

Harford County Board of Estimates Meeting

August 31, 2021

1:01 p.m.

Conference Call

Present:

Benjamin Lloyd, Director of Administration and designee of the County Executive

Karen D. Myers, Director of Procurement

Patrick Vincenti, County Council President

Robert Sandlass, Treasurer

Warren L. Hamilton, County Council Appointee

Timothy Hopkins, County Executive Appointee

Joseph Siemek, Director, Department of Public Works

Margaret Hartka, Senior Assistant County Attorney

Announcement from Benjamin Lloyd

Mr. Benjamin Lloyd notified the attendees that Harford County Government was following protocol under the Open Meetings Act.

Approval of Minutes of the August 3, 2021 Board of Estimates Meeting

The minutes of the August 3, 2021 Board of Estimates Meeting were approved by general consent.

Item No. 08-31-21-01

Mr. Wakefield presented Solicitation No. PM 07-009; Lease Addendum, 2204 Hanson Road, Edgewood MD; Negotiated Procurement.

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Mr. Peter Wakefield from Facilities and Operation, Division of Property Management, stated that this request is to enter into Lease Addendum Number 3 for the property known as 2204 Hanson Road in Edgewood, Maryland.

Facilities and Operations, Division of Property Management, recommends award in the amount of \$54,970.80 per year, plus 2% annual rent escalation for term years 3, 4, and 5, plus CAM, plus BGE, plus Real Estate Taxes to Edgewood Plaza Associates of Potomac, MD in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved.

Item No. 08-31-21-02

Ms. Brenner presented Solicitation No. 22-107; Equipment Purchase for Police Vehicles; Piggyback- State of Maryland Contract # 001B8400206 & # 001B8400203.

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Ms. Amanda Brenner from the Harford County Sheriff's Office stated that this proposal is for equipment for newly replaced Harford County police vehicles. The equipment is necessary for the deputies' safety as well as the citizens of Harford County.

The Harford County Sheriff's Office recommends award in the amount not to exceed \$800,000.00 to General Sales Administration Incorporated of Kenil, NJ and East Coast Emergency Lighting, Inc. of Millstone Township, NJ in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved.

Item No. 08-31-21-03

Mr. Dorbit presented Solicitation No. 21-229; Resurfacing of Chelsea Road; Competitive Sealed Bid.

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Mr. Tim Dorbit from the Department of Public Works is requesting approval for the resurfacing of Chelsea Road.

The Department of Public Works recommends award in the amount of \$1,996,000.00 to Gray & Son, Inc. of Timonium, MD in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved.

Item No. 08-31-21-04

Ms. Buckley presented Solicitation No. 21-216 on behalf of Michele Dobson; Environmental Monitoring; Request for Proposal.

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Ms. Christine Buckley from the Department of Public Works stated that this proposal is for on-call environmental monitoring consultant services such as design and assessment, related to but not limited to the County's National Pollutant Discharge Elimination System permit (NPDES) or also known as the MS4 (Municipal Separate Storm Sewer System) permit.

The Department of Public Works request approval for award in the amount not to exceed \$1,000,000.00 per year to Biohabitats, Inc. of Baltimore, MD, EA Engineering, Science & Technology, Inc. PBC of Hunt Valley, MD, Tetra Tech of Owings Mills, MD and VERSAR, Inc. of Columbia, MD in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved.

Item No. 08-31-21-05

Ms. Carpenter presented Solicitation No. 22-108; Office Furniture; Intergovernmental Cooperative Purchase MAPT 2015-42.

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Ms. Christine Carpenter from the Department of Procurement stated that this proposal is for the purchase of office furniture for various County locations.

The Department of Procurement recommends award in the amount not to exceed \$300,000.00 per year to American Design Associates, Inc. of Baltimore, MD, et al, in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved.

Item No. 08-31-21-06

Ms. Stephens presented Solicitation No. 22-094; Benefits Enrollment & Management Software; Piggyback-Howard County, Maryland Contract # 4400003401.

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Ms. Tiffany Stephens from the Department of Human Resources stated that this proposal is for intuitive software that simplifies employee benefits enrollment, provides management software and support solutions, and streamlines benefits data transfer for Harford County Government.

The Department of Human Resources recommends award in the amount not to exceed \$75,000.00 per year to Benelogic, LLC of Timonium, MD in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved.

Item No. 08-31-21-07

Mr. Amoss presented Solicitation No. 22-008; 2021 Agricultural Easement Acquisitions; County Council Legislation.

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Mr. Bill Amoss stated that this request is to acquire development rights and place conservation easements on 25 farms in Harford County under the Harford County Agricultural Land Preservation Program.

The Department of Planning and Zoning recommends award in the amount not to exceed \$9,606,264.44 for the purchase of agricultural easements and development rights in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved.

Item No. 08-20-21-08

Mr. Maley presented Solicitation No. 21-268; Liriodendron Historic Front Terrace Repair; Competitive Sealed Bid.

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Mr. Ed Maley is requesting approval for the replacement of the existing exposed aggregate concrete porches at the historic Liriodendron Mansion. Work will include repairs to the steel structure, stone repair, and repointing. The existing balustrade will be removed and replaced to work on the main porch deck.

The Department of Public Works recommends award in the amount of \$215,000.00 to Lawrence C. Bathon Builders Inc. of Elkton, MD in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved.

Item No. 07-20-21-09

Ms. Austin presented Solicitation No. 22-060 on behalf of Chris Morgan; HCHD Janitorial Services; Piggyback-Harford County, Maryland Contract # 22-008.

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Ms. Marcy Austin stated that this proposal is for janitorial services at various Harford County Health Department locations.

The Harford County Health Department recommends award in the amount not to exceed \$65,000.00 per year to Multicorp, Inc. of Columbia, MD in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved.

Item No. 08-31-21-10

Mr. McGehee presented Solicitation No. 22-067; Sod Run WWTP Biosolids Storage Covered Structures- Additional Structure; Competitive Sealed Bid.

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Mr. Michael McGehee from the Department of Public Works is requesting approval to construct an additional biosolids storage structure at Sod Run Wastewater Treatment Plant.

The Department of Public Works recommends award in the amount of \$238,862.00 to The Six M Company, Inc. of Delta, PA in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved.

With no further business, the meeting was adjourned at 1:23 PM.

Respectfully submitted,

Michele Silvestri
Recording Secretary