

Harford County Board of Estimates Meeting

September 13, 2022

1:00 p.m.

Conference Call

Present:

Benjamin Lloyd, Director of Administration and designee of the Harford County Executive

Stephanie A. Whalon, Acting Director of Procurement

Patrick Vincenti, County Council President

Robert Sandlass, Treasurer

Warren L. Hamilton, County Council Appointee

Timothy Hopkins, County Executive Appointee

Joseph Siemek, Director, Department of Public Works

Margaret Hartka, Senior Assistant County Attorney

Announcement from Benjamin Lloyd

Mr. Lloyd notified the attendees that Harford County Government was following protocol under the Open Meetings Act.

Approval of Minutes of the August 9, 2022 Board of Estimates Meeting

The minutes of the August 9, 2022 Board of Estimates Meeting were approved by general consent.

Item No. 09-13-22-01

Mr. Richter presented Solicitation No. 18-120 on behalf of Tami Wiggins; Ambulance Billing; Change Order # 2.

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Mr. John Richter from the Department of Emergency Services stated that this proposal is for Emergency Medical Transportation billing services and Medicaid reimbursement consulting services for all Emergency Medical Services in Harford County.

The Department of Emergency Services requests approval of Change Order # 2 in the amount not to exceed \$100,000.00 per year, increasing the contract not to exceed total to \$150,000.00 per year to Quick Med Claims, LLC of Pittsburg, PA in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved.

Item No. 09-13-22-02

Mr. Krick presented Solicitation No. 22-189; DES Mobile Security; Change Order # 1.

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Mr. Frank Krick from the Department of Emergency Services stated that this proposal is for the use of an additional D3 Mobile Security camera and related services. The mobile security camera will provide mobile surveillance for large-scale gatherings throughout Harford County.

The Department of Emergency Services requests approval of Change Order # 1 in the amount of \$26,476.56 per year, increasing the contract total to \$54,004.56 per year to Live View Technologies of Oren, UT in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved.

Item No. 09-13-22-03

Mr. Patrick presented Solicitation No. 23-089; 2023 Ford Police Interceptors; Request for Quotation.

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Mr. Warren Patrick from the Department of Procurement, Fleet Management, stated that this proposal is for the purchase of fifty-four (54) 2023 Ford Police Interceptor AWD's, replacing units that average 10 years old and have over 120,000 miles.

The Department of Procurement, Fleet Management, recommends award in the amount of \$2,235,269.52 to Plaza Ford Incorporated of Bel Air, MD in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved.

Item No. 09-13-22-04

Ms. Slusar presented Solicitation No. 22-244; Ballots for Harford County Board of Elections; Change Order # 1.

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Ms. Kim Slusar from the Harford County Board of Elections stated that this proposal is for the purchase of Sample Ballots that will be mailed to all voters in Harford County for the 2022 Gubernatorial General Election.

The Harford County Board of Elections requests approval of Change Order # 1 in the amount of \$68,675.00, increasing the contract total to \$102,150.00 to Uptown Press Incorporated of Baltimore, MD in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved.

Item No. 09-13-22-05

Mr. Kuba presented Solicitation No. 13-016; Employee Time and Attendance Management; Change Order # 13.

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Mr. Nick Kuba from the Office of Information and Communication Technology stated that this proposal is for the purchase of Kronos Workforce Timekeeper software, Equipment and Education Services software, Telestaff software, hardware, and associated services.

The Office of Information and Communication Technology requests approval of Change Order # 13 in the amount of \$1,938.45, increasing the contract to \$121,973.20 to Kronos Incorporated of Lowell, MA in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved.

Item No. 09-13-22-06

Mr. Kuba presented Solicitation No. 18-276; IBM Mainframe Software Support; Change Order # 2.

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Mr. Nick Kuba from the Office of Information and Communication Technology stated that this proposal is for the purchase of IBM Mainframe software support.

The Office of Information and Communication Technology requests approval of Change Order # 2 adding 3 additional option years to the current contract for \$87,484.32 per year to International Business Machines Corporation of Cincinnati, OH in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved.

Item No. 09-13-22-07

Ms. Shrodes presented Solicitation No. 23-090; Evangela Parks- Independent Contractor; Negotiated Procurement.

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Ms. Amber Shrodes from the Department of Community Services is requesting approval for a Mediation Outreach Coordinator for the Office of Human Relations, Mediation, and Volunteerism that provides facilitation, mediation, and outreach services.

The Department of Community Services recommends award in the amount not to exceed \$30,800.00 to Evangela Parks of Severn, MD in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved.

Item No. 09-13-22-08

Ms. Welsh presented Solicitation No. 23-093; Alice Larry- Independent Contractor; Negotiated Procurement.

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Ms. Susan Welsh from the Department of Community Services is requesting approval for services with the Senior Community Service Employment Program (SCSEP) within the Office of Aging, to assist with calls, walk-ins, data entry, and Medicare open enrollment.

The Department of Community Services recommends award in the amount not to exceed \$25,792.00 per year to Alice Larry of Bel Air, MD in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved.

Item No. 09-13-22-09

Ms. Welsh presented Solicitation No. 19-073; Congregate Meals; Change Order # 2.

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Ms. Susan Welsh from the Department of Community Services stated that this proposal is for the purchase of congregate hot lunch meals for over 1,000 seniors annually in four senior center locations in Harford County. The meals meet Federal requirements for the nutritional needs of older adults as mandated by the Maryland Department of Aging and are prepared and delivered in accordance with the Code of Maryland Regulations (COMAR) 10.15.03.

The Department of Community Services requests approval of Change Order # 2 adding 3 additional option years in the amount not to exceed \$40,000.00 per year, increasing the contract not to exceed total to \$130,000.00 per year to Watson Hall Partners, LLC d/b/a Business Food Solutions of Baltimore, MD in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved.

Item No. 09-13-22-10

Ms. McLain presented Solicitation No. 18-022; Fire and Intrusion Alarm Monitoring, Maintenance, Service, and Inspection; Change Order # 4.

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Ms. Alicia McLain from the Division of Facilities and Operations stated that this proposal is for the purchase of fire and intrusion alarm monitoring, maintenance, service, inspection, including the rising costs of materials, through December 31, 2022.

The Division of Facilities and Operations requests approval of Change Order # 4 in the amount not to exceed \$30,000.00 through December 31, 2022, increasing the contract not to exceed total to \$75,000.00 through December 31, 2022 to Harford County Security Systems, Incorporated T/A Harford Alarm Company of Bel Air, MD in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved.

Item No. 09-13-22-11

Mr. Schulz presented Solicitation No. 21-109; Brentwood Park Sewage Pump Station Improvement Project; Competitive Sealed Bid.

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Mr. Steven Schulz from the Department of Public Works is requesting approval for the Brentwood Park Sewage Pump Station Improvement project.

The Department of Public Works recommends award in the amount of \$1,859,072.00 to Conewago Enterprises, Incorporated of Hanover, PA in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved.

Item No. 09-13-22-12

Mr. Gable presented Solicitation No. 22-118; Water and Sewer Pumps and Equipment; Change Order # 1.

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Mr. Phillip Gable from the Department of Public Works stated that this proposal is for additional repair parts.

The Department of Public Works requests approval of Change Order # 1 in the amount not to exceed \$130,000.00 per year, increasing the contract not to exceed total to \$250,000.00 per year to Geiger Pump and Equipment Company of Baltimore, MD in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved.

Item No. 09-13-22-13

Mr. Gable presented Solicitation No. 22-177; Wastewater Equipment, Parts, and Factory Service; Change Order # 1.

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Mr. Phillip Gable from the Department of Public Works stated that this proposal is for additional parts and services required due to increased material costs, manufacturing, labor, and shipping costs.

The Department of Public Works requests approval of Change Order # 1 in the amount not to exceed \$125,000.00 per year, increasing the contract not to exceed total to \$350,000.00 per year to Freemire and Associates, Incorporated of Harmans, MD in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved.

Item No. 09-13-22-14

Mr. Condux presented Solicitation No. 23-054; Tree Services; Competitive Sealed Bid.

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Mr. Steve Condux from the Department of Parks and Recreation is requesting approval for tree removal, trimming, and brush removal for all Harford County maintained properties.

The Department of Parks and Recreation recommends award in the amount not to exceed \$134,000.00 for the first period, and not to exceed \$180,000.00 for option periods 1 through 5 to Harford Tree Experts & Landscaping, Incorporated of Fallston, MD in accordance with Section 41-25 of the Harford County Code.

This motion was approved with 6 votes in the affirmative and 1 member abstaining.

Item No. 09-13-22-15

Mr. Magness presented Solicitation No. 22-240; Harford Technical High School Track Refurbishment; Change Order # 4.

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Mr. Paul Magness from the Department of Parks and Recreation stated that this proposal is for the excavation of existing unsuitable surface and the sub-base soil for an approximately 25' x 130' portion of the track, totaling 573 cubic yards.

The Department of Parks and Recreation requests approval of Change Order # 4 in the amount of \$26,157.54, increasing the contract total to \$346,870.54 to ATC Corporation of Baltimore, MD in accordance with Section 41-25 of the Harford County Code.

This motion was approved with 6 votes in the affirmative and 1 member abstaining.

Item No. 09-13-22-16

Mr. Magness presented Solicitation No. 23-012; Open-End Engineering Services for Parks and Recreation Projects; Request for Proposal.

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Mr. Paul Magness from the Department of Parks and Recreation stated that this proposal is to provide for design, surveying, and engineering services as required for various Parks and Recreation projects.

The Department of Parks and Recreation recommends award in the amount not to exceed \$1,000,000.00 per year to Bay State Land Services, Incorporated of Bel Air, MD, Bayland Consultants & Designers, Incorporated of Hanover, MD, Clark Azar & Associates, Incorporated of Germantown, MD, Frederick Ward Associates, Incorporated of Bel Air, MD, Pennoni Associates, Incorporated of Columbia, MD, Site Resources, Incorporated of Phoenix, MD and Whitman, Requardt & Associates of Baltimore, MD in accordance with Section 41-25 of the Harford County Code.

This motion was approved with 6 votes in the affirmative and 1 member abstaining.

With no further business, the meeting was adjourned at 1:30 PM.

Respectfully submitted,

Michele Silvestri
Recording Secretary