behalf of the Department of Inspections, Licenses and Permits, is requesting approval for on call demolition services for various locations throughout Harford County.

The Department of Inspections, Licenses and Permits, recommends award in the amount not to exceed \$100,000.00 per year to BARCO Enterprises, Inc. of White Marsh, MD and Mark J. Slowinski/ GRIZ of Phoenix, MD in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved.

Item No. 07-07-20-04

Mr. Patrick presented Solicitation No. 20-271; Twenty-three (23) 2020 Ford F350 4x4 Pickup Trucks with Plows; Negotiated Procurement.

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Mr. Warren Patrick from the Department of Procurement, Fleet Management, is requesting approval for the purchase of twenty-three (23) 2020 Ford F350 4x4 Pickup Trucks with Plows.

The Department of Procurement, Fleet Management, recommends award in the amount of \$927,930.00 to Plaza Ford, Inc. of Bel Air, MD in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved.

Item No. 07-07-20-05

Mr. Patrick presented Solicitation No. 21-063; Bariatric Ambulance; Piggyback- HGAC #AMD-10-18.

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Mr. Warren Patrick from the Department of Procurement, Fleet Management, stated that this proposal is for the purchase of one (1) 2020 International 4300 Bariatric Ambulance.

The Department of Procurement, Fleet Management, recommends award in the amount of \$300,154.00 to Atlantic Emergency Solutions, Inc. of Hanover, MD in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved.

Item No. 07-07-20-06

Mr. Burke presented Solicitation No. 17-163; Tree Trimming and Removal Services; Change Order #5.

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Mr. Charlie Burke from the Department of Public Works stated that this proposal is for licensed tree removal services to help support Harford County's Bureau of Highway Maintenance Program. The current contract provides five support crews, trained to professionally trim and/or remove trees along Harford County road right of ways to meet Local, State, and Federal standards.

The Department of Public Works requests approval of Change Order #5 in the amount not to exceed \$250,224.00 for the period from 7/01/2020 until 8/31/2020, increasing the contract not to exceed total to \$1,751,568.00 per year to Asplundh Tree Expert LLC of Odenton, MD in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved.

Item No. 07-07-20-07

Mr. Rapisarda presented Solicitation No. 21-022; Biosolids and Water Treatment Residual Management; Piggyback-Borough of Phoenixville, PA.

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Mr. Mike Rapisarda from the Department of Public Works, Division of Water and Sewer, stated that this proposal is for the recycling and/or disposing of the residuals generated in the water & wastewater treatment process.

The Department of Public Works, Division of Water and Sewer, recommends award in the amount not to exceed \$1,011,400.00 per year to Synagro Central LLC of Baltimore, MD in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved.

Item No. 07-07-20-08

Mr. Sandlass presented Solicitation No. 20-201; Investment Monitoring Services; Negotiated Procurement.

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Mr. Robbie Sandlass from the Department of Treasury is requesting approval for investment consulting for the County's 457(b) and 401 (a) retirement plans and the Post Employment Health Plan (PEHP).

The Department of Treasury recommends award in the amount not to exceed \$50,000.00 per year to Bolton Partners Investment Consulting Group, Inc. of Baltimore, MD in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved.

Item No. 07-07-20-09

Mr. Pazdersky presented Solicitation No. 19-121; Fire Hydrant Painting; Change Order #1.

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Mr. Dan Pazdersky from the Department of Public Works stated that this proposal is for the preparation and painting of County-owned fire hydrants.

The Department of Public Works requests approval for Change Order #1 in the amount not to exceed \$300,000.00 for the first option year, increasing the contract not to exceed total to \$600,000.00 for the first option year to Manolis Painting, Inc. of Baltimore, MD in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved.

Item No. 07-07-20-10

Mr. Pazdersky presented Solicitation No. 21-021; Repair to Roadway Pavement; Competitive Sealed Bid.

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Mr. Dan Pazdersky from the Department of Public Works is requesting approval for the repaving of County and State roads following repairs to underground water and sewer facilities.

The Department of Public Works recommends award in the amount not to exceed \$312,925.00 per year to Monumental Paving & Excavating, Inc. of Baltimore, MD in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved.

Item No. 07-07-20-11

Mr. Kuba presented Solicitation No. 21-066; DataPrise Help Desk 24/7 Support; Piggyback- Maryland State CATS+ #060B2490023-2016.

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Mr. Nick Kuba from the Department of Information and Communication Technology stated that this proposal is to provide 24/7 Priority-Plus Service Desk support.

The Department of Information and Communication Technology recommends award in the amount of \$133,200.00 per year to Dataprise LLC of Rockville, MD in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved.

Item No. 07-07-20-12

Captain Brooks presented Solicitation No. 21-068; NIBRS Implementation Project Phase 2; Sole Source.

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Captain Carl Brooks from the Harford County Sheriff's Office stated that this proposal is for the purchase of Phase 2 of the National Incident Based Reporting System (NIBRS) Implementation Project. The project addresses the Federal and State mandate to implement NIBRS reporting in 2021. In order to comply, the Sheriff's Office is upgrading the current law enforcement RMS (Records Management System) version with NIBRS capability.

The Harford County Sheriff's recommends award in the amount of \$574,859.43 to Intergraph Corporation d/b/a Hexagon Safety & Infrastructure of Madison, AL in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved.

Item No. 07-07-20-13

Captain Brooks presented Solicitation No. 21-067; Laptops-HCSO; Piggyback- Maryland State Contract DOIT2012.

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Captain Carl Brooks from the Harford County Sheriff's Office stated that this proposal is for the purchase of fifty (50) laptops that will be built for dual agency and remote use. Specific technical specifications were sought so that the laptops can support multiple current applications as well as future applications, but also durable enough to withstand the mobility of working remotely.

The Harford County Sheriff's Office recommends award in the amount of \$82,200.00 to HCGI Hartford, Inc. d/b/a/ HCGI of Columbia, MD in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved.

Item No. 07-07-20-14

Captain Brooks presented Solicitation No. 21-069; Wireless Service Cellular-HCSO; Piggyback- GSA GS-35F-0119P.

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Captain Carl Brooks from the Harford County Sheriff's Office stated that this proposal is for the service for the agencies cell phones, smart phones, tablets, and broadband devices to included patrol vehicle connectivity. There are approximately 550 devices.

The Harford County Sheriff's Office recommends award in the amount not to exceed \$312,000.00 to Cellco Partnership d/b/a Verizon Wireless of Basking Ridge, NJ in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved.

With no further business, the meeting was adjourned at 1:38 PM.

Respectfully submitted,

Michele Silvestri
Recording Secretary