

Harford County Board of Estimates Meeting

August 22, 2023
1:00 p.m.
220 S. Main Street
1st Floor Conference Room

Present:

Robert McCord, Director of Administration and designee of the County Executive
Karen Myers, Acting Director of Procurement
Patrick Vincenti, County Council President
Robert Sandlass, Treasurer
Warren L. Hamilton, County Council Appointee
James Richardson, County Executive Appointee
Joseph Siemek, Director, Department of Public Works
Margaret Hartka, Deputy County Attorney

Announcement from Robert McCord

Mr. Robert McCord notified the attendees that Harford County Government was following protocol under the Open Meetings Act.

Approval of Minutes of the July 18, 2023 Board of Estimates Meeting

The minutes of the July 18, 2023 Board of Estimates Meeting were approved by general consent.

Item No. 08-22-23-01

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Mr. Burke presented Solicitation No. 22-148; Ultraviolet Cured in Place Pipe (UV CIPP); Change Order # 2.

Mr. Charlie Burke from the Department of Public Works stated that this proposal is necessary due to failing drainage infrastructures and additional repair projects throughout the County.

The Department of Public Works requests approval for Change Order # 2 in the amount not to exceed \$430,000.00, increasing the contract not to exceed amount to \$1,050,000.00 per year to Pleasants Construction, Incorporated of Clarksburg, Maryland in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved.

Item No. 08-22-23-02

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Ms. McLain presented Solicitation No. 23-248 on behalf of Angela Hoover; Open End Electrical Work for Harford County Government; Request for Proposal.

Ms. Alicia McLain from the Department of Parks and Recreation stated that this proposal is to provide electrical services to various County facilities.

The Department of Parks and Recreation recommends award in the amount not to exceed \$500,000.00 per year to Benfield Electric Company, Incorporated of Aberdeen, Maryland, Key Systems, Incorporated of White Marsh,

Maryland, P.D. Valle Electric Company, Incorporated of Bel Air, Maryland and Power Distributions, Incorporated of Bel Air, Maryland in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved.

Item No. 08-22-23-03

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Mr. Magness presented Solicitation No. 23-074 on behalf of David Goodwin; Mariner Point Park Pavement Rehabilitation; Competitive Sealed Bid.

Mr. Paul Magness from the Department of Parks and Recreation is requesting approval for the removal and replacement of asphalt paving on three (3) parking lots, drive aisles and boat ramps, including partial curb replacement and renovations to the swales to improve drainage.

The Department of Parks and Recreation recommends award in the amount of \$413,816.40 to Gradeline Construction Company, Incorporated of Middle River, Maryland in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved.

Item No. 08-22-23-04

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Ms. Fitzpatrick presented Solicitation No. 24-067; International Dump Trucks/ Snowplow Trucks; Piggyback-Sourcewell # 060920-NVS.

Ms. Tiffany Fitzpatrick from the Department of Procurement, Fleet Management, stated that this proposal is for the purchase of eight (8) 2025 International HV507 SFA Dump trucks with plows. These units are vital to snow removal efforts as they spread salt and plow Harford County roadways. The dump trucks are utilized year-round hauling materials to and from job sites. It is crucial to replace the units on a set schedule as they suffer rust issues on the undercarriage due to the environment. These dump trucks will be equipped with brine tanks which is a more efficient way to keep the roadways from freezing.

The Department of Procurement, Fleet Management, recommends award in the amount of \$2,036,672.24 to Beltway International, LLC (subsidiary of Beltway Companies, LLC) of Baltimore, Maryland in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved.

Item No. 08-22-23-05

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Ms. Fitzpatrick presented Solicitation No. 24-090, Wheeled Coach Ambulance Boxes (2); Piggyback- HGAC AM10-20.

Ms. Tiffany Fitzpatrick from the Department of Procurement, Fleet Management, stated that this proposal is for the purchase of two (2) wheeled coach ambulance boxes to be mounted on two (2) 2023 Ram cab and chassis. The newer units will help attain a higher level of excellent patient care and response by DES.

The Department of Procurement, Fleet Management, recommends award in the amount of \$600,054.00 to Atlantic Emergency Solutions, Incorporated of Yorktown, Virginia in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved.

Item No. 08-22-23-06

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Captain Fox presented Solicitation No. 24-087; HCSO MDC Packages; Piggyback- Maryland State Desktop, Laptop, and Tablet Contract # 060B5400007.

Captain Mark Fox from the Harford County Sheriff's Office stated that this proposal is for the purchase of fifty (50) MDC packages for the refresh and replacement of existing, outdated equipment in Law Enforcement vehicles. The package includes the MDC, docking station, and modem.

The Harford County Sheriff's Office recommends award in the amount of \$348,800.00 to HCGi Hartford, Incorporated of Columbia, Maryland in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved.

Item No. 08-22-23-07

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Senior Deputy Barresi presented Solicitation No. 24-085; HCSO FY24 Ammunition Purchase; Piggyback- State of Maryland Contract # 001B9400284.

Senior Deputy Marco Barresi from the Harford County Sheriff's Office stated that this proposal is for the purchase of ammunition for law enforcement deputies for mandated annual firearms training and qualifications courses. The annual qualifications and training are mandated by the Maryland Police Training and Standards Commission.

The Harford County Sheriff's Office recommends award in the amount not to exceed \$240,000.00 to The Gun Shop of Vincentown, New Jersey in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved.

Item No. 08-22-23-08

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Mr. Kuba presented Solicitation No. 24-079; Smart Net; Piggyback- Maryland Hardware 2012 Contract # 060B2490022.

Mr. Nick Kuba from the Office of Information and Communication Technology stated that this proposal is for the purchase of Smart Net maintenance and support which provides telephone and online troubleshooting support, software upgrades, patches, and hardware replacements.

The Office of Information and Communication Technology recommends award in the amount of \$323,847.08 to DISYS Solutions, Incorporated of Ashburn, Virginia in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved.

Item No. 08-22-23-09

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Mr. Kuba presented Solicitation No. 24-083; Microsoft Select Plus Office 365; Piggyback- State of Maryland Licensing Packages Contract # CTR012098.

Mr. Nick Kuba from the Office of Information and Communication Technology stated that this proposal is for the purchase of three (3) years of Microsoft Enterprise Licenses including Azure, Exchange Enterprise Licenses, SQL Server, Visual Studio, Visio, and various other Microsoft Office products.

The Office of Information and Communication Technology recommends award in the amount of \$2,523,375.67 to SHI International Corporation of Somerset, New Jersey in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved.

Item No. 08-22-23-10

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Mr. Kuba presented Solicitation No. 13-016; Employee Time and Attendance Management; Sole Source.

Mr. Nick Kuba from the Office of Information and Communication Technology is requesting approval for the renewal of the Employee Time and Attendance Management software that automates the collection of employee in/out punches, tracking and approval of employee timecards, requesting and approving time off requests, accrual of leave, tracking time worked, and leave, earned and used. This will also include DES Telestaff and Paramedic Pay Rule.

The Office of Information and Communication Technology recommends award in the amount not to exceed \$160,000.00 per year to UKG Software Company of Weston, Florida in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved.

Item No. 08-22-23-11

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Ms. Stephens presented Solicitation No. 24-001; Employee Benefits and Consulting Services for the Harford County Public Entities Consortium; Request for Proposal.

Ms. Tiffany Stephens from the Department of Human Resources stated that this proposal is for consulting services to help with the selection, negotiating, and acting as a liaison with healthcare providers for Harford County Government, Harford County Public Schools, Harford County Public Library and Harford Community College.

The Department of Human Resources recommends award in the amount not to exceed \$400,000.00 per year to Bolton Partners, Incorporated of Baltimore, Maryland in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved.

Item No. 08-22-23-12

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Ms. Hartka presented Solicitation No. 20-091 on behalf of Jefferson Blomquist; On-line Legal Research; Change Order # 5.

Ms. Margaret Hartka from the Department of Law stated that this proposal provides access for ten (10) attorneys and ten (10) support staff to current, accurate, and efficient online legal research for the Department of Law to allow the rendering of legal advice and counsel.

The Department of Law requests approval for Change Order # 5 in the amount not to exceed \$11,641.92 per year, increasing the contract not to exceed amount to \$61,957.14 per year to West Publishing Corporation dba Thomson Reuters West of Baltimore, Maryland in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved.

Item No. 08-22-23-13

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Mr. Cunningham presented Solicitation No. 23-267; NICE Maintenance, Support, and Service Updates; Sole Source.

Mr. Randy Cunningham from the Department of Emergency Services is requesting approval to upgrade the existing Audio Logging servers, reconfigure the system to support redundant equipment at dual locations, and upgrade licensing, as needed.

The Maryland 9-1-1 Board is responsible for \$362,967.70 and Harford County Government is responsible for \$33,750.00.

The Department of Emergency Services recommends award in the amount of \$396,717.70 to Applied Digital Solutions of Louisville, Kentucky in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved.

Item No. 08-22-23-14

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Mr. Dorbit presented Solicitation No. 20-234; Repair and Rehabilitation of Various Roads and Parking Lots; Change Order # 1.

Mr. Tim Dorbit from the Department of Public Works stated that this proposal is for repair and rehabilitation services for various roads and parking lots within Harford County.

The Department of Public Works requests approval for Change Order # 1 to add a one year extension in the amount not to exceed \$1,500,000.00 per year to American Asphalt Paving Company, LLC of Baltimore, Maryland and Frank J. Goettner Construction Company, Incorporated of Edgewood, Maryland in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved.

Item No. 08-22-23-15

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Ms. Cross presented Solicitation No. 18-112 on behalf of Tracey Martinelli; Pre-Employment Psychological Evaluations; Change Order # 5.

Ms. Emily Cross from the Harford County Sheriff's Office stated that this proposal is for pre-employment psychological examinations for the Harford County Sheriff's Office and the Department of Emergency Services personnel.

The Harford County Sheriff's Office requests approval for Change Order # 5 in the amount not to exceed \$19,025.00 per year, increasing the contract not to exceed total to \$43,925.00 per year to Emmorton Psych Chartered of Abingdon, Maryland in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved.

Item No. 08-22-23-16

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Mr. Richter presented Solicitation No. 23-021; Dr. Douglas Sward, Medical Director- Independent Contractor; Change Order # 1.

Mr. John Richter from the Department of Emergency Services stated that this proposal is for Harford County Medical Director oversight of the Harford County Department of Emergency Services, the Harford County Sheriff's Office, and the Harford County Volunteer Fire and EMS Association. Per COMAR, Title 30, the County must have an appointed Medical Director.

The Department of Emergency Services requests approval for Change Order # 1 in the amount not to exceed \$55,000.00 per year, increasing the contract not to exceed total to \$110,000.00 per year to Dr. Douglas Sward of Ellicott City, Maryland in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved.

Item No. 08-22-23-17

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Mr. Richter presented Solicitation No. 24-077; EMS Equipment Maintenance; Sole Source.

Mr. John Richter from the Department of Emergency Services is requesting approval for the maintenance of all EMS equipment owned by the County and additional equipment that was retained by the Volunteer Fire Companies.

The Department of Emergency Services recommends award in the amount of \$256,142.00 to Howmedica Osteonics Corporation dba Stryker Sales, LLC of Portage, Michigan in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved.

Item No. 08-22-23-18

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Mr. Richter presented Solicitation No. 24-053; DES Training Partnership with Harford Community College; Sole Source.

Mr. John Richter from the Department of Emergency Services is requesting approval for training of EMT and paramedic personnel to maintain required medical certifications. Using an outside agency for these services will eliminate the overhead expenses of hiring additional staff and purchasing supplies and equipment.

The Department of Emergency Services recommends award in the amount not to exceed \$200,000.00 per year to Harford Community College of Bel Air, Maryland in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved.

Item No. 08-22-23-19

Action Agenda Item 08-22-23-19, Solicitation No. 23-265, was removed from the agenda.

Item No. 08-22-23-20

Action Agenda Item 08-22-23-20, Solicitation No. 23-264, was removed from the agenda.

Item No. 08-22-23-21

Action Agenda Item 08-22-23-21, Solicitation No. 23-263, was removed from the agenda.

Item No. 08-22-23-22

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Mr. Miller presented Solicitation No. 24-078; BGE Utility Design and Relocation Services Replacement of Bridge H-066X Boggs Road; Sole Source.

Mr. Robert (Matt) Miller from the Department of Public Works is requesting approval for the temporary relocation of the overhead and underground lines necessitated by construction of the bridge over Long Branch. The pole line will be returned to the original alignment once the bridge construction is completed.

The Department of Public Works recommends award in the amount of \$150,000.00 to Baltimore Gas and Electric Company of Windsor Mill, Maryland in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved.

Item No. 08-22-23-23

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Mr. Miller presented Solicitation No. 24-060; BGE Utility Design and Relocation Services Replacement of Bridge H-0169; Sole Source.

Mr. Robert (Matt) Miller from the Department of Public Works is requesting approval for utility design and relocation services associated with the replacement of Bridge H-0169 Abingdon Road over CSXT, including CSXT Engineering Review fees which are required by BGE to coordinate approval for utility relocation and removal within CSXT right-of-way.

The Department of Public Works recommends award in the amount of \$89,500.00 to Baltimore Gas and Electric Company of Windsor Mill, Maryland in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved.

Item No. 08-22-23-24

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Mr. Miller presented Solicitation No. 24-062; Replacement of Bridge H-0162 Stafford Road over Buck Branch; Sole Source.

Mr. Robert (Matt) Miller from the Department of Public Works is requesting approval for the Cost Sharing Agreement with Maryland Department of Transportation, State Highway Administration (MDOT SHA) for Rummel, Klepper & Kahl, LLP to complete the design of Bridge H-0162 Stafford Road over Buck Branch replacement project.

The Department of Public Works recommends award in the amount not to exceed \$83,868.96 to State of Maryland MDOT- SHA of Baltimore, Maryland in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved.

With no further business, the meeting was adjourned at 1:50 p.m.

Respectfully submitted,

Michele Silvestri
Recording Secretary