

Harford County Board of Estimates Meeting

September 8, 2020
1:02 p.m.
Conference Call

Present:

Barry Glassman, Harford County Executive
Karen D. Myers, Director of Procurement
Patrick Vincenti, County Council President
Robert Sandlass, Treasurer
Warren L. Hamilton, County Council Appointee
Timothy Hopkins, County Executive Appointee
Joseph Siemek, Director, Department of Public Works
Margaret Hartka, Senior Assistant County Attorney

Announcement from Barry Glassman

Mr. Glassman notified the attendees that Harford County Government was following protocol under the Open Meetings Act during the COVID-19 Emergency.

Approval of Minutes of the August 4, 2020 Board of Estimates Meeting

The minutes of the August 4, 2020 Board of Estimates Meeting were approved by general consent.

Item No. 09-08-20-01

Mr. McGehee presented Solicitation No. 21-015; Open-End Control and Integration Services for Water and Wastewater Projects; Request for Proposal.

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Mr. Mike McGehee from the Department of Public Works stated that this proposal is for Control and Integration Services for Water and Wastewater Projects.

The Department of Public Works recommends award in the amount not to exceed \$2,500,000.00 per year to Industrial Monitoring & Control Systems, Inc. of New Windsor, MD, Keystone Engineering Group of Frazer, PA, Micro-Tech Designs, Inc., of Hampstead, MD, Optimum Controls Corporation of Reading, PA, and Sherwood-Logan & Associates, Inc. of Annapolis, MD in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved.

Item No. 09-08-20-02

Mr. Casey presented Solicitation No. 19-193; HVAC Maintenance Services; Change Order #3.

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Mr. James Casey from the Department of Administration, Facilities and Operations, stated that this proposal is for HVAC maintenance, repair, and replacement services for various Harford County facilities. The Department of Administration, Facilities and Operations, requests approval of Change Order #3 in the amount not to exceed \$300,000.00, increasing the contract not to exceed total to \$600,000.00 for the remainder of the

contract year to Flo-Tron Contracting, Inc. of Hunt Valley, MD and Electrical Automation Services, Inc., of Pasadena, MD in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved.

Item No. 09-08-20-03

Mr. Coates presented Solicitation No. 20-070; Computer Aided Dispatch System Upgrade; Change Order #1.

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Mr. Ross Coates from the Department of Emergency Services, Emergency Operations Administration, stated that this proposal is for the final two phases of the current scoped project which includes installation, configuration, training, and implementation for the computer aided dispatch system.

The Department of Emergency Services, Emergency Operations Administration, requests approval of Change Order #1 in the amount not to exceed \$418,753.00, increasing the contract not to exceed total to \$1,018,363.00 to Colossus, Inc., d/b/a InterAct Public Safety of Winston-Salem, NC in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved.

Item No. 09-08-20-04

Major Galbraith presented Solicitation No. 21-111; Ammunition for HCSO; Piggyback- State of Maryland #001B9400284.

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Major Dan Galbraith from the Harford County Sheriff's Office stated that this proposal is for the annual purchase of ammunition for the Sheriff's Office.

The Harford County Sheriff's Office recommends award in the amount not to exceed \$125,000.00 to George J. Petronis Enterprises, Inc. T/A The Gun Shop of Vincentown, NJ in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved.

Item No. 09-08-20-05

Major Galbraith presented Solicitation No. 21-110; SMARTnet Renewal for Harford County Sheriff's Office; Piggyback- State of Maryland #060B2490022.

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Major Dan Galbraith from the Harford County Sheriff's Office stated that this proposal is for the renewal of SMARTnet subscription support services. The renewal supports CISCO hardware and licensing. This maintenance provides the Sheriff's Office with CISCO technical support for the covered equipment and licensing.

The Harford County Sheriff's Office recommends award in the amount of \$60,583.73 to ePlus Technology, Inc. of Herndon, VA in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved.

Item No. 09-08-20-06

Mr. Kuba presented Solicitation No. 13-016; Employee Time and Attendance Management; Request for Proposal.

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Mr. Nick Kuba from the Department of Information and Communication Technology stated that this proposal is for the purchase of Kronos Workforce Central v8.1 Upgrade to the Cloud and two (2) additional annual software renewals.

The Department of Information and Communication Technology recommends award in the amount of \$122,050.00 for year one (1) and \$81,600.00 per year for year two (2) and year three (3) to Kronos Systems Incorporated A/K/A Kronos Incorporated of Lowell, MA in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved.

Item No. 09-08-20-07

Mr. Kuba presented Solicitation No. 11-107A; SumTotal HR- Payroll Software Maintenance and Support Renewal; Sole Source.

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Mr. Nick Kuba from the Department of Information and Communication Technology stated that this proposal is for the purchase of annual software support and maintenance for the HR and Payroll system.

The Department of Information and Communication Technology recommends award in the amount of \$265,977.00 per year to SumTotal Systems, LLC of Gainesville, FL in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved.

Item No. 09-08-20-08

Mr. Kuba presented Solicitation No. 21-112; Pictometry Eagleview Imagery; Sole Source.

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Mr. Nick Kuba from the Department of Information and Communication Technology, stated that this proposal is for the purchase of new oblique imagery which will be used throughout the County for the 911 dispatchers during emergency calls, in Planning and Zoning for code enforcement and subdivision approval processes, at the State's Attorney's Office for prosecution of cases, and the police agencies for combating crime and emergencies.

The Department of Information and Communication Technology recommends award in the amount of \$162,223.00 for year one (1), year three (3), and year five (5) (billed for flyover years only) to Pictometry International Corporation of Rochester, NY in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved.

Item No. 09-08-20-09

Mr. Dorbit presented Solicitation No. 20-270; Resurfacing of Jerrys Road, etc.; Competitive Sealed Bid.

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Mr. Tim Dorbit from the Department of Public Works is requesting approval of the resurfacing of Jerrys Road (Madonna Road to Fawn Grove Road), Madonna Meadows Court, Jerusalem Road (MD Route 152 to B.C. line), Old Jerusalem Road (Jerusalem Road to dead end), and Morse Road (MD Route 165 to West Jarrettsville Road).

The Department of Public Works recommends award in the amount of \$2,111,000.00 to Gray & Son, Inc. of Timonium, MD in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved.

Item No. 09-08-20-10

Mr. Casey presented Solicitation No. 21-031; Elevator Maintenance Services; Competitive Sealed Bid.

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Mr. James Casey from the Department of Administration, Facilities and Operations, is requesting approval for elevator maintenance service for all County-owned elevators.

The Department of Administration, Facilities and Operations, recommends award in the amount not to exceed \$114,413.00 per year to Delaware Elevator, Inc. of Upper Marlboro, MD and Oracle Elevator Holdco, Inc. of Hagerstown, MD in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved.

Item No. 09-08-20-11

Mr. Maley presented Solicitation No. 21-090 on behalf of Barkley Creighton; Circuit Courthouse Non-Historic Flat Roof Replacement; Competitive Sealed Bid.

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Mr. Ed Maley from the Department of Public Works is requesting approval for the removal and replacement of 15 separate flat roof areas at the Circuit Courthouse Non-Historic portion of the building.

The Department of Public Works recommends award in the amount of \$347,544.00 to Flynn Mid-Atlantic LP of Linthicum, MD in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved.

Item No. 09-08-20-12

Mr. Maley presented Solicitation No. 20-077; Harford County Technology Hub and Backup 9-1-1 Center; Competitive Sealed Bid.

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Mr. Ed Maley from the Department of Public Works is requesting approval for renovations to expand the current Backup 9-1-1 Center. The project includes extensive renovations of an existing 5,000 square foot single story building, including architectural, mechanical, plumbing, electrical, and the installation of a generator and UPS units.

The Department of Public Works recommends award in the amount of \$1,353,874.00 to Plano-Coudon LLC of Baltimore, MD in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved.

Item No. 09-08-20-13

Mr. Shah presented Solicitation No. 21-096; Replacement of Glenville Road Bridge H-0030 over Mill Brook TSL/PI Design Phase; Intergovernmental Cooperative Purchase.

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Mr. Naveed Shah from the Department of Public Works stated that this project is for the replacement design of the Glenville Road Bridge H-0030 over Mill Brook.

The Department of Public Works recommends award in the amount of \$68,595.42 to the State of Maryland, Maryland Department of Transportation, State Highway Administration of Baltimore, MD in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved.

Item No. 09-08-20-14

Mr. Miller presented Solicitation No. 21-101; Rehabilitation of Bridge H-0043 Grier Nursery Road over Deer Creek; Intergovernmental Cooperative Purchase.

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Mr. Robert Miller from the Department of Public Works stated that this project is for the preliminary design services up to NEPA approval for the rehabilitation of the Grier Nursery Road Bridge H-0043 over Deer Creek.

The Department of Public Works recommends award in the amount of \$57,492.74 to the State of Maryland, Maryland Department of Transportation, State Highway Administration of Baltimore, MD in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved.

Item No. 09-08-20-15

Mr. Schulz presented Solicitation No. 19-197; Sod Run WWTP Improvement Project; Competitive Sealed Bid.

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Mr. Steve Schulz from the Department of Public Works stated that this proposal is for the upgrade of the methanol storage/ feed system, upgrade of the fermenter waste pumps, and installation of access platform/ stairs in the denitrification building. The upgrades will improve the operating efficiency of the facility, reduce the maintenance of system components, and enhance personal safety.

The Department of Public Works recommends award in the amount of \$957,875.00 to EMH Environmental, Inc. of Glenwood, MD in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved.

Item No. 09-08-20-16

Mr. Patrick presented Solicitation No. 21-118; Jeeps for HCSO; Request for Quotation.

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Mr. Warren Patrick from the Department of Procurement, Fleet Management, stated that this proposal is for the purchase of six (6) 2020 Jeep Cherokees for the Harford County Sheriff's Office.

The Department of Procurement, Fleet Management, recommends award in the amount of \$153,480.00 to Jones Junction, Inc. of Bel Air, MD accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved.

Item No. 09-08-20-17

Mr. Patrick presented Solicitation No. 21-120; Two (2) 2021 International HV513 SFA Tri-Axle Trucks; Piggyback-Howard County, MD, #4400003265.

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Mr. Warren Patrick from the Department of Procurement, Fleet Management, stated that this proposal is for two (2) 2021 International HV513 SFA Tri-Axle trucks.

The Department of Procurement, Fleet Management, recommends award in the amount of \$424,782.12 to Hickory International, Inc. of Bel Air, MD in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved.

OPEN SESSION ENDED AT 1:51 PM.

MOTION TO CLOSE MEETING MADE BY: MS. MYERS, SECONDED BY: MR.SANGLASS.

CLOSED SESSION BEGAN AT 1:54 PM.

Review of the Closed Meeting Minutes from February 11, 2020, April 21, 2020, June 16, 2020 and August 4, 2020.

The Closed Meeting Minutes from February 11, 2020, April 21, 2020, June 16, 2020 and August 4, 2020 were approved by general consent.

CLOSED SESSION ENDED AT 1:59 PM.

BACK INTO OPEN SESSION AT 2:00 PM.

Mr. Barry Glassman presented Solicitation No. PM 19-044.

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

The motion was unanimously approved.

With no further business, the meeting was adjourned at 2:02 PM.

Respectfully submitted,

Michele Silvestri
Recording Secretary