HARFORD COUNTY
OPERATING BUDGET

APPROVED
FISCAL YEAR 2024

ROBERT G. CASSILLY, COUNTY EXECUTIVE

HARFORD COUNTY, MARYLAND
APPROVED ANNUAL OPERATING BUDGET
FISCAL YEAR 2023-2024

ROBERT G. CASSILLY, COUNTY EXECUTIVE

Director of Administration
Robert McCord

Office of Budget and Management
Kimberly Spence, Chief
Benjamin Lloyd, Senior Budget Analyst
Christen Sullivan, Senior Budget Analyst
William T. Watson, Senior Budget Analyst
Susan McCracken, Budget Analyst

Treasurer
Robert Sandlass

HARFORD COUNTY COUNCIL

Council President
Patrick S. Vincenti

Dion F. Guthrie - District A
Aaron D. Penman - District B
Tony "G" Giangiordano - District C
James Reilly - District D
Jessica Boyle-Tsottles - District E
Jacob Bennett - District F

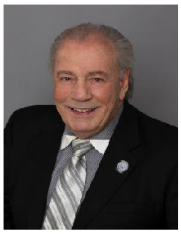
Harford County Government
Department of Administration, Budget and Management
220 South Main Street, Bel Air, MD 21014
July, 2023

County Executive

Robert G. Cassilly

Harford County Council

Council President
Patrick S. Vincenti



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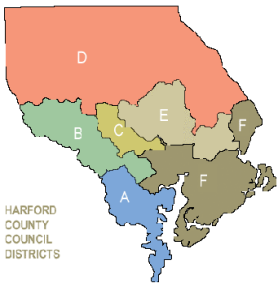
Giangiordano

District D
James Reilly

District E
Jessica
Boyle-Tsottles

District F
Jacob Bennett



THE BUSH RESOLUTION

Thirty-four Harford County citizens gathered on March 22, 1775, at Bush on the main thoroughfare between Annapolis and Philadelphia near what is now Maryland Route 7 and 136.

They signed a commitment to resist British infringement on American rights 16 months before the Declaration of Independence was signed in Philadelphia.

Recorded in the 1774-1777 Harford County Committee of Observation's Record Book, the Bush Resolution is believed to be the first resolution of this spirit adopted by duly elected representatives.

"We, the committee of Harford County, having most seriously and maturely considered the Resolves and Association of the Continental Congress and the Resolves of the Provincial Convention, do most heartily approve of the same, and as we esteem ourselves in a more particular manner, entrusted by our constituents to see them carried into execution, we do most solemnly pledge ourselves by every tie held sacred among mankind, to perform the same at the risque of our lives and fortunes."

GOVERNMENT FINANCE OFFICERS ASSOCIATION

Distinguished Budget Presentation Award

PRESENTED TO

Harford County
Maryland

For the Fiscal Year Beginning

July 01, 2022

Christopher P. Morrill

Executive Director

STATEMENT OF COMPLIANCE
WITH
PROGRAM CRITERIA
OF
GOVERNMENT FINANCE OFFICERS ASSOCIATION

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to Harford County, Maryland for its annual budget for the fiscal year beginning July 1, 2022.

In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

The Seal of Harford County

The shield is gold to symbolize the wealth of the County and the richness of its fields. Across the shield are waving bands of blue signifying three major County streams - Deer Creek, Bynum Run and Winters Run.

The crest is a two-handed forearm with the right hand holding a white quill symbolizing the pen used by those who wrote and signed the Bush Resolution. The left hand holds a sword as if presenting materials, emanating from Aberdeen Proving Ground.

The motto "At the Risque of Our Lives and Fortunes" comprises the last eight words of the Bush Resolution and preserves the same spelling for "risk" as used in that document.

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HARFORD COUNTY, MARYLAND
ANNUAL OPERATING BUDGET
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ROBERT G. CASSILLY
Harford County Executive

June 13, 2023

My first budget as county executive returns Harford County to fiscal responsibility and still maintains essential services for our citizens. In times of economic uncertainty, we must focus on needs versus wants. This budget reduces our structural deficit, makes major investments in public safety, and contributes to full funding for public schools, all without raising tax rates.

Our capital budget is especially impacted by high inflation and warning signs of a national recession. In response, we have slowed the pace of capital projects while preserving our long-term plans to build essential structures.

STRUCTURAL DEFICIT IS AN UNSUSTAINABLE BURDEN

County government spending over the last couple of fiscal years has created a structural deficit. In the FY23 budget year, the county used nearly $90 million in savings to balance the budget. Of this amount, $30 million was used for one-time costs, but nearly $60 million was used for ongoing expenses. This is practically and morally unsustainable. While the current political trend is to pass financial reckoning on to the next office holder, we must begin now to address the deficit, to avoid passing an unsustainable burden onto our children. In the FY 24 budget, the structural deficit has been cut by 25 percent.

Reducing our spending is imperative given the substantial uncertainty in our national and the world economies. This uncertainty is evident in the form of rising interest rates, inflationary pressures, and labor strikes. In addition, on the local level, we face increased unfunded state mandates for education, primarily due to the state's $32 billion Blueprint for Maryland's Future, also known as "Kirwan." State mandates for added police spending are also significant but indirect, in the form of increased personnel, equipment, insurance costs, and space to support processing of body camera footage, conduct additional training, and more. State laws over the past several years have made policing far more expensive.

To reduce deficit spending, most operating budget items have been carried forward from the current budget year without an increase. We use a small fraction of our fund balance for a conditional, phased-in 3% COLA for all county, sheriff's office, state's attorney and judicial system employees. Half of this increase will come in July, with the other half possible later in the fiscal year, depending on economic conditions. This is to help retain our dedicated staff through difficult times. Overall reduction of the structural deficit is accomplished by recovering $12 million in user fees that would otherwise be paid for with tax dollars.

PUBLIC SAFETY IS A TOP PRIORITY

Emergency Services –There is a sizeable increase of more than 20% in the budget to support fire and EMS. This includes almost $8 million for 111 new EMS positions (41 paramedics, 60 EMTs, eight shift supervisors, a shift manager, and a training officer). The services to be performed by these additional positions had, until now, been provided by the volunteer fire companies through paid staff provided by the Harford County Volunteer Fire & EMS Foundation. The volunteer fire companies had funded the Foundation with revenue received through billing of the health care providers for the serviced patients. At the Foundation's request, Harford County government has assumed this responsibility and will be directly billing the health insurers of those served. Due to a national shortage in EMS workers, the county must pay a very competitive salary and signing bonus to rapidly staff up to meet current EMS demand. The county is also in the process of purchasing and refitting the ambulances from the volunteer companies and outfitting sleeping quarters at the existing volunteer companies to accommodate the new county EMS staff. The increase in the department of emergency services' budget also includes $1,258,325 for an additional 17 new dispatchers needed to reduce unacceptable workloads on the 9-1-1 staff. These workloads threatened our ability to properly respond to the thousands of emergency situations our residents face each year. The added staff are also needed to accommodate changes in the state law that preclude the transfer of 9-1-1 calls to dispatchers in the municipalities. Nearly one million dollars is added for contractual services for the additional EMS equipment maintenance, EMS billing, and related support services.

Sheriff's Office - To continue to attract and maintain the best law enforcement personnel, we must offer competitive salaries. The FY 23 budget included step increases and COLAs of 7%. For FY 24, in addition to the conditional, phased-in 3% COLA, the budget includes an additional $4,706,115 for pay-scale enhancements; $1,048,762 to fund 10 new deputy positions; $538,514 for additional overtime pay; $457,440 for increased costs to equip 30 new police vehicles; $697,951 for additional food service expenses in the detention center; $953,261 for increased costs required to meet new state-mandated additions to medical and prescription drug services for inmates; and $150K for two victims' rights advocates.

Harford County Public Schools - We continue our county's commitment to a high quality of education for our children. For the past three years, the county fully funded the board of education's budget request. This funding, along with massive infusions of COVID relief funds, led HCPS to accumulate an unprecedented fund balance of $92 million in unspent taxpayer money. For the upcoming fiscal year, the state, which has consistently underfunded HCPS, has finally begun to contribute their fair share. When state funding is combined with $314,852,402 in county funding, plus a portion of the school system's fund balance, HCPS will be able to fully fund their FY 24 budget. County funding continues to exceed the state-required maintenance of effort. An additional $15 million is set aside in the operating budget for site acquisition to accommodate future enrollment growth. This includes funds to locate the new combination elementary school/Harford Academy (serving special needs students) in the Bel Air area, which will qualify it for state funding. Without state participation, the county would be the sole funder of this project, which is expected to cost a total of $125 million.

Other major school projects include $20 million for upgrades to Harford Technical High School, $17 million for upgrades to Aberdeen Middle School, and $16 million for planning the combination elementary school/Harford Academy.

As the county struggles to meet the school system's ever-growing demands for more money, I encourage the school board to seek efficiency. We have also established a work group between my administration and HCPS to identify cost-sharing opportunities and to collaborate on the budget throughout the year.

Harford Community College – Due to prior funding, HCC has accumulated a $44 million fund balance. This budget reflects no change in operating funds from the current year but includes an additional $16.7 million for the new Chesapeake Welcome Center.

County Council – The council's budget reflects the addition of a new position of legislative drafter. It also includes an increase of approximately $100,000 for "contractual legal services" for a total budgeted amount of $289,800 for undefined services for the council.

State's Attorney – The net increase of $540K for the state's attorney includes 13 new positions, a chief of administration, administrative assistant, two legal assistants, and seven body-worn camera technicians. Two temporary law clerk positions have also been made permanent, and funding has been provided for additional staff salary increases.

Public Works – The budget for DPW is essentially flat from the prior year except for an increase of $6,100,000 in the amount Harford County pays to Baltimore County to dispose of our garbage, which is shipped to Baltimore County's transfer station by private trash haulers. An addition of approximately $8.5 million reflects a shift to DPW of facilities and operations staff that had previously reported to the director of administration and the shift to DPW capital projects division of capital projects positions that had previously been under parks and recreation. These transfers are budget neutral.

County Executive - The budget shows a substantial increase due entirely to the elimination of the department of governmental and community relations and transfer of the remaining positions from that department into the executive staff. Apart from those transfers, the county executive's budget remains the same as the previous year.

Administration - The administration budget shows a substantial decrease because of a transfer of facilities and operations staff, previously under the director of administration, to the department of public works. Funds are added to the director of administration's resource management to staff and support the Southern County Task Force.

Procurement Department – The budget shows an increase due primarily to an anticipated increase in fuel costs for county vehicles. That budget is also increased to reflect a transfer to procurement of the property acquisition staff, previously housed under facilities and operations; this change was made to improve transparency, accountability, and efficiency.

Law Department – The budget reflects a modest increase in professional salaries necessary to maintain competitive rates needed to attract and retain high quality legal talent. This increase in professional salaries is more than offset by savings of over $1 million the county spent in prior years for outside attorneys to provide legal services the law department is now performing in house.

Human Resources – The budget reflects a 10% increase to cover the rise in market rates for medical services for county employees and related, contractual professional services to support hiring and pay processes. It also includes an additional $10,000 to cover the costs of the county's new intern program for high school and college students. The internship program is intended to recruit a diverse group of local graduates into long-term employment to fill the many excellent career opportunities in our county government.

Economic Development - The budget for economic development reflects a substantial decrease as the functions, staff, and all expenses related to housing are shifted to a stand-alone department of housing and community development.

Housing and Community Development – The budget for this restored department consists primarily of the personnel moved from economic development. The budget includes funding for the new positions of director and deputy director. The director was transferred from her previous position as a deputy in the department of community and economic development.

Information Technology – The budget is increased by the addition of a new deputy director position and the rising cost of software maintenance and licenses.

Treasury - This budget reflects a decrease in certain itemized costs.

Harford County Public Library – Due to prior funding, HCPL has accumulated a $12 million fund balance. This budget reflects no change from the prior year.

Parks & Recreation - The budget reflects no major change from the prior year.

CAPITAL BUDGET

County infrastructure projects include $23 million for road and bridge maintenance and repairs, $2 million for trails and linear parks countywide, and $730,000 for development of a new Perryman Park. Funding continues to be appropriated from federal and state grants to help bring high-speed internet to more than 2,500 rural homes in Harford County. Planned funding has been moved up to FY25 for the Joppatowne Community Center.

In closing, I would like to thank my budget staff and county employees for their dedication. I would also like to thank the taxpayers who fund the county budget. I take very seriously my obligation to act as a good steward of your money. In an environment where county executives across the state are raising taxes, I am determined to live within our means. Thank you for the confidence you have placed in me. I am honored to serve you.

Very truly yours,

Robert G. Cassilly

UNDERSTANDING THE BUDGET DOCUMENT

Harford County's Annual Operating and Capital Budgets represent our comprehensive financial and operational plan for the fiscal year. A description of the major components of the Annual Operating Budget is described here. The Annual Capital Budget and Capital Improvement Program (CIP) are described in a separate document.

Budget Message

Prepared by the County Executive, the message outlines the Administration's priorities and major budget highlights. As mandated by Harford County Charter, the Budget Message contains an explanation of the Operating and Capital Budgets along with the Capital Program. It includes any major changes in financial policies, program development, expenditures, appropriations or revenues from the previous year.

Document Guide

This guide is provided to acquaint the reader with the general format, organization, and content of the County's Operating Budget.

County Overview

Historical and demographic information about Harford County, along with the County's organizational structure and statistical information are included in this section.

County Budget Policies / Process

This section provides an explanation of the County's policies and planning procedures which impact the development of the annual budget. The process for preparing, reviewing, adopting, and amending the annual budget, as well as a description of each individual major fund is included.

Fiscal Year Budget Summary

This section provides data summarizing the Fiscal Year 2024 Budget. It describes issues used to formulate the Fiscal Year 2024 Budget to include trend analysis and assumptions, economic outlook, organizational changes, State and Federal mandates, etc.

Spending Affordability Report

A copy of a report submitted to the County Executive by the Spending Affordability Advisory Committee (created by Executive Order 92-2) is provided in this section. The report contains the Committee's recommendations of fiscal goals for the County's Fiscal Year 2024 Budget.

Summaries All Funds

Fiscal data summarizing total revenues and appropriations for all funds is provided in this section. The data is presented several ways by Character (e.g. Personal Services, Contractual Services, etc.), Fund, Revenue Source, and Department.

Summaries Each Fund

Appropriation and Revenue information is summarized for each of the County's funds. The data is presented several ways by Character (e.g. Personal Services, Contractual Services, etc.), Revenue Source, and Department. A financial narrative is also provided explaining major changes to the fund.

Departmental Information

The following information is provided under each department's tab:

Department Organization Chart displays what divisions are involved in the functions of each department.

Department Narrative includes a department's establishing authority and purpose; its mission statement, which supports the County's overall strategies; and the key goals chosen to support its mission.

Department Fund Summary provides appropriation information for each department by Character, Funding Source and Division.

Financial Notes explaining major changes to a department's funding level.

Staff Summary provides a list of personnel needed to perform the function of the department.

Grant Summary provides information on grants administered by the department, or for which matching funds are appropriated in the department's budget. A brief explanation of the County's obligation or any impact the grant may have on the day to day operation of the department when grant ends is also included.

Division Information

The following information is provided under each department's tab for divisions involved in the functions of the department:

Division Narrative describes the origin and specific functions and activities of each division within a department; current fiscal year objectives, established to meet the department's goals, are delineated.

Division Character Summary provides appropriation information for each division by Character and Funding Source.

Financial Notes explaining major changes to a division's funding level.

Staff Summary provides a list of personnel needed to perform the function of the division.

Performance Measures track the division's success in meeting its objectives and attaining goals. Situations, specific to that division, have been analyzed and action plans have been established

to either maintain or improve conditions. Each measure defines the division's success in carrying out the action plan.

Debt Service

Harford County is required to budget annually for the payment of principal and interest due on the amount of debt that it has incurred along with lease payments. This section details the County's principal and interest payments for the budget year for each fund, as well as the service costs incurred to issue or manage debt.

Insurance

The County maintains a Self-Insurance Fund for the purpose of paying General and Automobile Liability claims and County property damage losses. Funding requirements allocated to each major fund are determined on the basis of an annual contracted actuarial analysis and internal evaluation of loss experience and exposures. The amount of appropriation required for each fund for Fiscal Year 2024 is listed in this section.

Benefits

This section provides a list of funds appropriated for Fiscal Year 2024 representing the share of expenses for the major funds to provide the following benefits to County employees: pensions, unemployment insurance, death benefits, life insurance, employee tuition reimbursement and a health benefit supplement for retired employees.

Paygo / Non-Departmental

Debt Management policies within Harford County's five year business plan confirms that Pay-As-You-Go (Paygo) funding will continue to be used for minor renovation and repair projects which have an asset life of less than ten years. A list of projects planned and amount of paygo appropriated by fund for Fiscal Year 2024 is provided in this section. Non-Departmental expenses include costs essential to the operation of the County Government which do not fall within the functions of any one department or agency. This section defines and details these expenses which include a Closure Reserve account, the Rural Legacy Program, Appropriations to Towns, and Appropriations to State.

Contingency Reserve

This section provides a statement of contingency reserves for both the General Fund and Highways Fund. Per the Harford County Charter, Section 506, the reserve shall not exceed three percent of any fund.

Capital Budget

A summary highlighting the Capital Budget for Fiscal Year 2024 and the six-year Capital Improvement Program (CIP) is provided in this section. A more detailed description of both is included in a separate document, *The Capital Budget and Capital Improvement Program Fiscal Year 2023 - 2024.*

Grant Summary

This section summarizes the receipt, appropriation, and expenditure of certain Federal, State, and private monies received in grant form. A chart displaying a brief description of the grants the County anticipates receiving in Fiscal Year 2024, as well as the amount of the grant and any grant match required is provided.

Other Funds

Statements of Estimated Reserved Retained Earnings and Estimated Reserved Fund Balances are described in this section for the Self-Insurance Trust Fund, Volunteer Fireman's Pension Trust (LOSAP) Fund, the Sheriff's Office Pension Plan, the Other Post Employment Benefit (OPEB) Plan and Fleet Management - Internal Service.

Glossary

A glossary defining terms specific to budget comprehension is found under this tab.

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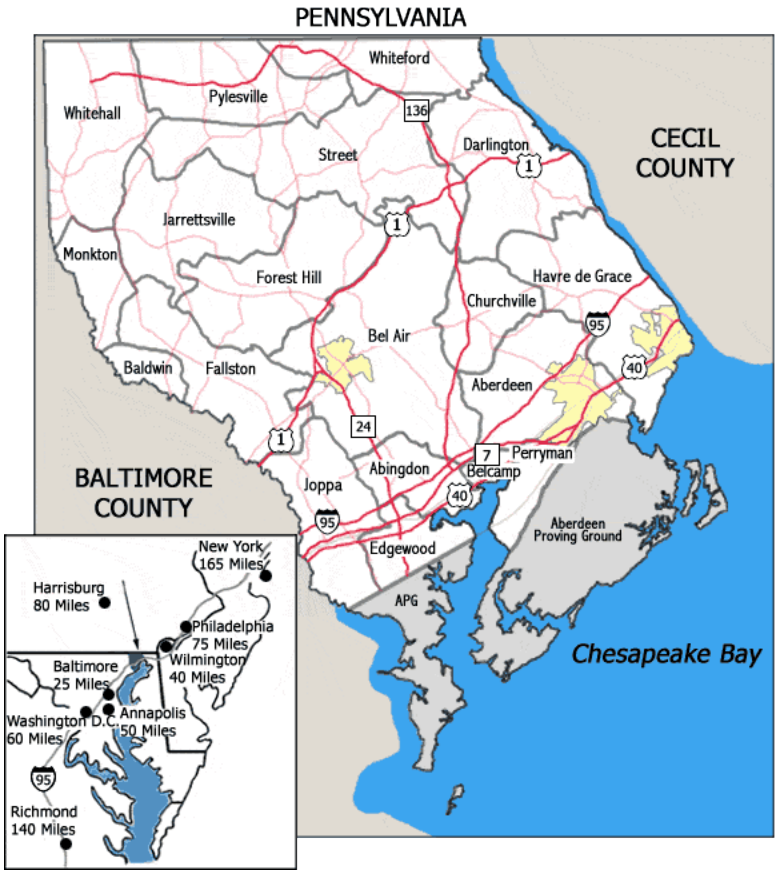
An alphabetical list of items included in the document.

COUNTY OVERVIEW

Harford County, Maryland, with its northern border being the Mason-Dixon Line, lies between Pennsylvania to the north and the Chesapeake Bay to the south, with the Susquehanna River to the east, and most of its western border along Little Gunpowder Falls. The northern areas of the County are in the Piedmont Plateau, two to seven hundred feet above sea level. The southern areas are part of the Coastal Plain and range from forty to two hundred feet above sea level.

Today the County encompasses 448 square land miles* and 16.5 square water miles*. Harford has three incorporated towns: Aberdeen, Havre de Grace, and Bel Air, which is the County Seat.

*Per the MD Geological Survey 3/3/05



HISTORY

1608 Captain John Smith, representing the Virginia Company, explored the Chesapeake Bay and mapped the Harford County area. He traveled the Willobye's River (known today as the Bush River) past Spesutia Island in Havre de Grace, up the Susquehanna River to a stream, which is believed to be Deer Creek.

1627 An English trading post was established on Palmer's Island (now called Garrett's Island), near Havre de Grace in the Susquehanna River.

1632 Maryland's Charter was granted to Cecil Calvert, Lord Baltimore and the first Proprietor of Maryland.

1658 Havre de Grace was settled. It was originally called Susquehanna Lower Ferry and was a stop on the Old Post Road.

Baltimore County was established by the colonial assembly as the sixth county in Maryland, and included parts of present-day Baltimore, Harford, Cecil, Carroll, Howard and Kent counties.

The town of Old Baltimore was established on the east bank of the Bush River (now Aberdeen Proving Ground).

Settlements were established along the Gunpowder and Bush Rivers.

Old Baltimore was authorized as the first Baltimore County Seat.

The County Seat was relocated to the fork of the Gunpowder River at Joppa.

With Joppa's harbor silting up and other numerous difficulties, including a smallpox epidemic, the County Seat was moved to Baltimore.

Henry Harford, son of Frederick Calvert the Sixth Lord of Baltimore, inherited the Province of Maryland. Henry Harford was the last Proprietor of Maryland.

1773 Harford County was separated from Baltimore County, and named for Henry Harford. The Act of the General Assembly of 1773, Chapter 6, called for the division of Baltimore County and for the erecting of a new one by the name of Harford. The boundaries of the County were established. Bush was established as the County Seat. Four acres of land were purchased for the purpose of building a courthouse and a prison in the new county.

The actual formation of government in Harford County occurred on March 22, 1774, when Henry Harford, Lord Proprietor of the Province, sent his commission to the new County seat at Harford Town, or Bush. Thomas Miller was commissioned as the first Sheriff.

The Bush declaration, the County's first proclamation of independence from Britain, was signed by an organized body of men.

1776 Harford County's population measured at 12,765, roads had been laid out, bridges had been erected, and churches were built.

1777 Havre de Grace was burned by the British in the War of Independence.

1780 The Town of Bel Air was laid out by Aquilla Scott on land he inherited called Scott's Improvement Enlarged, also known as Scott's Old Fields.

1782 The County Seat was moved to Bel Air, and plans were made for the Bel Air Courthouse.

1784 The Act of 1784 changed the name of Scott's Improvement Enlarged to "Belle Aire" (current day Bel Air).

1785 Havre de Grace was incorporated.

1813 On May 3rd, the town of Havre de Grace was plundered and burned by the British during the War of 1812.

1917 Aberdeen Proving Ground and Edgewood Arsenal were established.

1964 The County Coat of Arms was designed by George Van Bibber and adopted by the County Commissioners on September 28, 1964.

Harford County Charter Government began. The Harford County Charter was adopted by the eligible voters on November 7, 1972, and became effective December 7, 1972.

THE BUSH DECLARATION

On March 22, 1775, 34 Harford County citizens gathered at Bush on the main thoroughfare between Annapolis and Philadelphia, near present-day Maryland Routes 7 and 136.

Harford County citizens signed a commitment to resist British infringement on American rights 16 months before the Declaration of Independence was signed in Philadelphia.

Recorded in the 1774-1777 Harford County *Committee of Observation's Record Book*, the *Bush Resolution* is believed to be the first resolution of this spirit adopted by duly elected representatives.

"We, the committee of Harford County, having most seriously and maturely considered the Resolves and Association of the Continental Congress and the Resolves of the Provincial Convention, do most heartily approve of the same, and as we esteem ourselves in a more particular manner, entrusted by our constituents to see them carried into execution, we do most solemnly pledge ourselves by every tie held sacred among mankind, to perform the same at the risque of our lives and fortunes."

The County Coat of Arms was designed by George Van Bibber and adopted by the County Commissioners on September 28, 1964. In the accepted design the shield is gold to symbolize the wealth of the county and the richness of its fields. Across the shield are waving bends of blue signifying three major county streams (Deer Creek, Bynum Run, and Winters Run). The crest is a two-handed forearm with the right hand holding an escrivant (heraldic for "writing"), a white quill symbolizing the pen used by those who wrote and signed the Bush Declaration. The left hand holds a sword as if presenting into the right hand of the nation, the skills of reproducing defense materials, emanating from Edgewood Arsenal and Aberdeen Proving Ground. The motto "At the Risque of Our Lives and Fortunes" comprises the last eight words of the Bush Declaration and preserves the same spelling for "risk" that is used in that document.

THE HARFORD COUNTY TREE

The flowering dogwood (*Cornus Florida*) is the official tree of the County.

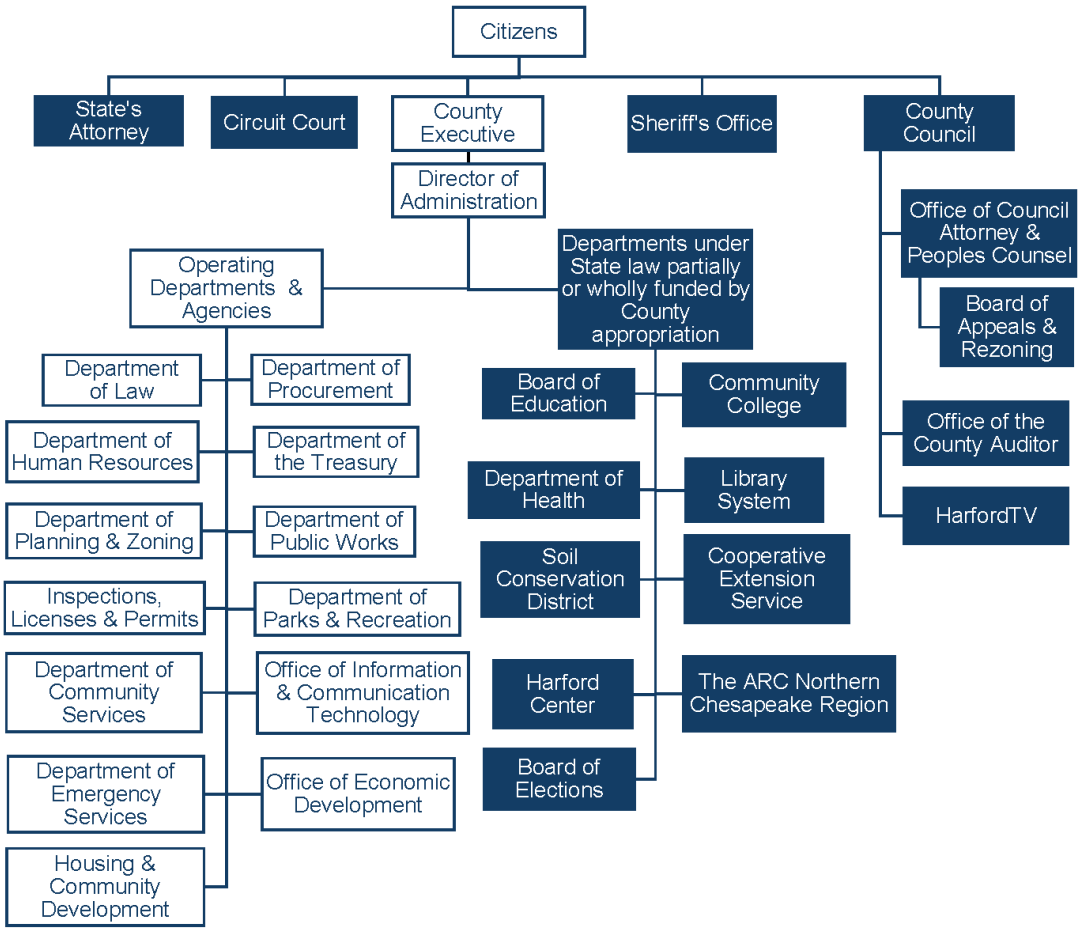
FORM OF GOVERNMENT

The Harford County Charter was adopted by the eligible voters on November 7, 1972, and became effective thirty days later December 7, 1972. The Charter conveys all rights and powers of local self-government and home rule to the County Executive and the County Council.

The following page depicts an overall organization chart for the County.

THE HARFORD COUNTY SEAL

HARFORD COUNTY GOVERNMENT ORGANIZATION CHART



*Departments and agencies highlighted are not under control or supervision of Harford County Government but are partially or wholly funded by County appropriation under State Law.

LEGISLATIVE BRANCH

Article II of the Charter vests all legislative powers in the County Council, which consists of six Council Members and a Council President. Each Councilperson resides in and is elected from one of the County's six councilmatic districts. The Council President, resides anywhere in the County and is elected at-large. Council Members must have been a resident and a qualified voter of the County for at least two years immediately preceding their election or appointment.

All sessions of Council must be conducted in public; four members constitute a quorum; and sessions are to be held the first three Tuesdays of each month and each Tuesday of the month of May.

The Charter also provides for a Council Administrator to keep minutes of meetings, maintain a journal and other duties as the Council may direct; and a County Auditor, who must be a certified public accountant and who is charged with preparing an annual financial audit of all agencies that receive or disburse County funds. A Council Attorney is appointed by the Council to act as their Chief Legal Advisor. The Council Attorney must be a member in good standing of the Bar of the Maryland Court of Appeals for at least five years; and prior to assuming the duties of the office must be domiciled in the County.

All formal communication from the Council to the Executive Branch must be addressed to the County Executive, and neither the Council nor any of its members can give orders either publicly or privately to any subordinate of the County Executive. The Council does however have the power to investigate into the affairs of the County and the conduct of any County agency. The appointment of an Executive Branch agency head, board member and/or commission member, requires Council confirmation.

THE HEALTH DEPARTMENT

Article 25A Section 5(Y) of the Annotated Code of Maryland, 1957, and Chapter 9, Article 11, Section 116 of the Harford County Code establish the County Council as the Local Board of Health for the County. With power to adopt and enforce all necessary rules and regulations concerning sanitation for food service facilities, habitable buildings and private water supplies within its jurisdiction and to provide reasonable regulating fees and charges plus penalties for violations, the County Council heavily influences daily life in Harford County.

HARFORD CABLE NETWORK

Harford County Charter Article XXVIIA establishes the Harford Cable Network Board as an agency of the County Council. The Board consists of 15 members appointed by the Council, and coordinates the public, educational, and governmental access programming of Harford Cable Network. Revenue received by the Network is turned over to the County Treasurer to be accounted for and expended in accordance with County budget procedures.

EXECUTIVE BRANCH

COUNTY EXECUTIVE

Under Harford County's Charter, Article III, a County Executive shall be nominated and elected by the qualified voters of the entire County, and be vested all executive power in Harford County by the Constitution and laws of Maryland and the County Charter. The County Executive's duties include, but are not limited to:

- Preparing and submitting to the Council the annual County budget;
- Preparing and submitting to the Council and the public, within four months after the close of the fiscal year, an annual report on the activities and accomplishments of the County government, including a detailed financial statement;
- Providing the Council with any information concerning the Executive Branch which the Council may require for the exercise of its powers;
- Recommending to the Council such measures for legislative action as may be deemed to be in the best interests of the County;
- Insuring that County funds in excess of those required for immediate needs are invested in the best interests of the County;
- Signing or causing to be signed on the County's behalf all deeds, contracts, and other instruments; and
- Seeing that the affairs of the Executive Branch are properly and efficiently administered, and that employees of the Executive Branch faithfully perform their duties.

The County Executive serves for a four year term, with a two consecutive term limit; shall have been a resident and a qualified voter of the County for at least five years immediately preceding the election; and at the time of election shall be at least 25 years old. In the event of a temporary absence or disability of the County Executive, the Director of Administration shall perform the duties of the County Executive.

DIRECTOR OF ADMINISTRATION

Under Harford County's Charter, Article III, Sections 310 and 312, the County Executive is charged with appointing a Director of Administration, subject to confirmation by the Council. The Director of Administration serves at the pleasure of the County Executive, performs administrative duties and exercises general supervision over the agencies of the Executive Branch as the County Executive directs. In the event of a temporary absence or disability of the County Executive, the Director of Administration shall perform the duties of the County Executive.

The Director of Administration also serves as the County's budget officer, and is responsible for causing to be prepared and submitted to the County Executive, for approval and submission to the Council, all County budgets. The Director of Administration is also charged to study the organization, methods, and procedures of each agency of the County government and submit to the County Executive periodic reports on their efficiency and economy. The Director of Administration is the County's Hearing Officer on appeals to the decisions of department heads on the application of County rules and regulations.

Both Charter provisions and Executive Orders have resulted in the creation of various divisions under the purview of the Director of Administration:

The divisions of Facilities & Operations, Central Services, and Budget & Efficiency provide support services to all County government departments and agencies. Each division's supervisor reports directly to the Director of Administration.

AGENCIES OF THE EXECUTIVE BRANCH

Charter Section 313 calls for the County Executive to appoint a single officer to head each agency of the Executive Branch, as well as the members of all boards and commissions, subject to confirmation by the Council, and who serve at the discretion of the Executive. Section 402 requires that "In the Executive Branch of the County government there shall be a Department of Law, a Department of the Treasury, a Department of Planning and Zoning, a Planning Advisory Board, a Department of Public Works, a Public Works Advisory Board, a Department of Parks and Recreation, a Parks and Recreation Advisory Board, a Human Relations Commission, a Personnel Advisory Board, a Department of Procurement, and any other agencies established by law." The Charter then defines the qualifications for and duties of the department heads and board members.

The Executive Branch, per Charter Section 402, is also comprised of, "…any other agencies established by law." Subsequent Charter sections and/or Executive Orders have created: the departments of Human Resources, Community Services, and Inspections, Licenses and Permits, the Housing Agency, Office of Economic Development, Office of Information and Communication Technology, and the Department of Emergency Services.

PUBLIC SAFETY

SHERIFF'S OFFICE

The actual formation of the government for Harford County occurred on March 22, 1774, when Henry Harford, Lord Proprietor of the province, sent his commission to the new County seat at Harford Town or Bush. Thomas Miller was commissioned as the first Sheriff. In 1777, John Taylor became Harford County's first elected Sheriff. Law enforcement responsibilities within the Sheriff's Office mirror that of most other police agencies throughout the nation. In Harford County, the Sheriff's Office has retained the responsibility of being the primary law enforcement agency in the County. Maintaining law and order, investigating crime, apprehending criminals, serving the courts and having responsibility for the custody of prisoners are the responsibilities of the Harford County Sheriff's Department. The County's Sheriff is elected to a four-year term with no term limit.

VOLUNTEER FIRE COMPANIES

There are twelve Volunteer Fire and Ambulance Companies that protect the citizens of Harford County. Chapter 1, Section 33 of the Harford County Code directs the County Executive "…to pay to the support of volunteer fire companies in the County and to volunteer fire companies operating in the County underwritten working agreements with the County, for the purpose of helping in the acquisition and maintenance of such companies' fire-fighting apparatus…such sums as the County Council shall deem proper…"

STATE'S ATTORNEY'S OFFICE

In 1851, Article V, Section 7 of the Maryland Constitution created the position of the State's Attorney for each county and Baltimore City. The Constitution of 1867 defined the duties of the State's Attorney, as they exist today. The State's Attorney is primarily responsible for the investigation and prosecution of criminal cases at the trial level. State's Attorneys work with the police in the development of cases, presentations to the Grand Jury and trial of cases in Circuit, District or Juvenile Court. Harford County's State's Attorney is elected to a four-year term with no term limit.

JUDICIAL

The Judicial System in Harford County is represented by a District Court and a Circuit Court.

The District Court of Maryland, created by a constitutional amendment in 1970, is divided into twelve geographical districts. Each district contains one or more political subdivisions, with at least one judge in each subdivision. District 9 covers Harford County alone with four Judges. The District Court Judges are appointed by the Governor to ten year terms, they do not stand for election. The District Court is centrally administered and totally funded by the State. In minor civil and criminal matter, and in virtually all violation of the Motor Vehicle Law, the District Court has jurisdiction. The exclusive jurisdiction of the District Court includes all landlord-tenant cases, replevin actions (recovery of wrongfully taken or detained goods), motor vehicle violations, misdemeanor cases, boating and vehicle offenses, minor criminal cases involving bad checks, credit cards, counterfeiting, insurance or workers' compensation fraud and theft, and certain felonies. In civil cases, the District Court has exclusive jurisdiction in claims for amounts up to $5,000, and concurrent jurisdiction with the Circuit Courts in claims for amounts above $5,000 but less than $30,000. The jurisdiction of the court in criminal cases is concurrent with the Circuit Court for offenses in which the penalty may be confinement for three years or more or a fine of $2,500 or more; or offenses which are felonies. A case in the District court is argued before a judge only. There are no jury trials in District Court.

Maryland Circuit Courts were established by the State Constitution of 1851, Article IV, Sections 8 and 9; they are grouped into eight geographical circuits. The first seven each contain two or more counties; the eighth consists of Baltimore City. The Third Judicial Circuit covers Baltimore and Harford Counties with seventeen Judges and five Judges, respectively. Circuit Court Judges are appointed by the Governor and then must stand for election in the first general election that occurs at least one year following the vacancy the judge was appointed to fill. The Judge may be opposed formally by one or more qualified members of the bar, with the successful candidate being elected to a fifteen year term. Circuit Courts are the highest common law and equity courts of record exercising original jurisdiction within Maryland. Each has full common law and equity powers and jurisdiction in all civil and criminal cases within its county. All the additional powers and jurisdiction conferred by the Maryland Constitution and by law, except where jurisdiction has been limited or conferred exclusively upon another tribunal by law (Code Courts & Judicial Proceedings Article, sec. 1-501). The Circuit Courts are trial courts of general jurisdiction. Their jurisdiction is very broad but generally covers major civil cases and more serious criminal matters. Circuit Courts also may decide appeals from the District Court of Maryland and certain administrative agencies, as well as hearing domestic violence cases. Cases may involve juries or sometimes are heard by a judge only.

The State of Maryland appropriates funds for the salaries of all Circuit Court Judges, the Clerk of the Circuit Court and all employees of the Clerk's Office. Harford County funds the cost of the Judges' staff, juror fees, Juvenile Court, and certain Court related functions.

OUTSIDE AGENCIES

A number of agencies, though independent from Harford County Government, receive the major portion of their operating funds from the County. The County funds appropriated to these agencies represent significant portions of the County's Operating and Capital Budgets. Article VIII, Section 811 of the County Charter defines each of these agencies as "a subordinate element of government…including… when so specified, all offices, departments, institutions, boards, commissions, and corporations which receive or disburse County funds."

BOARD OF EDUCATION AND PUBLIC SCHOOLS

The Harford County Board of Education was established under the Education Article of the Annotated Code of Maryland to have perpetual existence and be a body politic and corporate of the State of Maryland. It is empowered and required to maintain a reasonably uniform system of public schools designed to provide quality education and equal educational opportunities for all youth. Per Senate Bill 629, effective July 1, 2009, the Board of Education was changed from a fully appointed Board to an elected-appointed Board consisting of six elected members and three members appointed by the Governor of the State of Maryland for four-year terms to be phased in over a period of time. There is also a student representative to the Board who serves a one-year term while a high school senior. This student is elected by the Harford County Regional Association of Student Councils.

The Board of Education appoints the Superintendent of Schools for a four year term. The Superintendent acts as the Executive Officer of the Board as well as Secretary and Treasurer. The Superintendent is responsible for the Administration of the Harford County Public School System which consists of fifty-three schools, thirty-two elementary, nine middle, nine comprehensive high, one technical high, a special education school serving students with disabilities, and an Alternative Education Program. There is a 245 acre Harford Glen Outdoor Education Center.

THE PUBLIC LIBRARY SYSTEM

Harford County's Public Library System was established in 1946 and re-established in 1981 as a County agency operating under State law. The Library Board of Trustees was authorized by the Laws of Maryland Article 77 and the Harford County Code Article 21, Chapter 9. The Board of Trustees are appointed by the County Executive and confirmed by the County Council to overlapping five year terms. Their duties were established by State law:

- To establish and operate a free library
- To set library policy
- To advise in the budget process and control spending of funds

The system operates eleven branches, a Rolling Reader Program, a Silver Reader Program, the Highlands Common Library, and provides library services to the Harford County Detention Center.

HARFORD COMMUNITY COLLEGE

Harford Community College was founded in 1957 as a public community college. The College occupies approximately 350 acre site on Thomas Run Road, three miles east of Bel Air, Maryland. The mission of Harford Community College (HCC) is to provide high quality, accessible and affordable educational opportunities and services. These include university transfer, career, developmental and

continuing education programs, that promote professional competence and economic development and improve the quality of life in a multicultural community. As the primary resource for and coordinator of higher education in the County, the College serves as a center of culture and recreation. Programs and services provide lifelong learning for residents with an emphasis on adult instruction in classrooms, laboratories, and clinics, and on electronic systems, as well as intergenerational courses and workshops in recreation, business applications, and specialty areas, plus fine and performing arts.

THE HIGHER EDUCATION AND CONFERENCE CENTER AT HEAT

The Higher Education & Conference Center at *HEAT (Higher Education and Applied Technology Center)*, located in Aberdeen, Maryland, at the juncture of Interstate 95 and Rt. 22, provides expanded higher education access to the citizens of northeastern Maryland. Baccalaureate and graduate programs are offered by colleges and universities in support of the educational needs of the region. Harford Community College coordinates the academic programs and maintains the facility. Partnering institutions provide the faculty and establish the requirements of their individual programs. Each institution sets its own tuition rate. Students enroll directly with the partnering institutions that collect all tuition and fees and confer all degrees.

The Center is the official satellite in Harford County for degree programs by Johns Hopkins University, The College of Notre Dame, Towson University, The University of Maryland, College Park, Morgan State University, University of Maryland University College, and the University of Phoenix. Training is offered at the Higher Education and Conference Center for businesses, industries, and local governments through

the Continuing Education and Training Division at Harford Community College.

THE HARFORD CENTER

Article XXV of the Harford County Code establishes a body corporate and politic, known as the Harford Center, as an instrument of the County and as a public corporation. The Harford Center operates a residential and day care training and rehabilitation facility center to properly care for and provide necessary services to County residents with special physical and mental needs.

The activities of the Harford Center are funded by citizen support, voluntary contributions, fees and charges, and payments from the state and federal government. The County Council is authorized to make annual appropriations in support of the Center's operations; the Council may also authorize funds or issue debt for the Center to acquire land or make capital improvements.

THE ARC NORTHERN CHESAPEAKE REGION

The ARC Northern Chesapeake Region is a private, non-profit local chapter of the ARC of Maryland and the ARC of the United States, the largest volunteer organization in the world devoted exclusively to improving the quality of life for all adults and children with differing abilities as well as their families. The ARC Northern Chesapeake Region is funded by Maryland State Agencies, the United Way, select agency-owned thrift stores, fundraising, and an annual contribution from Harford County Government.

The ARC Northern Chesapeake Region creates opportunities for people with differing abilities to develop and exercise the competence that will empower them to make choices in the pursuit of their own personal futures and to participate fully in the life of the community. It also provides support for families of persons with differing abilities to enable them to provide a stable and nurturing environment for all family members. The ARC provides direct services in the areas of residential, community supported living arrangements, individual support services, family support services, foster care,

adoption, employment and transportation services, individual and systems advocacy, and information and referral services.

EXTENSION SERVICES

Established by the Federal Hatch Act (1887) and the Smith-Lever Act (1887), the Harford County Cooperative Extension Office provides educational outreach (Extension) from the University of Maryland, College Park and the University of Maryland, Eastern Shore as part of their three-fold mission as land grant institutions of teaching, research, and outreach.

Cooperative Extension in Harford County provides educational programs based on the needs and interests of county residents. Emphasis is placed on Agriculture and Natural Resource Science, Family and Consumer Science, 4-H and Youth Development. Extension is funded through county, state, and federal contributions. Some special projects are funded through grants and donations.

SOIL CONSERVATION

The Harford Soil Conservation District was organized on September 6, 1944 as one of the several local government subdivisions established in 1937 under the Agriculture Article Title 8, Soil Conservation, SS8-101 through 8-705 of the Annotated Code of Maryland as amended. The district's purpose is to carry out a soil, water, and related resources conservation program.

HARFORD COUNTY'S BOND RATING

Credit (or Bond) ratings are designations by investor services to give a relative indication of credit quality. When a government receives a higher bond rating, their bonds can be sold at a lower interest rate, which results in less interest cost to that government.

Harford County went to the bond market March 2023 for a $50,000,000 in Consolidated Public Improvement Bonds. The County received the highest rating possible from all three investor services, making Harford County bond ratings: Fitch Ratings AAA, Standard and Poor's AAA, and Moody's Investors Service Aaa, as published in the 2023 County's Official Statement.

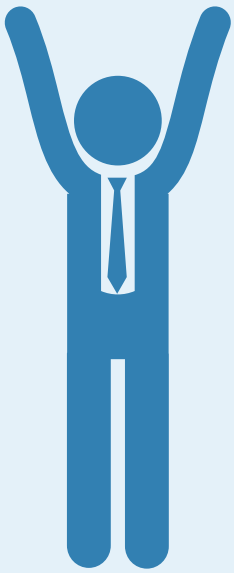
Harford County received its ratings based on: an increasing tax base (i.e., economic development), favorable debt ratios, sound financial operating and reporting, and conservative budgeting.

HARFORD COUNTY
Economic Statistics Report

LAST UPDATED
June 12, 2023

Compiled by the Office of Economic Development

Labor Statistics



1.7% HARFORD COUNTY
Unemployment Rate 04/23
Source: MD DLLR

1.8% MARYLAND
Unemployment Rate 04/23
Source: MD DLLR

3.4% UNITED STATES
Unemployment Rate 04/23
Source: US BLS

62.6% *In-Commute Jobs*

37.4% *Out-Commute Jobs*

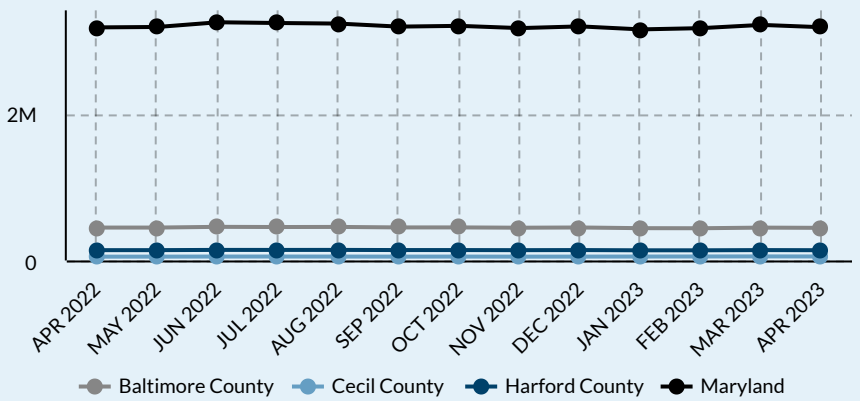
Source: ACS 2021 (Table S0801)

$1,093

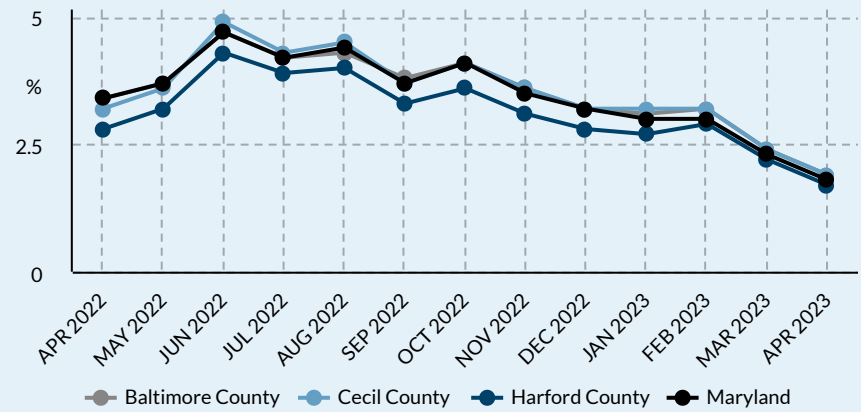
Harford County Annual Average Wage/Week - Q32022

Source: U.S. BLS

LABOR FORCE

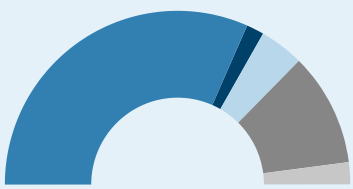


UNEMPLOYMENT RATE



Harford County Demographic Profile

Source: United States Census Bureau 2021



Class of Worker

- Employee of private company: 63.2%
- Self-employed in own business: 3.3%
- Private not-for-profit wage: 8.3%
- Local/State/Federal government: 21.1%
- Self-employed not in own business: 4.1%

Total Population
262,977

$96,328
2021 median household income
38.2% higher than the national level

Per Capita Income
$44.3K

Median Age
39.6

Population by Age Range

- Under 5: 5.4%
- 5 - 17: 16.9%
- 18 - 64: 60.7%
- Over 65: 17.0%

INDUSTRY FOR CIVILIAN LABOR FORCE

Permitting Data

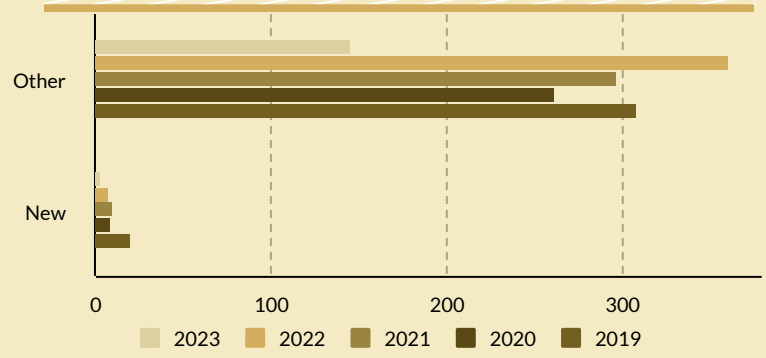
2022 Data Estimates

CAPITAL INVESTMENT	SQUARE FOOTAGE	NEW JOBS
$73M	1.08M	449

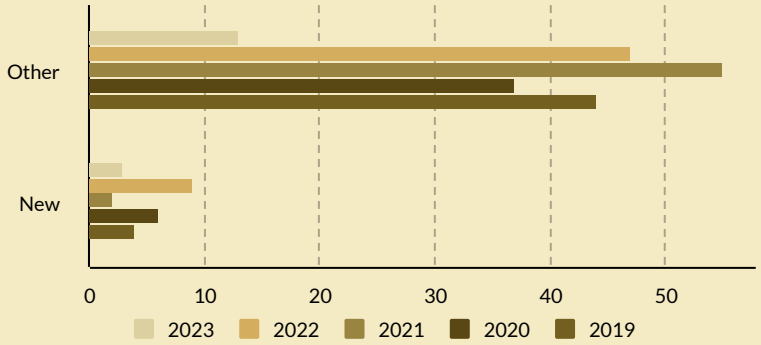
Please note: the Economic Development Office is dedicating time and resources to accuracy of this data set.

2019 - May 2023

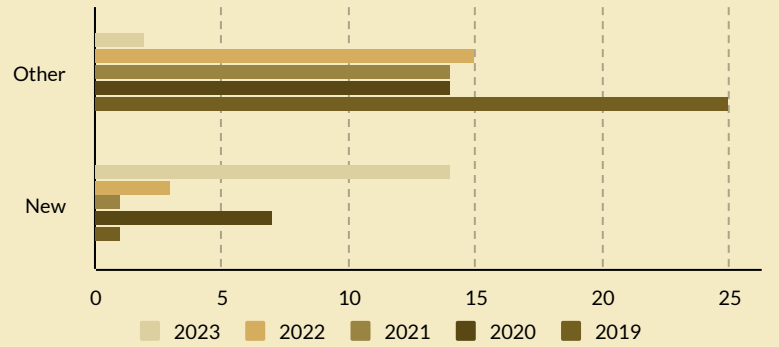
COMMERCIAL



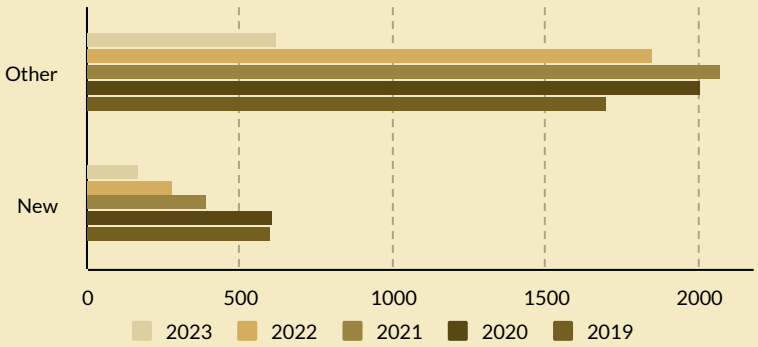
MANUFACTURED



MULTI-FAMILY



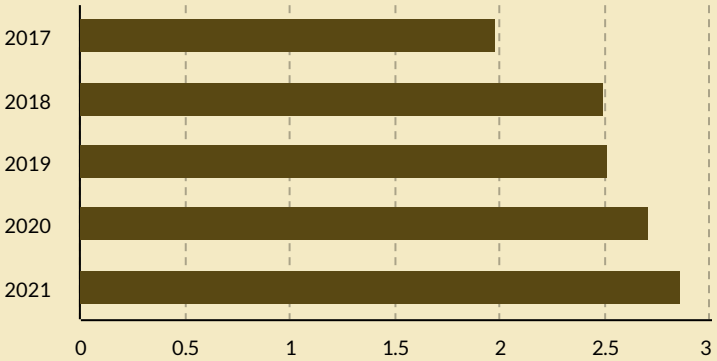
RESIDENTIAL



Ongoing Growth

RETAIL EXPENDITURES

IN BILLIONS OF DOLLARS

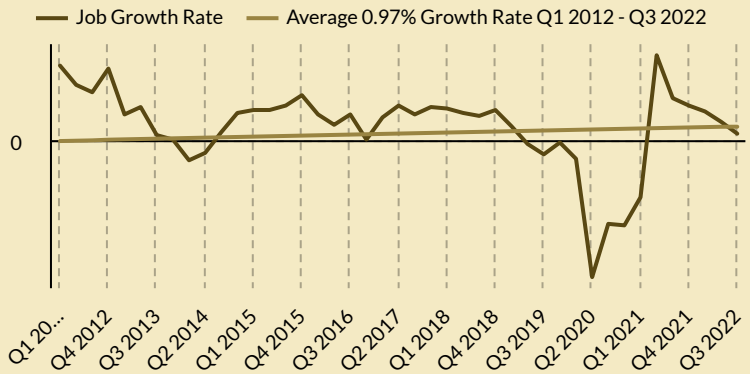


Harford County households spent an average of $29,000 on retail goods in 2021, 23% above the national average.

Source: U.U.S. Bureau of Economic Analysis, ESRI DevLabs

Click or scan here to see our Fast Facts

JOB GROWTH RATE



Source: U.S. BLS QCEW, 2012 - 2022

Source: Long & Foster Market Minute April 2023

Real Estate

RETAIL

Vacancy Rate	6.2%
Rental Rate/Sq Ft	$21.51
Inventory Sq Ft	12.6M

OFFICE

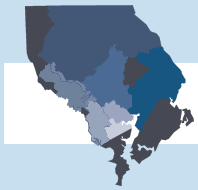
Vacancy Rate	13.4%
Rental Rate/Sq Ft	$23.45
Inventory Sq Ft	5.8M

INDUSTRIAL

Vacancy Rate	7.9%*
Rental Rate/Sq Ft	$9.01
Inventory Sq Ft	28.4M

Source: CoStar Realty Information - as of May 1, 2023

Aailability Rate: 11.0%
It's important to note that "vacant" industrial space does not mean "available for rest", thus the above addendum



Harford County - Residential

		% CHANGE 1YR
Units Sold	200	-<1%
Median Sale Price	$350,500	^1%

Aberdeen, Belcamp, Havre de Grace

		% CHANGE 1YR
Units Sold	58	-23%
Median Sale Price	$292,500	-4%

Abingdon

		% CHANGE 1YR
Units Sold	23	-<1%
Median Sale Price	$299,000	^5%

Bel Air

		% CHANGE 1YR
Units Sold	57	-<1%
Median Sale Price	$430,000	^15%

Edgewood

		% CHANGE 1YR
Units Sold	11	-<1%
Median Sale Price	$225,000	^15%

Fallston

		% CHANGE 1YR
Units Sold	8	-50%
Median Sale Price	$572,500	^12%

Forest Hill, Jarrettsville, North

		% CHANGE 1YR
Units Sold	29	-28%
Median Sale Price	$502,000	^<1%

Joppa

		% CHANGE 1YR
Units Sold	10	-<1%
Median Sale Price	$309,950	-16%

$1,391/ month

Median Gross Rent in Harford County

$82 less than state median

Source: U.S. Census Bureau, 2021

80%

Homeownership Rate

12.2% more than state rate

101,196 *Occupied Units*

104,498 *Housing Units*

OTHER NEWS IN HARFORD COUNTY

Coppermine

Coppermine in Edgewood is progressing. Coppermine re-opened Bel Air Athletic Club after acquisition and $1M in upgrades.

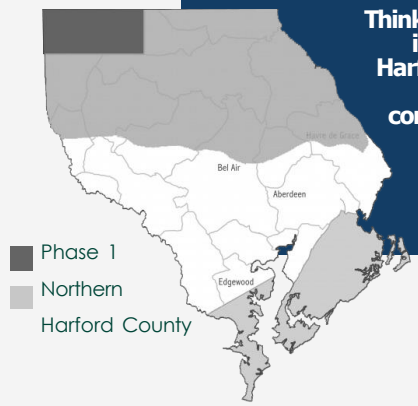
Defense Events

OED's first Making Sense of Defense event in April brought in more than 50 attendees. More defense events on the horizon.

Business Navigation

HCG has a new Business Navigator to liaise between agencies to resolve development issues. 27 projects currently ongoing.

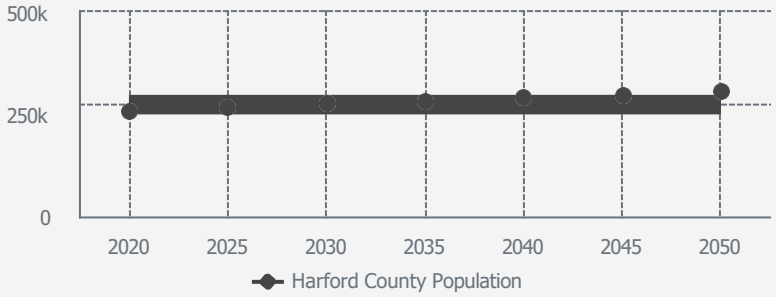
Projected Growth



ThinkBig Networks entered into a partnership with Harford County in 2021 to provide broadband connectivity to northern Harford County.

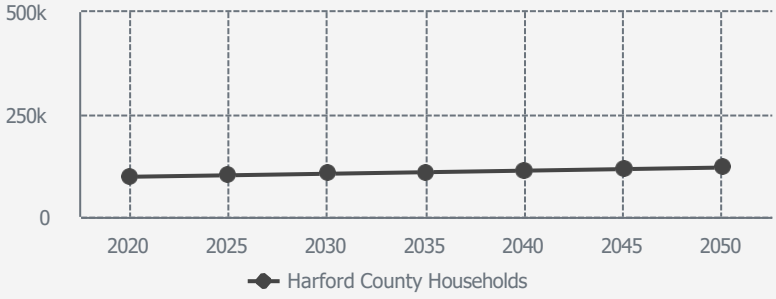
Source: Baltimore Metropolitan Council, 2020

PROJECTED POPULATION



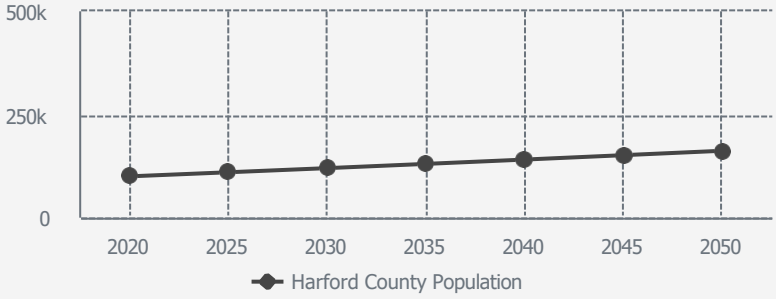
Source: Baltimore Metropolitan Council, 2020

PROJECTED HOUSEHOLDS

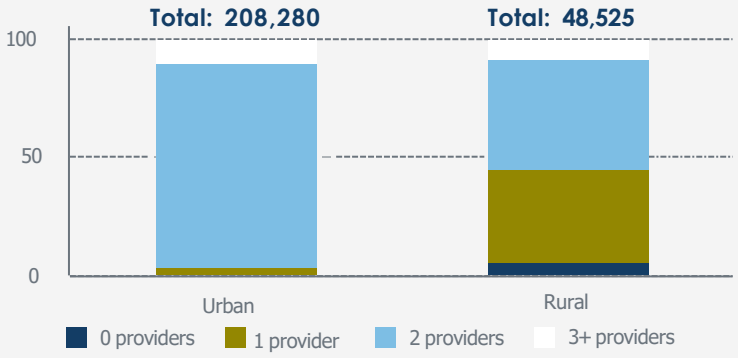


Source: Baltimore Metropolitan Council, 2020

PROJECTED EMPLOYMENT



RESIDENTIAL BROADBAND



Source: https://broadbandmap.fcc.gov/

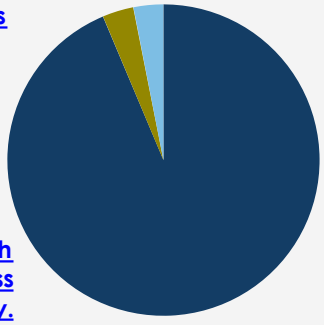
PARAMETERS

Technology: ADSL, Cable, Fiber, Fixed Wireless, Satellite, and Other

Speed: ≥ 100/10 Mbps

Date: June 2021

More than 8,000 residents were without reliable internet in 2020.



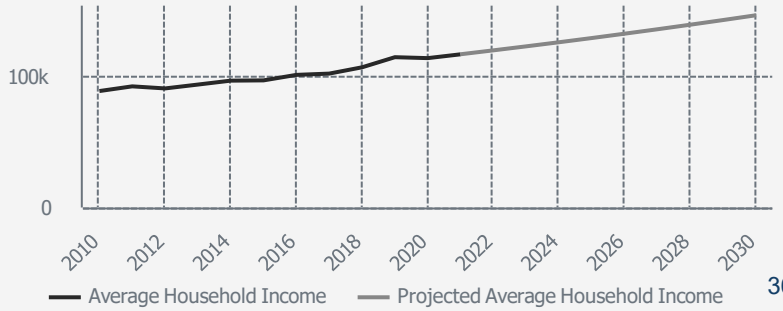
ThinkBig's work with the county will address that entire disparity.

Source: 2020 ACS 5-Year Estimates Table B28008

PROJECTED INCOME GROWTH

Source: U.S. Census Bureau

Assumes a 2.557% average increase based on data from 2010-2020



PROJECTED GDP GROWTH

Source: Bureau of Economic Analysis

Assumes a 2.5525% average increase based on data from 2001-2020

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COUNTY BUDGET POLICIES AND PROCESS

Harford County's Fiscal Policies and Budget Process were framed by the County Charter and the County Code; expanded by our Business Plan; enhanced by recommendations of the Governmental Finance Officers Association; and conform to Federal, State and local regulations as well as the requirements of the Government Accounting Standards Board.

At the core of these policies and processes is the Administration's determination to remain conservative financial managers while recognizing fluctuations in the economy, changing trends, the adoption of new laws, and the concerns of our citizens. The County realizes the need to constantly review and adapt our ways of conducting business.

HARFORD COUNTY CHARTER

The Harford County Charter, Article V, Budget and Finance sets the Fiscal, Tax and Budget year to begin on the first day of July and to end on the thirtieth day of June of the succeeding year. The Charter requires the County budget to be comprehensive in scope and to represent a complete financial plan for the County. Required elements include revenue and expense estimates, debt, debt service, contingency reserves, cash surpluses and historical spending figures. The County Council is charged with adopting the annual budget and levying taxes sufficient to balance the budget, i.e., revenues equal expenses. The Charter establishes policies concerning supplemental, emergency and unexpended appropriations, as well as transferring appropriations, limiting expenditures, defining the composition of funds, and amending the budget. The County may incur debt per the Charter, however, no debt for a term of one year or greater shall be incurred by the County to meet operating expenses. All debt for a term in excess of one year shall become due no later than 30 years after the date of issuance, except debt incurred to finance water, sewer, and wastewater facilities, which shall become due no later than 40 years after the date of issuance; and debt should be made payable within the probable useful life of the improvement or undertaking.

ANNOTATED CODE OF MARYLAND - DEBT LIMIT

Pursuant to Article 25A, 5(P) of the Annotated Code of Maryland (1998 Replacement Volume and 2001 Supplement), Harford County, as a charter county, is limited in the amount of general obligation supported debt it can issue to an amount equal to a total of 6% of the assessable base of Real Property and 15% of Personal Property.

CODE OF HARFORD COUNTY, MARYLAND - FISCAL IMPACT STATEMENTS

The Code of Harford County, Maryland, Part I Administrative Legislation, Chapter 31, Fiscal Impact, requires that all proposed legislation before the County Council be reviewed for its fiscal impact prior to a public hearing. Since any law could affect the cost of government, it is the responsibility of the County Auditor to provide to the legislative body such information as is necessary to assess the direct and indirect costs of pending legislation. Additionally, the County provides information on fiscal impacts to the State government for any State legislation under consideration which would affect Harford County.

CORNERSTONES OF HARFORD COUNTY'S BUSINESS PLAN

Harford County's Business Plan addresses the areas of financial and strategic planning, debt and cash management, revenues, operating and capital budget policies to ensure that the County is capable of adequately funding and providing those local government services needed by the community.

COUNTY BUDGET POLICIES AND PROCESS

Financial Planning

A six point plan was designed to address economic cycles and maintain the existing property tax rate.

1. Expenditures will be reviewed and approved based on real versus perceived need.
2. Each function, service, project, and expenditure will be reviewed as to its affordability.
3. New sources of revenue will be identified and advanced.
4. We will prepare and integrate through planning, and maintain conservative annual operating budgets and multi-year spending plans.
5. We will plan for and preserve a prescribed year-end fund balance to maintain our credit rating, and to provide for emergency needs.
6. We will develop and implement a Ten Year Capital Program based on affordability and sound debt management practices.

Strategic Planning

The Business Plan also incorporates ten principles of sound financial management.

1. The planning system in the County will continue as a dynamic process which is synchronized with the Capital Improvement Program and Operating budget. The County's Land Use Plan shall not be allowed to become static. There will continue to be a periodic review of the plan at least every five years.
2. Harford County must continue to diversify its economic base by encouraging commercial employment and associated revenues in order to increase the assessable base within the County.
3. Annual budgets shall continue to show fiscal restraint. It is imperative that a positive cash balance (surplus) be shown in the General Fund at the end of the fiscal year. A managed operational (contingency) reserve shall be maintained in the General Fund at a level sufficient to provide temporary financing of unforeseen needs of an emergency nature. The reserve will be maintained at a level not to exceed 3% of the General Fund, and any other fund, in any given fiscal year per Section 506(6) of the County Charter. A managed reserve shall also be maintained as part of the General Fund. The reserve shall be maintained at a level not less than 5% of the total General Fund disbursements in any given fiscal year.
4. If a deficit appears to be forthcoming, the County Executive shall direct that a freeze be placed on personnel hiring and new capital expenditures.
5. Harford County's cash management system must continue to receive full support and cooperation from all County agencies. Such a system is an indication of the soundness and professionalism of the County's financial management process.
6. All efforts must be made to improve the productivity of the County's programs and its employees. The County's productivity analysis process is a dynamic part of the administration.
7. Continuing effort must be made to reduce duplicative functions within the County government and the autonomous agencies, particularly those which receive appropriations from the General Fund.
8. The County's debt ratios shall be maintained at the following levels:
    a. Net Bonded Debt is to be maintained at a level no more than 2.3% of the full case value of assessable property in the County.
    b. Bonded debt and its resulting debt service are to be kept at a level not higher than 10% of the General Fund Budget.
9. Self liquidating bonds will only be issued after a careful analysis is performed to ensure that revenue sources are properly in place in order to protect the fiscal soundness of the County.

10. The County has, and will continue to maintain a high standard of accounting practices in conformance with Generally Accepted Accounting Principles (GAAP) through the following practices:
    a. The accounting system will maintain records on a basis consistent with accepted standards for local government accounting (according to GASB, NCGA, AICPA and FASB).
    b. Regular monthly financial reports and annual financial statements will present a summary of financial activity by governmental funds and all funds respectively.
    c. An independent firm of certified public accountants will perform an annual financial and compliance audit, and will publicly issue an opinion which will be incorporated into the Comprehensive Annual Financial Report.
    d. Annually, the county will seek the Government Finance Officers Association (GFOA) Certificate of Achievement for Excellence in Financial Reporting and the Distinguished Budget Presentation Award.
    e. The County will regularly report to the National Federation of Municipal Analysts on the activities occurring in the County.
    f. Interim Financial Statements will be prepared as of December 31st of each year and furnished to the Electronic Municipal Market Access System (EMMA) and to the rating agencies.

Debt Management

Debt burden is a measurement of the relationship between the debt of the County and its property tax base and population. The most general measure of wealth in the community is the assessed value of all taxable property. Additionally, debt can be compared with population to determine a level of per capital debt burden. The County makes this comparison each time it offers bonds for sale. These comparisons are included in the official statements that are distributed to prospective investors.

Cash Management

Cash Management achieves the most productive use of cash, minimizes operating costs, and provides maximum flexibility. To do this, the County must:

a. pool cash from the different funds for investment purposes;
b. invest 100% of its idle cash on a continuous basis;
c. make a cash flow analysis of all funds on a regular basis - disbursement, collection, and deposit of all funds will be scheduled to ensure maximum cash availability;
d. analyze market conditions and investment securities daily to determine the best possible return on all cash investments; and,
e. make arrangements with a bank on a contractual basis for a specified period of time and with specified fees for each service rendered.

COUNTY BUDGET POLICIES AND PROCESS

Revenue Policies

Harford County calls for a diversified and stable revenue system to shelter the County from short-run fluctuations in any one revenue source.

Revenue Estimating and Long Range Forecasts

a. The County will estimate its annual revenues by an objective, analytical process.
b. Annually, the County will update revenue projections for three consecutive years. As part of this annual process each existing and potential revenue source will be re-examined.
c. The Treasurer shall make all checks necessary to assure that property appraisal and assessment procedures are fair and accurate (although typically these are State functions).
d. The Treasurer and Director of Planning and Zoning shall check property classifications to ensure that zoned land carries the proper appraisal.
e. The County will follow an aggressive policy of collecting property tax revenues; the annual level of uncollected property taxes shall not exceed 1.0%.
f. The County will maintain all user charges and fees at a level related to the cost of providing the service. A review of the user charge and fees will be completed annually to determine the impact of inflation, and/or changes in activity, and determine if adjustments in the rate are necessary.
g. The County will set the fees and user charges of enterprise funds - such as water and sewer, at a level that fully supports the total direct and indirect cost of the activity; including the cost of annual depreciation of capital assets.

Operating Budget Policies

Expenditures

The county will pay for all current expenditures with current revenues. The County will avoid budgetary procedures that balance current appropriations at the expense of meeting future years' obligations. The County will not postpone expenditures, accrue future years' revenues, or roll over short-term debt.

Maintenance of Capital Plant and Equipment

The budget will provide for adequate maintenance of capital plant and equipment and for their orderly replacement based on the schedule prepared under the capital improvement budget policy.

Pension Plans

The County will provide for adequate funding of the Volunteer Firemen's Pension program and the Sheriff's Pension Plan by establishing an actuarial reserve. Pay-as-you-go pensions will not be established. Actuarial analysis on the pension systems will be performed at least biannually.

Budgetary Control

The County will maintain a budgetary control system to assist in adhering to the enacted budgets of various operating funds. In addition to this the County will prepare regular reports comparing actual revenues and expenditures to budgeted amounts.

COUNTY BUDGET POLICIES AND PROCESS

Three Year Expenditure Plan

Annually, the County will update a three year expenditure plan. Projections include estimated operating costs of future capital improvements that are included in the Capital budget.

Fiscal Impact Statements

Fiscal Impact Statements shall be prepared for all legislative proposals and resolutions in accordance with local law. Statements shall also be prepared on any new administrative policy, procedure, or program; as well as to determine the future financial impact of subdivision approvals. The fiscal impact shall be assessed on both the expenditure and revenue side of the budget.

Capital Budget Policies

All capital improvements and various related projects must be made in accordance with the Approved Capital Improvement Program. Departments and Agencies will propose a capital improvement program to the Planning Advisory Board for their consideration. After their review, the Director of Planning and Zoning will transmit these recommendations to the County Executive. The County shall then coordinate the Capital Improvement budget with the Operating budget. Debt service operating costs will be projected and included in the operating budget forecasts. Debt service and approved capital projects must follow the standard debt policies of the County.

Five Year Capital Improvement Program

In accordance with the Harford County Charter, the County will adopt a five-year Capital Improvement Plan and update it annually. All capital projects must be funded in accordance with the adopted County debt policy; utilizing the least costly method of financing all new projects. The County will identify the estimated costs and potential funding sources for each capital project before the Capital Improvement Plan is submitted for approval to the County Council.

Harford County's Strategic Plan

Strategic planning is not just a function of budgeting, but a multi-faceted approach to resource management designed to maintain the County's quality of life, while preparing for our future. The County's Master Plan and the Administration's goals are the basis for which performance measurement and budgets are built.

The Master Plan

1969 - The County's first comprehensive land use plans were developed.

1972 - With the adoption of the Harford County Charter, Article VII calls for the Department of Planning and Zoning to prepare and propose Master Plans. These plans can be initiated by order of the County Executive or by legislative act of the County Council. The Master Plan provides direction for addressing future growth, revitalization, the provision of adequate public facilities, economic development, and the preservation and protection of natural resources, agricultural lands, and historic resources.

1977 - The County's second comprehensive plan was prepared, marking the beginning of comprehensive planning under the new charter form of government. The "Development Envelope"

concept was introduced in the 1977 Master Plan, defining a geographic area for planned development. This concept allowed the County to begin staging and directing more intense growth into a specific area, namely the corridors defined by I-95/US Route 40 and the MD Route 24 corridor north to Bel Air.

1988 - An alternative approach to a single Master Plan was introduced requiring the inclusion of elements which further advanced the purposes of the Master Plan. The following is a brief description of the elements introduced for the 1988 Master Plan.

A "Land Use Element Plan" (viewed as the core of the Master Plan) will show proposals for public, private, residential, commercial, industrial, agricultural and recreational uses of land. This plan shows the most appropriate and desirable patterns for the general location, character, extent, and the manner in which the community should use its public and private land at specified times as is reasonable.

The "Transportation Plan" covers all types of highways or streets, airways, waterways and railways. The plan should again detail the most appropriate and desirable pattern for circulating persons and goods at specific times as far into the future as is reasonable.

The "Water and Sewer Master Plan" sets the foundation for timing and planning of public water and sewer facilities in appropriately zoned areas.

The "Chesapeake Bay Critical Area Program" is designed to manage land use within 1,000 feet of tidal waters and tidal wetlands. Its goal is to protect water quality and natural habitat, and to accommodate future growth based on environmentally sensitive areas.

The "Rural Element Plan" addresses preservation of the County's rural character and the promotion of agriculture as the primary economic enterprise in the rural areas.

The "Land Preservation and Recreation Plan" addresses the County's need for open space and recreational areas, and considers these areas as part of a larger system of preserved lands. It also explores the relationships between land used for recreation, in the broader context of preservation, and appropriate use of natural resources.

Additional implementation tools were added, such as the "Adequate Public Facilities Program" (APF) to help manage growth more effectively in the Development Envelope. APF states that the existing public facilities for water, sewer, schools and roads must be adequate to support planned land development.

1992 - The State enacted the Maryland Economic Growth, Resource Protection and Planning Act that required that certain "visions" be incorporated into County and municipal master plans. These visions included development in concentrated suitable areas; protection of sensitive areas; protection of rural areas and resources; stewardship of the Chesapeake Bay; conservation of resources; economic growth; and addressing funding mechanisms.

1996 - The Master Plan and the Land Use Element Plan were combined to strengthen the core of the planning process. The Development Envelope concept was maintained, concluding that there was sufficient capacity within the Envelope to support projected growth for approximately 18 years. Development of the 1996 plan was largely based on a community planning process involving ten Community Planning Councils whose common issues - balanced with each community's individuality - provided guidance for a Countywide vision on land use. Additional elements were added to the 1996 Master Plan, brief descriptions of these elements follow below.

"A Natural Resources Element Plan" includes methods for protecting environmental resources, including streams and their buffers, steep slopes, floodplains, and the habitats of threatened and endangered species.

"A Historic Preservation Plan" explains how historic structures and archaeological sites can further an awareness of the importance of the County's heritage among the citizens.

"An Edgewood Community Plan" is a comprehensive revitalization strategy to improve physical, social, and economic conditions within the Edgewood community, which strives to guide future growth and sustain the community's character and values.

"A Joppa/Joppatowne Community Plan" is a community level master plan that serves as a blueprint for the physical development and redevelopment of the community.

1997 - Five pieces of legislation collectively known as "Smart Growth" were passed by the State General Assembly. This legislation directed the State to target programs and funding to support established communities and locally designated growth areas and to protect rural areas.

2004 - The 2004 Master Plan incorporated the Visions of the Maryland Planning Act and Smart Growth initiatives, including Priority Funding Areas and implementation of a Rural Legacy Program. Building on these State programs, Harford County developed a series of guiding principles that formed the foundation for the Land Use Element Plan, and in effect provided the County's vision for growth management and resource protection. These guiding principles include *Quality of Life, Stewardship of our Resources, Growth Management, Redevelopment and Revitalization, Commitment to Communities, Coordination among Agencies, and a Sound, Balanced and Diversified Local Economy*. Also included for the 2004 Master Plan were the following elements.

"A Community Facilities Plan Element" includes proposals for parks and recreation areas, schools, and other educational and cultural facilities.

"A Consolidated Plan" that outlines how the County will use Federal, State and Local funds to address the housing and community development needs of low to moderate income families in the community.

"Designated Growth Areas" are also included in the 2004 Master Plan. While the Development Envelope is included in these growth areas, other pockets of the County will be developed as well.

2008 - The Preservation Priority Plan is introduced defining a specific area of the County for Agriculture Preservation. This Plan complemented the objectives and strategies in the Rural Element Plan. The Zoning Code and Subdivision Regulations were also overhauled and enhanced to coincide with 21st century design standards.

2009 - The Transportation Plan was updated and enhanced to include bicycle, pedestrian and air quality strategies. In addition to this, the Natural Resource Element Plan was updated to include the Water Resources element that assessed the County public and private water demand.

2010 - The Historic Preservation Plan was updated.

2012 - The 2012 Master Plan and Land Use Element Plan are signed into law by the County Executive. The Land Use Element Plan identifies general areas in Harford County where agricultural, residential,

commercial, industrial and open space uses will be allowed. This Plan serves as a policy document to ensure a compatible pattern of land uses throughout the County.

2016 - HarfordNEXT, a Master Plan for the Next Generation, is signed into law by the County Executive. The document unifies the separate element plans into a cohesive, streamlined plan. Focus areas include land use, mobility and connectivity, environmental stewardship, agricultural and historic preservation, economic vitality, and healthy communities. Community input considered throughout the development phase of the plan was facilitated by unprecedented levels of public outreach, including a variety of online engagement tools. Big ideas introduced in HarfordNEXT include holistic transportation planning that emphasizes livability over simple vehicle mobility. Other ideas include green infrastructure planning, a renewed emphasis on preservation, and "form based" zoning that considers the design and operation of a proposed development.

Long Range Fiscal Goals

Innovation. Technology. Efficiency.

These initiatives dominate the concept for the future of Harford County. It is the County Executive's goal to move Harford County forward as Maryland's new center of opportunity for economic success. This was initiated by the relocation of the Office of Economic Development (OED) to the U.S. Route 40 corridor, five minutes from the MD 22 gate of Aberdeen Proving Ground and co-located with an incubator, a collaborative tech workspace, a myriad of on-site small business resources and more tools than ever to support small business development.

Strategic Relocation

This move was strategically oriented to capitalize on innovations happening at Aberdeen Proving Ground (APG) while at the same time provide support for all types of companies from concept to commercialization. As the County continues to strengthen its mass transit infrastructure, this relocation along the Route 40 corridor will emphasize transit oriented and tech cluster development within a close proximity of APG.

Small Business Development

A synchronized hub creates a convenient and attractive workspace for a small business to begin their economic gardening, supporting all stages of business development, ultimately reaching for the goal of making Harford County the place for entrepreneurs to relocate and launch their ideas. Having resources on hand is imperative to this success. The Small Business Resource Office houses the Business Navigator, serving as the first point of assessment and referral for small business needs. Additionally, partnerships with the Small Business Development Center (SBDC), the Procurement Technical Assistance Program (PTAP), the Army Alliance, the Regional Additive Manufacturing Authority (RAMP MD), the Northeastern MD Technology Council (NMTC), Harford's Business Edge (HBE) and the North Eastern Maryland University Research Park (NEMD URP) are all available to small businesses in their early stages of development. With these collaborative partnerships also comes an incubator space available by lease for start-up companies, integrated with a suite of services including the GroundFloor urban industrial workspace and the Corporate Commons Area.

Financial Support and Future Growth

The Office of Economic Development also houses financial support for business development and works closely with the community to obtain financing and assistance in venturing capital, local, state

and federal loans. Specific financing programs include the Industrial Revenue Bonds for Manufacturers; the Economic Development Opportunity Fund; the Community Development Block Grant for Economic Development; and the Workforce Technical Training Grants program, a competitive investment grant program designed for accelerating technical training.
All of these opportunities, both new and existing are stimulating economic growth and advancing Harford County to become more productive and competitive in the ever evolving small business community.

Enriching the Economy

In January, 2015 Bill 14-035 was passed by the County Council, allowing revenue collection from overnight hotel stays. Half of the revenue generated will go directly to Harford County Government for reinvestment in tourism related activities, through a competitive grant process. The other half of the revenue will go back to the three Harford County municipalities where the hotels are located (Aberdeen, Bel Air, Havre de Grace). This revenue coincides with the privatization of tourism (Executive Order 14-10), with the anticipation that a destination marketing organization will boost tourism and businesses that flourish with visitors. Capitalizing on this type of revenue opportunity is imperative to improving the County's economy.

Redirecting the Focus and Leveraging Opportunities

While the overall economy makes some improvements, it is critical for Harford County to streamline operations and defer large amounts of additional future debt. This balanced, sustainable approach was recognized by the three major investor bond rating services by giving Harford County the highest possible Triple-A ratings. In order to maintain this level of rating the County plans to focus on existing capital projects rather than new ones, to outsource services and consolidate office space where possible, and to use technology to improve resources to our citizens.

This can be viable with leveraging other funding opportunities instead of burdening County citizens with unfair fees such as the rain tax. With the help of the County Council this tax was repealed with Bill 14-036 and the Administration was able to redirect a portion of existing recordation tax to fund stormwater remediation projects.

Through resourceful actions such as redirecting funding opportunities the Administration is laying the groundwork for future endeavors that will bring technological and agricultural prospects to the County, both of which are essential to its growing local economy. Harford County has fully implemented the Harford Metro Area Network (HMAN) allowing government agencies, fire companies, law enforcement, schools and municipalities to connect on a common platform. The County is now poised to provide this dark fiber connectivity to private industries and residents, formulating a potential business plan for a sustainable and scalable project. The Administration with funding support from the State built an agricultural research and exposition facility (The Grove) that provides federal, state and local agricultural agencies to be housed in one location.

Performance Measure Management

In 1996, Harford County instituted Performance Based Management through all levels of County Government. In addition to current and future basic operational obligations we must also recognize expenses that work towards meeting the Administration's short term objectives and long term goals. It is imperative that department/agency strategic plans, budgets, and performance measures align with the Countywide Mission, Vision, Goals and Objectives. This includes outside agencies that are funded

by Harford County. In addition, departments and agencies have established short-term objectives to meet their goals. Performance Measures will then quantify their success or failure in meeting these objectives and goals.

Harford County's Administrative Fiscal Policies

Long Term Financing Techniques

General Obligation Bonds - are also known as *full faith and credit bonds*. Their quality and payment is based on the general credit and taxing power of the County. The County must take whatever actions are necessary to assure repayment. Such bonds are typically used to finance the capital portion of tax supported, general public purpose governmental activities with schools, libraries, and public safety buildings.

Revenue Bonds - are payable solely from identified sources of revenue that may be derived from rates, fees, or charges for service imposed on users of the financed project, tax increment, or specified General Fund non ad valorem tax revenues. Typically, these bonds are used for the County owned water and sewer system activities of treatment, collection, production, and distribution.

Special Assessment Bonds - are bonds secured solely by the properties in the district, with revenues generated by a special assessment or tax on the properties. Under law the County may establish assessment districts and issue bonds for infrastructure improvements.

Lease Purchase/Certificates of Participation - are obligations of the public entity secured by an installment sale or leaseback arrangement with a public entity lease. The lease generally pledges general operating revenues to cover the lease payments, which may or may not be reimbursed by revenues from the projects. These obligations do not constitute indebtedness under Maryland constitutional debt limitation. Payments to be made under valid leases are payable only in the year in which use and occupancy of the leased property is available, and lease payments may not be accelerated.

Interaction of Federal, State and County Governments

All enacted laws and regulations imposed by Federal and State legislation must be carefully monitored by County Government to determine the eventual consequence on local expenditure requirements. Although Harford County actively pursues available intergovernmental financing to supplement funding of its programs, it is County policy to review the long-term financial impacts of all such programs to avoid eventual dependence on outside funding sources. It would not be prudent for County government to rely on continued grant funding of programs that influence the welfare and safety of the community.

Sharing Financial Responsibility

In an effort to provide and finance all desirable, but discretionary services to our citizens, Harford County Government analyzes its role in the provision of each service and determines the equitable financial burden of payment among taxpayers and users of those services. Harford County Government subsidizes individual consumers to alleviate emergency financial needs, and private providers to ensure the availability of facilities or services in the community. For example, the County provides (through the Emergency Assistance Program) direct payments to clients in need. County Government also provides supplemental payments to the Harford Center, Inc. and the ARC - Northern

Chesapeake Region, Inc. to compensate for any shortfalls between State funding and the actual costs of providing care to the severely mentally retarded, and multiple handicapped residents in the community.

Alternate Service Delivery

Harford County encourages and supports participation by private markets in public service delivery as long as all Government objectives are met, and the economic benefits to the community surpass direct Government involvement. Currently, many services are contracted through the private sector to provide specific programs and activities on behalf of County Government. These include medical and dental consultant services, topographic mapping services, and water quality analysis. Additional contracts have been established for electrical and air conditioning/heating improvements and/or repairs to County buildings. This approach to alternate service delivery eliminates Government replication of services and reduces funding requirements for County programs and activities. Capital project contract management and engineering services have been established as requirement contracts.

Private Investments

Under certain circumstances, County Government encourages private investments in the form of partial or total financial participation (or matching funds) to support programs or projects that would otherwise not be implemented for the public good alone. Examples of this would include developer participation in road construction, water and sewer lines, and lateral extensions. When the costs of public investment are directly related to a private benefit, such as infrastructure in residential developments, County Government will seek to determine equitable limits to cost sharing.

Direct Matching Grants

County Government can also provide public funds to private and nonprofit organizations to support activities that are directly beneficial to the community. An example of such a grant would be the County Government's direct grant to the Harford County Historical Society for support of historic preservation efforts. County Government provides this type of grant assistance if private activity enhances or promotes public welfare, interest, and concern throughout the community.

Public Investment Supporting Private Initiatives

In carefully controlled situations, County Government utilizes public funds to promote private enterprise initiatives. If, after thorough analysis and assessment, such investment is deemed beneficial to the social, economic, or environmental climate of the community, direct financing is made available by County Government.

Participation in Industrial Revenue Bonds

Harford County Government is authorized (under provisions of the Internal Revenue Code and the Maryland Economic Development Act) to issue Industrial Revenue Bonds and to participate in financing through the Maryland Industrial Development Financing Authority. Although significant restrictions to such bond issues are imposed, County government endorses applications for issuance of Industrial Revenue Bonds when development proposals demonstrate positive economic, social, and fiscal advantages to the County's future. Harford County cannot pledge credit or taxing power to the payment of principal, interest, or other costs of such bonds.

Multiple Use of Facilities

County government requires planning coordination among its departments and agencies (including outside agencies) and private organizations (when appropriate) to ensure the functional lifetimes of all buildings and facilities extend well beyond the current generation. An example of a multiple use facility would be when the Board of Education builds a new elementary school. The County provides funds to enlarge the school's gym; the enlarged gym is then shared by the school and various Parks and Recreation community groups. Other examples would be the joint Norrisville Library/Community Center and the McFaul Senior/Youth Center.

Coordinated Interdepartmental Procurement

Many operating necessities, such as office automation, computerization, and telecommunications are common to all departments and agencies of County Government. Current policy requires interdepartmental coordination and review of procurement requests to ensure compatibility of equipment, reduce duplications, and achieve the greatest cost savings prior to actual purchase. The Procurement Department has furnished pre-qualification policies and procedures for construction contracts for capital projects. The County works on joint bids with the Board of Education, Harford Community College, the Harford County Library System, and other governmental agencies when practicable.

Retirement Plans

County Government - employees participate in a plan administered by the State of Maryland under provisions of Article 73B of the Annotated Code of Maryland.

- The Employees' Pension System of the State of Maryland established on January 1, 1980. Harford County joined this Plan on July 1, 1999. Plan members contribute 7% of their covered salary, while Harford County Government is required to contribute at an actuarial determined rate.

The Harford County Sheriff's Office Pension System - is a single employer defined benefit pension trust plan established by Harford County effective July 1, 1997 for certain law enforcement and correctional employees of the Office of Sheriff of Harford County. Plan members are required to contribute 7% of their annual covered salary. The County is required to contribute at an actuarial determined rate. The system provides retirement, disability and death benefits to plan members and their beneficiaries. Effective July 1, 2005, per Bill 05-22, a Cost of Living increase of the CPE-U is limited to 3% applied each July 1. Harford County Bill No. 97-20 assigns the authority to establish and amend the benefit provisions of the plan to Harford County Government by County ordinance. The Harford County Council adopted resolution number 20-06 on June 6, 2006 to approve participation in the law enforcement officers' pension system (LEOPS) effective July 1, 2006. Harford County Deputy Sheriff's who are sworn, certified law enforcement officers are eligible for LEOPS. The plan is administered by the State Retirement and Pension System of Maryland. Plan members contribute 4% of their covered salary while Harford County Government is required to contribute at an actuarial determined rate.

The Volunteer Firemen's Pension System - was instituted by Harford County Government on January 31, 1975 and is a single employer defined benefit Length of Service Award Program (LOSAP). Based on County statutes, firemen and ambulance personnel are eligible to participate upon accumulating "50 (fifty) points", which are determined in accordance with a specific point system. Benefits vest upon 25 years of service credit and are payable at 55 years of age. The County must

provide annual contributions sufficient to satisfy the actuarially determined contribution requirements. Additional periodic County contributions are determined by an actuarially determined rate. Since there are no “Salaries”, the rate cannot be expressed as a percentage of covered payrolls. There are no participant financed benefits in this plan. Administrative costs are financed through investment earnings. The plan generally provides $5,000 burial benefits and other benefits for disability. Regular benefits are calculated at $12 per month for each of the first 25 years of service, plus $6 per month for each year in excess of 25. The maximum benefit is $450 per month.

Post Retirement Benefit Plans - The County offers post-retirement medical and life insurance benefits to Harford County retirees. These benefits are referred to as Other Post Employment Benefits (OPEB). During Fiscal Year 2008, the County established a trust to act as the funding mechanism for the OPEB Plan. Funding for retiree benefits is not required by law other than pay-as-you-go amounts necessary to provide current benefits. Contributions to the OPEB Trust Fund may be made annually as appropriated by the County Council. The County’s annual OPEB cost is actuarially determined in accordance with Governmental Accounting Standards Board (GASB) Statement 45. Plan benefits are accounted for on an accrual basis.

Retirement Health Savings - The County offers a tax-exempt health reimbursement arrangement that Harford County set up in accordance with the Internal Revenue Code Section 501(c)(9). This is a defined contribution benefit. Employees hired on or after July 1, 2010 are enrolled in the Retirement Health Savings (RHS) in lieu of the traditional defined-benefit retiree healthcare program. The County will negotiate with Union representatives each year to determine the amount of money to be placed in RHS..

Self Insurance and Risk Management

The Risk Management Office, a division of the Law Department pursuant to Executive Order 14-08, is responsible for the oversight of all risk management and countywide safety programs, in addition to managing property damage, vehicle damage, general liability, and workers' compensation claims.

Harford County has been self insured for property damage, vehicle damage, general liability, auto liability, and workers' compensation claims since July 1, 1982. The Self Insurance Program, which is administered by the Risk Management Office and actuarially determined annually, is the monetary source by which all claims are paid.

The financial welfare of the County is further protected by the purchase of excess property, vehicle, general liability, auto liability, and workers' compensation insurance policies, that can be triggered and the financial obligation is then transferred and paid by that entity.

Harford County’s Accounting Policies

Basic Financial Statements

Government-Wide Financial Statements - The government-wide financial statements are designed to provide readers a broad overview of Harford County Government’s finances, in a manner similar to a private sector business. As a general rule, the effect of interfund activity is eliminated from these statements. Exceptions would include payments in lieu of taxes and other charges between the water and sewer function and various other functions of the government. Elimination of these charges would distort the direct costs and program revenues reported for the various functions concerned.

The Statement of Net Assets presents information on all of Harford County Government's assets and liabilities, with the difference between the two reported as Net Assets.

The Statement of activities presents information showing how the government's net assets changed during the most recent fiscal year. All changes in net assets are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows.

Both of these statements distinguish functions of Harford County Government that are principally supported by taxes and intergovernmental revenues (governmental activities including general government, public safety, highways & streets, solid waste, economic development, agricultural land preservation and parks & recreation) from other functions that are intended to recover all or a significant portion of their costs through user fees and charges (business type activities including water and sewer operations).

The government-wide financial statements include not only Harford County Government itself (known as the primary government), but also legally separate component units including Harford County Board of Education, Harford Community College, Harford County Public Libraries, and the Harford Center, Inc.

Fund Financial Statements - A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. Harford County Government, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance related legal requirements. All of the funds of Harford County Government can be divided into three categories: governmental funds, proprietary funds, and fiduciary funds.

Notes to the Financial Statements - The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

Fund Categories

Governmental Funds - Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on near term inflows and outflows of spendable resources, as well as on balances of spendable resources available at the end of the fiscal year. Harford County Government maintains eight individual governmental funds. A brief description of each follows below.

"The General Fund" is the government's primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund. For the County, the General Fund includes such activities as public safety, education and recreation services.

"The Highways Operating Fund" accounts for dedicated revenues that are legally restricted to the maintenance, care and repair of roads and bridges located outside the boundaries of the three incorporated municipalities in Harford County.

"The Grants Fund" accounts for the receipt, appropriation, and expenditure of federal, state, and private monies in accordance with Harford County Charter, Article V, Budget and Finance.

"The Agricultural Land Preservation Fund" accounts for dedicated transfer tax revenues and provides for easement purchases of County agricultural land.

"The Capital Project Fund" accounts for financial resources to be used for the acquisition or construction of major capital facilities of all major and non-major governmental funds.

"The Parks and Recreation Fund" is a non-major fund which accounts for the receipts and expenditures of the self-supporting activities of the Emmorton Recreation and Tennis Center, Recreation Councils, and/or the Oakington Peninsula.

"The Tax Increment Financing Fund" is a special fund for deposit of a certain portion of the real property tax collected in a development district and used to finance or reimburse the cost of special obligation bonds for certain public improvements relating to the district without constituting a general obligation of the County.

"The Watershed Management Fund" is required to adopt and implement local laws necessary to establish a watershed protection and restoration program through a stormwater remediation fee.

Proprietary Funds - Harford County Government maintains two different types of proprietary funds. These include:

"Enterprise Funds" that are used to report the same functions presented as business type activities in the government wide financial statements. Harford County Government uses an enterprise fund to account for Water and Sewer activities.

"Internal Service Funds" are an accounting device used to accumulate and allocate costs internally among Harford County Government's various functions. Harford County Government uses an internal service fund to account for risk management. This service predominantly benefits governmental rather than business-type functions and has been included within governmental activities in the government-wide financial statements.

Fiduciary Funds (includes LOSAP, OPEB and PEHP) - Fiduciary funds are used to account for resources held for the benefit of parties outside the government. Fiduciary funds are not reflected in the government-wide financial statement because the resources of those funds are not available to support Harford County Government's own programs. The accounting used for fiduciary funds is similar to that used for proprietary funds.

Pension Trust Funds are a type of Fiduciary fund. The Sheriff's Office Pension Trust Fund was established to account for the pension of certain law enforcement and correctional employees of the Office of the Sheriff of Harford County. The Firemen's Length of Service Awards Program (LOSAP) was established to account for the pension system for the volunteer fire personnel serving the various independent volunteer fire companies in the County.

Private Purpose Trust Funds account for resources legally held in a trustee capacity. These would include Revolving Loan Funds (accounts that provide loans to credit worthy businesses unable to obtain financing through traditional sources due to limited equity, collateral, or marginal cash flow); BVL Cooperating Parties Group (private purpose trust funds used to account for revenues collected from potentially responsible parties for the purpose of undertaking the design and construction for the Bush Valley Landfill Site); and the Bar Library Trust Fund (established to account for all expenditures associated with the operations of the Bar Library of the Circuit Court of Harford County).

Agency Funds are also categorized under Fiduciary funds. Agency funds include Pass-Through Grants (accounts for financial assistance received from other governments and transferred to another government, individual, not-for-profit or other organization) in which Harford County Government serves as an agent with little or no discretion in determining how the assistance will be used; and the Harford County Public Entities Healthcare Consortium (accounts for a rate stabilization reserve fund created for Harford County Public Entities Consortium) in which Harford County Government serves as an agent with little or no discretion in determining how the funding will be directed.

Basis of Accounting

Government-wide, proprietary and fiduciary fund financial statements are reported using an economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of cash flow. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met. Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are considered available when they are collectible within the current period, or soon enough thereafter to pay liabilities of the current period. For this purpose the government considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences, claims and judgments are recorded only when payments are due. General capital asset acquisitions are reported as expenditures in governmental funds. Proceeds of general long-term debt and capital leases are reported as other financing sources. Property taxes, income taxes, state shared tax revenues, and interest associated with the current fiscal period are all considered to be susceptible to accrual, and therefore have been recognized as revenues of the current fiscal period. Only the portion of special assessments receivable items are considered to be measurable and available only when cash is received by the government.

Basis of Budgeting

Annual budgets are adopted for the General Fund, Highways Fund, Agricultural Preservation Fund, Watershed Management Fund, Tax Increment Financing Fund, Parks and Recreation Fund, Capital Projects Fund, W & S Enterprise Fund, Internal Service Fund, Firemen's LOSAP Fund, and the Sheriff's Office Pension Trust Fund. Budgets are not adopted for the remaining private purpose trust funds due to their nature. The Internal Service Fund and the Pension Fund budgets are for management control only. Encumbrances are treated as expenditures for budgetary accounting purposes; payroll is accrued for financial statement purposes only; and interfund reimbursements are eliminated for financial statement purposes. The capital budget reflects appropriations at the individual project level. Expenditures and encumbrances may not legally exceed appropriations at that level; and, the County Council and the County Executive must approve all transfers of appropriations between projects. Statements of revenues, expenditures, encumbrances, changes in fund balances, and budget (non-GAAP vs. actual) are prepared for each governmental fund with an annual budget.

Harford County Budget Policies

Harford County Charter, Article V, Budget and Finance, Section 503 establishes the "Comprehensive Scope of Budget". The section states that "The County budget shall consist of the current expense budget, the capital budget and the capital program, and the budget message. It shall represent a

complete financial plan for the County reflecting all receipts and disbursements from all sources, including all revenues, all expenditures, and the surplus or deficit in the general fund and all special funds of the County government".

Fund Structure

The current expense budget is the County's Annual Operating Budget; it is a work plan for each fiscal year. Harford County has established various "Funds" to record the receipt and application of resources used to conduct government operations. These funds are appropriated, spent and recorded separately based on legal requirements, their source, or the nature of the program they provide for.

Operating Funds

The Operating Funds include the General Fund, Highways Fund, Watershed Management Fund and the Tax Increment Financing Fund. Below is a brief description of these funds.

The General Fund - is the principal operating fund for Harford County Government and encompasses all financial resources and activities not required by law or County policy to be maintained in another specific fund. Charter section 523(b) also states that "no general fund revenue or receipt shall be dedicated to, expended for, or used to supplement appropriations from a special fund except as a loan to a special fund".

The Highways Fund - covers dedicated revenues derived from specific taxes, or earmarked by their source, to be used for the maintenance, care, and repair of roads and bridges located outside the boundaries of the three incorporated municipalities in Harford County; traffic safety; County-related transportation expenses; and the County's fleet maintenance.

The Watershed Management Fund - Harford County is required to adopt and implement local laws necessary to establish a watershed protection and restoration program. Resolution 05-15 dedicated a portion of the revenue from the Recordation Tax for local watershed protection and restoration projects.

The Tax Increment Financing Fund - was authorized by Bill No. 10-10 and Bill No. 12-35. These Bills established both development districts and special taxing districts. The Bills also pledge the real property taxes collected with respect to the tax increment of properties in the districts to payment of the bonds to be issued and also authorizes the imposition of a special tax on properties within the districts to the extent the tax increment received is insufficient to pay debt service on the bonds and other allowable costs and expenses.

Two additional funds were established by Harford County on July 1, 2001 in response to the Governmental Accounting Standards Board (GASB) Statement No. 34, which requires certain accounts the County previously treated as Trust & Agency funds be included in the operating budget as Special Revenue Funds. These funds are the State Agricultural Preservation Fund and the County Agricultural Preservation Fund, a brief description follows below.

The State Agricultural Preservation Fund - is used to purchase easement rights on agricultural land. Revenue for this fund is derived from a State Agricultural Land Transfer Tax and County matching funds.

The County Agricultural Preservation Fund - is used to purchase easement rights on agricultural land. Revenue for this fund is derived from Harford County's Transfer Tax, Investment Income, and the proceeds from installment loan funds in the County's Agricultural Land Preservation Program.

The Parks and Recreation Special Revenue Fund was also established by Harford County in response to the Governmental Accounting Standards Board (GASB) Statement No. 34, which requires certain self-sustaining accounts to be included in a local government's operating budget beginning July 1, 2001. This fund generates revenues from fees and rents charged by the Department of Parks and Recreation for activities of a self-sustaining nature.

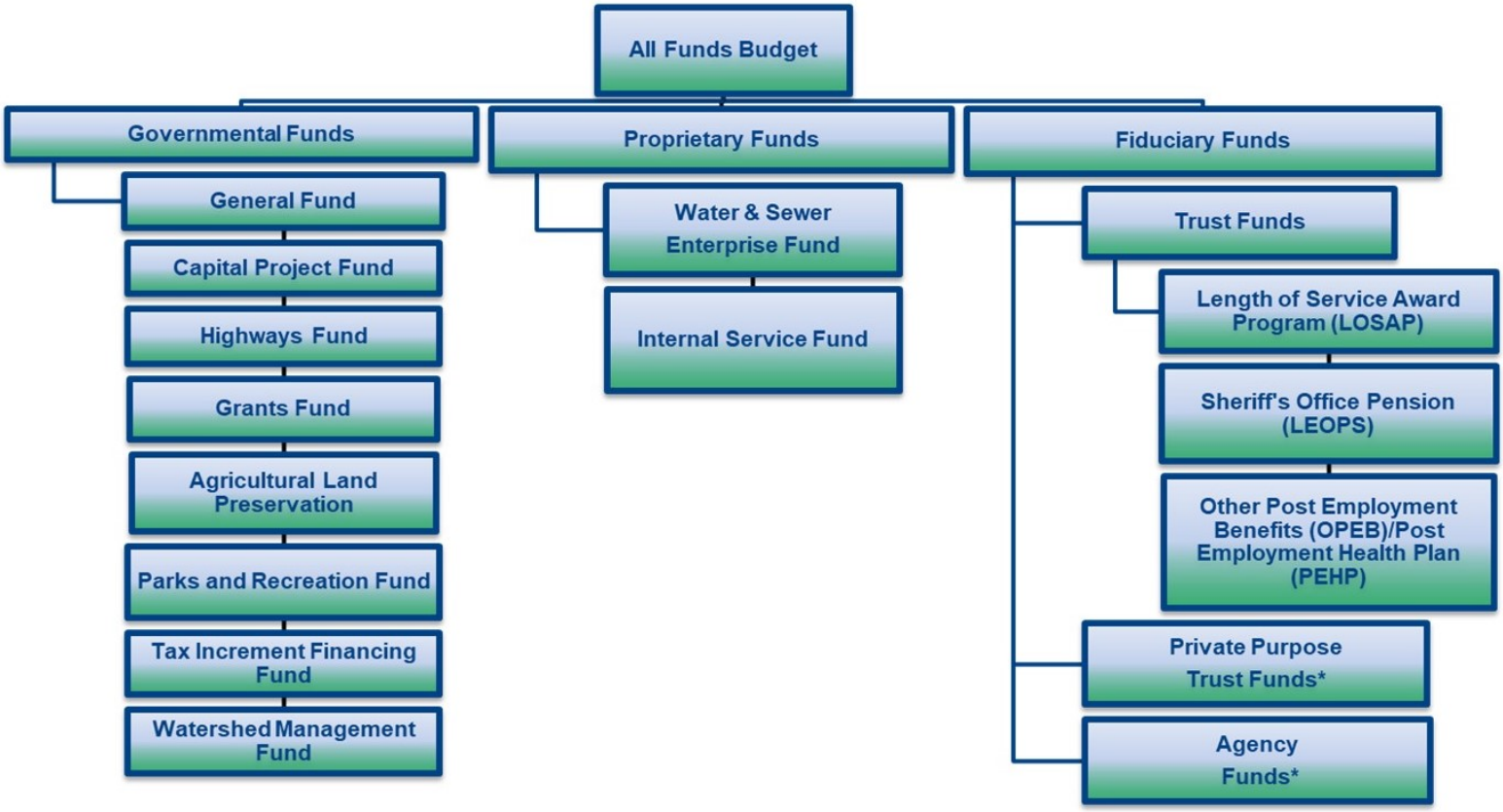
Enterprise Funds

Enterprise funds include the Water and Sewer Fund and Water and Sewer Debt Service Fund.

The Water and Sewer Fund - requires a "separate budget for each utility shall be included in the current expense and capital budget".

The fund provides for the operations of the County's water and sewer systems. The systems are financed primarily through charges to customers for services provided.

The Water and Sewer Debt Service Fund - includes the payment of principal and interest on long-term water and sewer bonds and loans. The debt provides funding for Water and Sewer capital projects. User fees and surtaxes generate the revenue for this fund.



Harford County does not appropriate for Private Purpose Trust Funds or Agency Funds. These are included in the audited financial statements.

COUNTY BUDGET POLICIES AND PROCESS

Capital Budget and Capital Improvement Program

Harford County Charter, Section 507, Contents of the Capital Budget and Capital Program, calls for a "statement of the receipts anticipated during the ensuing fiscal year from all borrowing and from other sources of capital projects." Harford County's Capital Improvement Program provides the details for each capital project the County has planned for the current fiscal year and the following five years. The projects are divided into different project "types" based on the nature of the project or the funding source. These project types include General Projects, Highways Projects, Solid Waste Projects, Parks and Recreation Projects, Water Projects, and Sewer Projects.

The various funding sources used to record the receipt and application of resources for these projects are appropriated, spent and recorded separately based on legal requirements, the source or nature of the project they provide for. A brief description of the various funding sources is listed below.

Pay-As-You-Go (Paygo) - In accordance with the County's Five Year Business Plan and Debt Management policies, Paygo will continue to be used for minor renovation and repair projects which have an asset life of less than ten years.

General Obligation Bonds - Also known as full faith and credit bonds, quality and payment is based on the general credit and taxing power of the County. The County must take whatever actions are necessary to assure repayment. Bonds are typically used to finance the capital portion of tax supported general public purpose governmental activities with schools, libraries, and public safety buildings being the most common uses of bond proceeds.

Lease Finance - Arrangements to secure short-term funding for certain renovation/repair projects, equipment purchases, and space/real estate and other leases per GASB 87.

Reappropriated - These funds are reallocated from one project to another.

Program Open Space - These funds are to support recreational opportunities and come from the State of Maryland through a collection of State Transfer Tax on real property.

State Aid - State funding to assist Harford County in the financing of various capital projects.

Recordation Tax - A tax imposed on every instrument of writing recorded or offered for record with the Clerk of Circuit Court (i.e. liens, deeds, mortgages, etc.). They are assessed at the rate of $6.60 per $1,000 value of the recorded instruments filed with the Clerk of the Circuit Court for Harford County. Of this assessed amount, $4.40 is dedicated for school debt service first, then new construction or major capital improvements to existing school facilities; additionally $1.10 is dedicated to an open space land and recreational fund for the purchase of park lands and development of parks and recreation facilities. The remaining $1.10 is dedicated for local watershed protection and restoration projects. County Recordation Tax is collected by the Harford County Government, Revenue Collections Office.

Transfer Tax - A 1% Transfer Tax on any instrument of writing that conveys title to, or a leasehold interest in, real property. The proceeds are distributed 50% to the County's Agricultural Land Program, and 50% to fund school site acquisition, school construction, or school debt service.

Impact Fee - The Impact Fee was imposed in 2004 via House Bill 965. The bill stated that the County Council could impose the collection of a development impact fee not to exceed $10,000 for new

construction or development. The revenues from this funding source can only be used for school site acquisition, school construction, school renovation, school debt reduction, or school capital expense. Local legislation followed the enactment of this bill, lowering the impact fee charge in order to provide an economic stimulus to the local housing market during the economic recession. The impact fee charges resulted in $6,000 for a single family detached, $4,200 for a townhouse/duplex, and $1,200 for all other residential (including mobile homes). Exemptions were made for elderly housing and Continuing Care Retirement Communities.

Developer Contributions - Developer contributions are applied to projects that provide facilities in approved subdivisions and represent the developer's portion of the cost of the project.

Other - There are various "other" funding sources which may become available. An example would be a contribution from a Homeowner's Association.

Operating Funding Sources

General Fund - The General Fund is the principal operating fund for Harford County Government, and encompasses all financial resources and activities, not required by law or County policy, to be maintained in another specific fund. General fund appropriations are used primarily to finance the administrative activities of the County Government to provide services to its citizens. In addition, allocations of County funds in support of the Board of Education, the Library System, Harford Community College, the Health Department, some State agencies, and certain non-profit and/or community programs are made from the General Fund. General fund revenues are primarily derived from the following sources:

- Property Tax - properties in Maryland are assessed by the State on a triennial system to establish the value of a property for taxing purposes. For Corporate and Personal property the tax rate is $2.4448 per $100 of assessed value of properties outside of the towns ($2.1033 plus a $0.3415 "differential" that is dedicated to the Highways Fund). For Real Property the tax rate is $0.9779 per $100 of assessed value for properties outside of the towns ($0.8413 plus a $0.1366 "differential" dedicated to the Highways Fund).
- Tax Credits
    - The Homestead Tax Credit Program - a tax relief program that requires counties and municipalities of the State to impose a property tax assessment cap. Harford County has set the Homestead Credit Percentage at 5%. This credit is automatically processed and applied to the real property tax bill once the homeowner proves principal residence.
    - The Community Association Tax Credit - exempts any real property utilized as a public park, playground, or scenic area, which is owned by a qualifying community or development association.
    - Agricultural Preservation Tax Incentive - is a tax credit given to land owners in return for their commitment not to develop their farm land for a period of time.
    - Solar Energy Tax Credit - is a one-time per property credit allowed when a solar or geothermal qualifying energy conservation device is installed.
    - Enterprise Zone Tax Credit - is granted to properties located within the enterprise zone on the property's qualified assessment.

  - County Supplemental Homeowner Tax Credit - provides a credit on real property taxes for homeowners of all ages who qualify on the basis of gross household income.
  - Landfill Proximity Tax Credit - is provided for residential properties located in close proximity to a County-owned landfill.
  - Real Property Tax Credit - available under specific circumstances for the surviving spouse of a fire, rescue, law enforcement or emergency medical service personnel who died in active service.
  - Senior Citizens and Veterans Tax Credit Program - provides a property tax credit of 20% of County property tax imposed on the dwelling for certain elderly individuals and veterans.

- Income Tax - Maryland counties determine their own income tax rate that is a percentage of the taxable net income disclosed after additions and subtractions to the Federal adjusted gross income. Maryland collects all income taxes then distributes to each local subdivision its share of the annual revenues. Although income taxes are imposed and collected on a calendar year basis, the State distributes the funds to the counties over a 9 month period, distributing Harford County's receipts over three fiscal years.
- Licenses and Permits - are issued for businesses, construction, renovations, cable TV, pets, and marriages. County policy requires an annual review of the cost of issuance incurred *vs.* the revenue generated. These reviews determine whether the fee imposed needs to be adjusted to be more "cost neutral".
- State Shared Revenues - include jury compensation; a civil defense rebate and a differential for Police Services (determined by the County and Town's assessable base percentage numbers).
- Appropriated Fund Balance - any excess unappropriated fund balance realized at the end of a fiscal year (above the 5% unappropriated fund balance required by County policy) is appropriated into the next fiscal year's budget. This is treated as "one time" funding for that fiscal year.
- Interfund Reimbursement - Portions of revenue and/or expenses incurred by one program but attributable to another program are transferred via Interfund Reimbursements.

Highways Fund - The Highways Fund is a separate budgetary/accounting entity as required by County Code. It accounts for dedicated revenues that are legally restricted to expenses relating to highways operations and maintenance, traffic safety, and County related transportation expenses. The Highways Fund principal sources of revenue are a County Property Tax differential, State Shared Highways User's Tax Revenue, charges for service and Intra-County revenues. Below is a brief description of these primary sources of revenue.

- Property Tax Revenues - Properties in Maryland are assessed by the State on a triennial system to establish the value of a property for taxing purposes. Each $100 of this value, multiplied by a County's tax rate, determines the amount of taxes due. In addition, the Harford County Code requires the County Council to levy an additional tax, or "differential" on property outside the city and incorporated towns. The Property Tax Differential for Corporate and Personal Property is $0.3415 per $100 of assessed value for properties outside the towns. The Property Tax Differential for Real Property is $0.1366 per $100 of assessed value for properties outside the towns.

- State Highways Users Tax - The State of Maryland designates motor vehicle tax, motor vehicle registration fees, a share of the motor vehicle titling tax and a share of the corporate income tax as Highways Users Revenues. The distribution to the subdivisions is determined by a formula based on locally maintained road mileage and vehicle registrations.
- Charges for Service - These revenues include charges to developers for inspections, technical review of design and construction drawings of proposed utility installations, review of all proposed County road access, signs and line striping.
- Intra-County Revenues - This category covers reimbursements from County departments for costs incurred from First Vehicle Services for work on the County's fleet, as well as for fuel from County pumps for County-owned vehicles.

Water and Sewer Operating Fund - The Water and Sewer Operating Fund was established to account for services provided by the Harford County Government owned Water and Sewer systems. The County is authorized to make various service charges for water, sewer, drainage service, usage, late fees and unpaid bills. These charges secure revenue to maintain, repair and operate its water supply, sewerage or drainage systems, depreciation allowances, bond interest, etc. Below is a brief description of these revenues.

- User Charges - A base water and sewer charge is imposed on customers to recoup a portion of water and sewer operating fixed costs. A charge is also placed on all customers when the County's system purchases water from other sources; as well as for sewer customers when the County secures services from other systems. Septic users and haulers are also charged a fee, and developers must pay for some pump station operations.
- Service Charges - These include tests and inspections; miscellaneous services (design review, hydrant charges, etc.); job/shop repair orders; meter installations; and Miss Utility (a charge to contractors and developers for the location of water and sewer lines).
- Other Charges - include Industrial Waste Permits and Interest and Penalty charges.
- General Government Charges - include bad check fees; publications; reproductions; tax lien certificates; sales of plans and specs; depreciation
- Unrestricted net assets (surplus funds from prior years); interest income and miscellaneous revenue.

Water and Sewer Debt Service Fund - The Water and Sewer Debt Service fund provides appropriation authority for the payment of principal and interest on long-term water and sewer bonds and loans. All County debt incurred to finance water, sewer, and wastewater facilities must be paid no later than 40 years after the date of issuance. Revenues for the Water and Sewer Debt Service Fund are derived primarily from the sources listed below.

- System Capital Charges - These include connection charges, surcharges and development charges.
- Assessments - Included in assessments are Benefit Assessments and User Benefit Assessments.
- Biological Nutrient Removal Fee/Enhanced Nutrient Removal Fee - were added to cover the debt payment that the County incurred on capital construction costs

to install the nutrient removal process at the Sod Run Wastewater Treatment Plant.
- Sanitation Permit - Fees derived from permits to install septic systems (this revenue is divided between the Water & Sewer Debt Service Fund and the General Fund - Health Department account).
- Capital Surcharges - This account is issued to record surcharges for a limited number of specific projects as well as any future capital surcharges to be set.
- Investment Income - This account records interest earned on the investment of all idle cash in the Water & Sewer Debt Service fund.
- Interest & Penalties - Penalty assessments on late payment of water & sewer bills, as well as turn on/turn off fees.

County Agricultural Preservation Program - Harford County can enter into installment contracts to purchase easements for agricultural land preservation purposes. These purchases are to be primarily funded with Transfer Tax. The Harford County Agricultural Land Preservation Program allows land owners to preserve productive farmland for future generations through the use of conservation easements; in addition, the land owner receives payment for selling their development rights and/or a tax credit. The Harford County Agricultural Land Preservation Program (HALPP) was established to preserve productive agricultural land and woodland which provides for the continued production of food and fiber for the citizens of the County. The program is administered by the Department of Planning and Zoning and the Harford County Agricultural Advisory Board. Revenue for this program is derived from the sources listed below.

- County Transfer Tax - Harford County imposed a 1% Transfer Tax on any instrument of writing that conveys title to, or a leasehold interest in real property, effective July 1, 1993. The proceeds are to be distributed 50% to the County's Agricultural Land preservation program and 50% to fund school site acquisition, construction, etc.
- Proceeds from Installment Loans - Proceeds from Installment Loans are an accounting requirement when the County enters into an Installment Purchase Agreement (IPA) with a land owner. IPA's are from 20 years with interest and a small portion of principal being paid each year.
- Other - Includes investment income and fund balance appropriated.

State Agricultural Preservation Program - The Maryland Agricultural Land Preservation Foundation (MALPF) was created to preserve productive agricultural land and woodland, via the Purchase of Development Rights (PDR), to provide for the continued production of food and fiber for all citizens of the State. MALPF, along with the Maryland Department of Planning, co-administers the Certification of Local Agricultural Land Preservation Programs. Revenue for MALPF is derived from the following sources:

- Maryland State Property Transfer Tax - Harford County receives a portion of this tax assessed on all real property transfers.
- Maryland State Agricultural Land Transfer Tax - Maryland imposes a State Agricultural Land Transfer Tax on all transfers of title on agricultural land taken out of production. Maryland counties without Certified Agricultural Land Preservation Programs are required to remit two-thirds of the revenue to MALPF. Counties retain one third for agricultural land preservation purposes. Counties with Certified Local Agricultural Land Preservation Programs may retain 75% of

the Agricultural Transfer Tax collected, for preservation purposes, and are required to remit only 25% to the Foundation. Harford County does have a certified program.

Parks and Recreation Special Fund - A special revenue fund was established March 20, 2001 to cover revenues and expenses related to the self-supporting activities of the Emmorton Recreation and Tennis Center, Recreation Councils, and/or the Oakington Peninsula. A breakdown of the revenues for this fund follows below.

- Charges for Service - Include fees, rentals, contributions, camps, tournaments, etc.
- Other - Includes Fund Balance Appropriated, Capital Project Debt Service Payment and Miscellaneous Revenue.

Harford County's Budget Process

The Budget Process includes elements of the County's Five-Year Business Plan. These elements are broken down as follows:

Determining Current and Future Resources and Expenses - Revenue estimates are made annually by objective, analytical processes that are appropriate to fund type. Revenue projections for the next three years are updated annually. Additionally, a Spending Affordability Committee is appointed each year by the County Executive. This Committee estimates projected growth in Income and Property Taxes for the upcoming fiscal year.

Three-Year Expenditure Plan - Operating and Capital expenditure projections (in three year increments) are updated annually. Projections also cover the estimated operating impact of future capital improvements that are scheduled in the Capital Improvement Program. These estimates include the applicable debt service. Harford County is committed to the conservative policy of spending only what we can afford.

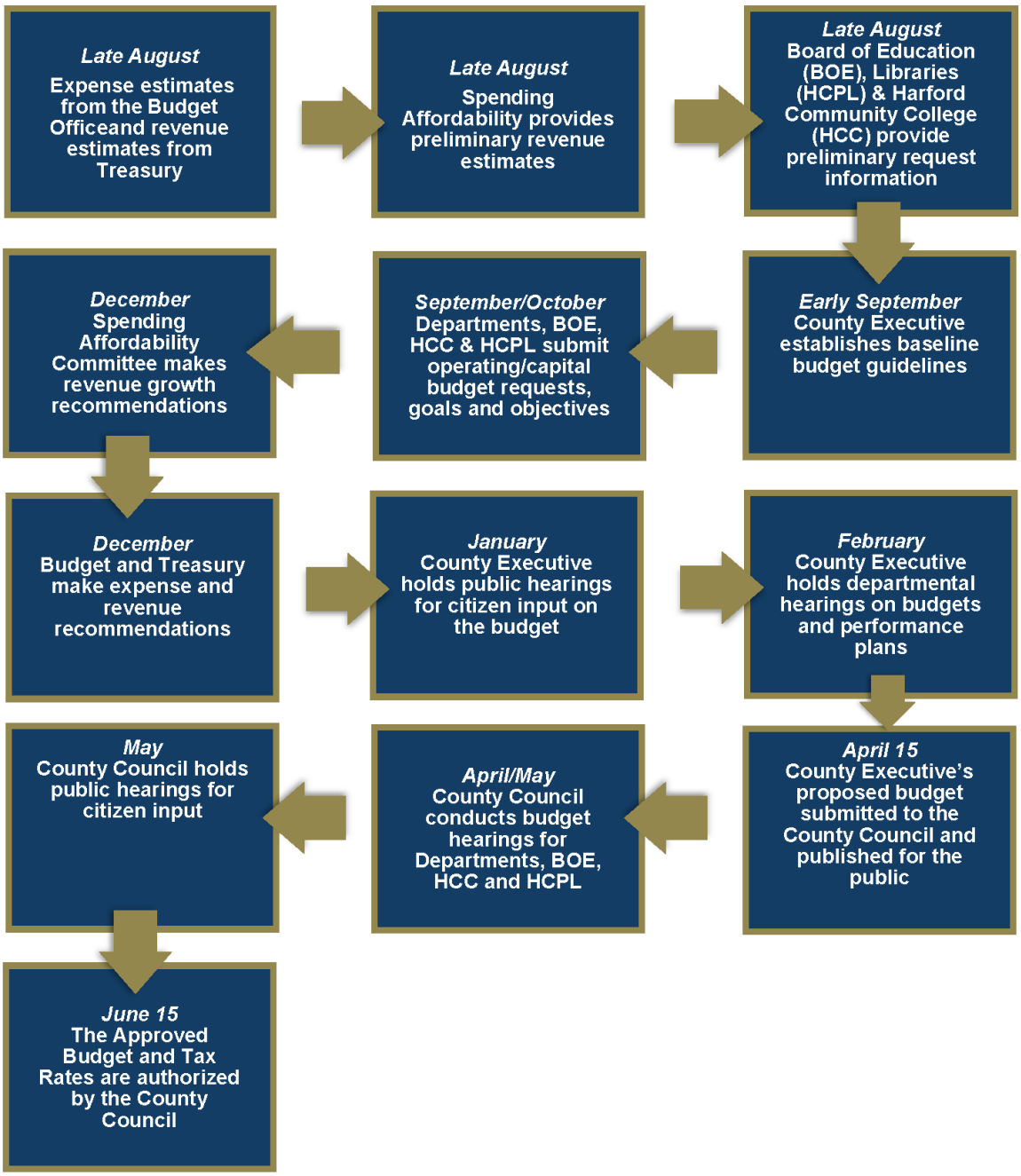
Incorporating the Strategic Plan - Harford County asks that every department and agency that receives County funding develop their own Mission Statement and Goals that support the County's overall Vision, Mission and Goals. In addition, these departments and agencies must establish short term objectives to meet their goals. Review of these goals and objectives takes place during the annual budget process.

Development of the Budget

The annual budget process is based on the strategic plans, fiscal policies and management techniques adopted by the Administration. The following is a monthly breakdown of the budget process.

COUNTY BUDGET POLICIES AND PROCESS

THE BUDGET PROCESS



COUNTY BUDGET POLICIES AND PROCESS

Developing the County Executive's Proposed Budget

January thru Mid-March - Departments meet with the County Executive, Budget Office and County Treasurer to discuss Operating and Capital budget requests; as well as the status of available revenues and expense estimates. A public hearing is also scheduled to allow citizens to address the County Executive with their concerns and budget priorities. Additionally, the Spending Affordability Committee concludes analysis and makes final recommendations to the County Executive as to their estimated growth of Property and Income Tax revenues.

April and May - The County Executive must submit a Proposed Budget to the County Council by April 15. Following this submittal the Council will conduct hearings with departments and agencies to gather information to make funding decisions. By County Charter the County Council cannot change the form of the budget as submitted by the County Executive, nor can they alter the revenue estimates except to correct mathematical errors, nor can they increase any expenditure recommended by the County Executive for current expense or capital purposes. The County Council can, however, decrease or delete other items in the budget and appropriate the equivalent revenue to the Board of Education.

June 15th - The budget must be adopted by the County Council by June 15th with the affirmative vote of at least four of the seven Council members. If the Council fails to pass the budget accordingly, the proposed current expense budget, as submitted by the County Executive and as may have been amended by the Council shall stand adopted.

Transfer of Appropriations

Appropriations in the Approved budget may be transferred, but at varying levels of authorization (based on fund structure).

- *Within the same fund and within the same agency* - County Executive authorization required
- *Within the same fund but between County Government Agencies* - Recommended by the County Executive and approved by the County Council.
- *Inter-project transfers between capital projects* - Requested by the County Executive and authorized by legislative act of the Council.
- *Inter-fund cash borrowing to meet temporary cash requirements* - Requested by the County Executive and authorized by legislative act of the Council.

The County Executive has delegated responsibility for authorizing fund transfers within the same fund and within the same agency to the Budget Office. Transfers within the same fund but between County Government agencies may be made only during the last quarter of the fiscal year.

COUNTY BUDGET POLICIES AND PROCESS

Supplemental Appropriations

According to Harford County Charter, Section 517, “During fiscal year, the Council, upon the recommendation of the County Executive may, by law, make additional or supplemental appropriations from unexpended and unencumbered funds set aside for contingencies in the County budget, from revenues received from anticipated sources but in excess of budget estimates therefore or from revenues received from sources not anticipated in the budget, provided that the Treasurer shall first certify in writing that such funds are available for such appropriations. No supplemental appropriation shall exceed the amount of funds so certified.”

Emergency Appropriations

In the case of a public emergency affecting life, health, or property, upon recommendation of the County Executive, the County Council may by law provide emergency appropriations from contingent funds in the budget; revenue received from anticipated sources but in excess of budget estimates; or revenue received from sources not anticipated in the budget for the current fiscal year. If such funds are not available, the Council may, by law, authorize the issuance of emergency notes which may be renewed from time to time. Such notes and renewals have to be paid no later than the last day of the next fiscal year in which the emergency appropriation was made.

Unexpended Appropriations

All unexpended and unencumbered current budget year general fund operating appropriations revert into the County general fund. Capital project appropriations do not lapse until the purpose for which the appropriation was made has been accomplished or abandoned. If three fiscal years pass without any expenditure or encumbrance of project appropriations, that project is then considered to be abandoned. Credit balances from completed and/or abandoned projects are available for appropriation in subsequent capital budgets.

Amending the Adopted Capital Budget

Harford County Charter, Section 521 states that “No obligations of the County shall be authorized in any fiscal year for or on account of any capital project not included in the County budget as finally adopted for such year, provided that upon receipt of a recommendation in writing from the County Executive, the Council may after a public hearing and with the affirmative vote of at least five of its members amend the County budget. The Council may increase the total amount of appropriations for a County capital budget only if the increased appropriations are to be funded from revenues received from anticipated sources but in excess of budget estimates therefore, or from revenues received from sources not anticipated in the budget.”

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Harford County Vision, Mission, Goals and Objectives

Vision

Harford County Government serves with the highest levels of professionalism, collaboration, and innovation in public service.

Mission

To govern with integrity, competency, and efficiency, improving the quality of life for all Harford countians.

Goals and Objectives

- **Honest Government - Doing what is right on behalf of the citizens we serve.**
- **Fiscal Responsibility - Managing taxpayer funds responsibly, efficiently, and effectively, governing within our means.**
- **Strong Families - Building and maintaining public infrastructure and facilities; promoting open space and protecting our environment.**
- **Public Safety - Preparing for emergencies, deploying first responders on-time to every part of our County, mitigating disasters, and supporting law enforcement.**
- **Excellence in Education - Investing in the classroom; focusing on student achievement; creating quality employment and intern opportunities.**
- **Economic Prosperity - Attracting and retaining high quality businesses and meaningful jobs.**

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Matrix of Primary County Goals by Department

The following table reflects which departments are responsible for supporting the FY 24 County goals. Please refer to the Budget details of each department to see specific goals and objectives.

	Honest Government	Fiscal Responsibility	Strong Families	Public Safety	Excellence in Education	Economic Prosperity
Administration		✓				
Procurement		✓				
Treasury		✓				
Law		✓				
Planning & Zoning	✓		✓			
Human Resources					✓	
Community Services	✓	✓			✓	
Housing & Community Development	✓	✓				
ICT		✓	✓			
Emergency Services		✓		✓	✓	
Inspections, Licenses, Permits			✓		✓	
DPW Environment & Sustainability		✓	✓		✓	
DPW - Highways		✓	✓			
DPW - Water & Sewer		✓	✓			
Parks & Recreation		✓	✓			
Economic Development						✓

Harford County Department of Administration - Budget & Management
FY 2024 Performance Measure Report

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Alignment to Countywide Strategic Goals

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Performance Measures	Actual FY 22	Actual FY 23 *To-Date	Estimate FY 24	Change
1 - Ratio of Budget Staff to Total Approved Budget - All Funds	6:$1,055,606,000	6:$1,221,068,315	5:$1,225,209,000	↓↑
2 - General Fund Budgeted Revenues	658,625,000	752,570,000	768,496,000	↑
3 - General Fund Actual Revenues	685,879,203	683,156,937	768,496,000	↑
4 - General Fund Budgeted Expenditures	658,625,000	752,570,000	768,496,000	↑
5 - General Fund Actual Expenditures	657,995,068	730,811,294	768,496,000	↑

Performance Measure 1:

ABOUT THIS MEASURE:
This measure is tracking the number of budget analysts compared to the total all funds approved budget.

WHAT IS BEING DONE AND WHY IT IS IMPORTANT TO TRACK:
The annual budget grows every year, increasing the workload on the current budget anaylst staff. This measure shows the ratio of the decreasing number of analyst positions to the increasing budget.

FACTORS CONTRIBUTING TO CURRENT PERFORMANCE:
An increasing budget and a reduction in PINs contributes to this measure and the workload ratio.

Performance Measures 2-5:

ABOUT THIS MEASURE:
These measures track the budgeted revenues and expenditures and compares them to the actual revenues and expenditures.

WHAT IS BEING DONE AND WHY IT IS IMPORTANT TO TRACK:
It is important to track budgeted versus actual revenues and expenditures to be sure that projections are in line with actuals; and that budgeting is being done appropriately.

FACTORS CONTRIBUTING TO CURRENT PERFORMANCE:
Lower or higher than expected revenues can affect budgets and actuals; as well as the impact of inflation on expenditures, and rising healthcare costs for personnel budgeting.

Harford County Department of Procurement
Fleet Management
FY 2024 Performance Measure Report

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Performance Measures	Actual FY 22	Actual FY 23	Estimate FY 24	Change
1 - Number of vehicles & equipment	1,180	1,180	1,216	↑
2 - Amount of revenue from vehicle sales/auctions/web	$814,736	$800,000	$850,000	↑
3 - Amount of revenue from negotiated trades	$148,000	$150,000	$200,000	↑

Performance Measure 1: Number of vehicles and equipment

ABOUT THIS MEASURE:

Track the number of vehicles and equipment in our fleet

WHAT IS BEING DONE AND WHY IT IS IMPORTANT TO TRACK:

It is important for Fleet Management to track the number of vehicles and equipment in our Fleet, first and foremost as it effects our maintenance contract. The price of Target and Non Target under this maintenance contract come from the number of units, age, maintenance etc..Fleet is able to keep track of these units through our maintenance system, Faster.

FACTORS CONTRIBUTING TO CURRENT PERFORMANCE:

Fleet has been tasked with the maintenance of the Counties ambulance fleet, this is adding an additional 36 more units to our current fleet, plus DES units such as the chase cars, cars for the 15 additional supervisor, and ambulance repairs expected to be $500,000 additional funding to maintain due to acquiring volunteer aged equipment.

Performance Measure 2: Amount of revenue from sales/auctions/web

ABOUT THIS MEASURE:
Track the amount of revenue received from surplus vehicles and equipment

WHAT IS BEING DONE AND WHY IT IS IMPORTANT TO TRACK:
Fleet Management in an attempt to operate more like private sector, to increase revenue while driving down cost. By tracking this measurement, Fleet can establish a baseline each fiscal year and establishing it as a goal to increase the value of revenue each year. Tracking also helps Fleet to decide what venues produce better proceeds for surplus equipment and decisions on where our equipment should be auctioned or traded in on a future purchase.

FACTORS CONTRIBUTING TO CURRENT PERFORMANCE:
Fleet is in need of more funding in our capital projects area such as Highways, who is one of our largest users which has over $10,000,000 in aged equipment resulting in in crease downtime and customer disatification. The Highways fleet is aging and is costly and in need of replacement. Replacing units in a timely fashion helps us generate more revenue for the used vehicles and equipment. Replacement of units keeps our fleet running more efficently and generate stronger returns on our most valuable asset (fleet).

Performance Measure 3: Amount of revenue from negotiated trades

ABOUT THIS MEASURE:
Track trade values received from vehicles and equipment

WHAT IS BEING DONE AND WHY IT IS IMPORTANT TO TRACK:
Currently Fleet will check other auction sites, the internet and magizines such as auto/equipment trader to compare trade values to make sure that the County is getting the best value for our traded equipment. Fleet will negotiate on the behalf of the County if we feel that the trade value is not sufficient. By tracking and comparing market values for our units, this helps in making the decision on whether to trade or auction the unit. This also keeps fleet stay in tune with current market values.

FACTORS CONTRIBUTING TO CURRENT PERFORMANCE:
Fleet is in need of more funding in our capital projects area such as Highways, who is one of our largest users and has aging equipment that is costly and in need of replacement. Replacing units in a timely fashion helps us generate more revenue or trade value for the used vehicles and equipment. Replacement of units keeps our fleet running more efficently and generate stronger returns or trade value on surplus.

Harford County Department of Treasury
FY 2024 Performance Measure Report

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Performance Measures	Actual FY 22	Actual FY 23	Estimate FY 24	Change
1 - Number of Government Finance Officers Association (GFOA) comments.	11	9	8	↓
2 - Maintain the Triple A Bond Rating	AAA	AAA	AAA	↔

Performance Measure 1: Number of Government Finance Officers Association (GFOA) comments.

ABOUT THIS MEASURE:
This measure is comments given to us on our yearly Annual Comprehensive Financial Report (ACFR) with improvements or suggestion to correct deficiencies in our Report.

WHAT IS BEING DONE AND WHY IT IS IMPORTANT TO TRACK:
It is important to track comments since deficiencies not corrected in the following ACFR may disqualify us from receiving the annual GFOA certificate of achievement for excellence in financial reporting award.

FACTORS CONTRIBUTING TO CURRENT PERFORMANCE:
Interpretation and implementation of current Government Accounting Standard Board (GASB) pronouncements in our ACFR. Also implementation of future GASB pronouncements.

Performance Measure 2: Maintain the Triple A Bond Rating

ABOUT THIS MEASURE:
This measure is to maintain the triple A bond rating for current and future bond sales.

WHAT IS BEING DONE AND WHY IT IS IMPORTANT TO TRACK:
Yearly we do a presentation to all three bond rating agencies where we present our prior year financial statements, current financial position and the highlights of the future budget to secure future triple A bond rating

FACTORS CONTRIBUTING TO CURRENT PERFORMANCE:
Clean audit opinions on our financial statements and responsible future budgets revenue estimates.

Harford County Department of Law
FY 2024 Performance Measure Report

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Performance Measures	Actual FY 22	Actual FY 23	Estimate FY 24	Change
1 - Outside Counsel	$1,017,355	$685,883	$200,000	
2 - Workers' Compensation payouts	$227,102	$228,633	$228,000	
3 - Workers' Compensation collections (subrogation)	$291	$420.82	$0	
4 - Vehicle Accident/Damage - County at Fault payments for vehicle damage and personal injury	$43,662	$101,961	$50,000	
5 - Vehicle Accident/Damage - HCSO at Fault payments for vehicle damage and personal injury	$44,968	$23,893	$30,000	
6 - Vehicle Accident/Damage - Third Party at Fault HCSO & County vehicle damage (subrogation)	$116,087	$82,897	$100,000	
7 - Vehicle Accident/Damage - Third Party at Fault Collections for HCSO & County vehicle damage	$39,593	$70,322	$55,000	
8 - VehicleAccident/Damage - HCSO Only Invovled No one at fault - comprehensive internal (deer strike, windshield damage, etc.)	$37,875	$31,605	$34,000	
9 - VehicleAccident/Damage - County Only Involved No one at fault - comprehensive internal (deer strike, windshield damage, etc.)	$14,648	$11,535	$13,000	
10 - VehicleAccident/Damage - HCSO Only Involved At fault internal collision - costs incurred for HCSO vehicle damage	$6,368	$7,585	$7,000	
11 - VehicleAccident/Damage - County Only Involved At fault internal collision - costs incurred for County vehicle damage	$17,544	$18,479	$18,000	

12 - General Collections: Collected	$204,991.46	$77,960.84	$90,000	
13 - Bankruptcy: Collected	$152,378.93	$30,656.25	$50,000	
14 - Busines Personal Property: Collected	$1,147,145.59	$1,520,098.84	$1,500,000	

Performance Measure 1: Outside Counsel

ABOUT THIS MEASURE:
This measure is tracking the amount spent on outside attorneys.

WHAT IS BEING DONE AND WHY IT IS IMPORTANT TO TRACK:
To examine whether the Law Department should bring work in-house that is being performed by outside attorneys.

FACTORS CONTRIBUTING TO CURRENT PERFORMANCE:
The demand/need for outside attorneys or litigation varies depending on caseload and casetype.

Performance Measures 2 - 11: Workers Compensation & Vehicle Accident/Damage

ABOUT THIS MEASURE:
The Risk Management office, a division of the Law Department, is responsible for the oversight of all risk management and countywide safety programs, including but not limited to workers' compensation claims and vehicle damage for the HCSO and County vehicles.

WHAT IS BEING DONE AND WHY IT IS IMPORTANT TO TRACK:
1. Rapidly and thoroughly assess workplace injury claimes and coordinate handling of workers' compensation, FMLA leave, and STD/LTD in order to minimize loss associated with each injury event.
2. Rapidly and accurately assess liability in motor vehicle accident cases
3. Proactively pursue subrogation claims in motor vehicle accident cases where the County vehicle operator is not at fault

FACTORS CONTRIBUTING TO CURRENT PERFORMANCE:
Workers' compensation and vehicle damage claims vary annually and are triggered by unplanned events. Harford County is self insured for such events.

Performance Measure 12 - 14: Collections

ABOUT THIS MEASURE:
The County has a collections paralegal who institutes collection proceedings against persons owing personal property taxes or other unpaid fees to the County. Differences in the annual dollars collected are attributed to differing factors. In the latter half of 2023, there has been an increase in the number of unpaid personal property tax claims. This may be an early indicator of worsening cash flow for businesses as rising costs may be outpacing increases in revenue.

WHAT IS BEING DONE AND WHY IT IS IMPORTANT TO TRACK:
Examining how the number trend provides insight to potential economic trends.

FACTORS CONTRIBUTING TO CURRENT PERFORMANCE:
One large business personal property tax collection contributed substantially to the increase, in addition to more "slow pay" businesses requiring the institution of collection proceedings to obtain payment.

Harford County Department of Planning & Zoning
FY 2024 Performance Measure Report

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Performance Measures	Actual FY22	Actual FY23	Estimate FY24	Change
1 - Number of new Zoning Enforcement cases	525	621	650	↑
2 - Average number of days to respond to new Zoning Enforcement cases	2.5	1.5	2	◎
3 - Number of new Board of Appeals applications received	22	19	21	NEW
4 - Number of Pre-Application meetings held	103	91	97	NEW
5 - Number of written requests for information (Development Review and Permits)	306	341	345	↑
6 - Average number of days to respond to written requests	3.3	5.5	4	◎
7 - Acres of land preserved under Agricultural Preservation efforts	3,778	2,010	2,900	NEW

Performance Measure 1: Number of new Zoning Enforcement cases

ABOUT THIS MEASURE:
This measure tracks the number of new code cases opened by Zoning Enforcement in the fiscal year.

WHAT IS BEING DONE AND WHY IT IS IMPORTANT TO TRACK:
Tracking the number of complaints is important to ensure we have the required resources needed to meet the goal of beginning an investigation within 4 days of receiving the inquiry. We track the number of complaints alongside the number of days to respond.

FACTORS CONTRIBUTING TO CURRENT PERFORMANCE:
New code cases are based on citizen and agency complaints. Contributing factors to vegetation complaints include season and weather (i.e. dry weather=fewer complaints).

Performance Measure 2: Average number of days to respond to new Zoning Enforcement cases

ABOUT THIS MEASURE:
This measure tracks the average number of days to respond, or to inspect a property associated with new Zoning Enforcement cases.

WHAT IS BEING DONE AND WHY IT IS IMPORTANT TO TRACK:
Properties are inspected, records are researched, and correspondence is sent to property owners to determine what, if any, zoning code violations exist. It's important to track this to maintain a high level of responsiveness/customer service.

FACTORS CONTRIBUTING TO CURRENT PERFORMANCE:
Current case load; available staff; complexity of alleged code violation.

Performance Measure 3: Number of new Board of Appeals applications received

ABOUT THIS MEASURE:
This measure tracks the number of applications received by the Board of Appeals.

WHAT IS BEING DONE AND WHY IT IS IMPORTANT TO TRACK:
Board of Appeals applications are required for properties that require special exceptions, variances, piecemeal rezonings, expansions or intensifications of nonconforming uses or appeals to written determinations. This information is tracked alongside the number of pre application meetings to ensure owners do not apply unnecessarily to the Board of Appeals.

FACTORS CONTRIBUTING TO CURRENT PERFORMANCE:
Current laws and ability for staff to assist citizens in finding another solution.

Performance Measure 4: Number of Pre-Application meetings held

ABOUT THIS MEASURE:
This measure tracks the number of Pre-Application meetings held prior to Board of Appeals applications.

WHAT IS BEING DONE AND WHY IT IS IMPORTANT TO TRACK:
Pre-application meetings are required by the Board of Appeals Rules of Procedure prior to accepting an application. In addition to explaining the process of the Board, staff takes the opportunity to assist citizens in finding creative solutions to their problems thereby avoiding unnecesssary applications to the Board and unnecessary cost to the citizen. Information is tracked alongside the number of actual applications to the Board of Appeals.

FACTORS CONTRIBUTING TO CURRENT PERFORMANCE:
Current laws and ability for staff to assist citizens in finding another solution.

Performance Measure 5: Number of written requests for information (Development Review and Permits)

ABOUT THIS MEASURE:
This measure tracks the number of written public inquiries for information in the Permits and Development Review Section.

WHAT IS BEING DONE AND WHY IT IS IMPORTANT TO TRACK:
Tracking the number of written inquiries for information is important to ensure we have the required resources needed to meet the goal to respond within 10 days of receiving the inquiry. We track the number of inquiries alongside the average number of days to respond.

FACTORS CONTRIBUTING TO CURRENT PERFORMANCE:
Current case load; available staff; complexity and amount of information requested.

Performance Measure 6: Average number of days to respond to written requests

ABOUT THIS MEASURE:
This measure tracks the average number of days to respond to written inquiries for information in the Permits and Development review Section.

WHAT IS BEING DONE AND WHY IT IS IMPORTANT TO TRACK:
Tracking the number of days to respond to requests for information allows us to ensure we meet our new goal of 10 working days to respond, and to maintain an efficient process.

FACTORS CONTRIBUTING TO CURRENT PERFORMANCE:
Current case load; available staff; complexity and amount of information requested.

Performance Measure 7: Acres of land preserved under Agricultural Preservation efforts

ABOUT THIS MEASURE:
This indicates the number of acres preserved in an Agricultural Preservation Program coordinated by the Department of Planning and Zoning.

WHAT IS BEING DONE AND WHY IT IS IMPORTANT TO TRACK:
Staff proactively reach out to landowners and take applications from landowners with property that meet the eligibiltiy requirements to enter the preservation programs. It's important to know the amount of land we have preserved from further development.

FACTORS CONTRIBUTING TO CURRENT PERFORMANCE:
Acres availble; eligibility requirements; desire to be part of the preservation program.

Harford County Department of Human Resources
FY 2024 Performance Measure Report

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Performance Measures	Actual FY 22	Actual FY 23	Estimate FY 24	Change
1 - Communications/Training	$ 72,062.00	$ 74,945.00	$ 77,948.00	↑
2 - Advancement/Pay Study	N/A	N/A	$ 100,000.00	NEW

Performance Measure 1: Communications/Training

ABOUT THIS MEASURE: To provide on-going information exchange that will span topics such as benefits, wellness, policy changes, hiring practices, training opportunities, and safety guidelines.

WHAT IS BEING DONE AND WHY IT IS IMPORTANT TO TRACK: Develop and conduct management training for management-level personnel that covers HR policies, management concepts, and updates to Union contracts.

FACTORS CONTRIBUTING TO CURRENT PERFORMANCE:

Performance Measure 2: Advancement/Pay Study

ABOUT THIS MEASURE: Attract and retain a talented and dedicated workforce by providing opportunities and closely monitoring job related skills needed in the workspace.

WHAT IS BEING DONE AND WHY IT IS IMPORTANT TO TRACK: Develop and monitor the effectiveness of compensation policies. All jobs filled are reviewed for internal and external equity. Ensure internal equity and market competitiveness through salary study.

FACTORS CONTRIBUTING TO CURRENT PERFORMANCE:

Harford County Department of Community Services
Office of Drug Control Policy
FY 2024 Performance Measure Report

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Performance Measures	Actual FY 22	Actual FY 23	Estimate FY 24	Change
1 - Provide education and resources to county citizens	103	140	150	↑
2 - Increase number of attendees at presentations/events	11,902	16,310	17,000	↑
3 - Apply for state and federal grants	6	5	4	↓
4 - Total amount of grant funding	$870,019.00	$760,907.00	$661,045.00	↓
5 - Serve at risk youth and adults in programs	N/A	N/A	155	NEW
6 - Provide support to the county through the opioid restitution fund	N/A	N/A	2	NEW
7 - Decrease the number of overdoses in the county	N/A	N/A	5.00%	NEW

Performance Measure 1: Provide education and resources to county citizens

ABOUT THIS MEASURE:

Providing children, youth, and families education and resources about mental health and substance use through presentations, trainings, and events.

WHAT IS BEING DONE AND WHY IT IS IMPORTANT TO TRACK:

Tracking your event attendance will allow you to measure the effectiveness of the event/presentation in long term outcomes, the return on investment for the event/presentation, the effectiveness of marketing and communication strategies, document and report attendance requirements, and provide an opportunity to gather useful data.

FACTORS CONTRIBUTING TO CURRENT PERFORMANCE:

Lack of knowledge surrounding substance use and mental health needs in the county.

Performance Measure 2: Increase number of attendees at presentations/events

ABOUT THIS MEASURE:
This coincides with PM #1

WHAT IS BEING DONE AND WHY IT IS IMPORTANT TO TRACK:
This coincides with PM #1

FACTORS CONTRIBUTING TO CURRENT PERFORMANCE:
This coincides with PM #1

Performance Measure 3: Apply for state and federal grants

ABOUT THIS MEASURE:
Track the number of grants applied for and complete performance measures to track within each grant.

WHAT IS BEING DONE AND WHY IT IS IMPORTANT TO TRACK:
To be fiscally responsible for the funding and provide funding for substance use and mental health programs.

FACTORS CONTRIBUTING TO CURRENT PERFORMANCE:
Funding availiability.

Performance Measure 4: Total amount of grant funding

ABOUT THIS MEASURE:
This coincides with PM #3

WHAT IS BEING DONE AND WHY IT IS IMPORTANT TO TRACK:
This coincides with PM #3

FACTORS CONTRIBUTING TO CURRENT PERFORMANCE:
This coincides with PM #3

Performance Measure 5: Serve at risk youth and adults in programs

ABOUT THIS MEASURE:
Provide children, youth, and adults who are at risk of substance use/mental health issues with support through Bridge/Teen Court Program, Adult Drug Court, Family Recovery Court, and Truancy Court.

WHAT IS BEING DONE AND WHY IT IS IMPORTANT TO TRACK:
Each of these programs are grant funded and have performance measurements within each grant to adhere to.

FACTORS CONTRIBUTING TO CURRENT PERFORMANCE:
Funding availability.

Performance Measure 6: Provide support to the county through the opioid restitution fund

ABOUT THIS MEASURE:
The county has received funding through the National and State opioid restitution funds and settlements.

WHAT IS BEING DONE AND WHY IT IS IMPORTANT TO TRACK:
Track the amount of funding and how the funding is spent to be fiscally responsible and to measure the success of the implemented initiatives/programs.

FACTORS CONTRIBUTING TO CURRENT PERFORMANCE:
State mandates of how the funding can be spent.

Performance Measure 7: Decrease the number of overdoses in the county

ABOUT THIS MEASURE:
This measure tracks the number of overdoses and fatal overdoses in the county.

WHAT IS BEING DONE AND WHY IT IS IMPORTANT TO TRACK:
Tracking the percentage of overdoses in the county is an indicator of what implementations are needed in the county and areas of focus.

FACTORS CONTRIBUTING TO CURRENT PERFORMANCE:
Synthetic drugs, type of drugs being used in the county, mental health, over prescribing of medicaiton, other health issues as a result of substance use.

Harford County Department of Community Services
Office of Children, Youth & Family and Office of Disabilities
FY 2024 Performance Measure Report

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Performance Measures	Actual FY 22	Actual FY 23	Estimate FY 24	Change
1 - Grants and sponsorships to finance initiatives	545,551.00	545,551.00	640,263.00	↑
2 - Number of individuals of all abilities who are provided services			400	NEW

Performance Measure 1: Grants and sponsorships to finance initiatives

ABOUT THIS MEASURE:
This measure tracks funding applied for and received by the state to implement initiatives to improve the lives of children and families in the county.

WHAT IS BEING DONE AND WHY IT IS IMPORTANT TO TRACK:
Successfully implement programs to support families of incarcerated parents, at risk youth including childhood hunger, and Adverse Childhood Experiences program focused on mental health.

FACTORS CONTRIBUTING TO CURRENT PERFORMANCE:
Provide financial and development assistance to public and private organizations that deliver human services to children, youth and families especially at risk families

Performance Measure 2: Number of individuals of all abilities who are provided services

ABOUT THIS MEASURE:
This measure tracks number of individuals in the county provided services through programming by the Office of Disability

WHAT IS BEING DONE AND WHY IT IS IMPORTANT TO TRACK:
Support community programs that assist people with disabilities with employment/inclusion

FACTORS CONTRIBUTING TO CURRENT PERFORMANCE:
Promote and facilitate the independence of people with disabilities in all aspects of community life

Harford County Department of Community Services
Office on Aging
FY 2024 Performance Measure Report

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Performance Measures	Actual FY 22	Actual FY 23	Estimate FY 24	Change
1 - Funds from grants utilized	$1,714,927	$1,950,051	$1,950,051	⟷
2 - Number of responses to requests for senior services	54,950	79,543	80,000	↑
3-Implement Apricot software system to manage client records, track data and complete reports.			**NEW**	

Performance Measure 1: Funds from grants utilized

ABOUT THIS MEASURE:
This measure reflects our grant allocated funding that allows us to expand upon what received funding to do under

WHAT IS BEING DONE AND WHY IT IS IMPORTANT TO TRACK:
These funds support case management, guardianship, center operations, senior care services and many other aspects of our agency's services and operations

FACTORS CONTRIBUTING TO CURRENT PERFORMANCE:
Funding is at a higher level due to Federal Emergency funds related to COVID which will end in FY24

Performance Measure 2: Number of responses to requests for senior services

ABOUT THIS MEASURE:
This number reflects the volume of requests for assistance we receive from the community

WHAT IS BEING DONE AND WHY IT IS IMPORTANT TO TRACK:
Every call,and email request must be triaged and referred to the appropriate staff person or agency

FACTORS CONTRIBUTING TO CURRENT PERFORMANCE:
Numerous factors contribute to an increase in requests incluidng increasing demographics and economic hardship

Performance Measure 3: Implement Apricot software system to manage client records, track data and complete reports.

ABOUT THIS MEASURE:

We will be engaged in development, design and implementation of a new software system for case and data management

WHAT IS BEING DONE AND WHY IT IS IMPORTANT TO TRACK:

Foundational work and implementation of a new software system that will allow for more efficient management and clients and data

Harford County Department of Housing & Community Development
FY 2024 Performance Measure Report

Vision ***: Harford County Government serves with the highest levels of professionalism, collaboration, and innovation in public service.***

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Alignment to Countywide Strategic Goals

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Performance Measures	Actual FY 22	Actual FY 23	Estimate FY 24	Change
1 - Housing Choice Voucher Utilization Rate	98.70	100.00	94.00	
2 - CDBG Timeliness	1.49:1	1.41:1	1:40:1	
3 - Section Eight Management Assement Program (SEMAP) Score	WAIVER	WAIVER	90	NEW
4 - Number of Housing Counseling Client 1:1s	536	469	500	

Performance Measure 1:

ABOUT THIS MEASURE: Utilization of contract funds is the percent of funds contracted for one year that have been expended for housing assistance payments by the PHA. HUD expects PHAs to maintain a utilization rate of 95 percent (95%) or above.

WHAT IS BEING DONE AND WHY IT IS IMPORTANT TO TRACK: Staff meet 1:1 each month with a HUD rep to decide if the agency should issue new vouchers.

FACTORS CONTRIBUTING TO CURRENT PERFORMANCE: Factors include monitoring the number of voucher holders who leave the program, calculating rent costs, adjusting income changes - the number is a moving target.

Performance Measure 2:

ABOUT THIS MEASURE: HUD monitors timeliness to ensure that jurisdictions receiving community development funds are spending their funds in a timely manner.

WHAT IS BEING DONE AND WHY IT IS IMPORTANT TO TRACK: Grantees must have a balance no > than 1.5 times its annual grant remaining in the line of credit, 60 days prior to the end of the program year. Staff closely monitor activities to ensure construction deadlines and payment requests are on track.

FACTORS CONTRIBUTING TO CURRENT PERFORMANCE: Factors include construction delays, weather, and capacity of organizations to administer grant activites.

Performance Measure 3:

ABOUT THIS MEASURE: HUD measures the performance of the PHA to administer the HCV program in 14 areas. A score of 90 or above indicates a high performing agency, 60-89 is standard, and below 60 is a troubled agency requiring special actions and reporting requirements by the Agency.

WHAT IS BEING DONE AND WHY IT IS IMPORTANT TO TRACK: Management routinely monitor client files and unit inspections to ensure that staff are correctly administering program requirements.

FACTORS CONTRIBUTING TO CURRENT PERFORMANCE: Competency of staff. Harford County received COVID waivers the past three years and was not required to submit SEMAP. Last SEMAP score = 100 in 2019.

Performance Measure 4:

ABOUT THIS MEASURE: Actual number of housing counseling clients who met with a HUD certified housing counselor and received services from the Dept. of Housing & Community Development.

WHAT IS BEING DONE AND WHY IT IS IMPORTANT TO TRACK: Harford County funds partial salary for housing counselors (majority is grant funded) and needs to evaluate ongoing need and efficacy of counseling

FACTORS CONTRIBUTING TO CURRENT PERFORMANCE: Housing market, foreclosure rates, availability of down payment funds.

Harford County Department of Information & Communication Technology FY 2024 Performance Measure Report

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Economic Prosperity - Attracting and retaining high quality business and meaningful jobs.

Performance Measures	Actual FY 22	Actual FY 23	Estimate FY 24	Change
1 - Think Big active broadband customers	100	500	900	↑
2 - Total Harford County Public School buildings added to the County VoIP system	5	23	42	↑
3 - Additional number of HMAN miles of fiber installed	56	38	60	↑
4 - Number of aging applications/software that need to be replaced/upgraded	9	7	7	↔
5 - Expansions to make use of existing applications/software	4	2	3	↑
6 - Technology refresh cycle of replacement in years (Departments, GIS, HMAN)	3	3	5	↑
7 - Number of projects to improve Cyber Security Posture	N/A	N/A	5	NEW

Performance Measure 1: Think Big active broadband customers

ABOUT THIS MEASURE:
This measure tracks the number of Rural Broadband customers activated by Think Big.

WHAT IS BEING DONE AND WHY IT IS IMPORTANT TO TRACK:
The Public/Private Partnership with the County and Think Big is building the fiber infrastructure that will be used to provide Broadband Service to the rural areas of Harford County.

FACTORS CONTRIBUTING TO CURRENT PERFORMANCE:
Getting Access Agreements signed by the property owners allowing the County to install the fiber infrastructure.

Performance Measure 2: Total Harford County Public School buildings added to the County VoIP system

ABOUT THIS MEASURE:
This measure tracks the number of HCPS buildings connected to the County VoIP system.

WHAT IS BEING DONE AND WHY IT IS IMPORTANT TO TRACK:
Migrating HCPS buildings off aging voice mail systems to HCG VoIP system to reduce cost and increase operational efficiencies.

FACTORS CONTRIBUTING TO CURRENT PERFORMANCE:
Funding, equipment availability, and having required technical resources available to support the project.

Performance Measure 3: Additional number of HMAN miles of fiber installed

ABOUT THIS MEASURE:
This measure tracks the miles of fibers installed for the HMAN and rural broadband expansion projects.

WHAT IS BEING DONE AND WHY IT IS IMPORTANT TO TRACK:
Connecting additional County buildings to HMAN and building fiber infrastructure for rural broadband.

FACTORS CONTRIBUTING TO CURRENT PERFORMANCE:
Access Agreements, supply chains and weather could delay construction schedules.

Performance Measure 4: Number of aging applications/software that need to be replaced/upgraded

ABOUT THIS MEASURE:
This measure tracks the number of aging applications/software that must be replaced/upgraded.

WHAT IS BEING DONE AND WHY IT IS IMPORTANT TO TRACK:
Providing users access to the latest software technology, features, and functionality.

FACTORS CONTRIBUTING TO CURRENT PERFORMANCE:
Having technical resources and project management to ensure successful completion of projects.

Performance Measure 5: Expand use of existing applications/software

ABOUT THIS MEASURE:
This measure tracks the expansion of existing Applications/Software used by the County.

WHAT IS BEING DONE AND WHY IT IS IMPORTANT TO TRACK:
Expanding the use of existing Applications/Software used by County employees and partners to increase operational efficiencies and provide access to County services.

FACTORS CONTRIBUTING TO CURRENT PERFORMANCE:
Having technical resources and SMEs available to expand the use of existing Applications/Software used by the County.

Performance Measure 6: Technology refresh cycle of replacement in years (Departments, GIS, HMAN)

ABOUT THIS MEASURE:
This measure tracks the age of technology to ensure a schedule is maintained to refresh aging hardware and software.

WHAT IS BEING DONE AND WHY IT IS IMPORTANT TO TRACK:
This measure tracks the Technology refresh schedule to ensure the County is utilizing the latest technology. (Departments, GIS, HMAN).

FACTORS CONTRIBUTING TO CURRENT PERFORMANCE:
Supply chain is a factor contributing to performance.

Performance Measure 7: Improve Cyber Security Posture

ABOUT THIS MEASURE:
This measure tracks the cyber security posture of the County.

WHAT IS BEING DONE AND WHY IT IS IMPORTANT TO TRACK:
Adding security software, features, functionality, and services to protect the data and IT infrastructure.

FACTORS CONTRIBUTING TO CURRENT PERFORMANCE:
The number of bad actors, frequency of attacks, increase in complexity of attacks, and educating employees are factors contributing to performance.

Harford County Department of Public Works
Facilities & Operations
FY 2024 Performance Measure Report

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Performance Measures	Actual FY 22	Actual FY 23	Estimate FY 24	Change
1-Number of preventative maintenance services	768	906	981	↑
2-Number of completed work orders within 5 days	N/A	N/A	5,500	NEW
3-Number of County assets tracked	16,566	17,831	19,000	↑
4-Tracking of pieces of mail	N/A	N/A	223,185	NEW
5-Revenue generated from GovDeals website and savings through reuse.	$193,536	$117,000	$120,000	↓
6-Number of registered apprentices	2	2	1	↓

Performance Measure 1: Number of preventative maintenance services

ABOUT THIS MEASURE:
The measure tracks the number of preventative maintenance services to County facilities and equipment.

WHAT IS BEING DONE AND WHY IT IS IMPORTANT TO TRACK:
Increasing the number of preventative maintenance services provided to County facilities and equipment will sustain and possibly exceed their life cycles thereby reducing the number of capital projects and assisting in determining where funding should be allocated.

FACTORS CONTRIBUTING TO CURRENT PERFORMANCE:
Fully funding F&O's operating allows an increase in preventative maintenance.

Performance Measure 2: Number of completed work orders within 5 days

ABOUT THIS MEASURE:
The measure evaluates the number of work orders completed within 5 days of receipt.

WHAT IS BEING DONE AND WHY IT IS IMPORTANT TO TRACK:
Work orders are evaluated utilizing Facility Dude to determine priorities and identify efficiencies and adjacencies.

FACTORS CONTRIBUTING TO CURRENT PERFORMANCE:
F&O is in need of additional maintenance and mechanical staff to continue to operate at this percentage.

Performance Measure 3: Number of County assets tracked

ABOUT THIS MEASURE:
The measure records capital assets pursuant to procedures, policies and County Code.

WHAT IS BEING DONE AND WHY IT IS IMPORTANT TO TRACK:
Tracking capital assets and data sensitive electronics to be in compliance with Harford County Policy, F&O .03/.04 and Section 41-39 of the Harford County Code through the annual inventory, routine spot checks, and responsible and appropriate disposal.

FACTORS CONTRIBUTING TO CURRENT PERFORMANCE:
Departments need to follow the procedures for adding, transferring or disposing of capital assets.

Performance Measure 4: Tracking of pieces of mail

ABOUT THIS MEASURE:
Tracking of mail to determine cost savings efforts.

WHAT IS BEING DONE AND WHY IT IS IMPORTANT TO TRACK:
Being tracked each day to determine if it can be presorted to save on postage using the customer base pricing permit.

FACTORS CONTRIBUTING TO CURRENT PERFORMANCE:
None.

Performance Measure 5: Revenue generated from GovDeals website and savings through reuse.

ABOUT THIS MEASURE:
Savings to County through the sale of surplus property on the GovDeals website and through the reuse of County property at the warehouse.

WHAT IS BEING DONE AND WHY IT IS IMPORTANT TO TRACK:
Sales are being monitored on the website as well as tracking cost avoidance through the reuse of County property at the warehouse. This generates income for the General Fund and also offsets departmental operating budget requests.

FACTORS CONTRIBUTING TO CURRENT PERFORMANCE:
Staffing, size of warehouse and equipment.

Performance Measure 6: Number of registered apprentices

ABOUT THIS MEASURE:
To invest in and grow our workforce.

WHAT IS BEING DONE AND WHY IT IS IMPORTANT TO TRACK:
Opportunity for high school graduates and county employees to learn skills needed by the County, gain knowledge, skills and abilities in multi-skill areas, create pathways for current County employees to become a team leader or supervisor.

FACTORS CONTRIBUTING TO CURRENT PERFORMANCE:
Funding, new pins and recruitment.

Harford County Department of DPW- Capital Projects
FY 2024 Performance Measure Report

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Performance Measures	Actual FY 22	Actual FY 23	Estimate FY 24	Change
1- Meetings held to capture "lessons learned" in projects	4.00	4.00	6.00	↑
2- Number of lessons learned	20.00	20.00	12.00	↓
3- Number of lessons learned incorporated into "standard" project designs	10.00	10.00	12.00	↑

Performance Measure 1: Meetings held to capture "lessons learned" in projects

ABOUT THIS MEASURE:
Focused meetings to capture lessons learned

WHAT IS BEING DONE AND WHY IT IS IMPORTANT TO TRACK:
Capturing important issues and learning from them so the same mistake is not made twice

Performance Measure 2: Number of lessons learned

ABOUT THIS MEASURE:
Capturing lessons learned on projects is important so the future project are as efficient and cost effective as possible, especially as new staff is brought on board

WHAT IS BEING DONE AND WHY IT IS IMPORTANT TO TRACK:
Continuity of existing staff and onboarding new staff, as well as the design preferences of the various architects and engineers which are used on projects. Over time we gain insight on what are preferable designs

Performance Measure 3: Number of lessons learned incorporated into "standard" project designs

ABOUT THIS MEASURE:

Capturing lessons learned on projects is important so the future project are as efficient and cost effective as possible, especially as new staff is brought on board

WHAT IS BEING DONE AND WHY IT IS IMPORTANT TO TRACK:

Continuity of existing staff and onboarding new staff, as well as the design preferences of the various architects and engineers which are used on projects. Over time we gain insight on what are preferable designs

Harford County Department of Public Works
Highways
FY 2024 Performance Measure Report

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Performance Measures	Actual FY 22	Actual FY 23	Estimate FY 24	Change
1 - Number of County bridges in need of repair (those bridges having a rating = or < than 60	34	30	29	↓
2 - Percent of County bridges with a rating = or < than 60	15.11%	13.22%	12.72%	↓
3 - Average rating of all County bridges	78.20	78.95	78.77	↔
4 - Number of Miles Striped	596.69	795.67	800.00	↑
5 - Cost per mile of Striping	$261	$330	$330	↑

Performance Measure 1: Number of County bridges in need of repair (those bridges having a rating = or < than 60)

ABOUT THIS MEASURE:

This measure tracks the County bridges that having a rating equal to or less than 60. Bridges with a rating equal to or less than 60 are deteriorating and in need of repair.

WHAT IS BEING DONE AND WHY IT IS IMPORTANT TO TRACK:

It is important to track the number of bridges in need of repair, as well as the significance of the repair in order to determine the budget for the upcoming fiscal year.

FACTORS CONTRIBUTING TO CURRENT PERFORMANCE:

Many things could factor into the damage of a bridge, including weather, capacity versus usage, age, etc.

Performance Measure 2: Percent of County bridges with a rating = or < than 60

ABOUT THIS MEASURE:
This measure tracks the percent of county bridges that have a rating equal to or below 60.

WHAT IS BEING DONE AND WHY IT IS IMPORTANT TO TRACK:
Tracking the percentage of bridges that need repair based on their rating number gives an assessment of the ratio of bridges that need repair versus the total number of bridges. A lower percentage indicates better maintenance of bridges, therefore requiring less reconstruction.

FACTORS CONTRIBUTING TO CURRENT PERFORMANCE:
Weather, usage, age, etc.

Performance Measure 3: Average rating of all County bridges

ABOUT THIS MEASURE:
This measure reflects the County's maintenance and efficiency of maintaining County bridges

WHAT IS BEING DONE AND WHY IT IS IMPORTANT TO TRACK:
The higher the average rating, the better condition County bridges are averaging. It is important to track this trend to adjust maintenance schedules as needed.

FACTORS CONTRIBUTING TO CURRENT PERFORMANCE:
Weather, age, usage, etc.

Performance Measure 4: Number of Miles Striped

ABOUT THIS MEASURE:
This measure tracks the miles of County road striped in a fiscal year.

WHAT IS BEING DONE AND WHY IT IS IMPORTANT TO TRACK:
This measure tracks the miles of County road striped in a fiscal year.

FACTORS CONTRIBUTING TO CURRENT PERFORMANCE:
Scheduled and non-scheduled equipment maintenance, availability of crews, weather, etc.

Performance Measure 5: Cost per mile of Striping

ABOUT THIS MEASURE:
This measure tracks the cost of striping per mile. This includes maintenance, personnel, and materials.

WHAT IS BEING DONE AND WHY IT IS IMPORTANT TO TRACK:
This is a very important measure to track when determining the budget request for each fiscal year.

FACTORS CONTRIBUTING TO CURRENT PERFORMANCE:
The cost of doing business, materials, personnel expense, equipment repair/maintenance costs.

Harford County Department of Public Works
Stormwater Management
FY 2024 Performance Measure Report

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Performance Measures	Actual FY 22	Actual FY 23	Estimate FY 24	Change
1 - Number of Assigned Stormwater Inspectors	2.50	2.40	2.50	⟷
2 - Number of SWM/BMP Inspections by Due Date	1,056	1,227	1,300	↑
3 - Number of Inspections per assigned Inspector	422	511	520	↑

Performance Measure 1: Number of Assigned Inspectors

ABOUT THIS MEASURE:
This tracks how many inspectors are assigned to perform triennial SW inspections

WHAT IS BEING DONE AND WHY IT IS IMPORTANT TO TRACK:
Complete triennial SWM Facility /BMP inspections by the due date for at least 400 inspections/assigned FT inspector.

FACTORS CONTRIBUTING TO CURRENT PERFORMANCE:
Retirement of Lead Inspector (Christy Joyce) and budget for consultant inspectors. New Inspection group Lead.

Performance Measure 2: Number of SWM/BMP Inspections by Due Date

ABOUT THIS MEASURE:
This tracks the number of SW inspections were performed over the past Fiscal Year

WHAT IS BEING DONE AND WHY IT IS IMPORTANT TO TRACK:
SW facilities are being inspected per State guidelines and Harford County Code Section 214. Must be tracked to ensure MS 4 NPDES permit Compliance.

FACTORS CONTRIBUTING TO CURRENT PERFORMANCE:
Weather, BMP complexity and age.

Performance Measure 3: Number of Inspections/Assigned Inspectors

ABOUT THIS MEASURE:
This tracks how many SW inspections are done per assigned inspector

WHAT IS BEING DONE AND WHY IT IS IMPORTANT TO TRACK:
Each FT Inspector is inspecting ~520 facilities/year.

FACTORS CONTRIBUTING TO CURRENT PERFORMANCE:
Inspector experience, equipment

Harford County Department of Public Works
Water & Sewer
FY 2024 Performance Measure Report

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Performance Measures	Actual FY 22	Actual FY 23	Estimate FY 24	Change
1 - Cost per million gallons of drinking water produced	$1,773	$2,998 ★	$2,892	↑
2 - Cost per million gallons of wastewater treated	$3,852	$4,721 ★	$4,193	↑
3 - Average produced drinking water turbidity	0.045 ntu	0.039 ntu	0.041 ntu	◎
4 - Average nitrogen concentration achieved in treated wastewater	2.3	2.1	2.3	◎
5 - Sanitary Sewer Overflows (SSO) per 100 miles sewer line	0.4	1.0	1.4	◎

Performance Measure 1: Cost per million gallons of drinking water produced

ABOUT THIS MEASURE:

This measure presents a macro view of the unit cost of producing drinking water. Actual costs come from the Workday Report after audited Annual Comprehensive Financial Report is completed, and estimated costs come from the FY24 Operating Budget. Actual total water produced comes from plant operating records, and estimated water produced comes from planning projections.

★ FY2023 - cost is estimated since audited number are not available; water produced is available as of 6.26.23

WHAT IS BEING DONE AND WHY IT IS IMPORTANT TO TRACK:

It is important to track water production costs to identify areas for cost avoidance or savings, and to ensure fair-valued services for our customers. We are identifying and pursuing opportunities to avoid costs or save through process innovation and smart procurement.

FACTORS CONTRIBUTING TO CURRENT PERFORMANCE:

Market factors drive the costs of materials and services required to produce drinking water. Development in our service area contributes to a rising numbers of customers, while customer preferences affect their water use.

Performance Measure 2: Cost per million gallons of wastewater treated

ABOUT THIS MEASURE:
This measure presents a macro view of the unit cost of treating wastewater. Actual costs come from the Workday Report after audited Annual Comprehensive Financial Report is completed, and estimated costs come from the FY24 Operating Budget. Actual total wastewater treated comes from plant operating records, and estimated wastewater treated comes from planning projections.

- ★ FY2023 - cost is estimated since audited number are not available; wastewater treated is available as of 6.26.23

WHAT IS BEING DONE AND WHY IT IS IMPORTANT TO TRACK:
It is important to track wastewater treatment costs to identify areas for cost avoidance or savings, and to ensure fair-valued services for our customers. We are identifying and pursuing opportunities to avoid costs or save through process innovation, alternative materials, and smart procurement.

FACTORS CONTRIBUTING TO CURRENT PERFORMANCE:
Market factors drive the costs of materials and services required to treat wastewater. Development in our service area contributes to a rising numbers of customers, while customer preferences affect the amount of wastewater they generate.

Performance Measure 3: Average produced drinking water turbidity

ABOUT THIS MEASURE:
Turbidity is a measurement of the cloudiness of water. Lower turbidity readings are less cloudy and thus clearer. Federal and state requirements specify produced drinking water turbidity of less than 0.3 Nephelometric Turbidity Units (NTU).

WHAT IS BEING DONE AND WHY IT IS IMPORTANT TO TRACK:
It is important to track produced drinking water turbidity because it must meet regulatory requirements. It also indicates the safety and aesthetic value of produced water. We have acquired innovative diagnostic and process control capabilities to ensure optimal water treatment and product turbidity.

FACTORS CONTRIBUTING TO CURRENT PERFORMANCE:
Changes or fluctuations in source water quality, and our ability to make treatment process adjustments to them, impact product water turbidity. Well-trained staff and regular equipment maintenance have positive impact on treatment plant performance.

Performance Measure 4: Average nitrogen concentration achieved in treated wastewater

ABOUT THIS MEASURE:
The concentration of nitrogen in treated wastewater is limited by our National Pollutant Discharge Elimination System (NPDES) permit, required to be less than 4 milligrams per liter.

WHAT IS BEING DONE AND WHY IT IS IMPORTANT TO TRACK:
We must track this measure to comply with our permit requirements. By minimizing the discharge of this biological nutrient, we help to maintain the quality of the receiving waters of the Bush and Gunpowder rivers, and the Chesapeake Bay. We closely monitor plant operation and make process adjustment to remove nitrogen and keep its concentration in treated wastewater low. We earn Maryland Department of the Environment Bay Restoration Fund grant funding awards for achieving, and for exceeding our permit requirements.

FACTORS CONTRIBUTING TO CURRENT PERFORMANCE:
Trained plant staff and well-maintained plant equipment contribute to nitrogen removal performance. Treatment process monitoring and process control contribute to nitrogen removal performance.

Performance Measure 5: Sanitary Sewer Overflows (SSO) per 100 miles sewer line

ABOUT THIS MEASURE:
It provides an assessment of overall sewer collection and system performance by tracking the number of overflows

of untreated or partially treated wastewater from the system, and normalizing that number by total system size. An industry-accepted guideline for good performance is 2.5 SSOs per 100 miles sewer line per year. Lower measures indicate better performance.

WHAT IS BEING DONE AND WHY IT IS IMPORTANT TO TRACK:

SSOs are regulated by our permits and can present risks to human health and the environment. To minimize the number of SSOs we: ensure proper design, construction, operation, and maintenance of the sewer system; identify aging system components for upgrade, rehabilitation, or replacement; conduct programmed preventive maintenance at locations that are prone to blockages; and conduct customer outreach to minimize their improper disposal of fats, oils, grease, wipes, and rags.

FACTORS CONTRIBUTING TO CURRENT PERFORMANCE:

Well-trained staff and proactive system maintenance have positive impact on system performance. Proper management of collection system capacity minimizes the potential of system overload. Customers' improper disposal of fats, oils, grease, wipes, and rags can contribute to system blockages and SSOs.

Harford County Department of Parks and Recreation
FY 2024 Performance Measure Report

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Performance Measures	Actual FY 22	Actual FY 23	Estimate FY 24	Change
Tennis Center- Memberships	$29,398.00	$38,436.00	$45,000.00	
Tennis Courts- Reservations	$178,469.00	$206,019.00	$239,000.00	
ShowMobile	$11,660.00	$13,950.00	$13,000.00	
Weddings-Swan Harbor Farm	$411,343.00	$388,601.00	$400,000.00	
Room/ Pavillion Rentals	$60,516	$72,698	$65,000	
Department Sponsored Programs	$92,023.00	$103,923.00	$120,000.00	

Performance Measure 1: Tennis Center- Memberships

ABOUT THIS MEASURE:
This measure tracks the revenue generated from Tennis Center Memberships

WHAT IS BEING DONE AND WHY IT IS IMPORTANT TO TRACK:
It is important to track tennis center memberships because it gives the department an idea of how many citizens are using the facility.

FACTORS CONTRIBUTING TO CURRENT PERFORMANCE:
Recent updates to the facility continue to be a contributing factor to the current performance.

Performance Measure 2: Tennis Courts- Reservations

ABOUT THIS MEASURE:
This measure tracks the revenue generated from tennis court reservations.

WHAT IS BEING DONE AND WHY IT IS IMPORTANT TO TRACK:
It is important to track revenue from the reservations of tennis courts because it shows revenue generated from all customers, not just members.

FACTORS CONTRIBUTING TO CURRENT PERFORMANCE:
Factors contributing to the current performance include ideal court conditions, a centralized and convenient location, and the ability to host tournaments.

Performance Measure 3: ShowMobile

ABOUT THIS MEASURE:
This measure tracks ShowMobile rental revenue.

WHAT IS BEING DONE AND WHY IT IS IMPORTANT TO TRACK:
Tracking this performance measure gives the department an idea who uses the ShowMobile and how often it is used.

FACTORS CONTRIBUTING TO CURRENT PERFORMANCE:
Factors contributing to the current performance include the various groups that utilize the ShowMobile for events, low operational maintenance and easy access for booking.

Performance Measure 4: Weddings-Swan Harbor Farm

ABOUT THIS MEASURE:
This measure tracks the wedding and event reservations at Swan Harbor Farm and the revenue generated from those events, and also includes the annual Farming Lease payment.

WHAT IS BEING DONE AND WHY IT IS IMPORTANT TO TRACK:
This is an important measure to track because it is one of the Departments highest revenue generators.

FACTORS CONTRIBUTING TO CURRENT PERFORMANCE:
One of the major contributing factors to the current performance is due to SHF being maintained year round for optimal aesthetics.

Performance Measure 5: Room/ Pavillion Rentals

ABOUT THIS MEASURE:
This measure tracks the Fitness memberships, Room and Park Pavillion rental revenue.

WHAT IS BEING DONE AND WHY IT IS IMPORTANT TO TRACK:
Tracking Fitness memberships, Room and Park Pavillion rental revenue is important because it shows us how many citizens are using the facilities and what locations are the most visited.

FACTORS CONTRIBUTING TO CURRENT PERFORMANCE:
There are various factors contributing to the current performance measure including upgrades to facilities and the affordable cost for users.

Performance Measure 6: Department Sponsored Programs

ABOUT THIS MEASURE:
This measure tracks the revenue generated from various department sponsored programs.

WHAT IS BEING DONE AND WHY IT IS IMPORTANT TO TRACK:
It's important to track this measure because it tells the Department what programs are being utilized by the public, and what programs are successful.

FACTORS CONTRIBUTING TO CURRENT PERFORMANCE:
Factors contributing to the current performance measure include the variety of programs available and the times they are available.

Harford County Department of Economic Development
FY 2024 Performance Measure Report

Vision ***: Harford County Government serves with the highest levels of professionalism, collaboration, and innovation in public service.***

Mission ***: To govern with integrity, competency, and efficiency, improving the quality of life for all Harford countians***

Alignment to Countywide Strategic Goals

Honest Government - Doing what is right on behalf of the citizens we serve.
Fiscal Responsibility - Managing taxpayer funds responsibly, efficiently, and effectively; governing within our means.

Strong Families - Building & maintaining public infrastructure and facilities; promoting open space and protecting our environment.

Public Safety - Preparing for emergencies, deploying first responders on-time to every part of our County, mitigating disasters, and supporting law enforcement

Excellence in Education - Investing in the classroom; focusing on student achievement; creating quality employment and intern opportunities

Economic Prosperity - Attracting and retaining high quality business and meaningful jobs.

Performance Measures	Actual FY 22	Actual FY 23	Estimate FY 24	Change
1 - Industrial vacancy rates	7.7%	7.9%	6.9%	↓
2 - Office vacancy rates	14.2%	13.4%	12.5%	↓
3 - Retail vacancy rates	5.5%	6.2%	5.5%	↑
4 - Harford County unemployment rate	4.4%	3.0%	3.0%	↔
5 - Harford County average weekly wage	$1,250	$1,093	$1,300	↑

Performance Measure 1, 2, 3: Industrial/Office/Retail vacancy rates

ABOUT THIS MEASURE:

Harford County is the in mid-Atlantic region with trucking reaching 40% of US commerce in overnight drive, desirable infrastructure (roads, rail & trucking) and proximity to Port of Baltimore; office space is holding post-Covid; consumer index for retail is high; success should translate into a lower commercial property vacancy rate as new businesses coming to the county and existing businesses already in the county need more physical space to conduct operations

WHAT IS BEING DONE AND WHY IT IS IMPORTANT TO TRACK:

Moving excess available square footage results in job creation, increased tax revenue. It is the goal of Economic Development to reduce the Industrial/Retail/Office vacancy rates.

FACTORS CONTRIBUTING TO CURRENT PERFORMANCE:

Singular massive sq ft unleased facility inventory drives higher percentage vacancy rate; cautionary economic climate post-Covid

Performance Measure 4: Harford County Unemployment Rate

ABOUT THIS MEASURE:

Low unemployment rate reflects health of workforce opportunity and engagement at local level; success should translate into higher overall employment rate for county residents as they will have more opportunities to find employment through more available positions and better skillset. For point of reference the FY 23 State unemployment rate closed at 2.4% and the National rate at 3.6%.

WHAT IS BEING DONE AND WHY IT IS IMPORTANT TO TRACK:

Holistic focus on workforce development, training, retooling and upskilling; continuity of full employment equals income tax revenue increase, higher wage earners, career mobility in skilled trades and professions. Harford County aims to have an unemployment rate lower than the State and National average.

FACTORS CONTRIBUTING TO CURRENT PERFORMANCE:

Availability of skilled workforce; training program access; federal gov't telework policy implementation

Performance Measure 5: Harford County average weekly wage

ABOUT THIS MEASURE:

Average weekly wage reflects skill attainment, impacts consumer spending, housing/rental; success should translate into higher weekly wage growth for county residents as more of them are able to upgrade current positions into higher paying positions through better skillsets

WHAT IS BEING DONE AND WHY IT IS IMPORTANT TO TRACK:

Positive gains in average weekly wage rate contribute directly to income tax and indirectly to property tax

FACTORS CONTRIBUTING TO CURRENT PERFORMANCE:

High skilled, high paying job access and availability retain workers and promote career mobility in nationally competitive environment

Harford County Department of Economic Development
FY 2024 Performance Measure Report

Alignment to Countywide Strategic Goals

Goal #1
Goal #2
Goal #3
Goal #4
Goal #5
Goal #6
Goal #7
Goal #8

**Bold the goals that the performance measure aligns with

BUDGET WILL FILL IN THIS SECTION

Performance Measures	Actual FY 22	Actual FY 23	Estimate FY 24	Change
1 - Industrial vacancy rates	7.7%	7.9%	7.5%	
2 - Office vacancy rates	14.2%	13.4%	12.5%	
3 - Retail vacancy rates	5.5%	6.2%	5.5%	
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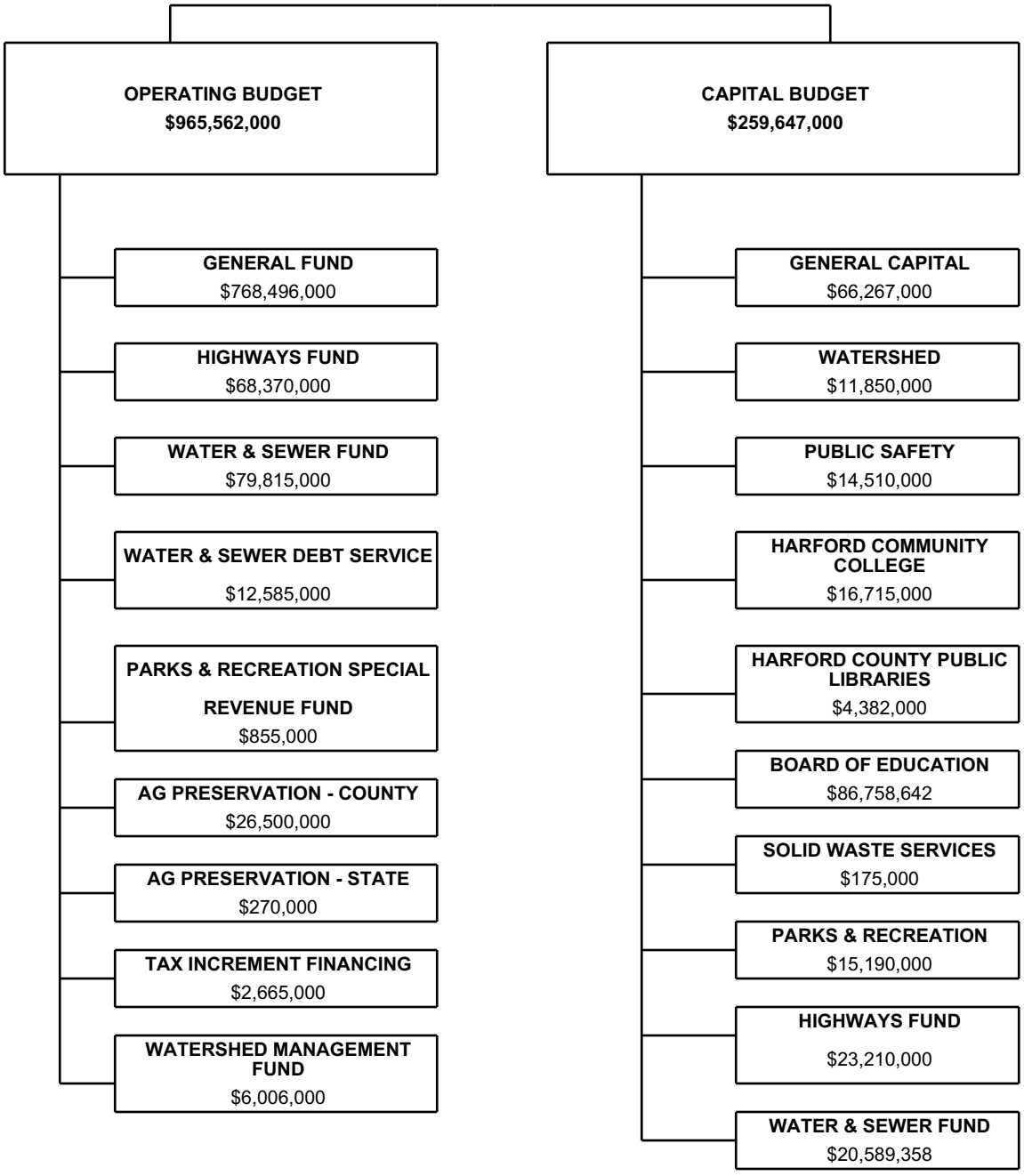
High skilled, high paying job access and availability retain workers and promote career mobility in nationally competitive environment

HARFORD COUNTY
TOTAL FY 24 APPROVED BUDGET ALL FUNDS
$1,225,209,000



HARFORD COUNTY MARYLAND
FISCAL YEAR 2024 BUDGET SUMMARY

While the Administration follows the standardized Annual Budget Process, the development of each fiscal year's budget is unique. Consideration must be given to the current and projected economic conditions, the changing wants and needs of our citizens, and our operational requirements, all of which must be weighed against the fiscal policies and management techniques adopted by the Administration.

In developing our Fiscal Year 2024 Operating and Capital Budgets we maintained essential services while focusing on fiscal responsibility for our citizens and employees. This budget provides for major investments in public safety and funding for our schools without raising taxes.

This budget returns Harford County to fiscal responsibility and still maintains essential services for our citizens. The County has funded the Harford County Public Schools operating budget $10 million over the State mandated Maintenance of Effort of $304,852,402. Funding for all county employees as well as employees of the Sheriff's Office, State's Attorney's Office and Circuit Court systems provides for a 1.5% COLA for those eligible in July, 2023 and an additional 1.5% possible in the second half of the year, depending on economic conditions. In addition, sufficient funds were provided to fully fund the Sheriff's Office salary survey placement request for law enforcement deputies and corrections officers. Level funding is provided for Harford County Public Library and Harford Community College. A significant increase is included for the County to take over the responsibility of Emergency Medical Services, to include 92 new positions, equipment, and supplies and materials.

REVENUES

ALL FUNDS

FY 24 Approved Budget	965,562,000	
FY 23 Approved Budget	943,645,000	
$ increase	21,917,000	
% increase	2.27 %	

FUNDING SOURCE		**REVENUE SOURCE**	
GENERAL	768,496,000	PROPERTY TAXES	339,971,400
HIGHWAYS	68,370,000	INCOME TAXES	311,000,000
PARKS AND RECREATION	855,000	W & S USER CHARGES	56,451,300
AG PRESERVATION - COUNTY	26,500,000	W & S CAPITAL CHARGES	8,241,000
AG PRESERVATION - STATE	270,000	INTERGOVERNMENTAL/ STATE-SHARED	13,247,000
TAX INCREMENT FINANCING	2,665,000	OTHER LOCAL TAXES & ASSESSMENTS	21,146,200
WATER & SEWER OPERATING	79,815,000	INVESTMENT INCOME	15,449,553
WATER & SEWER DEBT SERVICE	12,585,000	FUND BAL APPROP/ UNRESTRICTED NET POSITION	121,371,434
WATERSHED MANAGEMENT FUND	6,006,000	OTHER REVENUE	78,684,113
FY 24 TOTAL ALL FUNDS	**965,562,000**	**FY 24 TOTAL ALL REVENUES**	**965,562,000**

REVENUES

A more in depth discussion of individual revenue streams can be found in each "Fund" Section of the document.

For Fiscal Year 2024, Property and Income tax revenues are estimated to generate 68% of the total of all revenue.

Property Taxes

FY 24 Approved Budget	339,741,400	35.19 %	of the Total All Funds FY 24 Operating Budget
FY 23 Approved Budget	328,163,300	34.78 %	of the Total All Funds FY 23 Operating Budget
$ increase	11,578,100		
% increase	3.53 %		

Property Tax revenue estimates are based on a thorough analysis of lien sheet activity, deed activity, building permit data, residential sales, Transfer Tax transaction data, and Maryland State Department of Assessments and Taxation Distribution Tracking Information.

Maryland State law provides that all property is subject to the property tax. Properties are reassessed by law once every three years and property owners are notified by the Maryland State Department of Assessments and Taxation of any change in their assessment. Properties are required to be assessed at their current market value so that each property owner pays their fair share of local property taxes.

In FY 24, the County is adopting a tax rate of $0.8413. The State reassesses all properties on a triennial basis. Statewide "Group 2" reassessments in FY 24 increased by 20.6% over the past three years according to State Department of Assessment and Taxation. In Harford County, assessments in Group 2, which mainly covers the Bel Air area of the County, grew by 16.0% with residential and commercial assessments increasing by 17.1% and 10.4% respectively.

Income Taxes

FY 24 Approved Budget	311,000,000	32.21 %	of the Total All Funds FY 24 Operating Budget
FY 23 Approved Budget	299,775,000	31.77 %	of the Total All Funds FY 23 Operating Budget
$ increase	11,225,000		
% increase	3.74 %		

Income tax is calculated in Maryland as a percentage of net taxable income. While the State sets a tax rate cap of 3.2% for local governments, the Harford County Council set our income tax rate at 3.06%. The State Comptroller's Office administers and collects the tax and distributes the receipts to the

counties and municipalities. We receive approximately 90% of income tax in quarterly distributions of the withholdings and estimated payments.

The county is expecting very limited growth in income tax for FY 24 over the revised FY 23 estimate as the economy is expected to cool and most likely enter recession. FY 23 income tax is estimated at $310.0 million, which is $10.2 million over the adopted budget; however, FY 24 is only expected to yield $311.0 million. Quarterly distributions are expected to grow by 4% as inflationary wage growth continues, but that growth will be almost entirely offset by a drop in reconciling and final payments from non-wage income. Nevertheless, FY 24 should still mark our fourteenth year of positive growth in income tax, a testament to the County's resilient economy and skilled workforce.

Recordation Tax

FY 24 Approved Budget	17,000,300	1.76 %	of the Total All Funds FY 24 Operating Budget
FY 23 Approved Budget	21,000,000	2.23 %	of the Total All Funds FY 23 Operating Budget
$ decrease	(3,999,700)		
% decrease	(19.05)%		

State law imposes a tax on every instrument of writing recorded or offered for record with the Clerk of the Circuit Court (liens, deeds, mortgages, etc.) at the rate of $6.60 per $1,000 of the actual consideration to be paid for property transferred or of the principal amount of the debt secured. Harford County splits the proceeds from this tax: 2/3 to fund school debt and/or school construction; 1/6 to fund Parks and Recreation capital projects; and 1/6 to fund local watershed protection and restoration projects.

Recordation revenue is budgeted to decline in FY 24 entirely due to the dampening effect of rising interest rates. Property values in the County continue to rise; however, the number of property transactions in the form of both sales and refinancing has dropped off considerably.

Fund Balance/Unrestricted Net Position

FY 24 Approved Budget	121,371,434	12.57 %	of the Total All Funds FY 24 Operating Budget
FY 23 Approved Budget	128,035,601	13.57 %	of the Total All Funds FY 23 Operating Budget
$ decrease	(6,664,167)		
% decrease	(5.20%)		

Fund Balance has been appropriated in the General Fund at $74,072,089 this funding will be utilized for one-time operating cost as well as Paygo for FY 24 capital projects. Highways Fund Balance of $11,956,345 will be used for resurfacing and other road projects. The Watershed Management Fund will use $2,646,000 of Fund Balance, Parks and Recreation Special Revenue Fund will use $37,000, and Ag Preservation- County will use $16,000,000. Net Assets - Appropriated for Water and Sewer Enterprise fund is appropriated at $16,660,000.

EXPENDITURES

General Fund

FY 24 Approved Budget	768,496,000	79.59 %	of the Total All Funds FY 24 Operating Budget
FY 23 Approved Budget	752,570,000	79.75 %	of the Total All Funds FY 23 Operating Budget
$ increase	15,926,000		
% increase	2.12 %		

This increase is the net result of the following: a phased in 3% COLA for all for all county, sheriff's office, state's attorney and judicial system employees; full funding of Sheriff's Office requested salary enhancements averaging 5% for law enforcement deputies and corrections officers employees; no change in funding for the Libraries or Harford Community College, due to prior funding they have accumulated large fund balances. Sizeable increase of more than 20% to support fire and EMS, including $8.3 million for 111new EMS positions and 17 new 911 dispatchers. Board of Education funded at $10 million over the state-required Maintenance of Effort, plus an additional $15 million for school site acquisition. Reallocation of departmental functions by Executive Order led to decreases in Administration, Community Services, Governmental and Community Relations and Economic Development and increases in County Executive's Office, Housing & Community Development and Public Works. Debt service adjusted for principal and interest payments on outstanding debt; and paygo funds in support of the FY 24 Approved Capital.

Highways Fund

FY 24 Approved Budget	68,370,000	7.08 %	of the Total All Funds FY 24 Operating Budget
FY 23 Approved Budget	62,400,000	6.61 %	of the Total All Funds FY 23 Operating Budget
$ increase	5,970,000		
% increase	9.57 %		

The increase in the Highways Fund is the net result of: increases for the Fleet Management expenses for diesel and gasoline; increases based on actual expenditures for tree trimming contract, pipe repairs, and street sweeping contract; Paygo funds to support the FY 24 Highways Capital Budget; and adjustment funds for Pro Rata charges provided to the General Fund.

Water & Sewer Fund

FY 24 Approved Budget	79,815,000	8.27 % of the Total All Funds FY 24 Operating Budget
FY 23 Approved Budget	72,110,000	7.64 % of the Total All Funds FY 23 Operating Budget
$ increase	7,705,000	
% increase	10.69 %	

The Water & Sewer Operating Fund was established as a self-sustaining utility account for water and sewer services provided by Harford County Government. Adjustments based on actual spending history for maintenance, materials and inspections. Increase in Paygo to support the FY 24 Water & Sewer Capital Budget for replacement of infrastructure, booster stations, infiltration and inflow, pump stations, etc.; and adjustments to Depreciation and Pro Rata charges (provided to the General Fund) increase for FY 24

Water & Sewer Debt Service

FY 24 Approved Budget	12,585,000	1.30 % of the Total All Funds FY 24 Operating Budget
FY 23 Approved Budget	20,725,000	2.20 % of the Total All Funds FY 23 Operating Budget
$ decrease	(8,140,000)	
% decrease	(39.28)%	

The Water & Sewer Debt Service Fund provides appropriation authority for the payment of principal and interest of long-term water and sewer bonds and loans used to finance the capital projects of the County-owned water and sewer system. The decrease in funding for FY 24 is a result of the principal and interest payments adjusted to amounts due on outstanding debt.

Parks and Recreation Special Revenue Fund

FY 24 Approved Budget	855,000	0.09 % of the Total All Funds FY 24 Operating Budget
FY 23 Approved Budget	838,000	0.09 % of the Total All Funds FY 23 Operating Budget
$ increase	17,000	
% increase	2.03%	

The Parks and Recreation Special Fund increase based on revenue trends and estimates.

Ag Preservation - County

FY 24 Approved Budget	26,500,000	2.74 % of the Total All Funds FY 24 Operating Budget
FY 23 Approved Budget	27,000,000	2.86 % of the Total All Funds FY 23 Operating Budget
$ decrease	(500,000)	
% decrease	(1.85)%	

Harford County is committed to Agricultural Land Preservation. An allocation of $19,150,000 is provided for purchases of Ag Preservation easements.

Ag Preservation - State

FY 24 Approved Budget	270,000	0.03 % of the Total All Funds FY 24 Operating Budget
FY 23 Approved Budget	350,000	0.04 % of the Total All Funds FY 23 Operating Budget
$ decrease	(80,000)	
% decrease	(22.86)%	

Harford County's Agricultural Program is Certified. Therefore, the Program can retain 75% of the Agricultural Transfer Tax collected. For FY 24, it is projected that the County's share of the State Agricultural Tax will be $270,000

The County will use $30,000 of this revenue to offset the salary and benefits of a Planner III, who serves as Harford County's Program Administrator. Harford County's match to Maryland Agricultural Preservation Foundation (MALPF) for easement purchases the foundation makes on the County's behalf will be $240,000.

Tax Increment Financing

FY 24 Approved Budget	2,665,000	0.28 % of the Total All Funds FY 24 Operating Budget
FY 23 Approved Budget	1,902,000	0.20 % of the Total All Funds FY 23 Operating Budget
$ increase	763,000	
% increase	40.12 %	

The Beechcreek Estates Tax Increment Fund is a special fund authorized by Bill 10-10. The Bill provided that the County could not issue more than $14 million for Beechcreek Estates in special obligation bonds to finance or reimburse the cost of the public improvements benefiting the district. The Bill also pledged the real property taxes collected with respect to the tax increment of properties in the district to payment of the bonds to be issued and also authorized the imposition of a special tax on properties within the district to the extent the tax increment received is insufficient to pay debt service on the bonds and other allowable costs and expenses. The bonds are not an indebtedness of the County for which the County is obligated to levy or pledge, or had levied or pledged, ad valorem taxes or special taxes of the County other than the real property taxes representing the levy of the tax increment on properties located in the development district or the special taxes. The bonds shall be a

special obligation of the County and will not constitute a general obligation debt of the County or pledge of the County's full faith and credit or taxing power.

Watershed Management Fund

FY 24 Approved Budget	6,006,000	0.62 % of the Total All Funds FY 24 Operating Budget
FY 23 Approved Budget	5,750,000	0.61 % of the Total All Funds FY 23 Operating Budget
$ increase	256,000	
% increase	4.45 %	

This fund formerly titled (Stormwater Management Fund) is a special account for deposit of a certain portion of the recordation tax, $0.55 for each $500 of the sale price (or lien amount) for each property deed recorded. The proceeds of this fund are used for the County's watershed protection and restoration program as mandated under State of Maryland law. The State requires a separate fund be established for this purpose.

HARFORD COUNTY, MARYLAND

FY 2024 TAXABLE ASSESSABLE BASE

GENERAL FUND

	Fiscal Year 2021-2022		Fiscal Year 2022-2023		Fiscal Year 2023-2024	
	Taxable Assessable Base	Actual Revenue	Taxable Assessable Base	Estimated Revenue	Taxable Assessable Base	Estimated Revenue
REAL PROPERTY		@ $0.8913		@ $0.8413		@ $0.8413
Full Year Levy	29,428,924,044	262,300,000	30,322,120,528	255,100,000	31,617,734,459	266,000,000
Partial Year Levy	78,536,968	700,000	89,742,066	755,000	47,545,465	400,000
Real Property Subtotal	29,507,461,012	263,000,000	30,411,862,594	255,855,000	31,665,279,924	266,400,000
PERSONAL PROPERTY		@ $2.2283		@ $2.1033		@ $2.1033
Unincorporated Business	190,050,825	424,500	17,829,550	375,000	16,640,517	350,000
Railroads and Public Utilities	691,125,323	15,400,000	746,463,806	15,700,000	855,798,032	18,000,000
Corporate Property	691,125,323	15,400,000	760,727,446	16,000,000	713,165,026	15,000,000
Personal Property Subtotal	1,572,301,471	31,224,500	1,525,020,802	32,075,000	1,585,603,575	33,350,000
Grand Total	31,079,762,483	294,224,500	31,936,883,396	287,930,000	33,250,883,499	299,750,000
ADDITIONS AND SUBTRACTIONS						
Interest, Discounts and Other Credits		(2,760,500)		(2,751,500)		(6,989,500)
NET TAXES		291,464,000		285,178,500		292,760,500

HARFORD COUNTY, MARYLAND

FY 2024 TAXABLE ASSESSABLE BASE

HIGHWAYS FUND

	Fiscal Year 2021-2022		Fiscal Year 2022-2023		Fiscal Year 2023-2024	
	Taxable Assessable Base	Actual Revenue	Taxable Assessable Base	Estimated Revenue	Taxable Assessable Base	Estimated Revenue
REAL PROPERTY		@ $0.1366		@ $0.1366		@ $0.1366
Full Year Levy	24,963,396,779	34,100,000	25,622,254,758	35,000,000	26,720,351,391	36,500,000
Partial Year Levy	67,349,927	92,000	73,206,442	100,000	36,603,221	50,000
Real Property Subtotal	25,030,746,706	34,192,000	25,695,461,200	35,100,000	26,756,954,612	36,550,000
PERSONAL PROPERTY		@ $0.3415		@ $0.3415		@ $0.3415
Unincorporated Business	15,695,461	53,600	14,348,463	49,000	14,641,288	50,000
Railroads and Public Utilities	607,027,818	2,073,000	732,064,422	2,500,000	732,064,422	2,500,000
Corporate Property	553,147,877	1,889,000	699,853,587	2,390,000	585,651,537	2,000,000
Personal Property Subtotal	1,175,871,156	4,015,600	1,446,266,472	4,939,000	1,332,357,247	4,550,000
Grand Total	26,206,617,862	38,207,600	27,141,727,672	40,039,000	28,089,311,859	41,100,000
ADDITIONS AND SUBTRACTIONS						
Interest, Discounts and Other Credits		(199,600)		(239,200)		(951,800)
NET TAXES		38,008,000		39,799,800		40,148,200

Fiscal Year 2023-2024
HARFORD COUNTY, MARYLAND

LONG TERM DEBT REQUIREMENTS:

	PRINCIPAL	INTEREST	TOTAL
General Obligation Bonds	13,156,328	6,260,281	19,416,609
Public School Bonds	25,237,051	10,482,888	35,719,939
Community College Bonds	1,980,391	681,851	2,662,242
Highway Bonds	1,790,874	1,055,565	2,846,439
Agricultural Preservation Loans	1,850,000	1,050,000	2,900,000
Water & Sewer Bonds	8,431,766	3,156,872	11,588,638
Leases	3,500,000	250,000	3,750,000
SBITA	2,750,000	270,000	3,020,000
TIF	415,000	420,000	835,000
Watershed Management	1,138,590	783,159	1,921,749
TOTALS	60,250,000	24,410,616	84,660,616

HARFORD COUNTY, MARYLAND
ESTIMATED STATEMENT OF LEGAL DEBT MARGIN

MARYLAND LAW AS IT STOOD FOR FISCAL YEAR 2001 AND PRIOR FISCAL YEARS

Pursuant to Article 25A, 5(P) of the Annotated Code of Maryland (1990 Replacement Volume, 1993 Supplement), the County, as a charter county, is limited in the amount of general obligation supported debt that it can issue to an amount equal to 15% of the assessed value of the property in the County.

AMENDED MARYLAND LAW FOR FISCAL YEAR 2002 AND THOSE FORWARD

Pursuant to Article 25A, 5(P) of the Annotated Code of Maryland (1998 Replacement Volume, 2000 Supplement), the County, as a charter county, is limited in the amount of general obligation supported debt that it can issue to an amount equal to a total of 6% of the assessable base of Real Property and 15% of Personal Property.

	REAL PROPERTY	PERSONAL PROPERTY	TOTAL
ESTIMATED VALUE OF NET ASSESSED PROPERTY	**31,665,279,924**	**1,585,641,269**	**LEGAL**
APPLICABLE GENERAL OBLIGATION DEBT % RATE	**6%**	**15%**	**DEBIT LIMIT**
ESTIMATED LEGAL DEBT LIMIT	**1,899,916,795**	**237,846,190**	**2,137,762,985**

STATEMENT OF ESTIMATED LONG TERM DEBT OUTSTANDING AS OF June 30, 2023

ESTIMATED LONG TERM DEBT:	
General Obligation	154,961,174
Solid Waste	6,099,955
Community College	18,009,516
Public Schools	269,729,309
Highways	28,149,571
Watershed	19,709,787
TOTAL ESTIMATED LONG TERM DEBT	**496,659,312**
ESTIMATED SELF SUSTAINING DEBT:	
Water & Sewer Bonds and Loans Plus Premium	82,175,687
Tax Increment Financing	10,650,000
Agricultural Preservation Debt	34,448,962
SBITA and Leases	6,000,000
TOTAL ESTIMATED SELF SUSTAINING DEBT	**133,274,649**
ESTIMATED TOTAL BONDED DEBT	**629,933,961**
LESS: Estimated Self Sustaining Debt	**133,274,649**

ESTIMATED TOTAL DEBT APPLICABLE TO LEGAL DEBT LIMIT	**496,659,312**
ESTIMATED TOTAL LEGAL DEBT LIMIT	**2,137,762,986**
LESS: Estimated Total Debt Applicable to Legal Debt Limit	496,659,312
ESTIMATED LEGAL DEBT MARGIN	**1,641,103,674**

BUSINESS PLAN
DEBT BURDEN ANALYSIS
Fiscal Years 2022-2029

	Actual 2022	Original Budget 2023	Approved Budget 2024	Projection 2025	Projection 2026	Projection 2027	Projection 2028	Projection 2029
Expenditures (1)(2)								
County Council	3,279,679	4,377,176	4,378,697	4,510,057	4,645,359	4,784,719	4,928,261	5,076,109
General Government	56,870,876	64,149,194	56,827,593	58,532,421	60,288,393	62,097,045	63,959,957	61,647,362
Education	311,887,353	344,119,463	334,735,208	344,776,234	355,119,521	365,773,107	376,746,300	398,928,772
Harford Center	620,193	682,212	702,215	723,281	744,980	767,329	790,349	805,400
Judicial	11,159,781	14,010,613	14,515,355	14,950,816	15,399,340	15,861,320	16,337,160	16,351,972
Libraries	18,890,693	20,886,654	20,885,407	21,511,969	22,157,328	22,822,048	23,506,710	24,211,911
Parks & Recreation	10,453,546	13,759,917	13,013,974	13,404,394	13,806,526	14,220,722	14,647,344	15,086,764
Public Safety	125,309,206	154,640,874	166,225,297	171,212,056	176,348,418	181,638,870	187,088,036	192,526,786
Public Works	60,899,884	77,502,726	95,178,425	98,033,778	100,974,791	104,004,035	107,124,156	110,337,881
Social Services	11,781,397	14,842,617	15,157,245	15,611,962	16,080,321	16,562,731	17,059,613	16,727,744
Other Financing Uses	20,256,265	45,911,000	51,216,606	52,753,104	54,335,697	55,965,768	57,644,741	41,984,970
Debt Service (3)								
General Obligation Debt	81,601,477	65,137,554	69,336,978	69,761,841	72,464,311	74,686,430	77,608,543	80,221,173
Other Debt Expenses	356,128	700,000	700,000	700,000	700,000	700,000	700,000	700,000
Total Expenditures	$713,366,478	$820,720,000	$842,873,000	$866,481,913	$893,064,986	$919,884,125	$948,141,169	$964,606,843
Capital Plan								
General Fund Bonds	43,590,000	91,045,000	83,255,000	68,052,475	31,490,000	34,040,000	6,800,000	18,300,000
Stormwater Bonds	6,750,000	8,450,000	8,600,000	8,700,000	8,800,000	8,900,000	9,000,000	9,100,000
Highway Fund Bonds	4,270,000	11,615,000	2,235,000	5,085,000	5,805,000	5,165,000	5,785,000	5,100,000
Water and Sewer Bonds	11,555,000	10,965,000	8,500,000	12,600,000	17,050,000	14,550,000	16,100,000	15,000,000
Pay-as-you-go								
General Fund	8,172,000	28,260,000	14,142,000	5,864,500	5,727,500	5,087,500	5,937,500	5,552,500
Stormwater Fund	850,000	850,000	1,250,000	1,300,000	1,400,000	1,500,000	1,600,000	1,700,000
Highway Fund	10,021,179	10,601,000	13,935,000	15,110,000	15,385,000	16,420,000	17,485,000	18,930,000
Water & Sewer Fund	5,650,000	4,280,000	9,686,000	8,950,000	6,650,000	6,300,000	6,800,000	6,350,000
Other Sources (All Funds)	127,950,821	111,357,315	118,044,000	78,359,034	45,565,000	47,485,000	20,575,000	19,225,000
Total Capital Plan	$218,809,000	$277,423,315	$259,647,000	$204,021,009	$137,872,500	$139,447,500	$90,082,500	$99,257,500

BUSINESS PLAN
DEBT BURDEN ANALYSIS
Fiscal Years 2022-2029

	Actual 2022	Original Budget 2023	Approved Budget 2024	Projection 2025	Projection 2026	Projection 2027	Projection 2028	Projection 2029
General Obligation Outstanding July 1	460,567,556	489,794,585	496,659,313	513,356,079	527,856,711	540,320,233	551,283,254	563,226,680
Additions	90,293,395	48,500,000	60,000,000	60,000,000	60,000,000	60,000,000	60,000,000	60,000,000
Less Principal Repayments & Reductions	61,066,366	41,635,272	43,303,234	45,499,368	47,536,478	49,036,979	51,353,380	54,353,380
General Obligation Outstanding June 30	$489,794,585	$496,659,313	$513,356,079	$527,856,711	$540,320,233	$551,283,254	$559,929,874	$568,873,300
Population (4)	262,977	265,607	268,263	270,945	273,655	276,391	279,155	281,947
Per Capita Income	71,717	72,434	73,159	73,890	74,629	75,375	76,129	76,890
Taxable Property Value (5)								
Taxable Assessed Valuation (000 omitted)	$31,388,655	$32,958,088	$34,605,992	$36,336,292	$38,153,106	$40,060,762	$42,063,800	$44,166,990
Debt Ratios								
General Obligation Debt Service as % of Expenditures	8.1 %	7.5 %	8.3 %	8.2 %	8.2 %	8.2 %	8.3 %	8.3 %
General Obligation Debt Per Capita	$1,875	$1,882	$1,926	$1,960	$1,987	$2,007	$2,018	$2,018
General Obligation Debt as % of Assessed Valuation	1.6 %	1.5 %	1.5 %	1.5 %	1.4 %	1.4 %	1.3 %	1.3 %
Policy Ratios								
Expenditures	10.0 %	10.0 %	10.0 %	10.0 %	10.0 %	10.0 %	10.0 %	10.0 %
General Obligation Debt Per Capita	$2,500	$2,500	$2,500	$2,500	$2,500	$2,500	$2,500	$2,500
General Obligation Debt as % of Assessed Valuation	2.3 %	2.3 %	2.3 %	2.3 %	2.3 %	2.3 %	2.3 %	2.3 %

(1) Growth for departments is 3% for all years beyond that.

(2) These expenditures include General & Highway Funds only.

(3) Includes principal and interest

(4) Estimated at the compound annual growth rate of 1% for future periods

(5) Estimated at the compound annual growth rate of 2% for all years beyond that.

HARFORD COUNTY, MARYLAND
STATEMENTS OF ESTIMATED UNASSIGNED FUND BALANCE
GENERAL FUND

	GENERAL FUND
TOTAL FUND BALANCE AT June 30, 2022	**211,280,074**
2023 Revenue - Estimated	684,882,300
2023 Expenditures - Estimated	(721,907,363)
TOTAL ESTIMATED FUND BALANCE AT June 30, 2023	**174,255,011**
FUND BALANCE AVAILABLE FOR APPROPRIATION AT June 30, 2023	
TOTAL ESTIMATED FUND BALANCE AT June 30, 2023	**174,255,011**
LESS: Nonspendable Fund Balance	
Long Term Rec	(833,412)
LESS: Restricted Fund Balance	
Bond Proceeds	(12,667,902)
Dedicated Revenues - Public Safety	(25,000)
LESS: Assigned Fund Balance	
Reserve for Fiscal Stabilization Fund (1)	(38,424,800)
Encumbrances	(2,250,000)
Designated for Landfill Closure	(10,000,000)
Income Tax	(1,600,000)
Watershed Management	(30,000,000)
ESTIMATED UNASSIGNED FUND BALANCE AT JUNE 30, 2023	**78,453,897**
Fiscal Year 2024 Estimated Revenues	694,423,911
Less Fiscal Year 2024 Estimated Expenditures	(768,496,000)
ESTIMATED UNASSIGNED FUND BALANCE FOR FY 2025 & FUTURE YEARS	**4,381,808**
Reserve for Fiscal Stabilization Fund (1)	**38,424,800**
Estimated Reserve for Fiscal Stabilization Fund as a Percentage of Total Estimated Expenditures	**5 %**

(1) The 5% Reserve for Fiscal Stabilization Fund in the General Fund is necessary to maintain the high credit rating obtained from the Credit Rating agencies. The high bond rating allows the County to sell long-term debt at a lower interest cost thereby saving interest expenses each year. This policy was established in the County's Five Year Business Plan.

HARFORD COUNTY, MARYLAND
STATEMENT OF ESTIMATED UNASSIGNED FUND BALANCE
HIGHWAYS FUND

	HIGHWAYS FUND
TOTAL FUND BALANCE AT June 30, 2022	**25,221,882**
Fiscal Year 2023 Estimated Revenues	**52,029,325**
Less Fiscal Year 2023 Estimated Expenditures	**(56,151,207)**
TOTAL ESTIMATED FUND BALANCE AT June 30, 2023	**21,100,000**
FUND BALANCE AVAILABLE FOR APPROPRIATION AT June 30, 2023	
TOTAL ESTIMATED FUND BALANCE AT June 30, 2023	**21,100,000**
LESS: Nonspendable Fund Balance	
Inventory	(1,800,000)
LESS: Restricted Fund Balance	
Bond Proceeds	(1,400,000)
Highways-PILOT	(400,000)
ESTIMATED UNASSIGNED FUND BALANCE AT June 30, 2023	**17,500,000**
Fiscal Year 2024 Estimated Revenues	56,413,655
Less Fiscal Year 2024 Estimated Expenditures	(68,370,000)
ESTIMATED UNASSIGNED FUND BALANCE FOR FY 2025 & FUTURE YEARS	**5,543,655**

HARFORD COUNTY, MARYLAND
STATEMENT OF ESTIMATED UNASSIGNED FUND BALANCE
PARKS AND RECREATION FUND

	PARKS AND RECREATION FUND
TOTAL FUND BALANCE AT June 30, 2022	**123,182**
Fiscal Year 2023 Estimated Revenues	760,000
Less Fiscal Year 2023 Estimated Expenditures	(687,000)
TOTAL ESTIMATED FUND BALANCE AT June 30, 2023	**196,182**
FUND BALANCE AVAILABLE FOR APPROPRIATION AT June 30, 2023	
TOTAL ESTIMATED FUND BALANCE AT June 30, 2023	**196,182**
ESTIMATED UNASSIGNED FUND BALANCE AT June 30, 2023	**196,182**
Fiscal Year 2024 Estimated Revenues	818,000
Less Fiscal Year 2024 Estimated Expenditures	(855,000)
ESTIMATED UNASSIGNED FUND BALANCE FOR FY 2025 & FUTURE YEARS	**159,182**

HARFORD COUNTY, MARYLAND
STATEMENT OF ESTIMATED UNASSIGNED FUND BALANCE
AGRICULTURAL LAND PRESERVATION - COUNTY

	AGRICULTURAL LAND PRESERVATION COUNTY
TOTAL FUND BALANCE AT June 30, 2022	**47,102,288**
Fiscal Year 2023 Estimated Revenues	10,000,000
Less Fiscal Year 2023 Estimated Expenditures	(14,402,288)
TOTAL ESTIMATED FUND BALANCE AT June 30, 2023	**42,700,000**
FUND BALANCE AVAILABLE FOR APPROPRIATION AT June 30, 2023	
TOTAL ESTIMATED FUND BALANCE AT June 30, 2023	**42,700,000**
ESTIMATED UNASSIGNED FUND BALANCE AT June 30, 2023	**42,700,000**
Fiscal Year 2024 Estimated Revenues	10,500,000
Less Fiscal Year 2024 Estimated Expenditures	(26,500,000)
ESTIMATED UNASSIGNED FUND BALANCE FOR FY 2025 & FUTURE YEARS	**26,700,000**

HARFORD COUNTY, MARYLAND
STATEMENT OF ESTIMATED UNASSIGNED FUND BALANCE
AGRICULTURAL LAND PRESERVATION - STATE

	AGRICULTURAL LAND PRESERVATION STATE
TOTAL FUND BALANCE AT June 30, 2022	**0**
Fiscal Year 2023 Estimated Revenues	350,000
Less Fiscal Year 2023 Estimated Expenditures	(350,000)
TOTAL ESTIMATED FUND BALANCE AT June 30, 2023	**0**
FUND BALANCE AVAILABLE FOR APPROPRIATION AT June 30, 2023	
ESTIMATED UNASSIGNED FUND BALANCE AT June 30, 2023	**0**
Fiscal Year 2024 Estimated Revenues	270,000
Less Fiscal Year 2024 Estimated Expenditures	(270,000)
ESTIMATED UNASSIGNED FUND BALANCE FOR FY 2025 & FUTURE YEARS	**0**

HARFORD COUNTY, MARYLAND
STATEMENT OF ESTIMATED UNASSIGNED FUND BALANCE
WATERSHED MANAGEMENT FUND

	WATERSHED MANAGEMENT FUND
TOTAL FUND BALANCE AT June 30, 2022	**11,318,662**
Fiscal Year 2023 Estimated Revenues	3,350,000
Less Fiscal Year 2023 Estimated Expenditures	(5,748,662)
TOTAL ESTIMATED FUND BALANCE AT June 30, 2023	**8,920,000**
Less: Restricted Fund Balance	
Bond Proceeds	(920,000)
ESTIMATED UNASSIGNED FUND BALANCE AT June 30, 2023	**8,000,000**
Fiscal Year 2024 Estimated Revenues	3,360,000
Less Fiscal Year 2024 Estimated Expenditures	(6,006,000)
ESTIMATED UNASSIGNED FUND BALANCE FOR FY 2025 & FUTURE YEARS	**5,354,000**

HARFORD COUNTY, MARYLAND
STATEMENT OF ESTIMATED UNASSIGNED FUND BALANCE
TAX INCREMENT FINANCING DEBT SERVICE FUND

	TIF DEBT SERVICE FUND
TOTAL FUND BALANCE AT June 30, 2022	**2,813,986**
Fiscal Year 2023 Estimated Revenues	1,915,000
Less Fiscal Year 2023 Estimated Expenditures	(1,892,000)
TOTAL ESTIMATED FUND BALANCE AT June 30, 2023	**2,836,986**
FUND BALANCE AVAILABLE FOR APPROPRIATION AT June 30, 2023	
ESTIMATED UNASSIGNED FUND BALANCE AT June 30, 2023	**2,836,986**
Fiscal Year 2024 Estimated Revenues	2,665,000
Less Fiscal Year 2024 Estimated Expenditures	(2,665,000)
ESTIMATED UNASSIGNED FUND BALANCE FOR FY 2025 & FUTURE YEARS	**2,836,986**

HARFORD COUNTY, MARYLAND
STATEMENTS OF ESTIMATED UNRESTRICTED NET POSITION
WATER & SEWER OPERATING FUND AND WATER & SEWER DEBT SERVICE FUND

	WATER & SEWER OPERATING FUND	WATER & SEWER DEBT SERVICE FUND [1]
TOTAL NET ASSETS AT June 30, 2022	**511,747,863**	**0**
Less Invested in Capital Assets, Net of Related Debt	(324,912,563)	0
Restricted - Capital Project/Debt Service	(124,386,096)	
Net Assets Available for Appropriation at June 30, 2022 Unrestricted Net Position	62,449,204	0
2023 Estimated Revenues	59,785,000	12,338,600
Less 2023 Estimated Expenditures	(58,922,380)	(12,338,600)
Net Assets Available for Appropriation at June 30, 2023 Unrestricted Net Position	**63,311,824**	**0**
Fiscal Year 2024 Estimated Revenues	63,155,000	12,585,000
Less Fiscal Year 2024 Estimated Expenditures	(79,815,000)	(12,585,000)
Net Assets Available for Appropriation at June 30, 2024 Unrestricted Net Position	**46,651,824**	**0**

(1) It should be noted that while budget policy defines Water & Sewer Debt Service Fund as an individual account for management purposes, the County's financial statements consider it part of the Water & Sewer Fund.

HARFORD COUNTY, MARYLAND
STATEMENT OF CONTINGENCY RESERVE

The Harford County Charter, Section 506. Contents of the Current Expense Budget, states: "The approved current expense budget shall contain the following information . . . (6) a statement of the proposed contingency reserves, all of which shall not exceed three percent of the general fund and of any other fund; . . . " The following contingency reserve funds which represents 0.0013 percent of the General Fund and 0.029 percent of the Highways Fund, have been included in the Approved Fiscal Year 2023-2024 Operating Budget.

GENERAL FUND	**$100,000**
HIGHWAYS FUND	**$200,000**

HARFORD COUNTY, MARYLAND PERSONNEL SUMMARY

	ENACTED FY 22				ENACTED FY 23				PROPOSED FY 24			
	FULL TIME		PART TIME		FULL TIME		PART TIME		FULL TIME		PART TIME	
	POS	SAL	POS	SAL	POS	SAL	POS	SAL	POS	SAL	POS	SAL
GENERAL FUND												
County Executive	4.00	438,993			4.00	479,074			10.00	1,000,833		
Administration	50.00	3,345,328			50.00	3,647,497			8.00	880,715		
Procurement	8.00	587,193			8.00	661,186			11.00	963,295		
Treasury	31.00	2,239,867			31.00	2,489,890			34.00	2,558,814		
Law	15.00	1,616,541			15.00	1,667,683			15.00	1,751,708		
Planning & Zoning	37.00	2,653,798			37.00	2,992,191			36.00	2,798,353		
Human Resources	9.00	660,921			9.00	752,737			9.00	793,955		
Community Services	25.00	1,843,314			25.00	1,980,802			27.00	2,054,720		
Housing	0.00	0			0.00	0			8.00	405,287		
Gov't & Comm Rel	7.00	601,935			7.00	653,117			0.00	0		
Info & Comm Technology	25.00	2,061,614			25.00	2,301,352			27.00	2,465,917		
Sheriff's Office	538.00	41,459,763	6.75	271,789	583.00	46,307,640	6.75	291,285	597.00	48,657,218	6.75	291,285
Emergency Services	114.00	6,775,760			127.00	8,218,318			257.00	14,117,245		
Inspections, Lic, Permits	31.00	2,215,487			31.00	2,452,109			31.00	2,367,216		
Public Works	13.00	1,243,318			15.00	1,454,544			58.00	4,304,797		
County Council	28.00	1,940,826			28.00	2,139,134			29.00	2,242,625		
Judicial	33.00	2,312,671			33.00	2,560,170			36.00	2,688,510		
State's Attorney	63.00	4,755,135			69.00	5,541,436			82.00	5,866,200		
Parks & Recreation	77.00	4,497,261			72.00	4,743,980			70.00	4,462,965		
Conservation of Natural Res	5.00	376,105			5.00	414,471			5.00	407,325		
Economic Development	17.00	1,086,263			17.00	1,099,545			11.00	923,500		
	1,130.00	**82,712,093**	**6.75**	**271,789**	**1,191.00**	**92,556,876**	**6.75**	**291,285**	**1,361.00**	**101,711,198**	**6.75**	**291,285**

HARFORD COUNTY, MARYLAND PERSONNEL SUMMARY

	ENACTED FY 22				ENACTED FY 23				PROPOSED FY 24			
	FULL TIME		PART TIME		FULL TIME		PART TIME		FULL TIME		PART TIME	
	POS	SAL	POS	SAL	POS	SAL	POS	SAL	POS	SAL	POS	SAL
HIGHWAYS FUND												
Procurement	2.00	170,986			2.00	191,468			3.00	293,190		
Public Works	177.00	11,053,875			177.00	12,478,292			176.00	12,122,523		
	179.00	**11,224,861**			**179.00**	**12,669,760**			**179.00**	**12,415,713**		
W&S FUND												
Treasury	10.00	692,281			10.00	705,541			9.00	564,462		
Public Works	168.00	11,614,334			168.00	12,933,459			168.00	12,674,783		
	178.00	**12,306,615**			**178.00**	**13,639,000**			**177.00**	**13,239,245**		
PARKS & REC SPECIAL REVENUE FUND												
Parks & Recreation	**1.00**	**55,851**			**1.00**	**61,549**			**1.00**	**61,549**		
WATERSHED FUND												
Watershed Management	**5.00**	**406,527**			**5.00**	**464,949**			**5.00**	**468,211**		
AG PRESERV. STATE												
Ag-Preservation State		**30,000**				**30,000**				**30,000**		
TOTAL ALL FUNDS	**1,493.00**	**106,735,947**	**6.75**	**271,789**	**1,554.00**	**119,422,134**	**6.75**	**291,285**	**1,723**	**127,749,166**	**6.75**	**291,285**

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HARFORD COUNTY

SPENDING AFFORDABILITY ADVISORY COMMITTEE REPORT TO THE COUNTY EXECUTIVE FOR FISCAL YEAR 2024

Members of the Committee

Bryan Kelly, Chair

John R. Scotten, Jr.

Lee Tayson
(Chamber of Commerce)

John O'Neill

Steven Wiseman

Wayne Goddard

Harford County Government Staff
Robert Sandlass, Treasurer
Rick Pernas, Deputy Treasurer
Kimberly Spence, Chief, Budget & Management
Gail DiPietro, Administrative Specialist

Executive Summary

The Spending Affordability Advisory Committee ("Committee") has concluded that the local economy, while still strong, is slowing. The likelihood of a mild recession in 2023 is increased from this time last year as the economy adjusts to both the contraction of pandemic stimulus and the Federal Reserve's tightening of the money supply and subsequent interest rate hikes in an effort to subdue inflation. Even with these challenging headwinds, revenues are still expected to increase. The Committee projects growth of 2.5% in the Net Adjusted General Fund Budget from FY 2023 to FY 2024. This overall increase is driven by income tax, property tax and interest income, which are partially offset by declining recordation and transfer tax.

Income Tax has proven the most difficult for the Committee to project in addition to accounting for the overall economy. Income Tax is significantly affected by the mechanics of how the State Comptroller distributes this revenue to the County as well as the timing of individual filing decisions made by a relatively small number of high-income earners. The Committee projects Income Tax revenue in FY 2023 to increase 3.9% from FY 2022 actual; however, no additional growth is anticipated for FY 2024. While the Committee expects the labor market to continue to be tight resulting in continued strong growth in withholding, a counterbalancing drop is expected from estimated payments and final payments.

As property values are continuing to rise in the County, the Committee believes Property Tax revenues, based on the current tax rate should increase 2.2% from FY 2023 budget to FY 2024. This year Group 2, which is the Bel Air and Fallston areas, was reassessed and grew at 16%, which will be phased in over the next three years. This represents the strongest reassessment growth since 2008 and is an indication of the vibrant housing market in the County.

The Committee did not factor in any changes in tax or fee structure; however, they were made aware that the County Executive is considering fee increases for 911, solid waste tipping and ambulance

billing. Any fee increases would require County Council approval, and as such were not included in the available revenue. If any fee increases are passed into law, the Committee would support a reasonable revision of the County's budgeted revenues.

One area of particular concern for the Committee is the structural deficit of the County and the use of fund balance in the FY 2023 General Fund Budget. Budgeted expenditures grew by 14%, while budgeted revenues grew by 7%. The difference was made up with nearly $90 million in fund balance. While the Committee is not opposed to the use of fund balance, it recommends that its use be primarily for one-time expenditures. Unfortunately, that was not the case as based on our current projections on-going expenditures exceed on-going revenues. The Committee strongly encourages the County Executive and the County Council to correct this imbalance in a prudent and practical manner.

Finally, while the County's debt affordability ratios are healthy and in-line with other AAA rated counties, the FY 2023 Capital Budget had a significant increase in future bonds. While the Committee understands the capital needs of the County and the rising cost of construction projects, there was concern expressed regarding the trajectory of future debt.

I. Purpose

The Spending Affordability Advisory Committee ("Committee") was created by Executive Order 92-2 and further amended by Executive Order 00-04. The Executive Order charged the Committee as follows:

a. On or before February 15th of each year, the Committee shall submit a report to the County Executive with recommendations of fiscal goals for the County budget for the next fiscal year.
b. The report shall contain fiscal goal recommendations for the next fiscal year in the following areas:
    i) Recommended level of County spending for the operating fund
    ii) Recommended level of new debt authorization
    iii) Recommended level of unassigned fund balance or retained earnings
    iv) Any other findings or recommendations the Committee considers appropriate

In discharging its responsibilities pursuant to the Executive Order, the Committee was cognizant of the need for a Report which, when based purely upon the consensus findings and conclusions of the Committee, would be used as a tool by Harford County Government in assisting the budgeting as well as other processes. The resulting methodology is similar to that which has historically been utilized to predict anticipated revenue growth. The Committee primarily used publicly available data with realistic and recognized methodology in its analysis.

The Committee had no preconceived intentions as to the findings or recommendations contained herein.

II. Methodology and Background

A. Methodology, Background and Data Studied

Since its inception in 1992, the Committee has been reporting under the County's Executive Order creating the Committee. We were very fortunate that the composition of the Committee consisted of four returning members and two new members, who worked well together to meet this task with a broad base of relevant experience. In addition, the County Treasury and Budget staffs are familiar with the Committee's process and are able to provide relevant guidance. Therefore, we were able to focus all our efforts on our primary charges.

Over the years of operation, the Committee has formulated a methodology for adopting a guideline of the percentage increase in spending affordability for the County. The Committee again decided to follow the traditional "budget based" estimate of spending affordability. That is, estimating a level of revenue that will become available, through the collection of taxes and fees, assuming no increase in applicable rates not already enacted or announced. This approach contrasts methodologies adopted by certain other jurisdictions which are typically defined as estimating spending levels tied to citizens' ability to pay for additional services.

We also utilized information from the following sources:

· Income tax collections for Harford County, through February 2023, provided by the Treasurer.

· Property tax collections and estimates for Harford County, through FY 2023 and FY 2024, provided by the Treasurer.

· Additional input from the Treasurer as to the impact of the Maryland General Assembly's recent action and any pertinent information or estimates from the State Comptroller's office.

· The County Debt Management Policy dated April 13, 2010 and a debt burden analysis for years 2021-2027, provided by the Treasurer's office.

· The County FY 2022 Annual Comprehensive Financial Report.

· The County provided access to the Directors of the Departments of Planning & Zoning, Inspections, Licenses & Permits, and Economic Development. These individuals provided the Committee with insight into future growth and development of the County.

B. Selected Method - Further Qualifications

The Committee reviewed, in detail, revenue estimates for the property tax and the local income tax. Collectively, property and income tax collections represent approximately 88.8% of total General Fund revenues to the County. The Committee reviewed historical data, analyzed trends, and forecasted revenues for both FY 2023 and FY 2024 from these two revenue sources.

Due to a lack of historical patterns, the Committee presumed no significant changes in other revenue sources, such as licensing, permits (note: as these are becoming more significant, the Committee does recommend future committees consider the impact of these other fees), and miscellaneous fees, or in miscellaneous State funding, such as police or law enforcement aid. The Committee also noted the influx of federal and sate assistance related to Covid-19; however, as the County has placed those revenues in its Grant Fund and Capital Fund, there is no impact on the General Fund.

The Committee also reviewed the FY 2023 General Fund Budget as a necessary step in carrying out its charge to recommend a FY 2024 spending level. It was necessary to adjust the FY 2023 General Fund Budget to reflect the reduction of the appropriated fund balance and other one-time revenues equal to $89.6 million. Our approach has been to estimate annual recurring revenue; therefore, we are continuing the historical adjustment to exclude non-recurring sources of funds. This adjustment yielded an Adjusted FY 2023 General Fund Budget of $663.0 million.

C. Debt Authorization

The Committee has reviewed the County's Debt Management Policy dated April 13, 2010. The Debt Management Policy includes a discussion of strategic capital planning and sets overall objectives for issuance of debt and debt service loads. The Committee concurs in those objectives and the reasoning set forth in the Debt Management Policy and considers the objectives both reasonable and conservative. The Committee seeks to offer the County some guidance on this topic, and our general impressions as to the level of debt contemplated by the plan. We do not intend to give advice to the County on the highly technical subject of debt issuance and structure. As detailed in the policy, the County will engage qualified financial advisors, bond counsel, and bond underwriters to give them advice on the issuance and structure of the County's debt.

The Committee reviewed the Debt Affordability Ratios provided by the Debt Management Policy and their impact on the expected debt level in FY 2023 Budgeted and FY 2024 Projected:

· The County aims to maintain a level of debt not to exceed $2,500 per capita. Projected FY 2023 level is expected to be $1,882 and $1,889 for FY 2024.

· The County aims to maintain a debt level under 2.3% of the full cash value of assessable property in the County. Projected level for both FY 2023 and FY 2024 is 1.6%.

· The County aims to have debt service not exceed 10.0% of budgeted general fund expenditures. Projected FY 2023 level is 7.5% and 7.4% for FY 2024.

The Committee believes the proposed level of debt for Fiscal Year 2024 is reasonable. Care should be taken to revisit the guidelines periodically to make sure they are still relevant, prudent, and allow the most reasonable use of debt for proper public purposes. Since most of the County debt is publicly issued, additional consideration needs to be given to the requirements of the public debt rating agencies and bond investors. The Committee finds additional comfort in the recent reaffirmation of the County's strong public debt ratings as a testament to the sound fiscal policies employed by the County. Harford County is in a select group of government issuers with the highest ratings from the three major rating organizations. The Committee recognizes this as a significant achievement and believes it stands as a testament to the strong fiscal policies employed by the County.

While the Committee recognizes the County's obvious strength in the management of the debt service levels with regard to the General Fund, the Committee would be remiss in ignoring potential impacts to the General Fund from other sources such as Enterprise Funds. The Water and Sewer Fund was established as a self-sustaining utility to provide water and sewer services for Harford County. Revenue from users covers the costs of providing these services. The County has taken steps to set rates at appropriate levels to ensure the General Fund will not have to bridge any shortfall in the Water and Sewer Operating Fund.

D. Fund Balance

The Committee reviewed the County's practice of maintaining an assigned fund balance of approximately five percent of the annual General Operating Fund Budget. This reserve holds funds that could be used by the County to fund revenue shortfalls or other emergencies. This fund balance is considered critical in maintaining an acceptable level of financial strength.

Fiscally strong municipalities/counties are expected to maintain reserves in excess of the five percent reserve in order to maintain strong investment grade public debt ratings. These additional

reserves can be in the form of restricted, assigned, and/or unassigned. It is important for the County to communicate with the rating agencies periodically to understand their current thoughts on the level of reserves. The Committee is aware of the County Executive's practice of maintaining a minimum of $20.0 million in unassigned fund balance in addition to the 5% reserve. The Committee endorses maintaining this practice for a number of reasons:

First, the five percent assigned balance, and additional reserves, helps to ensure healthy County operations and services during recessionary conditions or due to unexpected shortfalls in revenue. Recent years have proven to be difficult times in which to manage County Government. The wisdom of conservatively managing expenditures and planning for the possibility of economic downturns, or other uncontrollable and unexpected economic forces in recent years, has allowed for steady and consistent operation.

Second, the fund balance contributes to Harford County's enviable bond ratings, which are especially important in lowering the County's borrowing costs. In rating the County's creditworthiness, the rating agencies will review the fund balance when assigning their debt ratings. They will view a county with strong reserves more favorably.

III. Recommendations

A. General Fund Budget

Based upon our review and analysis of procedures already outlined, the Committee recommends that the FY 2024 General Fund Budget increase the FY 2023 Net Adjusted General Fund Budget, of $663.0 million, by 2.5%. This represents approximately $679.6 million in ongoing revenues for FY 2024. Note, based on the current state of the economy, the Committee was concerned over the impact of inflation as well as recession on income tax revenues. The continued strong growth in withholding coupled with a reduction in estimated payments led to a discussion of an uneven economy, whereby

wages are increasing but business profits and capital gains are contracting. While much of the capital budget is debt financed and not likely to affect the General Fund in FY 2024, the Committee is concerned about the long-term impact of rising material prices and higher interest rates will combine to increase debt service costs in future years. Another long-term concern to the General Fund the Committee discussed was the commercial property component of the assessable base, particularly the demand for office space space and retail that is transforming in this post-covid economy. The Committee welcomed the opportunity to discuss future development in the County with the department heads of Planning & Zoning, Inspections, Licenses & Permits and Economic Development and encourages the County to continue to adapt to the big changes underway in how people live, work, shop and play.

B. Debt Authorization

The Committee spent time discussing the County debt authorization with the Treasurer, reviewing the Debt Management Policy (dated April 2010), and the expected debt levels in future years. The Policy appears to place reasonable parameters on the issuance of debt by the County. A review of expected levels of debt from FY 2021 through FY 2027 indicated the County remained comfortably within the debt metrics imposed by the Policy. Based on discussions with the Treasurer, the new debt needs of the County are very manageable.

As the County issues new debt, the Committee strongly urges the Administration to consider potential impacts to debt service from other funds. The Committee will continue to study this process each year.

C. Fund Balance

The Committee recommends that the Fiscal Stabilization Fund be maintained at a minimum of five percent of the General Fund Operating Budget. Additional reserves should be maintained as needed

to address potential needs of the County and to achieve the highest possible public debt ratings.

D. Additional Recommendations

The Committee believes that its recommendations and forecasts should be reviewed and tested at fiscal year-end 2023 and throughout FY 2024 as it prepares its recommendations for FY 2025. Revisions in revenue estimates prepared by State or County agencies or supplemental budget authorizations occurring after the date of our report may require adjustment to these recommendations.

Typically, the Committee's focus has been on income tax revenues and property tax revenues. We have typically assumed static balances in the other budget areas but have tried to make the County aware of any significant areas of note.

The Committee recognizes the County's need to utilize our forecasts in long range budget planning. Given the uncertainties cited in this report, the County should continually monitor conditions in its current budget year and not rely upon this report beyond the fiscal year for which it is intended.

Some further recommendations of the Committee include the following:

1. The County should continue to review its Water and Sewer Fund to ensure the underlying enterprise is self supporting and not at risk of becoming dependent on funding from the General Fund.
2. The County should review its debt guidelines to ensure they are set at appropriate levels and the criteria are relevant.

IV. Acknowledgments

The Committee cannot complete its task without expressing its sincere appreciation to all County employees who assisted the Committee in this endeavor. Particularly, the Committee wishes to thank Robert Sandlass, Treasurer, Rick Pernas, Deputy Treasurer and their staff, Kimberly Spence, Chief, Budget and Management and her staff, for their efforts in providing estimates and historical revenue data and for their careful and detailed explanations of the County's budgeting structure. The Committee

received valuable insight from Richard Truitt, Director of Department of Inspections, Licenses & Permits, Shane Grimm, Director of Planning & Zoning, and Karen Holt, Director of Economic Development. The Committee also wishes to thank Gail DiPietro for her efforts in coordinating the Committee's meetings and providing staff support. In addition, the Committee held meetings from January through March 2023 as it reviewed its materials.

March 10, 2023

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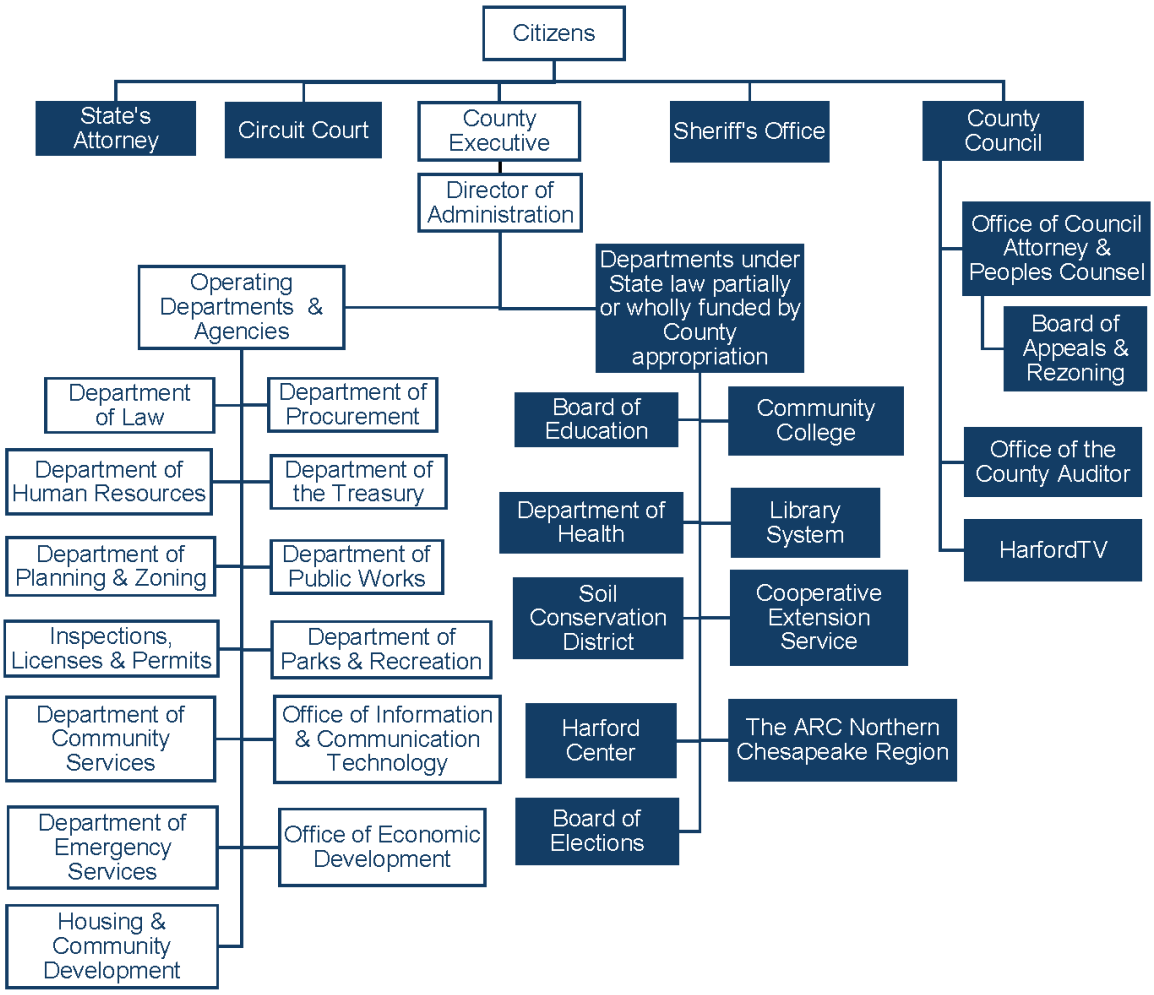
HARFORD COUNTY GOVERNMENT ORGANIZATION CHART

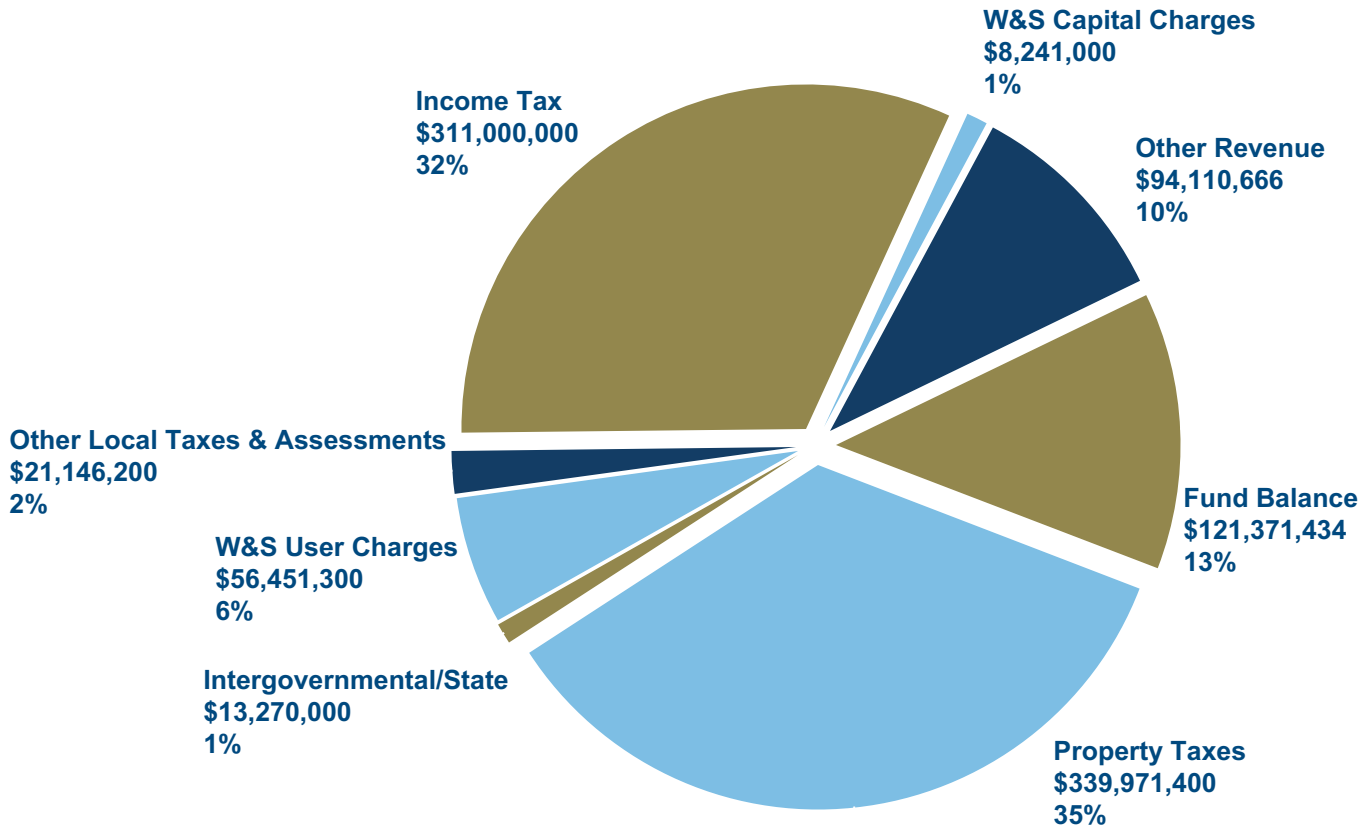


*Departments and agencies highlighted are not under control or supervision of Harford County Government but are partially or wholly funded by County appropriation under State Law.

FY 24 APPROVED ALL FUNDS
REVENUE BREAKDOWN
$965,562,000

PROPERTY TAXES:	**35%**	**339,971,400**	**INCOME TAX:**	**32%**	**311,000,000**
Real & Personal	347,839,700				
Deductions	(7,868,300)		**W & S USER CHARGES:**	**6%**	**56,451,300**
INTERGOVERNMENTAL /STATE:	**1%**	**13,270,000**	**W & S CAPITAL CHARGES:**	**1%**	**8,241,000**
OTHER LOCAL TAXES & ASSESSMENTS:	**2%**	**21,146,200**			
FUND BALANCE/ UNRESTRICTED NET ASSETS:	**13%**	**121,371,434**	**OTHER REVENUE:**	**10%**	**94,110,666**
			Licenses/Permits	4,480,900	
General Fund Balance	74,072,089		Service Charges	26,993,750	
Highways Fund	11,956,345		Fines & Forfeitures	83,000	
Watershed Fund	2,646,000		Miscellaneous	2,079,364	
Net Assets	16,660,000		Intra County	45,024,099	
Ag Preservation-County	16,000,000		Investment Income	15,449,553	
Parks & Rec Special Rev	37,000				

ALL FUNDS
REVENUES
Fiscal Year 2023 - 2024
TOTAL APPROVED BUDGET $965,562,000

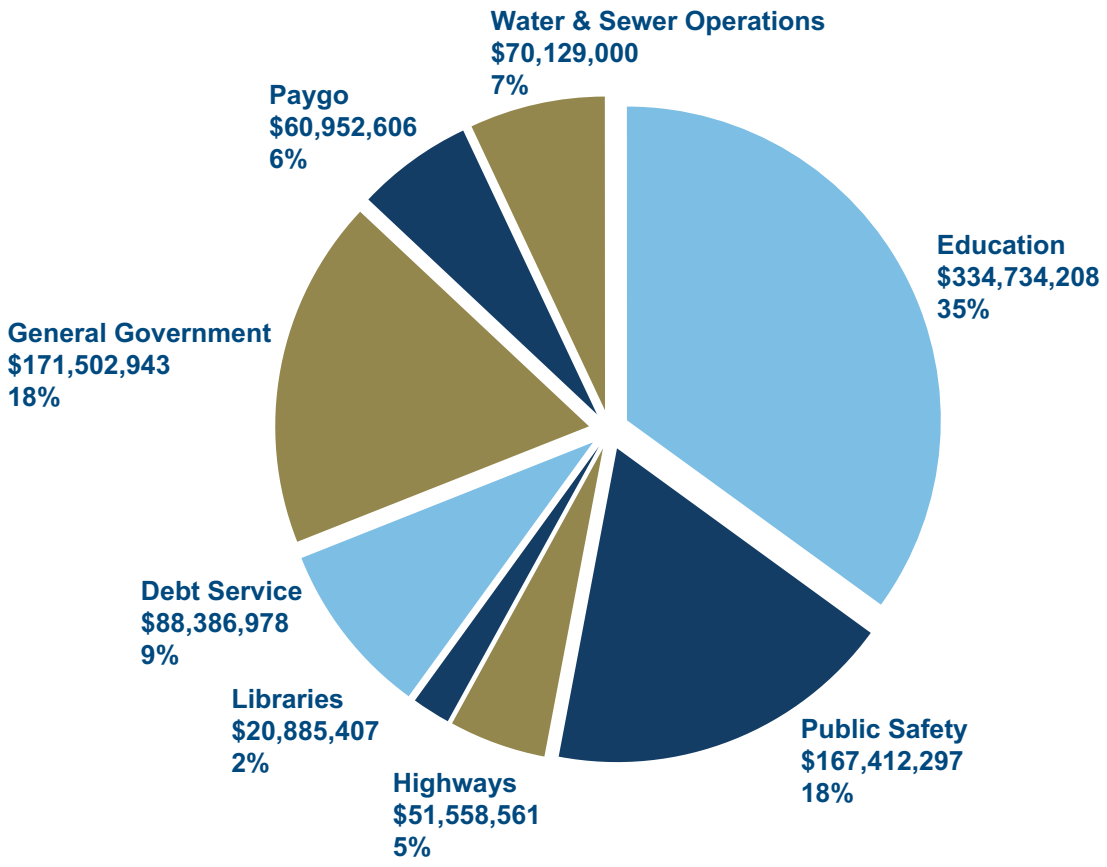


FY 24 APPROVED ALL FUNDS APPROPRIATIONS BREAKDOWN $965,562,000

GENERAL GOVERNMENT:	**18%**	**171,502,943**
County Executive	1,869,589	
Administration	1,588,902	
Procurement	1,500,727	
Treasury	4,298,882	
Law	2,855,104	
Planning & Zoning	28,101,972	
Human Resources	7,005,084	
Community Services	5,866,902	
Handicapped Care Centers	2,951,795	
Health	4,768,168	
Housing and Community Development	2,272,595	
Info & Communication Technology	13,823,667	
Public Works	43,819,864	
Council	4,378,696	
Judicial	4,854,954	
State's Attorney	9,660,401	
Elections	3,802,116	
Parks & Recreation	12,841,451	
Natural Resources	977,524	
Economic Development	4,924,823	
Insurance	899,968	
Benefits	3,248,140	
Appropriation to Towns	3,921,619	
Appropriation to State	1,170,000	
Contingency Reserve	100,000	
WATER & SEWER OPERATIONS:	**7%**	**70,129,000**
Treasury	1,499,116	
Personnel Matters	493,790	
Public Works	67,323,890	
Insurance	456,127	
Benefits	356,077	

EDUCATION:	**35%**	**334,734,208**
Board of Education	314,852,402	
Harford Community College	19,881,806	
PUBLIC SAFETY:	**18%**	**167,412,297**
Sheriff	117,743,609	
Emergency Services	17,077,881	
Volunteer Fire Companies	10,223,302	
Emergency Medical Services	17,405,461	
Inspections, Licenses & Permits	3,775,044	
Humane Society	1,187,000	
HIGHWAYS:	**5%**	**51,558,561**
Fleet Management	12,467,627	
Personnel Matters	596,175	
Public Works	37,407,233	
Insurance	527,982	
Benefits	359,544	
Contingency Reserve	200,000	
LIBRARIES	**2%**	**20,885,407**
PAYGO:	**6%**	**60,952,606**
General	29,092,000	
Highways	13,935,000	
Water & Sewer	9,686,000	
Watershed Management	1,250,000	
Parks & Rec	50,000	
Grant Matches	6,939,606	
DEBT SERVICE:	**9%**	**88,386,978**
General	65,208,790	
AG Preservation - County	3,100,000	
Highways	2,876,439	
Water & Sewer Debt Service	12,585,000	
TIF Debt Service	2,665,000	
Watershed Management	1,951,749	

ALL FUNDS
APPROPRIATIONS
Fiscal Year 2023 - 2024
TOTAL APPROVED BUDGET $965,562,000



ALL FUNDS SUMMARY

		AUDITED FY 21	AUDITED FY 22	ORIGINAL BUDGET FY 23	EXECUTIVE PROPOSED FY 24	ENACTED FY 24
SUMMARY BY CHARACTER:						
10	PERSONAL SERVICES	172,938,478	179,768,083	224,290,583	230,456,828	234,602,083
20	CONTRACTUAL SERVICES	68,963,782	75,060,464	89,574,440	99,144,871	99,144,871
30	SUPPLIES & MATERIALS	14,901,706	17,027,648	24,206,641	26,852,908	26,852,908
40	BUSINESS & TRAVEL	9,381,977	10,404,166	13,129,512	14,187,297	14,187,297
50	CAPITAL OUTLAY	3,367,893	20,593,972	24,158,164	24,925,482	24,925,482
60	DEBT SERVICE	86,303,081	96,858,162	83,091,364	85,878,616	85,878,616
70	MISCELLANEOUS	381,372,813	395,835,107	485,163,786	473,531,688	479,946,433
80	INTER-GOVERNMENTAL/INTER-FUND	9,653	1,216	30,510	24,310	24,310
	GRAND TOTAL	**737,239,383**	**795,548,818**	**943,645,000**	**955,002,000**	**965,562,000**
SUMMARY BY FUND:						
11	GENERAL	607,024,728	657,995,067	752,570,000	757,936,000	768,496,000
25	HIGHWAYS	51,369,236	51,190,410	62,400,000	68,370,000	68,370,000
26	PARKS AND RECREATION	494,605	631,052	838,000	855,000	855,000
27	AG PRESERVATION - COUNTY	5,700,498	21,533,670	27,000,000	26,500,000	26,500,000
28	AG PRESERVATION - STATE	202,647	230,745	350,000	270,000	270,000
29	WATERSHED MANAGEMENT	3,285,343	4,180,999	5,750,000	6,006,000	6,006,000
31	TAX INCREMENT FINANCING	15,406,708	1,522,233	1,902,000	2,665,000	2,665,000
51	WATER & SEWER OPERATING	41,353,669	46,034,238	72,110,000	79,815,000	79,815,000
53	WATER & SEWER DEBT SERVICE	12,401,949	12,230,404	20,725,000	12,585,000	12,585,000
	GRAND TOTAL	**737,239,383**	**795,548,818**	**943,645,000**	**955,002,000**	**965,562,000**

ALL FUNDS SUMMARY

		AUDITED FY 21	AUDITED FY 22	ORIGINAL BUDGET FY 23	EXECUTIVE PROPOSED FY 24	ENACTED FY 24
SUMMARY BY DEPARTMENT:						
1	COUNTY EXECUTIVE	716,524	801,723	953,309	1,913,127	1,869,589
2	ADMINISTRATION	7,570,079	7,914,510	10,375,763	1,632,439	1,588,902
3	PROCUREMENT	7,578,708	8,791,897	11,954,143	13,968,354	13,968,354
4	TREASURY	4,401,945	4,796,653	6,325,719	5,797,998	5,797,998
5	LAW	1,981,974	1,703,275	2,895,222	2,855,104	2,855,104
6	PLANNING AND ZONING	7,229,398	23,553,307	28,450,240	28,191,416	28,101,973
8	HUMAN RESOURCES	4,231,731	4,972,153	4,031,989	8,845,049	8,095,049
9	COMMUNITY SERVICES	4,767,038	4,870,427	7,025,479	5,968,761	5,866,902
14	HANDICAPPED CARE CENTERS	2,525,351	2,597,993	2,857,792	2,936,695	2,951,795
15	OFFICE OF GOV'T. AND COMMUNITY RELATIONS	1,051,514	1,135,649	1,519,487	0	0
16	HEALTH	3,701,976	3,979,696	4,018,168	4,018,168	4,768,168
17	HOUSING & COMMUNITY DEVELOPMENT	0	0	0	2,200,620	2,272,595
18	INFORMATION & COMMUNICATION TECHNOLOGY	10,364,679	10,086,895	13,627,811	13,823,667	13,823,667
21	SHERIFF'S OFFICE	87,156,951	93,018,377	114,035,271	117,593,609	117,743,609
22	EMERGENCY SERVICES	26,975,904	28,864,343	36,397,702	44,706,644	44,706,644
26	INSPECTIONS, LICENSES & PERMITS	3,186,855	3,426,486	4,207,901	3,775,044	3,775,044
30	PUBLIC WORKS	83,310,291	89,296,892	130,990,500	148,550,986	148,550,986
40	COUNTY COUNCIL	3,076,720	3,279,679	4,377,176	4,378,696	4,378,696
41	JUDICIAL	3,618,220	3,876,342	4,889,894	4,854,954	4,854,954
43	STATE'S ATTORNEY	6,392,749	7,283,439	9,120,719	9,250,401	9,660,401
48	ELECTIONS	2,669,628	2,327,999	3,429,075	3,802,116	3,802,116
54	BOARD OF EDUCATION	276,927,778	293,812,984	324,237,657	304,852,402	314,852,402
56	HARFORD COMMUNITY COLLEGE	17,547,931	18,074,369	19,881,806	19,881,806	19,881,806
58	LIBRARIES	18,339,690	18,890,693	20,886,654	20,885,407	20,885,407
59	PARKS AND RECREATION	9,597,614	10,255,479	13,611,305	12,841,451	12,841,451
63	CONSERVATION OF NATURAL RESOURCES	793,668	829,118	986,612	977,524	977,524
65	COMMUNITY & ECONOMIC DEVELOPMENT	4,578,345	4,604,393	8,659,362	4,733,521	4,924,823
66	DEBT SERVICE	86,326,379	96,903,816	91,232,554	86,586,978	86,586,978
67	INSURANCE	896,148	1,206,687	1,546,730	1,884,077	1,884,077
68	BENEFITS	12,223,211	12,021,398	3,530,816	3,963,761	3,963,761
70	PAYGO/APPROPRIATION TO TOWNS	37,500,384	32,372,146	57,288,144	69,031,225	69,031,225
90	RESERVE FOR CONTINGENCIES	0	0	300,000	300,000	300,000
	GRAND TOTAL	**737,239,383**	**795,548,818**	**943,645,000**	**955,002,000**	**965,562,000**

ALL FUNDS SUMMARY

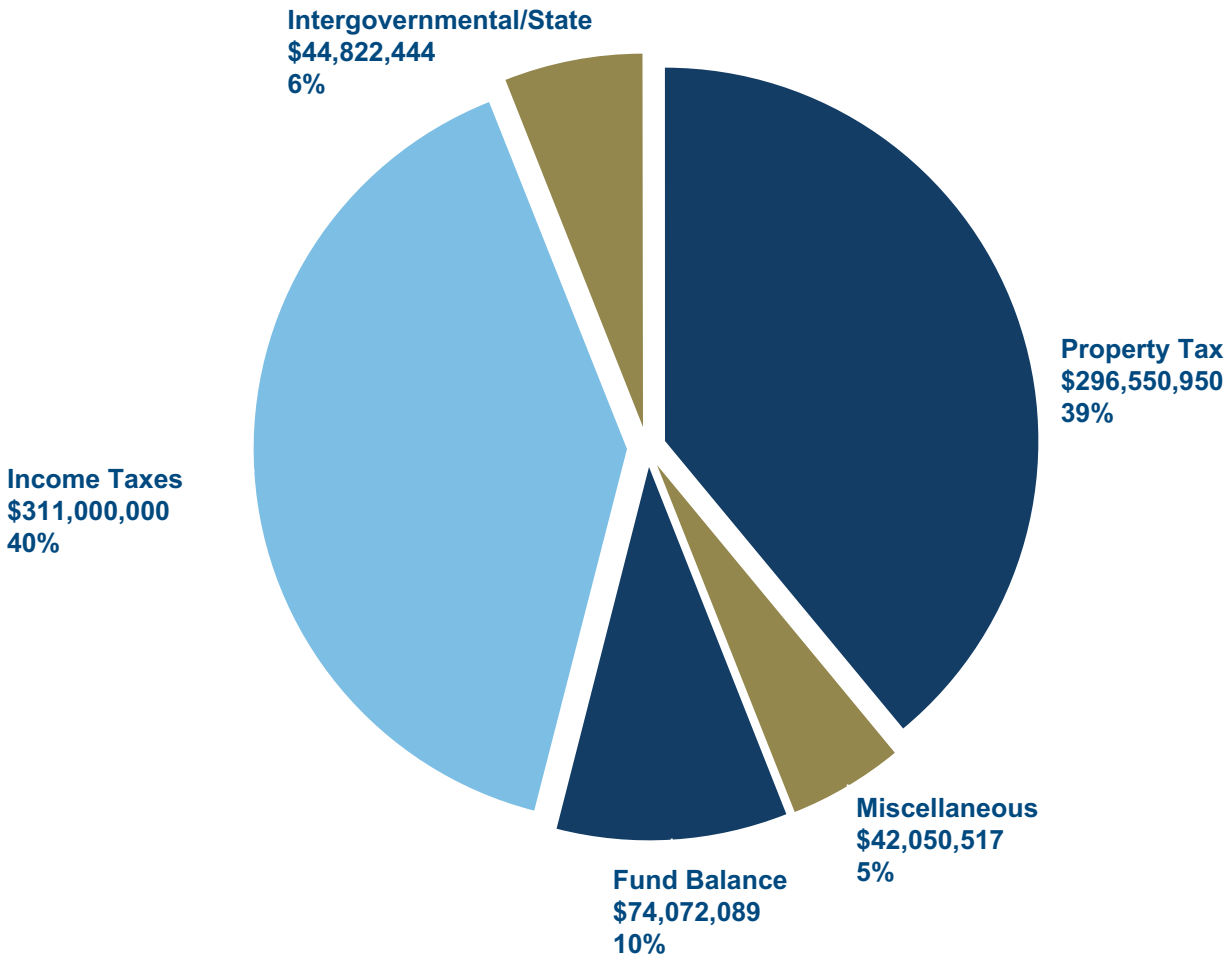
	AUDITED FY 21	AUDITED FY 22	ORIGINAL BUDGET FY 23	EXECUTIVE PROPOSED FY 24	ENACTED FY 24
SUMMARY BY REVENUE SOURCE:					
PROPERTY TAXES	335,233,610	336,370,215	328,163,300	339,971,400	339,971,400
INCOME TAXES	290,415,199	298,783,378	299,775,000	311,000,000	311,000,000
OTHER LOCAL TAXES AND ASSESSMENTS	26,136,412	26,215,418	23,674,500	21,146,200	21,146,200
W & S USER CHARGES	50,471,570	52,824,173	55,311,400	56,451,300	56,451,300
W & S CAPITAL CHARGES	9,216,885	7,457,572	16,541,500	8,241,000	8,241,000
INTERGOVERNMENTAL/STATE-SHARED	8,478,749	9,873,281	8,991,000	13,247,000	13,247,000
INVESTMENT INCOME	(1,065,220)	(2,300,420)	3,232,100	15,449,553	15,449,553
FUND BALANCE APPROP/UNRESTRICTED NET POSITION	0	0	128,035,601	110,811,434	121,371,434
OTHER REVENUE	68,979,646	98,965,855	79,920,599	78,684,113	78,684,113
GRAND TOTAL	**787,866,851**	**828,189,472**	**943,645,000**	**955,002,000**	**886,877,887**

GENERAL

FY 24 APPROVED GENERAL FUND
REVENUE BREAKDOWN
$768,496,000

PROPERTY TAX:	**39%**	**296,550,950**	**INCOME TAX**	**40%**	**311,000,000**
Real & Personal	303,420,450				
Deductions	(6,869,500)		**FUND BALANCE**	**10%**	**74,072,089**
MISCELLANEOUS:	**5%**	**42,050,517**	**INTERGOVERNMENTAL/ STATE:**	**6%**	**44,822,444**
Other Taxes	5,215,000		Intergovernmental	8,635,000	
Service Charges	24,357,850		Intra-County	2,287,829	
Fines & Forfeitures	52,000		Pro Rata	7,399,015	
Miscellaneous Revenues	1,047,267		Recordation	14,000,600	
Investment Income	6,901,000		Transfer	12,500,000	
Licenses & Permits	4,477,400				

GENERAL FUND REVENUES
Fiscal Year 2023 - 2024
TOTAL APPROVED BUDGET $768,496,000

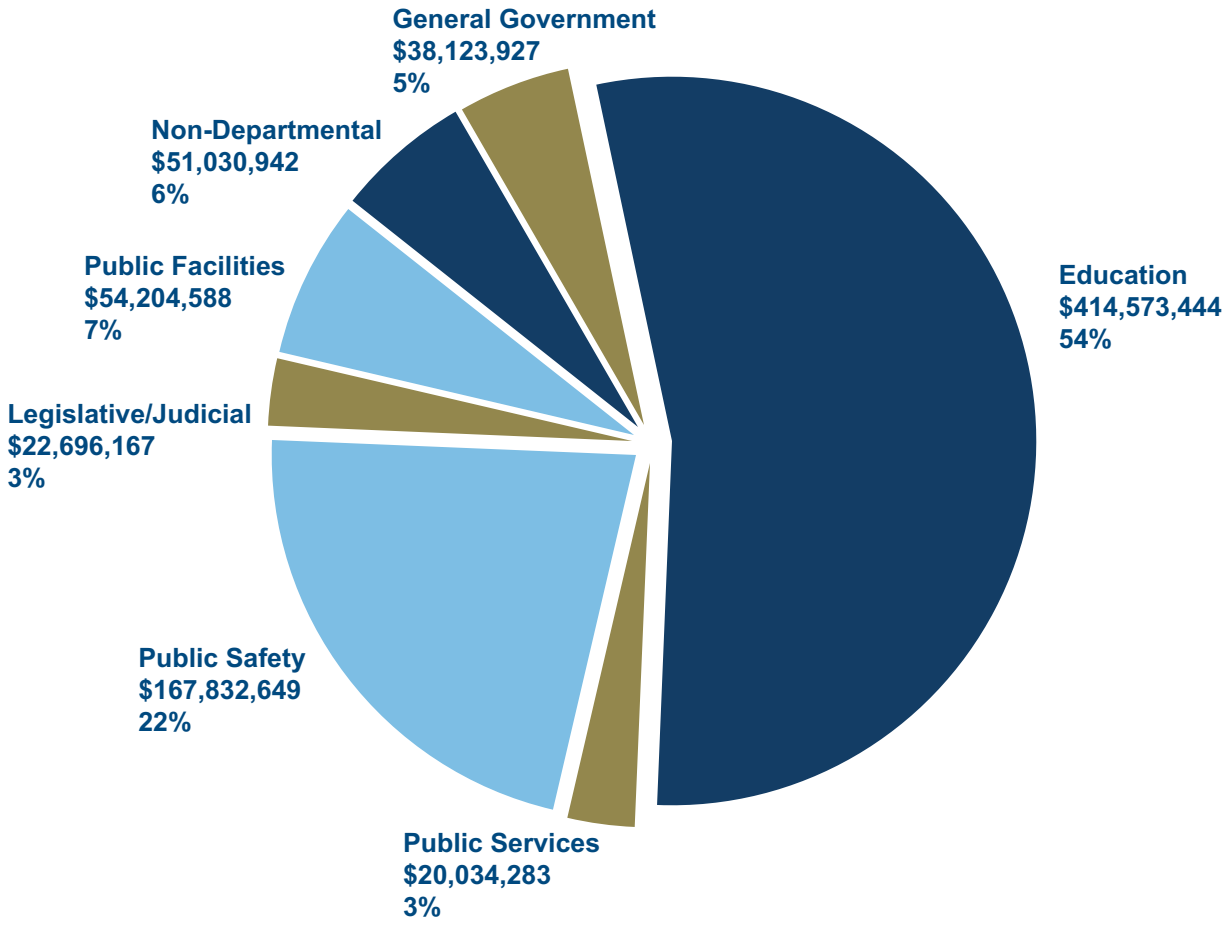


FY 24 APPROVED GENERAL FUND
APPROPRIATIONS BREAKDOWN
$768,496,000

GENERAL GOVERNMENT:	**5.0%**	**38,123,927**
County Executive	1,869,589	
Administration	1,588,902	
Procurement	1,500,727	
Treasury	4,298,882	
Law	2,855,104	
Human Resources	7,755,084	
Info. & Communications Tech.	13,823,667	
Planning & Zoning	4,431,972	
PUBLIC FACILITIES:	**7.1%**	**54,204,588**
Public Works	41,015,613	
Natural Resources	977,524	
Parks & Recreation	12,036,451	
Solid Waste PAYGO	175,000	
PUBLIC SAFETY:	**21.8%**	**167,832,649**
Sheriff	113,853,961	
Emergency Services	17,077,881	
Volunteer Fire Companies	10,223,302	
EMS Foundation	17,405,461	
Inspections, Licenses & Permits	3,775,044	
Humane Society	1,187,000	
PAYGO (Public Safety)	4,310,000	
PUBLIC SERVICES:	**2.6%**	**20,034,283**
Community Services	5,866,902	
Health	4,018,168	
Handicapped Centers	2,951,795	
Economic Development	4,924,823	
Housing & Community Dev	2,272,595	

EDUCATION:		**53.9%**	**414,573,444**
Public Schools:	48.3 %	370,943,989	
Board of Ed. Operating		*314,852,402*	
Board of Ed. Debt Service		*35,719,939*	
Board of Ed. PAYGO		*1,482,000*	
HCSO School Safety Division		*3,889,648*	
PAYGO School Site Acquisition		*15,000,000*	
Harford Community College:	2.9 %	22,544,048	
HCC Operating		*19,881,806*	
HCC Debt Service		*2,662,242*	
Harford County Public Library:	2.7 %	21,085,407	
HCPL Operating		*20,885,407*	
HCPL PAYGO		*200,000*	
LEGISLATIVE/JUDICIAL:		**3.0%**	**22,696,167**
County Council		4,378,696	
Judicial		4,854,954	
State's Attorney		9,660,401	
Elections		3,802,116	
NON-DEPARTMENTAL:		**6.6%**	**51,030,942**
Insurance		899,968	
Benefits		3,248,140	
Contingency Reserve		100,000	
Capital Improvements (General)		7,925,000	
Grant Matches		6,939,606	
Debt Service (General)		26,826,609	
Appropriation to Towns		3,921,619	
Appropriation to State		1,170,000	

GENERAL FUND APPROPRIATIONS
Fiscal Year 2023 - 2024
TOTAL APPROVED BUDGET $768,496,000



GENERAL FUND

ORIGIN/PURPOSE:

The Harford County Charter, Article V Budget and Finance, Section 502(b) defines the term "County funds" to mean "any money appropriated or approved by the Council to which the County may at any time have legal or equitable title."

The General Fund is the principal operating fund for Harford County Government and encompasses all financial resources and activities, not required by law or County policy, to be maintained in another specific fund. General Fund appropriations are used primarily to finance the administrative activities of County Government to provide services to its citizens. In addition, the allocation of County funds in support of the Board of Education, the Library system, Harford Community College, the Health Department, some State agencies, and certain non-profit and/or community programs, is made from the General Fund.

Charter Section 523 (b) also states "No general fund revenues or receipts shall be dedicated to, expended for, or used to supplement appropriations from a special fund except as a loan to such special fund."

Property Taxes are the largest source of General Fund revenue, followed by Income Taxes. Other sources include licenses, permits, fines, forfeitures, investments, rental income, sales, services and charges to user agencies, other local taxes, and State shared revenue. Any excess unappropriated fund balance realized at the end of a fiscal year, above the 5% Unappropriated General Fund Balance maintained by County policy, is appropriated into the next fiscal year's budget and treated as one-time funding for that fiscal year.

FUND SUMMARY:

		AUDITED FY 21	AUDITED FY 22	ORIGINAL BUDGET FY 23	EXECUTIVE PROPOSED FY 24	ENACTED FY 24
SUMMARY BY CHARACTER:						
10	PERSONAL SERVICES	137,447,773	143,131,768	178,065,943	190,908,726	190,668,726
20	CONTRACTUAL SERVICES	53,839,153	57,687,211	66,243,454	73,176,179	73,176,179
30	SUPPLIES & MATERIALS	4,688,490	5,633,103	8,883,930	8,025,813	8,025,813
40	BUSINESS & TRAVEL	3,166,961	3,514,723	4,415,935	5,332,112	5,332,112
50	CAPITAL OUTLAY	1,631,634	2,631,917	1,971,144	2,042,332	2,042,332
60	DEBT SERVICE	53,472,418	78,408,005	61,576,852	65,168,790	65,168,790
70	MISCELLANEOUS	352,768,694	366,987,234	431,386,682	413,260,238	424,060,238
80	INTER-GOVERNMENTAL/INTER-FUND	9,606	1,107	26,060	21,810	21,810
	GRAND TOTAL	**607,024,729**	**657,995,068**	**752,570,000**	**757,936,000**	**768,496,000**

GENERAL FUND

FUND SUMMARY:

		AUDITED FY 21	AUDITED FY 22	ORIGINAL BUDGET FY 23	EXECUTIVE PROPOSED FY 24	ENACTED FY 24
SUMMARY BY DEPARTMENT:						
1	COUNTY EXECUTIVE	716,524	801,723	953,309	1,913,127	1,869,589
2	ADMINISTRATION	7,570,079	7,914,510	10,375,763	1,632,439	1,588,902
3	PROCUREMENT	823,732	848,351	1,179,861	1,500,727	1,500,727
4	TREASURY	3,391,434	3,706,115	4,603,205	4,298,882	4,298,882
5	LAW	1,981,974	1,703,275	2,895,222	2,855,104	2,855,104
6	PLANNING & ZONING	3,627,748	3,765,878	4,900,241	4,521,415	4,431,972
8	HUMAN RESOURCES	3,109,685	4,372,768	3,111,286	7,755,084	7,005,084
9	COMMUNITY SERVICES	4,767,038	4,870,427	7,025,479	5,968,761	5,866,902
14	HANDICAPPED CARE CENTERS	2,525,351	2,597,993	2,857,792	2,936,695	2,951,795
15	OFFICE OF GOV'T. & COMM. RELATIONS	1,051,514	1,135,649	1,519,487	0	0
16	HEALTH	3,701,976	3,979,696	4,018,168	4,018,168	4,768,168
17	HOUSING & COMMUNITY DEVELOPMENT	0	0	0	2,200,620	2,272,595
18	INFORMATION & COMM TECHNOLOGY	10,364,679	10,086,895	13,627,811	13,823,667	13,823,667
21	SHERIFF'S OFFICE	87,156,951	93,018,377	114,035,271	117,593,609	117,743,609
22	EMERGENCY SERVICES	26,975,904	28,864,343	36,397,702	44,706,644	44,706,644
26	INSPECTIONS, LICENSES & PERMITS	3,186,855	3,426,486	4,207,901	3,775,044	3,775,044
30	PUBLIC WORKS	19,204,619	19,930,857	26,224,428	41,015,613	41,015,613
40	COUNTY COUNCIL	3,076,720	3,279,679	4,377,176	4,378,696	4,378,696
41	JUDICIAL	3,618,220	3,876,342	4,889,894	4,854,954	4,854,954
43	STATE'S ATTORNEY	6,392,749	7,283,439	9,120,719	9,250,401	9,660,401
48	ELECTIONS	2,669,628	2,327,999	3,429,075	3,802,116	3,802,116
54	BOARD OF EDUCATION	276,927,778	293,812,984	324,237,657	304,852,402	314,852,402
56	HARFORD COMMUNITY COLLEGE	17,547,931	18,074,369	19,881,806	19,881,806	19,881,806
58	LIBRARIES	18,339,690	18,890,693	20,886,654	20,885,407	20,885,407
59	PARKS & RECREATION	9,103,009	9,624,428	12,773,305	12,036,451	12,036,451
63	CONSERVATION OF NAT'L RESOURCES	793,668	829,118	986,612	977,524	977,524
65	ECONOMIC DEVELOPMENT	4,578,345	4,604,393	8,659,362	4,733,521	4,924,823
66	DEBT SERVICE	53,479,846	78,426,403	61,616,852	65,208,790	65,208,790
67	INSURANCE	553,498	595,579	779,184	899,968	899,968
68	BENEFITS	10,313,168	10,278,743	3,373,634	3,248,140	3,248,140
70	MISCELLANEOUS	19,474,416	15,067,556	39,525,144	42,310,225	42,310,225
90	RESERVE FOR CONTINGENCIES	0	0	100,000	100,000	100,000
	GRAND TOTAL	**607,024,729**	**657,995,068**	**752,570,000**	**757,936,000**	**768,496,000**

GENERAL FUND

FUND SUMMARY:

	AUDITED FY 21	AUDITED FY 22	ORIGINAL BUDGET FY 23	EXECUTIVE PROPOSED FY 24	ENACTED FY 24
SUMMARY BY REVENUE SOURCE:					
PROPERTY TAXES	292,341,490	295,653,051	286,278,500	296,550,950	296,550,950
INCOME TAXES	290,415,199	298,783,378	299,775,000	311,000,000	311,000,000
LICENSES & PERMITS	4,469,106	4,618,292	4,630,100	4,477,400	4,477,400
INTERGOVERNMENTAL	5,218,117	2,616,148	5,300,000	2,635,000	2,635,000
SERVICE CHARGES	14,780,379	16,235,202	15,910,700	24,357,850	24,357,850
FINES & FORFEITURES	24,413	94,712	33,000	52,000	52,000
MISCELLANEOUS REVENUES	15,593,405	38,985,671	9,407,700	19,163,267	19,163,267
RECORDATION/TRANSFER TAX	11,933,334	19,880,000	31,700,000	26,500,600	26,500,600
INTRA-COUNTY TRANSFERS	9,500,000	9,012,749	13,545,496	9,686,844	9,686,844
FUND BALANCE APPROPRIATION	0	0	85,989,504	63,512,089	74,072,089
GRAND TOTAL	**644,275,443**	**685,879,203**	**752,570,000**	**757,936,000**	**768,496,000**

GENERAL FUND

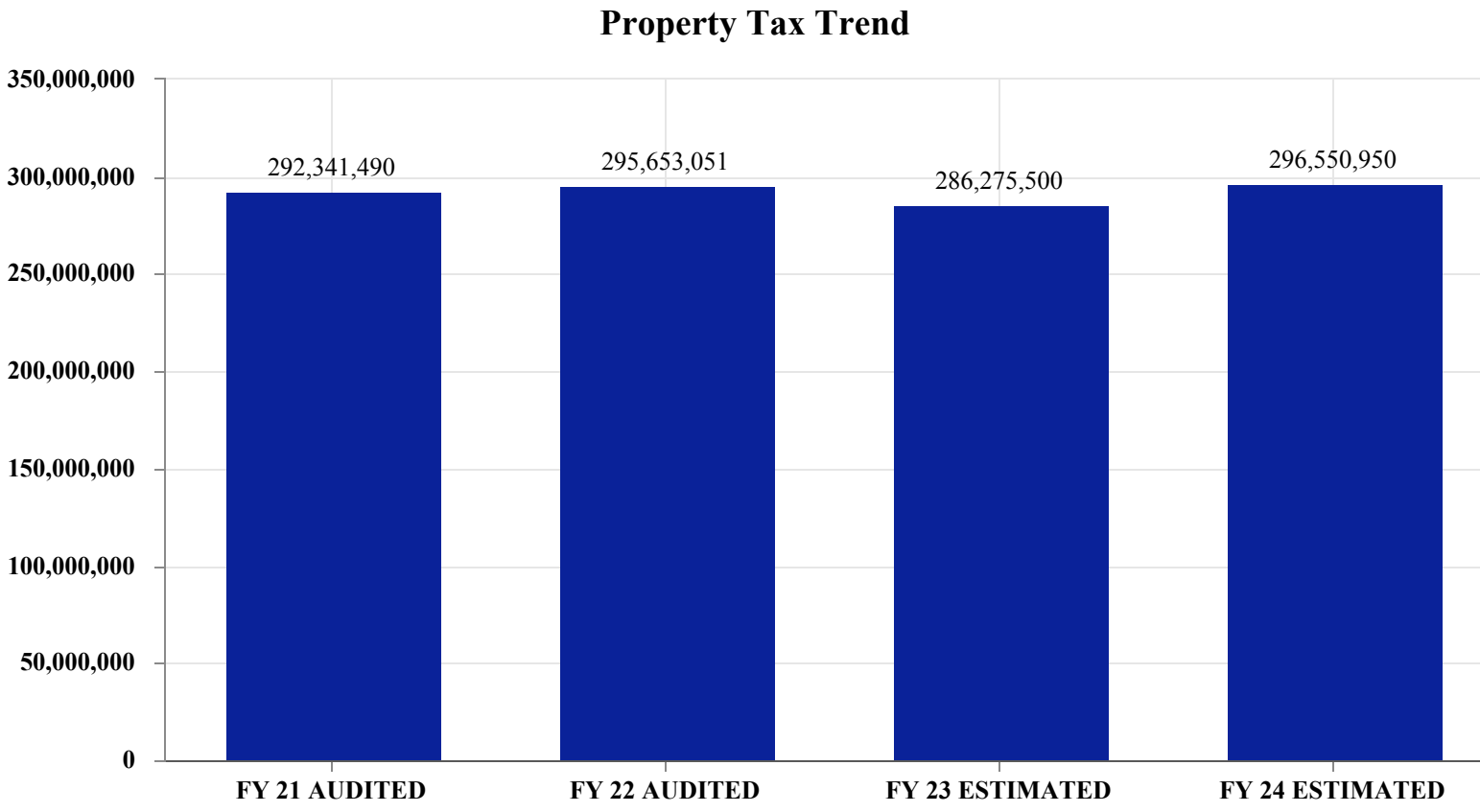
FINANCIAL NOTES:

FY 24 Approved Budget	768,496,000
FY 23 Approved Budget	752,670,000
$ increase	15,826,000
% increase	2.10 %

FY 23	FY 24	CHANGE	EXPLANATION OF INCREASE/DECREASE - REVENUES
			PROPERTY TAXES:
286,278,500	296,550,950	10,272,450	

FY 23 Approved Budget	296,550,950	38.59 %	of the FY 24 General Fund
FY 22 Approved Budget	286,278,500	38.04 %	of the FY 23 General Fund
$ increase	10,272,450		
% increase	3.59 %		

Maryland State law provides that all real property is subject to the property tax. Property owners receive a property tax bill each year, which is effective as of July 1st. Properties are reassessed by law once every three years and property owners are notified by the Maryland Department of Assessments and Taxation of any change in their assessment. Assessments are certified to the County where they are converted into property tax bills by applying the appropriate property tax rate. Each year the State reassesses one group, resulting in a complete reassessment of the County every three years. Decreased assessments, regardless of the property type, are fully applied in the first year. The total of the assessed values of local property is the County's assessable base, which can change through reassessment and the loss or gain of building and personal property. For FY 24, the County adopted a tax rate of $0.8413. Statewide "Group 2" reassessments in FY 24 increased by 20.6% over the past three years according to State Department of Assessment and Taxation. In Harford County, assessments in Group 2, which mainly covers the Bel Air area of the County, grew by 16.0% with residential and commercial assessments increasing by 17.1% and 10.4% respectively.


Property Tax Trend
350,000,000
300,000,000
250,000,000
200,000,000
150,000,000
100,000,000
50,000,000
0
292,341,490
295,653,051
286,275,500
296,550,950
FY 21 AUDITED
FY 22 AUDITED
FY 23 ESTIMATED
FY 24 ESTIMATED

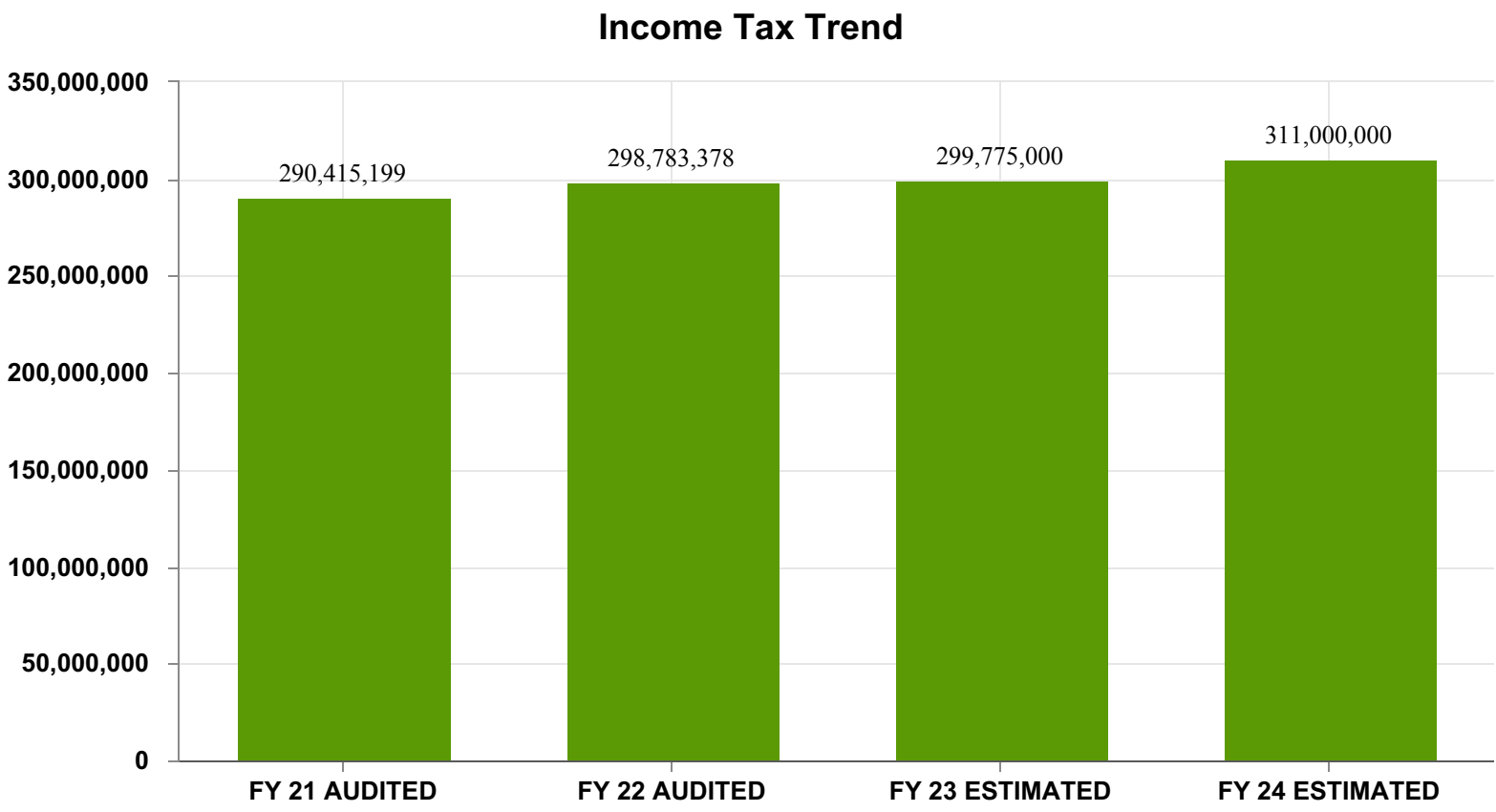
FINANCIAL NOTES:

FY 23	FY 24	CHANGE	EXPLANATION OF INCREASE/DECREASE - REVENUES
299,775,000	311,000,000	11,225,000	INCOME TAXES

FY 24 Approved Budget	311,000,000	40.47 % of the FY 24 General Fund
FY 23 Approved Budget	299,775,000	39.83 % of the FY 23 General Fund
$ increase	11,225,000	
% increase	3.74 %	

Each jurisdiction in Maryland is required to set a local Income Tax rate to be applied to the net taxable personal income on an annual basis. Harford County's rate is 3.06% which was established in calendar year 2001. The State of Maryland collects all Income Taxes and distributes to each local subdivision its share of the annual revenues. Although Income Taxes are imposed and collected on a calendar year basis, the State distributes the funds to the counties over a 21 month period, spreading Harford County's receipts over three fiscal years. We receive approximately 90% of Income Tax in quarterly distributions of withholdings and estimated payments.

The County is expecting very limited growth in income tax for FY 24 over our revised FY 23 estimate as the economy is expected to cool and most likely enter recession. FY 23 income tax estimated at $310.0 million, which is $10.2 million over our adopted budget; however, FY 24 is only expected to yield $311.0 million. Quarterly distributions are expected to grow by 4% as inflationary wage growth continues, but that growth will be almost entirely offset by a drop in reconciling and final payments from non-wage income. Nevertheless, FY 24 should still mark our fourteenth year of positive growth in income tax, a testament to the County's resilient economy and skilled workforce.


Income Tax Trend
350,000,000
300,000,000
250,000,000
200,000,000
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50,000,000
0
290,415,199
298,783,378
299,775,000
311,000,000
FY 21 AUDITED
FY 22 AUDITED
FY 23 ESTIMATED
FY 24 ESTIMATED

GENERAL FUND

FINANCIAL NOTES:

FY 23	FY 24	CHANGE	EXPLANATION OF INCREASE/DECREASE - REVENUES
166,516,500	160,945,050	(5,571,450)	OTHER REVENUES

FY 24 Approved Budget	160,945,050	21.39 %	of the FY 24 General Fund
FY 23 Approved Budget	166,516,500	15.02 %	of the FY 23 General Fund
$ decrease	(5,571,450)		
% decrease	(3.35)%		

The elements mainly responsible for the net change in "Other" revenues are:

Fund Balance Appropriated	FY 23	FY 24	Change
	89,887,657	74,072,089	(15,815,568)

Excess unappropriated fund balance at the end of a fiscal year, above the 5% reserve designated for credit rating purposes, maintained by County policy, is appropriated into the next fiscal year's budget, and treated as one-time funding for that fiscal year. Fund balance appropriated in the FY 23 budget included $3,898,153 of dedicated fund balance for a 27th pay. For FY 24, fund balance appropriated is $74,072,089.

Recordation/Transfer Taxes	FY 23	FY 24	Change
	31,700,000	26,500,000	(5,200,000)

FY 24 includes New Recordation and Transfer Tax estimated at $21,500,000 and $5,000,000 of carryover from the prior year to the General Fund which initially goes into the County's Capital Revenue Fund. It is expensed from the Capital Budget as a general project called School Debt Service. This expense becomes an Operating General Fund Revenue and it is dedicated to pay School Debt Service. '

GENERAL FUND

FINANCIAL NOTES:

EXPLANATION OF INCREASE/DECREASE - REVENUES

FY 23	FY 24	All "Other" Revenues combined	FY 23	FY 24	Change
			48,826,996	60,372,961	11,545,965

These include: Other taxes, charges for current services, revenues from other agencies, fines and forfeitures, licenses and permits and investment income.

FINANCIAL NOTES:

FY 23	FY 24	CHANGE	EXPLANATION OF INCREASE/DECREASE - EXPENDITURES
178,065,943	190,668,726	12,602,783	PERSONAL SERVICES The increase is the result of the FY 24 phased in COLA of 3% for all eligible county employees, funding of the Sheriff's Office wage enhancement of a step and COLA of 7% for law enforcement deputies and corrections officers; funding for 10 new deputy positions; the major of the increase in personal service cost is to support EMS for 111 new positions; 17 new 911 dispatcher positions; and thirteen new positions for State's Attorney's Office. In addition cost adjustments to pensions, overtime, shift differential and workers compensation were increased based on actual costs.
66,243,454	73,176,179	6,932,725	CONTRACTUAL SERVICES The increase is the net result of the contract with Baltimore County to dispose of our trash which is shipped to Baltimore County for an increase of $6.1 million; additional funds appropriated for annual cost for Retiree's Health insurance; and an increase in the medical services contract for inmates at the detention center, as well as other minor adjustments for utility costs, advertising, grounds maintenance, etc. based on expense history. General, auto and property damage cost also increase for FY24. These are offset by a decrease in the funds previously provided to the Harford County Volunteer Fire and EMS Foundation for EMS services.
8,883,930	8,025,813	(858,117)	SUPPLIES AND MATERIALS Increase is the net result of additional funds required for inmate meal contract as well as inmate medical supplies; other slight adjustments for weapons and ammunition for the Sheriff's Office as well as commercial printing, audio visual supplies, etc. based on actual expense history. These increases are offset by one time funds provided for ancillary costs (vehicles, weapons and ammo, uniforms, etc.) provided in FY 23 for additional law enforcement and corrections positions added during FY 23.

FINANCIAL NOTES:

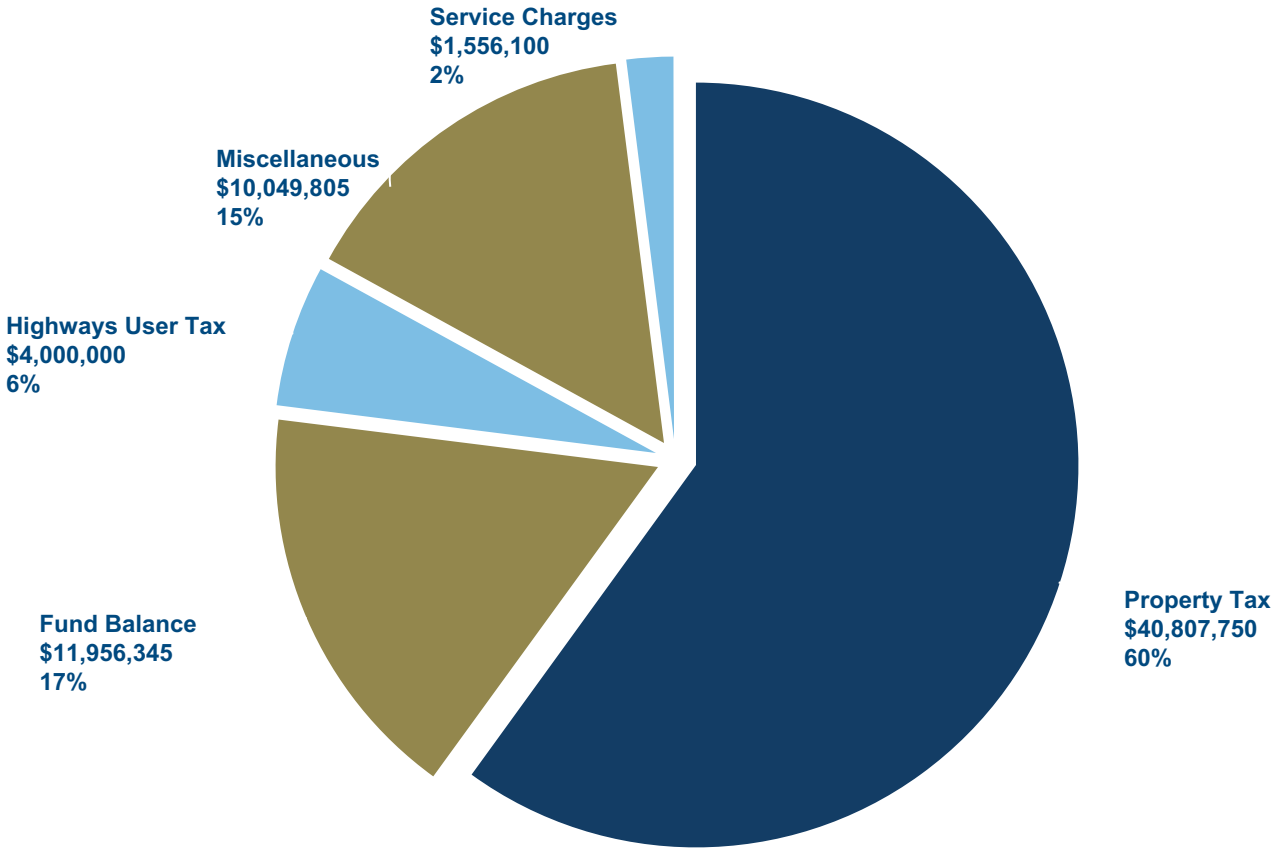
FY 23	FY 24	CHANGE	EXPLANATION OF INCREASE/DECREASE - EXPENDITURES
4,415,935	5,332,112	916,177	BUSINESS AND TRAVEL Increase is mainly the result of the additional funds required for the vehicle maintenance contract and fuel costs due to the additional fleet for EMS services (ambulances, etc.) and additional funds for lodging, training, conferences to provide for our continued commitment to reinvest in the County workforce.
1,971,144	2,042,332	71,188	CAPITAL OUTLAY Increase in capital outlay is mainly the result of replacing large equipment for landfill operations, as well as sufficient funds for police car packages for Sheriff's Office vehicles (costs almost doubled), voting equipment for Elections, and audio visual equipment.
61,576,852	65,168,790	3,591,938	DEBT SERVICE Principal and Interest payments on existing debt, and new debt to be issued in accordance with the FY 24 Approved Capital Budget.
431,386,682	424,060,238	(7,326,444)	MISCELLANEOUS Decrease is mainly the result of less funding provided to the Board of Education's in FY 24 but still meeting the State required maintenance of effort. Funds provided to Harford Community College and the County Public Libraries remained at the same level as FY 23. The Volunteer Fire Companies were provided additional funds to offset the loss of their ambulance billing revenue.

HIGHWAYS

FY 24 APPROVED HIGHWAYS FUND
REVENUE BREAKDOWN
$68,370,000

PROPERTY TAX:	**60%**	**40,807,750**	**HIGHWAYS USERS TAX**	**6%**	**4,000,000**
Real & Personal	41,806,550				
Deductions	(998,800)				
			SERVICE CHARGES	**2%**	**1,556,100**
MISCELLANEOUS:	**15%**	**10,049,805**	**FUND BALANCE**	**17%**	**11,956,345**
Pro Rata	228,073				
Capital Recovery	900,000				
Miscellaneous	8,066,479				
Investment Income	855,253				

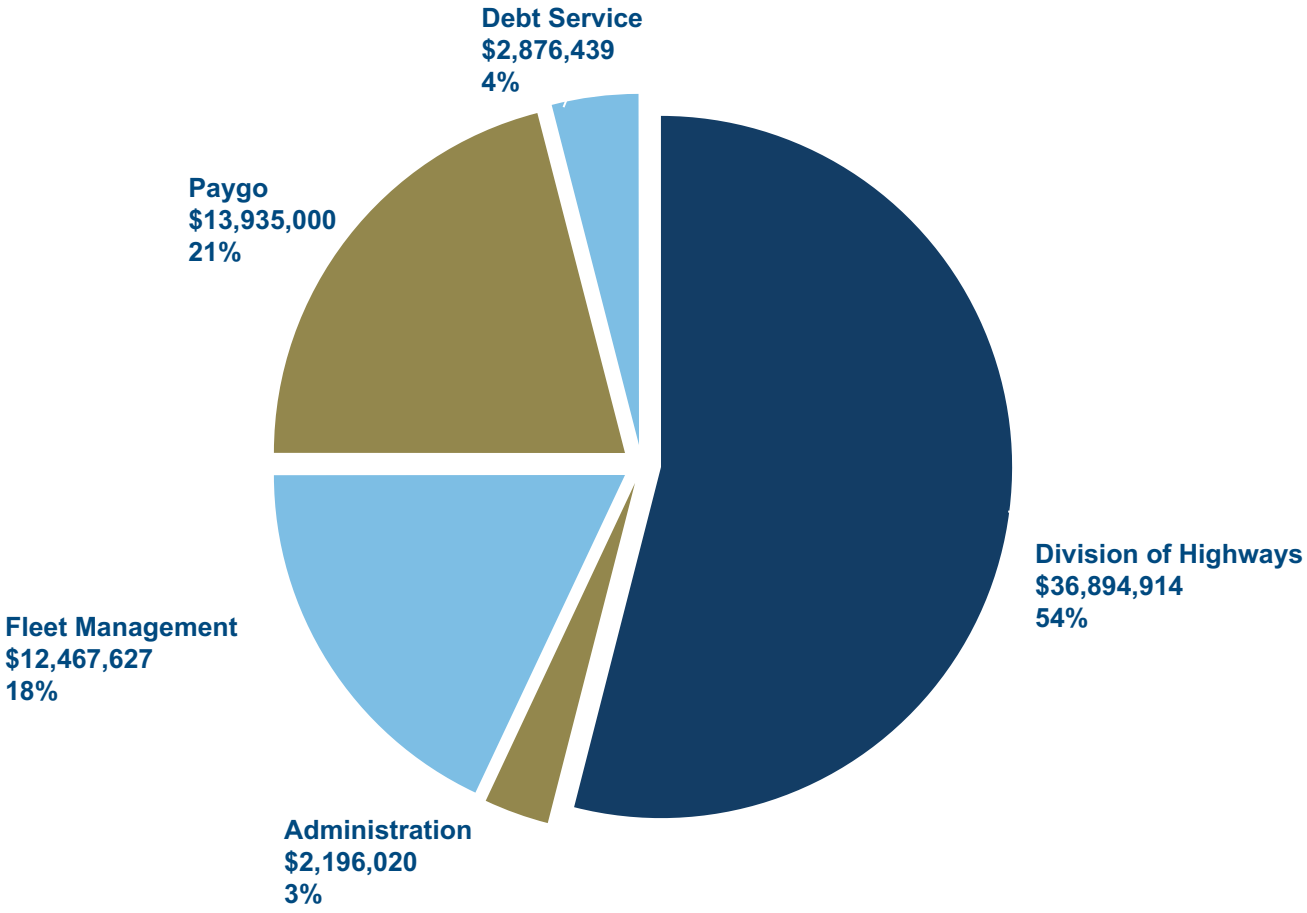
HIGHWAYS FUND REVENUES
Fiscal Year 2023 - 2024
TOTAL APPROVED BUDGET $68,370,000



FY 24 APPROVED HIGHWAYS FUND
APPROPRIATIONS BREAKDOWN
$68,370,000

ADMINISTRATION:		**3%**	**2,196,020**	**PUBLIC WORKS**		**54%**	**36,894,914**
Personnel Matters	596,175			Bureau of Highways Engineering	2,948,838		
Director	512,319			Bureau of Construction Inspections	2,672,938		
Benefits	359,544			Bureau of Highways Maintenance	28,365,100		
Insurance	527,982			Snow Removal	2,908,038		
Contingency Reserve	200,000						
FLEET MANAGEMENT		**18%**	**12,467,627**	**PAYGO**		**21%**	**13,935,000**
DEBT SERVICE		**4%**	**2,876,439**				

HIGHWAYS FUND APPROPRIATION
Fiscal Year 2023 - 2024
TOTAL APPROVED $68,370,000



HIGHWAYS FUND

ORIGIN/PURPOSE:

The Harford County Charter, Article V Budget and Finance, Section 502. (b) defines the term "County funds" to mean "any money appropriated or approved by the County Council or to which the County may at any time have legal or equitable title." The Highways Fund is a separate budgetary/accounting entity as required by County Code, Chapter 123 Finance and Taxation Section 16 B, to account for dedicated revenues that are legally restricted to expenses relating to the maintenance, care and repair of roads and bridges located outside the boundaries of the three incorporated municipalities in Harford County; traffic patrol and highway safety; and County related transportation expenses.

The Highways Fund's principal sources of revenue are a County Property Tax differential, State Shared Highways Users Tax revenues, charges for services and Intra-County revenues.

FUND SUMMARY:

		AUDITED FY 21	AUDITED FY 22	ORIGINAL BUDGET FY 23	EXECUTIVE PROPOSED FY 24	ENACTED FY 24
SUMMARY BY CHARACTER:						
10	PERSONAL SERVICES	16,744,344	17,477,055	21,991,333	20,846,400	20,846,400
20	CONTRACTUAL SERVICES	5,837,311	6,190,028	7,331,058	8,882,239	8,882,239
30	SUPPLIES & MATERIALS	5,269,932	5,501,625	8,259,994	10,085,257	10,085,257
40	BUSINESS & TRAVEL	5,577,346	6,239,641	7,712,452	7,878,652	7,878,652
50	CAPITAL OUTLAY	45,890	109,742	11,300	9,000	9,000
60	DEBT SERVICE	1,794,091	2,165,561	2,650,894	2,874,439	2,874,439
70	MISCELLANEOUS	16,100,275	13,506,649	14,438,569	17,791,563	17,791,563
80	INTER-GOVERNMENTAL/INTER-FUND	47	109	4,400	2,450	2,450
	GRAND TOTAL	**51,369,236**	**51,190,410**	**62,400,000**	**68,370,000**	**68,370,000**
SUMMARY BY DEPARTMENT:						
3	PROCUREMENT	6,754,977	7,943,546	10,774,282	12,467,627	12,467,627
8	HUMAN RESOURCES	579,457	397,503	511,246	596,175	596,175
30	PUBLIC WORKS	28,016,284	29,471,238	37,173,397	37,407,233	37,407,233
66	DEBT SERVICE	1,794,091	2,165,561	2,652,894	2,876,439	2,876,439
67	INSURANCE	196,452	302,525	399,047	527,982	527,982
68	BENEFITS	1,052,007	888,858	88,134	359,544	359,544
70	MISCELLANEOUS	12,975,968	10,021,179	10,601,000	13,935,000	13,935,000
90	RESERVE FOR CONTINGENCIES	0	0	200,000	200,000	200,000
	GRAND TOTAL	**51,369,236**	**51,190,410**	**62,400,000**	**68,370,000**	**68,370,000**
SUMMARY BY REVENUE SOURCE:						
	PROPERTY TAXES	41,088,840	38,466,817	39,984,800	40,807,750	40,807,750
	INTERGOVERNMENTAL/STATE SHARED	2,727,693	3,751,938	3,000,000	4,000,000	4,000,000
	SERVICE CHARGES	792,602	1,392,792	830,300	1,556,100	1,556,100
	FUND BALANCE APPROPRIATION	0	0	9,846,097	11,956,345	11,956,345
	MISCELLANEOUS REVENUES	7,821,122	8,963,475	8,738,803	10,049,805	10,049,805
	GRAND TOTAL	**52,430,257**	**52,575,022**	**62,400,000**	**68,370,000**	**68,370,000**

HIGHWAYS FUND

FINANCIAL NOTES:

FY 24 Approved Budget	68,370,000
FY 23 Approved Budget	62,400,000
$ increase	5,970,000
% increase	9.57 %

FY 22	FY 24	CHANGE	EXPLANATION OF INCREASE/DECREASE - REVENUES
39,984,800	40,807,750	822,950	PROPERTY TAXES

In addition to Countywide Property Taxes, the Harford County Code, Chapter 123, Article I, Section 16 requires the County Council to levy an additional tax on property outside the city and incorporated towns, that when combined with all other Highways revenues, is sufficient to fund:

- Maintenance, care, repair and construction of roads and bridges outside of the incorporated towns
- All expenses of the County Department of Public Works concerning County highways
- All expenses of the County and/or Sheriff's Office regarding traffic patrol and highways safety
- Any County expenses related to transportation services

The Code also requires this fund to be a special account separate and apart from all other funds.
For FY 24, the additional tax on property outside of the municipalities remained the same.
Tax rate for this differential is:

$0.1366 per $100 of assessed value for properties outside the towns.

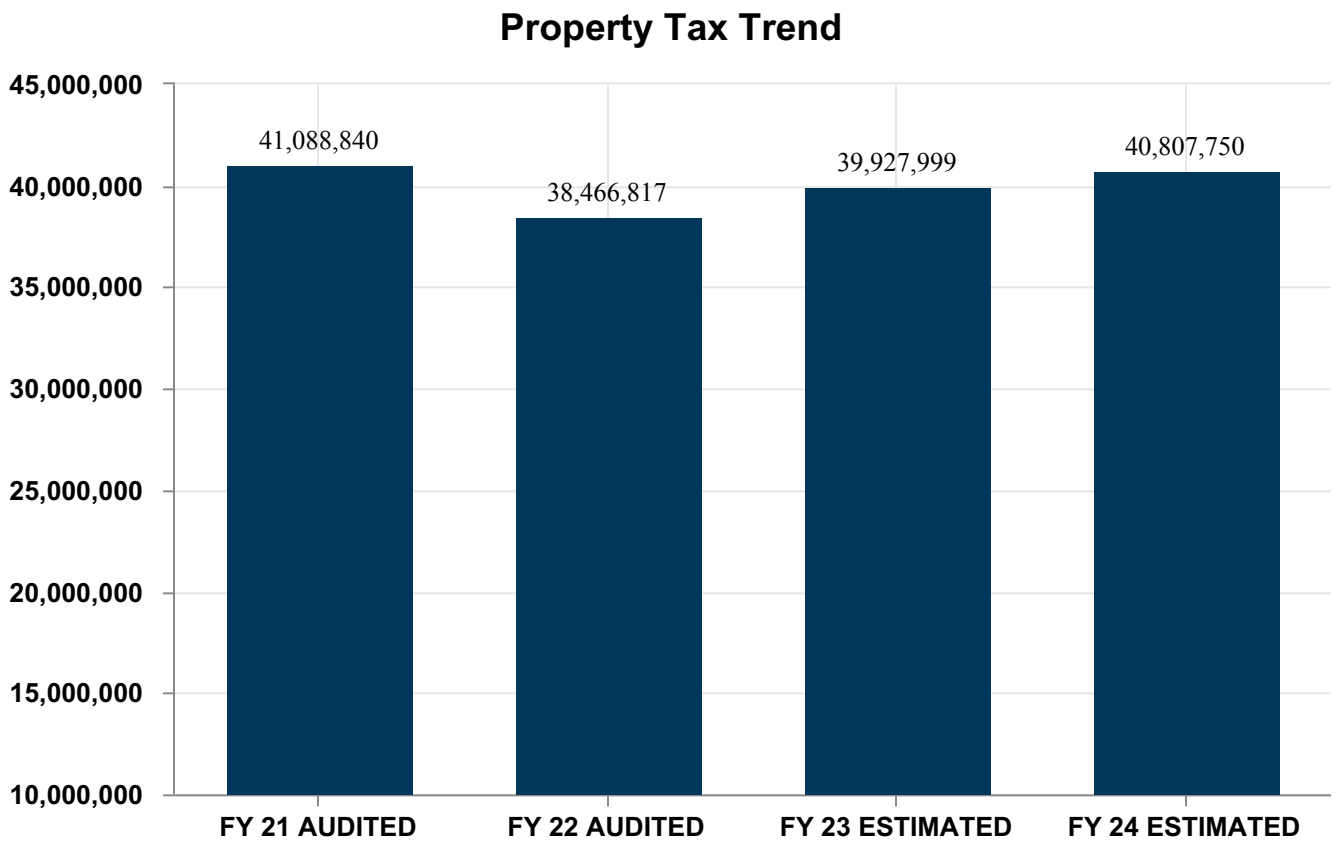
Each year the State reassesses one group, resulting in a complete reassessment of the County every three years.

FY 22 FY 23 CHANGE EXPLANATION OF INCREASE/DECREASE - REVENUES

PROPERTY TAXES (CONT'D)

The $822,950 increase in highways fund property tax revenue is based on the assessments in the northern rural area of the county growing.

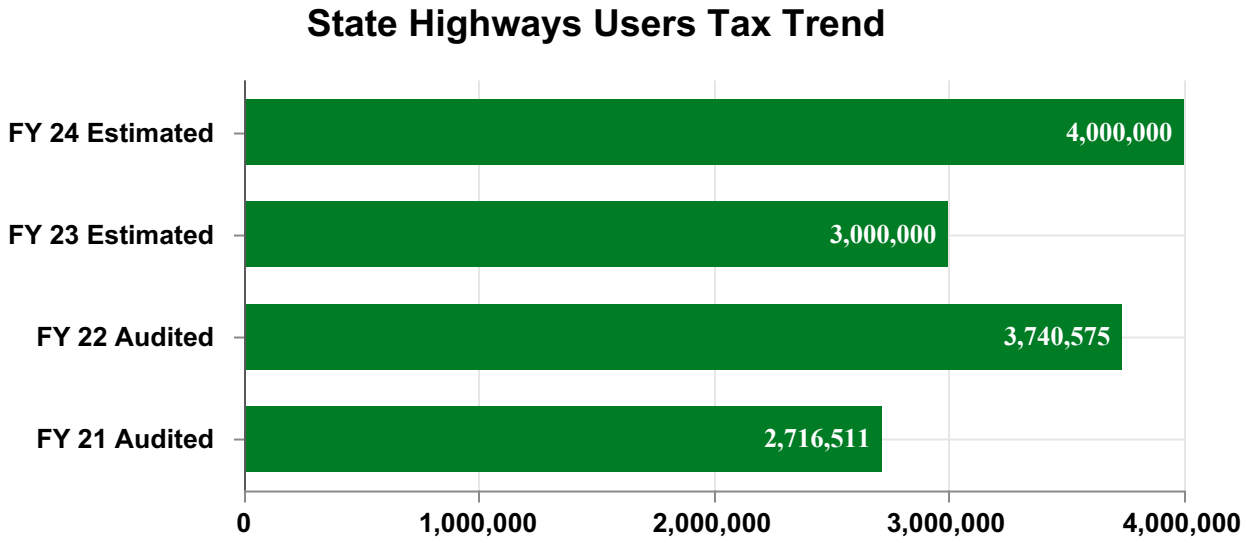
We consider various sources of information to make property tax revenue projections. The primary source is the Maryland Department of Assessment and Taxation (SDAT).
They provide assessment estimates in November and March for the current, and the next two upcoming tax years. The second source of information is building permit activity reports, transfer tax reports, and real estate sales information. These reports along with prior year data are reviewed in order to properly perform a trend analysis.



FINANCIAL NOTES:

FY 23	FY 24	CHANGE	EXPLANATION OF INCREASE/DECREASE - REVENUES
3,000,000	4,000,000	1,000,000	STATE HIGHWAYS USERS TAX

Motor vehicle fuel tax, motor vehicle registration fees, a share of the motor vehicle titling tax and a share of the corporate income tax are designated by the State of Maryland as Highways User Revenues. The State shares these revenues with the counties and municipalities to help fund the construction and maintenance of local roads. The distribution to subdivisions is derived from a formula based on locally maintained road mileage and vehicle registrations. Each year the Maryland Department of Transportation's State Highway Administration provides the County with estimates of the Highways User Tax. For Fiscal Year 2024 we are estimating an increase of $1 million over FY 23 estimated revenues for a total of $4,000,000



HIGHWAYS FUND

FINANCIAL NOTES:

FY 23	FY 24	CHANGE	EXPLANATION OF INCREASE/DECREASE - REVENUES
830,300	1,556,100	725,800	CHARGES FOR GOVERNMENT SERVICES Governmental services charges such as inspections, plans review and fuel for county agencies.
20,600	855,253	834,653	INVESTMENT INCOME Revenues from investments are reflective of the size of the County's portfolio and the rate of return.
8,193,125	8,193,125	0	OTHER REVENUE The elements mainly responsible for the net increase in "Other" revenues are:

FY 23	FY 24	Change	
3,930,000	4,900,000	970,000	Vehicle Maintenance contract reimbursement
1,100,000	900,000	(200,000)	Recovery from capital projects
405,000	250,000	(155,000)	Sale of Vehicles

10,370,675	11,956,345	1,585,670	FUND BALANCE APPROPRIATION Excess unappropriated fund balance at the end of a fiscal year, above the 5% reserve designated for credit rating purposes, maintained by County policy, is appropriated into the next fiscal year's budget, and treated as one-time funding for that fiscal year. Fund Balance of $11,956,345 is appropriated for the FY 24 Budget.

HIGHWAYS FUND

FINANCIAL NOTES:

FY 23	FY 24	CHANGE	EXPLANATION OF INCREASE/DECREASE - EXPENDITURES
21,991,333	20,846,400	(1,144,933)	PERSONAL SERVICES Decrease is the result of a elimination of one time funds provided in FY 23 for a 27th pay; offset slightly for increases in pension; and additional funds for temporary salaries based on actual expense history.
7,331,058	8,882,239	1,551,181	CONTRACTUAL SERVICES Increase is the result of a increased costs for tree trimming and removal; additional funds provided for pipe repair and facility repairs based on actual on actual expense history. Additional funds required for Retiree Health Benefits and general, auto, and liability insurance.
8,259,994	10,085,257	1,825,263	SUPPLIES AND MATERIALS Additional funds are provided for bituminous concrete, and snow removal materials such as sand and salt based on actual expense history. Additional funds are also provided for diesel and gasoline based on the anticipated rising cost of fuel.
7,712,452	7,878,652	166,200	BUSINESS AND TRAVEL Costs to maintain an aging fleet of county vehicles and equipment results in higher maintenance contract costs for Fleet Management as well as fuel costs
2,650,894	2,874,439	223,545	DEBT SERVICE Principal and Interest costs for Highways debt.
14,438,569	17,791,563	3,352,994	MISCELLANEOUS Increase is based on the Paygo funds required in accordance with the FY 24 Approved Capital Budget and additional funds for the pro-rata share costs.

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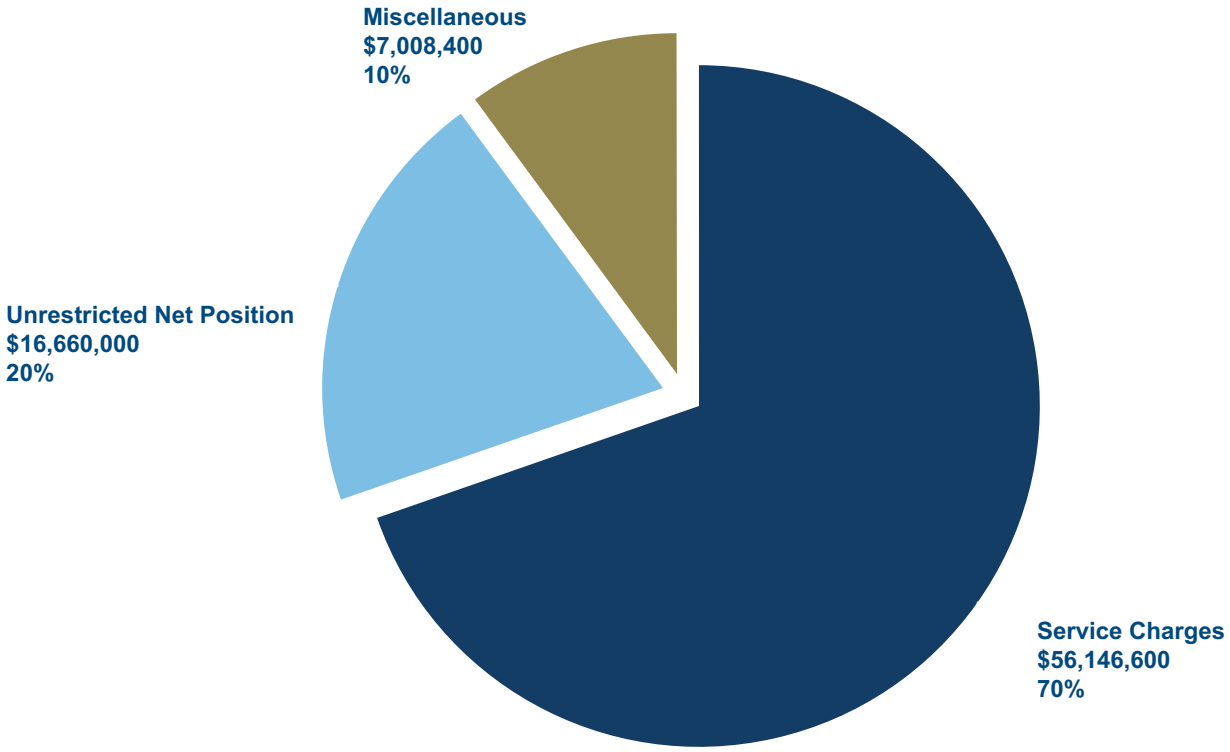
WATER & SEWER

FY 24 APPROVED WATER & SEWER FUND
REVENUE BREAKDOWN
$79,815,000

MISCELLANEOUS:	**9%**	**7,008,400**	**UNRESTRICTED NET POSITION:**	**20%**	**16,660,000**
			Net Assets-Appropriated	16,660,000	
Miscellaneous	413,900				
Investment Income	6,264,500				
Intergovernmental	330,000				
SERVICE CHARGES	**70%**	**56,146,600**			

WATER & SEWER
OPERATING FUND REVENUES
Fiscal Year 2023 - 2024
TOTAL APPROVED BUDGET $79,815,000

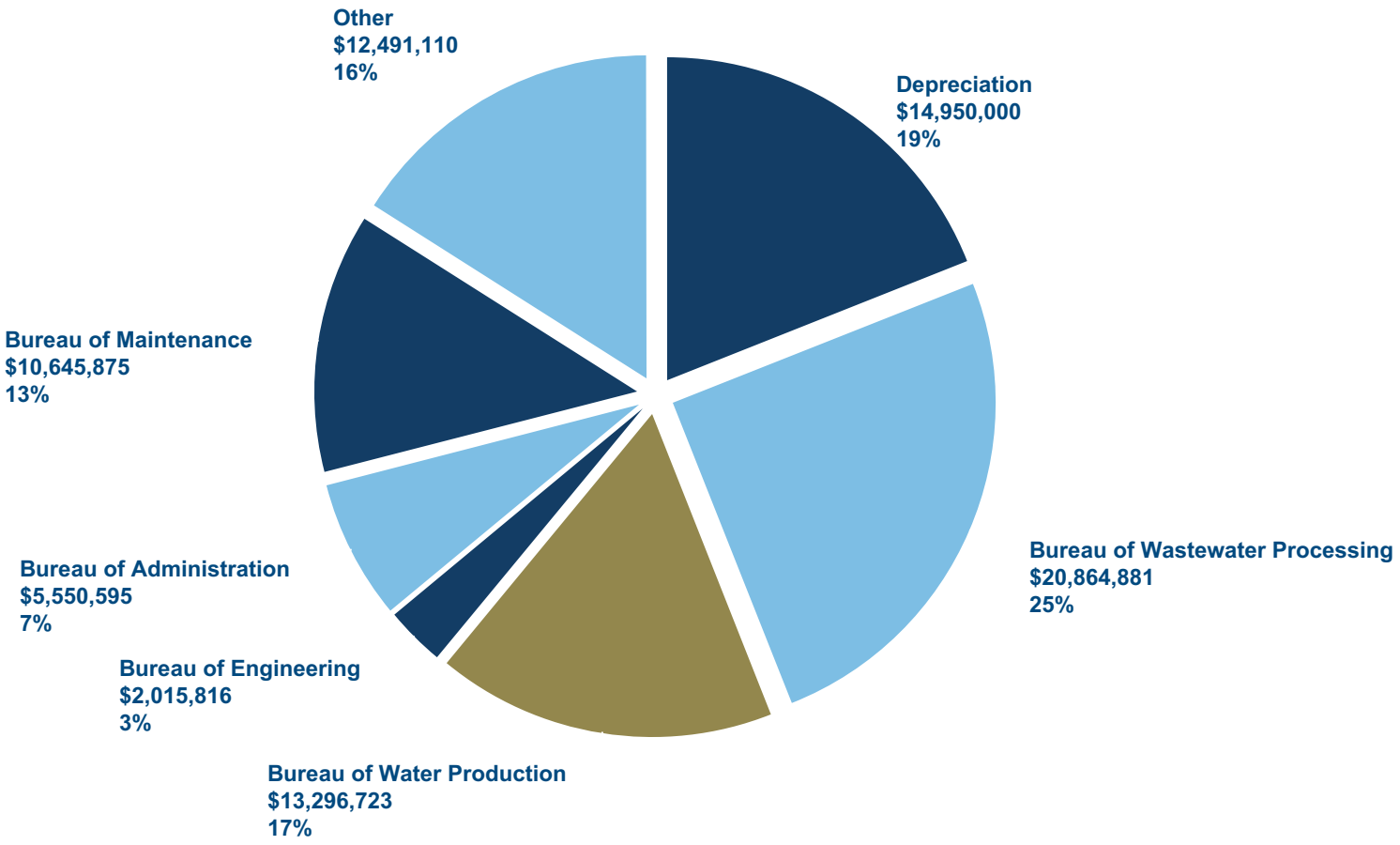


FY 24 APPROVED WATER & SEWER FUND
APPROPRIATIONS BREAKDOWN
$79,815,000

BUREAU OF W & S ADMINISTRATION:	**7%**	**5,550,595**
Administration	5,500,595	
General Inventory	50,000	
BUREAU OF W & S MAINTENANCE:	**13%**	**10,645,875**
Water O&M Abingdon	6,618,613	
Sewer O&M Abingdon	3,865,612	
Whiteford/Cardiff Service Community	161,650	
OTHER:	**16%**	**12,491,110**
Accounting	1,499,116	
Personnel Matters	493,790	
Insurance	456,127	
Benefits	356,077	
Paygo	9,686,000	
DEPRECIATION	**19%**	**14,950,000**

BUREAU OF W & S OPERATIONS:		
WASTEWATER PROCESSING:	**25%**	**20,864,881**
Industrial Waste Management	88,748	
Sewer O&M Sod Run	15,479,810	
Joppatowne Sewerage Treatment	1,082,879	
Sewer O&M Pump/Meter Stations	4,133,442	
Sewer O&M Spring Meadows	80,002	
WATER PRODUCTION:	**17%**	**13,296,723**
Water O&M Perryman	1,701,295	
Water O&M Long Booster Stations	797,062	
Water O&M Havre de Grace	947,575	
Water O&M Abingdon-Big Inch	9,669,751	
Water O&M Carbon Treatment Plant	59,715	
Water O&M Solids Handling Facility	121,325	
BUREAU OF ENGINEERING:	**3%**	**2,015,816**
Water Engineering	1,006,249	
Sewer Engineering	1,009,567	

WATER & SEWER OPERATING FUND APPROPRIATIONS
Fiscal Year 2023- 2024
TOTAL APPROVED $79,815,000



WATER & SEWER

ORIGIN/PURPOSE:

The Harford County Charter, Article V Budget and Finance, Section 502. (b) defines the term "County funds" to mean "any monies appropriated or approved by the Council to which the County may at any time have legal or equitable title."

The Water and Sewer Operating Fund was established as a self-sustaining utility to account for water and sewer services provided by Harford County Government, through the Water and Sewer Division of the Department of Public Works and dedicated divisions of Treasury and Human Resources.

Harford County Code, Chapter 256-3, declares the County to be a "sanitary district" and that the Department of Public Works Division of Water & Sewer shall exercise control of all publicly owned water, sewerage and waste-water facilities and systems in the County. The County Council is enabled by the Code's Chapter 256-4 to establish sanitary subdistricts and to revise all rates, charges, assessments or other payments required by or levied by the County.

For the purpose of securing revenue to maintain, repair and operate its water supply, sewerage or drainage systems, and other expenses, including depreciation allowances, plus interest on and retirement of bonds, the County is authorized by Chapter 256-19 to make various service charges for water, sewer and drainage service and a charge for water used, and may impose late fees on bills that remain unpaid. The County may also turn off water and levy turn-on and / or turn-off fees; plus upon an owner's request for cessation or installation of service, the County may charge a fee.

Per Chapter 256-20 a meter is required to be placed on each water connection to the County's water system. These meters remain the property of the County and the County can impose a charge for installation of the meter.

So enabled by Code, the County funds its Water and Sewer operations with the following revenues:

User Charges for both Water and Sewer; Service Charges including: tests and inspections, design review, construction meter rental, hydrant charges, job/shop repair orders, meter installations, Miss Utility charges to locate water and sewer lines for developers, industrial waste permits, interest and penalties, and miscellaneous general government charges.

WATER & SEWER

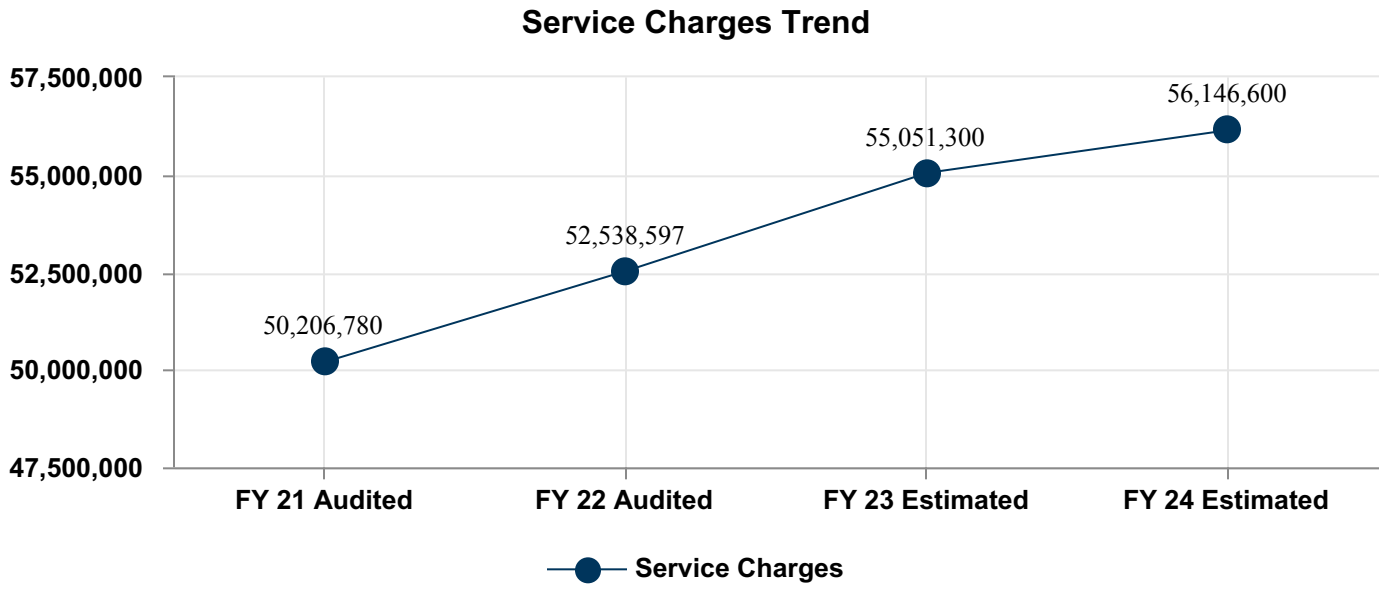
FUND SUMMARY:

	AUDITED FY 21	AUDITED FY 22	ORIGINAL BUDGET FY 23	EXECUTIVE PROPOSED FY 24	ENACTED FY 24
SUMMARY BY CHARACTER:					
10 PERSONAL SERVICES	18,048,395	18,477,754	23,106,801	21,891,914	21,891,914
20 CONTRACTUAL SERVICES	8,660,062	10,256,804	14,919,911	15,631,025	15,631,025
30 SUPPLIES & MATERIALS	4,916,089	5,861,804	7,010,812	8,700,203	8,700,203
40 BUSINESS & TRAVEL	629,893	638,390	980,510	961,918	961,918
50 CAPITAL OUTLAY	1,058,782	1,156,895	3,170,720	3,720,150	3,720,150
70 MISCELLANEOUS	8,040,448	9,642,593	22,921,196	28,909,740	28,909,740
80 INTER-GOVERNMENTAL/INTER-FUND	0	0	50	50	50
GRAND TOTAL	**41,353,669**	**46,034,238**	**72,110,000**	**79,815,000**	**79,815,000**
SUMMARY BY DEPARTMENT:					
4 TREASURY	1,010,511	1,090,538	1,722,513	1,499,116	1,499,116
8 HUMAN RESOURCES	542,590	201,880	409,457	493,790	493,790
30 PUBLIC WORKS	34,446,334	37,929,440	65,260,483	67,323,890	67,323,890
67 INSURANCE	146,198	308,583	368,499	456,127	456,127
68 BENEFITS	858,036	853,797	69,048	356,077	356,077
70 MISCELLANEOUS	4,350,000	5,650,000	4,280,000	9,686,000	9,686,000
GRAND TOTAL	**41,353,669**	**46,034,238**	**72,110,000**	**79,815,000**	**79,815,000**
SUMMARY BY REVENUE SOURCE:					
SERVICE CHARGES	50,206,780	52,538,597	55,051,300	56,146,600	56,146,600
INVESTMENT INCOME	148,750	220,485	156,000	6,264,500	6,264,500
MISCELLANEOUS REVENUE	727,896	1,277,947	2,552,700	743,900	743,900
CONTRIBUTED CAPITAL	0	0	14,300,000	0	0
NET ASSETS - APPROPRIATED	0	0	0	16,660,000	16,660,000
RECOVERY FROM CAPITAL PROJECTS	464	0	50,000	0	0
GRAND TOTAL	**51,083,890**	**54,037,029**	**72,110,000**	**79,815,000**	**79,815,000**

FINANCIAL NOTES:

FY 24 Approved Budget	79,815,000
FY 23 Approved Budget	72,110,000
$ increase	7,705,000
% increase	10.69 %

FY 23	FY 24	CHANGE	EXPLANATION OF INCREASE/DECREASE - REVENUES
55,051,300	56,146,600	1,095,300	SERVICE CHARGES Adjusted based on actual receipts



FINANCIAL NOTES:

FY 23	FY 24	CHANGE	EXPLANATION OF INCREASE/DECREASE - REVENUES
156,000	6,264,500	6,108,500	INVESTMENT INCOME: FY 24 estimated revenue for investment income is based on the economy
2,552,700	743,900	(1,808,800)	MISCELLANEOUS REVENUE: Includes sundry fines and forfeitures, sale of land and surplus equipment/vehicles, rents and concessions, lease purchase proceeds, MDE-ENR state operating grants and other revenue that can not be classified. For FY 23 miscellaneous revenue included Net Assets-Appropriated for a total of $1,910,000
14,300,000	0	(14,300,000)	FUNDED DEPRECIATION-CONTRIBUTED CAPITAL: Annual depreciation - no appropriation for FY 24
0	16,660,000	16,660,000	NET ASSETS-APPROPRIATED Net Assets-Appropriated for FY 24
50,000	0	(50,000)	RECOVERY FROM CAPITAL PROJECTS: Cost of services billed to capital projects and recovered back to the operating budget. Estimated revenues for FY 24 is zero

FINANCIAL NOTES:

FY 23	FY 24	CHANGE	EXPLANATION OF INCREASE/DECREASE - EXPENDITURES
23,106,801	21,891,914	(1,214,887)	PERSONAL SERVICES Decrease is the net result of the elimination of funds provided in FY 23 for the 27th pay offset by increases for pension and workers' compensation.
14,919,911	15,631,025	711,114	CONTRACTUAL SERVICES Increase is mainly the result of additional funding required for Retiree's Insurance based on the actuarial, and increases in electricity, facility repairs, engineering services and water line rehabilitation
7,010,812	8,700,203	1,689,391	SUPPLIES AND MATERIALS Increase is the net result of chemicals and equipment repair parts based on actual expense history and the ever rising costs of goods
980,510	961,918	(18,592)	BUSINESS AND TRAVEL Increase in vehicle maintenance and fuel costs based on actual expense history, and additional funds for meals, lodging, transportation costs and training seminars to provide necessary certification training for continued success of our employees

FINANCIAL NOTES:

FY 23	FY 24	CHANGE	EXPLANATION OF INCREASE/DECREASE - EXPENDITURES
3,170,720	3,720,150	549,430	CAPITAL OUTLAY Increase is based on actual expenses to maintain (paint, etc.) elevated water tanks; and the annual replacement of pumps, saws, blowers, generators, lab equipment, etc.
22,921,196	28,909,740	5,988,544	MISCELLANEOUS Funding provides for payments to Delta Borough for treatment of waste, as required by the inter-state agreement, sludge generation fee paid to Maryland Department of Environment (MDE) per actuals, Pro-Rata Shares for the General Fund to support administrative services increases as well as Depreciation. Paygo funds to support the FY 24 Approved Capital budget.

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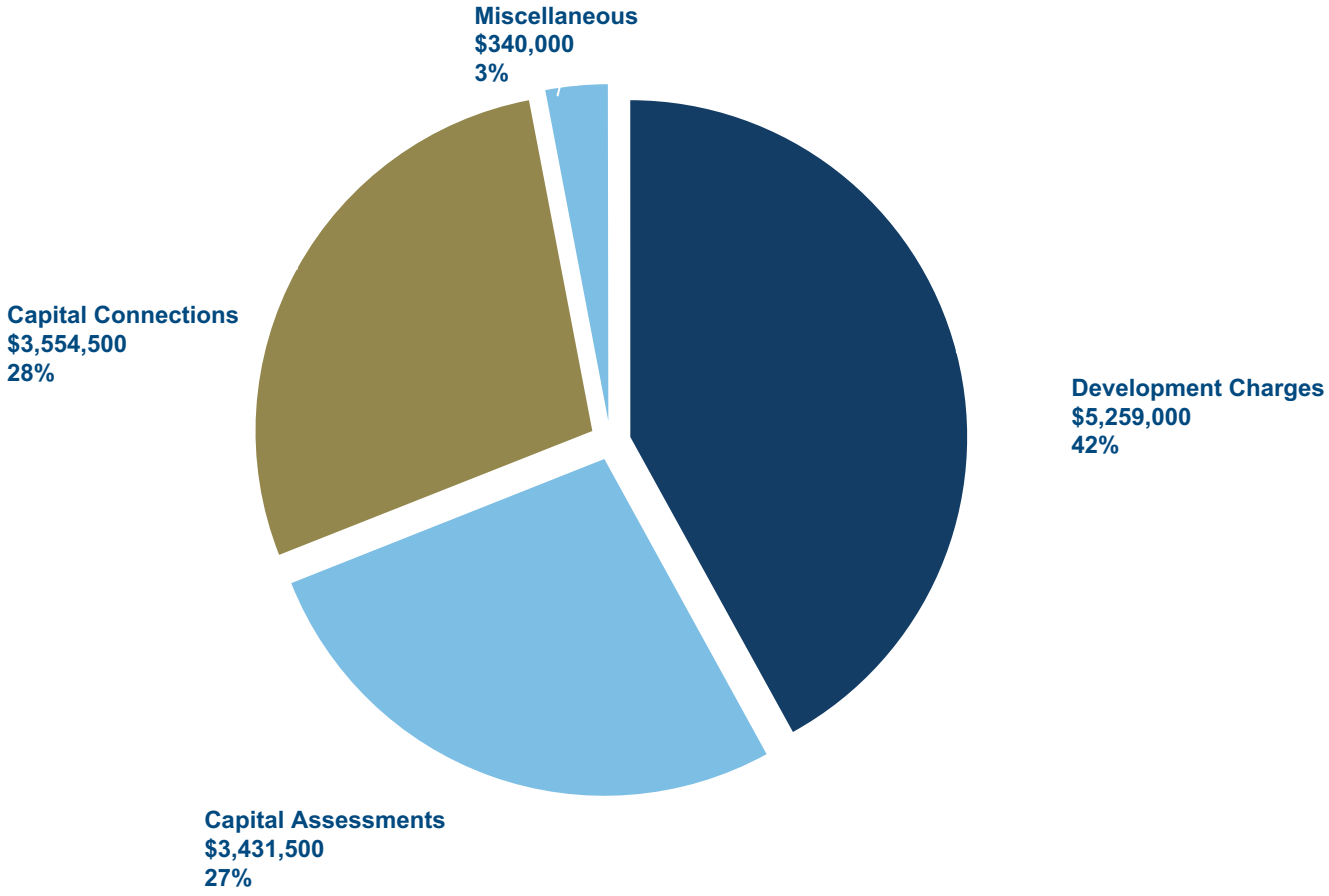
WATER & SEWER DEBT SERVICE

FY 24 PROPOSED WATER AND SEWER DEBT SERVICE REVENUE BREAKDOWN
$12,585,000

DEVELOPMENT CHARGES	**42%**	**5,259,000**	**CAPITAL CONNECTIONS**	**28%**	**3,554,500**
CAPITAL ASSESSMENTS	**27%**	**3,431,500**	**MISCELLANEOUS**	**3%**	**340,000**

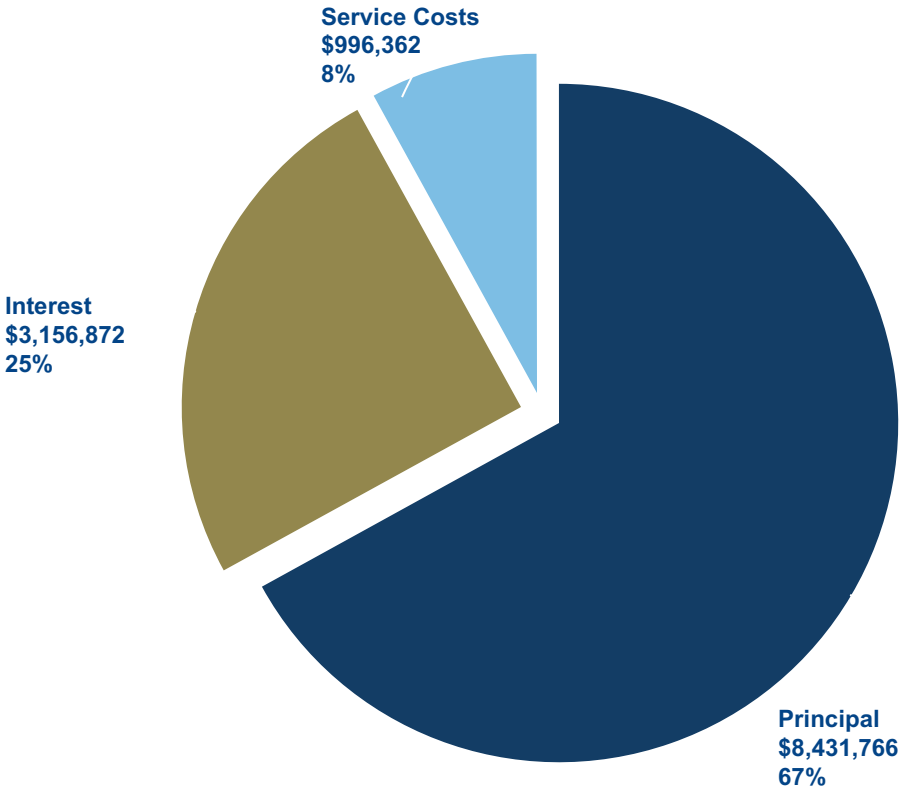
WATER & SEWER DEBT SERVICE FUND REVENUES
Fiscal Year 2023 - 2024
TOTAL APPROVED BUDGET $12,585,000



FY 24 APPROVED WATER & SEWER DEBT SERVICE APPROPRIATIONS BREAKDOWN
$12,585,000

PRINCIPAL	**67%**	**8,431,766**	**INTEREST**	**25%**	**3,156,872**
			SERVICE COSTS	**8%**	**996,362**

WATER & SEWER DEBT SERVICE APPROPRIATIONS
Fiscal Year 2023 - 2024
TOTAL APPROVED BUDGET $12,585,000



WATER & SEWER DEBT SERVICE FUND

ORIGIN/PURPOSE:

The Harford County Charter, Article V Budget and Finance, Section 502. (b) defines the term "County funds" to mean "any money appropriated or approved by the Council to which the County may at any time have legal or equitable title."

The Water and Sewer Debt Service Fund provides appropriation authority for the payment of principal and interest on long-term water and sewer bonds and loans. Article V, Section 524 of the Harford County Charter allows the County to incur debt for longer than one year, but not for current operating expenses. All County debt in excess of one year is limited to 30 years after the date of issuance, except debt incurred to finance waste, sewer and wastewater facilities which shall become due not later than 40 years after the date of issuance. These bonds and loans are used to finance the capital projects of the County owned Water and Sewer System. Revenues for the Water and Sewer Debt Service Fund are derived from:

SYSTEM CAPITAL CHARGES - which include:

Connection Charges - These charges are based on a schedule of $450 per equivalent dwelling unit (EDU) for sewerage connections and $650 per EDU for water connections. An EDU is a unit of measure set to a maximum of 20 gallons per minute or 30 fixture units. Harford County Code Chapter 256, Article V, Section 44 established these charges. All connection charges must be paid before physical connection to the system or within six months of the date, the property is physically benefited.

Surcharges - Established by Harford County Code Chapter 256, Article V, Section 45.1, these surcharges are placed on every water and sewer connection at $450 per EDU for water, and similarly $100 for sewer. Surcharges are to be paid before issuance of a plumbing permit.

Development Charges - System development charges were established by Harford County Code Chapter 256, Article V, Section 45.4, Water/Sewer mains must be deemed operational by the Department of Public Works, and development charges must be paid, before the issuance of a plumbing permit for connection. These fees are based on each EDU, which increase by 6% each July 1st. For FY 24 the water system fee is $5,001 and the sewer system fee is $10,338.

ASSESSMENTS - are comprised of:

Benefit Assessments - Harford County Code, Chapter 256-27 authorizes the County Council, on the recommendation of the Director of Public Works, to establish an annual "benefit assessment" on properties in the systems to pay for construction, purchase or establishment of water and/or sewer facilities. The Director of Public Works, after obtaining from the County Treasurer the costs of the capital improvements, shall determine the proper assessment to be levied.

User Benefit Assessments - Harford County Code, Chapter 256-45.2 authorizes "user benefit assessments" against all properties which benefited from a connection to county public facilities, to create a fund to pay for the expansion, extension or reconstruction of the water and/or sewer system. These assessments are to be made for a period of 25 years from the date of connection, and are imposed at a rate of $70 per EDU for properties connected to the water/sewer system before December 31, 1991, and $140 per EDU for properties connected after December 31, 1991.

BIOLOGICAL NUTRIENT REMOVAL FEE

This fee was added to the County Code Chapter 256, Article V, Section 45.5 to cover the debt payment that the County incurred on capital construction costs to install the biological nutrient removal process at the Sod Run Wastewater Treatment Plant. Sewer system customers are billed each fiscal year based on the customer's sewer usage. This fee will remain in effect until the total debt service incurred for this period is retired.

SANITATION PERMIT

The County Health Department imposes an assessment and requires a permit to install a septic system. The permit fee is collected by the County Department of Inspections, Licenses, and Permits, and the revenue is divided between the Water & Sewer Debt Service Fund and a General Fund account dedicated to the Health Department.

CAPITAL SURCHARGES

The Governmental Accounting Standards Board (GASB), the standard-setting authority for governmental accounting, introduced a financial reporting model through GASB Statement No. 34, which requires capital contributions flow through income statements as revenues. This account will be used to record surcharges for a limited number of specific projects as well as any future capital surcharges to be set.

INVESTMENT INCOME

This account is provided to record interest earned on the investment of all idle cash in the Water and Sewer Debt Service Fund.

INTEREST AND PENALTIES

Chapter 256-19 of the Harford County Code imposes charges on late payment of water and sewer bills, turn on/turn off fees and meter tampering.

ALL FUND SUMMARY:

		AUDITED FY 21	AUDITED FY 22	ORIGINAL BUDGET FY 23	EXECUTIVE PROPOSED FY 24	ENACTED FY 24
SUMMARY BY CHARACTER:						
20	CONTRACTUAL SERVICES	0	0	70,000	70,000	70,000
60	DEBT SERVICE	12,401,949	12,230,404	12,625,810	12,625,810	12,625,810
70	MISCELLANEOUS	0	0	8,029,190	8,029,190	8,029,190
	GRAND TOTAL	**12,401,949**	**12,230,404**	**20,725,000**	**20,725,000**	**20,725,000**
SUMMARY BY DEPARTMENT:						
66	DEBT SERVICE	12,401,949	12,230,404	20,725,000	20,725,000	20,725,000
	GRAND TOTAL	**12,401,949**	**12,230,404**	**20,725,000**	**20,725,000**	**20,725,000**
SUMMARY BY REVENUE SOURCE:						
	CAPITAL ASSESSMENTS	3,749,637	3,583,610	3,314,500	3,314,500	3,314,500
	CAPITAL CONNECTIONS	3,002,005	3,319,839	4,514,100	4,514,100	4,514,100
	DEVELOPMENT CHARGES	6,007,722	4,698,354	12,545,000	12,545,000	12,545,000
	MISCELLANEOUS	245,531	150,787	351,400	351,400	351,400
	GRAND TOTAL	**13,004,895**	**11,752,590**	**20,725,000**	**20,725,000**	**20,725,000**

WATER & SEWER DEBT SERVICE FUND

FINANCIAL NOTES:

FY 24 Approved Budget	12,585,000
FY 23 Approved Budget	20,725,000
$ decrease	(8,140,000)
% decrease	(39.28)%

FY 23	FY 24	CHANGE	EXPLANATION OF INCREASE/DECREASE - REVENUES
3,314,500	3,431,500	117,000	CAPITAL ASSESSMENTS: The decrease in capital assessments reflects a slight decrease in new petition projects and connections in the form of user benefit assessments
4,514,100	3,554,500	(959,600)	CAPITAL CONNECTIONS: FY 24 budget reflects estimated collections during FY 23
12,545,000	5,259,000	(7,286,000)	DEVELOPMENT CHARGES: Projected to reflect an increase in connection activity. FY 23 is based on FY 22 estimated receipts.
1,400	10,000	8,600	INVESTMENT INCOME: Investment income revenue is estimated to increase for FY24
350,000	330,000	(20,000)	MISCELLANEOUS: FY 24 projection is based on actual receipt history for capital surcharges, Build America bond interest, and interest on unpaid area connection charges, benefit assessments, and user benefit assessments

WATER & SEWER DEBT SERVICE FUND

FINANCIAL NOTES:

FY 23	FY 24	CHANGE	EXPLANATION OF INCREASE/DECREASE - EXPENDITURES
			DEBT SERVICE:
8,697,896	8,431,766	(266,130)	Principal Payments - are adjusted to the amounts due on outstanding debt
3,597,914	3,156,872	(441,042)	Interest Payments - are adjusted to the amounts due on outstanding debt
8,429,190	996,362	(7,432,828	Service Costs:

	FY 23	FY 24	Change
Legal Services	6,000	6,000	0
Management Services	60,000	60,000	0
Other Professional Services	4,000	4,000	0
Contingency	8,029,190	596,362	(7,432,828)
Cost of Issuance	330,000	330,000	0
Totals	8,429,190	996,362	(7,432,828)

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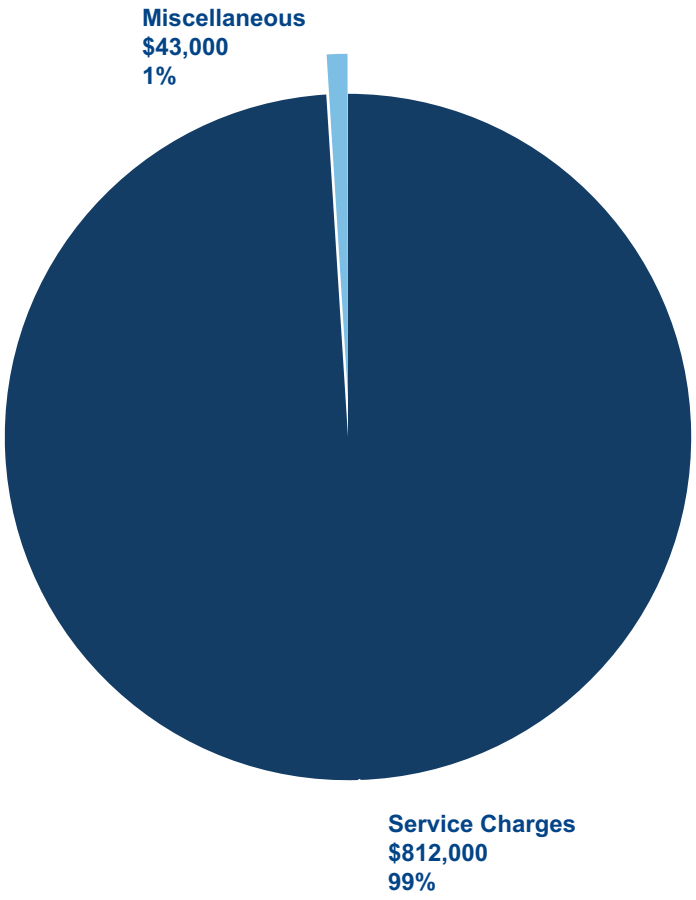
PARKS & RECREATION SPECIAL REVENUE

FY 24 APPROVED PARKS AND RECREATION SPECIAL REVENUE
REVENUE BREAKDOWN
$855,000

SERVICE CHARGES	**99%**	**812,000**	**MISCELLANEOUS:**	**1%**	**43,000**

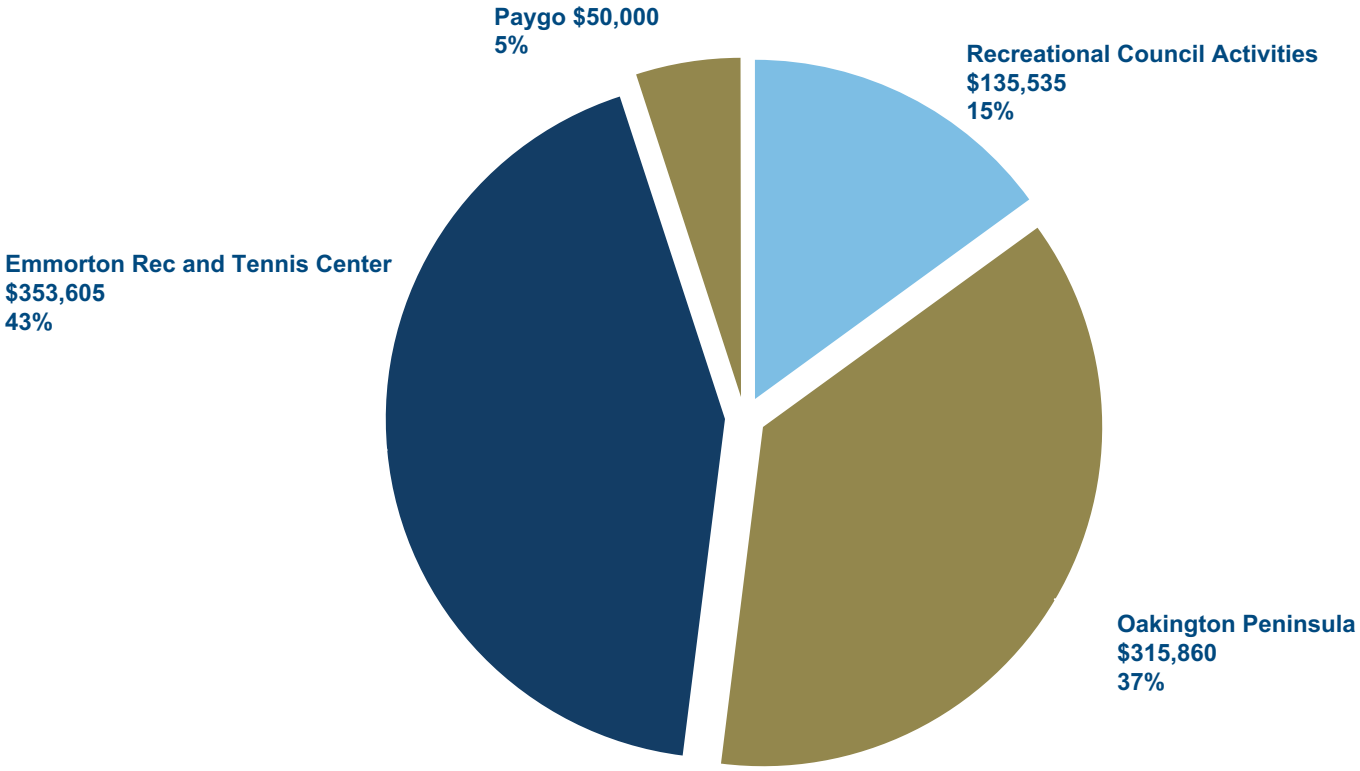
PARKS & RECREATION
SPECIAL REVENUES
Fiscal Year 2023 - 2024
TOTAL APPROVED BUDGET $855,000



FY 24 APPROVED PARKS & RECREATION SPECIAL REVENUE APPROPRIATIONS BREAKDOWN
$855,000

EMMORTON RECREATION AND TENNIS CENTER	**41%**	**353,605**	**OAKINGTON PENINSULA**	**37%**	**315,860**
RECREATIONAL COUNCIL ACTIVITIES	**16%**	**135,535**	**PAYGO**	**6%**	**50,000**

PARKS & RECREATION SPECIAL REVENUE APPROPRIATIONS
Fiscal Year 2023 - 2024
TOTAL APPROVED BUDGET $855,000



PARKS AND RECREATION SPECIAL REVENUE FUND

ORIGIN/PURPOSE:

Prior to FY 02, revenues and expenses related to the self-supporting activities of the Emmorton Recreation and Tennis Center, Recreation Councils and/or the Oakington Peninsula were accounted for as a Trust Fund. This changed when the Governmental Accounting Standards Board (GASB), the standard setting authority for governmental accounting, introduced a financial reporting model through GASB Statement No. 34, which requires Trust Funds be used for private purposes, pensions and investments.

These Parks and Recreation activities no longer qualified as a "trust" under GASB Statement No. 34, nor did they meet the standards of the Operating General Fund, since their revenues and expenses are dedicated solely to supporting their own programs. Therefore, a Special Revenue Fund was established by Council Bill No. 00-64, effective March 20, 2001. The Fund covers the activities of:

- Emmorton Recreation and Tennis Center:

  This facility was purchased by Harford County using State Program Open Space funding in November 1999 for the purpose of addressing the unmet recreation and leisure needs of the Emmorton/Abingdon area. Two of the indoor tennis courts were retained and two others were converted into multipurpose gymnasiums. The outdoor courts were converted for new parking and a steel-fabric covering for two additional indoor courts increasing tennis court rentals and revenue production.

- Oakington Peninsula:

  The Oakington Peninsula is comprised of two separate farms, Swan Harbor Farm and Oakington Farm (Eleanor and Millard Tydings Park). Swan Harbor was purchased in conjunction with the Maryland Department of Natural Resources and Program Open Space in 1994. It operates as a self-sustaining facility generating revenue from rentals, farming, leases and fundraising. The Oakington Peninsula will generate revenues from leasing of farmland, two houses, and the facility as well as providing a park for passive and recreational activities.

- Recreational Council Activities:

  This account is set up to receive revenues from recreational activities, registration, and events. The funds will be expended for recreational supplies, tournament trophies, officials and referees, etc.

PARKS AND RECREATION SPECIAL REVENUE FUND

FUND SUMMARY:

		AUDITED FY 21	AUDITED FY 22	ORIGINAL BUDGET FY 23	EXECUTIVE PROPOSED FY 24	ENACTED FY 24
SUMMARY BY CHARACTER:						
10	PERSONAL SERVICES	208,248	254,249	347,868	337,382	337,382
20	CONTRACTUAL SERVICES	184,930	279,120	371,898	377,148	377,148
30	SUPPLIES & MATERIALS	21,311	27,825	43,460	35,650	35,650
40	BUSINESS & TRAVEL	6,946	811	2,865	2,865	2,865
50	CAPITAL OUTLAY	1,887	2,806	5,000	4,000	4,000
70	MISCELLANEOUS	71,283	66,241	66,909	97,955	97,955
	GRAND TOTAL	**494,605**	**631,052**	**838,000**	**855,000**	**855,000**
SUMMARY BY DEPARTMENT:						
59	PARKS AND RECREATION	494,605		838,000	805,000	805,000
70	MISCELLANEOUS	0	0	0	50,000	50,000
	GRAND TOTAL	**494,605**	**0**	**838,000**	**855,000**	**855,000**
SUMMARY BY REVENUE SOURCE:						
	MISCELLANEOUS REVENUES	535	186	700	6,000	6,000
	FUND BALANCE APPROPRIATION	0	0	0	37,000	37,000
	SERVICE CHARGES	404,881	723,760	837,300	812,000	812,000
	GRAND TOTAL	**405,416**	**723,946**	**838,000**	**855,000**	**855,000**

PARKS AND RECREATION SPECIAL REVENUE FUND

FINANCIAL NOTES:

FY 24 Approved Budget	855,000
FY 23 Approved Budget	838,000
$ increase	17,000
% increase	2.03 %

FY 23	FY 24	CHANGE	EXPLANATION OF INCREASE/DECREASE - REVENUES
837,300	812,000	(25,300)	SERVICE CHARGES

Account for receipts from various facilities and equipment. For example, the Showmobile stage rentals, Emmorton Recreation and Tennis Center fees and Swan Harbor facility rental.
FY 24 estimated revenues adjusted based on actual receipt history:

	FY 23	FY 24	Change
Emmorton Rec & Tennis Center	250,000	250,000	0
Oakington Peninsula	422,300	475,000	52,700
Showmobile/Stage Rentals	15,000	12,000	(3,000)
Recreation Councils/Spec Activities	150,000	75,000	(75,000)
	837,300	812,000	(25,300)

700	6,000	5,300	MISCELLANEOUS REVENUE

Includes investment income, rental income and other miscellaneous revenues.

0	37,000	37,000	FUND BALANCE APPROPRIATED

This revenue source is appropriated into the next fiscal year's budget, and treated as one-time funding for that fiscal year.

PARKS AND RECREATION SPECIAL REVENUE FUND

FY 23	FY 24	CHANGE	EXPLANATION OF INCREASE/DECREASE - EXPENDITURES
347,868	337,382	(10,486)	PERSONAL SERVICES Decrease a result of adjustments to temporary positions and health benefit calculations for consistency in position budgeting
371,898	377,148	5,250	CONTRACTUAL SERVICES Sufficient funds provided for landscaping contract, janitorial contract, etc. based on actual expense history
43,460	35,650	(7,810)	SUPPLIES AND MATERIALS Sufficient funds are provided based on actual expenditures for general office supplies, small maintenance tools and janitorial supplies, etc.
2,865	2,865	0	BUSINESS AND TRAVEL Sufficient funds are provided for expenditures related to training seminars and courses for county employees
5,000	4,000	1,000	CAPITAL OUTLAY Sufficient funds are provided for annual replacement of furniture, equipment, etc. for Swan Harbor and Emmorton Recreation and Tennis Center
66,909	97,955	31,046	MISCELLANEOUS Funds are appropriated for Pro Rata Shares for support of General Fund administrative services

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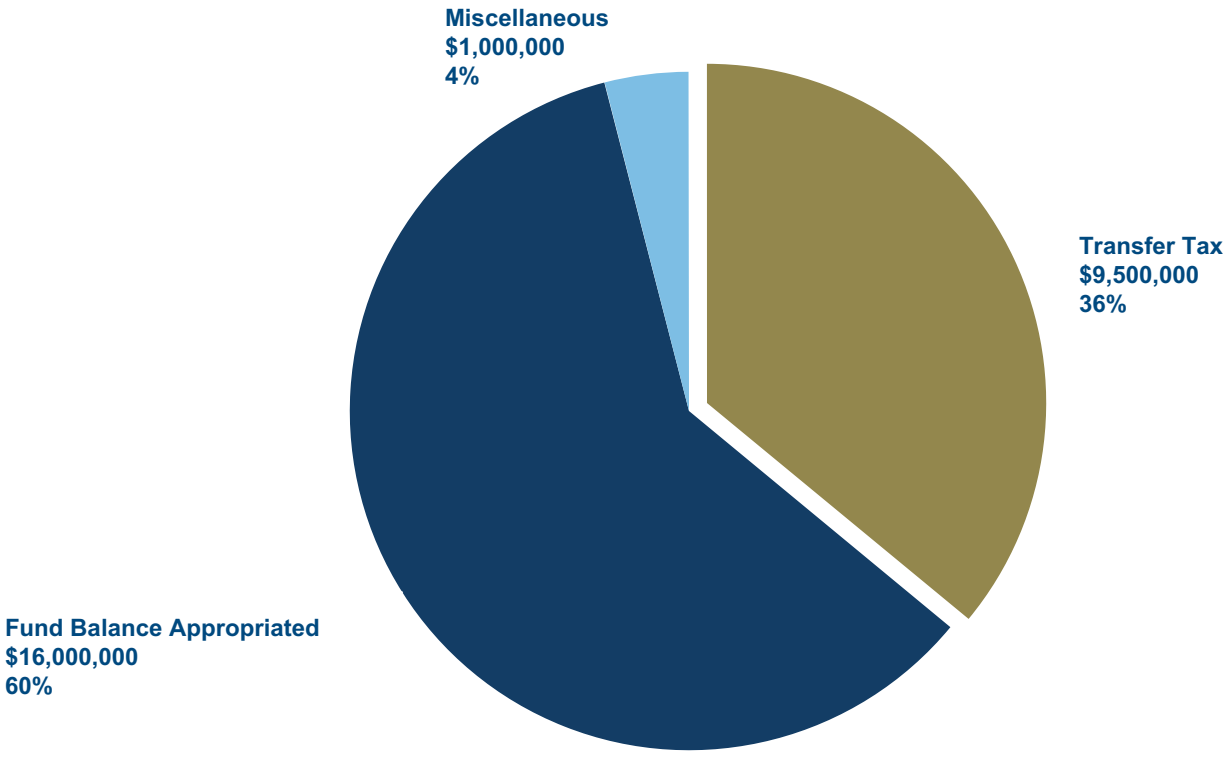
COUNTY-AG PRESERVATION

FY 24 APPROVED COUNTY - AG PRESERVATION
REVENUE BREAKDOWN
$26,500,000

TRANSFER TAX:	**36%**	**9,500,000**	**MISCELLANEOUS:**	**4%**	**1,000,000**
FUND BALANCE:	**60%**	**16,000,000**			

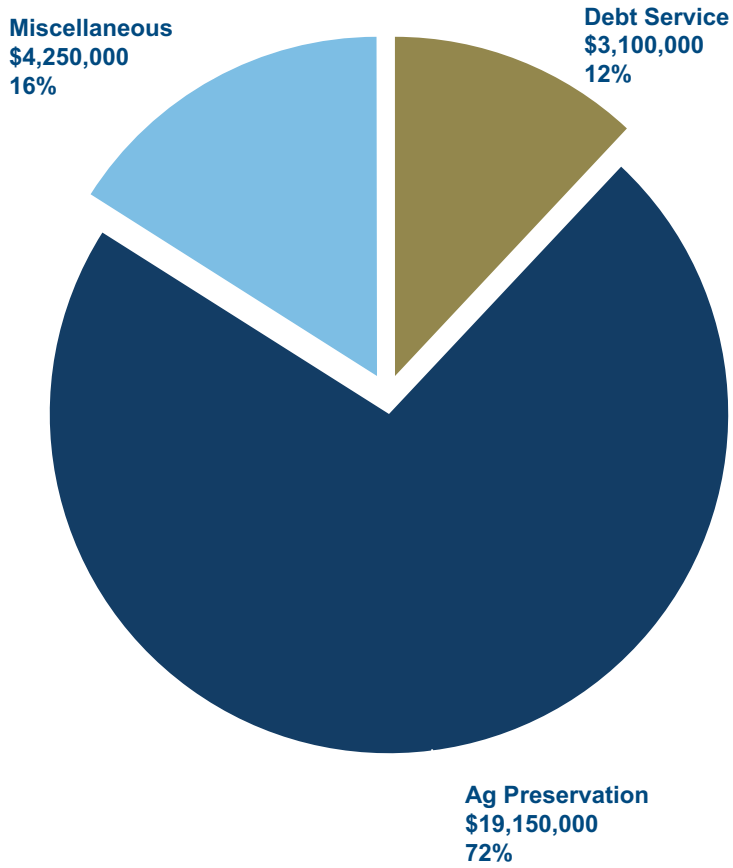
COUNTY - AG PRESERVATION
REVENUES
Fiscal Year 2023 - 2024
TOTAL APPROVED BUDGET $26,500,000



FY 24 APPROVED COUNTY - AG PRESERVATION APPROPRIATIONS BREAKDOWN
$26,500,000

AG PRESERVATION - COUNTY	**72%**	**19,150,000**	**DEBT SERVICE**	**12%**	**3,100,000**
			MISCELLANEOUS	**16%**	**4,250,000**

COUNTY - AG PRESERVATION APPROPRIATIONS
Fiscal Year 2023- 2024
TOTAL APPROVED BUDGET $26,500,000



AGRICULTURAL PRESERVATION - COUNTY

ORIGIN/PURPOSE:

The Maryland General Assembly enacted House Bill No. 1481, effective July 1, 1992, authorizing the Harford County Council to impose a Transfer Tax. Subsequently the County Council enacted Bill No. 93-3 to add new Article IV, Transfer Tax, to Chapter 123, Finance and Taxation, of the Harford County Code which imposes a 1% Transfer Tax on any instruments of writing that convey title to, or a leasehold interest in, real property, effective July 1,1993.
The proceeds are to be distributed:

50% to the County's Agricultural Land Preservation Program
50% to fund school site acquisition, school construction, or school debt service

With the approval of a majority of voters, an amendment to Section 524, Indebtedness, of Article V, Budget and Finance, of the Harford County Charter, effective December 3, 1992, was enacted, allowing the County to enter into installment contracts to purchase easements for agricultural land preservation purposes. These purchases are to be primarily funded with a Transfer Tax.

In addition, the County Council, via Bill No. 93-2, enacted that new Article II, Agricultural Land Preservation Program, be added to Chapter 60, Agriculture, of the Harford County Code, effective April 6, 1993, establishing the Harford County Agricultural Land Preservation Program (HALPP) to preserve productive agricultural land and woodland which provides for the continued production of food and fiber for the citizens of the County. The program is administered by the Department of Planning and Zoning and the Harford County Agricultural Advisory Board.

The Harford County Agricultural Land Preservation Program allows land owners to preserve productive farmland for future generations through the use of conservation easements; in addition the land owner receives payment for selling their development rights and/or a tax credit.

Easement purchases may be settled in a lump sum payment, or may be handled through an Installment Purchase Agreement (IPA) between the County and the seller. The agreement sets payment terms, including the fixed interest rate on which the landowner will receive annual payments. An IPA may be up to 30 years in length with interest and a small portion of the principal being paid annually. At the end of the term, the landowner will receive a lump sum payment constituting the remainder of the principal. This final payment is made with the proceeds of a stripped-coupon U.S. Treasury obligation purchased at settlement and held by the County until maturity.

The funding included in the annual budget appropriation represents anticipated expenses for new easement purchases, required annual payments of IPAs, scheduled balloon payments on IPAs, and other associated expenses and obligations.

The county's dedicated Agricultural Preservation fund maintains funding levels sufficient to meet the full obligations under the program at the time of settlement through to the completion of agreed payments.

Due to the timing of Council approvals of easements, the completion of required surveys and documents, and final settlement dates, the preservation process for one property may span more than one fiscal year. Transfer Tax revenue not expended during the fiscal year in which it was budgeted reverts to the dedicated Agricultural Preservation fund and is made available for expenditure on eligible land preservation in future fiscal years in the form of appropriated fund balance.

AGRICULTURAL PRESERVATION - COUNTY

FUND SUMMARY:

		AUDITED FY 21	AUDITED FY 22	ORIGINAL BUDGET FY 23	EXECUTIVE PROPOSED FY 24	ENACTED FY 24
SUMMARY BY CHARACTER:						
20	CONTRACTUAL SERVICES	15,870	27,256	0	0	0
30	SUPPLIES & MATERIALS	0	412	0	0	0
40	BUSINESS & TRAVEL	155	0	0	0	0
50	CAPITAL OUTLAY	629,700	16,692,613	19,000,000	19,150,000	19,150,000
60	DEBT SERVICE	2,285,626	1,949,728	3,800,000	3,100,000	3,100,000
70	MISCELLANEOUS	2,769,147	2,863,661	4,200,000	4,250,000	4,250,000
	GRAND TOTAL	**5,700,498**	**21,533,670**	**27,000,000**	**26,500,000**	**26,500,000**
SUMMARY BY DEPARTMENT:						
6	PLANNING AND ZONING	3,399,002	19,556,686	23,200,000	23,400,000	23,400,000
66	DEBT SERVICE	2,301,496	1,976,984	3,800,000	3,100,000	3,100,000
	GRAND TOTAL	**5,700,498**	**21,533,670**	**27,000,000**	**26,500,000**	**26,500,000**
SUMMARY BY REVENUE SOURCE:						
	TRANSFER TAX	12,665,889	13,076,318	11,000,000	9,500,000	9,500,000
	FUND BALANCE APPROPRIATION	0	0	15,500,000	16,000,000	16,000,000
	INVESTMENT INCOME	(1,389,649)	(2,861,857)	500,000	1,000,000	1,000,000
	MISCELLANEOUS REVENUES	472,275	5,444,340	0	0	0
	GRAND TOTAL	**11,748,515**	**15,658,801**	**27,000,000**	**26,500,000**	**26,500,000**

AGRICULTURAL PRESERVATION - COUNTY

FINANCIAL NOTES:

FY 24 Approved Budget	26,500,000
FY 23 Approved Budget	27,000,000
$ increase	(500,000)
% increase	(1.85)%

FY 23	FY 24	CHANGE	EXPLANATION OF INCREASE/DECREASE - REVENUES
11,000,000	9,500,000	(1,500,000)	TRANSFER TAX Transfer Tax is based on prior year actual collections and projected collections for current year.
500,000	1,000,000	500,000	INVESTMENT INCOME Interest income on investments purchased for agricultural preservation
15,500,000	16,000,000	500,000	FUND BALANCE APPROPRIATED Excess unappropriated fund balance at the end of the year is appropriated into the next fiscal year's budget, and treated as one-time funding for that fiscal year.

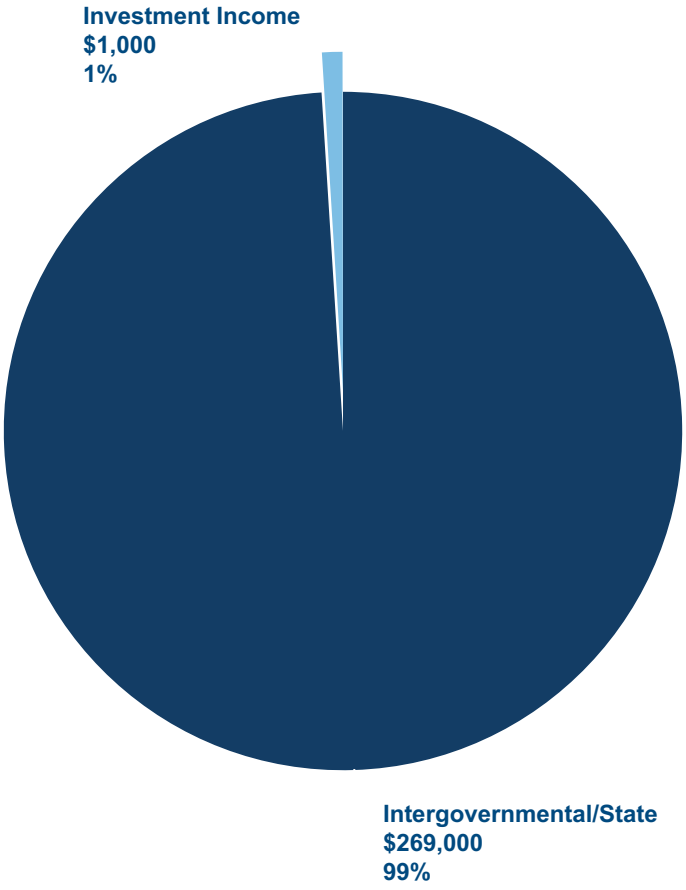
FY 23	FY 24	CHANGE	EXPLANATION OF INCREASE/DECREASE - EXPENDITURES
19,000,000	19,150,000	150,000	CAPITAL OUTLAY Sufficient funds provided for anticipated easement purchases for FY 24
3,800,000	3,100,000	(700,000)	DEBT SERVICE Principal and Interest costs
4,200,000	4,250,000	50,000	MISCELLANEOUS Estimated purchase of land under the State Program

STATE-AG PRESERVATION

FY 24 APPROVED STATE - AG PRESERVATION
REVENUE BREAKDOWN
$270,000

INTERGOVERNMENTAL/STATE	**99%**	**269,000**	**INVESTMENT INCOME**	**1%**	**1,000**

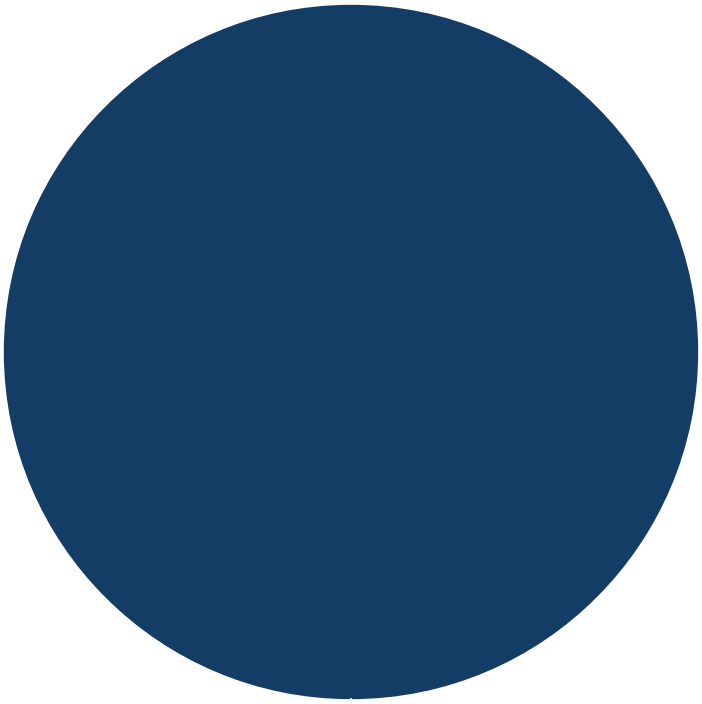
STATE - AG PRESERVATION
REVENUES
Fiscal Year 2023- 2024
TOTAL APPROVED BUDGET $270,000



FY 24 PROPOSED STATE - AG PRESERVATION
APPROPRIATION BREAKDOWN
$270,000

AG PRESERVATION - STATE	**100%**	**270,000**

STATE - AG PRESERVATION APPROPRIATIONS
Fiscal Year 2023- 2024
TOTAL APPROVED BUDGET $270,000



Ag Preservation - State
$270,000
100%

AGRICULTURAL PRESERVATION - STATE

ORIGIN/PURPOSE:

The Maryland Agricultural Preservation Foundation (MALPF) was created in 1977 by the Maryland General Assembly to preserve productive agricultural land and woodland, via the Purchase of Development Rights (PDR), to provide for the continued production of food and fiber for all citizens of the State.
Preservation of farmland was also intended to help curb the random expansion of urban development.

MALPF, along with the Maryland Department of Planning, co-administers the Certification of Local Agricultural Land Preservation Programs. MALPF is mainly funded with:

- a portion of the State's Property Transfer Tax, which is assessed on all property transfers
- local subdivision matching funds for easement purchases
- a State Agricultural Land Transfer Tax, which is imposed on all transfers of title in agricultural land taken out of production. Local subdivisions are required to collect the revenue generated by this tax; these funds are then shared in the following manner:
    - Maryland counties, without Certified Agricultural Land Preservation Programs are required to remit two-thirds of the revenue to MALPF. They retain one-third for agricultural land preservation purposes.
    - Counties that have a Certified Local Agricultural Land Preservation Program may retain 75% of the Agricultural Transfer Tax collected, for preservation purposes, and are required to remit only 25% to the Foundation.

AGRICULTURAL PRESERVATION - STATE

FUND SUMMARY:

		AUDITED FY 21	AUDITED FY 22	ORIGINAL BUDGET FY 23	EXECUTIVE PROPOSED FY 24	ENACTED FY 24
SUMMARY BY CHARACTER:						
10	PERSONAL SERVICES	30,000	30,000	30,000	30,000	30,000
70	MISCELLANEOUS	172,647	200,745	320,000	240,000	240,000
	GRAND TOTAL	**202,647**	**230,745**	**350,000**	**270,000**	**270,000**
SUMMARY BY DEPARTMENT:						
6	PLANNING AND ZONING	202,647	230,745	350,000	270,000	270,000
	GRAND TOTAL	**202,647**	**230,745**	**350,000**	**270,000**	**270,000**
SUMMARY BY REVENUE SOURCE:						
	TRANSFER TAX - STATE	202,939	231,069	349,000	269,000	269,000
	INVESTMENT INCOME	(292)	(324)	1,000	1,000	1,000
	GRAND TOTAL	**202,647**	**230,745**	**350,000**	**270,000**	**270,000**

AG PRESERVATION - STATE

FINANCIAL NOTES:

FY 24 Approved Budget	270,000
FY 23 Approved Budget	350,000
$ decrease	(80,000)
% decrease	(22.86)%

FY 23	FY 24	CHANGE	EXPLANATION OF INCREASE/DECREASE - REVENUES
349,000	269,000	(80,000)	TRANSFER TAX - STATE FY 24 budget for Transfer Tax is estimated to decrease
1,000	1,000	0	INVESTMENT INCOME FY 24 estimated investment income

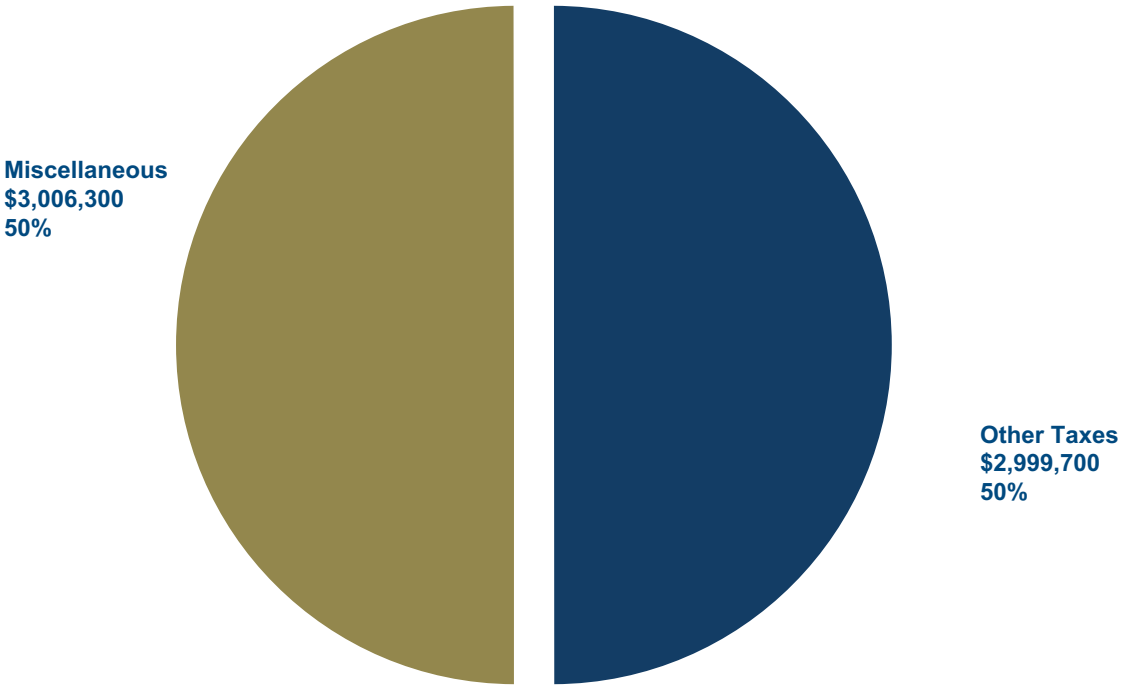
FY 23	FY 24	CHANGE	EXPLANATION OF INCREASE/DECREASE - EXPENDITURES
30,000	30,000	0	PERSONAL SERVICES A salary offset of $30,000 is available to offset the salary of a Planner III in the Department of Planning & Zoning of Planning & Zoning
320,000	240,000	(80,000)	MISCELLANEOUS Agricultural Land Preservation - increase for match available for easement purchases the Maryland Agricultural Land Preservation Foundation (MALPF) will make on the County's behalf

WATERSHED MANAGEMENT

FY 24 APPROVED WATERSHED MANAGEMENT FUND
REVENUE BREAKDOWN
$6,006,000

OTHER TAXES:	**50%**	**2,999,700**	**MISCELLANEOUS:**	**50%**	**3,006,300**
Recordation Tax	2,999,700		Investment Income	360,000	
			Fund Balance	2,646,000	
			Other	300	

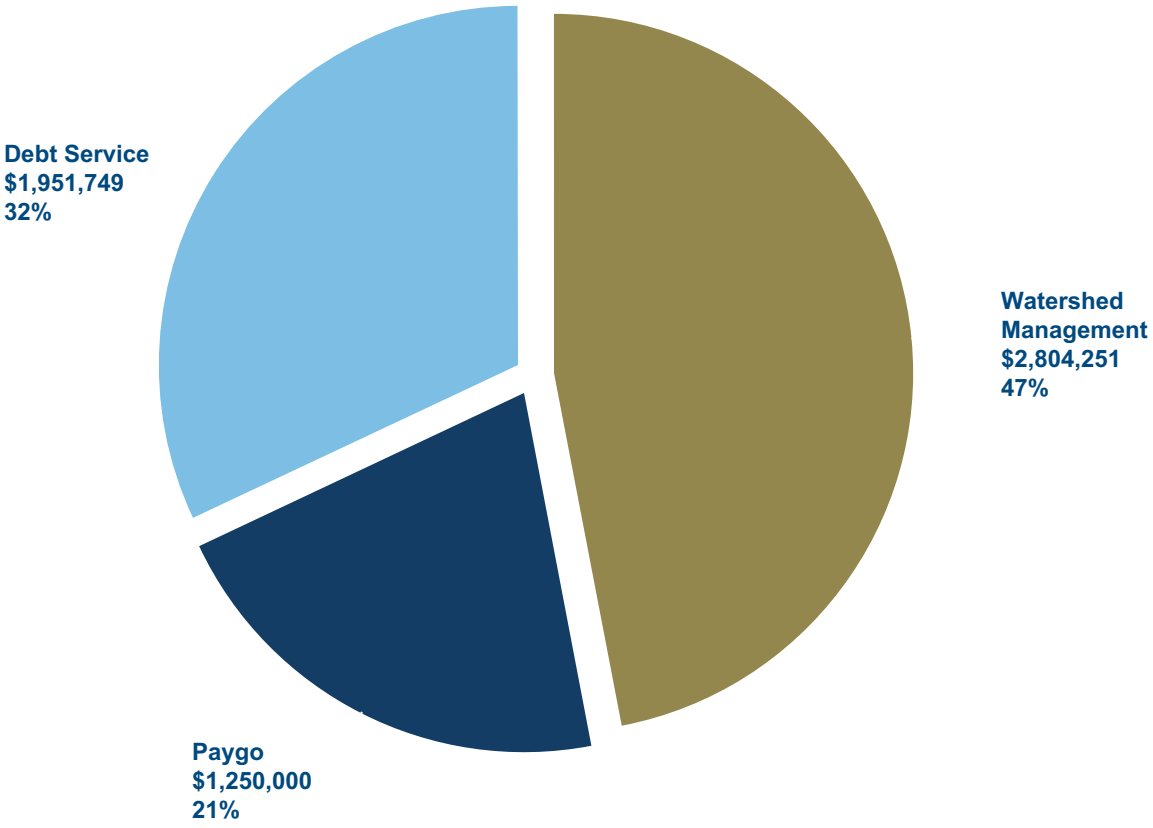
WATERSHED MANAGEMENT FUND
REVENUES
Fiscal Year 2023 - 2024
TOTAL APPROVED BUDGET $6,006,000



FY 24 APPROVED WATERSHED MANAGEMENT FUND APPROPRIATIONS BREAKDOWN $6,006,000

DEBT SERVICE:	**32 %**	**1,951,749**	**MISCELLANEOUS:**	**21 %**	**1,250,000**
WATERSHED MANAGEMENT:	**47 %**	**2,804,251**			

WATERSHED MANAGEMENT FUND
APPROPRIATIONS
Fiscal Year 2023- 2024
TOTAL APPROVED BUDGET $6,006,000



WATERSHED MANAGEMENT

ORIGIN/PURPOSE:

House Bill 987, which requires that certain Maryland counties, including Harford County, must collect a stormwater remediation fee from taxpayers to fund the implementation of local watershed protection and restoration program. Harford County is required to adopt and implement local laws necessary to establish a watershed protection and restoration program, including a stormwater remediation fee and a local watershed protection and restoration fund.

Bill No. 13-12 was introduced to the Harford County Council on February 19, 2013. Bill No. 13-12 as Amended became law on April 23, 2013. A Stormwater Remediation Fee was established to implement the State mandate. Collection of the fee will commence on July 1, 2013. Revenue resulting from this fee can only be used for Watershed Protection and Restoration Programs.

The Stormwater Remediation Fee was repealed by Bill 14-036 effective July 1, 2015. This fund is a special account for deposit of a certain portion of the recordation tax, $0.55 for each $500 of the sale price (or lien amount) for each property deed recorded. The proceeds of this fund are used for the County's watershed protection and restoration program as mandated under State of Maryland law. The State requires a separate fund be established for this purpose.

ALL FUND SUMMARY:

	AUDITED FY 21	AUDITED FY 22	ORIGINAL BUDGET FY 23	EXECUTIVE PROPOSED FY 24	ENACTED FY 24
SUMMARY BY CHARACTER:					
10 PERSONAL SERVICES	459,717	497,164	748,638	827,661	827,661
20 CONTRACTUAL SERVICES	426,456	620,045	638,119	1,008,280	1,008,280
30 SUPPLIES AND MATERIALS	5,885	3,291	8,445	5,985	5,985
40 BUSINESS AND TRAVEL	676	10,188	17,750	11,750	11,750
60 DEBT SERVICE	942,290	1,365,642	1,567,808	1,951,749	1,951,749
70 MISCELLANEOUS	1,450,319	1,684,669	2,769,240	2,200,575	2,200,575
GRAND TOTAL	**3,285,343**	**4,180,999**	**5,750,000**	**6,006,000**	**6,006,000**
SUMMARY BY DEPARTMENT:					
30 PUBLIC WORKS	1,643,053	1,965,357	2,332,192	2,804,251	2,804,251
66 DEBT SERVICE	942,290	1,365,642	1,567,808	1,951,749	1,951,749
70 MISCELLANEOUS	700,000	850,000	1,850,000	1,250,000	1,250,000
GRAND TOTAL	**3,285,343**	**4,180,999**	**5,750,000**	**6,006,000**	**6,006,000**
SUMMARY BY REVENUE SOURCE:					
OTHER TAXES	3,666,857	4,081,867	3,300,000	2,999,700	2,999,700
INVESTMENT INCOME	9,802	14,744	50,000	360,000	360,000
MISCELLANEOUS	0	298,827	2,400,000	2,646,300	2,646,300
GRAND TOTAL	**3,676,659**	**4,395,438**	**5,750,000**	**6,006,000**	**6,006,000**

WATERSHED MANAGEMENT

FINANCIAL NOTES:

FY 24 Approved Budget	6,006,000
FY 23 Approved Budget	5,750,000
$ increase	256,000
% increase	4.45 %

FY 23	FY 24	CHANGE	EXPLANATION OF INCREASE/DECREASE - REVENUES
3,300,000	2,999,700	(300,300)	RECORDATION TAX This is a portion of the recordation tax, $0.55 for each $500 of the sale price (or lien amount) for each property deed recorded.
2,450,000	3,006,300	556,300	MISCELLANEOUS This includes investment income estimated at $50,000 for FY 24 and fund balance appropriated of $2,646,000.

FY 23	FY 24	CHANGE	EXPLANATION OF INCREASE/DECREASE - EXPENDITURES
748,638	827,661	79,023	PERSONAL SERVICES Increase for additional summer interns to assist with MS4 compliance; adjustments made to health benefits for consistency in position budgeting.
638,119	1,008,280	370,161	CONTRACTUAL SERVICES Funds provide for outside consulting services that have been previously billed to capital projects.
8,445	5,985	(2,460)	SUPPLIES & MATERIALS Funds provide for general office supplies, lab supplies, etc. and adjusted based on actual expense history

FY 23	FY 24	CHANGE	EXPLANATION OF INCREASE/DECREASE - EXPENDITURES
17,750	11,750	(6,000)	BUSINESS & TRAVEL Allocation provides sufficient funds for staff to attend training seminars and courses and conferences
1,567,808	1,951,749	383,941	DEBT SERVICE This is the principal and interest costs on the bonds sold for Watershed Management capital projects.
2,769,240	2,200,575	(568,665)	MISCELLANEOUS Funds allocated for Watershed Management capital projects and other contingencies

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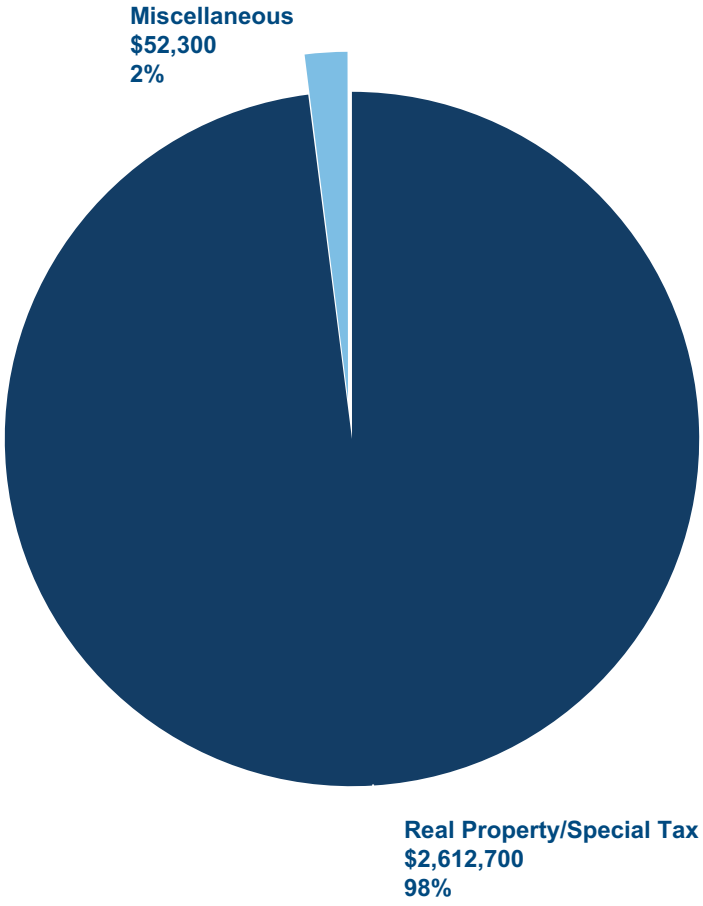
TAX INCREMENT FINANCING

FY 24 PROPOSED TAX INCREMENT FINANCING
REVENUE BREAKDOWN
$2,665,000

REAL PROPERTY/ SPECIAL TAX	**98%**	**2,612,700**	**MISCELLANEOUS**	**2%**	**52,300**
			Investment Income	52,300	

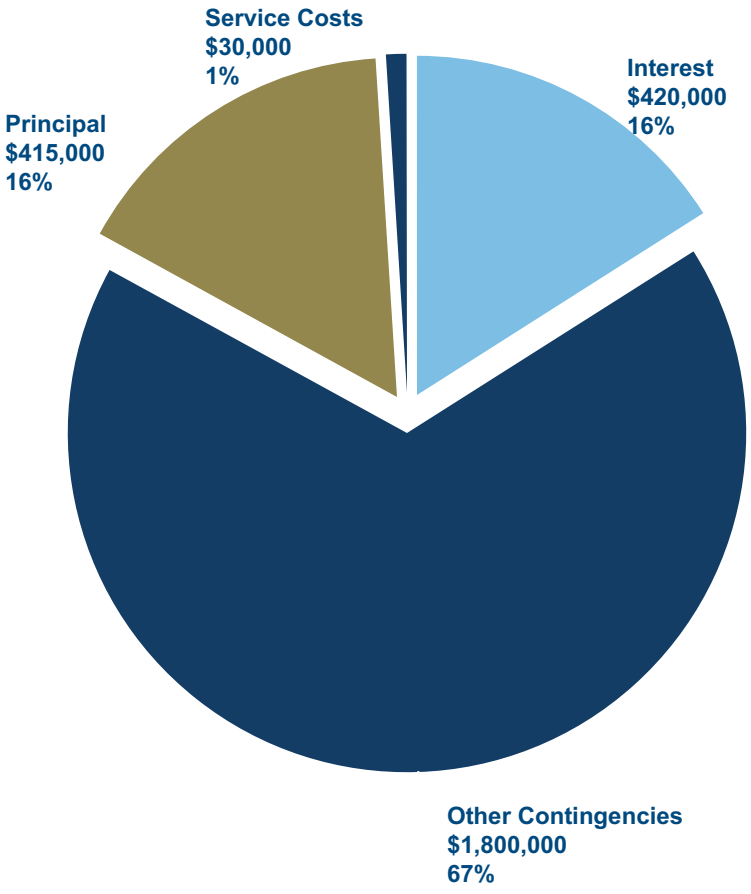
TAX INCREMENT FINANCING
REVENUES
Fiscal Year 2023- 2024
TOTAL APPROVED BUDGET $2,665,000



FY 24 APPROVED TAX INCREMENT FINANCING
APPROPRIATIONS BREAKDOWN
$2,665,000

SERVICE COSTS	**1%**	**30,000**	**INTEREST**	**16%**	**420,000**
OTHER CONTINGENCIES	**67%**	**1,800,000**	**PRINCIPAL**	**16%**	**415,000**

TAX INCREMENT FINANCING APPROPRIATIONS
Fiscal Year 2023- 2024
TOTAL APPROVED BUDGET $2,665,000



TAX INCREMENT FINANCING

ORIGIN/PURPOSE:

The Beechcreek Estates Tax Increment Fund and the Beechcreek Estates Special Taxes Fund are special funds that were authorized by Bill No. 10-10.
The Bill provides that the County may issue not more than $14,000,000 in special obligation bonds to finance or reimburse the cost of the public improvements benefiting the district. It also pledges the real property taxes collected with respect to the tax increment of properties in the district to payment of the bonds to be issued and also authorizes the imposition of a special tax on properties within the district to the extent the tax increment received is insufficient to pay debt service on the bonds and other allowable costs and expenses.

The bonds shall not be an indebtedness of the County for which the County is obligated to levy or pledge, or has levied or pledged, ad valorem taxes or special taxes of the County other than the real property taxes representing the levy of the tax increment on properties located in the Development District or the Special Taxing District. The bonds shall be a special obligation of the County and will not constitute a general obligation debt of the County of a pledge of the County's full faith and credit or taxing power. The only funds the County will be obligated to use to make payment on the bonds and the cost of issuance will be those that result from real property taxes levied by the County on the tax increment on properties located in the Development District and, if such revenues are or will be insufficient, the Special Tax levied on and collected from property located in the Special Taxing District and any other moneys held under and as provided by the indenture pursuant to which the bonds were issued.

ALL FUND SUMMARY:

	AUDITED FY 21	AUDITED FY 22	ORIGINAL BUDGET FY 23	EXECUTIVE PROPOSED FY 24	ENACTED FY 24
SUMMARY BY CHARACTER:					
60 DEBT SERVICE	15,406,708	738,822	870,000	865,000	865,000
70 MISCELLANEOUS	0	783,411	1,032,000	1,800,000	1,800,000
GRAND TOTAL	**15,406,708**	**1,522,233**	**1,902,000**	**2,665,000**	**2,665,000**
SUMMARY BY DEPARTMENT:					
66 DEBT SERVICE	15,406,708	738,822	870,000	865,000	865,000
70 MISCELLANEOUS	0	783,411	1,032,000	1,800,000	1,800,000
GRAND TOTAL	**15,406,708**	**1,522,233**	**1,902,000**	**2,665,000**	**2,665,000**
SUMMARY BY REVENUE SOURCE:					
REAL PROPERTY/SPECIAL TAX	1,793,006	2,242,417	1,900,000	2,612,700	2,612,700
MISCELLANEOUS	11,365,000	7,930	0	0	0
INVESTMENT INCOME	11,563	2,756	2,000	52,300	52,300
	13,169,569	**2,253,103**	**1,902,000**	**2,665,000**	**2,665,000**

TAX INCREMENT FINANCING

FINANCIAL NOTES:

FY 24 Approved Budget	2,665,000
FY 23 Approved Budget	1,902,000
$ increase	763,000
% increase	40.12 %

FY 23	FY 24	CHANGE	EXPLANATION OF INCREASE/DECREASE - REVENUES
1,900,000	2,612,700	712,700	REAL PROPERTY/SPECIAL TAX FY 24 will be the ninth year that Harford County will be assessing a Real Property/ Special Tax for Beechcreek Estates Development
2,000	52,300	50,300	INVESTMENT INCOME Estimated investment income anticipated for Beechcreek accumulated cash balance.

FY 23	FY 24	CHANGE	EXPLANATION OF INCREASE/DECREASE - EXPENDITURES
435,000	420,000	(5,000)	Interest - Beechcreek
405,000	415,000	(405,000)	Principal - Beechcreek
30,000	30,000	0	Services Costs - Cost of Issuance Beechcreek
1,032,000	1,800,000	768,000	Other Contingencies

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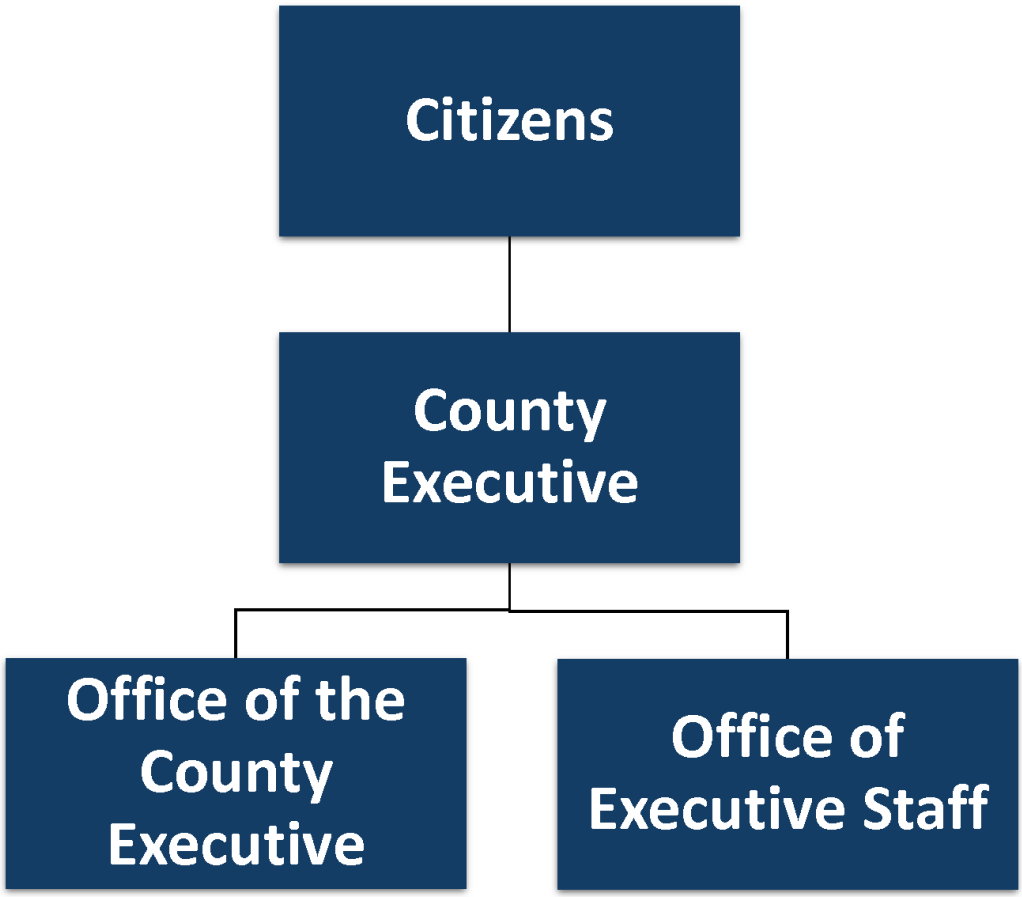
OFFICE OF COUNTY EXECUTIVE



COUNTY EXECUTIVE

ORIGIN/PURPOSE:

Under Harford County's Charter, Article III, Sections 302 and 303, a County Executive shall be nominated and elected by the qualified voters of the entire County, and be vested all executive power in Harford County by the Constitution and laws of Maryland and the County Charter. The County Executive's duties include, but are not limited to:

- preparing and submitting to the Council the annual County budget;
- preparing and submitting to the Council and the public, within four months after the close of the fiscal year, an annual report on the activities and accomplishments of the County government, including a detailed financial statement;
- providing the Council with any information concerning the Executive Branch which the Council may require for the exercise of its powers;
- recommending to the Council such measures for legislative action as may be deemed to be in the best interests of the County;
- insuring that County funds in excess of those required for immediate needs are invested in the best interests of the County;
- signing or causing to be signed on the County's behalf all deeds, contracts, and other instruments; and
- seeing that the affairs of the Executive Branch are properly and efficiently administered, and that employees of the Executive Branch faithfully perform their duties.

The County Executive serves for a four year term, with a two consecutive term limit, shall have been a resident and a qualified voter of the County for at least five years immediately preceding election; and at the time of election shall be at least 25 years old. In the event of a temporary absence or disability of the County Executive, the Director of Administration shall perform the duties of the County Executive.

ALL FUND SUMMARY:

		AUDITED FY 21	AUDITED FY 22	ORIGINAL BUDGET FY 23	EXECUTIVE PROPOSED FY 24	ENACTED FY 24
SUMMARY BY CHARACTER:						
10	PERSONAL SERVICES	574,760	605,585	721,209	1,490,576	721,209
20	CONTRACTUAL SERVICES	13,785	8,435	23,500	113,050	23,500
30	SUPPLIES AND MATERIALS	10,022	11,611	20,400	86,300	20,400
40	BUSINESS AND TRAVEL	20,456	32,518	28,200	77,200	28,200
50	CAPITAL OUTLAY	648	0	0	0	0
70	MISCELLANEOUS	96,759	143,271	160,000	145,000	160,000
80	INTER-GOVERNMENTAL/INTERFUND	94	2	0	1,000	0
	GRAND TOTAL	**716,524**	**801,422**	**953,309**	**1,913,126**	**953,309**
SUMMARY BY FUND:						
11	GENERAL	716,524	801,422	953,309	1,913,126	953,309
	GRAND TOTAL	**716,524**	**801,422**	**953,309**	**1,913,126**	**953,309**
SUMMARY BY DIVISION:						
011000	OFFICE OF THE COUNTY EXECUTIVE	716,524	801,422	953,309	581,493	953,309
013000	OFFICE OF CHIEF OF EXECUTIVE STAFF	0	0	0	1,331,634	0
	GRAND TOTAL	**716,524**	**801,422**	**953,309**	**1,913,127**	**953,309**

COUNTY EXECUTIVE

FINANCIAL NOTES:

FY 23	FY 24	CHANGE	EXPLANATION OF INCREASE/DECREASE
			PERSONAL SERVICES increases $769,367
479,074	487,526	8,452	Full-Time Salaries
			8,452 Turnover - Administrative Secretary
	764,119	764,119	Reorganization - six (6) positions transferred into County Executive from the abolished Department of Governmental and Community Relations and created Office of Executive Staff and one (1) Administrative Specialist transferred out to Procurement - Fleet Management and one (1) Chief Advisor reclassified and to Chief of Executive Staff
	45,000	45,000	Temporary Salaries - provides staff for citizen inquiries/concerns
107,284	88,992	(18,292)	Health Benefit calculations adjusted for consistency in position budgeting
28,720	15,656	(13,064)	RHS (Retirement Health Savings) adjusted based on actual costs
19,412	0	(19,412)	27th pay costs budgeted in FY 23 eliminated for FY 24
23,500	113,050	89,550	CONTRACTUAL SERVICES increase of $89,550
			Funds are reallocated from the Department of Governmental & Community Relations for Other Advertising, Professional Services and Telephone Services
20,400	86,300	65,900	SUPPLIES & MATERIALS increase of $65,900
			Funds reallocated and adjusted based on actual expense history from the Department of Governmental and Community Relations for Commercial Printing and Other Supplies and Materials.
28,200	77,200	49,000	BUSINESS & TRAVEL increase of $49,000
			Funds reallocated and adjusted based on actual expense history from the Department of Governmental and Community Relations for vehicle maintenance, fuel and travel expenses for conferences, training, etc.
			MISCELLANEOUS decrease of ($15,000)
160,000	101,462	(58,538)	Contributions - reduced based on previous expense history and Operating Budget Amendment #4

DEPARTMENT STAFF SUMMARY
County Executive

POSITION TITLE	ENACTED FY 22 POSITIONS	ENACTED FY 22 SALARIES	ENACTED FY 23 POSITIONS	ENACTED FY 23 SALARIES	ENACTED FY 24 POSITIONS	ENACTED FY 24 SALARIES
Administrative Assistant II	1.00	75,259	1.00	82,836	0.00	0
Administrative Secretary III	1.00	74,000	1.00	81,548	2.00	163,083
Administrative Specialist II	0.00	0	0.00	0	1.00	102,833
Chief Advisor	1.00	144,437	1.00	159,170	0.00	0
Chief of Executive Staff	0.00	0	0.00	0	1.00	120,000
County Executive	1.00	145,297	1.00	155,520	1.00	155,520
Deputy Chief of Staff	0.00	0	0.00	0	3.00	302,500
Marketing Coordinator	0.00	0	0.00	0	2.00	156,897
FULL TIME SALARIES	**4.00**	**438,993**	**4.00**	**479,074**	**10.00**	**1,000,833**
TEMPORARY SALARIES		**0**		**0**		**45,000**
SALARY TOTAL	**4.00**	**438,993**	**4.00**	**479,074**	**10.00**	**1,045,833**
OTHER PERSONAL SERVICES						
Pension & Retirement		48,289		52,698		115,096
Workers' Compensation		1,624		1,629		3,428
Health Benefits		100,740		107,284		176,750
RHS/OPEB		27,000		28,720		70,452
FICA		30,314		31,832		77,617
27th Pay		0		19,412		0
Miscellaneous		560		560		1,400
TOTAL OTHER PERSONAL SERVICES		**208,527**		**242,135**		**444,743**
TOTAL PERSONAL SERVICES	**4.00**	**647,520**	**4.00**	**721,209**	**10.00**	**1,490,576**

***FY 22 Salaries and Other Personal Services are Enacted not Audited Amounts**

COUNTY EXECUTIVE
Office of the County Executive
Index #011000

ORIGIN/PURPOSE:

Under Harford County's Charter, Article III, Sections 302 and 303, a County Executive shall be nominated and elected by the qualified voters of the entire County, and be vested all executive power in Harford County by the Constitution and laws of Maryland and the County Charter.

ALL FUND SUMMARY:

		AUDITED FY 21	AUDITED FY 22	ORIGINAL BUDGET FY 23	EXECUTIVE PROPOSED FY 24	ENACTED FY 24
SUMMARY BY CHARACTER:						
10	PERSONAL SERVICES	574,760	605,585	721,209	342,093	721,209
20	CONTRACTUAL SERVICES	13,785	8,435	23,500	20,500	23,500
30	SUPPLIES AND MATERIALS	10,022	11,611	20,400	21,700	20,400
40	BUSINESS AND TRAVEL	20,456	32,518	28,200	52,200	28,200
50	CAPITAL OUTLAY	648	0	0	0	0
70	MISCELLANEOUS	96,759	143,271	160,000	145,000	160,000
80	INTER-GOVERNMENTAL/INTERFUND	94	2	0	0	0
	GRAND TOTAL	**716,524**	**801,422**	**953,309**	**581,493**	**953,309**
SUMMARY BY FUND:						
11	GENERAL	716,524	801,422	953,309	581,493	953,309
	GRAND TOTAL	**716,524**	**801,422**	**953,309**	**581,493**	**953,309**
SUMMARY BY DIVISION:						
011000	OFFICE OF THE COUNTY EXECUTIVE	716,524	801,422	953,309	581,493	953,309
	GRAND TOTAL	**716,524**	**801,422**	**953,309**	**581,493**	**953,309**

COUNTY EXECUTIVE
Office of the County Executive
Index #011000

FINANCIAL NOTES:

FY 23	FY 24	CHANGE	EXPLANATION OF INCREASE/DECREASE
			PERSONAL SERVICES decrease ($379,116)
479,074	487,526	8,452	Full-Time Salaries
		8,452	Turnover - Administrative Secretary
		Salary	Benefits / Total
	(339,364)	(339,364)	(242,006) / (97,358) / (339,364) One (1) Administrative Specialist transferred to Procurement and one (1) Project Manager (Chief Advisor transferred to Office of Executive Staff and reclassified to Chief of Executive Staff)
107,284	88,992	(18,292)	Health Benefit calculations adjusted for consistency in position budgeting
28,720	15,656	(13,064)	RHS (Retirement Health Savings) adjusted based on actual costs
19,412	0	(19,412)	27th pay costs budgeted in FY 23 eliminated for FY 24
23,500	20,500	(3,000)	CONTRACTUAL SERVICES decrease of ($3,000) Telephone service adjusted based on actual expenses
20,400	21,700	1,300	SUPPLIES & MATERIALS increase of $1,300 Adjusted based on actual expense history
28,200	52,200	24,000	BUSINESS & TRAVEL increase of $24,000 Vehicle maintenance and fuel adjusted based on actual expense history. Additional funds provided for costs related to travel for the County Executive to attend conferences, etc.
			MISCELLANEOUS decrease of ($15,000)
160,000	145,000	(15,000)	Contributions - reduced based on actual expense history

DEPARTMENT STAFF SUMMARY

Office of the County Executive

POSITION TITLE	ENACTED FY 22 POSITIONS	ENACTED FY 22 SALARIES	ENACTED FY 23 POSITIONS	ENACTED FY 23 SALARIES	ENACTED FY 24 POSITIONS	ENACTED FY 24 SALARIES
Administrative Assistant II	1.00	75,259	1.00	82,836	0.00	0
Administrative Secretary III	1.00	74,000	1.00	81,548	1.00	90,000
County Executive	1.00	145,297	1.00	155,520	1.00	155,520
Chief Advisor	1.00	144,437	1.00	159,170	0.00	0
SALARY TOTAL	**4.00**	**438,993**	**4.00**	**479,074**	**2.00**	**245,520**
OTHER PERSONAL SERVICES						
Pension & Retirement		48,289		52,698		28,235
Workers' Compensation		1,624		1,629		565
Health Benefits		100,740		107,284		35,350
RHS/OPEB		27,000		28,720		15,656
FICA		30,314		31,832		16,487
27th Pay		0		19,412		0
Miscellaneous		560		560		280
TOTAL OTHER PERSONAL SERVICES		**208,527**		**242,135**		**96,573**
TOTAL PERSONAL SERVICES	**4.00**	**647,520**	**4.00**	**721,209**	**2.00**	**342,093**

***FY 22 Salaries and Other Personal Services are Enacted not Audited Amounts**

COUNTY EXECUTIVE
Office of Executive Staff
Index #013000

ORIGIN/PURPOSE:

The Office of Executive Staff was created by Executive Order 23-05. The Office is responsible for the coordination of county boards, agencies and organizations regarding application of governmental policies, laws and programs. The Office shall review proposed state legislation and present the County Executive's position on legislation presented in the General Assembly. It shall be responsible for the coordination and oversight of major county initiatives as assigned by the County Executive and shall conduct research, analyze and interpret information, issues proposals and problems to ensure that appropriate and complete information is provided the County Executive for decision making and informational purposes.

ALL FUND SUMMARY:

		AUDITED FY 21	AUDITED FY 22	ORIGINAL BUDGET FY 23	EXECUTIVE PROPOSED FY 24	ENACTED FY 24
SUMMARY BY CHARACTER:						
10	PERSONAL SERVICES	0	0	0	1,148,484	721,209
20	CONTRACTUAL SERVICES	0	0	0	92,550	23,500
30	SUPPLIES AND MATERIALS	0	0	0	64,600	20,400
40	BUSINESS AND TRAVEL	0	0	0	25,000	28,200
50	CAPITAL OUTLAY	0	0	0	0	0
70	MISCELLANEOUS	0	0	0	0	160,000
80	INTER-GOVERNMENTAL/INTERFUND	0	0	0	1,000	0
	GRAND TOTAL	**0**	**0**	**0**	**1,331,634**	**953,309**
SUMMARY BY FUND:						
11	GENERAL	0	0	0	1,331,634	953,309
	GRAND TOTAL	**0**	**0**	**0**	**1,331,634**	**953,309**
SUMMARY BY DIVISION:						
013000	OFFICE OF EXECUTIVE STAFF	0	0	0	1,331,634	953,309
	GRAND TOTAL	**0**	**0**	**0**	**1,331,634**	**953,309**

COUNTY EXECUTIVE
Office of Executive Staff
Index #013000

FINANCIAL NOTES:

FY 23	FY 24	CHANGE	EXPLANATION OF INCREASE/DECREASE
			PERSONAL SERVICES increases $1,148,484
0	1,148,484	1,148,484	Reorganization by Executive Order - Governmental and Community Relations abolished and the Office of Executive Staff consisting of eight (8) positions
0	92,550	92,550	CONTRACTUAL SERVICES increase $92,550 Funds reallocated from the Department of Governmental and Community Relations for advertising, professional services, telephone costs, etc.
0	64,600	64,600	SUPPLIES & MATERIALS increase $64,600 Funds reallocated from the Department of Governmental and Community Relations for commercial printing, office and other supplies, mailing, etc.
0	25,000	25,000	BUSINESS & TRAVEL increase $25,000 Funds reallocated from the Department of Governmental and Community Relations for costs associated with travel for conferences, training, etc.
			INTERGOVERNMENTAL increase $1,000
0	1,000	1,000	Fleet Car Pool Costs

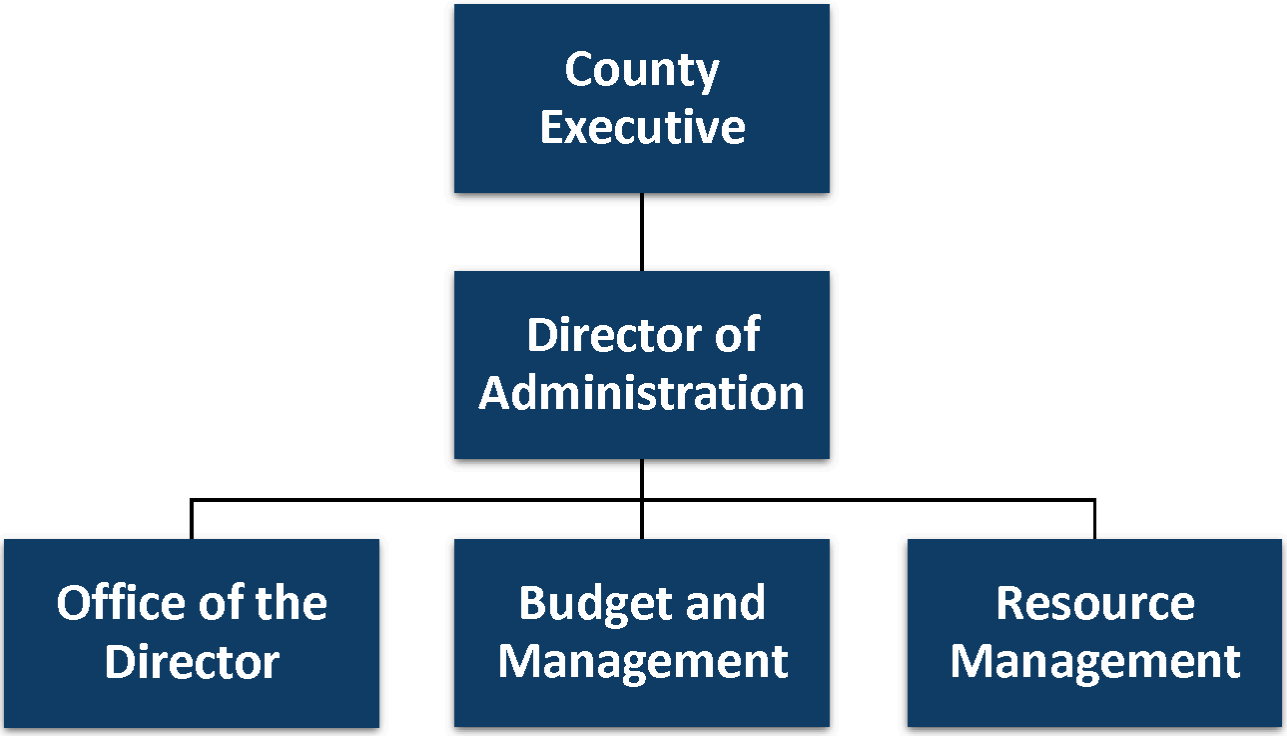
COUNTY EXECUTIVE

Office of Executive Staff

POSITION TITLE	ENACTED FY 22 POSITIONS	ENACTED FY 22 SALARIES	ENACTED FY 23 POSITIONS	ENACTED FY 23 SALARIES	ENACTED FY 24 POSITIONS	ENACTED FY 24 SALARIES
Administrative Secretary III	0.00	0	0.00	0	1.00	73,083
Administrative Specialist II	0.00	0	0.00	0	1.00	102,833
Chief of Executive Staff	0.00	0	0.00	0	1.00	120,000
Deputy Chief of Staff	0.00	0	0.00	0	3.00	302,500
Marketing Coordinator	0.00	0	0.00	0	2.00	156,897
FULL TIME SALARIES	**0.00**	**0**	**0.00**	**0**	**8.00**	**755,313**
TEMPORARY SALARIES		**0**		**0**		**45,000**
SALARY TOTAL	**0.00**	**0**	**0.00**	**0**	**8.00**	**800,313**
OTHER PERSONAL SERVICES						
Pension & Retirement		0		0		86,861
Workers' Compensation		0		0		2,863
Health Benefits		0		0		141,400
RHS/OPEB		0		0		54,796
FICA		0		0		61,131
27th Pay		0		0		0
Miscellaneous		0		0		1,120
TOTAL OTHER PERSONAL SERVICES		**0**		**0**		**348,171**
TOTAL PERSONAL SERVICES	**0.00**	**0**	**0.00**	**0**	**8.00**	**1,148,484**

***FY 22 Salaries and Other Personal Services are Enacted not Audited Amounts**

ADMINISTRATION



ADMINISTRATION

ORIGIN/PURPOSE:

Under Harford County's Charter, Article III, Sections 310 and 312, the County Executive is charged with appointing a Director of Administration, subject to confirmation by the Council. The Director of Administration serves at the pleasure of the County Executive, performs administrative duties and exercises general supervision over the agencies of the Executive Branch as the County Executive directs. In the event of a temporary absence or disability of the County Executive, the Director of Administration shall perform the duties of the County Executive. The Director of Administration also serves as the County's budget officer, and is responsible for causing to be prepared and submitted to the County Executive for approval and submission to the Council all County budgets. The Director of Administration is also charged to study the organization, methods, and procedures of each agency of County government and submit to the County Executive periodic reports on their efficiency and economy. The Director of Administration is the County's Hearing Officer on appeals to the decisions of department heads on the application of County rules and regulations.

The Administration provides support services to all County government departments and agencies. Included under Administration are the divisions of Director of Administration, Resource Management, and Budget and Management. Supervisors within each division report directly to the Director of Administration.

MISSION STATEMENT:
THE ADMINISTRATION PROVIDES MANAGEMENT AND COORDINATION OF THE ACTIVITIES OF COUNTY DEPARTMENTS AND AGENCIES

ADMINISTRATION

ALL FUND SUMMARY:

		AUDITED FY 21	AUDITED FY 22	ORIGINAL BUDGET FY 23	EXECUTIVE PROPOSED FY 24	ENACTED FY 24
SUMMARY BY CHARACTER:						
10	PERSONAL SERVICES	4,404,386	4,605,270	5,864,839	1,323,188	1,323,189
20	CONTRACTUAL SERVICES	2,274,346	2,484,127	3,471,375	125,100	125,100
30	SUPPLIES AND MATERIALS	545,397	550,936	694,250	28,300	28,300
40	BUSINESS AND TRAVEL	96,462	113,797	124,900	50,850	50,850
50	CAPITAL OUTLAY	9,436	5,138	0	0	0
70	MISCELLANEOUS	240,039	155,039	220,000	105,000	61,463
80	INTER-GOVERNMENTAL/ INTERFUND	13	201	400	0	0
	GRAND TOTAL	**7,570,079**	**7,914,508**	**10,375,764**	**1,632,438**	**1,588,902**
SUMMARY BY FUND:						
11	GENERAL	7,570,079	7,914,509	10,339,406	1,632,438	1,588,902
	GRAND TOTAL	**7,570,079**	**7,914,509**	**10,375,764**	**1,632,438**	**1,588,902**
SUMMARY BY DIVISION:						
21000	DIRECTOR OF ADMINISTRATION	573,977	503,243	694,114	620,871	577,335
21200	PROPERTY MANAGEMENT	1,162,193	1,132,997	1,512,201	0	0
21500	RESOURCE MANAGEMENT	0	0	0	211,745	211,745
22000	FACILITIES AND OPERATIONS	4,695,468	5,160,732	6,499,449	0	0
23100	CENTRAL SERVICES	556,868	533,742	712,086	0	0
24000	BUDGET & MANAGEMENT	581,572	583,794	957,915	799,823	799,823
	GRAND TOTAL	**7,570,079**	**7,914,508**	**10,375,764**	**1,632,438**	**1,588,903**

ADMINISTRATION

FINANCIAL NOTES:

FY 23	FY 24	CHANGE	EXPLANATION OF INCREASE/DECREASE
			PERSONAL SERVICES decrease ($4,541,651)
3,647,497	3,700,131	52,634	Full-time salaries
			52,634 Staff Turnover (1.44)%
			Salary Benefits Total
	(4,126,501)	(4,126,501)	(2,819,416) (1,307,085) (4,126,501)
			Reorganization by Executive Order transferred all positions from Division of Facilities & Operations, Central Services, and one (1) Administrative position transferred to DPW. Two (2) Property Acquisition positions transferred to Procurement
35,200	0	(35,200)	Overtime and Shift Differential were reallocated to DPW - Facilities & Ops
75,800	48,000	(27,800)	Temporary Salaries - provides for a full time Administrative Assistant to assist with the County Executive's Southern County Taskforce; other funds reallocated to Facilities & Operations
401,225	415,632	14,407	Pension adjustments
940,763	894,884	(45,879)	Health Benefit calculations adjusted for consistency in position budgeting
135,660	15,656	(120,004)	RHS (Retirement Health Savings) adjusted for positions reallocated to DPW
129,865	43,946	(85,919)	OPEB (Other Post Employment Benefits adjusted for positions reallocated to DPW
151,020	0	(151,020)	27th Pay Costs for FY 23 eliminated for FY 24

ADMINISTRATION

FINANCIAL NOTES:

FY 23	FY 24	CHANGE	EXPLANATION OF INCREASE/DECREASE
3,471,375	125,100	(3,346,275)	CONTRACTUAL SERVICES decrease ($3,346,275) Reorganization by Executive Order transferred all contractual service funding for Facilities & Operations, Central Services and Property Management to the Department of Public Works; offset by adjustments in funding based on actual spending for telephone service and other professional services for Administration
694,250	28,300	(665,950)	MATERIALS AND SUPPLIES decrease ($665,950) Reorganization by Executive Order transferred all Materials & Supplies funding for Facilities & Operations, Central Services and Property Management to the Department of Public Works; offset by adjustments to general office supplies, commercial printing, and other supplies and materials for Administration
124,900	47,850	(77,050)	BUSINESS AND TRAVEL decrease ($77,050) Reorganization by Executive Order transferred all Business and Travel funding for Facilities & Operations, Central Services and Property Management to the Department of Public Works; offset by adjustments to professional books & periodicals, transportation and lodging for Administration
220,000	61,463	(158,537)	MISCELLANEOUS decrease ($115,000) Funding for contributions for Administration adjusted based on actual spending history and adjusted per Amendment #3

DEPARTMENT STAFF SUMMARY
ADMINISTRATION

POSITION TITLE	ENACTED FY 22 POSITIONS	ENACTED FY 22 SALARIES	ENACTED FY 23 POSITIONS	ENACTED FY 23 SALARIES	ENACTED FY 24 POSITIONS	ENACTED FY 24 SALARIES
Administrative Assistant II	2.00	126,605	1.00	75,461	0.00	0
Administrative Secretary III	1.00	81,882	1.00	96,200	1.00	96,200
Administrative Specialist I	1.00	58,140	2.00	156,047	0.00	0
Administrative Specialist II	1.00	77,610	1.00	72,550	0.00	0
Asset Manager	1.00	88,131	1.00	103,294	0.00	0
Assistant Supervisor Custodial Workers	1.00	64,548	1.00	76,526	0.00	0
Budget Analyst	0.00	0	0.00	0	1.00	63,755
Central Services Operator	1.00	39,881	0.00	0	0.00	0
Central Services Specialist	2.00	103,059	3.00	174,738	0.00	0
Chief, Budget & Management Research	1.00	129,722	1.00	154,918	1.00	154,918
Chief, Facilities & Operations	1.00	105,798	1.00	123,349	0.00	0
Custodial Worker II	6.00	246,485	6.00	303,381	0.00	0
Director of Administration	1.00	144,437	1.00	145,189	1.00	160,000
Lead Maintenance Mechanic	2.00	117,087	2.00	138,636	0.00	0
Lead Maintenance Worker	2.00	112,845	2.00	138,648	0.00	0
Maintenance Mechanic II	4.00	227,435	4.00	273,044	0.00	0
Maintenance Worker I	1.00	43,023	3.00	137,493	0.00	0
Maintenance Worker II	9.00	412,019	7.00	364,082	0.00	0
Management Assistant II	1.00	105,410	1.00	122,907	0.00	0
Project Coordinator	2.00	114,793	2.00	138,975	1.00	81,303
Real Property Agent III	2.00	159,935	2.00	188,056	0.00	0
Senior Budget Analyst	4.00	339,876	4.00	350,471	3.00	324,539
Superintendent of Facilities & Operations	1.00	85,388	1.00	100,181	0.00	0
Supervisor, Central Services	1.00	57,024	1.00	68,131	0.00	0
Supervisor, Warehouse	1.00	50,252	1.00	60,300	0.00	0
Supervisor of Custodial Workers	1.00	71,943	1.00	84,920	0.00	0
TOTAL FULL-TIME SALARIES	50.00	3,163,328	50.00	3,647,497	8.00	880,715
TEMPORARY SALARIES		125,458		75,800		48,000
SALARY TOTAL	**50.00**	**3,288,786**	**50.00**	**3,723,297**	**8.00**	**928,715**

DEPARTMENT STAFF SUMMARY
ADMINISTRATION

POSITION TITLE	ENACTED FY 22 POSITIONS	ENACTED FY 22 SALARIES	ENACTED FY 23 POSITIONS	ENACTED FY 23 SALARIES	ENACTED FY 24 POSITIONS	ENACTED FY 24 SALARIES
OTHER PERSONAL SERVICES						
Pension & Retirement		345,233		418,809		105,902
Workers' Compensation		50,707		38,777		2,126
Health Benefits		896,786		945,263		159,072
RHS/OPEB		121,980		265,525		59,602
Overtime & Shift Differential		35,200		35,200		0
FICA		243,316		274,547		65,911
27th Pay		0		151,020		0
Miscellaneous		12,540		12,400		1,860
TOTAL OTHER PERSONAL SERVICES		**1,705,762**		**2,141,541**		**394,473**
TOTAL PERSONAL SERVICES	**50.00**	**4,994,548**	**50.00**	**5,864,838**	**50.00**	**1,323,188**

*** FY 22 Salaries and Other Personal Services are Enacted not Audited amounts**

ADMINISTRATION
Director of Administration
Index #021000

ORIGIN/PURPOSE:

Under Harford County's Charter, Article III, Sections 310 and 312, the County Executive is charged with appointing a Director of Administration, subject to confirmation by the Council. The Director of Administration serves at the pleasure of the County Executive, performs administrative duties and exercises general supervision over the agencies of the Executive Branch as the County Executive directs. In the event of a temporary absence or disability of the County Executive, the Director of Administration shall perform the duties of the County Executive. The Director of Administration also serves as the County's budget officer, and is responsible for causing to be prepared and submitted to the County Executive for approval and submission to the Council all County budgets. The Director of Administration is also charged to study the organization, methods, and procedures of each agency of County government and submit to the County Executive periodic reports on their efficiency and economy. The Director of Administration is the County's Hearing Officer on appeals to the decisions of department heads on the application of County rules and regulations. The divisions of Facilities and Operations, Property Management, Central Services, and Budget and Efficiency provide support services to all County government departments and agencies. Each Chief reports directly to the Director of Administration.

FY 24 GOAL:

TO MANAGE AND COORDINATE THE ACTIVITIES OF COUNTY DEPARTMENTS AND AGENCIES BY EVALUATING THEIR ACCOUNTABILITY AND EFFICIENCY AND TO PREPARE A COMPLETE FINANCIAL PLAN

ALL FUND SUMMARY:

		AUDITED FY 21	AUDITED FY 22	ORIGINAL BUDGET FY 23	EXECUTIVE PROPOSED FY 24	ENACTED FY 24
SUMMARY BY CHARACTER:						
10	PERSONAL SERVICES	300,430	312,762	369,014	368,771	(243)
20	CONTRACTUAL SERVICES	155	1,695	63,000	98,000	35,000
30	SUPPLIES AND MATERIALS	3,123	2,474	4,750	5,750	1,000
40	BUSINESS AND TRAVEL	30,230	31,268	37,350	43,350	6,000
70	MISCELLANEOUS	240,039	155,039	220,000	105,000	(115,000)
80	INTER-GOVERNMENTAL/ INTERFUND	0	5	0	0	0
	GRAND TOTAL	**573,977**	**503,244**	**694,114**	**620,871**	**(73,243)**
FUNDING SOURCE:						
11	GENERAL	**573,977**	**503,244**	**694,114**	**620,871**	**(73,243)**

ADMINISTRATION
Director of Administration
Index #021000

FINANCIAL NOTES:

FY 23	FY 24	CHANGE	EXPLANATION OF INCREASE/DECREASE
			PERSONAL SERVICES decrease ($243)
241,389	256,200	14,811	Full Time Salaries 14,811 Turnover
0	6,000	6,000	Temporary Salaries provide for intern
13,260	15,535	2,275	OPEB (Other Post Employment Benefits)
53,485	35,350	(18,135)	Health Benefit calculations adjusted for consistency in position budgeting
9,994	0	(9,994)	27th Pay Costs budgeted in FY 23
6,420	7,828	1,408	RHS (Retirement Health Savings)
26,553	29,463	2,910	Pension adjustments
63,000	98,000	35,000	CONTRACTUAL SERVICES increase $35,000 Funding reallocated from contributions to other professional services based on current spending
4,750	5,750	1,000	SUPPLIES AND MATERIALS increase of $1,000 Funding adjusted for commercial printing and other supplies based on actual spending
37,350	43,350	6,000	BUSINESS AND TRAVEL increase of $6,000 Funding adjusted for transportation and lodging based on spending history
215,000	100,000	(115,000)	MISCELLANEOUS decrease of ($115,000) Funds reallocated from contributions to contractual services and other professional services based on current spending

DIVISION STAFF SUMMARY

Director of Administration

Index #021000

POSITION TITLE	ENACTED FY 22 POSITIONS	ENACTED FY 22 SALARIES	ENACTED FY 23 POSITIONS	ENACTED FY 23 SALARIES	ENACTED FY 24 POSITIONS	ENACTED FY 24 SALARIES
Administrative Secretary III	1.00	81,882	1.00	96,200	1.00	96,200
Director of Administration	1.00	144,437	1.00	145,189	1.00	160,000
TOTAL FULL-TIME SALARIES	**2.00**	**226,319**	**2.00**	**241,389**	**2.00**	**256,200**
TEMPORARY SALARIES		**0**		**0**		**6,000**
OTHER PERSONAL SERVICES						
Pension & Retirement		23,763		26,553		29,463
Workers' Compensation		1,041		821		589
Health Benefits		48,769		53,485		35,350
RHS/OPEB		6,420		19,680		23,363
FICA		15,706		16,812		17,526
27th Pay Costs		0		9,994		0
Miscellaneous		280		280		280
TOTAL OTHER PERSONAL SERVICES		**95,979**		**127,625**		**106,571**
TOTAL PERSONAL SERVICES	**2.00**	**322,298**	**2.00**	**369,014**	**2.00**	**368,771**

***FY 22 Salaries and Other Personal Services are Enacted not Audited amounts**

ADMINISTRATION
Property Management
Index #021200

ORIGIN/PURPOSE:

The division is administered by the Chief of Facilities and Operations who reports directly to the Director of Administration.

The division of Property Management is responsible for property acquisition, capital project review, plat approval, title work, deed and real property document preparation, property appraisals, contract negotiations with property owners, condemnation, surplus property, relocation planning and lease management for the County's 614 +/- properties.

FY 24 GOAL
TO BALANCE THE GOALS AND BUDGET OF COUNTY GOVERNMENT WHEN ACQUIRING AND MANAGING REAL PROPERTY WHILE BEING EQUITABLE TO HARFORD COUNTY CITIZENS

ALL FUND SUMMARY:

	AUDITED FY 21	AUDITED FY 22	ORIGINAL BUDGET FY 23	EXECUTIVE PROPOSED FY 24	ENACTED FY 24
SUMMARY BY CHARACTER:					
10 PERSONAL SERVICES	342,963	367,522	424,026	0	0
20 CONTRACTUAL SERVICES	817,306	762,535	1,084,000	0	0
30 SUPPLIES AND MATERIALS	1,677	2,368	2,550	0	0
40 BUSINESS AND TRAVEL	247	573	1,225	0	0
80 INTER-GOVERNMENTAL/INTERFUND	0	0	400	0	0
GRAND TOTAL	**1,162,193**	**1,132,997**	**1,512,201**	**0**	**0**
FUNDING SOURCE:					
11 GENERAL	**1,162,193**	**1,132,997**	**1,512,201**	**0**	**0**

ADMINISTRATION
Property Management
Index #021200

FINANCIAL NOTES:

FY 23	FY 24	CHANGE	EXPLANATION OF INCREASE/DECREASE
			PERSONAL SERVICES decrease ($424,026)
		(396,621)	Two (2) positions transferred to Procurement and one (1) position transferred to DPW with reorganization of Facilities & Operations to the Department of Public Works Salary / Fringe / Total (279,405) / (117,216) / (396,621)
15,837	0	(15,837)	OPEB (Other Post Employment Benefits)
1,084,000	0	(1,084,000)	CONTRACTUAL SERVICES decrease ($1,084,000) Reorganization by Executive Order transferred all contractual service funding for Property Management to the Department of Public Works
2,550	0	(2,550)	SUPPLIES & MATERIALS decrease ($2,550) Reorganization by Executive Order transferred all contractual service funding for Property Management to the Department of Public Works
1,225	0	(1,225)	BUSINESS & TRAVEL decrease ($1,225) Reorganization by Executive Order transferred all contractual service funding for Property Management to the Department of Public Works
400	0	(400)	INTER-GOVERNMENTAL/INTERFUND decrease ($400) Reorganization by Executive Order transferred all contractual service funding for Property Management to the Department of Public Works

DIVISION STAFF SUMMARY
Property Management
Index #021200

POSITION TITLE	ENACTED FY 22 POSITIONS	ENACTED FY 22 SALARIES	ENACTED FY 23 POSITIONS	ENACTED FY 23 SALARIES	ENACTED FY 24 POSITIONS	ENACTED FY 24 SALARIES
Administrative Specialist I	1.00	77,610	1.00	91,349	0.00	0
Real Property Agent III	2.00	159,935	2.00	188,056	0.00	0
SALARY TOTAL	**3.00**	**237,545**	**3.00**	**279,405**	**0.00**	**0**
OTHER PERSONAL SERVICES						
Pension & Retirement		24,942		30,735		0
Workers' Compensation		3,044		2,379		0
Health Benefits		56,828		62,307		0
OPEB		0		15,837		0
FICA		18,172		21,375		0
27th Pay Costs		0		11,568		0
Miscellaneous		420		420		0
TOTAL OTHER PERSONAL SERVICES		**103,406**		**144,621**		**0**
TOTAL PERSONAL SERVICES	**3.00**	**340,951**	**3.00**	**424,026**	**0.00**	**0**

***FY 22 Salaries and Other Personal Services are Enacted not Audited amounts**

ADMINISTRATION
Resource Management
Index #021500

ORIGIN/PURPOSE:

The division of Resource Management is responsible for developing partnerships, policies and programs to advocate for the efficient use and reuse of resources through innovative solutions. The Office will lead by example in supporting the development of ideas into action to reduce operating costs and our environmental footprint while improving our quality of life.

FY 24 GOAL
TO CREATE A CULTURE OF EFFICIENCY TO ENSURE THE EFFICIENT USE AND REUSE OF COUNTY RESOURCES THROUGH INNOVATIVE SOLUTIONS

ALL FUND SUMMARY:

	AUDITED FY 21	AUDITED FY 22	ORIGINAL BUDGET FY 23	EXECUTIVE PROPOSED FY 24	ENACTED FY 24
SUMMARY BY CHARACTER:					
10 PERSONAL SERVICES	0	0	0	182,620	424,026
20 CONTRACTUAL SERVICES	0	0	0	21,000	1,084,000
30 SUPPLIES AND MATERIALS	0	0	0	3,500	2,550
40 BUSINESS AND TRAVEL	0	0	0	4,625	1,225
80 INTER-GOVERNMENTAL/INTERFUND	0	0	0	0	400
GRAND TOTAL	**0**	**0**	**0**	**211,745**	**1,512,201**
FUNDING SOURCE:					
11 GENERAL	**0**	**0**	**0**	**211,745**	**1,512,201**

FINANCIAL NOTES:

FY 23	FY 24	CHANGE	EXPLANATION OF INCREASE/DECREASE
			PERSONAL SERVICES increase $182,620
	114,875	114,875	One (1) position transferred from Budget and Management to Resource Management under reorganization
			Salary / Fringe / Total
			81,303 / 33,572 / 114,875
		42,000	Temporary Salaries - provides for a full time Administrative Assistant to assist with the County Executive's Southern County Taskforce; other funds reallocated to Facilities & Operations
0	20,000	20,000	CONTRACTUAL SERVICES increase $20,000
			Funds provide for energy contracts and management
0	3,000	3,000	SUPPLIES & MATERIALS increase $3,000
			Funding for various supplies and materials
0	2,000	2,000	BUSINESS & TRAVEL increase $2,000
			Funds provide for membership fees and dues, trainings, courses and meetings

DIVISION STAFF SUMMARY
Resource Management
Index #021500

POSITION TITLE	ENACTED FY 22 POSITIONS	ENACTED FY 22 SALARIES	ENACTED FY 23 POSITIONS	ENACTED FY 23 SALARIES	ENACTED FY 24 POSITIONS	ENACTED FY 24 SALARIES
Project Coordinator	0.00	0	0.00	0	1.00	81,303
TOTAL FULL-TIME SALARIES	**0.00**	**0**	**0.00**	**0**	**1.00**	**81,303**
TEMPORARY SALARIES						**42,000**
SALARY TOTAL	**0.00**	**0**	**0.00**	**0**	**2.00**	**123,303**
OTHER PERSONAL SERVICES						
Pension & Retirement		0		0		13,970
Workers' Compensation		0		0		287
Health Benefits		0		0		35,347
Miscellaneous		0		0		9,713
TOTAL OTHER PERSONAL SERVICES		**0**		**0**		**59,317**
TOTAL PERSONAL SERVICES	**0.00**	**0**	**0.00**	**0**	**3.00**	**182,620**

***FY 22 Salaries and Other Personal Services are Enacted not Audited amounts**

ADMINISTRATION
Facilities and Operations
Index #022000

ORIGIN/PURPOSE:

The Division of Facilities and Operations was created by Executive Order 84-1. The division is administered by the Chief of Facilities and Operations, who is also responsible for the Division of Central Services, and the Division of Property Management; the Chief of Facilities and Operations reports to the Director of Administration.

MISSION:

TO SUPPORT HARFORD COUNTY IN ACHIEVING ITS GOALS AND OBJECTIVES OF FISCAL BALANCE AND EFFICIENCY, STRENGTHENING OUR COMMUNITIES AND INVESTING IN OUR WORKFORCE.
THE DIVISION OF FACILITIES AND OPERATIONS IS RESPONSIBLE FOR OPERATIONS AND MAINTENANCE OF OVER 146 FACILITIES TO INCLUDE MECHANICAL, REPAIR, RENOVATION, CUSTODIAL SERVICES AND CAPITAL IMPROVEMENTS TO ENSURE THESE FACILITIES
ARE OPERATING SAFELY AT PEAK EFFICIENCY. FACILITIES AND OPERATIONS OVERSEES THE COUNTY WAREHOUSE, SURPLUS AND INVENTORY OF COUNTY ASSETS. THE DIVISION PROVIDES QUALITY SERVICE IN A PROFESSIONAL MANNER WHILE CONTINUING TO IMPROVE CUSTOMER SATISFACTION.

FY 24 GOALS:

TO ENHANCE OPERATIONAL EFFECTIVENESS & EFFICIENCY OF COUNTY FACILITIES AND INFRASTRUCTURE

TO MAXIMIZE REVENUE OF COUNTY SURPLUS PROPERTY AND RESPONSIBLY TRACK COUNTY INVENTORY

ALL FUND SUMMARY:

		AUDITED FY 21	AUDITED FY 22	ORIGINAL BUDGET FY 23	EXECUTIVE PROPOSED FY 24	ENACTED FY 24
SUMMARY BY CHARACTER:						
10	PERSONAL SERVICES	2,921,735	3,031,547	3,796,574	0	3,796,574
20	CONTRACTUAL SERVICES	1,378,633	1,677,133	2,211,075	0	2,211,075
30	SUPPLIES AND MATERIALS	320,106	365,012	408,350	0	408,350
40	BUSINESS AND TRAVEL	65,545	81,707	83,450	0	83,450
50	CAPITAL OUTLAY	9,436	5,138	0	0	0
80	INTERGOVT/INTERFUND	13	195	0		
	GRAND TOTAL	**4,695,468**	**5,160,732**	**6,499,449**	**0**	**6,499,449**
FUNDING SOURCE:						
11	GENERAL	**4,695,468**	**5,160,732**	**6,499,449**	**0**	**6,499,449**

ADMINISTRATION
Facilities and Operations
Index #022000

FINANCIAL NOTES:

FY 23	FY 24	CHANGE	EXPLANATION OF INCREASE/DECREASE
			PERSONAL SERVICES decrease ($3,796,574)
	(3,389,003)	(3,389,003)	Reorganization of Facilities & Operations - transfer of thirty-five (35) positions to DPW:
			Salary / Fringe / Total
			(2,301,020) / (1,087,983) / (3,389,003)
69,236	0	(69,236)	OPEB (Other Post Employment Benefits)
114,880	0	(114,880)	RHS (Retirement Health Savings)
2,211,075	0	(2,211,075)	CONTRACTUAL SERVICES decrease ($2,211,075)
			Reorganization by Executive Order transferred all contractual service funding for Facilities and Operations to the Department of Public Works
408,350	0	(408,350)	SUPPLIES & MATERIALS decrease ($408,350)
			Reorganization by Executive Order transferred all supplies & materials funding for Facilities and Operations to the Department of Public Works
83,450	0	(83,450)	BUSINESS AND TRAVEL decrease ($83,450)
			Reorganization by Executive Order transferred all business & travel funding for Facilities and Operations to the Department of Public Works

DIVISION STAFF SUMMARY
Facilities and Operations
Index #022000

POSITION TITLE	ENACTED FY 22 POSITIONS	ENACTED FY 22 SALARIES	ENACTED FY 23 POSITIONS	ENACTED FY 23 SALARIES	ENACTED FY 24 POSITIONS	ENACTED FY 24 SALARIES
Administrative Assistant II	2.00	126,605	1.00	75,461	0.00	0
Administrative Specialist I	1.00	58,140	1.00	64,698	0.00	0
Administrative Specialist II	0.00	0	1.00	72,550	0.00	0
Asset Manager	1.00	88,131	1.00	103,294	0.00	0
Assistant Supervisor of Custodial Workers	1.00	64,548	1.00	76,526	0.00	0
Chief, Facilities and Operations	1.00	105,798	1.00	123,349	0.00	0
Custodial Worker II	6.00	246,485	6.00	303,381	0.00	0
Lead Maintenance Mechanic	2.00	117,087	2.00	138,636	0.00	0
Lead Maintenance Worker	2.00	112,845	2.00	138,648	0.00	0
Maintenance Mechanic II	4.00	227,435	4.00	273,044	0.00	0
Maintenance Worker I	1.00	43,023	3.00	137,493	0.00	0
Maintenance Worker II	9.00	412,020	7.00	364,082	0.00	0
Management Assistant II	1.00	105,410	1.00	122,907	0.00	0
Project Coordinator	1.00	51,355	1.00	61,551	0.00	0
Supervisor of Custodial Workers	1.00	71,943	1.00	84,920	0.00	0
Supervisor, Warehouse	1.00	50,252	1.00	60,300	0.00	0
Superintendent of Facilities & Ops	1.00	85,388	1.00	100,181	0.00	0
TOTAL FULL-TIME SALARIES	35.00	1,966,465	35.00	2,301,021	0.00	0
TEMPORARY SALARIES		119,658		70,000		0
SALARY TOTAL	**35.00**	**2,086,123**	**35.00**	**2,371,021**	**0.00**	**0**
OTHER PERSONAL SERVICES						
Pension & Retirement		219,563		270,696		0.00
Workers' Compensation		40,451		30,815		0.00
Health Benefits		604,548		623,702		0.00
RHS/OPEB		102,720		184,116		0.00
Overtime and Shift Differential		35,200		35,200		0.00
FICA		153,617		175,454		0.00
27th Pay Costs		0		95,271		0.00
Miscellaneous		10,440		10,300		0.00
TOTAL OTHER PERSONAL SERVICES		**1,166,539**		**1,425,554**		**0.00**
TOTAL PERSONAL SERVICES	**35.00**	**3,252,661**	**35.00**	**3,796,574**	**0.00**	**0**

***FY 22 Salaries and Other Personal Services are Enacted not Audited amounts**

ADMINISTRATION
Central Services
Index #023100

ORIGIN/PURPOSE:

The Division of Central Services provides optical filing, UPS and mail services and switchboard services. Under Executive Order 84-1, the Chief of Facilities and Operations is responsible for this Division. The Division provides mailing services for all County agencies to include incoming, outgoing and interoffice mailings. The Harford County switchboard is managed by this Division and handles all incoming customer service calls.

FY 24 GOAL:
IMPROVE CUSTOMER SERVICE BY EFFICIENTLY ACCEPTING SWITCHBOARD CALLS
DEVELOP COST SAVING STRATEGIES FOR COUNTY MAILING SERVICES

ALL FUND SUMMARY:

	AUDITED FY 21	AUDITED FY 22	ORIGINAL BUDGET FY 23	EXECUTIVE PROPOSED FY 24	ENACTED FY 24
SUMMARY BY CHARACTER:					
10 PERSONAL SERVICES	296,487	323,144	368,236	0	0
20 CONTRACTUAL SERVICES	51,568	39,521	86,300	0	0
30 SUPPLIES AND MATERIALS	208,814	171,076	257,550	0	0
GRAND TOTAL	**556,868**	**533,741**	**712,086**	**0**	**0**
FUNDING SOURCE:					
11 GENERAL	**556,868**	**533,741**	**712,086**	**0**	**0**

FINANCIAL NOTES:

FY 23	FY 24	CHANGE	EXPLANATION OF INCREASE/DECREASE
			PERSONAL SERVICES decrease of ($368,237)
(336,821)		(336,821)	Reorganization of Facilities & Operations - transfer of four (4) positions to DPW:
			Salary Fringe Total
			(242,870) (93,951) (336,821)
7,000	0	(7,000)	OPEB (Other Post Employment Benefits)
14,360	0	(14,360)	RHS (Retirement Health Savings)
86,300	0	(86,300)	CONTRACTUAL SERVICES decrease ($86,300)
			Reorganization by Executive Order transferred all contractual service funding for Facilities and Operations to the Department of Public Works
257,550	0	(257,550)	SUPPLIES & MATERIALS decrease ($257,550)
			Reorganization by Executive Order transferred all supplies & materials funding for Facilities and Operations to the Department of Public Works

DIVISION STAFF SUMMARY

Central Services

Index #023100

POSITION TITLE	ENACTED FY 22 POSITIONS	ENACTED FY 22 SALARIES	ENACTED FY 23 POSITIONS	ENACTED FY 23 SALARIES	ENACTED FY 24 POSITIONS	ENACTED FY 24 SALARIES
Central Services Operator	1.00	39,881	0.00	0	0.00	0
Central Services Specialist	2.00	103,059	3.00	174,739	0.00	0
Supervisor, Central Services	1.00	57,024	1.00	68,131	0.00	0
SALARY TOTAL	**4.00**	**199,964**	**4.00**	**242,870**	**0.00**	**0**
OTHER PERSONAL SERVICES						
Pension & Retirement		20,996		26,716		0
Workers' Compensation		3,719		2,781		0
Health Benefits		41,433		45,314		0
RHS/OPEB		12,840		21,360		0
FICA		15,297		18,580		0
27th Pay Costs		0		10,056		0
Miscellaneous		560		560		0
TOTAL OTHER PERSONAL SERVICES		**94,845**		**125,367**		**0**
TOTAL PERSONAL SERVICES	**4.00**	**294,809**	**4.00**	**368,237**	**0.00**	**0**

***FY 22 Salaries and Other Personal Services are Enacted not Audited amounts**

ADMINISTRATION
Budget and Management
Index #024000

ORIGIN/PURPOSE:

This division is administered by the Chief of Budget and Management who reports to the Director of Administration, in accordance with Harford County Charter Section 312 (amended by Bill 82-45) which states, . . ."The Director of Administration shall be the Budget Officer."

It is the responsibility of the Division of Budget and Management to clearly set forth a plan for the County to receive and expend funds each fiscal year. To this end, the Division assists in developing and publishing the County's Annual Operating and Capital Budgets and the Six Year Capital Improvement Program. Throughout the year, the staff approves all expenditures, monitors and projects expenditure patterns, inventories budgeted staffing, approves fund transfers, provides analysis, conducts research and publishes reports for the County Executive, the Administration and all other operating departments.

FY 24 GOAL:
TO UTILIZE BEST PRACTICES TO DEVELOP A BUDGET THAT MEETS THE NEEDS OF HARFORD COUNTY CITIZENS, LEADERS AND GOVERNMENT AGENCIES

ALL FUND SUMMARY:

		AUDITED FY 21	AUDITED FY 22	ORIGINAL BUDGET FY 23	EXECUTIVE PROPOSED FY 24	ENACTED FY 24
SUMMARY BY CHARACTER:						
10	PERSONAL SERVICES	542,771	570,296	906,990	771,798	771,798
20	CONTRACTUAL SERVICES	26,684	3,243	27,000	6,100	6,100
30	SUPPLIES AND MATERIALS	11,677	10,006	21,050	19,050	19,050
40	BUSINESS AND TRAVEL	440	250	2,875	2,875	2,875
50	CAPITAL OUTLAY	0	0	0	0	0
	GRAND TOTAL	**581,572**	**583,795**	**957,915**	**799,823**	**799,823**
FUNDING SOURCE:						
11	GENERAL	**581,572**	**583,795**	**957,915**	**799,823**	**799,823**

ADMINISTRATION
Budget & Management
Index #024000

FINANCIAL NOTES:

FY 23	FY 24	CHANGE	EXPLANATION OF INCREASE/DECREASE
			PERSONAL SERVICES increase of ($135,192)
582,814	620,636	37,822	Full-time salaries
			37,822 Turnover
	(118,931)	(118,931)	Transfer of one (1) position to Resource Management
			Salary / Fringe / Total: (77,424) / (41,507) / (118,931)
64,110	70,986	6,876	Pension adjustments
160,455	115,039	(45,416)	Health Benefits adjusted for consistency in budgeting
24,532	28,104	28,104	OPEB (Other Post Employment Benefits)
24,131	0	0	27th Pay budgeted in FY 23
			CONTRACTUAL SERVICES decrease ($20,900)
27,000	6,100	(20,900)	Funding reallocated to Resource Management due to reorganization of energy efficiency
			SUPPLIES & MATERIALS decrease ($2,000)
21,050	19,050	(2,000)	Funds provide for office supplies, mailing, etc. and $2,000 reallocated to Resource Management
2,875	2,875	0	BUSINESS & TRAVEL no change in funding over FY 23
			Funds provide for staff to attend conferences and training seminars

DIVISION STAFF SUMMARY
Budget and Efficiency
Index #024000

	ENACTED FY 22		ENACTED FY 23		ENACTED FY 24	
POSITION TITLE	**POSITIONS**	**SALARIES**	**POSITIONS**	**SALARIES**	**POSITIONS**	**SALARIES**
Chief, Budget & Management Research	1.00	129,722	1.00	154,918	1.00	154,918
Project Coordinator	1.00	63,438	1.00	77,424	0.00	0
Budget Analyst	0.00	0	0.00	0	1.00	63,755
Senior Budget Analyst	4.00	339,875	4.00	350,472	3.00	324,539
TOTAL FULL-TIME SALARIES	**6.00**	**533,035**	**6.00**	**582,814**	**5.00**	**543,212**
TEMPORARY SALARIES		5,000		5,800		0
SALARY TOTAL	**6.00**	**538,035**	**6.00**	**588,614**	**5.00**	**543,212**
OTHER PERSONAL SERVICES						
Pension & Retirement		55,969		64,110		62,469
Workers' Compensation		2,452		1,982		1,249
Health Benefits		145,208		160,455		88,375
OPEB/RHS		0		24,532		35,932
FICA		40,524		42,327		39,261
27th Pay Costs		0		24,131		0
Miscellaneous		840		840		1,300
TOTAL OTHER PERSONAL SERVICES		**244,993**		**318,377**		**228,586**
TOTAL PERSONAL SERVICES	**6.00**	**783,028**	**6.00**	**906,991**	**5.00**	**771,798**

***FY 22 Salaries and Other Personal Services are Enacted not Audited amounts**

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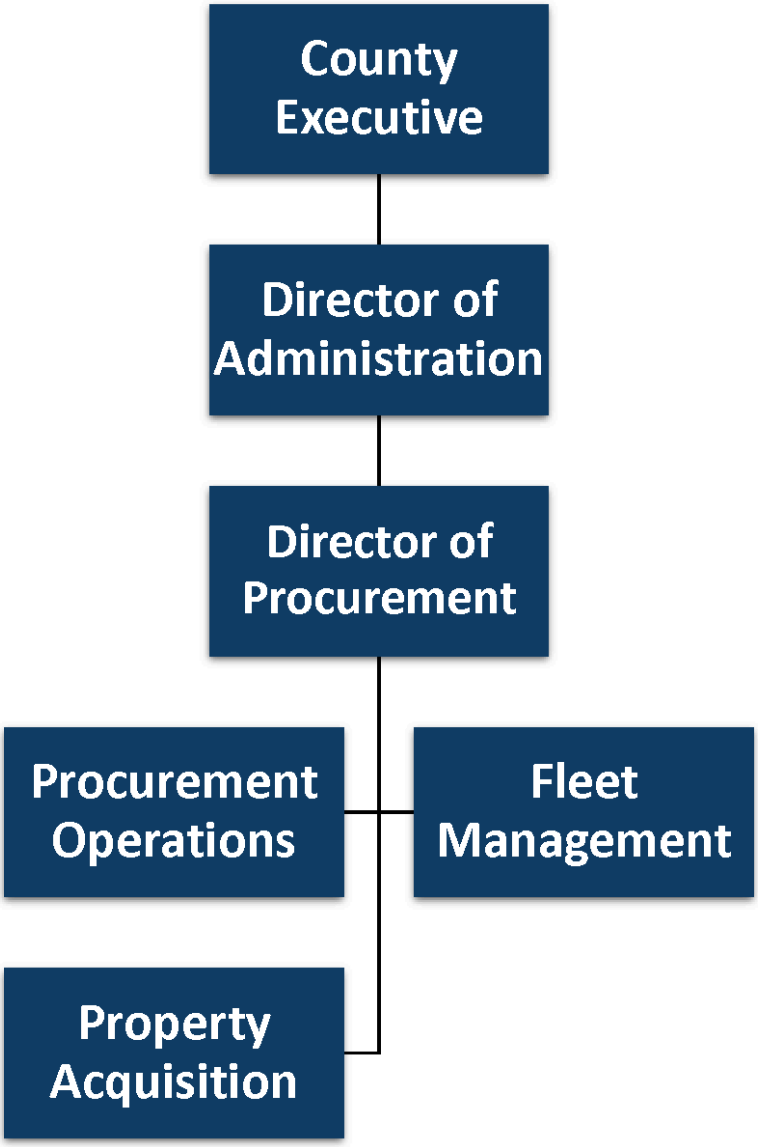
DEPARTMENT OF PROCUREMENT



PROCUREMENT

ORIGIN/PURPOSE:

Under Harford County Charter, Article IV, Section 414, the Department of Procurement shall be responsible for purchasing or contracting for supplies and contractual services including capital projects and consultant services, and performing such other duties as may be prescribed by the County Executive or legislative act of the Council.
The Department of Procurement is divided into three divisions: Procurement Operations, Property Acquisition, and Fleet Management.
Procurement Operations obtains goods and services for the County in a timely, effective, and efficient manner at the lowest possible price consistent with quality.
Per Executive Order 23-04 the responsibility of Property Acquisition was moved from Administration the Department of Procurement.
Fleet Management is charged with the management of all County vehicles, and the fleet maintenance program performed under contract by First Vehicle Services.

MISSION STATEMENT:
TO PROVIDE AN OPTIMUM PROCUREMENT PROCESS WITH INTEGRITY AND TRANSPARENCY BY PROMOTING BROAD COMPETITION USING COLLABORATIVE, STRATEGIC AND COST-EFFICIENT METHODS IN A TIMELY MANNER, ACHIEVING MAXIMUM VALUE OF TAX DOLLARS FOR QUALITY GOODS AND SERVICES, INCLUDING CAPITAL PROJECTS

FY 24 GOALS:
TO ACHIEVE COST SAVINGS FOR THE COUNTY
TO HELP BUILD ECONOMIC VITALITY
TO IMPROVE CONTRACT MANAGEMENT
TO MAXIMIZE THE VALUE OF INVENTORY
TO DOCUMENT AND TRACK FLEET COST SAVINGS ON CAPITAL PROJECTS RELATIVE TO ACQUISITION OF VEHICLES AND EQUIPMENT
TO REDUCE UNDERUTILIZED VEHICLES AND EQUIPMENT

PROCUREMENT

ALL FUND SUMMARY:

		AUDITED FY 21	AUDITED FY 22	ORIGINAL BUDGET FY 23	EXECUTIVE PROPOSED FY 24	ENACTED FY 24
SUMMARY BY CHARACTER:						
10	PERSONAL SERVICES	1,038,754	1,084,377	1,389,748	1,835,092	1,835,092
20	CONTRACTUAL SERVICES	106,983	108,011	461,140	434,200	434,200
30	SUPPLIES & MATERIALS	2,197,697	2,862,044	4,213,550	5,779,200	5,779,200
40	BUSINESS AND TRAVEL	4,232,653	4,688,526	5,887,705	5,917,862	5,917,862
50	CAPITAL OUTLAY	2,499	48,631	0	0	0
80	INTER-GOVERNMENTAL/INTERFUND	122	308	2,000	2,000	2,000
	GRAND TOTAL	**7,578,707**	**8,791,897**	**11,954,143**	**13,968,354**	**13,968,354**
SUMMARY BY FUND:						
11	GENERAL	823,732	848,351	1,179,861	1,500,727	1,500,727
25	HIGHWAYS	6,754,977	7,943,545	10,774,282	12,467,627	12,467,627
	GRAND TOTAL	**7,578,707**	**8,791,897**	**11,954,143**	**13,968,354**	**13,968,354**
SUMMARY BY DIVISION:						
GENERAL FUND:						
31000	PROCUREMENT OPERATIONS	823,732	848,351	1,179,861	1,211,923	1,211,923
034000	PROPERTY ACQUISITION	0	0	0	288,804	288804.15
HIGHWAYS FUND:						
032000	FLEET MANAGEMENT	6,754,977	7,943,545	10,774,282	12,467,627	12,467,627
	GRAND TOTAL	**7,578,707**	**8,791,897**	**11,954,143**	**13,968,354**	**13,968,354**

DEPARTMENT STAFF SUMMARY
PROCUREMENT - ALL FUND

POSITION TITLE	ENACTED FY 22 POSITIONS	ENACTED FY 22 SALARIES	ENACTED FY 23 POSITIONS	ENACTED FY 23 SALARIES	ENACTED FY 24 POSITIONS	ENACTED FY 24 SALARIES
PROCUREMENT - GENERAL FUND						
Administrative Assistant II	1.00	57,016	0.00	0	0.00	0
Administrative Secretary III	1.00	72,430	1.00	79,672	1.00	79,680
Administrative Specialist I	1.00	68,629	1.00	65,820	1.00	64,574
Administrative Specialist II	0.00	0	1.00	79,258	1.00	79,266
Deputy Director of Procurement	0.00	0	0.00	0	1.00	120,000
Director of Procurement	1.00	134,657	1.00	156,150	1.00	130,000
Procurement Agent I	1.00	48,000	1.00	57,304	1.00	80,000
Procurement Agent II	0.00	0	1.00	61,712	3.00	221,718
Procurement Agent III	3.00	206,461	2.00	161,269	0.00	0
Real Property Agent III	0.00	0	0.00	0	2.00	188,057
SUB-TOTAL FULL TIME SALARIES	**8.00**	**587,193**	**8.00**	**661,185**	**11.00**	**963,295**
Temporary Salary		**20,000**		**20,000**		**20,000**
SUB-TOTAL GENERAL FUND SALARIES	**8.00**	**607,193**	**8.00**	**681,185**	**11.00**	**983,295**
PROCUREMENT - HIGHWAYS FUND						
Administrative Assistant II	0.00	0	0.00	0	1.00	82,844
Administrative Specialist I	1.00	60,434	1.00	0	0.00	0
Administrative Specialist II	0.00	0	0.00	69,784	0.00	0
Administrator	0.00	0	0.00	0	1.00	125,346
Fleet Manager	1.00	110,552	1.00	121,684	1.00	85,000
SUB-TOTAL HIGHWAYS FUND SALARIES	**2.00**	**170,986**	**2.00**	**191,468**	**3.00**	**293,190**
OTHER PERSONAL SERVICES						
Pension & Retirement		83,399		93,792		144,496
Workers' Compensation		6,565		5,954		6,150
Health Benefits		228,850		250,933		247,450
RHS/OPEB		54,000		65,485		63,661
FICA		56,999		64,226		94,891
27th Pay		0		35,304		0
Miscellaneous		1,400		1,400		1,960
TOTAL OTHER PERSONAL SERVICES		**431,213**		**517,094**		**558,608**
PROCUREMENT - DEPARTMENT TOTAL						
TOTAL SALARIES	10.00	778,179	10.00	872,653	14.00	1,276,485
TOTAL OTHER PERSONAL SERVICES		431,213		517,094		558,608
DEPARTMENT SALARY TOTAL	**10.00**	**1,209,392**	**10.00**	**1,389,747**	**14.00**	**1,835,093**

***FY 22 Salaries and Other Personal Services are Enacted not Audited amounts**

PROCUREMENT

GENERAL FUND SUMMARY:

		AUDITED FY 21	AUDITED FY 22	ORIGINAL BUDGET FY 23	EXECUTIVE PROPOSED FY 24	ENACTED FY 24
SUMMARY BY CHARACTER:						
10	PERSONAL SERVICES	798,783	826,599	1,088,553	1,419,802	1,419,802
20	CONTRACTUAL SERVICES	11,149	10,105	52,640	39,050	39,050
30	SUPPLIES & MATERIALS	4,246	5,029	11,650	14,300	14,300
40	BUSINESS AND TRAVEL	6,979	5,789	25,018	25,575	25,575
50	CAPITAL OUTLAY	2,499	631	0	0	
80	INTER-GOVERNMENTAL/INTERFUND	75	199	2,000	2,000	2,000
	GRAND TOTAL	**823,731**	**848,352**	**1,179,861**	**1,500,727**	**1,500,727**
SUMMARY BY FUND:						
11	GENERAL	856,331	848,352	1,179,861	1,500,727	1,500,727
	GRAND TOTAL	**856,331**	**848,352**	**1,179,861**	**1,500,727**	**1,500,727**
SUMMARY BY DIVISION:						
031000	PROCUREMENT OPERATIONS	856,331	848,352	1,179,861	1,500,727	1,211,923
						288,804
	GRAND TOTAL	**856,331**	**848,352**	**1,179,861**	**1,500,727**	**1,500,727**

DEPARTMENT STAFF SUMMARY
PROCUREMENT - GENERAL FUND

POSITION TITLE	ENACTED FY 22 POSITIONS	ENACTED FY 22 SALARIES	ENACTED FY 23 POSITIONS	ENACTED FY 23 SALARIES	ENACTED FY 24 POSITIONS	ENACTED FY 24 SALARIES
Administrative Assistant II	1.00	57,016	0.00	0	0.00	0
Administrative Secretary III	1.00	72,430	1.00	79,672	1.00	79,680
Administrative Specialist I	1.00	68,629	1.00	65,820	1.00	64,574
Administrative Specialist II	0.00	0	1.00	79,258	1.00	79,266
Deputy Director of Procurement	0.00	0	0.00	0	1.00	120,000
Director of Procurement	1.00	134,657	1.00	156,150	1.00	130,000
Procurement Agent I	1.00	48,000	1.00	57,304	1.00	80,000
Procurement Agent II	0.00	0	1.00	61,712	3.00	221,718
Procurement Agent III	3.00	206,461	2.00	161,269	0.00	0
Real Property Agent III	0.00	0	0.00	0	2.00	188,057
	8.00	**587,193**	**8.00**	**661,185**	**11.00**	**963,295**
TEMPORARY SALARIES		**20,000**		**20,000**		**20,000**
SALARY TOTAL	**8.00**	**607,193**	**8.00**	**681,185**	**11.00**	**983,295**
OTHER PERSONAL SERVICES						
Pension & Retirement		64,591		72,730		110,779
Workers' Compensation		4,794		4,378		4,811
Health Benefits		185,382		197,448		194,425
RHS/OPEB		47,250		54,538		52,066
FICA		43,919		49,776		72,886
27th Pay		0		27,376		0
Miscellaneous		1,120		1,120		1,540
TOTAL OTHER PERSONAL SERVICES		**347,056**		**407,367**		**436,507**
TOTAL PERSONAL SERVICES	**8.00**	**954,249**	**8.00**	**1,088,552**	**8.00**	**1,419,802**

***FY 22 Salaries and Other Personal Services are Enacted not Audited amounts**

PROCUREMENT
Procurement Operations
Index #031000

ORIGIN/PURPOSE:

The Division performs Procurement's primary function: to obtain goods and services for County departments and agencies in a timely, effective and efficient manner at the lowest possible price consistent with quality.

Staff members work closely with departments and agencies and are often called upon to assist in negotiations with suppliers.

FY 24 GOALS:
TO ACHIEVE COST SAVINGS FOR THE COUNTY
TO HELP BUILD ECONOMIC VITALITY
TO IMPROVE CONTRACT MANAGEMENT

ALL FUND SUMMARY:

	AUDITED FY 21	AUDITED FY 22	ORIGINAL BUDGET FY 23	EXECUTIVE PROPOSED FY 24	ENACTED FY 24
SUMMARY BY CHARACTER:					
10 PERSONAL SERVICES	798,783	826,599	1,088,553	1,158,673	1,158,673
20 CONTRACTUAL SERVICES	11,149	10,105	52,640	14,050	14,050
30 SUPPLIES AND MATERIALS	4,246	5,029	11,650	12,800	12,800
40 BUSINESS AND TRAVEL	6,979	5,789	25,018	24,400	24,400
80 INTER-GOVERNMENTAL/ INTERFUND	75	199	2,000	2,000	2,000
GRAND TOTAL	**821,232**	**848,352**	**1,179,861**	**1,211,923**	**1,211,923**
FUNDING SOURCE:					
11 GENERAL	**821,232**	**848,352**	**1,179,861**	**1,211,923**	**1,211,923**

PROCUREMENT
Procurement Operations
Index #031000

FINANCIAL NOTES:

FY 23	FY 24	CHANGE	EXPLANATION OF INCREASE/DECREASE
			PERSONAL SERVICES increase $70,121
661,186	655,238	(5,948)	Full-time salaries 20,202 Salary Adjustment (26,150) Turnover (5,948)
	160,978	160,978	One (1) new Deputy Director position created for FY 24: Salary 120,000 Fringe 40,978 Total 160,978
20,000	20,000	0	Temporary Salaries
72,730	75,352	2,622	Pension adjustments
4,378	3,106	(1,272)	Workers' Compensation adjustments
197,448	141,400	(56,048)	Health Benefit calculations adjusted for consistency in position budgeting
4,278	5,101	823	OPEB (Other Post Employment Benefits)
50,260	46,965	(3,295)	RHS (Retirement Health Savings)
49,776	49,413	(363)	FICA adjustments
27,376	0	(27,376)	27th pay budgeted in FY 23
52,640	14,050	(38,590)	CONTRACTUAL SERVICES decrease of ($38,590) Professional Services decreased from one time expense in FY 23, offset by a slight increase in telephone service.
			SUPPLIES AND MATERIALS increase of $1,150
11,650	12,800	1,150	Increase in commercial printing offset by a decrease in general office supplies.
			BUSINESS AND TRAVEL decrease ($618)
25,018	24,400	(618)	Increase in membership fees and dues offset by a decrease in training, seminars, courses and meetings
2,000	2,000	0	INTERGOVERNMENTAL no change in funding over FY 23 Funding provides for fleet carpool rentals

DIVISION STAFF SUMMARY
PROCUREMENT OPERATIONS
Index #031000

POSITION TITLE	ENACTED FY 22 POSITIONS	ENACTED FY 22 SALARIES		ENACTED FY 23 POSITIONS	ENACTED FY 23 SALARIES	ENACTED FY 24 POSITIONS	ENACTED FY 24 SALARIES
Administrative Assistant II	1.00	57,016		0.00	0	0.00	0
Administrative Secretary III	1.00	72,430		1.00	79,672	1.00	79,680
Administrative Specialist I	1.00	68,629		1.00	65,820	1.00	64,574
Administrative Specialist II	0.00	0		1.00	79,258	1.00	79,266
Deputy Director of Procurement	0.00	0		0.00	0	1.00	120,000
Director of Procurement	1.00	134,657		1.00	156,150	1.00	130,000
Procurement Agent I	1.00	48,000		1.00	57,304	1.00	80,000
Procurement Agent II	0.00	0		1.00	61,712	3.00	221,718
Procurement Agent III	3.00	206,461		2.00	161,269	0.00	0
FULL-TIME SALARY	**8.00**	**587,193**		**8.00**	**661,186**	**9.00**	**775,238**
TEMPORARY SALARIES		20,000			20,000		20,000
SALARY TOTAL	**8.00**	**607,193**		**8.00**	**681,186**	**9.00**	**795,238**
OTHER PERSONAL SERVICES							
Pension & Retirement		64,591			72,730		89,152
Workers' Compensation		4,794			4,378		3,382
Health Benefits		185,382			197,448		159,075
RHS/OPEB		47,250			54,538		52,066
FICA		43,919			49,776		58,500
27th Pay		0			27,376		0
Miscellaneous		1,120			1,120		1,260
TOTAL OTHER PERSONAL SERVICES		**347,056**			**407,367**		**363,435**
TOTAL PERSONAL SERVICES	**8.00**	**954,249**	*	**8.00**	**1,088,553**	**9.00**	**1,158,673**

***FY 22 Salaries and Other Personal Services are Enacted not Audited amounts**

PROCUREMENT
Property Acquisition
Index #034000

ORIGIN/PURPOSE:

Per Executive Order No. 23-04, the Division of Property Acquisition was moved from Administration to the Department of Procurement. This Division is responsible for property acquisition, property appraisals, contract negotiations with property owners, condemnation and surplus property.

FY 24 GOALS:

TO BALANCE THE GOALS AND BUDGET OF COUNTY GOVERNMENT WHEN ACQUIRING REAL PROPERTY WHILE BEING EQUITABLE TO HARFORD COUNTY CITIZENS

ALL FUND SUMMARY:

	AUDITED FY 21	AUDITED FY 22	ORIGINAL BUDGET FY 23	EXECUTIVE PROPOSED FY 24	ENACTED FY 24
SUMMARY BY CHARACTER:					
10 PERSONAL SERVICES	0	0	0	261,129	261,129
20 CONTRACTUAL SERVICES	0	0	0	25,000	25,000
30 SUPPLIES AND MATERIALS	0	0	0	1,500	1,500
40 BUSINESS AND TRAVEL	0	0	0	1,175	1,175
50 CAPITAL OUTLAY	0	0	0	0	0
80 INTER-GOVERNMENTAL/ INTERFUND	0	0	0	0	0
GRAND TOTAL	**0**	**0**	**0**	**288,804**	**288,804**
FUNDING SOURCE:					
11 GENERAL	**0**	**0**	**0**	**288,804**	**288,804**

PROCUREMENT
Property Acquisition
Index #034000

FINANCIAL NOTES:

FY 23	FY 24	CHANGE	EXPLANATION OF INCREASE/DECREASE
			PERSONAL SERVICES increase $261,129
	261,129	261,129	Two (2) positions transferred from Administration:

Salary	Fringe	Total	
95,259	36,770	132,029	Property Agent III P0745
92,807	36,292	129,100	Property Agent III P2149
188,066	**73,062**	**261,129**	

0	25,000	25,000	CONTRACTUAL SERVICES increase of $25,000 Funds provide for appraisal services
			SUPPLIES AND MATERIALS increase of $1,500
0	1,500	1,500	Funds provide for general office supplies, commerical printing, general office mailing, and computer supplies
			BUSINESS AND TRAVEL increase of $1,175
0	1,175	1,175	Funds provide for professional books/periodicals, membership fees and dues

DIVISION STAFF SUMMARY
PROPERTY ACQUISITION
Index #034000

POSITION TITLE	ENACTED FY 22 POSITIONS	ENACTED FY 22 SALARIES	ENACTED FY 23 POSITIONS	ENACTED FY 23 SALARIES	ENACTED FY 24 POSITIONS	ENACTED FY 24 SALARIES
Real Property Agent III	0.00	0	0.00	0	2.00	188,057
FULL-TIME SALARY	**0.00**	**0**	**0.00**	**0**	**2.00**	**188,057**
SALARY TOTAL	**0.00**	**0**	**0.00**	**0**	**2.00**	**188,057**
OTHER PERSONAL SERVICES						
Pension & Retirement		0		0		21,627
Workers' Compensation		0		0		1,429
Health Benefits		0		0		35,350
FICA		0		0		14,386
Miscellaneous		0		0		280
TOTAL OTHER PERSONAL SERVICES		**0**		**0**		**73,072**
TOTAL PERSONAL SERVICES	**0.00**	**0**	**0.00**	**0**	**2.00**	**261,129**

PROCUREMENT
Fleet Management
Index #032000

ORIGIN/PURPOSE:

This division is responsible for the maintenance and distribution of the County's motor fleet along with the county's motor fuel dispensing operations.

FY 24 GOAL:

TO MAXIMIZE THE VALUE OF INVENTORY
TO DOCUMENT AND TRACK FLEET COST SAVINGS ON CAPITAL PROJECTS RELATIVE TO ACQUISITION OF VEHICLES AND EQUIPMENT
TO REDUCE UNDERUTILIZED VEHICLES AND EQUIPMENT

ALL FUND SUMMARY:

		AUDITED FY 21	AUDITED FY 22	ORIGINAL BUDGET FY 23	EXECUTIVE PROPOSED FY 24	ENACTED FY 24
SUMMARY BY CHARACTER:						
10	PERSONAL SERVICES	239,971	257,778	301,195	415,290	415,290
20	CONTRACTUAL SERVICES	95,834	97,906	408,500	395,150	395,150
30	SUPPLIES AND MATERIALS	2,193,451	2,807,382	4,201,900	5,764,900	5,764,900
40	BUSINESS AND TRAVEL	4,225,674	4,682,737	5,862,687	5,892,287	5,892,287
50	CAPITAL OUTLAY	0	48,000	0	0	0
80	INTERGOVERNMENTAL/INTERFUND	47	109	0	0	0
	GRAND TOTAL	**6,754,977**	**7,893,912**	**10,774,282**	**12,467,627**	**12,467,627**
FUNDING SOURCE:						
25	HIGHWAYS	**6,754,977**	**7,893,912**	**10,774,282**	**12,467,627**	**12,467,627**

PROCUREMENT
Fleet Management
Index #032000

FINANCIAL NOTES:

FY 23	FY 24	CHANGE	EXPLANATION OF INCREASE/DECREASE
			PERSONAL SERVICES increase $114,096
191,468	210,346	18,878	Full-Time Salaries
			18,878 Salary adjustment
	116,714	116,714	Transfer of one (1) position from Office of the County Executive
			Salary / Fringe / Total / Administrative Assistant II (P0442)
			82,844 / 33,870 / 116,714
7,928	0	(7,928)	27th Pay one time for FY 24
21,061	24,190	3,129	Pension adjustments
1,576	1,148	(428)	Workers' Compensation adjustments
53,485	35,350	(18,135)	Health Benefit calculations adjusted for consistency in position budgeting
3,767	3,767	0	OPEB (Other Post Employment Benefits)
7,180	7,828	648	RHS (Retirement Health Savings)
14,450	15,667	1,217	FICA Adjustments
408,500	395,150	(13,350)	CONTRACTUAL SERVICES decrease in funding of ($13,350)
			Decrease in funding for electricity and heating fuel based on actual spending and projections
4,201,900	5,764,900	1,563,000	SUPPLIES AND MATERIALS increase in funding of $1,563,000
			Increase in funding for diesel fuel and gasoline based on actual spending and projections
5,862,687	5,892,287	29,600	BUSINESS AND TRAVEL increase in funding of $29,600
			Increase in funding for non-targeted charges for Fleet Vehicle Services; other funding provides for targeted charges with Fleet Vehicle Services; vehicle/equipment parts and supplies; parking and tolls; training and membership fees and dues

DIVISION STAFF SUMMARY
FLEET MANAGEMENT
Index #032000

POSITION TITLE	ENACTED FY 22 POSITIONS	ENACTED FY 22 SALARIES	ENACTED FY 23 POSITIONS	ENACTED FY 23 SALARIES	ENACTED FY 24 POSITIONS	ENACTED FY 24 SALARIES
Administrative Assistant II	0.00	0	0.00	0	1.00	82,844
Administrative Specialist I	1.00	60,434	1.00	0	0.00	0
Administrative Specialist II	0.00	0	0.00	69,784	0.00	0
Administrator	0.00	0	0.00	0	1.00	125,346
Fleet Manager	1.00	110,552	1.00	121,684	1.00	85,000
	2.00	170,986	2.00	191,468	3.00	293,190
OTHER PERSONAL SERVICES						
Pension & Retirement		18,808		21,061		33,717
Workers' Compensation		1,771		1,576		1,339
Health Benefits		43,468		53,485		53,025
RHS/OPEB		6,750		10,947		11,595
FICA		13,080		14,450		22,005
27th Pay		0		7,928		0
Miscellaneous		280		280		420
TOTAL OTHER PERSONAL SERVICES		**84,157**		**109,727**		**122,101**
TOTAL PERSONAL SERVICES	**2.00**	**255,143** *	**2.00**	**301,195**	**3.00**	**415,291**

***FY 22 Salaries and Other Personal Services are Enacted not Audited amounts**

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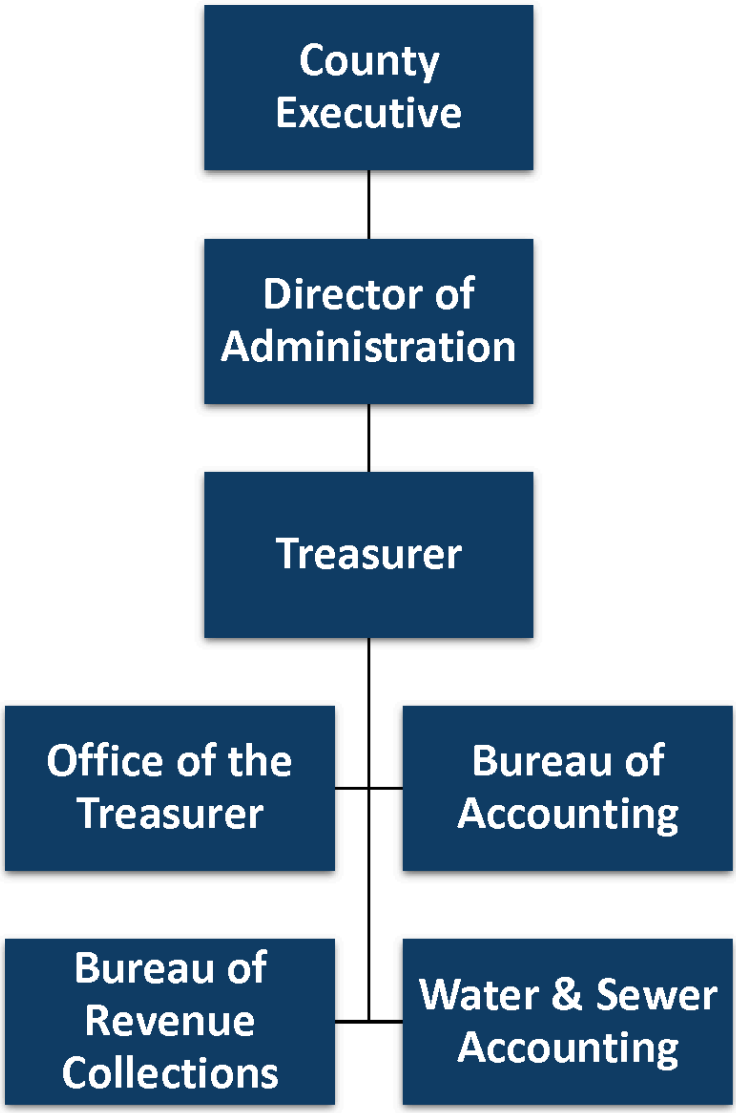
DEPARTMENT OF THE TREASURY



TREASURY

ORIGIN/PURPOSE:

The Department of Treasury, pursuant to Chapter 16, Article III, Section 13 of the Harford County Code, administers oversight responsibility of all County funds and securities, maintains records, and provides financial assistance and information to other County Government departments and agencies. To achieve these mandated responsibilities, the department has been organized under Executive Order 84-1, amended by Executive Orders 85-1 and 91-4 into the following components:

The Office of Treasurer administers and coordinates all activities of the department and debt management.

The Bureau of Accounting manages County disbursements, receivable, payroll, general accounting, capital budget and all grant accounting.

The Bureau of Revenue Collections collects all monies due and is the first stop in the recordation process.

Additionally the Department maintains oversight responsibility for Water and Sewer Accounting functions, Solid Waste Accounting, preparation of an annual report, and investment and application of County monies.

In fulfilling these responsibilities, the Department will serve the public by continually improving the quality of our services and performing in a manner warranting the highest degree of confidence in our integrity, efficiency, and fairness.

MISSION STATEMENT:
ESTABLISH DEPARTMENTAL PROCESSES AND ORGANIZATIONAL RESOURCES WHICH WILL PROVIDE EFFICIENT AND RESPONSIVE FINANCIAL SERVICES TO OUR CUSTOMERS. TO CONTINUALLY STRIVE FOR EQUALITY AND COMPASSION IN ASSISTING TAXPAYERS AND TO PROMOTE ECONOMIC DEVELOPMENT THROUGH INTERGOVERNMENTAL AGENCIES.

FY 24 GOALS:
TO PROVIDE TECHNICAL ACCOUNTING OVERSIGHT AND GUIDANCE TO COUNTY AGENCIES AND EXTERNAL CUSTOMERS TO ENSURE
THAT GENERALLY ACCEPTED ACCOUNTING PROCEDURES, LEGAL REQUIREMENTS, COUNTY POLICIES AND PROCEDURES ARE
CONSISTENTLY APPLIED IN ORDER TO MAINTAIN THE INTEGRITY OF THE COUNTY'S ACCOUNTING RECORDS, AND FULLY MEET ALL
REPORTING REQUIREMENTS

LEVERAGE GRANTS TO CREATE OPPORTUNITIES FOR GROWTH AND ENHANCEMENT OF THE COUNTY'S GOALS

TREASURY

ALL FUND SUMMARY:

		AUDITED FY 21	AUDITED FY 22	ORIGINAL BUDGET FY 23	EXECUTIVE PROPOSED FY 24	ENACTED FY 24
SUMMARY BY CHARACTER:						
10	PERSONAL SERVICES	3,925,076	4,256,642	5,311,344	4,779,288	5,311,344
20	CONTRACTUAL SERVICES	225,642	282,709	613,890	631,025	613,890
30	SUPPLIES & MATERIALS	235,688	231,291	369,525	356,225	369,525
40	BUSINESS AND TRAVEL	14,020	22,129	29,260	30,460	29,260
50	CAPITAL OUTLAY		1,424			
80	INTER-GOVERNMENTAL	0	64	1,700	1,000	1,700
	GRAND TOTAL	**4,400,426**	**4,794,259**	**6,325,719**	**5,797,998**	**6,325,719**
SUMMARY BY FUND:						
11	GENERAL	3,391,434	3,705,720	4,603,205	4,298,881	4,603,205
51	WATER & SEWER OPERATING	1,010,511	1,088,539	1,722,513	1,499,116	1,722,513
	GRAND TOTAL	**4,401,945**	**4,794,259**	**6,325,718**	**5,797,998**	**6,325,719**
SUMMARY BY DIVISION:						
	GENERAL FUND:					
041000	OFFICE OF THE TREASURER	663,099	746,310	865,199	688,615	865,199
43000	BUREAU OF ACCOUNTING	1,706,007	1,795,285	2,175,416	2,128,878	2,175,416
44000	REVENUE COLLECTIONS	1,022,328	1,164,126	1,562,591	1,481,389	1,562,591
	WATER & SEWER FUND:					
45000	WATER SEWER ACCOUNTING	1,010,511	1,088,539	1,722,513	1,499,116	1,722,513
	GRAND TOTAL	**4,401,945**	**4,794,259**	**6,325,719**	**5,797,998**	**6,325,719**

DEPARTMENT STAFF SUMMARY
TREASURY

POSITION TITLE	ENACTED FY 22 POSITIONS	ENACTED FY 22 SALARIES	ENACTED FY 23 POSITIONS	ENACTED FY 23 SALARIES	ENACTED FY 24 POSITIONS	ENACTED FY 24 SALARIES
TREASURY - GENERAL FUND						
Accounting Clerk I	0.00	0	1.00	41,325	3.00	112,500
Accounting Clerk II	7.00	353,423	8.00	477,922	7.00	422,844
Accountant I	1.00	57,680	0.00	0	2.00	120,000
Accountant II	6.00	408,986	6.00	450,063	5.00	380,958
Accountant III	1.00	79,390	1.00	87,389	1.00	87,397
Accountant IV	1.00	90,402	1.00	99,479	1.00	99,488
Accounting Technician I	4.00	211,305	3.00	174,266	4.00	230,164
Accounting Technician II	4.00	295,015	4.00	324,619	4.00	288,893
Accounts Payable Supervisor	1.00	81,721	1.00	89,913	1.00	89,921
Administrative Secretary III	1.00	77,558	1.00	85,325	1.00	67,000
Assistant Supervisor of Revenue Collections	1.00	80,429	1.00	88,487	1.00	88,496
Chief, Treasury Bureau	2.00	219,150	2.00	241,215	2.00	241,236
Deputy Treasurer	1.00	139,902	1.00	162,103	1.00	162,118
Treasurer	1.00	144,907	1.00	167,784	1.00	167,799
FULL-TIME SALARIES	31.00	2,239,868	31.00	2,489,890	34.00	2,558,814
TEMPORARY SALARIES		159,820		167,380		10,000
SALARY TOTAL	**32.00**	**2,399,688**	**31.00**	**2,657,270**	**34.00**	**2,568,814**

DEPARTMENT STAFF SUMMARY
TREASURY

POSITION TITLE	ENACTED FY 22 POSITIONS	ENACTED FY 22 SALARIES	ENACTED FY 23 POSITIONS	ENACTED FY 23 SALARIES	ENACTED FY 24 POSITIONS	ENACTED FY 24 SALARIES
TREASURY - WATER & SEWER FUND						
Accountant III	1.00	76,470	1.00	82,552	1.00	84,164
Accountant IV	1.00	98,372	1.00	66,120	0.00	0
Accounting Clerk I	2.00	92,365	0.00	0	2.00	75,000
Accounting Clerk II	3.00	187,015	4.00	233,055	3.00	172,248
Accounting Technician I	2.00	137,597	3.00	213,249	1.00	58,135
Accounting Technician II	0.00	0	0.00	0	1.00	64,341
Assistant Supervisor of Revenue Collections	1.00	100,461	1.00	110,565	1.00	110,574
FULL-TIME SALARIES	10.00	692,280	10.00	705,541	9.00	564,462
TEMPORARY SALARIES		37,500		0		10,000
SUB-TOTAL W & S FUND SALARIES	**10.00**	**729,780**	**10.00**	**705,541**	**9.00**	**574,462**
OTHER PERSONAL SERVICES						
Pension		330,036		360,573		359,177
Workers' Compensation		11,338		9,654		7,059
Health Benefits		842,632		930,342		758,000
RHS/OPEB		148,500		257,929		281,608
FICA		235,008		251,111		233,548
27th Pay		0		132,303		0
Miscellaneous		7,270		6,620		6,620
TOTAL OTHER PERSONAL SERVICES	**10.00**	**1,574,784**	**10.00**	**1,948,532**	**10.00**	**1,646,012**
TREASURY - DEPARTMENT TOTALS						
TOTAL FULL-TIME SALARIES	**41.00**	**2,932,149**	**41.00**	**3,195,431**	**43.00**	**3,123,276**
TOTAL TEMPORARY SALARIES		**197,320**		**167,380**		**10,000**
TOTAL OTHER PERSONAL SERVICES		**1,574,784**		**1,948,532**		**1,646,012**
DEPARTMENTAL SALARY TOTALS	**41.00**	**4,704,253**	**41.00**	**5,311,343**	**43.00**	**4,779,288**

***FY 22 Salaries and Other Personal Services are Enacted not Audited amounts**

TREASURY

GENERAL FUND SUMMARY:

		AUDITED FY 21	AUDITED FY 22	ORIGINAL BUDGET FY 23	EXECUTIVE PROPOSED FY 24	ENACTED FY 24
SUMMARY BY CHARACTER:						
10	PERSONAL SERVICES	3,131,524	3,442,390	4,197,285	3,890,627	3,890,627
20	CONTRACTUAL SERVICES	119,543	142,139	212,465	219,600	219,600
30	SUPPLIES AND MATERIALS	125,453	98,460	165,230	159,930	159,930
40	BUSINESS AND TRAVEL	13,395	21,243	26,575	27,775	27,775
50	CAPITAL OUTLAY	1,519	1,424	0	0	
80	INTER-GOVERNMENTAL/INTERFUND	0	64	1,650	950	950
	GRAND TOTAL	**3,391,434**	**3,705,720**	**4,603,205**	**4,298,882**	**4,298,882**
SUMMARY BY FUND:						
11	GENERAL	3,391,434	3,705,720	4,603,205	4,298,882	4,298,882
	GRAND TOTAL	**3,391,434**	**3,705,720**	**4,603,205**	**4,298,882**	**4,298,882**
SUMMARY BY DIVISION:						
041000	OFFICE OF THE TREASURER	663,099	746,310	865,199	688,615	688,615
043000	BUREAU OF ACCOUNTING	1,706,007	1,793,861	2,175,416	2,128,878	2,128,878
044000	BUREAU OF REVENUE COLLECTIONS	1,022,328	1,165,550	1,562,591	1,481,389	1,481,389
	GRAND TOTAL	**3,391,435**	**3,705,721**	**4,603,206**	**4,298,882**	**4,298,881**

DEPARTMENT STAFF SUMMARY
TREASURY

POSITION TITLE	ENACTED FY 22 POSITIONS	ENACTED FY 22 SALARIES	ENACTED FY 23 POSITIONS	ENACTED FY 23 SALARIES	ENACTED FY 24 POSITIONS	ENACTED FY 24 SALARIES
TREASURY - GENERAL FUND						
Accounting Clerk I	0.00	0	1.00	41,325	3.00	112,500
Accounting Clerk II	7.00	353,423	8.00	477,922	7.00	422,844
Accountant I	1.00	57,680	0.00	0	2.00	120,000
Accountant II	6.00	408,986	6.00	450,063	5.00	380,958
Accountant III	1.00	79,390	1.00	87,389	1.00	87,397
Accountant IV	1.00	90,402	1.00	99,479	1.00	99,488
Accounting Technician I	4.00	211,305	3.00	174,266	4.00	230,164
Accounting Technician II	4.00	295,015	4.00	324,619	4.00	288,893
Accounts Payable Supervisor	1.00	81,721	1.00	89,913	1.00	89,921
Administrative Secretary III	1.00	77,558	1.00	85,325	1.00	67,000
Assistant Supervisor of Revenue Collections	1.00	80,429	1.00	88,487	1.00	88,496
Chief, Treasury Bureau	2.00	219,150	2.00	241,215	2.00	241,236
Deputy Treasurer	1.00	139,902	1.00	162,103	1.00	162,118
Treasurer	1.00	144,907	1.00	167,784	1.00	167,799
FULL-TIME SALARIES	31.00	2,239,868	31.00	2,489,890	34.00	2,558,814
TEMPORARY SALARIES		159,820		167,380		10,000
SALARY TOTAL	**31.00**	**2,399,688**	**31.00**	**2,657,270**	**34.00**	**2,568,814**
OTHER PERSONAL SERVICES						
Pension		250,135		282,963		294,264
Workers' Compensation		8,638		7,255		5,761
Health Benefits		632,929		741,602		599,600
RHS/OPEB		121,500		202,747		226,462
FICA		179,180		197,137		190,367
27th Pay		0		103,091		0
Miscellaneous		5,730		5,220		5,360
TOTAL OTHER PERSONAL SERVICES		**1,198,112**		**1,540,015**		**1,321,814**
TOTAL PERSONAL SERVICES	**31.00**	**3,597,800** *	**31.00**	**4,197,285**	**34.00**	**3,890,628**

*FY 22 Salaries and Other Personal Services are Enacted not Audited amounts

TREASURY
Office of the Treasurer
Index #041000

ORIGIN/PURPOSE:

The Office of the Treasurer is responsible for administration of the various areas of the Department of Treasury, including Accounting and Revenue Collections, and has oversight responsibility for Water and Sewer Accounting. This office also provides financial support and information to the County Administration and County Council.

The Office of the Treasurer has been instrumental in securing the Certificate of Achievement for Excellence in Financial Reporting for Harford County's Comprehensive Annual Financial Report for the 33rd consecutive year and has applied for the award for the most current audit.

FY 24 GOALS:

TO PROVIDE TECHNICAL ACCOUNTING OVERSIGHT AND GUIDANCE TO COUNTY AGENCIES AND EXTERNAL CUSTOMERS TO ENSURE THAT GENERALLY ACCEPTED ACCOUNTING PROCEDURES, LEGAL REQUIREMENTS, COUNTY POLICIES AND PROCEDURES ARE CONSISTENTLY APPLIED IN ORDER TO MAINTAIN THE INTEGRITY OF THE COUNTY'S ACCOUNTING RECORDS, AND FULLY MEET ALL REPORTING REQUIREMENTS LEVERAGE GRANTS TO CREATE OPPORTUNITIES FOR GROWTH AND ENHANCEMENT OF THE COUNTY'S GOALS

ALL FUND SUMMARY:

	AUDITED FY 21	AUDITED FY 22	ORIGINAL BUDGET FY 23	EXECUTIVE PROPOSED FY 24	ENACTED FY 24
SUMMARY BY CHARACTER:					
10 PERSONAL SERVICES	650,477	722,991	838,134	660,365	660,365
20 CONTRACTUAL SERVICES	3,193	4,992	4,415	5,600	5,600
30 SUPPLIES AND MATERIALS	5,315	4,319	5,900	5,900	5,900
40 BUSINESS AND TRAVEL	4,114	14,008	15,750	16,250	16,250
80 INTER-GOVERNMENTAL/INTERFUND	0	0	1,000	500	500
GRAND TOTAL	**663,099**	**746,311**	**865,199**	**688,615**	**688,615**
FUNDING SOURCE:					
11 GENERAL	**663,099**	**746,311**	**865,199**	**688,615**	**688,615**

TREASURY
Office of the Treasurer
Index #041000

FINANCIAL NOTES:

FY 23	FY 24	CHANGE	EXPLANATION OF INCREASE/DECREASE
			PERSONAL SERVICES decrease ($177,769)
558,768	540,480	(18,288)	Full-Time Salaries
			(18,325) Turnover
			37 Salary Adjustments
			(18,288)
	(109,229)	(109,229)	The net result of full-time transfers between divisions of Treasury:

Salary	Fringe	Total
(69,139)	(40,090)	(109,229)

23,135	0	(23,135)	27th Pay Costs
61,464	61,809	345	Pension Adjustments
1,900	1,319	(581)	Workers' Compensation adjustment
119,465	97,521	(21,944)	Health Benefit calculations adjusted for consistency in position budgeting
13,575	15,924	2,349	OPEB (Other Post Employment Benefits)
21,540	15,655	(5,885)	RHS (Retirement Health Savings)
36,987	35,586	(1,401)	FICA adjustments
4,415	5,600	1,185	CONTRACTUAL SERVICES increase $1,185

Funding provides for telephone service, fax service, and other professional services

DIVISION STAFF SUMMARY
Office of Treasurer
Index #041000

POSITION TITLE	ENACTED FY 22 POSITIONS	ENACTED FY 22 SALARIES		ENACTED FY 23 POSITIONS	ENACTED FY 23 SALARIES	ENACTED FY 24 POSITIONS	ENACTED FY 24 SALARIES
Accountant II	2.00	130,450		2.00	143,556	1.00	74,424
Accounting Clerk I	0.00	0		0.00	0	0.00	0
Administrative Secretary III	1.00	77,558		1.00	85,325	1.00	67,000
Deputy Treasurer	1.00	139,902		1.00	162,103	1.00	162,118
Treasurer	1.00	144,907		1.00	167,784	1.00	167,799
SALARY TOTAL	**5.00**	**492,817**		**5.00**	**558,768**	**4.00**	**471,341**
OTHER PERSONAL SERVICES							
Pension		54,210			61,464		54,204
Workers' Compensation		1,823			1,900		1,084
Health Benefits		112,165			119,465		70,700
RHS/OPEB		20,250			35,115		31,579
FICA		34,736			36,987		30,297
27th Pay		0			23,135		0
Miscellaneous		1,300			1,300		1,160
TOTAL OTHER PERSONAL SERVICES		**224,484**			**279,366**		**189,024**
TOTAL PERSONAL SERVICES	**5.00**	**717,302**	*	**5.00**	**838,134**	**4.00**	**660,365**

***FY 22 Salaries and Other Personal Services are Enacted not Audited amounts**

TREASURY
Bureau of Accounting
Index #043000

ORIGIN/PURPOSE:

The Bureau of Accounting, pursuant to Chapter 16, Article III, Section 17, is responsible for accounting operations. This division of Treasury prepares the Comprehensive Annual Financial Report, the Uniform Financial Report (UFR), prepares the Interim Financial Statements, and coordinates the information for the annual audit.
The functions of accounting operations include Accounts Receivables for property taxes and all other County income, Accounts Payable, Payroll and System Administration for accounting software. We account for all the funds of the County, including General, Grants, Highways, Parks and Recreation, Debt Service, Agricultural Preservation, Capital Projects, Internal Service, Pension Trust Funds, and other Trust and Agency funds.

FY 24 GOALS:
TO PROVIDE TECHNICAL ACCOUNTING OVERSIGHT AND GUIDANCE TO COUNTY AGENCIES AND EXTERNAL CUSTOMERS TO ENSURE THAT GENERALLY ACCEPTED ACCOUNTING PROCEDURES, LEGAL REQUIREMENTS, COUNTY POLICIES AND PROCEDURES ARE CONSISTENTLY APPLIED IN ORDER TO MAINTAIN THE INTEGRITY OF THE COUNTY'S ACCOUNTING RECORDS, AND FULLY MEET ALL REPORTING REQUIREMENTS LEVERAGE GRANTS TO CREATE OPPORTUNITIES FOR GROWTH AND ENHANCEMENT OF THE COUNTY'S GOALS

ALL FUND SUMMARY:

		AUDITED FY 21	AUDITED FY 22	ORIGINAL BUDGET FY 23	EXECUTIVE PROPOSED FY 24	ENACTED FY 24
SUMMARY BY CHARACTER:						
10	PERSONAL SERVICES	1,617,555	1,683,849	2,001,891	1,957,953	1,957,953
20	CONTRACTUAL SERVICES	54,141	81,200	128,350	128,350	128,350
30	SUPPLIES & MATERIALS	26,385	23,474	39,500	36,200	36,200
40	BUSINESS AND TRAVEL	7,926	5,338	5,525	6,225	6,225
80	INTER-GOVERNMENTAL/INTERFUND	0	0	150	150	150
	GRAND TOTAL	**1,706,007**	**1,793,861**	**2,175,416**	**2,128,878**	**2,128,878**
FUNDING SOURCE:						
11	GENERAL	**1,706,007**	**1,793,861**	**2,175,416**	**2,128,878**	**2,128,878**

TREASURY
Bureau of Accounting
Index #043000

FINANCIAL NOTES:

FY 23	FY 24	CHANGE	EXPLANATION OF INCREASE/DECREASE
			PERSONAL SERVICES decrease ($43,938)
1,254,281	1,211,780	(42,501)	Full-Time Salaries
			3,703 Salary Adjustment
			(46,204) Turnover
			(42,501)
	90,072	90,072	The net result of full-time staff transfers between divisions of Treasury:
			Salary / Fringe / Total
			67,886 / 22,186 / 90,072
51,932	0	(51,932)	27th Pay
137,971	139,094	1,123	Pension Adjustments
349,091	308,114	(40,977)	Health Benefit calculations adjusted for consistency in position budgeting
34,393	32,817	(1,576)	OPEB (Other Post Employment Benefits)
71,800	78,275	6,475	RHS (Retirement Health Savings)
95,952	92,701	(3,251)	FICA adjustments
			SUPPLIES AND MATERIALS ($3,300)
39,500	36,200	(3,300)	General Office Mailing decreased based on actuals

DIVISION STAFF SUMMARY
Bureau of Accounting
Index #043000

POSITION TITLE	ENACTED FY 22 POSITIONS	ENACTED FY 22 SALARIES	ENACTED FY 23 POSITIONS	ENACTED FY 23 SALARIES	ENACTED FY 24 POSITIONS	ENACTED FY 24 SALARIES
Accountant I	1.00	57,680	0.00	0	2.00	120,000
Accountant II	4.00	278,537	3.00	237,367	3.00	237,388
Accountant III	1.00	79,390	1.00	87,389	1.00	87,397
Accountant IV	1.00	90,402	1.00	99,479	1.00	99,488
Accounting Clerk I	0.00	0	1.00	41,325	1.00	37,500
Accounting Clerk II	3.00	140,137	3.00	157,112	2.00	100,101
Accounting Technician I	3.00	156,715	3.00	174,266	3.00	176,164
Accounting Technician II	3.00	228,065	3.00	250,940	3.00	215,207
Accounts Payable Supervisor	1.00	81,721	1.00	89,913	1.00	89,921
Chief, Treasury Bureau	1.00	105,839	1.00	116,490	1.00	116,500
FULL-TIME SALARIES	18.00	1,218,486	17.00	1,254,281	18.00	1,279,666
TEMPORARY SALARIES		18,720		0		0
SALARY TOTAL	**18.00**	**1,237,205**	**17.00**	**1,254,281**	**18.00**	**1,279,666**
OTHER PERSONAL SERVICES						
Pension		134,033		137,971		147,162
Workers' Compensation		4,337		4,091		2,819
Health Benefits		326,175		349,091		316,800
RHS/OPEB		67,500		106,193		111,092
FICA		93,214		95,952		97,894
27th Pay		0		51,932		0
Miscellaneous		3,170		2,380		2,520
TOTAL OTHER PERSONAL SERVICES		**628,429**		**747,610**		**678,287**
TOTAL PERSONAL SERVICES	**18.00**	**1,865,634**	**17.00**	**2,001,891**	**18.00**	**1,957,953**

***FY 22 Salaries and Other Personal Services are Enacted not Audited amounts**

TREASURY
Bureau of Revenue Collections
Index #044000

ORIGIN/PURPOSE:

The Bureau of Revenue Collections collects, deposits, and reports all revenues coming into Harford County. The annual, supplemental, and half year real estate tax billing are handled here. There is much contact with citizens as well as the business community. This office processes lien certificates required to transfer property. All deeds and leases to be recorded in Harford County are reviewed and stamped. The annual Harford County Tax Sale is planned, executed, and followed up by this office. Business and Personal Property Taxes are collected and assistance is given to tax payers. Liens and writs are issued on delinquent accounts as part of the collection efforts of this office. The Harford County Bureau of Revenue Collections continues to try to improve services to the tax payers and the business community.

FY 24 GOALS:

TO PROVIDE TECHNICAL ACCOUNTING OVERSIGHT AND GUIDANCE TO COUNTY AGENCIES AND EXTERNAL CUSTOMERS TO ENSURE THAT GENERALLY ACCEPTED ACCOUNTING PROCEDURES, LEGAL REQUIREMENTS, COUNTY POLICIES AND PROCEDURES ARE CONSISTENTLY APPLIED IN ORDER TO MAINTAIN THE INTEGRITY OF THE COUNTY'S ACCOUNTING RECORDS, AND FULLY MEET ALL REPORTING REQUIREMENTS LEVERAGE GRANTS TO CREATE OPPORTUNITIES FOR GROWTH AND ENHANCEMENT OF THE COUNTY'S GOALS

ALL FUND SUMMARY:

	AUDITED FY 21	AUDITED FY 22	ORIGINAL BUDGET FY 23	EXECUTIVE PROPOSED FY 24	ENACTED FY 24
SUMMARY BY CHARACTER:					
10 PERSONAL SERVICES	863,491	1,035,550	1,357,261	1,272,309	1,272,309
20 CONTRACTUAL SERVICES	62,209	55,947	79,700	85,650	85,650
30 SUPPLIES & MATERIALS	93,753	70,667	119,830	117,830	117,830
40 BUSINESS AND TRAVEL	1,355	1,896	5,300	5,300	5,300
80 INTER-GOVERNMENTAL/INTERFUND	0	64	500	300	300
GRAND TOTAL	**1,020,807**	**1,164,123**	**1,562,591**	**1,481,389**	**1,481,389**
FUNDING SOURCE:					
11 GENERAL	**1,020,807**	**1,164,123**	**1,562,591**	**1,481,389**	**1,481,389**

TREASURY
Bureau of Revenue Collections
Index #044000

FINANCIAL NOTES:

FY 23	FY 24	CHANGE	EXPLANATION OF INCREASE/DECREASE
			PERSONAL SERVICES decrease ($84,952)
167,380	10,000	(157,380)	Temporary salaries provide for Seasonal Assistance
28,024	0	(28,024)	27th Pay
	145,489	145,489	The net result of full-time staff transfers between divisions of Treasury:
			Salary / Fringe / Total
			93,406 / 52,083 / 145,489
	62,583	62,583	1 One new Pin added to Revenue Collections Accounting Clerk I 2960
			Salary / Fringe / Total
			37,500 / 25,083 / 62,583
83,527	77,588	(5,939)	Pension adjustments
1,264	1,613	349	Workers' Compensation adjustment
273,050	160,924	(112,126)	Health Benefit calculations adjusted for consistency in position budgeting
25,539	28,999	3,460	OPEB (Other Post Employment Benefits)
35,900	54,792	18,892	RHS (Retirement Health Savings)
64,197	52,161	(12,036)	FICA Adjustments
79,700	85,650	5,950	CONTRACTUAL SERVICES increase $5,950 Other Professional services increased based on actuals
119,830	117,830	(2,000)	SUPPLIES AND MATERIALS decreased ($2,000) General Office Supplies, Commercial printing and Office Mailing decreased based on actual expense history
5,300	5,300	0	BUSINESS AND TRAVEL no change in funding over FY 23 Funding provides for Mileage, Lodging and Training

DIVISION STAFF SUMMARY
Bureau of Revenue Collections
Index #044000

POSITION TITLE	ENACTED FY 22 POSITIONS	ENACTED FY 22 SALARIES	ENACTED FY 23 POSITIONS	ENACTED FY 23 SALARIES	ENACTED FY 24 POSITIONS	ENACTED FY 24 SALARIES
Accountant II	0.00	0	1.00	69,139	1.00	69,146
Accounting Clerk I	0.00	0	0.00	0	2.00	75,000
Accounting Clerk II	4.00	213,286	5.00	320,810	5.00	322,743
Accounting Technician I	1.00	54,590	0.00	0	1.00	54,000
Accounting Technician II	1.00	66,950	1.00	73,680	1.00	73,686
Assistant Supervisor of Revenue Collections	1.00	80,429	1.00	88,487	1.00	88,496
Chief, Treasury Bureau	1.00	113,311	1.00	124,724	1.00	124,736
FULL-TIME SALARIES	8.00	528,566	9.00	676,841	12.00	807,807
TEMPORARY SALARIES	0.00	141,100	0.00	167,380	0.00	10,000
SALARY TOTAL	**8.00**	**669,666**	**9.00**	**844,221**	**12.00**	**817,807**
OTHER PERSONAL SERVICES						
Pension		61,892		83,527		92,898
Workers' Compensation		2,478		1,264		1,858
Health Benefits		194,589		273,048		212,100
OPEB		0		25,539		28,999
RHS		33,750		35,900		54,792
FICA		51,229		64,197		62,176
27th Pay		0		28,024		0
Miscellaneous		1,260		1,540		1,680
TOTAL OTHER PERSONAL SERVICES		**345,198**		**513,039**		**454,503**
TOTAL PERSONAL SERVICES	**8.00**	**1,014,865**	**9.00**	**1,357,261**	**12.00**	**1,272,310**

***FY 22 Salaries and Other Personal Services are Enacted not Audited amounts**

TREASURY
Water and Sewer Accounting
Index #045000

ORIGIN/PURPOSE:

The Water and Sewer Accounting division, pursuant to Chapter 16, Article III, Section 17, is responsible for billing all charges associated with the water and sewer system and for providing detailed information and reporting on these charges.

The County's water and sewer system operates as an enterprise fund, whereby users pay for all costs of providing water and sewer service.

Water and Sewer Accounting is the only division in the Department of Treasury supported by the Water and Sewer Fund.

FY 24 GOALS:

TO PROVIDE TECHNICAL ACCOUNTING OVERSIGHT AND GUIDANCE TO COUNTY AGENCIES AND EXTERNAL CUSTOMERS TO ENSURE THAT GENERALLY ACCEPTED ACCOUNTING PROCEDURES, LEGAL REQUIREMENTS, COUNTY POLICIES AND PROCEDURES ARE CONSISTENTLY APPLIED IN ORDER TO MAINTAIN THE INTEGRITY OF THE COUNTY'S ACCOUNTING RECORDS, AND FULLY MEET ALL REPORTING REQUIREMENTS LEVERAGE GRANTS TO CREATE OPPORTUNITIES FOR GROWTH AND ENHANCEMENT OF THE COUNTY'S GOALS

ALL FUND SUMMARY:

	AUDITED FY 21	AUDITED FY 22	ORIGINAL BUDGET FY 23	EXECUTIVE PROPOSED FY 24	ENACTED FY 24
SUMMARY BY CHARACTER:					
10 PERSONAL SERVICES	793,552	814,252	1,114,058	888,661	888,661
20 CONTRACTUAL SERVICES	106,098	140,570	401,425	411,425	411,425
30 SUPPLIES & MATERIALS	110,236	132,830	204,295	196,295	196,295
40 BUSINESS AND TRAVEL	625	887	2,685	2,685	2,685
80 INTER-GOVERNMENTAL/INTERFUND	0	0	50	50	50
GRAND TOTAL	**1,010,511**	**1,088,538**	**1,722,513**	**1,499,116**	**1,499,116**
FUNDING SOURCE:					
11 GENERAL	**1,010,511**	**1,088,538**	**1,722,513**	**1,499,116**	**1,499,116**

TREASURY
Water and Sewer Accounting
Index #045000

FINANCIAL NOTES:

FY 23	FY 24	CHANGE	EXPLANATION OF INCREASE/DECREASE
			PERSONAL SERVICES decrease ($225,399)
705,541	694,280	(11,261)	Full-Time Salaries
			4,118 Salary Adjustment
			(15,379) Turnover
			(11,261)
29,212	0	(29,212)	27th Pay
	(261,670	(261,670)	The net result of full-time staff transfers between divisions of Treasury:
			Salary Fringe Total
			(167,318) (94,352) (261,670)
	62,583	62,583	1 One new Pin added to Water and Sewer Accounting Accounting Clerk I 3968
			Salary Fringe Total
			37,500 25,083 62,583
77,610	78,780	1,170	Pension adjustments
2,399	1,831	(568)	Workers' Compensation adjustment
188,741	203,199	14,458	Health Benefit calculations adjusted for consistency in position budgeting
19,282	16,008	(3,274)	OPEB (Other Post Employment Benefits)
35,900	39,138	3,238	RHS (Retirement Health Savings)
53,974	53,111	(863)	FICA adjustments
401,425	411,425	10,000	CONTRACTUAL SERVICES increased $10,000
			Additional funds provide for new billing software annual license
204,295	196,295	(8,000)	SUPPLIES AND MATERIALS decreased ($8,000)
			Printing Commercial decreased based on actuals

DIVISION STAFF SUMMARY
Water & Sewer Accounting
Index #045000

POSITION TITLE	ENACTED FY 22 POSITIONS	ENACTED FY 22 SALARIES	ENACTED FY 23 POSITIONS	ENACTED FY 23 SALARIES	ENACTED FY 24 POSITIONS	ENACTED FY 24 SALARIES
Accountant III	1.00	76,470	1.00	82,552	1.00	84,164
Accountant IV	1.00	98,372	1.00	66,120	0.00	0
Accounting Clerk I	2.00	92,365	0.00	0	2.00	75,000
Accounting Clerk II	3.00	187,015	4.00	233,055	3.00	172,248
Accounting Technician I	2.00	137,597	3.00	213,249	1.00	58,135
Accounting Technician II	0.00	0	0.00	0	1.00	64,341
Assistant Supervisor of Revenue Collections	1.00	100,461	1.00	110,565	1.00	110,574
TOTAL FULL TIME SALARIES	10.00	692,281	10.00	705,541	9.00	564,462
TEMPORARY SALARIES		37,500		0		0
SALARY TOTAL	**10.00**	**729,781**	**10.00**	**705,541**	**9.00**	**564,462**
OTHER PERSONAL SERVICES						
Pension		79,901		77,610		64,913
Workers' Compensation		2,700		2,399		1,298
Health Benefits		209,703		188,740		158,400
RHS/OPEB		27,000		55,182		55,146
FICA		55,829		53,974		43,181
27th Pay		0		29,212		0
Miscellaneous		1,540		1,400		1,260
TOTAL OTHER PERSONAL SERVICES		**376,673**		**408,517**		**324,198**
TOTAL PERSONAL SERVICES	**10.00**	**1,106,454**	**10.00**	**1,114,058**	**9.00**	**888,660**

***FY 22 Salaries and Other Personal Services are Enacted not Audited amounts**

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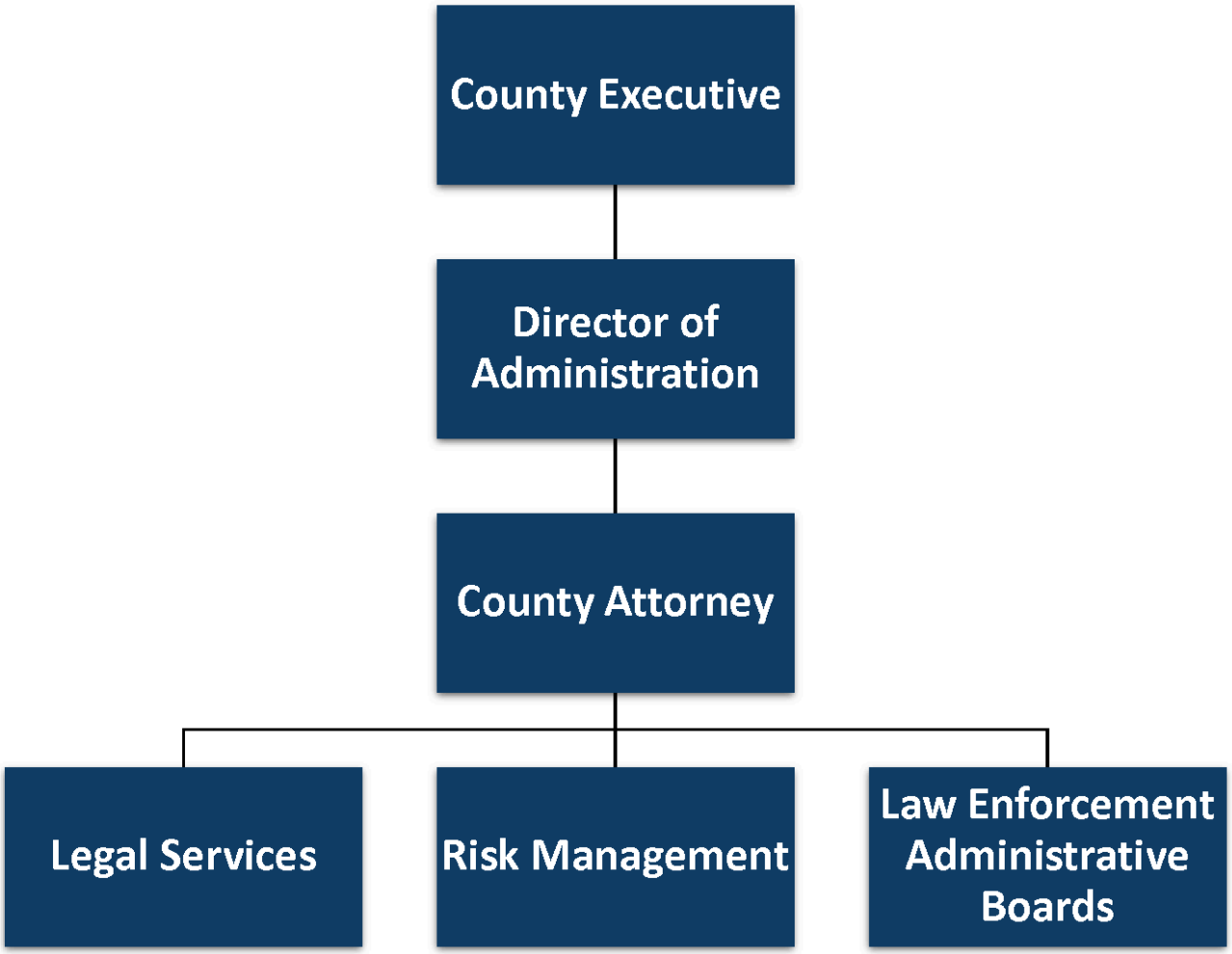
LAW DEPARTMENT



LAW

ORIGIN/PURPOSE:

The Department of Law, created by Charter Section 403 and amended by Bill 76-35, is administered by the appointed County Attorney, who is the chief legal officer of the Executive Branch and is responsible for all the legal affairs of the County Executive, County departments, agencies, and offices. The department also advises non-County agencies, such as the Board of Library Trustees, and the Sheriff's Office on selected matters, as directed by the County Executive.

The Risk Management Division, established by Bill No. 88-6 is now a division of the Law Department pursuant to Executive Order 14-08. Duties include managing claims pertaining to property and vehicle damage and general liability claims. Working in concert with the Law Department, information is shared concerning County responsibility for accidental occurrences. The self-insurance fund, which is actuarial determined annually, is the monetary source by which all claims are paid. The financial welfare of the County is further protected by the purchase of an excess insurance contract that can be triggered and the financial obligation is then transferred and paid by that entity.

MISSION STATEMENT:
PROVIDE TIMELY AND ACCURATE ADVICE, AS WELL AS COMPETENT AND DILIGENT REPRESENTATION TO THE EXECUTIVE BRANCH AND COUNTY AGENCIES IN SUPPORT OF THEIR OBJECTIVE.

FY 24 GOALS:
TO PROVIDE SOUND LEGAL AND PRACTICAL ADVICE AND COUNSEL TO CLIENT AGENCIES

TO PROVIDE EFFECTIVE ADVOCACY IN ADMINISTRATIVE, JUDICIAL AND LEGISLATIVE FORUMS

TO PROVIDE EFFICIENT, EXPEDIENT DOCUMENT REVIEW AND PROCESSING FOR CLIENTS

TO REMAIN INVOLVED PROACTIVELY AS A MANAGEMENT RESOURCE

TO SUPPORT LEGISLATIVE INITIATIVES TO ADVANCE THE COUNTY'S GOALS AND OBJECTIVES

MINIMIZE THE COUNTY'S EXPOSURE FOR FINANCIAL LOSS

LAW

ALL FUND SUMMARY:

		AUDITED FY 21	AUDITED FY 22	ORIGINAL BUDGET FY 23	EXECUTIVE PROPOSED FY 24	ENACTED FY 24
SUMMARY BY CHARACTER:						
10	PERSONAL SERVICES	1,860,125	1,565,680	2,531,984	2,484,626	2,484,626
20	CONTRACTUAL SERVICES	69,943	81,740	91,875	91,875	91,875
30	SUPPLIES AND MATERIALS	5,893	5,578	9,535	9,535	9,535
40	BUSINESS AND TRAVEL	19,157	23,070	32,880	40,120	40,120
50	CAPITAL OUTLAY	0	0	0	0	0
70	MISCELLANEOUS	26,857	27,207	228,448	228,448	228,448
80	INTER-GOVERNMENTAL/INTERFUND	0	0	500	500	500
	GRAND TOTAL	**1,981,975**	**1,703,275**	**2,895,222**	**2,855,104**	**2,855,104**
SUMMARY BY FUND:						
11	GENERAL	1,981,975	1,703,275	2,895,222	2,855,104	2,855,104
	GRAND TOTAL	**1,981,975**	**1,703,275**	**2,895,222**	**2,855,104**	**2,855,104**
SUMMARY BY DIVISION:						
052000	LEGAL SERVICES	1,791,630	1,515,800	2,435,991	2,234,046	2,234,046
053000	LAW ENFORCEMENT ADMIN. BOARDS	0	0	200,000	200,000	200,000
054000	RISK MANAGEMENT	190,344	187,475	259,231	421,058	421,058
	GRAND TOTAL	**1,981,975**	**1,703,275**	**2,895,222**	**2,855,104**	**2,855,104**

LAW

FINANCIAL NOTES:

FY 23	FY 24	CHANGE	EXPLANATION OF INCREASE/DECREASE
			PERSONAL SERVICES decrease ($47,358)
1,667,683	1,751,708	84,025	Full-time salaries
			27,154 Salary adjustments
			56,871 Turnover
			84,025
	(8,578)	(8,578)	Net of one (1) position Management Assistant (Investigator) moved from Legal to Risk
83,000	71,800	(11,200)	Temporary Salaries adjusted based on actual expenses
166,450	183,153	16,703	Pension/Retirement adjustments
6,429	4,700	(1,729)	Workers' Compensation adjustment
336,093	274,114	(61,979)	Health Benefit calculations adjusted for consistency in position budgeting
42,650	38,060	(4,590)	Retirement Health Savings (RHS)
115,791	121,100	5,309	FICA adjustments
42,113	46,469	4,356	Other Post Employment Benefits (OPEB)
69,675	0	(69,675)	27th Pay Costs in FY 23 eliminated for FY 24
91,875	91,875	0	CONTRACTUAL SERVICES no change in funding over FY 23 Funding for telephone service, contractual legal services, etc.
9,535	9,535	0	SUPPLIES AND MATERIALS no change in funding over FY 23 Funding for computer supplies and printing
32,880	40,120	7,240	BUSINESS AND TRAVEL increase of $7,240 Funding provides for mileage, training seminars, conferences and increased slightly for professional books and periodicals.
228,448	228,448	0	MISCELLANEOUS increase no change in funding over FY 23 Law Enforcement Administrative Boards created in FY 23. Funding in the amount of $200,000 appropriated for Boards and Commissions

DEPARTMENT STAFF SUMMARY
LAW

POSITION TITLE	ENACTED FY 22 POSITIONS	ENACTED FY 22 SALARIES	ENACTED FY 23 POSITIONS	ENACTED FY 23 SALARIES	ENACTED FY 24 POSITIONS	ENACTED FY 24 SALARIES
Administrative Secretary III	1.00	73,242	1.00	80,567	1.00	85,000
Administrative Specialist I	2.00	136,584	2.00	141,304	2.00	80,000
Assistant County Attorney I	1.00	109,100	3.00	289,828	3.00	360,000
Assistant County Attorney II	1.00	115,504	0.00	0	0.00	0
County Attorney	1.00	154,292	1.00	178,437	1.00	160,000
Deputy County Attorney	0.00	0	0.00	0	1.00	164,654
Legal Specialist III	2.00	153,124	2.00	168,455	2.00	162,411
Management Assistant I	1.00	95,408	1.00	105,140	0.00	0
Management Assistant (Claims Adjuster)	0.00	0	0.00	0	1.00	75,000
Management Assistant (Investigator)	0.00	0	0.00	0	1.00	105,140
Administrator, Risk & Safety	1.00	90,640	1.00	99,786	1.00	105,000
Senior Assistant County Attorney	5.00	688,647	4.00	604,166	3.00	454,504
TOTAL FULL-TIME SALARIES	**15.00**	**1,616,541**	**15.00**	**1,667,683**	**15.00**	**1,751,708**
TEMPORARY SALARIES		83,000		83,000		71,800
SALARY TOTAL	**15.00**	**1,699,541**	**15.00**	**1,750,683**	**15.00**	**1,823,508**
OTHER PERSONAL SERVICES						
Pension & Retirement		162,383		166,450		183,679
Workers' Compensation		6,915		6,429		4,585
Health Benefits		315,776		336,093		265,125
RHS/OPEB		40,500		84,763		84,529
FICA		115,485		115,791		121,100
27th Pay		0		69,675		0
Miscellaneous		2,100		2,100		2,100
TOTAL OTHER PERSONAL SERVICES		**643,159**		**781,301**		**661,118**
TOTAL PERSONAL SERVICES	**15.00**	**2,342,700**	**15.00**	**2,531,984**	**15.00**	**2,484,626**

*** FY 22 Salaries and Other Personal Services are Enacted not Audited amounts**

LAW
Legal Services
Index #052000

ORIGIN/PURPOSE:

The Department of Law, created by Charter Section 403 and amended by Bill 76-35, is administered by the appointed County Attorney, who is the chief legal officer of the Executive Branch and is responsible for all the legal affairs of the County Executive, County departments, agencies, and offices. The department also advises non-County agencies, such as the Board of Library Trustees, and the Sheriff's Office on selected matters, as directed by the County Executive.

FY 24 GOALS:

TO PROVIDE SOUND LEGAL AND PRACTICAL ADVICE AND COUNSEL TO CLIENT AGENCIES

TO PROVIDE EFFECTIVE ADVOCACY IN ADMINISTRATIVE, JUDICIAL AND LEGISLATIVE FORUMS

TO PROVIDE EFFICIENT, EXPEDIENT DOCUMENT REVIEW AND PROCESSING FOR CLIENTS

TO REMAIN INVOLVED PROACTIVELY AS A MANAGEMENT RESOURCE

TO SUPPORT LEGISLATIVE INITIATIVES TO ADVANCE THE COUNTY'S GOALS AND OBJECTIVES

TO ASSIST CLIENTS IN IDENTIFYING EFFICIENCIES IN OPERATIONS AND METHODS TO STREAMLINE PROCESSES

ALL FUND SUMMARY:

		AUDITED FY 21	AUDITED FY 22	ORIGINAL BUDGET FY 23	EXECUTIVE PROPOSED FY 24	ENACTED FY 24
SUMMARY BY CHARACTER:						
10	PERSONAL SERVICES	1,673,818	1,382,327	2,286,238	2,077,053	2,077,053
20	CONTRACTUAL SERVICES	68,231	80,140	90,100	90,100	90,100
30	SUPPLIES AND MATERIALS	5,174	4,693	7,600	7,600	7,600
40	BUSINESS AND TRAVEL	17,552	21,432	23,105	30,345	30,345
50	CAPITAL OUTLAY	0	0	0	0	0
70	MISCELLANEOUS	26,857	27,207	28,448	28,448	28,448
80	INTER-GOVERNMENTAL/INTERFUND	0	0	500	500	500
	GRAND TOTAL	**1,791,630**	**1,515,799**	**2,435,991**	**2,234,046**	**2,234,046**
SUMMARY BY FUND:						
11	GENERAL	1,791,630	1,515,799	2,435,991	2,234,046	2,234,046
	GRAND TOTAL	**1,791,630**	**1,515,799**	**2,435,991**	**2,234,046**	**2,234,046**

LAW
Legal Services
Index #052000

FINANCIAL NOTES:

FY 23	FY 24	CHANGE	EXPLANATION OF INCREASE/DECREASE
			PERSONAL SERVICES decrease ($209,185)
1,501,777	1,571,709	69,932	Full-time salaries
			21,940 salary adjustment
			47,992 staff turnover
			69,932
0	(151,909)	(151,909)	One (1) Management Assistant (Investigator) transferred to Risk Management
83,000	71,800	(11,200)	Temporary salaries provide for a legal college interns and a policy analyst adjusted based on actuals
148,200	162,452	14,252	Pension/Retirement adjustments
5,106	3,730	(1,376)	Workers' Compensation adjustment
308,072	238,764	(69,308)	Health Benefit calculations adjusted for consistency in position budgeting
35,900	31,310	(4,590)	Retirement Health Savings (RHS)
36,457	40,047	3,590	Other Post Employment Benefits (OPEB)
62,806	0	(62,806)	27th Pay Costs for FY23 and eliminated for FY 24
103,100	107,330	4,230	FICA adjustments
90,100	90,100	0	CONTRACTUAL SERVICES no change in funding over FY 23 Funds provide for telephone service, legal services, etc.
7,600	7,600	0	MATERIALS & SUPPLIES no change in funding over FY 23 Funds for office supplies, computers supplies, etc.,
23,105	30,345	7,240	BUSINESS & TRAVEL increase $7,240 Funding provides for training seminars, conferences and increased for professional books and periodicals
28,448	28,448	0	MISCELLANEOUS INCREASE no change in funding over FY 23 Funding provides for litigation expense and public defender grant

DIVISION STAFF SUMMARY
Legal Services
Index #052000

POSITION TITLE	ENACTED FY 22 POSITIONS	ENACTED FY 22 SALARIES	ENACTED FY 23 POSITIONS	ENACTED FY 23 SALARIES	ENACTED FY 24 POSITIONS	ENACTED FY 24 SALARIES
Administrative Secretary III	1.00	73,242	1.00	80,567	1.00	85,000
Administrative Specialist I	1.00	68,356	1.00	75,184	1.00	80,000
Assistant County Attorney I	1.00	109,100	3.00	289,828	3.00	360,000
Assistant County Attorney II	1.00	115,504	0.00	0	0.00	0
County Attorney	1.00	154,292	1.00	178,437	1.00	160,000
Deputy County Attorney	0.00	0	0.00	0	1.00	164,654
Legal Specialist III	2.00	153,124	2.00	168,455	2.00	162,411
Management Assistant I	1.00	95,408	1.00	105,140	0.00	0
Senior Assistant County Attorney	5.00	688,647	4.00	604,166	3.00	454,504
TOTAL FULL-TIME SALARIES	**13.00**	**1,457,673**	**13.00**	**1,501,777**	**12.00**	**1,466,569**
TEMPORARY SALARIES		83,000		83,000		71,800
SALARY TOTAL	**13.00**	**1,540,673**	**13.00**	**1,584,777**	**12.00**	**1,538,369**
OTHER PERSONAL SERVICES						
Pension & Retirement		144,907		148,200		150,887
Workers' Compensation		5,393		5,106		3,373
Health Benefits		282,472		308,072		212,100
RHS/OPEB		33,750		72,357		71,357
FICA		103,333		103,100		99,287
27th Pay		0.00		62,806		0
Miscellaneous		1,820		1,820		1,680
TOTAL OTHER SERVICE		**571,675**		**701,461**		**538,684**
TOTAL PERSONAL SERVICES	**13.00**	**2,112,348** *	**13.00**	**2,286,238**	**13.00**	**2,077,053**

***FY 22 Salaries and Other Personal Services are Enacted not Audited amounts**

LAW
Law Enforcement Administrative Boards
Index #053000

ORIGIN/PURPOSE:

Funding for Police Accountability Board, Administrative Charging Committee and Trial Board to conduct reviews of law enforcement activities as required by the Police Accountability Act of 2021.

ALL FUND SUMMARY:

	AUDITED FY 21	AUDITED FY 22	ORIGINAL BUDGET FY 23	EXECUTIVE PROPOSED FY 24	ENACTED FY 24
SUMMARY BY CHARACTER:					
70 MISCELLANEOUS	0	0	200,000	200,000	200,000
GRAND TOTAL	**0**	**0**	**200,000**	**200,000**	**200,000**
FUNDING SOURCE:					
11 GENERAL	**0**	**0**	**200,000**	**200,000**	**200,000**

FINANCIAL NOTES:

FY 23	FY 24	CHANGE	EXPLANATION OF INCREASE/DECREASE
			MISCELLANEOUS funding of $200,000
200,000	200,000	0	Boards and Commissions

LAW
Risk Management
Index #054000

ORIGIN/PURPOSE:

The Risk Management Division, established by Bill No. 88-6 is now a division of the Law Department pursuant to Executive Order 14-08. Duties include managing claims pertaining to property and vehicle damage and general liability claims. Working in concert with the Law Department, information is shared concerning County responsibility for accidental occurrences. The self-insurance fund, which is actuarial determined annually, is the monetary source by which all claims are paid. The financial welfare of the County is further protected by the purchase of an excess insurance contract that can be triggered and the financial obligation is then transferred and paid by that entity.

FY 24 GOALS:

MINIMIZE THE COUNTY'S EXPOSURE FOR FINANCIAL LOSS

ALL FUND SUMMARY:

	AUDITED FY 21	AUDITED FY 22	ORIGINAL BUDGET FY 23	EXECUTIVE PROPOSED FY 24	ENACTED FY 24
SUMMARY BY CHARACTER:					
10 PERSONAL SERVICES	186,307	183,353	245,746	407,573	407,573
20 CONTRACTUAL SERVICES	1,712	1,600	1,775	1,775	1,775
30 SUPPLIES AND MATERIALS	719	885	1,935	1,935	1,935
40 BUSINESS AND TRAVEL	1,605	1,638	9,775	9,775	9,775
GRAND TOTAL	**190,344**	**187,476**	**259,231**	**421,058**	**421,058**
FUNDING SOURCE:					
11 GENERAL	**190,344**	**187,476**	**259,231**	**421,058**	**421,058**

LAW
Risk Management
Index #054000

FINANCIAL NOTES:

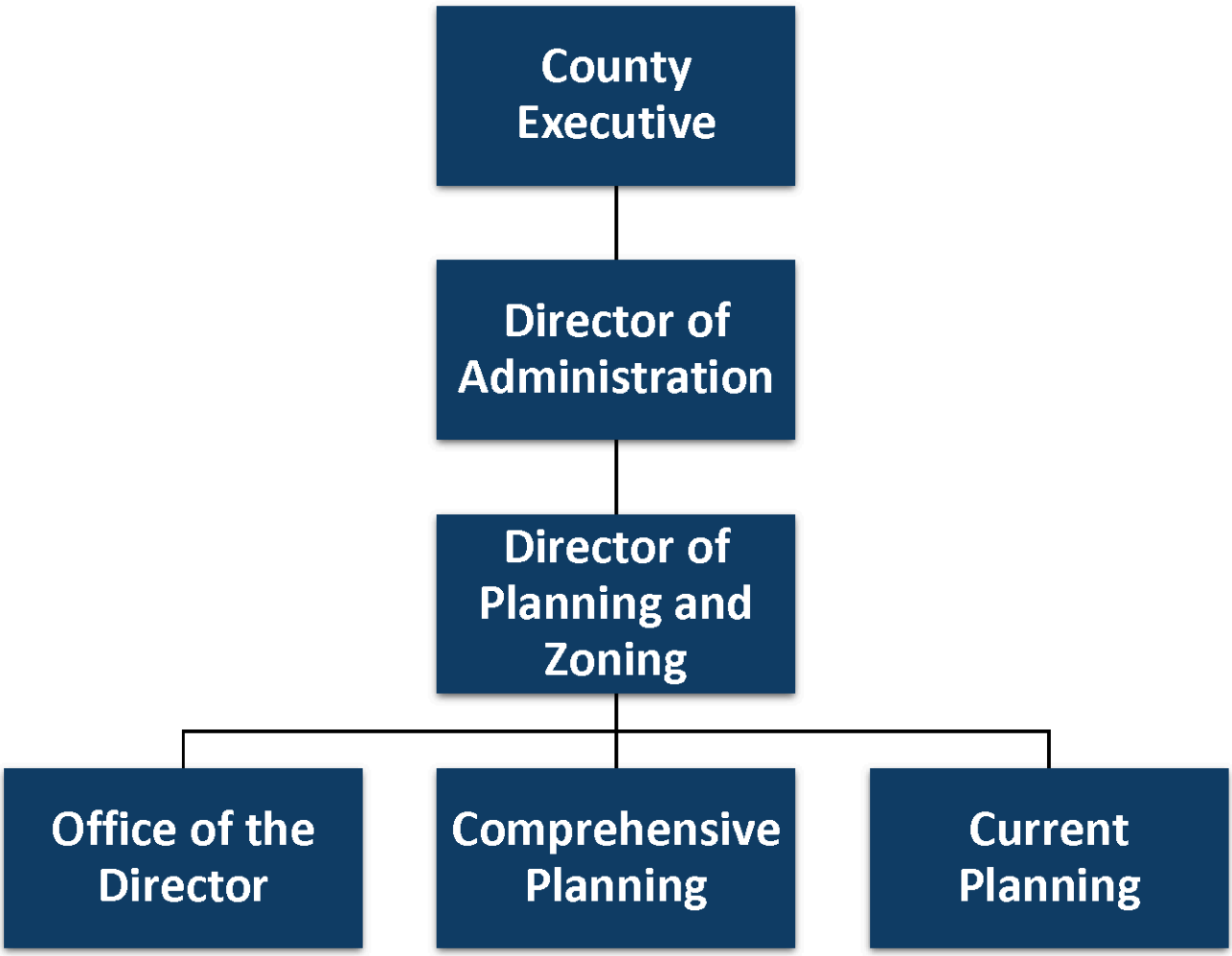
FY 23	FY 24	CHANGE	EXPLANATION OF INCREASE/DECREASE
			PERSONAL SERVICES increase $161,827
165,906	180,000	14,094	Full-time Salaries
			5,214 salary adjustment
			8,880 turnover
			14,094
0	143,331	143,331	One (1) Management Assistant (Investigator) transferred here from Legal Services
28,021	35,350	7,329	Health Benefit calculations adjusted for consistency in position budgeting
18,250	20,700	2,450	Pension adjustments
6,869	0	(6,869)	27th Pay Costs for FY 23 eliminated for FY 24
5,656	6,422	766	Other Post Employment Health Benefits (OPEB)
12,692	13,770	1,078	FICA adjustments
			CONTRACTUAL SERVICES no change in funding over FY 23
1,775	1,775	0	Funding for Telephone Service, fax and office equipment
1,935	1,935	0	SUPPLIES AND MATERIALS no change in funding over FY 23
			Funding for General Office Supplies, Printing Commercial and Safety Equipment
9,775	9,775	0	BUSINESS AND TRAVEL no change in funding over FY 23
			Funds provide for membership fees, vehicle and fuel based on actual expense history

DIVISION STAFF SUMMARY
Risk Management
Index #054000

POSITION TITLE	ENACTED FY 22 POSITIONS	ENACTED FY 22 SALARIES	ENACTED FY 23 POSITIONS	ENACTED FY 23 SALARIES	ENACTED FY 24 POSITIONS	ENACTED FY 24 SALARIES
Administrator, Risk and Safety	1.00	90,640	1.00	99,786	1.00	105,000
Administrative Specialist I	1.00	68,227	1.00	66,120	0.00	0
Management Assistant (Claims Adjuster)	0.00	0	0.00	0	1.00	75,000
Management Assistant (Investigator)	0.00	0	0.00	0	1.00	105,140
TOTAL FULL-TIME SALARIES	**2.00**	**158,867**	**2.00**	**165,906**	**3.00**	**285,140**
TEMPORARY SALARIES		**0**		**0**		**0**
SALARY TOTAL	**2.00**	**158,867**	**2.00**	**165,906**	**3.00**	**285,140**
OTHER PERSONAL SERVICES						
Pension & Retirement		17,475		18,250		32,791
Workers' Compensation		1,521		1,322		1,212
Health Benefits		33,304		28,021		53,025
RHS/OPEB		6,750		12,406		13,172
FICA		12,154		12,692		21,813
27th Pay		0		6,869		0
Miscellaneous		280		280		420
TOTAL OTHER PERSONAL SERVICES		**71,484**		**79,840**		**122,433**
TOTAL PERSONAL SERVICES	**2.00**	**230,351** *	**2.00**	**245,746**	**3.00**	**407,573**

***FY 22 Salaries and Other Personal Services are Enacted not Audited amounts**

DEPARTMENT OF PLANNING & ZONING



PLANNING AND ZONING

ORIGIN/PURPOSE:

The Department of Planning and Zoning is a charter agency, established under Section 405 of the Harford County Charter. Responsibilities include the preparation of master plans, the establishment of regulations affecting the physical development and growth of the county, the enforcement of rules governing subdivisions, and the administration of zoning regulations.

The Department is comprised of the Director's Office and two divisions: Comprehensive Planning and Current Planning. Comprehensive Planning oversees long-range planning efforts (e.g., the Master Plan process, corridor studies, community plans), research and data analysis, and environmental planning; the Current Planning Division facilitates the development process and includes the administration and enforcement of the Zoning Code.

The Governmental Accounting Standards Board (GASB) is the standard setting authority for governmental accounting. In order to be compliant with their GASB Statement No. 34, special revenue accounts were established for the County Ag Preservation (Fund 27) and State Ag Preservation (Fund 28) Programs in FY 02. Prior to FY 02, these programs qualified as "trusts."

MISSION STATEMENT:

TO BALANCE COMMUNITY, ECONOMIC, AND ENVIRONMENTAL INTERESTS WITH THE VALUES AND TRADITIONS THAT PROVIDE FOR A HIGH QUALITY OF LIFE FOR THOSE WHO LIVE, WORK, AND VISIT HARFORD COUNTY

FY 24 GOALS:

TO PROVIDE QUALITY CUSTOMER SERVICE

TO IMPLEMENT HARFORD NEXT

PLANNING AND ZONING

ALL FUND SUMMARY:

		AUDITED FY 21	AUDITED FY 22	ORIGINAL BUDGET FY 23	EXECUTIVE PROPOSED FY 24	ENACTED FY 24
SUMMARY BY CHARACTER:						
10	PERSONAL SERVICES	3,617,769	3,693,290	4,725,441	4,340,114	4,340,114
20	SERVICES	16,673	26,755	37,900	40,900	40,900
30	SUPPLIES & MATERIALS	11,205	16,493	32,100	32,100	32,100
40	BUSINESS AND TRAVEL	12,257	18,230	34,600	38,100	38,100
50	CAPITAL OUTLAY	629,700	16,692,613	19,000,000	19,150,000	19,150,000
70	MISCELLANEOUS	2,941,795	3,105,906	4,620,000	4,590,000	4,590,000
80	INTER-GOVERNMENTAL/ INTERFUND	0	19	200	200	200
	GRAND TOTAL	**7,229,398**	**23,553,307**	**28,450,241**	**28,191,415**	**28,191,415**
SUMMARY BY FUND:						
11	GENERAL	3,627,748	3,765,876	4,900,241	4,521,414	4,431,971
27	COUNTY	3,399,002	19,556,686	23,200,000	23,400,000	23,400,000
28	STATE	202,647	230,745	350,000	270,000	270,000
	GRAND TOTAL	**7,229,398**	**23,553,307**	**28,450,241**	**28,191,415**	**28,101,972**
SUMMARY BY DIVISION:						
	GENERAL FUND:					
61000	DIRECTOR OF PLANNING & ZONING	590,085	565,281	826,314	769,273	679,830
62000	COMPREHENSIVE PLANNING	1,225,166	1,479,115	1,636,556	1,730,327	1,730,327
63000	CURRENT PLANNING	1,812,498	1,721,480	2,437,371	2,021,814	2,021,814
	AG PRESERVATION - COUNTY					
64270	AG PRESERVATION - COUNTY	3,399,002	19,556,686	23,200,000	23,400,000	23,400,000
	AG PRESERVATION - STATE					
64280	AG PRESERVATION - STATE	202,647	230,745	350,000	270,000	270,000
	GRAND TOTAL	**7,229,398**	**23,553,307**	**28,450,241**	**28,191,415**	**28,101,972**

DEPARTMENT STAFF SUMMARY
PLANNING AND ZONING

POSITION TITLE	ENACTED FY 22 POSITIONS	ENACTED FY 22 SALARIES	ENACTED FY 23 POSITIONS	ENACTED FY 23 SALARIES	ENACTED FY 24 POSITIONS	ENACTED FY 24 SALARIES
PLANNING AND ZONING - ALL FUNDS						
Administrative Assistant II	2.00	111,928	2.00	123,055	2.00	123,066
Administrative Secretary III	1.00	76,498	1.00	84,156	1.00	84,164
Administrative Specialist II	1.00	76,464	1.00	84,263	1.00	60,000
Customer Support Analyst I	0.00	0	0.00	0	0.00	0
Customer Support Analyst II	3.00	170,930	3.00	188,222	3.00	177,203
Senior Customer Support Analyst II	1.00	73,585	1.00	81,091	1.00	77,364
Deputy Director of Planning and Zoning	1.00	104,400	1.00	121,806	1.00	135,000
Director, Planning and Zoning	1.00	125,000	1.00	145,189	1.00	136,000
GIS Analyst II	2.00	132,923	2.00	146,192	2.00	146,206
GIS Technician II	1.00	61,648	1.00	67,792	1.00	67,798
Permits Review Supervisor	1.00	75,000	0.00	0	0.00	0
Planner I	4.00	330,248	5.00	295,624	4.00	198,714
Planner II	3.00	215,809	4.00	296,228	5.00	312,887
Planner III	5.00	262,588	4.00	369,428	5.00	476,548
Planner IV	3.00	470,022	4.00	507,532	4.00	485,825
Planning Assistant II	0.00	0	0.00	0	0.00	0
Planning Technician I	2.00	51,047	1.00	44,080	0.00	0
Planning Technician II	1.00	64,819	0.00	0	0.00	0
Planning Technician III	0.00	0	1.00	73,424	1.00	73,431
Zoning Enforcement Coordinator	1.00	97,062	1.00	106,818	1.00	106,827
Zoning Inspector II	3.00	210,357	3.00	231,378	3.00	231,400
Zoning Technician	1.00	50,870	1.00	55,914	1.00	55,920
FULL-TIME SALARIES	37.00	2,761,198	37.00	3,022,192	37.00	2,948,353
SALARY OFFSET		(107,400)		(30,000)		(90,000)
TOTAL FULL-TIME SALARIES	37.00	2,653,798	37.00	2,992,192	37.00	2,858,353

DEPARTMENT STAFF SUMMARY
PLANNING AND ZONING

POSITION TITLE	ENACTED FY 22 POSITIONS	ENACTED FY 22 SALARIES	ENACTED FY 23 POSITIONS	ENACTED FY 23 SALARIES	ENACTED FY 24 POSITIONS	ENACTED FY 24 SALARIES
SUB-TOTAL P & Z - GENERAL FUND	**37.00**	**2,653,798**	**37.00**	**3,022,192**	**37.00**	**2,858,353**
P & Z - AG PRESERVATION - STATE						
Planner III		30,000		30,000		30,000
SUB-TOTAL P & Z - AG PRES - STATE	**0.00**	**30,000**	**0.00**	**30,000**	**0.00**	**30,000**
OTHER PERSONAL SERVICES						
Pension		303,732		332,441		339,061
Workers' Compensation		26,051		23,147		15,631
Health Benefits		721,143		788,787		653,975
RHS / OPEB		114,750		202,696		217,125
FICA		209,553		225,868		220,790
27th Pay		0		125,131		0
Miscellaneous		5,180		5,180		5,180
TOTAL OTHER PERSONAL SERVICES	**37.00**	**1,380,409**	**37.00**	**1,703,250**	**37.00**	**1,451,762**
PLANNING AND ZONING - DEPARTMENT TOTALS						
TOTAL FULL-TIME SALARIES	37.00	2,791,198	37.00	3,022,192	37.00	2,978,353
TOTAL SALARY OFFSET		(107,400)		(30,000)		(90,000)
TOTAL OTHER PERSONAL SERVICES		1,380,409		1,703,250		1,451,762
PLANNING & ZONING SALARY TOTALS	**37.00**	**4,064,206**	**37.00**	**4,695,441**	**37.00**	**4,340,115**

***FY 22 Salaries and Other Personal Services are Enacted not Audited Amounts**

PLANNING AND ZONING

GENERAL FUND SUMMARY:

		AUDITED FY 21	AUDITED FY 22	ORIGINAL BUDGET FY 23	EXECUTIVE PROPOSED FY 24	ENACTED FY 24
SUMMARY BY CHARACTER:						
10	PERSONAL SERVICES	3,587,769	3,663,290	4,695,441	4,310,114	4,220,671
20	CONTRACTUAL SERVICES	16,673	26,755	37,900	40,900	40,900
30	SUPPLIES & MATERIALS	11,205	16,493	32,100	32,100	32,100
40	BUSINESS AND TRAVEL	12,102	17,818	34,600	38,100	38,100
70	MISCELLANEOUS	0	41,500	100,000	100,000	100,000
80	INTER-GOVERNMENTAL/ INTERFUND	0	19	200	200	200
	GRAND TOTAL	**3,627,749**	**3,765,876**	**4,900,241**	**4,521,415**	**4,431,971**
SUMMARY BY FUND:						
11	GENERAL	3,627,749	3,765,876	4,900,241	4,521,415	4,431,971
	GRAND TOTAL	**3,627,749**	**3,765,876**	**4,900,241**	**4,521,415**	**4,431,971**
SUMMARY BY DIVISION:						
61000	DIRECTOR OF PLANNING & ZONING	590,085	565,281	826,314	769,273	679,830
62000	COMPREHENSIVE PLANNING	1,225,166	1,479,115	1,636,556	1,730,327	1,730,327
63000	CURRENT PLANNING	1,812,498	1,721,480	2,437,371	2,021,814	2,021,814
	GRAND TOTAL	**3,627,749**	**3,765,876**	**4,900,241**	**4,521,415**	**4,431,971**

DEPARTMENT STAFF SUMMARY
PLANNING AND ZONING

POSITION TITLE	ENACTED FY 22 POSITIONS	ENACTED FY 22 SALARIES	ENACTED FY 23 POSITIONS	ENACTED FY 23 SALARIES	ENACTED FY 24 POSITIONS	ENACTED FY 24 SALARIES
PLANNING AND ZONING - GENERAL FUND						
Administrative Assistant II	2.00	111,928	2.00	123,055	2.00	123,066
Administrative Secretary III	1.00	76,498	1.00	84,156	1.00	84,164
Administrative Specialist II	1.00	76,464	1.00	84,263	0.00	0
Customer Support Analyst I	0.00	0	0.00	0	1.00	50,000
Customer Support Analyst II	3.00	170,930	3.00	188,222	2.00	127,203
Senior Customer Support Analyst II	1.00	73,585	1.00	81,091	1.00	77,364
Deputy Director of Planning and Zoning	1.00	104,400	1.00	121,806	1.00	135,000
Director, Planning and Zoning	1.00	125,000	1.00	145,189	1.00	136,000
GIS Analyst II	2.00	132,923	2.00	146,192	2.00	146,206
GIS Technician II	1.00	61,648	1.00	67,792	1.00	67,798
Permits Review Supervisor	1.00	75,000	0.00	0	0.00	0
Planner I	4.00	330,248	5.00	295,624	4.00	198,714
Planner II	3.00	215,809	4.00	296,228	5.00	312,887
Planner III	5.00	262,588	4.00	369,428	5.00	476,548
Planner IV	3.00	470,022	4.00	507,532	4.00	485,825
Planning Assistant II	0.00	0	0.00	0	0.00	0
Planning Technician I	2.00	51,047	1.00	44,080	0.00	0
Planning Technician II	1.00	64,819	0.00	0	0.00	0
Planning Technician III	0.00	0	1.00	73,424	1.00	73,431
Zoning Enforcement Coordinator	1.00	97,062	1.00	106,818	1.00	106,827
Zoning Inspector II	3.00	210,357	3.00	231,378	3.00	231,400
Zoning Technician	1.00	50,870	1.00	55,914	1.00	55,920
FULL-TIME SALARIES	37.00	2,761,198	37.00	3,022,192	36.00	2,888,353
SALARY OFFSET		(107,400)		(30,000)		(90,000)
TOTAL FULL-TIME SALARIES	**37.00**	**2,653,798**	**37.00**	**2,992,192**	**36.00**	**2,798,353**
OTHER PERSONAL SERVICES						
Pension		303,732		332,441		332,161
Workers' Compensation		26,051		23,147		15,493
Health Benefits		721,141		788,786		636,300
RHS/OPEB		114,750		202,696		217,125
FICA		209,553		225,868		216,200
27th Pay		0		125,131		0
Miscellaneous		5,180		5,180		5,040
TOTAL OTHER PERSONAL SERVICES		**1,380,407**		**1,703,249**		**1,422,319**
TOTAL PERSONAL SERVICES	**37.00**	**4,034,205**	**37.00**	**4,695,441**	**37.00**	**4,220,672**

***FY 22 Salaries and Other Personal Services are Enacted not Audited amounts**

PLANNING AND ZONING
Director of Planning and Zoning
Index #061000

ORIGIN/PURPOSE:

The Director of Planning and Zoning is responsible for the performance of all functions within the Department to ensure development activity within the County is consistent with related regulations (e.g., development, zoning) and the County's Master Plan, thus preserving the general integrity and welfare of the community. The Director supervises, directs, and supports agency personnel and programs and is responsible for maintaining guidelines.

The Director is mandated to revise and enforce the rules and regulations governing the physical development and growth of the County.

ALL FUND SUMMARY:

		AUDITED FY 21	AUDITED FY 22	ORIGINAL BUDGET FY 23	EXECUTIVE PROPOSED FY 24	ENACTED FY 24
SUMMARY BY CHARACTER:						
10	PERSONAL SERVICES	555,935	472,653	649,014	588,973	499,530
20	CONTRACTUAL SERVICES	15,388	21,965	22,900	25,900	25,900
30	SUPPLIES & MATERIALS	11,205	16,493	32,100	32,100	32,100
40	BUSINESS AND TRAVEL	7,556	12,650	22,100	22,100	22,100
70	MISCELLANEOUS	0	41,500	100,000	100,000	100,000
80	INTER-GOVERNMENTAL/INTERFUND	0	19	200	200	200
	GRAND TOTAL	**590,085**	**565,281**	**826,314**	**769,273**	**679,830**
FUNDING SOURCE:						
11	GENERAL	**590,085**	**565,281**	**826,314**	**769,273**	**679,830**

PLANNING AND ZONING
Director of Planning and Zoning
Index #061000

FINANCIAL NOTES:

FY 23	FY 24	CHANGE	EXPLANATION OF INCREASE/DECREASE
			PERSONAL SERVICES decrease ($60,041)
435,415	415,164	(20,251)	Full-Time Salaries:
			13,201 Salary Adjustments
			(33,452) Turnover (7.7)%
			(20,251)
47,896	47,744	(152)	Pension adjustments
2,406	1,670	(736)	Workers' Compensation adjustments
90,478	70,700	(19,778)	Health Benefit calculations adjusted for consistency in position budgeting
21,540	23,483	1,943	Retirement Health Savings (RHS)
19,270	0	(19,270)	27th Pay
31,450	29,652	(1,798)	FICA adjustments
22,900	25,900	3,000	CONTRACTUAL SERVICES increase $3,000 Office Equipment increases for lease of wide-format plotter, partially offset by decreases in Office Equipment Service and Data Processing Software
32,100	32,100	0	SUPPLIES & MATERIALS - No change for FY 24 Funding provides for general office supplies, commercial printing, general office mailing, and computer supplies.
22,100	22,100	0	BUSINESS & TRAVEL - No change for FY 24 Funding provides for vehicle charges, membership fees and dues, training & seminars
100,000	100,000	0	MISCELLANEOUS - No change for FY 24 Funding provides for environmental studies and contributions to local conservation organizations (Harford Land Trust, etc.)

DIVISION STAFF SUMMARY
Director of Planning and Zoning
Index #061000

POSITION TITLE	ENACTED FY 22 POSITIONS	ENACTED FY 22 SALARIES	ENACTED FY 23 POSITIONS	ENACTED FY 23 SALARIES	ENACTED FY 24 POSITIONS	ENACTED FY 24 SALARIES
Administrative Secretary III	1.00	76,497	1.00	84,156	1.00	84,164
Administrative Specialist II	1.00	76,464	1.00	84,263	0.00	0.00
Deputy Director of Planning and Zoning	1.00	104,400	1.00	121,806	1.00	135,000
Director, Planning and Zoning	1.00	125,000	1.00	145,189	1.00	136,000
SALARY TOTAL	**4.00**	**382,361**	**4.00**	**435,414**	**3.00**	**355,164**
OTHER PERSONAL SERVICES						
Pension & Retirement		42,060		47,896		40,844
Workers' Compensation		2,490		2,406		1,532
Health Benefits		84,953		90,478		53,025
RHS		27,000		21,540		23,483
FICA		28,848		31,450		25,062
27th Pay		0		19,270		0
Miscellaneous		560		560		420
TOTAL OTHER PERSONAL SERVICES		**185,911**		**213,600**		**144,366**
TOTAL PERSONAL SERVICES	**4.00**	**568,272**	**4.00**	**649,014**	**3.00**	**499,530**

***FY 22 Salaries and Other Personal Services are Enacted not Audited amounts**

PLANNING AND ZONING
Comprehensive Planning
Index #062000

ORIGIN/PURPOSE:

The Comprehensive Planning Division is primarily responsible for preparing long-range plans guiding the physical growth of the County. This process requires substantial public outreach along with research, data collection, and analysis regarding land use patterns, demographics, and economic trends.

Planners in this division have knowledge in a broad range of disciplines. These include environmental planning, community planning, transportation planning, and agricultural and historical preservation. Their expertise supports various planning projects in the County, such as the Transportation Management Program, the Chesapeake Bay Critical Area Program, Coastal Zone Management Program, and the Agricultural Land Preservation Program.

This Comprehensive Planning Division is also responsible for managing studies and grants. Additionally, the division is staffed by several Geographic Information System specialists and data analysts who provide informational reports and mapping services to all County departments and agencies.

FY 24 GOALS:

TO IMPLEMENT HARFORD NEXT

ALL FUND SUMMARY:

	AUDITED FY 21	AUDITED FY 22	ORIGINAL BUDGET FY 23	EXECUTIVE PROPOSED FY 24	ENACTED FY 24
SUMMARY BY CHARACTER:					
10 PERSONAL SERVICES	1,222,490	1,475,283	1,616,906	1,707,177	1,707,177
20 CONTRACTUAL SERVICES	0	0	10,000	10,000	10,000
40 BUSINESS AND TRAVEL	2,676	3,832	9,650	13,150	13,150
GRAND TOTAL	**1,225,166**	**1,479,115**	**1,636,556**	**1,730,327**	**1,730,327**
FUNDING SOURCE:					
11 GENERAL	**1,225,166**	**1,479,115**	**1,636,556**	**1,730,327**	**1,730,327**

PLANNING AND ZONING
Comprehensive Planning
Index #062000

FINANCIAL NOTES:

FY 23	FY 24	CHANGE	EXPLANATION OF INCREASE/DECREASE
			PERSONAL SERVICES increase $90,271
1,024,539	947,015	(77,524)	Full-Time Salaries
		(20,720)	Turnover (2.0)%
		3,196	Salary Adjustment
		(60,000)	Salary Offset - For UPWP grant
		(77,524)	
	249,666	249,666	Net result to this division of the transfer of two positions in from Current Planning division (PINs 02008 and 02374)
115,999	119,257	3,258	Pension adjustments
9,974	6,747	(3,227)	Workers' Compensation adjustments
252,273	212,100	(40,173)	Health Benefit calculations adjusted for consistency in position budgeting
34,558	39,239	4,681	Other Post Employment Benefits (OPEB)
57,440	54,793	(2,647)	Retirement Health Savings (RHS)
42,420	0	(42,420)	27th Pay
78,023	76,680	(1,343)	FICA adjustments
10,000	10,000	0	CONTRACTUAL SERVICES - No change for FY 24 Funding provides for Historic Preservation consultant
9,650	13,150	3,500	BUSINESS & TRAVEL increase $3,500 Increase in Training Seminars for 2 GIS staff members to attend ESRI User Conference

DIVISION STAFF SUMMARY
Comprehensive Planning
Index #062000

POSITION TITLE	ENACTED FY 22 POSITIONS	ENACTED FY 22 SALARIES	ENACTED FY 23 POSITIONS	ENACTED FY 23 SALARIES	ENACTED FY 24 POSITIONS	ENACTED FY 24 SALARIES
GIS Analyst II	2.00	132,923	2.00	146,192	2.00	146,206
GIS Technician II	1.00	61,648	1.00	67,792	1.00	67,798
Planner I	3.00	167,633	2.00	123,150	2.00	102,430
Planner II	2.00	149,064	3.00	231,731	2.00	127,775
Planner III	2.00	188,898	2.00	207,876	4.00	395,478
Planner IV	2.00	252,350	2.00	277,799	3.00	375,825
FULL-TIME SALARIES	12.00	952,516	12.00	1,054,540	14.00	1,215,512
SALARY OFFSET		(107,400)		(30,000)		(90,000)
SALARY TOTAL	**12.00**	**845,116**	**12.00**	**1,024,540**	**14.00**	**1,125,512**
OTHER PERSONAL SERVICES						
Pension & Retirement		104,777		115,999		139,784
Workers' Compensation		11,331		9,974		8,104
Health Benefits		230,050		252,273		247,450
PEHP / OPEB		40,500		91,998		94,032
FICA		71,665		78,023		90,335
27th Pay		0		42,420		0
Miscellaneous		1,680		1,680		1,960
TOTAL OTHER PERSONAL SERVICES		**460,003**		**592,367**		**581,665**
TOTAL PERSONAL SERVICES	**12.00**	**1,305,118**	**12.00**	**1,616,907**	**14.00**	**1,707,177**

***FY 22 Salaries and Other Personal Services are Enacted not Audited amounts**

PLANNING AND ZONING
Current Planning
Index #063000

ORIGIN/PURPOSE:

The Current Planning Division enforces the County's Zoning Code and Subdivision Regulations, including provisions for the protection of the natural environment. Additionally, the Division is responsible for composing technical staff reports for use by the Board of Appeals in determining the outcome of applications for variances from the zoning regulations. The Division is comprised of three sections: Development Review, Zoning Administration, and Zoning Enforcement.

The Development Review Section examines subdivision plans, site plans, forest conservation plans, landscaping plans, and other materials submitted in relation to a development proposal to ensure compliance with all applicable requirements of the Zoning Code and Subdivision Regulations.

The Zoning Administration Section is responsible for the intake and review of building permit applications to ensure the proposed activity is consistent with County zoning regulations; planners work in conjunction with other County and state agencies to coordinate the approval of permits. Applications to the Board of Appeals are coordinated through Zoning Administration staff.

The Zoning Enforcement Section is responsible for responding to constituent complaints regarding potential zoning violations. Section personnel perform zoning inspections, generate reports and notifications, and manage the litigation of violations.

FY 24 GOALS:
TO PROVIDE QUALITY CUSTOMER SERVICE

ALL FUND SUMMARY:

	AUDITED FY 21	AUDITED FY 22	ORIGINAL BUDGET FY 23	EXECUTIVE PROPOSED FY 24	ENACTED FY 24
SUMMARY BY CHARACTER:					
10 PERSONAL SERVICES	1,809,343	1,715,354	2,429,521	2,013,964	2,013,964
20 CONTRACTUAL SERVICES	1,284	4,790	5,000	5,000	5,000
40 BUSINESS AND TRAVEL	1,870	1,336	2,850	2,850	2,850
GRAND TOTAL	**1,812,498**	**1,721,480**	**2,437,371**	**2,021,814**	**2,021,814**
FUNDING SOURCE:					
11 GENERAL	**1,812,498**	**1,721,480**	**2,437,371**	**2,021,814**	**2,021,814**

PLANNING AND ZONING
Current Planning
Index #063000

FINANCIAL NOTES:

FY 23	FY 24	CHANGE	EXPLANATION OF INCREASE/DECREASE
			PERSONAL SERVICES decrease ($415,557)
1,532,238	1,496,167	(36,071)	Full-Time Salaries:
			(1,609) Salary Adjustments
			(34,462) Turnover (2.25%)
			(36,071)
	(267,507)	(267,507)	Net result to this division of the transfer of two positions out to Comprehensive Planning division (PINs 02008 and 02374)
168,546	171,167	2,621	Pension adjustments
10,767	7,820	(2,947)	Workers' Compensation adjustments
446,036	389,310	(56,726)	Health Benefit calculations adjusted for consistency in position budgeting
53,258	60,472	7,214	OPEB (Other Post Employment Benefits)
35,900	39,138	3,238	RHS (Retirement Health Savings)
63,441	0	(63,441)	27th Pay
116,396	114,457	(1,939)	FICA adjustments
5,000	5,000	0	CONTRACTUAL SERVICES - No change for FY 24
			Funding provided in Other Professional Services for Cell tower review
2,850	2,850	0	BUSINESS & TRAVEL - No change for FY 24
			Mileage and Parking & Tolls, Membership Fees and Dues and Trainings and Seminars

DIVISION STAFF SUMMARY

Current Planning

Index #063000

POSITION TITLE	ENACTED FY 22 POSITIONS	ENACTED FY 22 SALARIES	ENACTED FY 23 POSITIONS	ENACTED FY 23 SALARIES	ENACTED FY 24 POSITIONS	ENACTED FY 24 SALARIES
Administrative Assistant II	2.00	111,928	2.00	123,055	2.00	123,066
Customer Support Analyst I	0.00	0	0.00	0	0.00	0
Customer Support Analyst II	3.00	170,930	3.00	188,222	3.00	177,203
Senior Customer Support Analyst	1.00	73,585	1.00	81,091	1.00	77,364
Permits Review Supervisor	1.00	75,000	0.00	0	0.00	0
Planner I	3.00	162,614	3.00	172,474	2.00	96,284
Planner II	1.00	66,745	1.00	64,497	3.00	185,112
Planner III	1.00	73,690	2.00	161,552	1.00	81,070
Planner IV	2.00	217,672	2.00	229,733	1.00	110,000
Planning Technician I	0.00	0	1.00	44,080	0.00	0
Planning Technician II	2.00	51,047	0.00	0	0.00	0
Planning Technician III	1.00	64,819	1.00	73,424	1.00	73,431
Zoning Enforcement Coordinator	1.00	97,062	1.00	106,818	1.00	106,827
Zoning Inspector II	3.00	210,358	3.00	231,378	3.00	231,400
Zoning Technician	1.00	50,870	1.00	55,914	1.00	55,920
FULL TIME SALARIES	22.00	1,426,320	21.00	1,532,238	19.00	1,317,677
TEMPORARY SALARIES		0		0		0
SALARY TOTAL	**22.00**	**1,426,320**	**21.00**	**1,532,238**	**19.00**	**1,317,677**
OTHER PERSONAL SERVICES						
Pension		156,895		168,546		151,533
Workers' Compensation		12,230		10,767		5,857
Health Benefits		406,139		446,036		335,825
PEHP / OPEB		47,250		89,158		99,610
FICA		109,041		116,396		100,802
27th Pay		0		63,441		0
Miscellaneous		2,940		2,940		2,660
TOTAL OTHER PERSONAL SERVICES		**734,495**		**897,284**		**696,287**
TOTAL PERSONAL SERVICES	**20.00**	**2,160,815**	**21.00**	**2,429,522**	**19.00**	**2,013,964**

***FY 22 Salaries and Other Personal Services are Enacted not Audited amounts**

PLANNING AND ZONING
Agricultural Preservation - County
Index #064270

ORIGIN/PURPOSE:

The Maryland General Assembly enacted House Bill No. 1481, effective July 1, 1992, authorizing the Harford County Council to impose a Transfer Tax. Subsequently, the County Council enacted Bill No. 93-3 to add new Article IV, Transfer Tax, to Chapter 123, Finance and Taxation, of the Harford County Code which imposes a 1% Transfer Tax on any instruments of writing that convey title to, or a leasehold interest in, real property, effective July 1, 1993; fifty percent of the proceeds are dedicated to the County's agricultural land preservation program.

The Harford County Council, via Bill No. 93-2, added language to the Harford County Code authorizing the establishment of the Harford County Land Preservation Program to preserve productive agricultural land and woodland. The program is administered by the Department of Planning and Zoning and the Harford County Agricultural Land Preservation Advisory Board.

The Harford County Agricultural Land Preservation Program allows land owners to preserve productive farmland for future generations through the use of conservation easements; the land owner receives payment for selling their development rights and/or via a tax credit.

Easement purchases may be settled in a lump sum payment, or may be handled through an Installment Purchase Agreement (IPA) between the County and the seller. The agreement sets payment terms, including the fixed interest rate on which the landowner will receive annual payments. An IPA may be up to 30 years in length with interest and a small portion of the principal being paid annually. At the end of the term, the landowner will receive a lump sum payment constituting the remainder of the principal. This final payment is made with the proceeds of a stripped-coupon U.S. Treasury obligation purchased at settlement and held by the County until maturity.

The funding included in the annual budget appropriation represents anticipated expenses for new easement purchases, required annual payments of IPAs, scheduled balloon payments on IPAs, and other associated expenses and obligations.

The county's dedicated Agricultural Preservation fund maintains funding levels sufficient to meet the full obligations under the program at the time of settlement through to the completion of agreed payments.

Due to the timing of Council approvals of easements, the completion of required surveys and documents, and final settlement dates, the preservation process for one property may span more than one fiscal year. Transfer Tax revenue not expended during the fiscal year in which it was budgeted reverts to the dedicated Agricultural Preservation fund and is made available for expenditure on eligible land preservation in future fiscal years in the form of appropriated fund balance.

PLANNING AND ZONING
Agricultural Preservation - County
Index #064270

ALL FUND SUMMARY:

	AUDITED FY 21	AUDITED FY 22	ORIGINAL BUDGET FY 23	EXECUTIVE PROPOSED FY 24	ENACTED FY 24
SUMMARY BY CHARACTER:					
40 BUSINESS & TRAVEL	155	413	0	0	0
50 CAPITAL OUTLAY	629,700	16,692,613	19,000,000	19,150,000	19,150,000
70 MISCELLANEOUS	2,769,147	2,863,661	4,200,000	4,250,000	4,250,000
GRAND TOTAL	**3,399,002**	**19,556,686**	**23,200,000**	**23,400,000**	**23,400,000**
FUNDING SOURCE:					
27 AG PRESERVATION - COUNTY	**3,399,002**	**19,556,686**	**23,200,000**	**23,400,000**	**23,400,000**

FINANCIAL NOTES:

FY 23	FY 24	CHANGE	EXPLANATION OF INCREASE/DECREASE
19,000,000	19,150,000	150,000	CAPITAL OUTLAY increases $150,000 Funds for purchase of ag preservation easement and development rights based on anticipated expenses
4,200,000	4,250,000	50,000	MISCELLANEOUS increases $50,000 Interfund Reimbursements to the General Fund and State Ag Preservation increase based on anticipated expenses

PLANNING AND ZONING
Agricultural Preservation - State
Index #064280

ORIGIN/PURPOSE:

The Maryland Agricultural Land Preservation Foundation (MALPF) was created in 1977 by the Maryland General Assembly to preserve productive agricultural land and woodland, via the Purchase of Development Rights (PDR), to provide for the continued production of food and fiber for all citizens of the State. Preservation was also intended to curb the expansion of urban development.

MALPF, along with the Maryland Department of Planning, co-administers the Certification of Local Agricultural Land Preservation Programs. MALPF is funded with 1) a portion of the State's Property Transfer Tax, 2) local subdivision matching funds for easement purchases, and 3) a State Agricultural Land Transfer Tax, which is imposed on all transfers of title in agricultural land taken out of production.

ALL FUND SUMMARY:

	AUDITED FY 21	AUDITED FY 22	ORIGINAL BUDGET FY 23	EXECUTIVE PROPOSED FY 24	ENACTED FY 23
SUMMARY BY CHARACTER:					
10 PERSONAL SERVICES	30,000	30,000	30,000	30,000	30,000
70 MISCELLANEOUS	172,647	200,745	320,000	240,000	240,000
GRAND TOTAL	**202,647**	**230,745**	**350,000**	**270,000**	**270,000**
FUNDING SOURCE:					
28 AG PRESERVATION - STATE	**202,647**	**230,745**	**350,000**	**270,000**	**270,000**

FINANCIAL NOTES:

FY 23	FY 24	CHANGE	EXPLANATION OF INCREASE/DECREASE
30,000	30,000	0	PERSONAL SERVICES - No change for FY 24 Full-Time Salaries - Partial salary reimbursement for Planner III position in Comprehensive Planning (062000)
320,000	240,000	(80,000)	MISCELLANEOUS decreases ($80,000) Agricultural Preservation - funds for match available for easement purchases the Maryland Agricultural Land Preservation Foundation (MALPF) will make on the county's behalf

DIVISION STAFF SUMMARY
Planning and Zoning - Ag Preservation - State
Index #064280

POSITION TITLE	ENACTED FY 22 POSITIONS	ENACTED FY 22 SALARIES		ENACTED FY 23 POSITIONS	ENACTED FY 23 SALARIES	ENACTED FY 24 POSITIONS	ENACTED FY 24 SALARIES
Planner III		30,000			30,000		30,000
SALARY TOTAL	**0.00**	**30,000**	*	**0.00**	**30,000**	**0.00**	**30,000**

***FY 22 Salaries and Other Personal Services are Enacted not Audited amounts**

Fiscal Year 24
Summary of Grants

Department of Planning & Zoning - Anticipated FY 24 Grants

TITLE OF GRANT	GRANT PURPOSE	Federal	State	Other	County Match	Grant Dates	Recurring or One Time
United Transportation Work Program	To provide financial assistance to the County from BMC supporting the Regional Transportation Planning Process that is essential to the work program outlined in the federally mandated Metropolitan Organization. Work activities include preparation of the Transportation Improvement Program to Regional Cooperative forecasting of population growth throughout the region.		$48,000		$12,000	7/1/23 - 6/30/24	Recurring
Rural Legacy Program	Funds are provided to purchase interests in real property from willing sellers, including fee estates, easements and other interests in real property, for preservation of land in key areas of Maryland enhancing natural resource, agricultural, forestry and environmental protection.		$6,211,100			12 months from date of grant execution	One Time
Certified Local Government Project Grant	Grant provides additional funds to hire a consultant to develop Historic Preservation Design Guidelines		$10,000		$10,000	7/1/23 - 6/30/24	One Time
Critical Area Management Program	This grant supports staff in implementing the Harford County Chesapeake Bay Critical Area Management Program. The grant contributes to the salary of one or more full time budget funded employees and sometimes includes the cost of printing, postage, etc.		$6,000			7/1/23 - 6/30/24	Recurring
	TOTALS:	**$0**	**$6,275,100**	**$0**	**$ 22,000**		

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DEPARTMENT OF HUMAN RESOURCES

HUMAN RESOURCES

ORIGIN/PURPOSE:

The Department of Human Resources was originally formed under Harford County Charter, Article IV, Section 402 (amended by Bill No. 88 - 35) and Sections 601 - 607 as the Office of Personnel. Bill No. 91 - 37 changed the name to more accurately reflect the duties and responsibilities of the department.

The department is divided into four vital areas of responsibility: Recruitment and Selection; Employee Benefits; Wellness and Training; Classification, Compensation and Labor Relations. Administration of the Personnel Code, formulation and administration of employment related policies and procedures, and general employee relations are also responsibilities of the department.

MISSION STATEMENT:
TO WORK UNDER THE CORE PRINCIPLE THAT **HR C.A.R.E.S** (COMMUNICATION, ADVANCEMENT, RESPECT, EQUALITY & SERVICE), THE DEPARTMENT WILL STRIVE TO DEMONSTRATE EXCEPTIONAL CUSTOMER SERVICE, RESPONSIVENESS, ATTITUDE AND PROFESSIONALISM TO BOTH INTERNAL AND EXTERNAL STAKEHOLDERS.

FY 24 GOALS:

COMMUNICATION - PROVIDE ON-GOING INFORMATIONAL EXCHANGE

ADVANCEMENT - ATTRACT AND RETAIN A TALENTED AND DEDICATED WORKFORCE

RESPECT - BUILD EMPLOYEE MORALE

EQUALITY - CONCENTRATE SPECIFIC TRAINING AND MONITORING OF ISSUES IN THE WORKPLACE

SERVICE - EFFICIENT, TIMELY AND TRANSPARENT INFORMATION

HUMAN RESOURCES

ALL FUND SUMMARY:

		AUDITED FY 21	AUDITED FY 22	ORIGINAL BUDGET FY 23	EXECUTIVE PROPOSED FY 24	ENACTED FY 24
SUMMARY BY CHARACTER:						
10	PERSONAL SERVICES	3,736,770	4,471,526	3,158,714	7,532,009	6,786,769
20	CONTRACTUAL SERVICES	390,029	399,404	680,800	1,094,405	1,094,405
30	SUPPLIES AND MATERIALS	8,035	5,344	12,500	20,900	20,900
40	BUSINESS AND TRAVEL	40,978	43,059	130,575	131,575	131,575
50	CAPITAL	0	0	0	0	
70	MISCELLANEOUS	55,806	50,694	49,000	61,000	61,000
80	INTER-GOVERNMENTAL	113	377	400	400	400
	GRAND TOTAL	**4,231,732**	**4,970,404**	**4,031,989**	**8,840,289**	**8,095,049**
FUNDING SOURCE:						
11	GENERAL	3,109,685	4,371,019	3,111,286	7,750,324	7,005,084
25	HIGHWAYS	579,457	397,503	511,246	596,175	596,175
51	WATER AND SEWER OPERATING	542,590	201,882	409,457	493,790	493,790
	GRAND TOTAL	**4,231,732**	**4,970,404**	**4,031,989**	**8,840,289**	**8,095,049**
SUMMARY BY DIVISION:						
GENERAL FUND						
82000	HUMAN RESOURCES	980,517	965,989	1,284,279	1,281,719	1,286,479
84110	GENERAL - PERSONNEL MATTERS	2,129,168	3,405,030	1,827,007	6,468,605	5,718,605
HIGHWAYS FUND						
84250	HIGHWAYS - PERSONNEL MATTERS	579,457	397,503	511,246	596,175	596,175
WATER AND SEWER FUND						
84510	WATER & SEWER - PERSONNEL MATTERS	542,590	201,882	409,457	493,790	493,790
	GRAND TOTAL	**4,231,732**	**4,970,404**	**4,031,989**	**8,840,289**	**8,095,049**

HUMAN RESOURCES

GENERAL FUND SUMMARY

		AUDITED FY 21	AUDITED FY 22	ORIGINAL BUDGET FY 23	EXECUTIVE PROPOSED FY 24	ENACTED FY 24
SUMMARY BY CHARACTER:						
10	PERSONAL SERVICES	2,845,260	4,069,528	2,565,464	6,938,759	2,558,264
20	CONTRACTUAL SERVICES	194,464	231,076	390,347	640,690	640,690
30	SUPPLIES AND MATERIALS	8,035	5,344	12,500	20,900	20,900
40	BUSINESS AND TRAVEL	37,052	41,472	119,075	120,075	120,075
70	MISCELLANEOUS	24,762	23,222	23,500	29,500	29,500
80	INTER-GOVERNMENTAL	113	377	400	400	400
	GRAND TOTAL	**3,109,687**	**4,371,019**	**3,111,286**	**7,750,324**	**3,369,829**

SUMMARY BY DIVISION

GENERAL FUND

82000	HUMAN RESOURCES	980,517	965,989	1,284,279	1,281,719	1,286,479
84110	GENERAL - PERSONNEL MATTERS	2,129,169	3,405,030	1,827,007	6,468,605	5,718,605
	GRAND TOTAL	**3,109,686**	**4,371,019**	**3,111,286**	**7,750,324**	**7,005,084**

HUMAN RESOURCES
Director of Human Resources
Index #082000

ORIGIN/PURPOSE:

The Department of Human Resources strives to identify, develop, recruit and retain the talent necessary for the various departments of Harford County to achieve their strategic plans; to promote a positive attitude within the workforce through communication and education of policies, procedures and programs with support, equality, trust and respect; and to accomplish these goals in the most efficient manner.

FY 24 GOALS:

COMMUNICATION - PROVIDE ON-GOING INFORMATIONAL EXCHANGE

ADVANCEMENT - ATTRACT AND RETAIN A TALENTED AND DEDICATED WORKFORCE

RESPECT - BUILD EMPLOYEE MORALE

EQUALITY - CONCENTRATE SPECIFIC TRAINING AND MONITORING OF ISSUES IN THE WORKPLACE

SERVICE - EFFICIENT, TIMELY AND TRANSPARENT INFORMATION

ALL FUND SUMMARY:

		AUDITED FY 21	AUDITED FY 22	ORIGINAL BUDGET FY 23	EXECUTIVE PROPOSED FY 24	ENACTED FY 24
SUMMARY BY CHARACTER:						
10	PERSONAL SERVICES	966,257	945,149	1,238,964	1,231,764	1,231,764
20	CONTRACTUAL SERVICES	4,440	3,520	4,840	4,840	4,840
30	SUPPLIES AND MATERIALS	8,035	5,344	12,500	20,900	20,900
40	BUSINESS AND TRAVEL	1,673	11,599	27,575	28,575	28,575
80	INTERGOVERNMENTAL	113	377	400	400	400
	GRAND TOTAL	**980,518**	**965,989**	**1,284,279**	**1,286,479**	**1,286,479**
FUNDING SOURCE:						
11	GENERAL	**980,518**	**965,989**	**1,284,279**	**1,286,479**	**1,286,479**

HUMAN RESOURCES
Director of Human Resources
Index #082000

FINANCIAL NOTES:

FY 23	FY 24	CHANGE	EXPLANATION OF INCREASE/DECREASE
			PERSONAL SERVICES decrease ($11,960)
752,737	793,955	41,218	Full-time salaries
			27,411 Salary Adjustment
			13,807 Turnover
			41,218
31,166	0	(31,166)	27th Pay
25,000	35,000	10,000	Temporary Salaries - provides for college intern
82,801	91,305	8,504	Pension adjustments
3,589	2,718	(871)	Workers Compensation adjustments
227,209	176,075	(51,134)	Health Benefit calculations adjusted for consistency in position budgeting
9,012	10,232	1,220	OPEB (Other Post Employment Plan)
50,260	54,792	4,532	RHS (Retirement Health Savings)
55,930	61,667	5,737	FICA adjustments
			CONTRACTUAL SERVICES no change in funding over FY 23
4,840	4,840	0	Funds provide for telephone service and office equipment
			SUPPLIES AND MATERIALS increase $8,400
12,500	20,900	8,400	Other Supplies and Materials increased for one time expense of new badges for employees and Uniform Purchase for staff shirts
			BUSINESS AND TRAVEL increase $1,000
27,575	28,575	1,000	Meals and Membership Fees increased based on actuals

DEPARTMENT STAFF SUMMARY
HUMAN RESOURCES
Index # 082000

POSITION TITLE	ENACTED FY 22 POSITIONS	ENACTED FY 22 SALARIES		ENACTED FY 23 POSITIONS	ENACTED FY 23 SALARIES	ENACTED FY 24 POSITIONS	ENACTED FY 24 SALARIES
Administrative Secretary III	1.00	74,480		1.00	81,933	1.00	85,332
Deputy Director of Human Resources	1.00	92,500		1.00	108,299	1.00	120,000
Director, Human Resources	1.00	125,000		1.00	145,189	1.00	145,202
Human Resources Clerk	1.00	49,224		1.00	54,100	1.00	54,105
Human Resources Generalist	2.00	127,310		1.00	76,494	2.00	147,250
Human Resources Manager	1.00	95,315		1.00	104,892	1.00	104,901
Human Resources Specialist	2.00	97,092		3.00	181,830	2.00	137,165
FULL-TIME SALARIES	9.00	660,921		9.00	752,737	9.00	793,955
TEMPORARY SALARIES		25,000			25,000		35,000
SALARY TOTAL	**9.00**	**685,921**		**9.00**	**777,737**	**9.00**	**828,955**
OTHER PERSONAL SERVICES							
Pension & Retirement		72,701			82,801		95,925
Workers' Compensation		3,757			3,589		2,718
Health Benefits		196,428			227,208		176,075
RHS/OPEB		40,500			59,272		65,024
FICA		50,157			55,930		61,667
27 th Pay		0			31,166		0
Miscellaneous		1,260			1,260		1,400
TOTAL OTHER PERSONAL SERVICES		**364,803**			**461,226**		**402,809**
TOTAL PERSONAL SERVICES	**9.00**	**1,050,724**	*	**9.00**	**1,238,964**	**9.00**	**1,231,764**

***FY 22 Salaries and Other Personal Services are Enacted not Audited amounts**

HUMAN RESOURCES
Personnel Matters
Index # : 084110, 084250, 084510

ORIGIN/PURPOSE:

The Personnel Matters accounts were established to provide unified management control of those areas of employee services which are budgeted within and charged to each fund, yet provide and approved by the Department of Human Resources. Combining these accounts allows for more accurate budgeting, tighter control of expenditures and centralization of information and reporting.

ALL FUND SUMMARY:

		AUDITED FY 21	AUDITED FY 22	ORIGINAL BUDGET FY 23	EXECUTIVE PROPOSED FY 24	ENACTED FY 23
SUMMARY BY CHARACTER:						
10	PERSONAL SERVICES	2,770,513	3,526,377	1,919,750	6,305,005	5,555,005
20	CONTRACTUAL SERVICES	385,352	395,884	675,960	1,089,565	1,089,565
30	SUPPLIES AND MATERIALS	453	0	0	0	0
40	BUSINESS AND TRAVEL	39,305	31,460	103,000	103,000	103,000
70	MISCELLANEOUS	55,806	50,694	49,000	61,000	61,000
	GRAND TOTAL	**3,251,429**	**4,004,414**	**2,747,710**	**7,558,570**	**6,808,570**
FUNDING SOURCE:						
11	GENERAL	2,129,169	3,405,031	1,827,007	6,468,605	5,718,605
25	HIGHWAYS	579,457	397,502	511,246	596,175	596,175
51	WATER AND SEWER OPERATING	542,590	201,881	409,457	493,790	493,790
	GRAND TOTAL	**3,251,215**	**4,004,414**	**2,747,710**	**7,558,570**	**6,808,570**
SUMMARY BY DIVISION:						
84110	GENERAL - PERSONNEL MATTERS	2,129,169	3,405,031	1,827,007	6,468,605	5,718,605
84250	HIGHWAYS - PERSONNEL MATTERS	579,457	397,502	511,246	596,175	596,175
84510	WATER & SEWER - PERSONNEL MATTERS	542,590	201,881	409,457	493,790	493,790
	GRAND TOTAL	**3,251,215**	**4,004,414**	**2,747,710**	**7,558,570**	**6,808,570**

Personnel Matters
Index # : 084110, 084250, 084510

GENERAL PERSONNEL MATTERS INDEX # 084110	AUDITED FY 21	AUDITED FY 22	ORIGINAL BUDGET FY 23	EXECUTIVE PROPOSED FY 24	ENACTED FY 24
1102 Special Pays For anticipated retirement leave payouts	1,392,460	2,676,858	1,000,000	1,000,000	4,635,255
1102 Employee COLA Increase	0	0	0	0	0
1355 RHS (Retirement Health Savings)	387,785	277,215	250,000	250,000	250,000
1602 Social Security	98,758	170,306	76,500	76,500	76,500
2401 Personnel/Recruitment	0	237	2,500	2,500	2,500
2601 Medical Services	55,222	78,235	105,000	257,400	257,400
2602 Legal Services	4,559	4,997	7,123	9,000	9,000
2603 Management Services Wellness program and consultant for health benefits	121,642	143,088	154,934	201,000	201,000
2699 Other Professional Services	8,288	1,000	114,100	164,100	164,100
2899 Other	313	0	1,850	1,850	1,850
3103 Printing Commercial	0	0	0	0	0
4701 Tuition Reimbursement	35,379	29,873	90,000	90,000	90,000
4702 In-House Training	0	0	1,500	1,500	1,500
7703 Service Awards	24,762	23,222	23,500	29,500	29,500
TOTAL INDEX	**2,129,168**	**3,405,031**	**1,827,007**	**2,083,350**	**5,718,605**

HUMAN RESOURCES
Personnel Matters
Index # : 084110, 084250, 084510

HIGHWAYS FUND PERSONNEL MATTERS INDEX # 084250	AUDITED FY 21	AUDITED FY 22	ORIGINAL BUDGET FY 23	EXECUTIVE PROPOSED FY 24	ENACTED FY 24
1102 Special Pays For anticipated retirement leave payouts	415,262	267,574	300,000	300,000	300,000
1355 RHS (Retirement Health Savings)	32,692	13,402	25,000	25,000	25,000
1602 Social Security	30,653	20,441	22,950	22,950	22,950
2401 Personnel/Recruitment	0	0	1,000	1,000	1,000
2601 Medical Services	15,806	21,358	52,500	85,800	85,800
2602 Legal Services	387	215	3,404	4,000	4,000
2603 Management Services Wellness program and consultant for health benefits	61,521	55,064	77,467	100,500	100,500
2699 Other Professional Services	875	0	9,500	34,500	34,500
2899 Other	156	0	925	925	925
3103 Printing Commercial	0	0	0	0	0
4701 Tuition Reimbursement	957	1,587	5,000	5,000	5,000
4702 In House Training	0	0	750	750	750
7703 Service Awards	21,147	17861	12,750	15,750	15,750
TOTAL INDEX	**579,456**	**397,502**	**511,246**	**596,175**	**596,175**

HUMAN RESOURCES
Personnel Matters
Index # : 084110, 084250, 084510

WATER & SEWER FUND PERSONNEL MATTERS INDEX # 084510	AUDITED FY 21	AUDITED FY 22	ORIGINAL BUDGET FY 23	EXECUTIVE PROPOSED FY 24	ENACTED FY 24
1102 Special Pays For anticipated retirement leave payouts	294,860	45,918	200,000	200,000	200,000
1355 RHS (Retirement Health Savings)	95,436	51,228	30,000	30,000	30,000
1602 Social Security	22,607	3,435	15,300	15,300	15,300
2401 Personnel/Recruitment	0	0	1,000	1,000	1,000
2601 Medical Services	49,906	34,718	52,500	85,800	85,800
2602 Legal Services	286	282	4,265	4,265	4,265
2603 Management Services, Wellness program and consultant for health benefits	61,521	55,064	77,467	100,500	100,500
2699 Other Professional Services	4,950	1,625	9,500	34,500	34,500
2899 Other	156	0	925	925	925
3103 Printing Commercial	0	0	0	0	0
4701 Tuition Reimbursement	2,970	0	5,000	5,000	5,000
4702 In-House Training	0	0	750	750	750
7703 Service Awards	9,897	9,611	12,750	15,750	15,750
TOTAL INDEX	**542,589**	**201,881**	**409,457**	**493,790**	**493,790**

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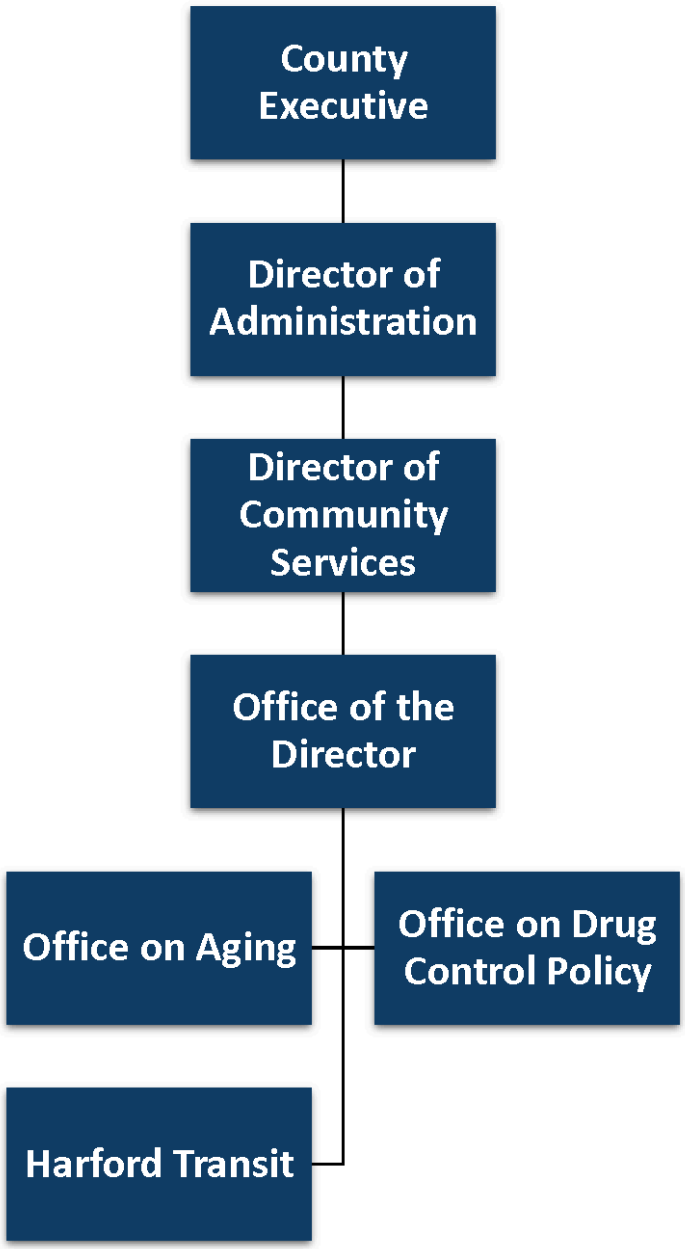
DEPARTMENT OF COMMUNITY SERVICES



COMMUNITY SERVICES

ORIGIN/PURPOSE:

The Department of Community Services was established pursuant to Chapter 16, Article IV, Section 22 of the Harford County Code.

In February, 2023 Executive Order 23-03 moved the Division of Harford Transit to be under the control and supervision of the Department of Community Services.

The Department of Community Services develops and coordinates programs which meet a vast array of needs in Harford County. The department works with federal, state, local and private agencies to strengthen our communities by continuously improving the quality and availability of human services for our citizens.

MISSION STATEMENT:

TO STRENGTHEN OUR FAMILIES AND COMMUNITIES BY SERVING AS THE PREMIER RESOURCE FOR HUMAN SERVICES IN HARFORD COUNTY, AND TO CONTINUOUSLY IMPROVE THE NETWORK OF AVAILABLE SERVICES TO ENSURE EFFICIENT, EFFECTIVE AND PROACTIVE ASSISTANCE FOR ALL HARFORD COUNTY CITIZENS.

FY 24 GOALS:

TO STRENGTHEN COMMUNITY OUTREACH AND RAISE AWARENESS OF HUMAN SERVICES, NEEDS IN THE COMMUNITY AND THREATS TO PUBLIC SAFETY
TO RESEARCH AND DEVELOP OPPORTUNITIES FOR RE-ENTRY PROGRAMS IN THE COUNTY
TO INCREASE AWARENESS AND UTILIZATION OF THE MEDIATION PROGRAM.
TO INCREASE PARTNERSHIPS AND COLLABORATIONS WITH THE DISABILITY COMMUNITY AND PROVIDERS THROUGH OUTREACH; CREATING A
COMMUNITY OF PRACTICE, AND HOST AT LEAST THREE COMMUNITY EVENTS.
TO STRENGTHEN COMMUNITY OUTREACH, AWARENESS AND EMPLOYMENT ACCESSIBILITY
TO SUCCESSFULLY IMPLEMENT THE GRANT IN AID PROGRAM
TO DEVELOP AND SUPPORT AT RISK YOUTH PROGRAMS
TO CONNECT AND PROVIDE TO SENIORS AND CARETAKERS RESOURCES AND GUIDANCE THAT PROMOTE HEALTHY LIFESTYLES
TO PROVIDE PREVENTION OUTREACH TO MORE THAN 20,000 YOUTH AND 12,000 ADULTS
TO SUPPORT THREE AND OPERATE ONE SPECIALTY COURTS FOR 75 PARTICIPANTS
TO APPLY FOR $500,000 STATE AND FEDERAL GRANTS ADDRESSING SUBSTANCE ISSUES
TO RAISE AWARENESS ABOUT OPIATE USE AND OVERDOSE
TO IDENTIFY AND WORK TO ADDRESS GAPS IN THE CONTINUUM OF CARE FOR INDIVIDUALS SUFFERING FROM BEHAVIORAL HEALTH DISORDERS
TO INVESTIGATE COMPLAINTS OF UNLAWFUL DISCRIMINATION

COMMUNITY SERVICES

ALL FUND SUMMARY:

		AUDITED FY 21	AUDITED FY 22	ORIGINAL BUDGET FY 23	EXECUTIVE PROPOSED FY 24	ENACTED FY 24
SUMMARY BY CHARACTER:						
10	PERSONAL SERVICES	2,527,964	2,772,924	3,800,919	3,950,124	3,848,265
20	CONTRACTUAL SERVICES	89,812	270,144	1,173,592	1,081,677	1,081,677
30	SUPPLIES AND MATERIALS	34,338	18,148	69,750	58,700	58,700
40	BUSINESS AND TRAVEL	6,148	10,183	24,300	23,200	23,200
50	CAPITAL OUTLAY	31,102	0	0	0	0
70	MISCELLANEOUS	2,077,574	1,797,905	1,956,608	855,000	855,000
80	INTER-GOVERNMENTAL/ INTERFUND	0	0	310	60	60
	GRAND TOTAL	**4,766,938**	**4,869,305**	**7,025,479**	**5,968,761**	**5,866,902**
SUMMARY BY FUND:						
11	GENERAL	4,767,038	4,869,305	7,025,479	5,968,761	5,866,902
	GRAND TOTAL	**4,767,038**	**4,869,305**	**7,025,479**	**5,968,761**	**5,866,902**
SUMMARY BY DIVISION:						
91000	DIRECTOR OF COMMUNITY SVCS	2,572,085	2,318,245	2,844,084	2,051,242	1,949,383
94000	OFFICE OF DRUG CONTROL POLICY	888,049	987,631	1,503,800	1,343,104	1,343,104
97100	OFFICE ON AGING	1,306,904	1,563,428	2,677,595	2,574,415	2,574,415
	GRAND TOTAL	**4,767,038**	**4,869,305**	**7,025,479**	**5,968,761**	**5,866,902**

COMMUNITY SERVICES

FINANCIAL NOTES:

FY 23	FY 24	CHANGE	EXPLANATION OF INCREASE/DECREASE
			PERSONAL SERVICES increase $47,346
1,980,802	1,948,819	(31,983)	Full-Time Salaries:
			3,187 Salary adjustments
			(35,170) Turnover
			(31,983)
		(101,859)	Transfer of one (1) position to Department of Economic Development per amendment #8
484,527	618,181	133,654	Temporary Salaries adjusted for senior center lead coordinators
252,241	272,444	20,203	Pension adjustments
13,801	10,969	(2,832)	Workers' Compensation adjustments
541,311	622,002	80,691	Health Benefit calculations adjusted for consistency in position budgeting
51,634	58,584	6,950	Other Post Employee Benefits (OPEB)
233,350	215,935	(17,415)	Retirement Health Savings (RHS)
154,615	195,260	40,645	FICA adjustments
3,700	5,005	1,305	Life Insurance
82,013	0	(82,013)	27th Pay

COMMUNITY SERVICES

FINANCIAL NOTES:

FY 23	FY 24	CHANGE	EXPLANATION OF INCREASE/DECREASE
			CONTRACTUAL SERVICES decrease ($91,915)
1,173,592	1,081,677	(91,915)	Funds adjusted in Other Professional Services, Management Services and Other Advertising based on actual expense history. Funding provided for Addiction Connection Resources to provide for recovery services, case management, peer recovery specialists, etc.
			SUPPLIES AND MATERIALS decrease ($11,050)
69,750	58,700	(11,050)	Funding provides for commercial printing, general office supplies, other supplies and materials, recreation and other supplies for senior center activities
			CONTRACTUAL SERVICES decrease ($1,100)
24,300	23,200	(1,100)	Funding provides for mileage and transportation costs, membership fees and dues, training, seminars, courses and meetings; county owned vehicles & fuel costs
			MISCELLANEOUS decrease ($1,101,608)
947,000	0	(947,000)	Grant-in-Aid funding moved to the Department of Housing and Community Development.
171,108	30,000	(141,108)	Grant funding provides for: 7,500 Disabilities Resources 12,500 Local Management Board 10,000 Family Court 30,000
838,500	775,000	(63,500)	Contribution funding provides for Recovery Month activities, HCAA Peer Recovery, After Prom Initiatives; and CJCC. Funding also provided for: 250,000 Klein Harford Family Crisis Center 10,000 GEEF, ARC, SARC, CYF, Mobile Food Pantry 9,000 Disability Luncheon 50,000 At Risk Emergency Population 140,000 Highland Community Association 12,500 iCan Bike Camp 8,500 Costume event 480,000
0	50,000	50,000	Sponsorship funding for mental health and drug awareness events

DEPARTMENT STAFF SUMMARY
COMMUNITY SERVICES

POSITION TITLE	ENACTED FY 22 POSITIONS	ENACTED FY 22 SALARIES	ENACTED FY 23 POSITIONS	ENACTED FY 23 SALARIES	ENACTED FY 24 POSITIONS	ENACTED FY 24 SALARIES
Accounting Technician II	0.00	0	0.00	0	1.00	77,875
Administrative Assistant II	3.00	183,154	3.00	194,656	2.00	109,808
Administrative Budget Technician I	1.00	56,343	1.00	63,637	0.00	0
Administrative Budget Technician II	0.00	0	0.00	0	1.00	66,824
Administrative Secretary III	1.00	72,919	1.00	80,212	1.00	78,000
Administrative Specialist I	3.00	235,211	3.00	213,346	3.00	213,346
Administrative Specialist II	1.00	64,003	1.00	70,531	1.00	70,531
Administrator	2.00	178,759	2.00	196,703	2.00	196,703
Client Advocacy Services Asst. Mgr	3.00	194,213	3.00	207,614	3.00	207,614
Client Advocacy Services Manager	2.00	162,405	2.00	178,682	2.00	178,682
Communications Specialist I	0.00	0	0.00	0	1.00	52,213
Communications Specialist II	0.00	0	0.00	0	1.00	46,213
Coordinator for Disabilities	1.00	65,642	1.00	74,191	1.00	74,191
Deputy Director of Community Services	1.00	94,637	1.00	110,725	1.00	125,000
Director of Community Services	1.00	128,717	1.00	149,407	1.00	130,000
Grants Specialist	1.00	54,117	1.00	59,491	1.00	46,114
Human Relations Manager	1.00	69,000	1.00	69,000	1.00	69,000
Long Term Care Coordinator	1.00	72,443	1.00	79,687	1.00	79,687
Manager, Senior Center Division	1.00	82,171	1.00	90,408	1.00	90,408
Senior Center Specialist	2.00	129,581	2.00	142,511	2.00	142,511
FULL-TIME SALARIES	25.00	1,843,314	25.00	1,980,801	27.00	2,054,720
GRANT FUNDING OFFSET						(176,301)
TEMPORARY SALARIES		409,677		484,527		618,181
SALARY TOTAL	**25.00**	**2,252,991**	**25.00**	**2,465,328**	**27.00**	**2,496,600**
OTHER PERSONAL SERVICES						
Pension		230,470		252,241		264,348
Workers' Compensation		16,292		13,801		10,807
Health Benefits		522,965		541,312		604,327
RHS		108,339		233,350		215,935
OPEB		0		51,634		58,584
FICA		164,197		154,615		189,874
27th Pay		0		82,013		0
Miscellaneous		7,125		6,625		7,790
TOTAL OTHER PERSONAL SERVICES		**1,049,388**		**1,335,591**		**1,351,665**
TOTAL PERSONAL SERVICES	**25.00**	**3,302,379**	**25.00**	**3,800,919**	**27.00**	**3,848,265**

***FY 22 Salaries and Other Personal Services are Enacted not Audited amounts**

COMMUNITY SERVICES
Director of Community Services
Index #091000

ORIGIN/PURPOSE:

The Department of Community Services was established pursuant to Chapter 16, Article IV, Section 22 of the Harford County Code.

The Department of Community Services develops and coordinates programs which meet an array of needs in Harford County. The agencies and programs include: the Office of Human Relations and Mediation; the Division of Children, Youth and Families, the Office of Disability; the Office on Aging; and the Office of Drug Control Policy. Three divisions are included under the Director's budget: Office of Human Relations and Mediation, Office of Disability Services, Office of Children, Youth and Families.

The Office of Human Relations and Mediation works to strengthen our communities by investigating and resolving complaints of unlawful discrimination in employment, housing, education, public accommodation, credit, and other areas, and providing information to employers and the general public about human relations matters. This includes studying the origin and impact of social friction in the community and making recommendations to the County Executive and Council to alleviate social problems, and promote equality, understanding and harmonious relations among the citizens of Harford County. Further, the Office of Human Relations and Mediation coordinates, develops and directs the activities of the Human Relations Commission, Women's Commission, Mediation Commission, and Volunteer Harford.

The Office of Disability Services advocates for citizens with disabilities and acts as a catalyst for positive change. The Office promotes and facilitates
the independence of people with disabilities in all aspects of community life and connects individuals with disabilities, their families, and their
caregivers to resources regarding health care, employment, disability benefits and accessible housing. The office supports Harford County's Disability Commission, and investigates and resolves matters.

The Office of Children, Youth and Families advocates for children, youth and families, provides financial and development assistance to public and private organizations that deliver human services, and administers local and state grant funding to meet public service needs not provided by County Government.

FY 24 GOALS:

TO STRENGTHEN COMMUNITY OUTREACH AND RAISE AWARENESS OF AVAILABLE HUMAN SERVICES, NEEDS IN THE COMMUNITY, AND THREATS TO
PUBLIC SAFETY
TO RESEARCH AND DEVELOP OPPORTUNITIES FOR RE-ENTRY PROGRAMS IN COUNTY
TO INCREASE AWARENESS AND UTILIZATION OF THE MEDIATION PROGRAM.
TO INCREASE PARTNERSHIPS AND COLLABORATIONS WITH THE DISABILITY COMMUNITY AND PROVIDERS THROUGH OUTREACH, CREATING A
COMMUNITY OF PRACTICE, AND HOST AT LEAST THREE COMMUNITY EVENTS
TO SUCCESSFULLY IMPLEMENT THE GRANT IN AID PROGRAM
TO DEVELOP AND SUPPORT AT RISK YOUTH OUTREACH PROGRAMS
TO STRENGTHEN COMMUNITY OUTREACH, AWARENESS AND EMPLOYMENT ACCESSIBILITY
TO INVESTIGATE COMPLAINTS OF UNLAWFUL DISCRIMINATION

COMMUNITY SERVICES
Director of Community Services
Index #091000

ALL FUND SUMMARY:

	AUDITED FY 21	AUDITED FY 22	ORIGINAL BUDGET FY 23	EXECUTIVE PROPOSED FY 24	ENACTED FY 24
SUMMARY BY CHARACTER:					
10 PERSONAL SERVICES	902,864	974,568	1,222,924	1,464,132	1,362,273
20 CONTRACTUAL SERVICES	14,432	37,277	70,600	43,300	43,300
30 SUPPLIES AND MATERIALS	23,190	2,295	25,800	29,550	29,550
40 BUSINESS AND TRAVEL	1,603	1,807	4,200	4,200	4,200
70 MISCELLANEOUS	1,629,996	1,302,298	1,520,500	510,000	510,000
80 INTER-GOVERNMENTAL/INTERFUND	0	0	60	60	60
GRAND TOTAL	**2,572,085**	**2,318,245**	**2,844,084**	**2,051,242**	**1,949,383**
FUNDING SOURCE:					
11 GENERAL	**2,572,085**	**2,318,245**	**2,844,084**	**2,051,242**	**1,949,383**

FINANCIAL NOTES:

FY 23	FY 24	CHANGE	EXPLANATION OF INCREASE/DECREASE
			PERSONAL SERVICES increase of $139,349
696,824	689,480	(7,344)	Full-Time Salaries
			(7,344) Turnover
		(101,859)	Transfer of one (1) position to the Department of Economic Development per amendment #8
115,700	296,890	181,190	Temporary Salaries - adjusted to include interns and funding for Human Relations Manager funded by a vacancy in previous fiscal year
83,467	109,532	26,065	Pension adjustments
188,598	194,425	5,827	Health Benefit calculations adjusted for consistency in position budgeting
14,453	16,624	2,171	Other Post Employment Benefits (OPEB)
35,900	75,038	39,138	Retirement Health Savings (RHS)
51,391	74,341	22,950	FICA adjustments
28,851	0	(28,851)	27th Pay
			CONTRACTUAL SERVICES decrease of ($27,300)
70,600	43,300	(27,300)	Funding adjusted for other advertising and other professional services based on actual spending
			MATERIALS & SUPPLIES increase of $3,750
25,800	29,550	3,750	Funding provided for commercial printing of Resource Guide and general supplies and mailings

COMMUNITY SERVICES
Director of Community Services
Index #091000

FINANCIAL NOTES:

FY 23	FY 24	CHANGE	EXPLANATION OF INCREASE/DECREASE		
			MISCELLANEOUS decrease of ($1,010,500)		
947,000	0	(947,000)	Grant-in-Aid funding moved to the Department of Housing and Community Development		
30,000	30,000	0	Grants		
				7,500	Disabilities Resources
				12,500	Local Management Board
				10,000	Family Court
				30,000	
543,500	480,000	(63,500)	Contributions		
				250,000	Klein Harford Family Crisis Center
				10,000	GEEF, ARC, SARC, CYF, Mobile Food Pantry
				9,000	Disability Luncheon
				50,000	At Risk Emergency Population
				140,000	Highland Community Association
				12,500	iCan Bike Camp
				8,500	Costume event
				480,000	

DIVISION STAFF SUMMARY
Director of Community Services
Index #091000

POSITION TITLE	ENACTED FY 22 POSITIONS	ENACTED FY 22 SALARIES	ENACTED FY 23 POSITIONS	ENACTED FY 23 SALARIES	ENACTED FY 24 POSITIONS	ENACTED FY 24 SALARIES
Administrative Assistant II	1.00	70,400	1.00	70,400	0.00	0
Administrative Secretary III	1.00	72,919	1.00	80,212	1.00	78,000
Administrative Specialist I	1.00	65,792	1.00	72,357	1.00	72,357
Administrative Specialist II	1.00	64,003	1.00	70,531	1.00	70,531
Coordinator for Disabilities	1.00	65,642	1.00	74,191	1.00	74,191
Deputy Director of Community Svcs	1.00	94,637	1.00	110,725	1.00	125,000
Director of Community Services	1.00	128,717	1.00	149,407	1.00	130,000
Human Relations Manager	1.00	69,000	1.00	69,000	1.00	69,000
TOTAL FULL-TIME SALARIES	8.00	631,110	8.00	696,823	8.00	619,079
TEMPORARY SALARIES		115,700		115,700		296,890
SALARY TOTAL	**8.00**	**746,810**	**8.00**	**812,523**	**8.00**	**915,969**
OTHER PERSONAL SERVICES						
Pension		76,238		83,467		101,436
Workers' Compensation		5,834		4,896		4,235
Health Benefits		185,329		188,599		176,750
RHS/OPEB		33,750		50,353		91,662
FICA		51,283		51,391		68,955
27th Pay		0		28,851		0
Miscellaneous		2,985		2,845		3,265
TOTAL OTHER PERSONAL SERVICES		**355,419**		**410,402**		**446,303**
TOTAL PERSONAL SERVICES	**8.00**	**1,102,229**	**8.00**	**1,222,925**	**8.00**	**1,362,273**

***FY 22 Salaries and Other Personal Services are Enacted not Audited amounts**

Fiscal Year 24
Summary of Grants

Department of Community Services (Director of Community Services) - Anticipated FY 24 Grants

TITLE OF GRANT	GRANT PURPOSE	Federal	State	Other	County Match	Grant Dates	Recurring or One Time
Local Management Board	Program funding for Local Management Board		$640,263		$30,000	7/1/23 - 6/30/24	Recurring
	TOTALS:	**$0**	**$640,263**		**$30,000**		

COMMUNITY SERVICES
Harford Transit
Index #097200

ORIGIN/PURPOSE:
Harford Transit provides public and specialized transportation services in Harford County. Services include ten public bus routes operating Monday through Friday, as well as door-to-door services for the elderly and disabled persons.

FY 24 GOAL:
TRANSPORTATION: TO PROVIDE ACCESS TO A SAFE, DEPENDABLE AND EFFECTIVE TRANSPORTATION SYSTEM TO THE COUNTY'S BUSINESS COMMUITY AND TRANSIT-DEPENDENT POPULATION BY CONNECTING CITIZENS WITH JOBS AND SERVICES

Harford Transit operating expenses are funded by various federal and state transportation grants.

DIVISION STAFF SUMMARY
Harford Transit
Index #097200

POSITION TITLE	ENACTED FY 22 POSITIONS	ENACTED FY 22 SALARIES		ENACTED FY 23 POSITIONS	ENACTED FY 23 SALARIES	ENACTED FY 24 POSITIONS	ENACTED FY 24 SALARIES
Accounting Technician II	0.00	0		0.00	0	1.00	77,875
Communications Specialist I	0.00	0		0.00	0	1.00	52,213
Communications Specialist II	0.00	0		0.00	0	1.00	46,213
TOTAL FULL-TIME SALARIES	0.00	0		0.00	0	3.00	176,301
GRANT FUNDING OFFSET		0			0		(176,301)
SALARY TOTAL	**0.00**	**0**		**0.00**	**0**	**3.00**	**0**
OTHER PERSONAL SERVICES							
Pension		0			0		0
Workers' Compensation		0			0		0
Health Benefits		0			0		0
RHS/OPEB		0			0		0
FICA		0			0		0
27th Pay		0			0		0
Miscellaneous		0			0		0
TOTAL OTHER PERSONAL SERVICES		**0**			**0**		**0**
TOTAL PERSONAL SERVICES	**0.00**	**0**	*	**0.00**	**0**	**3.00**	**0**

Fiscal Year 24
Summary of Grants

Department of Community Services - Harford Transit

TITLE OF GRANT	GRANT PURPOSE	Federal	State	Other	County Match	Grant Dates	Recurring or One Time
Operating Assistance	This grant provides public transportation services to the citizens of Harford County	$2,113,842	$345,911		$3,823,034	7/1/23 - 6/30/24	Recurring
Statewide Specialized Transportation Assistance (SSTAP) Operating Assistance	To provide curb-to-curb transportation services for the elderly population & persons with disabilities.		$170,371		$1,504,887	7/1/23 - 6/30/24	Recurring
Capital Assistance	Capital assistance to fund Preventive Maintenance - $850,000 and a Maintenance Truck - $75,000	$800,000	$100,000		$100,000	7/1/23 - 6/30/24	Recurring
	TOTALS:	**$2,913,842**	**$616,282**	**$0**	**$5,427,921**		

COMMUNITY SERVICES
Office of Drug Control Policy
Index #094000

ORIGIN/PURPOSE:

The Office of Drug Control Policy (ODCP) is the County's lead Prevention Agency, working daily to create a drug free Harford County. Employees provide prevention outreach, support to treatment providers, monitoring and reporting activities, coordination of government agencies and non-profit organizations to address substance abuse, and support Harford County's Specialty Courts. The Office of Drug Control Policy provides information and assistance to Federal, State and local organizations, treatment providers and to individuals suffering from substance abuse and their families. Further, the Office on Drug Control Policy strives to continuously improve the network of available services to ensure efficient, effective, and proactive assistance for Harford County citizens.

FY 24 GOALS:

TO PROVIDE PREVENTION OUTREACH TO MORE THAN 20,000 YOUTH AND 10,000 ADULTS
TO SUPPORT AND OPERATE ONE SPECIALTY COURT FOR 75 PARTICIPANTS
TO APPLY FOR $500,000 STATE AND FEDERAL GRANTS ADDRESSING SUBSTANCE ISSUES
TO RAISE AWARENESS ABOUT OPIATE USE AND OVERDOSE
TO IDENTIFY AND WORK TO ADDRESS GAPS IN THE CONTINUUM OF CARE FOR INDIVIDUALS SUFFERING FROM BEHAVIOR HEALTH DISORDERS

ALL FUND SUMMARY:

	AUDITED FY 21	AUDITED FY 22	ORIGINAL BUDGET FY 23	EXECUTIVE PROPOSED FY 24	ENACTED FY 24
SUMMARY BY CHARACTER:					
10 PERSONAL SERVICES	395,195	422,506	423,935	351,654	351,654
20 CONTRACTUAL SERVICES	42,521	61,464	695,165	631,350	631,350
30 SUPPLIES AND MATERIALS	2,196	4,073	19,900	5,400	5,400
40 BUSINESS AND TRAVEL	558	3,981	10,800	9,700	9,700
50 CAPITAL OUTLAY	0	0	0	0	
70 MISCELLANEOUS	447,578	495,607	354,000	345,000	345,000
GRAND TOTAL	**888,049**	**987,631**	**1,503,800**	**1,343,104**	**1,343,104**
FUNDING SOURCE:					
11 GENERAL	**888,049**	**987,631**	**1,503,800**	**1,343,104**	**1,343,104**

COMMUNITY SERVICES
Office of Drug Control Policy
Index #094000

FINANCIAL NOTES:

FY 23	FY 24	CHANGE	EXPLANATION OF INCREASE/DECREASE
			PERSONAL SERVICES decrease of ($72,281)
172,029	172,029	0	Full-time salaries
138,203	53,465	(84,738)	Temporary Salaries adjusted with the move of a Project Manager to Office of Director
31,758	25,664	(6,094)	Pension adjustments
35,486	62,171	26,685	Health Benefit calculations adjusted for consistency in position budgeting
13,160	17,250	4,090	FICA
14,360	7,828	(6,532)	Retirement Health Savings (RHS)
9,751	11,071	1,320	Other Post Employment Benefits (OPEB)
7,123	0	(7,123)	27th Pay
			CONTRACTUAL SERVICES decrease of ($63,815)
695,165	631,350	(63,815)	Funding provided for other professional services, telephone service, other advertising, as well as for Addiction Connections Resources for treatment, recovery services, case management and peer recovery specialists, etc.
			SUPPLIES AND MATERIALS decrease of ($14,500)
19,900	5,400	(14,500)	Funding provides for general office supplies, printing, computer supplies and other supplies and materials and adjusted based on actual spending
			BUSINESS AND TRAVEL decrease of ($1,100)
10,800	9,700	(1,100)	Funding provides for county owned vehicles, fuel, transportation costs, lodging, training seminars, courses
			MISCELLANEOUS decrease ($9,000)
354,000	295,000	(59,000)	Contribution funding provides for Recovery Month activities, HCAA Peer Recovery, After Prom Initiatives, and CJCC
0	50,000	50,000	Sponsorship funding for mental health and drug awareness events

DIVISION STAFF SUMMARY
Office of Drug Control Policy
Index #094000

POSITION TITLE	ENACTED FY 22 POSITIONS	ENACTED FY 22 SALARIES	ENACTED FY 23 POSITIONS	ENACTED FY 23 SALARIES	ENACTED FY 24 POSITIONS	ENACTED FY 24 SALARIES
Administrative Specialist I	1.00	72,383	1.00	79,621	1.00	79,621
Administrator	1.00	83,986	1.00	92,408	1.00	92,408
TOTAL FULL-TIME SALARIES	2.00	156,369	2.00	172,029	2.00	172,029
TEMPORARY SALARIES		128,353		138,203		53,465
SALARY TOTAL	**2.00**	**284,722**	**2.00**	**310,232**	**2.00**	**225,494**
OTHER PERSONAL SERVICES						
Pension		30,036		31,758		25,664
Workers' Compensation		1,157		585		556
Health Benefits		58,773		35,486		62,171
RHS/OPEB		13,500		24,111		18,899
FICA		21,781		13,160		17,250
27th Pay		0		7,123		0
Miscellaneous		1,760		1,480		1,620
TOTAL OTHER PERSONAL SERVICES		**127,007**		**113,703**		**126,160**
TOTAL PERSONAL SERVICES	**2.00**	**411,729** *	**2.00**	**423,935**	**2.00**	**351,654**

***FY 22 Salaries and Other Personal Services are Enacted not Audited amounts**

Fiscal Year 24
Summary of Grants

Department of Community Services (Office of Drug Control Policy) - Anticipated FY 24 Grants

TITLE OF GRANT	GRANT PURPOSE	Federal	State	Other	County Match	Grant Dates	Recurring or One Time
The Bridge Program	Grant provides enhancement to the Teen Court Program	$144,450				7/1/23 - 6/30/24	Recurring
Harford County Circuit Court-Family Recovery Court-Truancy Court and Adult Drug Court	Grant funding addresses numerous juvenile issues including truancy and family unit cohesiveness, along with addressing adult opiate issues.	$273,000				7/1/23 - 6/30/24	Recurring
Alcohol and Drug Prevention	Grant funds to address the alcohol and drug abuse problem, strategies include prevention and awareness presentations.	$123,766				7/1/23 - 6/30/24	Recurring
Opioid Misuse Prevention	This grant will address the opioid misuse problem, strategies include data collections.	$88,679				7/1/23 - 6/30/24	Recurring
	TOTALS:	**$629,895**	**$0**	**$0**	**$0**		

COMMUNITY SERVICES
Office on Aging
Index #097100

ORIGIN/PURPOSE:

The Office on Aging serves as the single point of entry for seniors and adults age 18 and older who are living with disabilities as well as their caregivers. The Office works to strengthen our communities by serving as the premier resource for services and to help our target populations achieve an optimal quality of life and personal well-being. The Office provides information and assistance to adults living with disabilities and their caregivers to enable them to remain independent with an enhanced quality of life. The Office also provides a broad array of programs and services to support the needs of older adults in our community through direct service provision, referral, case management and advocacy. The Office on Aging also runs five senior activity centers throughout Harford County, empowering citizens with knowledge and promoting life-long physical and mental health. Furthermore, the Office on Aging strives to continuously improve the network of available services to ensure efficient, effective and proactive assistance for all Harford County citizens.

FY 24 GOALS:

TO CONNECT AND PROVIDE TO SENIORS AND CARETAKERS RESOURCES AND GUIDANCE THAT PROMOTE HEALTHY LIFESTYLES

ALL FUND SUMMARY:

		AUDITED FY 21	AUDITED FY 22	ORIGINAL BUDGET FY 23	EXECUTIVE PROPOSED FY 24	ENACTED FY 24
SUMMARY BY CHARACTER:						
10	PERSONAL SERVICES	1,229,969	1,375,850	2,154,060	2,134,338	2,134,338
20	CONTRACTUAL SERVICES	32,895	171,403	407,827	407,027	407,027
30	SUPPLIES AND MATERIALS	8,952	11,780	24,050	23,750	23,750
40	BUSINESS AND TRAVEL	3,986	4,395	9,300	9,300	9,300
50	CAPITAL OUTLAY	0	0	0	0	
70	MISCELLANEOUS	0	0	82,108	0	0
80	INTER-GOVERNMENTAL/INTERFUND	0	0	250	0	0
	GRAND TOTAL	**1,275,802**	**1,563,428**	**2,677,595**	**2,574,415**	**2,574,415**
FUNDING SOURCE:						
11	GENERAL	**1,275,802**	**1,563,428**	**2,677,595**	**2,574,415**	**2,574,415**

COMMUNITY SERVICES
Office on Aging
Index #097100

FINANCIAL NOTES:

FY 23	FY 24	CHANGE	EXPLANATION OF INCREASE/DECREASE
			PERSONAL SERVICES decrease of ($19,722)
1,111,949	1,087,311	(24,638)	Full-time salaries
			3,187 Salary Adjustment
			(27,825) Turnover
			(24,638)
230,624	267,826	37,202	Temporary Salaries - senior center lead coordinators
137,016	137,247	231	Pension adjustments
8,320	6,016	(2,304)	Workers Compensation
317,227	365,406	48,179	Health Benefit calculations adjusted for consistency in position budgeting
183,090	133,069	(50,021)	Retirement Health Savings (RHS)
27,430	30,889	3,459	Other Post Employment Benefits (OPEB)
46,039	0	(46,039)	27th Pay
			CONTRACTUAL SERVICES decrease ($800)
407,827	407,027	(800)	Funding provides for heating fuel, electricity, telephone, water & sewer, and senior center instructor payments
			SUPPLIES AND MATERIALS decrease ($300)
24,050	23,750	(300)	Funding provides for general office supplies, printing commercial, recreation and janitorial supplies, and general office mailing
			MISCELLANEOUS decrease ($82,108)
82,108	0	(82,108)	Additional costs for grant employees moved to appropriate benefit line items

DIVISION STAFF SUMMARY
Office on Aging
Index #097100

POSITION TITLE	ENACTED FY 22 POSITIONS	ENACTED FY 22 SALARIES	ENACTED FY 23 POSITIONS	ENACTED FY 23 SALARIES	ENACTED FY 24 POSITIONS	ENACTED FY 24 SALARIES
Administrative Assistant II	2.00	112,754	2.00	124,256	2.00	109,808
Administrative Budget Technician I	1.00	56,343	1.00	63,637	0.00	0
Administrative Budget Technician II	0.00	0	0.00	0	1.00	66,824
Administrative Specialist I	1.00	97,036	1.00	61,368	1.00	61,368
Administrator	1.00	94,773	1.00	104,295	1.00	104,295
Client Advocacy Services Assistant Manager	3.00	194,213	3.00	207,614	3.00	207,614
Client Advocacy Services Manager	2.00	162,405	2.00	178,682	2.00	178,682
Grants Specialist	1.00	54,117	1.00	59,491	1.00	46,114
Long Term Care Coordinator	1.00	72,443	1.00	79,687	1.00	79,687
Manager, Senior Center Division	1.00	82,171	1.00	90,408	1.00	90,408
Senior Center Specialist	2.00	129,581	2.00	142,511	2.00	142,511
FULL-TIME SALARIES	15.00	1,055,835	15.00	1,111,948	15.00	1,087,310
SALARY OFFSET		0		0		0
TEMPORARY SALARIES		165,624		230,624		267,826
SALARY TOTAL	**15.00**	**1,221,459**	**15.00**	**1,342,572**	**15.00**	**1,355,136**
OTHER PERSONAL SERVICES						
Pension		124,196		137,016		137,247
Workers' Compensation		9,301		8,320		6,016
Health Benefits		278,863		317,228		365,406
RHS		61,089		183,090		133,069
OPEB		0		27,430		30,889
27th Pay		0		46,039		0
FICA		91,133		90,064		103,668
Miscellaneous		2,380		2,300		2,905
TOTAL OTHER PERSONAL SERVICES		**566,962**		**811,487**		**779,200**
TOTAL PERSONAL SERVICES	**15.00**	**1,788,421**	**15.00**	**2,154,059**	**15.00**	**2,134,337**

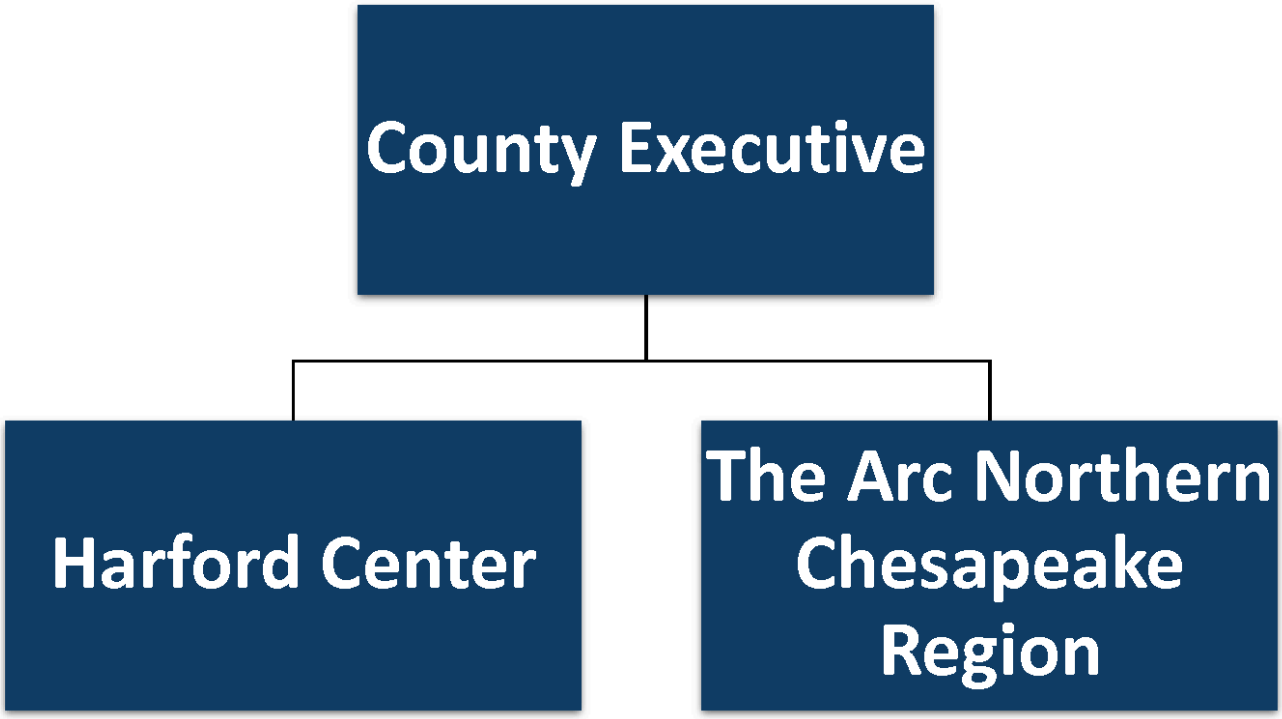
***FY 22 Salaries and Other Personal Services are Enacted not Audited amounts**

Fiscal Year 24
Summary of Grants

Department of Community Services (Office on Aging) - Anticipated FY 24 Grants

TITLE OF GRANT	GRANT PURPOSE	Federal	State	Other	County Match	Grant Dates	Recurring or One Time
Maryland Department of Aging Grants	These grants provide a variety of services to people over the age of 60; State Nutrition; Senior 1 & A; Senior Care; SALGHS, State Ombudsman and VEPI.		$348,319			7/1/23 - 6/30/24	Recurring
MFP (Money Follows the Person)	This grant provides direct support to money follows the person services.	$5,153				7/1/23 - 6/30/24	Recurring
Senior Medicare Patrol - Health Care Fraud Program Expansion	Grant funds promote awareness of Medicare and Medicaid healthcare fraud, waste and abuse.		$16,551		$7,250	6/1/23 - 5/31/24	Recurring
State Health Insurance Program (SHIP)	This grant provides health insurance counseling (e.g. Medicare, private insurance, HMOs, insurance fraud, et.); assists people with organizing medical bills, and advocates with medical providers.		$21,866		$19,844	4/1/23 - 3/31/24	Recurring
Medicare Improvements for Patients and Providers (MIPPA)	Grant funds allow for outreach and enrollment for low income Medicare beneficiaries to help with drug premiums, copayments and deductibles.	$9,774				9/1/23 - 8/31/24	Recurring
Senior Care Contracts	This grant provides funding for a variety of services to people over the age of 60.		$360,640		$77,500	7/1/23 - 6/30/24	Recurring
Senior Assisted Living Group Home Subsidy	To provide subsidies to assist low income seniors to reside in residential assisted living programs.		$250,850			7/1/23 - 6/30/24	Recurring
Level One Screening (FFP State match funds)	Grant funding supports Maryland Access Point and Money Follows the Person services.		$10,000			7/1/23 - 6/30/24	Recurring
Senior Center Operating Fund (SCOF)	Provides an Opioid Program for Seniors perspective, promotes senior participation in 2020 census, provides scholarships for low income seniors to attend classes and support evidence based classes in community.		$17,589			7/1/23 - 6/30/24	Recurring
Federal Grants	These grants provide a variety of services to people over 60.	$864,310			$350,171	10/1/23 - 9/30/25	Recurring
	TOTALS:	**$879,237**	**$1,025,815**	**$0**	**$454,765**		

HANDICAPPED CARE CENTERS



HANDICAPPED CARE CENTERS

ORIGIN/PURPOSE:

Handicapped Care Centers is a group of budgetary funds supporting mentally/physically disabled rehabilitation services. These services are provided by two private, non-profit organizations - the Harford Center, Inc., and the ARC Northern Chesapeake Region. These programs offer educational and vocational opportunities with the community for mentally/ physically disabled residents.

County contributions to these organizations are payable to the Maryland State Department of Health and Mental Hygiene and must be, at a minimum, the amount paid by County government in Fiscal Year 1984. These payments are mandated by the Development Disabilities Law, Section 7-705, in the Health General Article of the Annotated Code of Maryland.

HANDICAPPED CARE CENTERS

ALL FUND SUMMARY:

		AUDITED FY 21	AUDITED FY 22	ORIGINAL BUDGET FY 23	EXECUTIVE PROPOSED FY 24	ENACTED FY 24
SUMMARY BY CHARACTER:						
70	MISCELLANEOUS	2,525,351	2,597,993	2,857,792	2,936,695	2,951,795
	GRAND TOTAL	**2,525,351**	**2,597,993**	**2,857,792**	**2,936,695**	**2,951,795**
SUMMARY BY FUND:						
11	GENERAL	2,525,351	2,597,993	2,857,792	2,936,695	2,951,795
	GRAND TOTAL	**2,525,351**	**2,597,993**	**2,857,792**	**2,936,695**	**2,951,795**
SUMMARY BY DIVISION:						
141000	HARFORD CENTER	604,012	620,193	682,212	694,745	702,215
142000	ARC NORTHERN CHESAPEAKE REGION	1,921,339	1,977,800	2,175,580	2,241,950	2,249,580
	GRAND TOTAL	**2,525,351**	**2,597,993**	**2,857,792**	**2,936,695**	**2,951,795**

FINANCIAL NOTES:

FY 23	FY 24	CHANGE	EXPLANATION OF INCREASE/DECREASE
2,857,792	2,951,795	94,003	Reallocated funds from Community Services - Grant-in-Aid

HANDICAPPED CARE CENTERS
The Harford Center, Inc.
Index #141000

ORIGIN/PURPOSE:

The Harford Center, Inc. was created by Bill No. 78-3, Article XXV of the Harford County Code. Since 1961, The Harford Center has supported its community by providing adults with disabilities the opportunity to have a meaningful day. The Harford Center provides day habilitation and supported employment services to adults with differing abilities. We promote dignity, safety, stability, choice, and community integration. Our goal is to ensure that all of the individuals we support in programs are integrated into the community through social activities, volunteering, employment, and recreation. Through individualized programming, each participant at the Harford Center is able to choose what brings meaning into their lives. The Harford Center is funded through a combination of State, Federal, and local grant dollars. Additionally, The Harford Center receives an annual appropriation from the Harford County Government. Through this funding, Harford County citizens with differing abilities can fully participate, enjoy, and work in their community.

FY 24 GOAL:

CONTINUE TO PROVIDE HIGH-QUALITY SERVICES THAT ARE INDIVIDUALIZED TO ENSURE THAT EACH PERSON HAS A MEANINGFUL DAY, EVERY DAY.

ALL FUND SUMMARY:

	AUDITED FY 21	AUDITED FY 22	ORIGINAL BUDGET FY 23	EXECUTIVE PROPOSED FY 24	ENACTED FY 24
SUMMARY BY CHARACTER:					
70 MISCELLANEOUS	604,012	620,193	682,212	694,745	702,215
GRAND TOTAL	**604,012**	**620,193**	**682,212**	**694,745**	**702,215**
FUNDING SOURCE:					
11 GENERAL	**604,012**	**620,193**	**682,212**	**694,745**	**702,215**

FINANCIAL NOTES:

FY 23	FY 24	CHANGE	EXPLANATION OF INCREASE/DECREASE
			MISCELLANEOUS increase $20,003
682,212	702,215	20,003	

HANDICAPPED CARE CENTERS
The ARC Northern Chesapeake Region
Index #142000

ORIGIN/PURPOSE:

The Arc Northern Chesapeake Region (The Arc NCR) empowers people with differing abilities (intellectual and developmental disabilities) to live, work and thrive in the community. The organization is a private, non-profit local chapter of the Arc Maryland and the Arc of the United States, the largest national community based organization devoted exclusively to improving the quality of life for people with developmental disabilities. The Arc NCR is funded by Maryland State agencies, federal, state and local grants, private foundations, generous donors and an annual contribution from Harford County Government.
The Arc NCR helps people with differing abilities build better lives one person at a time. The organization currently offers services in the areas of Community Living, Supporting Employment and Training, Community Partners day program for adults, Treatment Foster Care, Family Support Services, Personal Supports, Services for Transitioning Youth and Transportation. The Arc NCR supports people with differing abilities to create lives that mirror yours and mine: students attending neighborhood schools, adults going to work and living in their own homes, children living in a safe and supportive home, and individuals enjoying the social and recreational opportunities in their communities.

FY 24 GOAL:

TO MINIMIZE STAFF TURNOVER AND TO INCREASE RETENTION IN ORDER TO MAINTAIN A QUALIFIED WORKFORCE

ALL FUND SUMMARY:

	AUDITED FY 21	AUDITED FY 22	ORIGINAL BUDGET FY 23	EXECUTIVE PROPOSED FY 24	ENACTED FY 24
SUMMARY BY CHARACTER:					
70 MISCELLANEOUS	1,921,339	1,977,800	2,175,580	2,241,950	2,249,580
GRAND TOTAL	**1,921,339**	**1,977,800**	**2,175,580**	**2,241,950**	**2,249,580**
FUNDING SOURCE:					
11 GENERAL	**1,921,339**	**1,977,800**	**2,175,580**	**2,241,950**	**2,249,580**

FINANCIAL NOTES:

FY 23	FY 24	CHANGE	EXPLANATION OF INCREASE/DECREASE
			MISCELLANEOUS increase $74,000
2,175,580	2,249,580	74,000	Reallocated funds from Community Services - Grant-in-Aid

OFFICE OF GOVERNMENTAL AND COMMUNITY RELATIONS

ORIGIN/PURPOSE:

The Office of Governmental and Community Relations was created by Executive Order 14-05. The Office shall be administered by a Director of Governmental and Community Relations. The Office of Governmental and Community Relations shall be responsible for the coordination of county boards, agencies and organizations regarding application of governmental policies, laws and programs. Emphasis shall be placed on educational and agricultural initiatives. The Office shall review proposed state legislation and present the County Executive's position on legislation presented in the General Assembly. Per Executive Order 16-03 the Division of Citizen Affairs and Agricultural Services is transferred to the Office of Governmental and Community Relations. The Office of Governmental and Community Relations may be assigned and shall perform such related duties as assigned to it by the County Executive.

MISSION STATEMENT:

Our mission is to communicate with the public and maintain positive and effective relationships with governing bodies, other public entities, and the community at large. By focusing on outreach, adapting to stakeholders' needs and feedback, and keeping them informed, we seek to further the County administration's goals of responsiveness, transparency, and efficiency.

ALL FUND SUMMARY:

		AUDITED FY 21	AUDITED FY 22	ORIGINAL BUDGET FY 23	EXECUTIVE PROPOSED FY 24	ENACTED FY 24
SUMMARY BY CHARACTER:						
10	PERSONAL SERVICES	799,427	848,653	1,076,187	0	0
20	CONTRACTUAL SERVICES	35,340	68,308	134,750	0	0
30	SUPPLIES AND MATERIALS	19,751	49,577	25,350	0	0
40	BUSINESS AND TRAVEL	6,075	6,161	25,700	0	0
50	CAPITAL OUTLAY	0	0	0	0	0
70	MISCELLANEOUS	190,921	162,908	254,000	0	0
80	INTERGOVERNMENTAL/INTERFUND	0	42	3,500	0	0
	GRAND TOTAL	**1,051,515**	**1,135,649**	**1,519,487**	**0**	**0**
FUNDING SOURCE:						
11	GENERAL	**1,051,515**	**1,135,649**	**1,519,487**	**0**	**0**
SUMMARY BY DIVISION:						
151000	OFFICE OF GOVT & COMM RELATION	597,158	687,185	869,529	0	0
154000	CITIZEN AFFAIRS & AG SVCS	454,356	448,464	649,958	0	0
	GRAND TOTAL	**1,051,514**	**1,135,649**	**1,519,487**	**0**	**0**

OFFICE OF GOVERNMENTAL AND COMMUNITY RELATIONS

FINANCIAL NOTES:

FY 23	FY 24	CHANGE	EXPLANATION OF INCREASE/DECREASE
			PERSONAL SERVICES decrease ($1,076,187)
	(1,027,278)	(1,027,278)	Reorganization of Executive Staff - transfer of seven (7) positions transferred to the Office of Executive Staff
	(5,829)	(5,829)	OPEB (Other Post Employment Benefits)
	(43,080)	(43,080)	RHS (Retirement Health Savings)
134,750	0	(134,750)	CONTRACTUAL SERVICES decrease ($134,750) Reorganization by Executive Order abolished Governmental & Community Relations and reallocated funding to the Office of Executive Staff
25,350	0	(25,350)	SUPPLIES & MATERIALS decrease ($23,350) Reorganization by Executive Order abolished Governmental & Community Relations and reallocated funding to the Office of Executive Staff
25,700	0	(25,700)	BUSINESS & TRAVEL decrease ($25,700) Reorganization by Executive Order abolished Governmental & Community Relations and reallocated funding to the Office of Executive Staff
254,000	0	(254,000)	MISCELLANEOUS decrease ($254,000) Reorganization by Executive Order abolished Governmental & Community Relations and reallocated funding to the Office of Executive Staff
3,500	0	(3,500)	INTERGOVERNMENTAL/INTERFUND decrease ($3,500) Reorganization by Executive Order abolished Governmental & Community Relations and reallocated funding to the Office of Executive Staff

DEPARTMENT STAFF SUMMARY
OFFICE OF GOVERNMENTAL AND COMMUNITY RELATIONS

POSITION TITLE	ENACTED FY 22 POSITIONS	ENACTED FY 22 SALARIES		ENACTED FY 23 POSITIONS	ENACTED FY 23 SALARIES	ENACTED FY 24 POSITIONS	ENACTED FY 24 SALARIES
Administrative Secretary III	1.00	66,443		1.00	73,076	0.00	0
Chief, Citizen Affairs and Agricultural Services	1.00	81,576		1.00	81,576	0.00	0
Director	1.00	128,249		1.00	148,877	0.00	0
Deputy Director	1.00	89,720		1.00	89,720	0.00	0
Marketing Coordinator	3.00	235,947		3.00	259,868	0.00	0
TOTAL FULL-TIME SALARIES	**6.00**	**601,935**		**7.00**	**653,117**	**0.00**	**0**
TEMPORARY SALARIES		42,332			42,332		
SALARY TOTAL	**6.00**	**644,267**		**7.00**	**695,449**	**0.00**	**0**
OTHER PERSONAL SERVICES							
Pension & Retirement		66,213			71,843		0
Workers' Compensation		4,472			4,034		0
Health Benefits		168,847			179,851		0
RHS/OPEB		39,840			48,909		0
FICA		46,860			48,080		0
27th Pay Costs		0			27,041		0
Miscellaneous		980			980		0
TOTAL OTHER PERSONAL SERVICES		**327,212**			**380,738**		**0**
TOTAL PERSONAL SERVICES	**6.00**	**971,479**	*	**7.00**	**1,076,187**	**0.00**	**0**

*** FY 22 Salaries and Other Personal Services are Enacted not Audited amounts**

OFFICE OF GOVERNMENTAL AND COMMUNITY RELATIONS
Office of Governmental and Community Relations
Index #151000

ORIGIN/PURPOSE:

The Office of Governmental and Community Relations was created by Executive Order 14-05. The Office shall be administered by a Director of Governmental and Community Relations. The Office of Governmental and Community Relations shall be responsible for the coordination of county boards, agencies and organizations regarding application of governmental policies, laws and programs. Emphasis shall be placed on educational and agricultural initiatives. The Office shall review proposed state legislation and present the County Executive's position on legislation presented in the General Assembly. The Office of Governmental and Community Relations may be assigned and shall perform such related duties as assigned to it by the County Executive.

ALL FUND SUMMARY:

	AUDITED FY 21	AUDITED FY 22	ORIGINAL BUDGET FY 23	EXECUTIVE PROPOSED FY 24	ENACTED FY 24
SUMMARY BY CHARACTER:					
10 PERSONAL SERVICES	555,822	621,297	769,079	0	0
20 CONTRACTUAL SERVICES	25,929	53,590	68,350	0	0
30 SUPPLIES AND MATERIALS	9,360	6,094	10,600	0	0
40 BUSINESS AND TRAVEL	6,047	6,161	20,500	0	0
50 CAPITAL OUTLAY	0	0	0	0	0
80 INTERGOVERNMENTAL/INTERFUND	0	42	1,000	0	0
GRAND TOTAL	**597,158**	**687,184**	**869,529**	**0**	**0**
FUNDING SOURCE:					
11 GENERAL	**597,158**	**687,184**	**869,529**	**0**	**0**

OFFICE OF GOVERNMENTAL AND COMMUNITY RELATIONS
Office of Governmental and Community Relations
Index #151000

FINANCIAL NOTES:

FY 23	FY 24	CHANGE	EXPLANATION OF INCREASE/DECREASE
			PERSONAL SERVICES decrease ($769,079)
	(734,530)	(734,530)	Reorganization of Executive Staff - transfer of five (5) positions transferred to the Office of Executive Staff
	(5,829)	(5,829)	OPEB (Other Post Employment Benefits)
	(28,720)	(28,720)	RHS (Retirement Health Savings)
68,350	0	(68,350)	CONTRACTUAL SERVICES decrease ($68,350) Reorganization by Executive Order abolished the Office of Governmental & Community Relations and reallocated funding to the Office of Executive Staff
10,600	0	(10,600)	SUPPLIES & MATERIALS decrease ($10,600) Reorganization by Executive Order abolished the Office of Governmental & Community Relations and reallocated funding to the Office of Executive Staff
20,500	0	(20,500)	BUSINESS & TRAVEL decrease ($20,500) Reorganization by Executive Order abolished the Office of Governmental & Community Relations and reallocated funding to the Office of Executive Staff
1,000	0	(1,000)	INTERGOVERNMENTAL/INTERFUND decrease ($1,000) Reorganization by Executive Order abolished the Office of Governmental & Community Relations and reallocated funding to the Office of Executive Staff

DEPARTMENT STAFF SUMMARY

Office of Governmental and Community Relations

Index #151000

POSITION TITLE	ENACTED FY 22 POSITIONS	ENACTED FY 22 SALARIES		ENACTED FY 23 POSITIONS	ENACTED FY 23 SALARIES	ENACTED FY 24 POSITIONS	ENACTED FY 24 SALARIES
Administrative Secretary III	1.00	66,443		1.00	73,076	0.00	0
Director	1.00	128,249		1.00	148,877	0.00	0
Deputy Director	1.00	89,720		1.00	89,720	0.00	0
Marketing Coordinator	2.00	159,573		2.00	175,704	0.00	0
SALARY TOTAL	**5.00**	**443,985**		**5.00**	**487,377**	**0.00**	**0**
OTHER PERSONAL SERVICES							
Pension & Retirement		48,838			53,611		0
Workers' Compensation		3,888			3,470		0
Health Benefits		125,615			133,791		0
RHS/OPEB		27,000			34,549		0
FICA		33,361			35,401		0
27th pay costs		0			20,179		0
Miscellaneous		700			700		0
TOTAL OTHER PERSONAL SERVICES		**239,402**			**281,701**		**0**
TOTAL PERSONAL SERVICES	**5.00**	**683,387**	*	**5.00**	**769,078**	**0.00**	**0**

*** FY 22 Salaries and Other Personal Services are Enacted not Audited amounts**

OFFICE OF GOVERNMENTAL AND COMMUNITY RELATIONS
Citizen Affairs and Agricultural Services
Index #154000

ORIGIN/PURPOSE:

This division was retitled and transferred to the Office of Governmental and Community Relations by Executive Order 16-03. The division is administered by the Chief, Citizen Affairs and Agricultural Services who reports directly the Director, Governmental & Community Relations. The primary responsibilities of this division include the coordination, control and oversight of the investigation, research and resolution of citizen issues and concerns regarding the application of governmental policies, laws and programs, as well as extensive work with the agricultural community. Additional responsibilities will include acting as a liaison between the County Executive and various community councils and providing assistance on constituent matters to the Harford County Council.

ALL FUND SUMMARY:

	AUDITED FY 21	AUDITED FY 22	ORIGINAL BUDGET FY 23	EXECUTIVE PROPOSED FY 24	ENACTED FY 24
SUMMARY BY CHARACTER:					
10 PERSONAL SERVICES	243,605	227,357	307,108	0	0
20 CONTRACTUAL SERVICES	9,411	14,718	66,400	0	0
30 SUPPLIES AND MATERIALS	10,391	43,482	14,750	0	0
40 BUSINESS AND TRAVEL	28	0	5,200	0	0
50 CAPITAL OUTLAY	0	0	0	0	
70 MISCELLANEOUS	190,921	162,908	254,000	0	0
80 INTERGOVERNMENTAL/INTERFUND	0	0	2,500	0	0
GRAND TOTAL	**454,356**	**448,465**	**649,958**	**0**	**0**
FUNDING SOURCE:					
11 GENERAL	**454,356**	**448,465**	**649,958**	**0**	**0**

OFFICE OF GOVERNMENTAL AND COMMUNITY RELATIONS
Citizen Affairs and Agricultural Services
Index #154000

FINANCIAL NOTES:

FY 23	FY 24	CHANGE	EXPLANATION OF INCREASE/DECREASE
			PERSONAL SERVICES decrease ($307,108)
(292,748	(292,748)		Reorganization of Executive Staff - transfer of two (2) positions transferred to the Office of Executive Staff
(14,360)	(14,360)		RHS (Retirement Health Savings)
66,400	0	(66,400)	CONTRACTUAL SERVICES decrease ($66,400) Reorganization by Executive Order abolished the Office of Citizen Affairs & Agricultural Services
14,750	0	(14,750)	SUPPLIES & MATERIALS decrease ($10,600) Reorganization by Executive Order abolished the Office of Citizen Affairs & Agricultural Services
5,200	0	(5,200)	BUSINESS & TRAVEL decrease ($20,500) Reorganization by Executive Order abolished the Office of Citizen Affairs & Agricultural Services
254,000	0	(254,000)	MISCELLANEOUS decrease ($1,000) Reorganization by Executive Order abolished the Office of Citizen Affairs & Agricultural Services
2,500	0	(2,500)	INTERGOVERNMENTAL/INTERFUND decrease ($1,000) Reorganization by Executive Order abolished the Office of Citizen Affairs & Agricultural Services

DEPARTMENT STAFF SUMMARY

Citizen Affairs and Agricultural Services

Index #154000

POSITION TITLE	ENACTED FY 22 POSITIONS	ENACTED FY 22 SALARIES		ENACTED FY 23 POSITIONS	ENACTED FY 23 SALARIES	ENACTED FY 24 POSITIONS	ENACTED FY 24 SALARIES
Chief, Citizen Affairs and Agricultural Services	1.00	81,576		1.00	81,576	0.00	
Marketing Coordinator	1.00	76,374		1.00	84,164	0.00	
TOTAL FULL-TIME SALARIES	**2.00**	**157,950**		**2.00**	**165,740**	**0.00**	**0**
TEMPORARY SALARIES		42,332			42,332		
SALARY TOTAL	**2.00**	**200,282**		**2.00**	**208,072**	**0.00**	**0**
OTHER PERSONAL SERVICES							
Pension & Retirement		17,374			18,231		
Workers' Compensation		584			564		
Health Benefits		43,232			46,060		
RHS		12,840			14,360		
FICA		13,500			12,679		
27th Pay costs		0			6,862		
Miscellaneous		280			280		
TOTAL OTHER PERSONAL SERVICES		**87,810**			**99,036**		**0**
TOTAL PERSONAL SERVICES	**2.00**	**288,092**	*	**2.00**	**307,108**	**0.00**	**0**

*** FY 22 Salaries and Other Personal Services are Enacted not Audited amounts**

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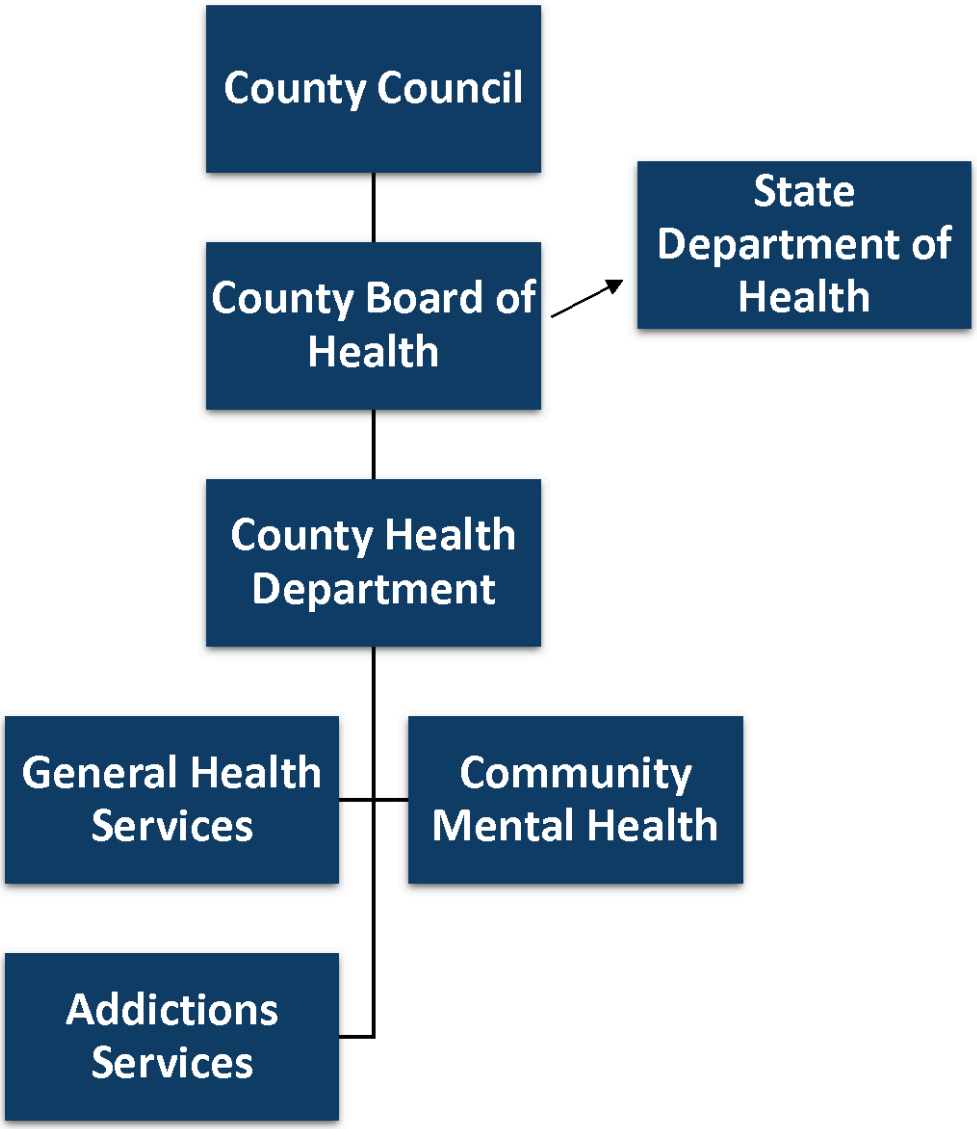
HEALTH DEPARTMENT



HEALTH

ORIGIN/PURPOSE:

The Harford County Health Department is a service delivery unit of the State Department of Health and Mental Hygiene and the County Board of Health. It is responsible for the provision of a wide range of preventative health care and clinical and environmental health services. This department also provides alcoholism and drug treatment services and Women's, Infants and Children Nutrition Program (WIC) services. The department provides for assessment, policy development and assurance functions which protect all citizens against preventable disease, premature loss of life and environmental pollution.

MISSION STATEMENT:

TO MAKE HARFORD COUNTY THE HEALTHIEST COUNTY IN THE STATE OF MARYLAND

FY 24 GOALS:

ESTABLISH AND MAINTAIN A COORDINATED SYSTEM OF CONTINUOUS HEALTH ASSESSMENT, POLICY DEVELOPMENT AND ASSURANCE FOR THE DELIVERY OF PUBLIC HEALTH SERVICES TO THE CITIZENS

STRIVE FOR AN OPTIMUM LEVEL OF PROTECTION AGAINST PREVENTABLE DISEASE, PREMATURE LOSS OF LIFE AND ENVIRONMENTAL POLLUTION

PREVENT AND CONTROL EPIDEMICS

ALL FUND SUMMARY:

		AUDITED FY 21	AUDITED FY 22	ORIGINAL BUDGET FY 23	EXECUTIVE PROPOSED FY 24	ENACTED FY 24
SUMMARY BY CHARACTER:						
10	PERSONAL SERVICES	170,417	193,784	207,564	207,564	207,564
20	CONTRACTUAL SERVICES	39,170	293,523	318,215	318,215	318,215
70	MISCELLANEOUS	3,492,389	3,492,389	3,492,389	3,492,389	4,242,389
	GRAND TOTAL	**3,701,976**	**3,979,696**	**4,018,168**	**4,018,168**	**4,768,168**
SUMMARY BY FUND:						
11	GENERAL	3,701,976	3,979,696	4,018,168	4,018,168	4,768,168
	GRAND TOTAL	**3,701,976**	**3,979,696**	**4,018,168**	**4,018,168**	**4,768,168**
SUMMARY BY DIVISION:						
161000	HEALTH DEPARTMENT	3,701,976	3,979,696	4,018,168	4,018,168	4,768,168
	GRAND TOTAL	**3,701,976**	**3,979,696**	**4,018,168**	**4,018,168**	**4,768,168**

HEALTH

FINANCIAL NOTES:

FY 23	FY 24	CHANGE	EXPLANATION OF INCREASE/DECREASE
			PERSONAL SERVICES no change for FY 24
192,814	192,814	0	Temporary Salaries - funds provided for stipends for Environmental Health
14,750	14,750	0	FICA
			CONTRACTUAL SERVICES no change for FY 24
318,215	318,215	0	Space and Real Estate Rental for office space
			MISCELLANEOUS increases $750,000
3,397,389	4,147,389	750,000	Payments to Other Government Agencies for Health Department operations

Administrative expenses	620,389
Environmental Health expenses	2,277,000
Community Health expenses	150,000
Addiction expenses	350,000
FY24 Budget Amendment	750,000
	4,147,389

95,000	95,000	0	Contributions - County funding to supplement and enhance Health Department programs.

Behavioral Health Treatment Services	50,000
Teen Diversion Program	25,000
Water Testing	20,000
	95,000

DIVISION STAFF SUMMARY
General Health Services
Index #161000

POSITION TITLE	ENACTED FY 22 POSITIONS	ENACTED FY 22 SALARIES	ENACTED FY 23 POSITIONS	ENACTED FY 23 SALARIES	ENACTED FY 24 POSITIONS	ENACTED FY 24 SALARIES
TEMPORARY SALARIES		192,814		192,814		192,814
SALARY TOTAL		**192,814**		**192,814**		**192,814**
OTHER PERSONAL SERVICES						
FICA		14,750		14,750		14,750
TOTAL OTHER PERSONAL SERVICES		**14,750**		**14,750**		**14,750**
TOTAL PERSONAL SERVICES		**207,564** *		**207,564**		**207,564**

***FY 22 Salaries and Other Personal Services are Enacted not Audited amounts**

DEPARTMENT OF HOUSING & COMMUNITY DEVELOPMENT

HOUSING AND COMMUNITY DEVELOPMENT

ORIGIN/PURPOSE:

In December, 2022 Executive Order 22-04 reinstated the Department of Housing and Community Development pursuant to section 413 of the Charter of Harford County, Maryland. This Executive Order moved the function of Housing from the Office of Economic and Community Development.

The Department of Housing and Community Development accepts and administers Federal, State and Local housing funding and addresses the housing needs of residents, and assists with housing issues.

FY 24 GOALS:

TO EXPAND HOMEOWNERSHIP AND ECONOMIC OPPORTUNITIES FOR HARFORD COUNTY CITIZENS THROUGH ADMINISTRATION OF DOWN PAYMENT AND ASSISTANCE PROGRAMS, HOMEOWNER AND RENTAL ASSISTANCE COUNSELING

DEVELOP ADMINISTRATIVE POLICIES AND PROCEDURES

TO PROMOTE AFFORDABLE HOUSING OPPORTUNITIES FOR LOW-MODERATE INCOME HOUSEHOLDS, THE ELDERLY AND DISABLED AND TO CREATE VIABLE COMMUNITIES BY CREATING PARTNERSHIP PROGRAMS THAT IMPROVE THE QUALITY OF LIFE FOR OUR CITIZENS

ALL FUND SUMMARY:

		AUDITED FY 21	AUDITED FY 22	ORIGINAL BUDGET FY 23	EXECUTIVE PROPOSED FY 24	ENACTED FY 24
SUMMARY BY CHARACTER:						
10	PERSONAL SERVICES	0	0	0	806,610	806,610
20	CONTRACTUAL SERVICES	0	0	0	24,140	24,140
30	SUPPLIES AND MATERIALS	0	0	0	7,290	7,290
40	BUSINESS AND TRAVEL	0	0	0	8,650	8,650
50	CAPITAL OUTLAY	0	0	0	0	0
70	MISCELLANEOUS	0	0	0	1,353,930	1,425,905
	GRAND TOTAL	**0**	**0**	**0**	**2,200,620**	**2,272,595**
SUMMARY BY FUND:						
11	GENERAL	0	0	0	2,200,620	2,272,595
	GRAND TOTAL	**0**	**0**	**0**	**2,200,620**	**2,272,595**
SUMMARY BY DIVISION:						
171000	HOUSING & COMMUNITY DEVELOPMENT	0	0	0	2,200,620	2,272,595
	GRAND TOTAL	**0**	**0**	**0**	**2,200,620**	**2,272,595**

HOUSING AND COMMUNITY DEVELOPMENT

FINANCIAL NOTES:

FY 23	FY 24	CHANGE	EXPLANATION OF INCREASE/DECREASE
			PERSONAL SERVICES increase in funding of $806,610
634,503	634,503		Transfer of six (6) positions from former Economic and Community Development

Salary	Fringe	Total	Position
82,197	33,745	115,942	Admin Budget Tech II
81,300	33,571	114,871	Admin Secretary III
67,467	30,890	98,357	Housing Svcs Counselor
73,091	31,980	105,071	Admin Asst II
69,373	31,260	100,633	Housing Svcs Counselor
68,229	31,400	99,629	Housing Inspector
441,657	192,846	634,503	

333,274	333,274		Create two (2) positions for new Housing Department

Salary	Fringe	Total	Position
120,000	40,978	160,978	Deputy Director
130,000	42,296	172,296	Director
250,000	83,274	333,274	

33,292	33,292		Temporary Salaries and pension
(286,370)	(286,370)		Offset of full time salaries to various grants
10,203	10,203		OPEB (Other Post Employment Benefits)
57,440	57,440		Retirement Health Savings (RHS)
			CONTRACTUAL SERVICES increase funding of $24,140
0	24,140	24,140	Funding provides for telephone service, other advertising, and a contractual marketing coordinator
			SUPPLIES AND MATERIALS increase funding of $7,290
0	7,290	7,290	Funding provides for general office supplies, printing commercial, general office mailing
			CONTRACTUAL SERVICES increase funding of $8,650
0	8,650	8,650	Funding provides for county owned vehicles, fuel, mileage, membership fees and dues, and trainings, seminars, courses and meetings

HOUSING AND COMMUNITY DEVELOPMENT

FINANCIAL NOTES:

FY 23	FY 24	CHANGE	EXPLANATION OF INCREASE/DECREASE
0	1,425,905	1,425,905	MISCELLANEOUS increase funding of $1,425,905

Grants:

FY 24	
11,945	Human Services Grant
45,000	Crisis Assistance Grant
90,000	SARC/Domestic Violence
146,945	

Sponsorships:

22,500	Various sponsorships for FY 24

Grant in Aid (some GIA previously funded in Community Services moved to Housing):

FY 24	
40,000	EpiCenter
35,000	Family/Children Services/Springboard
12,000	Harford Bar Foundation
17,000	LASOS
55,000	LASOS Foundation Program
38,000	MD Legal Aid
5,000	Humanim
19,500	Wilson Ministry Center
35,000	Associated Catholic Charities Early Head Start
133,000	Boys and Girls Club
5,000	HdG Housing Authority
38,000	Inner County Outreach
13,000	Village at Lakeview Neighborhood Community Center
55,000	Char Hope Foundation
125,000	Homecoming Project
90,000	Mann House
60,000	Mason Dixon Community Services
80,000	SARC
90,250	Harford Family House
70,000	Anna's House - Associated Catholic Charities
170,000	Harford Community Action Agency
6,800	New Service Training Employment Program
10,000	Founding in Faith Ministries
3,910	Prologue Inc.
50,000	Habitat for Humanity
1,256,460	

DIVISION STAFF SUMMARY
Housing and Community Development
Index #171000

	ENACTED FY 22		ENACTED FY 23		ENACTED FY 24	
POSITION TITLE	**POSITIONS**	**SALARIES**	**POSITIONS**	**SALARIES**	**POSITIONS**	**SALARIES**
Director, Housing	0.00	0	0.00	0	1.00	130,000
Deputy Director, Housing	0.00	0	0.00	0	1.00	120,000
Grants Administrator	0.00	0	0.00	0	1.00	82,197
Administrative Secretary III	0.00	0	0.00	0	1.00	81,300
Housing Services Counselor	0.00	0	0.00	0	2.00	136,840
Administrative Assistant II	0.00	0	0.00	0	1.00	73,091
Housing Inspector	0.00	0	0.00	0	1.00	68,229
SALARY SUBTOTAL	**0.00**	**0**	**0.00**	**0**	**8.00**	**691,657**
TEMPORARY SALARIES		0		0		24,362
SALARY OFFSET		0		0		(286,370)
SALARY TOTAL	**0.00**	**0**	**0.00**	**0**	**8.00**	**429,649**
OTHER PERSONAL SERVICES						
Pension		0		0		88,471
FICA		0		0		58,316
Workers' Compensation		0		0		2,196
Health Benefits		0		0		159,075
OPEB/RHS		0		0		67,643
Miscellaneous		0		0		1,260
TOTAL OTHER PERSONAL SERVICES		0		0		**376,961**
TOTAL PERSONAL SERVICES	**0.00**	**0**	**0.00**	**0**	**8.00**	**806,610**

Fiscal Year 24
Summary of Grants

Housing and Community Development - Anticipated FY 24 Grants

TITLE OF GRANT	GRANT PURPOSE	Federal	State	Other	County Match	Grant Dates	Recurring or One Time
Housing Choice Voucher Program	This grant provides subsidized rental assistance to eligible families.	$8,200,000				1/1/23 - 12/31/24	Recurring
HUD Housing Counseling Assistance	This grant covers the salary of housing counselor services	$41,429				10/1/23 - 3/31/25	Recurring
Maryland Housing Counseling	Grant funds will provide funding to professional housing counselors who offer counseling services to eligible home buyers, homeowners and tenants.		$43,000			1/1/23 - 6/30/24	Recurring
Family Self-Sufficiency	This grant provides funding for the FSS Coordinator	$36,036				1/1/23 - 12/31/23	Recurring
Housing Opportunities for People with AIDS (HOPWA)	This grant awards vouchers to eligible households.	$220,000				7/1/22 - 6/30/25	Recurring
Housing Choice Voucher Admin	This grant provides for the administration costs associated with providing subsidized rental assistance to eligible families.	$820,000				1/1/23 - 12/31/23	Recurring
Billed Vouchers / PORTS	This grant provides subsidized rental assistance for those citizens who move away from Harford County - receive reimbursements for rental payments and an admin fee.	$800,000				1/1/23 - 12/31/23	
Community Development Block Grant	Grant funds benefit low to moderate income population eliminating slum and blight, and meets urgent community development needs.	$1,114,818				7/1/23 - 6/30/24	Recurring
5 Year Mainstream Voucher Program	Provides funding for rental assistance for disabled and senior families and admin for administration	$780,000				1/1/23 - 12/31/23	
Home Investment Partnership	Provides formula grants to fund a wide range of activities including building, buying, and/ or rehabilitating affordable housing for rent or homeownership or providing direct rental assistance to low-income people.	$526,591	`			7/1/23 - 6/30/24	Recurring
	TOTALS:	**$12,538,874**	**$43,000**	**$0**	**$0**		

INFORMATION & COMMUNICATION TECHNOLOGY

INFORMATION AND COMMUNICATION TECHNOLOGY

ORIGIN/PURPOSE:

The Office of Information and Communication Technology was created by Executive Order under Article XXXVIB. The Office is administered by the Director of Information and Communication Technology.

The Office of Information and Communication Technology is responsible for the coordination, control and oversight of the advancement of technology operations, services and other support options to ensure the success of County operations, missions, and strategic goals. The Office fosters a consultative partnership between County government departments and agencies, and provides technological support in a responsive, effective and efficient manner.

MISSION STATEMENT:
THE OFFICE OF INFORMATION AND COMMUNICATION TECHNOLOGY TEAM DELIVERS INNOVATIVE TECHNOLOGY SERVICES AND ELECTRONIC PROCESS EXPERTISE TO HARFORD COUNTY, ENABLING EFFICIENT USAGE OF COUNTY GOVERNMENT RESOURCES AND ULTIMATELY SUPPORTING QUALITY OF LIFE FOR COUNTY RESIDENTS.

FY 24 GOALS:
TO IMPLEMENT INNOVATIVE AND COST EFFECTIVE IT BASED BUSINESS SOLUTIONS

TO IMPLEMENT A TALENT ACQUISITION AND MANAGEMENT PROGRAM FOR THE ICT WORKFORCE

ALL FUND SUMMARY:

		AUDITED FY 21	AUDITED FY 22	ORIGINAL BUDGET FY 23	EXECUTIVE PROPOSED FY 24	ENACTED FY 24
SUMMARY BY CHARACTER:						
10	PERSONAL SERVICES	2,832,042	2,923,572	4,021,606	4,006,739	4,006,738
20	CONTRACTUAL SERVICES	7,336,655	6,518,508	9,437,500	9,686,523	9,437,500
30	SUPPLIES AND MATERIALS	156,818	81,373	133,550	103,050	133,550
40	BUSINESS AND TRAVEL	34,803	11,194	34,655	26,855	34,655
50	CAPITAL OUTLAY	4,361	0	0	0	0
80	INTER-GOVERNMENTAL/INTERFUND	0	0	500	500	500
	GRAND TOTAL	**10,364,679**	**9,534,647**	**13,627,811**	**13,823,667**	**13,612,943**
SUMMARY BY FUND:						
11	GENERAL	10,364,679	9,534,647	13,627,811	13,823,667	13,612,943
	GRAND TOTAL	**10,364,679**	**9,534,647**	**13,627,811**	**13,823,667**	**13,612,943**
SUMMARY BY DIVISION:						
181000	INFORMATION & COMM. TECH	10,364,679	9,534,647	12,977,811	13,009,667	12,962,943
182000	OFFICE OF BROADBAND	0	0	650,000	814,000	650,000
	GRAND TOTAL	**10,364,679**	**9,534,647**	**13,627,811**	**13,823,667**	**13,612,943**

INFORMATION AND COMMUNICATION TECHNOLOGY

FINANCIAL NOTES:

FY 23	FY 24	CHANGE	EXPLANATION OF INCREASE/DECREASE
			PERSONAL SERVICES decrease in funding of ($14,867)
2,301,352	2,273,417	(27,935)	Full-time salaries
		5,984	Salary adjustments
		(33,919)	Staff Turnover
		(27,935)	
	264,724	264,724	Two (2) positions created for FY 24:

Salary	Fringe	Total	
130,000	42,296	172,296	P4055 Deputy Director
62,500	29,928	92,428	P4090 Computer Syst Eng
192,500	72,224	264,724	

384,000	258,677	(125,323)	Temporary Salaries - provides funding for computer engineers, programmers, mainframe operator, and interns; Office of Broadband temporary salary eliminated
253,149	278,442	25,293	Pension adjustments
495,387	449,190	(46,197)	Health Benefit calculations adjusted for consistency in position budgeting
53,878	66,531	12,653	Other Post Employment Benefits (OPEB)
93,340	117,413	24,073	Retirement Health Savings (RHS)
95,285	0	(95,285)	27th Pay Costs budgeted in FY 23
201,617	198,084	(3,533)	FICA Adjustments
10,998	7,668	(3,330)	Workers' Compensation adjustments
125,000	75,000	(50,000)	Overtime decreased due to additional third shift engineer
3,000	12,572	9,572	Shift Differential increased due to additional third shift engineer

INFORMATION AND COMMUNICATION TECHNOLOGY

FINANCIAL NOTES:

FY 23	FY 24	CHANGE	EXPLANATION OF INCREASE/DECREASE
			CONTRACTUAL SERVICES increase in funding of $249,023
765,000	565,000	(200,000)	Office Equipment, Telephone Service, Internet Line Service, and Electricity all adjusted based on actual expense history
1,882,500	2,646,550	764,050	Data Processing Hardware - General Fund departmental software budgeted and adjusted based on actual expense history; Vx Rail previously funded by grant (CARES)
5,210,000	4,534,473	(675,527)	Data Processing Software - Adjustments made per software contracts used by various general fund departments.
1,511,000	1,884,500	373,500	Other Professional Services - adjusted for contract for fiber maintenance agreement, Service Now for HCG and fire services; VOIP phone support; Presidio, IP Data and DataPrise support and help desk services; Workday Collaborative Services lean on services
133,550	103,050	(30,500)	SUPPLIES AND MATERIALS decrease in funding of ($30,500) Funds provide for general office supplies, computer software, hardware and supplies, etc. and adjusted based on actual expenses
			BUSINESS AND TRAVEL decrease of ($7,800)
34,655	26,855	(7,800)	Funds provide for travel, membership fees and dues, and training, seminars and courses adjusted to provide additional programmer training
			CAPITAL OUTLAY no change in funding
500	500	0	Funds provide for fleet daily carpool rentals

DEPARTMENT STAFF SUMMARY
INFORMATION AND COMMUNICATION TECHNOLOGY

POSITION TITLE	ENACTED FY 22 POSITIONS	ENACTED FY 22 SALARIES	ENACTED FY 23 POSITIONS	ENACTED FY 23 SALARIES	ENACTED FY 24 POSITIONS	ENACTED FY 24 SALARIES
Administrative Budget Technician II	1.00	70,233	1.00	70,102	1.00	74,692
Administrative Secretary III	1.00	67,904	1.00	74,685	1.00	81,940
Computer Systems Engineer	7.00	469,096	5.00	376,156	5.00	379,739
Director of ICT	1.00	139,476	1.00	161,620	1.00	147,000
Deputy Director, ICT	0.00	0	0.00	0	1.00	130,000
GIS Coordinator	1.00	98,933	1.00	111,057	1.00	111,057
ICT Supervisor	0.00	0	2.00	229,084	3.00	359,709
Manager, Systems Development	1.00	133,364	1.00	113,525	1.00	113,525
Programmer	4.00	228,435	2.00	115,139	3.00	161,695
Programmer Analyst	1.00	61,451	2.00	123,907	2.00	114,587
Senior Computer Systems Engineer	3.00	254,495	3.00	274,376	4.00	347,666
Senior Programmer Analyst	3.00	320,354	4.00	414,102	2.00	206,708
Supervisor, App & Web Services	1.00	127,688	1.00	140,568	1.00	140,568
Supervisor, Software Development	1.00	90,185	1.00	97,032	1.00	97,032
SALARY SUB-TOTAL	**25.00**	**2,061,614**	**25.00**	**2,301,353**	**27.00**	**2,465,918**
TEMPORARY SALARIES		**168,900**		**384,000**		**258,677**
SALARY TOTAL	**25.00**	**2,230,514**	**25.00**	**2,685,353**	**27.00**	**2,724,595**
OTHER PERSONAL SERVICES						
Pension & Retirement		226,778		253,149		300,580
Workers' Compensation		13,885		10,998		8,111
Health Benefits		433,197		495,386		484,539
RHS/OPEB		83,460		147,218		183,944
Overtime and Shift Differential		90,750		128,000		87,572
FICA		174,493		201,617		212,097
27th Pay		0		95,285		0
Miscellaneous		4,600		4,600		5,300
TOTAL OTHER PERSONAL SERVICES		**1,027,163**		**1,336,253**		**1,282,143**
TOTAL PERSONAL SERVICES	**25.00**	**3,257,677** *	**25.00**	**4,021,606**	**27.00**	**4,006,738**

*** FY 22 Salaries and Other Personal Services are Enacted not Audited amounts**

INFORMATION AND COMMUNICATION TECHNOLOGY
Office of Information and Communication Technology
Index #181000

		AUDITED FY 21	AUDITED FY 22	ORIGINAL BUDGET FY 23	EXECUTIVE PROPOSED FY 24	ENACTED FY 24
SUMMARY BY CHARACTER:						
10	PERSONAL SERVICES	2,832,042	2,923,572	3,921,606	4,006,739	4,006,739
20	CONTRACTUAL SERVICES	7,336,655	6,518,508	8,887,500	8,876,523	8,876,523
30	SUPPLIES AND MATERIALS	156,818	81,373	133,550	102,050	102,050
40	BUSINESS AND TRAVEL	34,803	11,194	34,655	23,855	23,855
50	CAPITAL OUTLAY	4,361	0	0	0	0
80	INTER-GOVERNMENTAL/ INTERFUND	0	0	500	500	500
	GRAND TOTAL	**10,364,679**		**12,977,811**	**13,009,667**	**13,009,667**
SUMMARY BY FUND:						
11	GENERAL	10,364,679	0	12,977,811	13,009,667	13,009,667
	GRAND TOTAL	**10,364,679**	**0**	**12,977,811**	**13,009,667**	**13,009,667**
SUMMARY BY DIVISION:						
181000	INFORMATION & COMM. TECH	10,364,679	0	12,977,811	13,009,667	13,009,667
	GRAND TOTAL	**10,364,679**	**0**	**12,977,811**	**13,009,667**	**13,009,667**

INFORMATION AND COMMUNICATION TECHNOLOGY

Office of Information and Communication Technology

Index #181000

FINANCIAL NOTES:

FY 23	FY 24	CHANGE	EXPLANATION OF INCREASE/DECREASE
			PERSONAL SERVICES increase of $85,133
2,301,352	2,273,417	(27,935)	Full-time salaries
			5,984 Salary adjustments
			(33,919) Staff Turnover
			(27,935)
	264,724	264,724	Two (2) positions created for FY 24:

Salary	Fringe	Total	
130,000	42,296	172,296	P4055 Deputy Director
62,500	29,928	92,428	P4090 Computer System Engineer
192,500	72,224	264,724	

284,000	258,677	(25,323)	Temporary Salaries - provides funding for computer engineers, programmers, mainframe operator, and interns
253,149	278,443	25,294	Pension adjustments
495,387	449,190	(46,197)	Health Benefit calculations adjusted for consistency in position budgeting
53,878	66,531	12,653	Other Post Employment Benefits (OPEB)
93,340	117,413	24,073	Retirement Health Savings (RHS)
128,000	87,572	(40,428)	Overtime and Shift Differential - adjusted for new third shift Computer System Engineer position
95,285	0	(95,285)	27th Pay Costs budgeted in FY 23
201,617	198,084	(3,533)	FICA Adjustments
10,998	7,669	(3,329)	Workers' Compensation adjustments

INFORMATION AND COMMUNICATION TECHNOLOGY
Office of Information and Communication Technology
Index #181000

FINANCIAL NOTES:

FY 23	FY 24	CHANGE	EXPLANATION OF INCREASE/DECREASE
			CONTRACTUAL SERVICES decrease ($10,977)
765,000	555,000	(210,000)	Office Equipment, Telephone Service, Internet Line Service adjusted based on actual expense history
1,882,500	2,646,550	764,050	Data Processing Hardware - General Fund departmental software budgeted and adjusted based on actual expense history; Vx Rail previously funded by grant (CARES)
5,210,000	4,534,473	(675,527)	Data Processing Software - Adjustments made per software contracts used by various general fund departments
961,000	1,084,500	123,500	Other Professional Services - Service Now for HCG and fire services; VOIP phone support; Presidio, IP Data and DataPrise support and help desk services; Workday Collaborative Services lean on service
133,550	102,050	(31,500)	SUPPLIES AND MATERIALS decrease of ($31,500) Funds provide for general office supplies, computer software, hardware and supplies, etc. and adjusted based on actual expenses
			BUSINESS AND TRAVEL decrease of ($10,800)
34,655	23,855	(10,800)	Training Seminars, Courses adjusted to provide additional programmer training
			CAPITAL OUTLAY no change in funding
500	500	0	Funds provide for fleet daily carpool rentals

DIVISION STAFF SUMMARY
INFORMATION AND COMMUNICATION TECHNOLOGY
Index #181000

POSITION TITLE	ENACTED FY 22 POSITIONS	ENACTED FY 22 SALARIES	ENACTED FY 23 POSITIONS	ENACTED FY 23 SALARIES	ENACTED FY 24 POSITIONS	ENACTED FY 24 SALARIES
Administrative Budget Technician II	1.00	70,233	1.00	70,102	1.00	74,692
Administrative Secretary III	1.00	67,904	1.00	74,685	1.00	81,940
Computer Systems Engineer	7.00	469,096	5.00	376,156	5.00	379,739
Director of ICT	1.00	139,476	1.00	161,620	1.00	147,000
Deputy Director, ICT	0.00	0	0.00	0	1.00	130,000
GIS Coordinator	1.00	98,933	1.00	111,057	1.00	111,057
ICT Supervisor	0.00	0	2.00	229,084	3.00	359,709
Manager, Systems Development	1.00	133,364	1.00	113,525	1.00	113,525
Programmer	4.00	228,435	2.00	115,139	3.00	161,695
Programmer Analyst	1.00	61,451	2.00	123,907	2.00	114,587
Senior Computer Systems Engineer	3.00	254,495	3.00	274,376	4.00	347,666
Senior Programmer Analyst	3.00	320,354	4.00	414,102	2.00	206,708
Supervisor, App & Web Services	1.00	127,688	1.00	140,568	1.00	140,568
Supervisor, Software Development	1.00	90,185	1.00	97,032	1.00	97,032
SALARY SUB-TOTAL	**25.00**	**2,061,614**	**25.00**	**2,301,353**	**27.00**	**2,465,918**
TEMPORARY SALARIES		**168,900**		**284,000**		**258,677**
SALARY TOTAL	**25.00**	**2,230,514**	**25.00**	**2,585,353**	**27.00**	**2,724,595**
OTHER PERSONAL SERVICES						
Pension & Retirement		226,778		253,149		300,580
Workers' Compensation		13,885		10,998		8,111
Health Benefits		433,197		495,386		484,539
RHS/OPEB		83,460		147,218		183,944
Overtime and Shift Differential		90,750		128,000		87,572
FICA		174,493		201,617		212,097
27th Pay		0		95,285		0
Miscellaneous		4,600		4,600		5,300
TOTAL OTHER PERSONAL SERVICES		**1,027,163**		**1,336,253**		**1,282,143**
TOTAL PERSONAL SERVICES	**25.00**	**3,257,677** *	**25.00**	**3,921,606**	**27.00**	**4,006,738**

*** FY 22 Salaries and Other Personal Services are Enacted not Audited amounts**

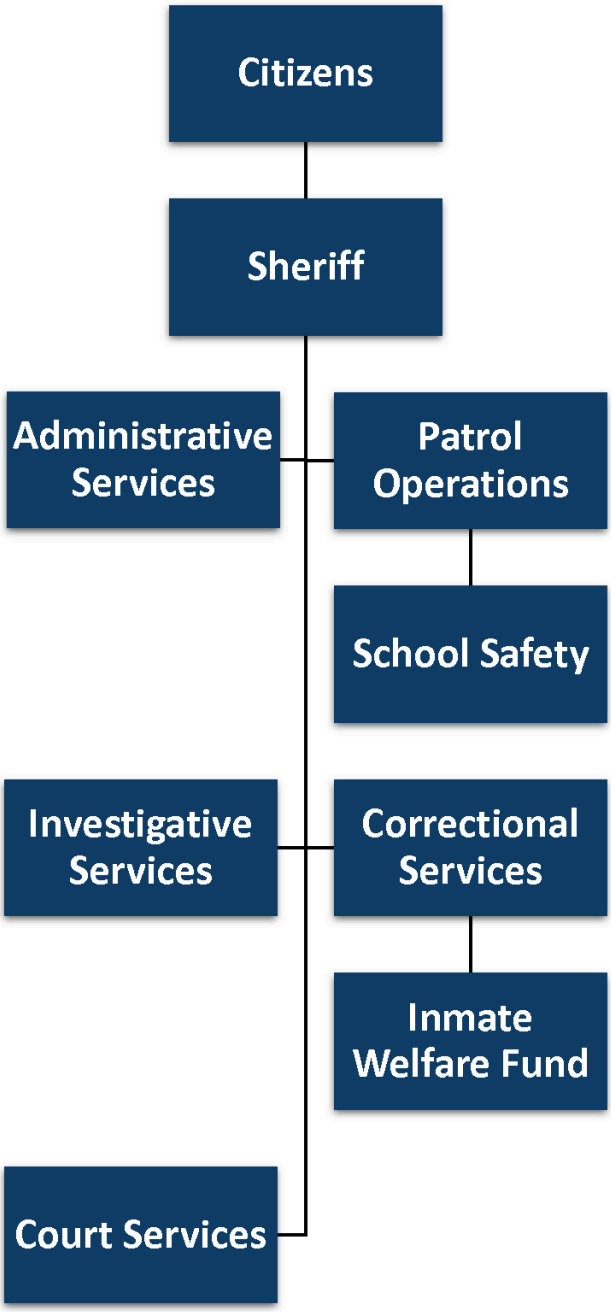
INFORMATION AND COMMUNICATION TECHNOLOGY
Office of Broadband
Index #182000

		AUDITED FY 21	AUDITED FY 22	ORIGINAL BUDGET FY 23	EXECUTIVE PROPOSED FY 24	ENACTED FY 24
SUMMARY BY CHARACTER:						
10	PERSONAL SERVICES	0	0	100,000	0	0
20	CONTRACTUAL SERVICES	0	0	550,000	810,000	810,000
30	SUPPLIES AND MATERIALS	0	0	0	1,000	1,000
40	BUSINESS AND TRAVEL	0	0	0	3,000	3,000
	GRAND TOTAL	**0**	**0**	**650,000**	**814,000**	**814,000**
SUMMARY BY FUND:						
11	GENERAL	0	0	650,000	814,000	814,000
	GRAND TOTAL	**0**	**0**	**650,000**	**814,000**	**814,000**
SUMMARY BY DIVISION:						
182000	OFFICE OF BROADBAND	0	0	650,000	814,000	814,000
	GRAND TOTAL	**0**	**0**	**650,000**	**814,000**	**814,000**

FINANCIAL NOTES:

FY 23	FY 24	CHANGE	EXPLANATION OF INCREASE/DECREASE
			PERSONAL SERVICES decrease of ($100,000)
100,000	0	(100,000)	Temporary salaries removed from FY 24 budget
			CONTRACTUAL SERVICES increase of $260,000
550,000	800,000	250,000	Other Professional Services - increase in county fiber maintenance agreement and in electricity
			SUPPLIES AND MATERIALS increase of $1,000
0	1,000	1,000	General Office Mailing
			CAPITAL OUTLAY increase of $3,000
0	3,000	3,000	Funds budgeted for fuel expense for generators in the fiber hubs

SHERIFF'S OFFICE



SHERIFF'S OFFICE

ORIGIN/PURPOSE:

The Harford County Sheriff's Office is dedicated to the protection of life and property, arrest and confinement of offenders, court security and service of process, and preservation of the public peace. The Sheriff's Office is directed by a Sheriff who is elected to office every four years by the voters of Harford County in accordance with Article IV, Section 44, of the Constitution of the State of Maryland. The Sheriff's Office is divided into five major components: Administrative Services, Patrol Operations, Investigative Services, Correctional Services and Court Services.

MISSION STATEMENT:
TO MAKE HARFORD COUNTY A PLACE WHICH IS SAFE AND SECURE TO LIVE, WORK AND VISIT

FY 24 GOALS:

TO UTILIZE TECHNOLOGY TO PREVENT CRIME AND ENSURE A SAFER COUNTY FOR OUR CITIZENS.

TO ENSURE THAT AGENCY STAFFING IS ADEQUATE TO MEET CURRENT AND FUTURE SERVICE DEMANDS AND MANDATES IN A TIMELY AND EFFICIENT MANNER.

SHERIFF'S OFFICE

ALL FUND SUMMARY:

		AUDITED FY 21	AUDITED FY 22	ORIGINAL BUDGET FY 23	EXECUTIVE PROPOSED FY 24	ENACTED FY 24
SUMMARY BY CHARACTER:						
10	PERSONAL SERVICES	75,003,929	77,671,646	94,441,081	96,207,243	96,357,243
20	CONTRACTUAL SERVICES	7,166,545	8,477,037	11,165,925	12,948,554	12,948,554
30	SUPPLIES AND MATERIALS	2,644,733	3,330,344	5,512,084	4,536,691	4,536,691
40	BUSINESS AND TRAVEL	1,915,524	2,096,874	2,361,761	2,829,104	2,829,104
50	CAPITAL OUTLAY	410,004	1,389,672	500,620	967,217	967,217
70	MISCELLANEOUS	16,216	52,805	53,800	104,800	104,800
80	INTERGOVERNMENTAL/INTERFUND	0	0	0	0	0
	GRAND TOTAL	**87,156,950**	**93,018,378**	**114,035,271**	**117,593,609**	**117,743,609**
SUMMARY BY FUND:						
11	GENERAL	87,156,950	93,018,378	114,035,271	117,593,609	117,743,609
	GRAND TOTAL	**87,156,950**	**93,018,378**	**114,035,271**	**117,593,609**	**117,743,609**
SUMMARY BY DIVISION:						
211100	ADMINISTRATION AND SUPPORT	7,039,236	7,644,641	9,366,341	9,620,301	9,770,301
211200	PATROL OPERATIONS	32,091,106	34,613,466	43,301,785	45,810,282	45,810,282
211300	INVESTIGATIVE SERVICES	11,354,806	12,028,952	14,014,071	13,306,075	13,306,075
211400	SCHOOL SAFETY	3,005,460	3,301,660	3,795,842	3,889,648	3,889,648
212000	CORRECTIONAL SERVICES	25,013,002	26,534,567	32,786,653	34,410,872	34,410,872
212100	INMATE WELFARE FUND	772,511	733,808	989,856	1,132,626	1,132,626
213000	COURT SERVICES	7,880,830	8,161,282	9,780,722	9,423,804	9,423,804
	GRAND TOTAL	**87,156,951**	**93,018,377**	**114,035,271**	**117,593,609**	**117,743,609**

SHERIFF'S OFFICE

FINANCIAL NOTES:

FY 23	FY 24	CHANGE	EXPLANATION OF INCREASE/DECREASE
			PERSONAL SERVICES increase $1,916,162
46,307,640	45,642,045	(665,595)	Full-time salaries
			530,268 Promotions & Salary adjustments
			(1,195,863) Staff Turnover (2.58)%
			(665,595)
	4,706,115	4,706,115	FY 24 Law Enforcement & Correctional Officer Pay Scale Enhancement
	1,048,762	1,048,762	Ten (10) new Law Enforcement Deputy positions created in Patrol Operations
	(1,197,103)	(1,197,103)	Net result of positions transferred between divisions of the Sheriff's Office, with vacant positions filled at lower salaries.
291,285	291,285	0	Part-Time Salaries for School Crossing Guards
2,928,099	2,880,043	(48,056)	Temporary Salaries
15,836,708	15,150,927	(685,781)	Pension adjustments
1,130,068	783,037	(347,031)	Workers' Compensation adjustments
10,960,582	10,993,306	32,724	Health Benefit calculations adjusted for consistency in position budgeting
2,503,418	2,766,681	263,263	Other Post Employment Benefits (OPEB)
71,800	86,103	14,303	Retirement Health Savings (RHS)
390,000	394,340	4,340	Uniform Allowance and Life Insurance
5,832,736	6,371,250	538,514	Overtime adjusted based on actual and expected expenses
1,930,886	1,981,622	50,736	Shift Differential
4,275,218	4,308,830	33,612	FICA adjustments
1,982,640	0	(1,982,640)	27th Pay
	150,000	150,000	FY24 Budget Amendment to provide funding for two (2) Victim Rights Advocates

SHERIFF'S OFFICE

FINANCIAL NOTES:

FY 23	FY 24	CHANGE	EXPLANATION OF INCREASE/DECREASE
			CONTRACTUAL SERVICES increase $1,782,629
5,134,614	6,087,875	953,261	Medical Services increase for Detention Center contract, pre-employment evaluations, and requirements under Police Accountability mandates
1,849,789	2,039,884	190,095	Data Processing Software increases for wiretapping, encryption, and background checks
332,056	502,939	170,883	Other Professional Services increases for Detention Center inmate behavioral health, substance abuse, re-entry, and job training programs
3,398,501	3,882,122	483,621	Office Equipment, Vehicle & Operating Equipment, Space & Real Estate Rental, Electricity, Heating Fuel, Telephone Service, Internet Line Service, Other Insurance, County Facility Repair, Building/Custodial Service, and Security Systems increase based on actual expense history.
			SUPPLIES & MATERIALS decrease ($975,393)
1,814,139	2,512,090	697,951	Meals-Special Purpose increase for Detention Center based on actual contracts
2,070,630	206,800	(1,863,830)	Other Supplies & Materials decrease due to one-time expenses in FY23
1,049,815	1,211,764	161,949	Weapons & Ammunition, Uniform Purchase, Safety Equipment, and Audio/Visual Supplies increase based on actual expense history.
2,361,761	2,829,104	467,343	BUSINESS & TRAVEL increase $467,343 Increase primarily in Fuel, Vehicle usage, and Non-Targeted Charges based on actual expense history and to accommodate additional vehicles.
500,620	967,217	466,597	EQUIPMENT increases $466,597 Increase due to higher cost of Police Car Packages (approx. $28,000 each, compared to $13,000 each in FY23).
			MISCELLANEOUS increases $51,000
40,000	80,000	40,000	Confidential Expenses for Investigative Services
13,800	24,800	11,000	Service Awards increase based on actuals

DEPARTMENT STAFF SUMMARY
SHERIFF'S OFFICE

	ENACTED FY 22		ENACTED FY 23		ENACTED FY 24	
POSITION TITLE	**POSITIONS**	**SALARIES**	**POSITIONS**	**SALARIES**	**POSITIONS**	**SALARIES**
Sheriff	1.00	143,696	1.00	193,490	1.00	202,199
Chief Deputy	1.00	176,582	1.00	194,594	1.00	198,820
Major	3.00	500,203	3.00	551,224	3.00	563,577
Captain	8.00	1,147,579	9.00	1,392,955	10.00	1,693,371
Lieutenant	15.00	1,959,847	15.00	2,100,785	14.00	2,147,268
Sergeant	35.00	3,997,526	37.00	4,549,721	36.00	4,783,219
Corporal	32.00	2,953,466	31.00	3,079,824	32.00	3,443,083
Senior Deputy	92.00	8,033,542	82.00	7,764,384	68.00	7,014,298
Deputy First Class	97.00	6,326,708	108.00	7,559,636	102.00	7,709,003
Deputy	10.00	571,598	7.00	416,721	61.00	4,000,362
Deputy Recruit	0.00	0	22.00	1,207,932	0.00	0
Major - Corrections	1.00	139,431	1.00	149,311	1.00	181,230
Captain - Corrections	2.00	247,931	2.00	255,833	2.00	274,835
Lieutenant - Corrections	8.00	876,736	8.00	944,520	8.00	958,569
Sergeant - Corrections	16.00	1,516,411	16.00	1,654,090	16.00	1,670,790
Corporal - Corrections	11.00	905,121	11.00	968,380	11.00	944,214
Sr. Deputy - Corrections	35.00	2,559,784	34.00	2,729,411	33.00	2,676,687
Officer First Class	51.00	2,670,570	52.00	3,068,458	43.00	2,585,588
Officer	17.00	847,883	16.00	831,840	44.00	2,393,864
Officer Recruits	0.00	0	18.00	881,730	0.00	0
Warden	1.00	173,694	1.00	185,986	1.00	185,986
Animal Control Manager	1.00	66,960	1.00	73,791	1.00	73,791
Animal Control Officer I	2.00	91,756	1.00	45,064	0.00	0
Animal Control Officer II	3.00	156,227	4.00	218,609	5.00	267,739
Animal Control Clerk	1.00	42,861	1.00	47,234	1.00	47,234
Administrative Support Technician	6.00	301,417	5.00	330,066	5.00	327,977
Applicant Investigator	1.00	129,202	2.00	142,381	2.00	142,381
Assistant Director of Legal Affairs	0.00	0	0.00	0	1.00	0
Body Worn Camera Coordinator	0.00	0	0.00	0	1.00	60,632
Budget Director	1.00	125,210	1.00	137,983	1.00	137,983
Budget Technician	2.00	107,088	2.00	118,011	2.00	118,011
Classification Counselor	3.00	176,111	3.00	197,561	3.00	197,561
Classification Supervisor	1.00	84,709	1.00	93,349	1.00	93,349
Commissary Coordinator	1.00	49,630	1.00	49,097	1.00	50,565
Communications Specialist	0.00	0	1.00	67,596	1.00	67,596

DEPARTMENT STAFF SUMMARY

SHERIFF'S OFFICE

POSITION TITLE	ENACTED FY 22 POSITIONS	ENACTED FY 22 SALARIES	ENACTED FY 23 POSITIONS	ENACTED FY 23 SALARIES	ENACTED FY 24 POSITIONS	ENACTED FY 24 SALARIES
Community & Legislative Director	1.00	103,361	1.00	113,904	1.00	113,904
Community Services Coordinator	1.00	68,106	1.00	75,054	1.00	75,054
Computer Resources Technician	2.00	154,226	2.00	169,957	2.00	169,957
Corrections Quartermaster	1.00	70,201	1.00	77,362	1.00	77,362
Corrections Records Manager	1.00	87,200	1.00	96,094	1.00	72,000
Corrections Records Clerk	2.00	103,691	2.00	100,924	2.00	104,878
Corrections Records Technician I	1.00	38,497	0.00	0	2.00	71,510
Corrections Records Technician II	4.00	176,229	5.00	236,632	3.00	143,874
Crime Analysis Manager	1.00	79,902	1.00	88,052	1.00	88,052
Database Administrator	0.00	0	0.00	0	1.00	55,307
DC Projects Coordinator	1.00	61,712	1.00	68,008	1.00	68,008
Digital Forensics Examiner	2.00	142,673	1.00	70,268	1.00	70,268
Digital Forensics Supervisor	0.00	0	1.00	86,959	1.00	86,959
Director of Legal Affairs	0.00	0	0.00	0	1.00	0
Electronic Services Technician	1.00	62,351	1.00	68,712	1.00	68,712
Electronic Surveillance Technician	1.00	72,075	1.00	62,576	1.00	62,576
Executive Office Manager	1.00	71,303	1.00	78,577	0.00	0
Financial Investigator	1.00	70,642	1.00	77,847	1.00	77,847
Fleet Technician	1.00	66,099	1.00	72,842	1.00	72,842
Forensics Lab Director	1.00	68,790	1.00	75,807	1.00	75,807
Heroin Coordinator/Analyst	0.00	0	1.00	72,318	1.00	72,318
Human Resources Director	1.00	116,259	1.00	128,117	1.00	128,117
Human Resources Specialist	1.00	72,913	1.00	80,351	1.00	80,351
Information Technology Specialist	1.00	89,780	2.00	161,605	2.00	161,605
Inmate Property Coordinator	1.00	63,278	1.00	67,780	1.00	65,811
Internal Affairs Investigator	0.00	0	0.00	0	1.00	76,003
IT Director	1.00	100,142	1.00	110,358	1.00	110,358
Law Enforcement Analyst	4.00	256,439	3.00	199,674	2.00	140,194
Law Enforcement Pawn Analyst	1.00	57,280	1.00	63,124	1.00	63,124
Law Enforcement Records Manager	1.00	58,317	1.00	64,265	1.00	64,265
Law Enforcement Records Supervisor	3.00	152,131	3.00	167,651	3.00	167,651
Law Enforcement Records Technician I	7.00	227,591	6.00	222,075	4.00	153,538
Law Enforcement Records Technician II	17.00	779,809	17.00	851,920	19.00	931,969
Law Enforcement Support Specialist	0.00	0	4.00	168,855	4.00	169,042
Law Enforcement Specialist Coordinator	1.00	62,771	1.00	55,000	1.00	
Maintenance Officer	2.00	127,063	2.00	140,025	2.00	110,726
Maintenance Officer II	1.00	63,300	1.00	69,758	1.00	69,758

DEPARTMENT STAFF SUMMARY
SHERIFF'S OFFICE

POSITION TITLE	ENACTED FY 22 POSITIONS	ENACTED FY 22 SALARIES	ENACTED FY 23 POSITIONS	ENACTED FY 23 SALARIES	ENACTED FY 24 POSITIONS	ENACTED FY 24 SALARIES
Pre-Trial Services Coordinator	2.00	120,051	2.00	132,297	2.00	132,297
Program Coordinator	1.00	45,860	1.00	50,538	1.00	57,699
Property Management Assistant	1.00	53,334	1.00	58,774	1.00	58,774
Property Manager	1.00	65,196	1.00	71,847	1.00	71,847
Public Information Director	1.00	94,806	1.00	104,777	1.00	104,477
Public Information Officer	1.00	66,320	1.00	73,085	1.00	73,085
Quartermaster Fleet Assistant	1.00	57,280	0.00	0	0.00	60,032
Quartermaster Fleet Manager	1.00	89,140	1.00	66,587	1.00	66,587
Security Systems Administrator	1.00	68,040	1.00	74,981	1.00	74,981
Sex Offender Verification Investigator	2.00	112,466	2.00	123,938	2.00	123,939
Standards/Accreditation Manager	1.00	83,937	1.00	92,500	1.00	92,500
TRAC Coordinator	1.00	62,351	0.00	0	0.00	0
Victim & Child Advocate	1.00	66,387	2.00	141,870	2.00	141,870
Victim Rights Advocate	0.00	0	1.00	50,000	0.00	0
Video Forensic Analyst	0.00	0	1.00	65,327	1.00	55,016
SUB-TOTAL FULL-TIME SALARIES	538.00	41,788,778	587.00	47,555,737	597.00	50,444,632
FY24 BUDGET AMENDMENT						150,000
SALARY OFFSET		(329,015)		(1,248,097)		(1,787,414)
TOTAL FULL-TIME SALARIES	538.00	41,459,763	587.00	46,307,640	597.00	48,807,218
PART-TIME SALARIES						
School Crossing Guard	6.75	271,789	6.75	291,285	6.75	291,285
TEMPORARY SALARIES		2,779,020		2,928,099		3,035,161
SALARY TOTAL	**544.75**	**44,510,572**	**593.75**	**49,527,024**	**603.75**	**52,133,664**

DEPARTMENT STAFF SUMMARY
SHERIFF'S OFFICE

POSITION TITLE	ENACTED FY 22 POSITIONS	ENACTED FY 22 SALARIES	ENACTED FY 23 POSITIONS	ENACTED FY 23 SALARIES	ENACTED FY 24 POSITIONS	ENACTED FY 24 SALARIES
OTHER PERSONAL SERVICES						
Pension & Retirement		13,445,934		15,836,708		16,323,403
Workers' Compensation		1,266,780		1,130,068		799,379
Health Benefits		10,169,498		10,960,582		10,991,750
Overtime and Shift Differential		7,116,650		7,763,622		8,352,872
RHS/OPEB		0		2,575,218		2,852,784
27th pay costs		0		1,982,640		0
FICA		3,901,740		4,275,218		4,502,250
Miscellaneous		437,180		390,000		401,141
TOTAL OTHER PERSONAL SERVICES		**36,337,782**		**44,914,056**		**44,223,579**
TOTAL PERSONAL SERVICES	**544.75**	**80,848,354**	**593.75**	**94,441,081**	**603.75**	**96,357,243**

*** FY 22 Salaries and Other Personal Services are Enacted not Audited amounts**

SHERIFF'S OFFICE
Administrative Services
Index #211100

ORIGIN/PURPOSE:

The Administrative Services Division provides financial, managerial, and technical support to all the divisions of the agency. Responsibilities include oversight of budget development and monitoring, planning and research, crime analysis, record management, employee training, quartermaster/fleet management, computer operations, and property management. The Administrative Services Division is comprised of non-enforcement units that are tasked with providing administrative, financial, managerial, and technical support to all divisions of the agency.

ALL FUND SUMMARY:

	AUDITED FY 21	AUDITED FY 22	ORIGINAL BUDGET FY 23	EXECUTIVE PROPOSED FY 24	ENACTED FY 24
SUMMARY BY CHARACTER:					
10 PERSONAL SERVICES	4,691,797	4,944,781	6,155,324	5,977,725	6,127,725
20 CONTRACTUAL SERVICES	1,952,359	2,153,633	2,669,404	3,014,238	3,014,238
30 SUPPLIES AND MATERIALS	91,136	129,659	122,669	135,440	135,440
40 BUSINESS AND TRAVEL	288,075	386,039	405,144	468,098	468,098
50 CAPITAL OUTLAY	6,653	17,721	0	0	0
70 MISCELLANEOUS	9,216	12,805	13,800	24,800	24,800
GRAND TOTAL	**7,039,236**	**7,644,641**	**9,366,341**	**9,620,301**	**9,770,301**
FUNDING SOURCE:					
11 GENERAL	**7,039,236**	**7,644,641**	**9,366,341**	**9,620,301**	**9,770,301**

SHERIFF'S OFFICE
Administrative Services
Index #211100

FINANCIAL NOTES:

FY 23	FY 24	CHANGE	EXPLANATION OF INCREASE/DECREASE
			PERSONAL SERVICES decrease ($27,599)
3,374,714	3,364,942	(9,772)	Full-time salaries
		(18,545)	Turnover
		8,773	Promotions & Salary adjustments
		(9,772)	
	142,429	142,429	FY 24 Law Enforcement Pay Scale Enhancement
368,854	405,064	36,210	Temporary Salaries reflect changes as requested by Sheriff's Office
	(155,017)	(155,017)	The net result to this division of staff transfers between divisions of the Sheriff's Office
815,130	752,132	(62,998)	Pension adjustments
713,889	690,552	(23,337)	Health Benefit calculations adjusted for consistency in position budgeting
53,595	39,783	(13,812)	Workers' Compensation adjustments
280,855	286,696	5,841	FICA adjustments
225,002	251,101	26,099	Overtime increase based on actual expense history
14,360	15,655	1,295	Retirement Health Savings (RHS)
11,820	12,420	600	Uniform Allowance and Life Insurance
150,055	171,968	21,913	OPEB (Other Post Employment Benefits
147,050	0	(147,050)	27th pay
	150,000	150,000	FY24 Budget Amendment to provide funding for two (2) Victim Rights Advocates

SHERIFF'S OFFICE
Administrative Services
Index #211100

FINANCIAL NOTES:

FY 23	FY 24	CHANGE	EXPLANATION OF INCREASE/DECREASE
			CONTRACTUAL SERVICES increase $344,834
60,990	141,945	80,955	Medical Services increase for pre-employment evaluations and requirements under police Accountability mandates
1,689,463	1,790,049	100,586	Data Processing Software increases for encryption and pre-employment background check software
693,999	807,487	113,488	Space & Real Estate Rental, Telephone Service, and Internet Line Service increase based on actual expense history
77,905	103,325	25,420	Other Professional Services increase for AA Degree cohort at Harford Community College
122,669	135,440	12,771	SUPPLIES & MATERIALS increase $12,771 General Office Supplies, Printing, Uniform Purchase, and A/V Supplies increase based on actual expense history, partially offset by a decrease in Safety Equipment.
405,144	468,098	62,954	BUSINESS & TRAVEL increases $62,954 Vehicles, Fuel, Non-Targeted Charges, Meals, and Lodging increase based on actual expense history and additional vehicles

DIVISION STAFF SUMMARY

Administration

Index #211100

POSITION TITLE	ENACTED FY 22 POSITIONS	ENACTED FY 22 SALARIES	ENACTED FY 23 POSITIONS	ENACTED FY 23 SALARIES	ENACTED FY 24 POSITIONS	ENACTED FY 24 SALARIES
Sheriff	1.00	143,696	1.00	193,490	1.00	202,199
Chief Deputy	1.00	176,582	1.00	194,594	1.00	198,820
Major	1.00	166,771	1.00	183,782	1.00	189,353
Captain	1.00	146,455	1.00	156,704	1.00	168,088
Lieutenant	1.00	132,872	2.00	284,342	1.00	156,235
Sergeant	1.00	120,510	1.00	128,951	1.00	127,475
Corporal	1.00	84,925	1.00	93,542	1.00	102,821
Senior Deputy	4.00	348,868	4.00	381,401	4.00	419,340
Administrative Support Tech.	1.00	57,501	1.00	63,366	1.00	63,366
Applicant Investigator	2.00	129,202	2.00	142,380	2.00	142,381
Budget Director	1.00	125,210	1.00	137,983	1.00	137,983
Budget Technician	2.00	107,088	2.00	118,011	2.00	118,011
Computer Resources Technician	2.00	154,226	2.00	169,957	2.00	169,957
Communication Specialist	0.00	0	1.00	67,596	1.00	67,596
Community & Legislative Director	1.00	103,361	1.00	113,904	1.00	113,904
Database Administrator	0.00	0	0.00	0	1.00	55,307
Executive Office Manager	1.00	71,303	1.00	78,577	0.00	0
Electronic Services Technician	1.00	62,351	1.00	68,712	1.00	68,712
Fleet Technician	1.00	66,099	1.00	72,842	1.00	72,842
Human Resources Director	1.00	116,259	1.00	128,117	1.00	128,117
Human Resources Specialist	1.00	72,913	1.00	80,351	1.00	80,351
IT Director	1.00	100,142	1.00	110,358	1.00	110,358
IT Specialist	1.00	89,780	2.00	161,605	2.00	161,605
Public Information Director	1.00	94,806	1.00	104,477	1.00	104,477
Public Information Officer	1.00	66,320	1.00	73,085	1.00	73,085
Quartermaster Fleet Manager	1.00	89,140	1.00	66,587	1.00	66,587
Quartermaster Fleet Assistant	1.00	57,280	0.00	0	1.00	60,032
Victim Rights Advocate	0.00	0	0.00	0	2.00	150,000
TOTAL FULL-TIME SALARIES	31.00	2,883,659	33.00	3,374,714	35.00	3,509,001
FY24 BUDGET AMENDMENT						150,000
TEMPORARY SALARIES		349,970		368,854		405,064
SALARY TOTAL	**31.00**	**3,233,629**	**33.00**	**3,743,568**	**35.00**	**4,064,065**

DIVISION STAFF SUMMARY
Administration
Index #211100

POSITION TITLE	ENACTED FY 22 POSITIONS	ENACTED FY 22 SALARIES	ENACTED FY 23 POSITIONS	ENACTED FY 23 SALARIES	ENACTED FY 24 POSITIONS	ENACTED FY 24 SALARIES
OTHER PERSONAL SERVICES						
Pension & Retirement		660,008		815,130		735,830
Workers' Compensation		53,218		53,595		35,739
Health Benefits		634,766		713,889		705,650
RHS/OPEB		0		164,415		187,623
Overtime and Shift Differential		218,002		225,002		251,101
FICA		252,728		280,855		285,617
27th pay costs		0		147,050		0
Miscellaneous		25,000		11,820		12,100
TOTAL OTHER PERSONAL SERVICES		**1,843,722**		**2,411,756**		**2,213,660**
TOTAL PERSONAL SERVICES	**31.00**	**5,062,851**	**33.00**	**6,155,324**	**35.00**	**6,127,725**

***FY 22 Salaries and Other Personal Services are Enacted not Audited amounts**

SHERIFF'S OFFICE
Patrol Operations
Index #211200

ORIGIN/PURPOSE:

The Patrol Operations Division responds to calls for service, enforces law, prevents crime, and apprehends violators. To perform these functions, deputies are assigned to three shifts that patrol ten sections within Harford County.

Additionally, to assist in achieving its mission, this Division has specialized units, including the Traffic and K-9 Units. Other units with specialized functions include the Special Response Team (SRT), Crisis Negotiating Team, Scuba Team, Honor Guard, Community Action Response Team (CART), and the Gang Suppression Unit (GSU).

ALL FUND SUMMARY:

	AUDITED FY 21	AUDITED FY 22	ORIGINAL BUDGET FY 23	EXECUTIVE PROPOSED FY 24	ENACTED FY 24
SUMMARY BY CHARACTER:					
10 PERSONAL SERVICES	29,452,555	30,248,089	37,681,143	40,985,915	40,985,915
20 CONTRACTUAL SERVICES	694,334	1,094,101	1,588,184	1,627,630	1,627,630
30 SUPPLIES AND MATERIALS	682,991	1,094,851	2,568,731	1,011,344	1,011,344
40 BUSINESS AND TRAVEL	950,500	962,981	1,036,767	1,295,056	1,295,056
50 CAPITAL OUTLAY	310,726	1,213,445	426,960	890,337	890,337
GRAND TOTAL	**32,091,106**	**34,613,466**	**43,301,785**	**45,810,282**	**45,810,282**
FUNDING SOURCE:					
11 GENERAL	**32,091,106**	**34,613,466**	**43,301,785**	**45,810,282**	**45,810,282**

SHERIFF'S OFFICE
Patrol Operations
Index #211200

FINANCIAL NOTES:

FY 23	FY 24	CHANGE	EXPLANATION OF INCREASE/DECREASE
			PERSONAL SERVICES increase $3,304,773
18,580,761	18,199,787	(380,974)	Full-time Salaries
			321,411 Promotions & Salary adjustments
			(702,385) Turnover (3.8)%
			(380,974)
	2,686,034	2,686,034	FY 24 Law Enforcement Pay Scale Enhancement
	1,048,762	1,048,762	Ten (10) new Law Enforcement Deputy positions created
	702,183	702,183	The net result to this division of position transfers between HCSO divisions
785,451	731,610	(53,841)	Temporary Salaries - adjusted per actuals
6,806,544	6,580,413	(226,131)	Pension adjustments
492,237	334,928	(157,309)	Workers' Compensation adjustments
4,307,275	4,308,540	1,265	Health Benefit calculations adjusted for consistency in position budgeting
976,395	1,155,376	178,981	Other Post Employment Benefits (OPEB)
21,540	31,310	9,770	Retirement Health Savings (RHS)
2,148,400	2,407,281	258,881	Overtime increase based on actual expense history
918,526	952,990	34,464	Shift Differential increase based on actual expense history
163,220	163,220	0	Uniform Allowance & Life Insurance
798,419	0	(798,419)	27th Pay costs
1,682,375	1,683,482	1,107	FICA adjustments

SHERIFF'S OFFICE
Patrol Operations
Index #211200

FINANCIAL NOTES:

FY 23	FY 24	CHANGE	EXPLANATION OF INCREASE/DECREASE
			CONTRACTUAL SERVICES increase $39,446
137,905	154,157	16,252	Vehicle and Operating Equipment, Medical Services, Data Processing Software, and Building/Custodial Services increase based on actual expense history, partially offset by a decrease in unemployment insurance based on Treasury's estimates.
1,227,684	1,250,878	23,194	Other Insurance increases based on Treasury's estimates for General, Auto, and Property coverage
			SUPPLIES AND MATERIALS decrease ($1,557,387)
1,776,000	68,000	(1,708,000)	Other Supplies and Materials decrease due to one-time expenses in FY23 to outfit new deputy positions
439,245	533,102	93,857	Weapons and Ammunition increase for ammunition, taser replacement, weapons, and weapon accessories
158,216	214,972	56,756	Safety Equipment, Duplicating Machine Supplies, Meals-Special Purpose, Small Tools, A/V Supplies, Laboratory Supplies, Medical Supplies, and Paint increase based on actual expense history, partially offset by a decrease in Equipment Repair Parts.
			BUSINESS AND TRAVEL increase $258,289
980,717	1,228,446	247,729	Vehicles, Fuel, Non-Targeted Charges, Parking/Tolls, and Transportation Costs increase based on actual expense history and additional vehicles in the fleet.
36,040	46,600	10,560	Meals, Membership Fees/Dues, and Training Seminars/Courses increase based on actual expense history
			EQUIPMENT increases $463,377
390,570	848,010	457,440	Police Car Package for outfitting 30 cars, including cost of installing in-car cameras and additional funds for SRT night vision supplies, increases based on cost of approx. $28,000 per vehicle (compared to $13,000 per vehicle in FY23)
0	14,327	14,327	Radar Equipment increases for Stalker and LIDAR replacements
36,390	28,000	(8,390)	A/V Equipment decreases for night-vision goggles for SRT

DIVISION STAFF SUMMARY
Patrol Operations
Index #211200

POSITION TITLE	ENACTED FY 22 POSITIONS	ENACTED FY 22 SALARIES	ENACTED FY 23 POSITIONS	ENACTED FY 23 SALARIES	ENACTED FY 24 POSITIONS	ENACTED FY 24 SALARIES
Major	1.00	164,434	1.00	181,206	1.00	180,032
Captain	4.00	569,815	5.00	770,523	5.00	848,785
Lieutenant	10.00	1,317,600	9.00	1,259,777	10.00	1,530,374
Sergeant	21.00	2,396,276	23.00	2,801,137	22.00	2,898,895
Corporal	16.00	1,461,372	16.00	1,552,998	16.00	1,706,853
Senior Deputy	45.00	3,923,824	36.00	3,409,485	26.00	2,728,830
Deputy First Class	82.00	5,291,947	91.00	6,286,927	85.00	6,368,284
Deputy	10.00	571,598	7.00	416,721	61.00	4,000,362
Deputy Recruit	0.00	0	20.00	1,098,120	0.00	0
Administrative Support Technician	2.00	132,001	2.00	143,368	2.00	141,280
Body Worn Camera Coordinator	0.00	0	0.00	0	1.00	60,632
Law Enforcement Records Technician II	1.00	47,138	1.00	51,947	1.00	51,947
Law Enforcement Specialist Coordinator	0.00	0	1.00	55,000	0.00	0
Law Enforcement Support Specialist	0.00	0	4.00	168,855	4.00	169,042
Animal Control Manager	1.00	66,960	1.00	73,791	1.00	73,791
Animal Control Officer I	2.00	91,756	1.00	45,064	0.00	0
Animal Control Officer II	3.00	156,227	4.00	218,608	5.00	267,739
Animal Control Clerk	1.00	42,861	1.00	47,234	1.00	47,234
TOTAL FULL-TIME SALARIES	199.00	16,233,809	223.00	18,580,761	241.00	21,074,081
TEMPORARY SALARIES		673,848		785,451		731,610
SALARY TOTAL	**199.00**	**16,907,657**	**223.00**	**19,366,212**	**241.00**	**21,805,691**
OTHER PERSONAL SERVICES						
Pension & Retirement		5,625,854		6,806,544		7,669,691
Workers' Compensation		531,576		492,237		372,233
Health Benefits		3,725,445		4,307,275		4,542,275
RHS/OPEB		0		997,935		1,186,686
Overtime and Shift Differential		2,755,130		3,066,926		3,360,271
FICA		1,486,445		1,682,375		1,872,529
27th pay costs		0		798,419		0
Miscellaneous		170,530		163,220		176,540
TOTAL OTHER PERSONAL SERVICES		**14,294,981**		**18,314,931**		**19,180,225**
TOTAL PERSONAL SERVICES	**199.00**	**31,202,637**	**223.00**	**37,681,143**	**241.00**	**40,985,915**

***FY 22 Salaries and Other Personal Services are Enacted not Audited amounts**

SHERIFF'S OFFICE
Investigative Services
Index #211300

ORIGIN/PURPOSE:

The Investigative Services Bureau is responsible for the in-depth investigation of designated serious crimes, drug offenses, and homeland security issues reported to the Sheriff's Office. To accomplish its mission, the Bureau is divided into two divisions: Criminal Investigation and Special Investigation.

ALL FUND SUMMARY:

	AUDITED FY 21	AUDITED FY 22	ORIGINAL BUDGET FY 23	EXECUTIVE PROPOSED FY 24	ENACTED FY 24
SUMMARY BY CHARACTER:					
10 PERSONAL SERVICES	10,609,645	11,052,899	12,893,463	12,026,895	12,026,895
20 CONTRACTUAL SERVICES	315,320	481,138	404,518	636,828	636,828
30 SUPPLIES AND MATERIALS	93,127	86,680	265,436	96,840	96,840
40 BUSINESS AND TRAVEL	324,210	365,856	410,654	465,512	465,512
50 CAPITAL OUTLAY	5,503	2,380	0	0	0
70 MISCELLANEOUS	7,000	40,000	40,000	80,000	80,000
GRAND TOTAL	**11,354,805**	**12,028,952**	**14,014,071**	**13,306,075**	**13,306,075**
FUNDING SOURCE:					
11 GENERAL	**11,354,805**	**12,028,952**	**14,014,071**	**13,306,075**	**13,306,075**

SHERIFF'S OFFICE
Investigative Services
Index #211300

FINANCIAL NOTES:

FY 23	FY 24	CHANGE	EXPLANATION OF INCREASE/DECREASE
			PERSONAL SERVICES decrease ($866,568)
6,632,220	6,655,101	22,881	Full Time Salaries
			33,192 Promotions & Salary adjustments
			(10,311) Turnover (0.16)%
			22,881
	673,676	673,676	FY 24 Law Enforcement Pay Scale Enhancement
162,160	153,732	(8,428)	Temporary Salaries
	(1,189,677)	(1,189,677)	Net result to this division of staff transfers between divisions of the Sheriff's Office
2,121,629	2,108,845	(12,784)	Pension adjustments
153,572	114,301	(39,271)	Workers' Compensation adjustments
1,408,898	1,352,531	(56,367)	Health Benefit calculations adjusted for consistency in position budgeting
355,312	363,018	7,706	Other Post Employment Benefits (OPEB)
14,360	7,828	(6,532)	Retirement Health Savings (RHS)
1,143,726	1,143,726	0	Overtime and Shift Differential
43,500	48,620	5,120	Uniform Allowance and Life Insurance
269,403	0	(269,403)	27th Pay
588,683	595,193	6,510	FICA adjustments

SHERIFF'S OFFICE
Investigative Services
Index #211300

FINANCIAL NOTES:

FY 23	FY 24	CHANGE	EXPLANATION OF INCREASE/DECREASE
			CONTRACTUAL SERVICES increase $232,310
138,000	187,840	49,840	Vehicle and Operating Equipment increases for covert vehicle lease
0	117,672	117,672	Space & real Estate Rental increases for SID lease
92,526	176,912	84,386	Data Processing Software increases for PenLink wiretap software
20,840	24,322	3,482	Other Professional Services increases for wiretap subpoena fees
44,870	21,800	(23,070)	Other (Contractual Services) decreases due to one-time FY23 expenses
			SUPPLIES & MATERIALS decrease ($168,596)
173,030	4,000	(169,030)	Other Supplies and Materials decrease due to one-time expenses for new deputy positions in FY23
410,654	465,512	54,858	BUSINESS & TRAVEL increase $54,858 Vehicles, Fuel, Transportation Costs, and Meals increase based on actual expense history, partially offset by a decrease in Training Seminars/Courses.
40,000	80,000	40,000	MISCELLANEOUS increases $40,000 Confidential Expenses funded per Sheriff's request

DIVISION STAFF SUMMARY

Investigative Services

Index #211300

	ENACTED FY 22		ENACTED FY 23		ENACTED FY 24	
POSITION TITLE	**POSITIONS**	**SALARIES**	**POSITIONS**	**SALARIES**	**POSITIONS**	**SALARIES**
Major	1.00	168,998	1.00	186,236	1.00	194,192
Captain	2.00	284,854	2.00	309,024	3.00	504,211
Lieutenant	2.00	258,373	3.00	418,501	2.00	308,447
Sergeant	9.00	1,028,437	8.00	999,938	8.00	1,077,328
Corporal	7.00	650,838	7.00	687,576	7.00	744,418
Senior Deputy	17.00	1,498,586	19.00	1,800,688	17.00	1,708,147
Deputy First Class	13.00	896,554	12.00	900,724	9.00	720,786
Deputy Recruit	0.00	0	2.00	109,812	0.00	0
BWC Coordinator	1.00	62,771	0.00	0	0.00	0
BWC Records Technician	1.00	17,634	0.00	0	0.00	0
Crime Analysis Manager	1.00	79,902	0.00	0	0.00	0
Digital Forensics Examiner	2.00	142,673	1.00	70,268	1.00	70,268
Digital Forensics Manager	0.00	0	1.00	86,959	1.00	86,959
Forensics Lab Director	1.00	68,790	1.00	75,807	1.00	75,807
Electronic Surveillance Technician	1.00	72,075	1.00	62,576	1.00	62,576
Financial Investigator	1.00	70,642	1.00	77,847	1.00	77,847
Heroin Coordinator/Analyst	0.00	0	1.00	72,318	1.00	72,318
Internal Affairs Investigator	0.00		0.00	0	1.00	76,003
Law Enforcement Analyst	4.00	256,439	3.00	199,674	2.00	140,194
Law Enforcement Pawn Analyst	1.00	57,280	1.00	63,124	1.00	63,124
Victim & Child Advocate	1.00	66,387	2.00	141,870	2.00	141,870
Property Manager	1.00	65,196	1.00	71,847	1.00	71,847
Property Management Assistant	1.00	53,334	1.00	58,774	1.00	58,774
TRAC Coordinator	1.00	62,351	0.00	0	0.00	0
Administrative Support Technician	2.00	111,915	2.00	123,331	2.00	123,331
Victim Rights Advocate	0.00	0	1.00	50,000	0.00	0
Video Forensic Analyst	0.00	0	1.00	65,327	1.00	55,016
TOTAL FULL-TIME SALARIES	70.00	5,974,029	72.00	6,632,220	64.00	6,433,463
TEMPORARY SALARIES		265,960		162,160		153,732
SALARY TOTAL	70.00	6,239,989	72.00	6,794,380	64.00	6,587,195

DIVISION STAFF SUMMARY

Investigative Services

Index #211300

POSITION TITLE	ENACTED FY 22 POSITIONS	ENACTED FY 22 SALARIES		ENACTED FY 23 POSITIONS	ENACTED FY 23 SALARIES	ENACTED FY 24 POSITIONS	ENACTED FY 24 SALARIES
OTHER PERSONAL SERVICES							
Pension & Retirement		1,791,213			2,121,629		2,052,359
Workers' Compensation		166,866			153,572		99,219
Health Benefits		1,309,588			1,408,898		1,161,825
RHS/OPEB		0			369,672		370,846
Overtime and Shift Differential		1,113,464			1,143,726		1,143,726
FICA		554,742			588,683		567,824
27th pay cost		0			269,403		0
Miscellaneous		41,950			43,500		43,900
TOTAL OTHER PERSONAL SERVICES		**4,977,823**			**6,099,083**		**5,439,699**
TOTAL PERSONAL SERVICES	**70.00**	**11,217,812**	*	**72.00**	**12,893,463**	**64.00**	**12,026,895**

***FY 22 Salaries and Other Personal Services are Enacted not Audited amounts**

SHERIFF'S OFFICE
School Safety
Index #211400

ORIGIN/PURPOSE:

The School Policing Unit is responsible for the public school-based activities of the Harford County Sheriff's Office. Personnel in this division include uniformed law enforcement deputies (School Resource Officers) and part-time School Crossing Guards. The functions of the School Policing Unit fall under the oversight of Patrol Operations, but for better budgeting and accounting purposes, the expenses of the School Policing Unit are allocated to Index 211400 (School Safety).

ALL FUND SUMMARY:

	AUDITED FY 21	AUDITED FY 22	ORIGINAL BUDGET FY 23	EXECUTIVE PROPOSED FY 24	ENACTED FY 24
SUMMARY BY CHARACTER:					
10 PERSONAL SERVICES	2,908,598	3,186,387	3,660,977	3,732,456	3,732,456
20 CONTRACTUAL SERVICES	0	0	2,600	2,600	2,600
30 SUPPLIES AND MATERIALS	14,428	21,915	28,425	25,160	25,160
40 BUSINESS AND TRAVEL	82,434	93,359	103,840	129,432	129,432
50 CAPITAL OUTLAY	0	0	0	0	0
70 MISCELLANEOUS	0	0	0	0	0
GRAND TOTAL	**3,005,460**	**3,301,660**	**3,795,842**	**3,889,648**	**3,889,648**
FUNDING SOURCE:					
11 GENERAL	**3,005,460**	**3,301,660**	**3,795,842**	**3,889,648**	**3,889,648**

SHERIFF'S OFFICE
School Safety
Index #211400

FINANCIAL NOTES:

FY 23	FY 24	CHANGE	EXPLANATION OF INCREASE/DECREASE
			PERSONAL SERVICES increase $71,479
	215,369	215,369	FY 24 Law Enforcement Pay Scale Enhancement
291,285	291,285	0	Part-time salaries for School Crossing Guards
45,815	44,570	(1,245)	Temporary Salaries
	(117,224)	(117,224)	Net result to this division of staff transfers between divisions of the Sheriff's Office
616,904	618,383	1,479	Pension Adjustments
51,293	39,029	(12,264)	Workers' Compensation adjustments
516,532	512,111	(4,421)	Health Benefit calculations adjusted for consistency in position budgeting
7,180	0	(7,180)	RHS (Retirement Health Savings)
102,262	103,967	1,705	OPEB (Other Post Employment Benefits)
26,680	23,680	(3,000)	Life Insurance and Uniform Allowance
213,864	254,614	40,750	Overtime
65,447	0	(65,447)	27th pay
143,007	165,900	22,893	FICA adjustments
2,600	2,600	0	CONTRACTUAL SERVICES no change for FY 24 Operating Equipment Service flatlined for FY24
28,425	25,160	(3,265)	SUPPLIES & MATERIALS decrease ($3,265) Uniform Purchase decreases; funding also provided for Safety Equipment, Medical Supplies, General Office Supplies, and Other Supplies & Materials.
103,840	129,432	25,592	BUSINESS & TRAVEL increases $25,592 Vehicles, Fuel, Non-Targeted Charges, Transportation Costs, Meals, and Lodging increase based on actual expense history.

DIVISION STAFF SUMMARY

School Safety

Index #211400

	ENACTED FY 22		ENACTED FY 23		ENACTED FY 24	
POSITION TITLE	**POSITIONS**	**SALARIES**	**POSITIONS**	**SALARIES**	**POSITIONS**	**SALARIES**
Sergeant	1.00	110,569	1.00	121,740	1.00	134,420
Corporal	2.00	177,584	2.00	213,479	2.00	203,724
Senior Deputy	11.00	935,392	11.00	1,017,099	9.00	908,602
Deputy First Class	2.00	138,207	3.00	228,391	5.00	383,268
TOTAL FULL-TIME SALARIES	16.00	1,361,752	17.00	1,580,709	17.00	1,630,014
PART-TIME SALARIES						
School Crossing Guard	6.75	271,789	6.75	291,285	6.75	291,285
TEMPORARY SALARIES		44,150		45,815		44,570
SALARY TOTAL	**22.75**	**1,677,691**	**23.75**	**1,917,809**	**23.75**	**1,965,869**
OTHER PERSONAL SERVICES						
Pension & Retirement		506,510		616,903		636,603
Workers' Compensation		53,090		51,293		34,968
Health Benefits		478,218		516,532		543,875
RHS/OPEB		0		109,442		103,967
Overtime		161,624		213,864		254,614
FICA		140,706		143,007		168,880
27th pay costs		0		65,447		0
Miscellaneous		32,690		26,680		23,680
TOTAL OTHER PERSONAL SERVICES		**1,372,838**		**1,743,168**		**1,766,587**
TOTAL PERSONAL SERVICES	**22.75**	**3,050,529**	**23.75**	**3,660,977**	**23.75**	**3,732,456**

***FY 22 Salaries and Other Personal Services are Enacted not Audited amounts**

SHERIFF'S OFFICE
Correctional Services
Index #212000

ORIGIN/PURPOSE:

Correctional Services oversees the Harford County Detention Center which houses pre-trial, pre-sentenced, and sentenced adults; and provides religious, psychiatric, medical and educational programs to inmates. It administers Work Release Home Detention and Pre-Trial Release Programs and detail assignments and opportunities to non-violent, low risk inmates. The staff provides 24 hour security and generates those reports required by the Courts, State's Attorney, Maryland Department of Corrections, and other associated agencies, as well as those required by State and National Correctional Standards for Accreditation.

ALL FUND SUMMARY:

	AUDITED FY 21	AUDITED FY 22	ORIGINAL BUDGET FY 23	EXECUTIVE PROPOSED FY 24	ENACTED FY 24
SUMMARY BY CHARACTER:					
10 PERSONAL SERVICES	19,659,201	20,297,282	24,479,461	24,424,989	24,424,989
20 CONTRACTUAL SERVICES	4,045,835	4,627,719	6,251,601	7,258,720	7,258,720
30 SUPPLIES AND MATERIALS	1,260,798	1,481,733	2,005,231	2,673,133	2,673,133
40 BUSINESS AND TRAVEL	4,338	23,934	24,700	25,150	25,150
50 CAPITAL OUTLAY	42,830	103,900	25,660	28,880	28,880
GRAND TOTAL	**25,013,002**	**26,534,567**	**32,786,653**	**34,410,872**	**34,410,872**
FUNDING SOURCE:					
11 GENERAL	**25,013,002**	**26,534,567**	**32,786,653**	**34,410,872**	**34,410,872**

SHERIFF'S OFFICE
Correctional Services
Index #212000

FINANCIAL NOTES:

FY 23	FY 24	CHANGE	EXPLANATION OF INCREASE/DECREASE
			PERSONAL SERVICES decrease ($54,473)
12,422,860	12,122,049	(300,811)	Full Time Salaries
			156,728 Promotions & Salary Enhancements
			(457,539) Turnover (3.68)%
			(300,811)
	486,059	486,059	FY 24 Correctional Officer Pay Scale Enhancement
206,400	244,484	38,084	Temporary Salaries - increase to reflect actual
3,748,337	3,672,495	(75,842)	Pension adjustments
307,672	200,018	(107,654)	Workers' Compensation adjustments
2,841,736	2,996,650	154,914	Health Benefits are adjusted for an estimated cost increase as well as staff opting for
671,202	702,443	31,241	Other Post Employment Benefits (OPEB)
2,515,252	2,738,978	223,726	Overtime and shift differential increase based on actual expense history
506,803	0	(506,803)	27th Pay
1,149,560	1,152,172	2,612	FICA adjustments

SHERIFF'S OFFICE
Correctional Services
Index #212000

FINANCIAL NOTES:

FY 23	FY 24	CHANGE	EXPLANATION OF INCREASE/DECREASE
			CONTRACTUAL SERVICES increase $1,007,119
5,044,444	5,911,500	867,056	Medical Services increase for Detention Center contract
715,941	786,788	70,847	Office Equipment, Electricity, Heating Fuel, Unemployment Insurance, Other Insurance, and Building/Custodial Services increase based on actual expense history, partially offset by a decrease in Operating Equipment Service.
80,780	150,744	69,964	County Facility Repair increases for needed repairs to Detention Center
			SUPPLIES & MATERIALS increase $667,902
1,492,075	2,135,328	643,253	Meals-Special Purpose increases due to higher rate for food service contract at Detention Center
315,686	340,335	24,649	Printing-Commercial, Janitorial Supplies, Ice & Bottled Water, A/V Supplies, Medical Supplies, Small Kitchen Supplies, and Other Supplies & Materials increase based on actual expense history, partially offset by decreases in Paper Supplies, Equipment Repair Parts, and Safety Equipment.
24,700	25,150	450	BUSINESS & TRAVEL increase $450 Professional Books/Periodicals and Membership Fees/Dues increase based on actual expense history, partially offset by decreases in Meals and Lodging.
25,660	28,880	3,220	EQUIPMENT increases $3,220 Funds provided for portable radios

DIVISION STAFF SUMMARY

Correctional Services

Index #212000

	ENACTED FY 22		ENACTED FY 23		ENACTED FY 24	
POSITION TITLE	**POSITIONS**	**SALARIES**	**POSITIONS**	**SALARIES**	**POSITIONS**	**SALARIES**
Major - Corrections	1.00	139,431	1.00	149,311	1.00	181,230
Captain - Corrections	2.00	247,931	2.00	255,833	2.00	274,835
Lieutenant - Corrections	8.00	876,736	8.00	944,520	8.00	958,569
Sergeant - Corrections	16.00	1,516,411	16.00	1,654,090	16.00	1,670,790
Corporal - Corrections	11.00	905,121	11.00	968,380	11.00	944,214
Senior Deputy - Corrections	35.00	2,559,785	34.00	2,729,411	33.00	2,676,687
Officer First Class	51.00	2,670,570	52.00	3,068,458	43.00	2,585,588
Officer	17.00	847,883	16.00	831,840	44.00	2,393,864
Officer Recruits	0.00	0	18.00	881,730	0.00	0
Warden	1.00	173,694	1.00	185,986	1.00	185,986
Classification Supervisor	1.00	84,709	0.00	0	1.00	93,349
Corrections Records Manager	1.00	87,200	1.00	96,094	1.00	72,000
DC Project Coordinator	1.00	61,712	1.00	68,008	1.00	68,008
Standards/Accreditation Manager	1.00	83,937	1.00	92,500	1.00	92,500
Pre-Trial Services Coordinator	2.00	120,051	2.00	132,297	2.00	132,297
Classification Counselor	3.00	176,111	4.00	290,910	3.00	197,561
Community Services Coordinator	1.00	68,106	1.00	75,054	1.00	75,054
Commissary Coordinator	1.00	49,630	1.00	49,097	1.00	50,565
Corrections Quartermaster	1.00	70,201	1.00	77,362	1.00	77,362
Program Coordinator	1.00	45,860	1.00	50,538	1.00	57,699
Maintenance Officer	2.00	127,063	2.00	140,025	2.00	110,726
Maintenance Officer II	1.00	63,300	1.00	69,758	1.00	69,758
Corrections Records Technician I	1.00	38,497	0.00	0	2.00	71,510
Corrections Records Technician II	4.00	176,229	5.00	236,633	3.00	143,874
Inmate Property Coordinator	1.00	63,278	1.00	67,780	1.00	65,811
Crime Analysis Manager	0.00	0	1.00	88,052	1.00	88,052
Corrections Records Clerk	2.00	103,691	2.00	100,924	2.00	104,878
FULL-TIME SALARIES	166.00	11,357,137	184.00	13,304,591	184.00	13,442,766

DIVISION STAFF SUMMARY
Correctional Services
Index #212000

POSITION TITLE	ENACTED FY 22 POSITIONS	ENACTED FY 22 SALARIES	ENACTED FY 23 POSITIONS	ENACTED FY 23 SALARIES	ENACTED FY 24 POSITIONS	ENACTED FY 24 SALARIES
SALARY OFFSET		0		(881,730)		(979,308)
TOTAL FULL-TIME SALARIES	166.00	11,357,137	184.00	12,422,860	184.00	12,463,458
TEMPORARY SALARIES		173,160		206,400		244,484
SALARY TOTAL	**166.00**	**11,530,297**	**184.00**	**12,629,260**	**184.00**	**12,707,942**
OTHER PERSONAL SERVICES						
Pension & Retirement		3,229,953		3,748,337		3,786,868
Workers' Compensation		341,076		307,672		206,126
Health Benefits		2,820,676		2,841,736		2,996,650
OPEB		0		671,202		702,443
Overtime and Shift Differential		2,354,076		2,515,252		2,738,978
FICA		1,054,048		1,149,560		1,176,342
27th pay costs		0		506,803		0
Miscellaneous		111,260		109,640		109,640
TOTAL OTHER PERSONAL SERVICES		**9,911,089**		**11,850,202**		**11,717,047**
TOTAL PERSONAL SERVICES	**166.00**	**21,441,386**	**184.00**	**24,479,461**	**184.00**	**24,424,989**

***FY 22 Salaries and Other Personal Services are Enacted not Audited amounts**

SHERIFF'S OFFICE
Inmate Welfare Fund
Index #212100

ORIGIN/PURPOSE:
In accordance with GASB Statement No. 34, this index is the appropriation authority for the Inmate Welfare account at the Harford County
Detention Center.

ALL FUND SUMMARY:

	AUDITED FY 21	AUDITED FY 22	ORIGINAL BUDGET FY 23	EXECUTIVE PROPOSED FY 24	ENACTED FY 24
SUMMARY BY CHARACTER:					
10 PERSONAL SERVICES	135,450	125,568	184,196	104,388	104,388
20 CONTRACTUAL SERVICES	139,287	85,570	219,826	360,596	360,596
30 SUPPLIES AND MATERIALS	444,578	464,778	446,214	527,512	527,512
40 BUSINESS AND TRAVEL	10,956	12,919	91,620	92,130	92,130
50 CAPITAL OUTLAY	42,241	44,972	48,000	48,000	48,000
GRAND TOTAL	**772,511**	**733,808**	**989,856**	**1,132,626**	**1,132,626**
FUNDING SOURCE:					
11 GENERAL	**772,511**	**733,808**	**989,856**	**1,132,626**	**1,132,626**

SHERIFF'S OFFICE
Inmate Welfare Fund
Index #212100

FINANCIAL NOTES:

FY 23	FY 24	CHANGE	EXPLANATION OF INCREASE/DECREASE
			PERSONAL SERVICES decrease ($79,808)
118,949	79,049	(39,900)	Temporary Salaries adjusted per actual expenses
13,996	3,566	(10,430)	Pension adjustments
388	388	0	Workers' compensation
16,226	0	(16,226)	Health Benefits
2,140	2,140	0	Other Post Employment Benefits (OPEB)
140	280	140	Life Insurance
12,000	12,000	0	Overtime
20,357	6,965	(13,392)	FICA adjustments
			CONTRACTUAL SERVICES increases $140,770
211,626	349,732	138,106	Other Professional Services funds provided for behavioral health & substance abuse services, inmate transportation, and job training increase based on actual expenses
5,800	8,464	2,664	Communications Service and Data Processing Software increase based on actuals
			SUPPLIES & MATERIALS increase $81,298
359,064	440,362	81,298	Meals-Special Purpose, Uniform Purchase, and Safety Equipment increase based on actuals
91,620	92,130	510	BUSINESS & TRAVEL increase $510 Funds provide for books and in-house training for inmates
48,000	48,000	0	EQUIPMENT no change for FY 24 Other Equipment expenses in Inmate Welfare account for furniture purchase

DIVISION STAFF SUMMARY

Inmate Welfare Fund

Index #212100

POSITION TITLE	ENACTED FY 22 POSITIONS	ENACTED FY 22 SALARIES	ENACTED FY 23 POSITIONS	ENACTED FY 23 SALARIES	ENACTED FY 24 POSITIONS	ENACTED FY 24 SALARIES
TEMPORARY SALARIES		111,285		118,949		79,049
SALARY TOTAL		**111,285**		**118,949**		**79,049**
OTHER PERSONAL SERVICES						
Pension & Retirement		6,895		13,996		3,566
Workers' Compensation		388		388		388
Health Benefits		7,934		16,226		0
OPEB		0		2,140		2,140
Overtime		24,256		12,000		12,000
FICA		10,340		20,357		6,965
Miscellaneous		140		140		280
TOTAL OTHER PERSONAL SERVICES		**49,953**		**65,247**		**25,339**
TOTAL PERSONAL SERVICES		**161,238**		**184,196**		**104,388**

***FY 22 Salaries and Other Personal Services are Enacted not Audited amounts**

SHERIFF'S OFFICE
Court Services
Index #213000

ORIGIN/PURPOSE:

The Court Services Division is comprised of five integrated units that are responsible for a multitude of tasks that support Harford County's Judicial System. The Division's five units consist of the Civil Process Unit, Court Security Unit, Domestic Violence Unit, Office of Child Support Enforcement Unit, and the Warrant/Fugitive Unit. The primary responsibilities of the units are the service of papers generated from Harford County Courts, security of County Government facilities and the Circuit Courthouse, the investigation and safeguard of rights for victims of domestic violence, and the apprehension of wanted persons for both child support and criminal violations. To accomplish division goals Sheriff's Office personnel work closely with staff from the District and Circuit Courts, the State's Attorney's Office, the Family Justice Center and the legal community serving Harford County.

ALL FUND SUMMARY:

	AUDITED FY 21	AUDITED FY 22	ORIGINAL BUDGET FY 23	EXECUTIVE PROPOSED FY 24	ENACTED FY 24
SUMMARY BY CHARACTER:					
10 PERSONAL SERVICES	7,546,683	7,816,639	9,386,516	8,954,874	8,954,874
20 CONTRACTUAL SERVICES	19,410	34,873	29,792	47,942	47,942
30 SUPPLIES AND MATERIALS	57,676	50,728	75,378	67,262	67,262
40 BUSINESS AND TRAVEL	255,010	251,786	289,036	353,726	353,726
50 CAPITAL OUTLAY	2,051	7,255	0	0	0
GRAND TOTAL	**7,880,830**	**8,161,282**	**9,780,722**	**9,423,804**	**9,423,804**
FUNDING SOURCE:					
11 GENERAL	**7,880,830**	**8,161,282**	**9,780,722**	**9,423,804**	**9,423,804**

SHERIFF'S OFFICE
Court Services
Index #213000

FINANCIAL NOTES:

FY 23	FY 24	CHANGE	EXPLANATION OF INCREASE/DECREASE
			PERSONAL SERVICES decrease ($431,642)
3,716,376	3,719,395	3,019	Full-time Salaries
			10,102 Promotions & Salary Adjustments
			(7,083) Turnover (.19)%
			3,019
	528,336	528,336	FY 24 Law Enforcement Pay Scale Enhancement
	(437,368)	(437,368)	Net result to this division of full-time staff transfers between divisions of the Sheriff's Office
1,240,470	1,221,534	(18,936)	Temporary Salaries - decrease based on actual staffing levels and transfers
1,714,168	1,389,304	(324,864)	Pension adjustments
71,313	54,590	(16,723)	Workers' Compensation adjustments
1,156,026	1,132,922	(23,104)	Health Benefit calculations adjusted for consistency in position budgeting
246,052	267,769	21,717	OPEB (Other Post Employment Benefits)
14,360	31,310	16,950	RHS (Retirement Health Savings)
586,852	592,182	5,330	Overtime and shift differential increase based on actual expense history
35,000	36,480	1,480	Uniform Allowance and Life Insurance
195,518	0	(195,518)	27th pay costs
410,381	418,422	8,041	FICA adjustments
29,792	47,942	18,150	CONTRACTUAL SERVICES increase $18,150 Office Equipment, Vehicle & Operating Equipment, Other Professional Services, Communications Service, and Data Processing Software increase based on actuals
75,378	67,262	(8,116)	SUPPLIES & MATERIALS decrease ($8,116) General Office Mailing, Uniform Purchase, Safety Equipment, A/V Supplies, and Laboratory Supplies decrease based on actual expense history, partially offset by increases in Printing-Commercial, Janitorial Supplies, and Equipment Repair Parts.
289,036	353,726	64,690	BUSINESS & TRAVEL increase $64,690 Vehicles, Fuel, Non-Targeted Charges, Meals, and Training Seminars/Courses increase based on actual expense history

DIVISION STAFF SUMMARY

Court Services

Index #213000

	ENACTED FY 22		ENACTED FY 23		ENACTED FY 24	
POSITION TITLE	**POSITIONS**	**SALARIES**	**POSITIONS**	**SALARIES**	**POSITIONS**	**SALARIES**
Captain	1.00	146,455	1.00	156,704	1.00	172,287
Lieutenant	2.00	251,002	1.00	138,165	1.00	152,212
Sergeant	3.00	341,734	4.00	497,955	4.00	545,101
Corporal	6.00	578,747	5.00	532,229	6.00	685,267
Senior Deputy	15.00	1,326,872	12.00	1,155,711	12.00	1,249,379
Deputy First Class	0.00	0	2.00	143,596	3.00	236,665
Law Enforcement Records Manager	1.00	58,317	1.00	64,265	1.00	64,265
Law Enforcement Records Supervisor	3.00	152,131	3.00	167,651	3.00	167,651
Law Enforcement Records Technician I	6.00	209,957	6.00	227,075	4.00	153,538
Law Enforcement Records Technician II	16.00	732,671	16.00	799,972	18.00	880,022
Security Systems Admin	1.00	68,040	1.00	74,981	1.00	74,981
Sex Offender Verification Investigator	2.00	112,466	2.00	123,938	2.00	123,939
SUB-TOTAL FULL-TIME SALARIES	56.00	3,978,392	54.00	4,082,242	56.00	4,505,307
SALARY OFFSET		(329,015)		(365,867)		(808,106)
TOTAL FULL-TIME SALARIES	56.00	3,649,377	54.00	3,716,375	56.00	3,697,201
TEMPORARY SALARIES		1,160,647		1,240,470		1,376,652
SALARY TOTAL	**56.00**	**4,810,024**	**54.00**	**4,956,845**	**56.00**	**5,073,853**
OTHER PERSONAL SERVICES						
Pension & Retirement		1,625,501		1,714,168		1,438,486
Workers' Compensation		120,565		71,313		50,707
Health Benefits		1,192,871		1,156,026		1,041,475
RHS/OPEB		0		260,412		299,079
Overtime and Shift Differential		490,098		586,852		592,182
FICA		402,733		410,381		424,093
27th pay costs		0		195,518		0
Miscellaneous		55,610		35,000		35,000
TOTAL OTHER PERSONAL SERVICES		**3,887,378**		**4,429,670**		**3,881,022**
TOTAL PERSONAL SERVICES	**56.00**	**8,697,402**	**54.00**	**9,386,515**	**56.00**	**8,954,875**

***FY 22 Salaries and Other Personal Services are Enacted not Audited amounts**

Fiscal Year 24
Summary of Grants

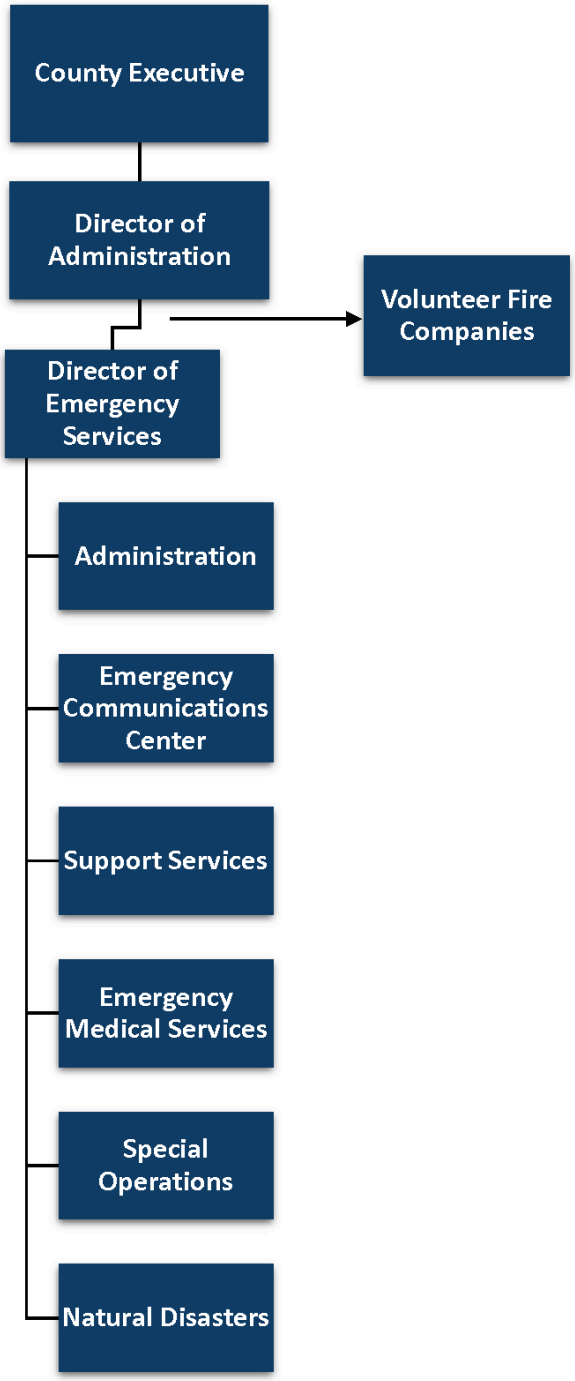
Harford County Sheriff's Office - Anticipated FY 24 Grants

TITLE OF GRANT	GRANT PURPOSE	Federal	State	Other	County Match	Grant Dates	Recurring or One Time
Child Support Administration Cooperative Reimbursement Agreement	This grant will fund the salary and benefits for four positions who concentrate their efforts specifically on the service of summons, warrants and writs of paternity, AFDC and non-AFDC child support cases and the data entry and tracking of each. It will also fund the basic operating costs of the Unit and will allow three unit members to attend an annual conference and training seminar.	$468,173			$267,978	10/1/23 - 9/30/24	Recurring
Harford County Sheriff's Office Traffic Safety	Provides overtime for law enforcement deputies to perform traffic safety enforcement.	$36,000				10/21/23 - 9/30/24	Recurring
MCIN Harford County	This project will develop timely and accurate intelligence with the goal of disrupting and dismantling organized criminal activity throughout Harford County. Grant funds will provide salaries, overtime for law enforcement, training and equipment.		$400,000			7/1/23 - 6/30/24	
Harford County Sheriff's Office Traffic Safety (Impaired Driving)	Provides overtime for law enforcement deputies to perform traffic safety enforcement.	$60,000				10/1/23 - 9/30/24	Recurring
STOP THIEF Grant	This grant will fund the purchase of an additional license plate reader system, which will enhance pro-active auto theft details.		$20,000			7/1/23 - 6/30/24	Recurring
SRO/Adequate Coverage Grant	This grant will enable the Harford County Sheriff's Office to fund the salary and benefits of three deputies and one corporal.		$394,644			7/1/23 - 6/30/24	Recurring
Technology Facilitated Crimes Against Children Support Grant	Technology and equipment upgrades and training to improve the investigation and prosecution of internet crimes against children		$44,376			7/1/23 - 6/30/24	

State Criminal Alien Assistance Program (SCAAP)	This grant provides federal funding to localities that incurred correctional costs for incarcerating undocumented criminal aliens with at least one felony or two misdemeanor convictions for violations of state or local law and have been incarcerated for at least four consecutive days during the reporting period.	$144,684		7/1/23 - 6/30/24	Recurring
BJAG Local Solicitation Grant	This funding will be utilized to obtain equipment which will allow the Sheriff's Office to better serve the community	$25,061		10/1/23 - 9/30/26	Recurring
Tobacco Sales Enforcement Program	Undercover operators work with the county to enforce underage tobacco laws.	$16,000		7/1/23 - 6/30/24	Recurring
Sex Offender Compliance and Enforcement in Maryland Grant	This grant provides funding for existing Sheriff's Office personnel to assist in the compliance and verification process of the sex offenders registered with the HCSO Registration Program as mandated by MD law.		$29,490	7/1/23 - 6/30/24	Recurring
Child Advocacy Center Investigative Enhancement	Secure products and services to improve investigation of child abuse and exploitation crimes, better present evidence in the courtroom and raise awareness of child abuse prevention		$12,500	7/1/23 - 6/30/24	
Patrick Leahy Bulletproof Vest Partnership Grant	This funding will reimburse HCSO for a portion of money spent on new bulletproof vests.	$49,478		7/1/23 - 6/30/26	
Police Accountability, Community, and Transparency Grant	This grant funding assists law enforcement with the development of effective accountability procedures to achieve their goals of lawfulness and legitimacy while enhancing community relations and transparency		$63,770	7/1/23 - 6/30/24	
Motor Carrier Safety Assistance	Provides overtime funding for law enforcement deputies to perform activities in the Motor Carrier Assistance Program	$10,000		10/1/23 - 9/30/24	

Local Agency License Plate Reader Grant	This grant provides funding for the purchase of an LPR/Speed Sign Board, an LPR/Speed Sign Board trailer, and seven LPR pole mounted camera systems	$225,000			11/1/23 - 4/1/24
	TOTALS:	**$809,396**	**$1,189,780**	**$0**	**$267,978**

DEPARTMENT OF EMERGENCY SERVICES



DEPARTMENT OF EMERGENCY SERVICES

ORIGIN/PURPOSE:

The Department of Emergency Services (DES) was established pursuant to Executive Order 12-08 issued in December of 2012 and became law February 17, 2013. This Department is responsible for receiving and disseminating all emergency requests in Harford County for fire, (EMS) Emergency Medical Services, rescue, hazardous materials, and police incidents.

Training is provided for all agency members to include the Dispatch Academy, In-Service training to all agency employees, supervisors and management training for all applicable staff members.

The Department is the Emergency Management agency and primary Homeland Security Coordination agency for the County and is responsible for emergency plans including emergency plans for the Peach Bottom Atomic Power Station. It is responsible for all mitigation and preparedness response and recovery operations.

DES is responsible for response to hazardous materials incidents in the county and maintaining a fully equipped and operational hazmat team. Additionally, DES is responsible for providing technical rescue services for the county and maintaining a fully equipped and operational technical rescue team.

DES is designated as the County's EMS Operational Authority which has oversight of all EMS activities in Harford County.

MISSION STATEMENT:

THE HARFORD COUNTY DEPARTMENT OF EMERGENCY SERVICES WILL PROVIDE A COMPREHENSIVE AND INTEGRATED SYSTEM OF PUBLIC SAFETY AND EMERGENCY MEDICAL SERVICES INCLUDING EMERGENCY MANAGEMENT, 911 TELECOMMUNICATIONS, HAZARDOUS MATERIALS AND TECHNICAL RESCUE SERVICES IN PARTNERSHIP WITH THE VOLUNTEER FIRE AND EMERGENCY MEDICAL SERVICES, THE EMERGENCY MEDICAL SERVICES FOUNDATION, HARFORD COUNTY SHERIFF'S OFFICE AND MUNICIPAL LAW ENFORCEMENT, ALL FULLY DEDICATED AND COMMITTED TO PROTECTING THE HEALTH, SAFETY AND WELL-BEING OF OUR CITIZENS.

FY 24 GOALS:

TO PROVIDE ADMINISTRATIVE SUPPORT, TECHNICAL SUPPORT AND TRAINING TO HARFORD COUNTY GOVERNMENT AND PUBLIC SAFETY PARTNERS

TO CONDUCT TWO CABINET LEVEL TABLETOP EXERCISES ANNUALLY TESTING COUNTY RESPONSE PLANS TO ALL NATURAL AND MANMADE DISASTERS

TO FURTHER ENHANCE THE COUNTY'S RESPONSE TO ALL DISASTERS, DES WILL ACQUIRE CCTV FEEDS FROM RELEVANT HARFORD COUNTY CRITICAL INFRASTRUCTURE

TO DEVELOP NEEDS AND IMPLEMENTATION PLAN FOR NEXT GENERATION 911 (NG911)

DEPARTMENT OF EMERGENCY SERVICES

TO INVESTIGATE AND DEVELOP A PLAN FOR SINGLE SITE 911 CALL PROCESSING AND POTENTIAL DISPATCH CONSOLIDATION

TO ACHIEVE AND MAINTAIN ANSWERING 90% OF ALL 911 CALLS WITHIN TEN SECONDS AND ANSWER 95% OF 911 CALLS WITHIN 20 SECONDS

TO MAINTAIN OPERATIONAL READINESS IN THE EMERGENCY OPERATIONS CENTER

TO PURSUE A RADIO AND TELEPHONE QUALITY ASSURANCE PROGRAM TO COINCIDE WITH OUR CURRENT PROTOCOL QUALITY ASSURANCE PROGRAM

TO PROMOTE PUBLIC EDUCATION AND AWARENESS

TO PROMOTE ORGANIZATIONAL CHANGES IN ACCORDANCE WITH THE DES CAREER LADDER TO INCLUDE ACTIVE SUPERVISION AND EXPENSE CONTROL IN THE 911 CENTER

TO PROVIDE EFFECTIVE AND EFFICIENT HAZMAT RESPONSE

TO ASSURE PREVENTION OF HAZMAT INCIDENTS THROUGH INSPECTION AND PUBLIC EDUCATION PROGRAMS

TO PROVIDE COORDINATED AND SPECIALIZED HIGH RISK RESCUES IN SUPPORT OF THE LOCAL VOLUNTEER AND EMS SERVICES

TO BRING GREATER STANDARDIZATION TO EMS IN HARFORD COUNTY FOR THE BENEFIT OF CITIZENS, PROVIDERS, AND VOLUNTEER FIRE COMPANIES

TO IMPROVE THE OVERALL LEVEL OF SERVICE AND ENSURE THE LONG-TERM EFFECTIVENESS OF EMS

TO CONTINUE DEVELOPMENT AND BUILD OUT OF A CAREER-BASED EMS SYSTEM

DEPARTMENT OF EMERGENCY SERVICES

ALL FUND SUMMARY:

		AUDITED FY 21	AUDITED FY 22	ORIGINAL BUDGET FY 23	EXECUTIVE PROPOSED FY 24	ENACTED FY 24
SUMMARY BY CHARACTER:						
10	PERSONAL SERVICES	10,524,459	11,221,473	15,661,598	26,531,187	26,531,187
20	CONTRACTUAL SERVICES	8,839,688	9,152,736	11,191,044	6,247,625	6,247,625
30	SUPPLIES AND MATERIALS	565,538	740,261	1,003,800	1,109,500	1,109,500
40	BUSINESS AND TRAVEL	120,634	210,486	165,123	530,953	530,953
50	CAPITAL OUTLAY	103,309	31,955	60,000	0	0
70	MISCELLANEOUS	6,822,277	7,507,433	8,316,137	10,287,379	10,287,379
	GRAND TOTAL	**26,975,904**	**28,864,343**	**36,397,702**	**44,706,645**	**44,706,645**
SUMMARY BY DIVISION:						
GENERAL FUND:						
221000	ADMINISTRATION	1,767,184	2,009,683	2,115,616	2,096,461	2,096,461
222100	EMERGENCY COMMUNICATIONS	7,015,751	7,276,772	9,314,082	10,947,694	10,947,694
222200	SUPPORT SERVICES	2,715,703	2,781,008	3,094,739	3,080,346	3,080,346
223000	VOLUNTEER FIRE COMPANIES	7,149,169	7,745,605	8,911,423	10,223,302	10,223,302
224000	EMERGENCY MEDICAL SERVICES	7,775,161	8,494,628	11,931,598	17,405,461	17,405,461
225000	SPECIAL OPERATIONS	366,467	556,648	930,244	853,381	853,381
226000	RESCUE SUPPORT	186,469	0	0	0	0
229000	NATURAL DISASTERS	0	0	100,000	100,000	100,000
	GRAND TOTAL	**26,975,904**	**28,864,343**	**36,397,702**	**44,706,645**	**44,706,645**

DEPARTMENT OF EMERGENCY SERVICES

FINANCIAL NOTES:

FY 23	FY 24	CHANGE	EXPLANATION OF INCREASE/DECREASE
			PERSONAL SERVICES increase $10,869,589
8,218,318	8,141,894	(76,424)	Full-time salaries
			154,244 Salary adjustments
			(209,782) Staff Turnover (1.96)%
			(20,886) Salary offset (EMPG and Exelon grants)
			(76,424)
	1,250,000	1,250,000	FY24 Public Safety Recruitment & Retention Pay Enhancements
	161,614	161,614	One (1) new Deputy Director position created in 221000
	93,026	93,026	One (1) Public Safety Support Specialist I position created in 221000
	1,258,325	1,258,325	Seventeen (17) Public Safety Dispatcher I positions created in 222100
	112,544	112,544	One (1) EMS Shift Manager position created in 224000
	861,980	861,980	Eight (8) EMS Shift Supervisor positions created in 224000
	2,989,931	2,989,931	Fifty-nine (59) EMT positions created in 224000
	3,370,477	3,370,477	Forty (40) Paramedic positions created in 224000
	83,766	83,766	One (1) Logistics Officer EMT position created in 224000
	107,748	107,748	One (1) Quality Assurance Paramedic position created in 224000
	107,350	107,350	One (1) Training Officer position created in 224000
	(23,101)	(23,101)	Net result of four (4) positions transferred between divisions of Emergency Services
645,515	442,607	(202,908)	Temporary salaries
941,940	969,962	28,022	Pension adjustments
70,811	40,594	(30,217)	Workers' Compensation adjustments
	1,292,879	1,292,879	Volunteer Fire Pension expenses moved from Benefits account and adjusted per actuarial
2,592,257	2,256,306	(335,951)	Health Benefit calculations adjusted for consistency in position budgeting
209,309	237,345	28,036	Other Post Employment Benefits (OPEB)
402,080	602,719	200,639	Retirement Health Savings (RHS)
140,000	190,000	50,000	Shift Differential
798,177	680,444	(117,733)	FICA adjustments
340,271	0	(340,271)	27th Pay

DEPARTMENT OF EMERGENCY SERVICES

FINANCIAL NOTES:

FY 23	FY 24	CHANGE	EXPLANATION OF INCREASE/DECREASE
			CONTRACTUAL SERVICES decrease ($4,943,419)
6,497,069	600,000	(5,897,069)	Emergency Medical Services - Provided annual county contribution to Harford County Fire & EMS Foundation through FY23. Funding allocated in FY24 to reimburse Volunteer Fire Companies for EMS transports.
213,425	635,925	422,500	Operating Equipment Service increases for VFC/EMS equipment maintenance and HVAC maintenance at DES facilities
915,650	938,600	22,950	Electricity, Space & Real Estate Rental, and Building & Custodial Services increase, partially offset by decreases in Telephone Service and Heating Fuel.
369,900	706,100	336,200	Other Professional Services increase for EMS billing service
2,447,000	2,594,000	147,000	Communications Service, Communication Equipment, and Emergency Report System increase for Motorola contract, Connect CTY, and mobile security system lease.
500,000	525,000	25,000	Other Insurance increases for workers' compensation insurance for Volunteer Fire Cos.
1,003,800	1,109,500	105,700	SUPPLIES & MATERIALS increase $105,700 Medical Supplies and General Office Supplies increase based on expected expenses, partially offset by decreases in Safety Equipment, Uniform Purchase, and Other Supplies & Materials due to one-time expenses in FY23.
165,123	530,953	365,830	BUSINESS AND TRAVEL increase $365,830 Fuel, County-Owned Vehicles, Non-Targeted Charges, Mileage, and Meals increase based on expected expenses, partially offset by a decrease in Training Seminars
60,000	0	(60,000)	EQUIPMENT decreases ($60,000) Other Automotive decreases due to a one-time expense in FY23
			MISCELLANEOUS increase $1,971,242
7,592,423	9,724,665	2,132,242	Payments to Volunteer Fire Companies increase for FY24 EMS Supplement
55,000	105,000	50,000	Contributions increase for Disaster Assistance Coordination in 229000
268,714	7,714	(261,000)	Grants decrease based on actual expense history
300,000	350,000	50,000	Other Miscellaneous increases for student loan repayment program based on actuals

DEPARTMENT STAFF SUMMARY

POSITION TITLE	ENACTED FY 22 POSITIONS	ENACTED FY 22 SALARIES	ENACTED FY 23 POSITIONS	ENACTED FY 23 SALARIES	ENACTED FY 24 POSITIONS	ENACTED FY 24 SALARIES
Administrative Budget Technician II	1.00	84,564	1.00	95,837	0.00	0
Administrative Secretary III	1.00	85,345	1.00	93,905	1.00	93,914
Computer System Engineer	0.00	0	1.00	60,000	1.00	62,000
Deputy Director of Emergency Services	1.00	125,435	1.00	138,230	2.00	240,000
Director of Emergency Services	1.00	136,895	1.00	144,001	1.00	144,002
Electronic Services Technician II	1.00	62,130	1.00	68,323	1.00	68,329
GIS Analyst	1.00	62,842	1.00	74,635	1.00	74,642
Grants Coordinator	1.00	88,661	1.00	97,560	1.00	97,569
EMS Shift Manager	0.00	0	0.00	0	2.00	167,168
EMS Shift Supervisor	0.00	0	0.00	0	8.00	600,000
Paramedic	16.00	866,299	27.00	1,530,977	68.00	3,841,244
EMT	8.00	400,000	9.00	413,219	68.00	2,326,520
Quality Assurance Paramedic	0.00	0	0.00	0	1.00	75,000
Logistics Officer EMT	0.00	0	0.00	0	1.00	55,000
Training Officer	0.00	0	0.00	0	1.00	75,000
Public Safety Branch Manager	5.00	460,611	5.00	513,751	6.00	617,400
Public Safety Dispatcher I	13.00	530,870	12.00	570,138	29.00	1,371,136
Public Safety Dispatcher II	18.00	925,270	25.00	1,393,009	28.00	1,536,982
Public Safety Dispatcher III	27.00	1,751,982	22.00	1,657,021	18.00	1,348,014
Public Safety Hazmat Manager	1.00	68,223	1.00	75,037	1.00	75,044
Public Safety Shift Manager	4.00	358,668	3.00	260,440	3.00	260,463
Public Safety Shift Supervisor	8.00	602,225	7.00	580,938	6.00	470,163
Public Safety Support Specialist I	1.00	75,220	1.00	85,230	1.00	63,001
Public Safety Support Specialist II	5.00	338,540	5.00	376,187	5.00	387,847
Public Safety Support Specialist III	1.00	82,432	1.00	90,697	2.00	175,705
Radio Shop Supervisor	0.00	0	1.00	92,432	1.00	92,440
FULL-TIME SALARIES	114.00	7,106,212	127.00	8,411,567	257.00	14,318,583
SALARY OFFSET		(330,452)		(180,452)		(201,338)
TOTAL FULL-TIME SALARIES	114.00	6,775,760	127.00	8,231,115	257.00	14,117,245
TEMPORARY SALARIES		541,679		645,515		442,607
SALARY TOTAL	**114.00**	**7,317,439**	**127.00**	**8,876,630**	**257.00**	**14,559,852**
FY 24 PUBLIC SAFETY RECRUITMENT & RETENTION PAY ENHANCEMENTS						**1,250,000**

DEPARTMENT STAFF SUMMARY
EMERGENCY SERVICES

POSITION TITLE	ENACTED FY 22 POSITIONS	ENACTED FY 22 SALARIES	ENACTED FY 23 POSITIONS	ENACTED FY 23 SALARIES	ENACTED FY 24 POSITIONS	ENACTED FY 24 SALARIES
OTHER PERSONAL SERVICES						
Pension & Retirement		788,232		941,940		2,951,520
Workers' Compensation		61,463		70,811		80,383
Health Benefits		2,050,597		2,592,255		4,203,584
Overtime & Shift Differential		1,281,000		1,425,000		1,475,000
RHS/OPEB		351,000		611,389		840,064
FICA		677,721		785,382		1,137,464
27th Pay		0		340,271		0
Miscellaneous		15,680		17,920		33,320
TOTAL OTHER PERSONAL SERVICES		**5,225,693**		**6,784,968**		**10,721,335**
TOTAL PERSONAL SERVICES	**114.00**	**12,543,132**	**127.00**	**15,661,598**	**238.00**	**26,531,187**

***FY 22 Salaries and Other Personal Services are Enacted not Audited amounts**

DEPARTMENT OF EMERGENCY SERVICES
Administration
Index #221000

ORIGIN/PURPOSE:

The Harford County Department of Emergency Services is tasked with the duty and responsibility to identify, assess and prioritize local and regional vulnerabilities to emergencies or disasters and the resources available to mitigate, respond to or recover from them.

FY 24 GOALS:

TO CONTINUE DEVELOPMENT AND BUILD OUT OF CAREER-BASED EMS SYSTEM

TO MAINTAIN OPERATIONAL READINESS IN THE EMERGENCY OPERATIONS CENTER

TO PROVIDE ADMINISTRATIVE SUPPORT, TECHNICAL SUPPORT AND TRAINING TO HARFORD COUNTY GOVERNMENT AND PUBLIC
SAFETY PARTNERS

PUBLIC EDUCATION AND AWARENESS

TO CONDUCT TWO QUARTERLY CABINET EXERCISES TESTING COUNTY RESPONSE PLANS TO ALL NATURAL AND MAN-MADE DISASTERS ANNUALLY

TO PURSUE A RADIO AND TELEPHONE TO COINCIDE WITH OUR CURRENT PROTOCOL QUALITY ASSURANCE PROGRAM

TO ENHANCE COUNTY'S RESPONSE TO ALL DISASTERS, DES WILL ACQUIRE CCTV FEEDS FROM RELEVANT TO CRITICAL INFRASTRUCTURE

DEPARTMENT OF EMERGENCY SERVICES
Administration
Index #221000

ALL FUND SUMMARY:

	AUDITED FY 21	AUDITED FY 22	ORIGINAL BUDGET FY 23	EXECUTIVE PROPOSED FY 24	ENACTED FY 24
SUMMARY BY CHARACTER:					
10 PERSONAL SERVICES	985,750	1,049,918	1,303,563	1,263,108	1,263,108
20 CONTRACTUAL SERVICES	653,953	686,509	585,000	754,200	754,200
30 SUPPLIES AND MATERIALS	45,924	43,654	48,000	50,000	50,000
40 BUSINESS AND TRAVEL	16,849	22,897	29,053	29,153	29,153
50 CAPITAL OUTLAY	8,861	4,330	0	0	0
70 MISCELLANEOUS	55,848	202,375	150,000	0	0
80 INTER-GOVERNMENTAL	0	0	0	0	0
GRAND TOTAL	**1,767,184**	**2,009,683**	**2,115,616**	**2,096,461**	**2,096,461**
FUNDING SOURCE:					
11 GENERAL	**1,767,184**	**2,009,683**	**2,115,616**	**2,096,461**	**2,096,461**

DEPARTMENT OF EMERGENCY SERVICES

Administration

Index #221000

FINANCIAL NOTES:

FY 23	FY 24	CHANGE	EXPLANATION OF INCREASE/DECREASE
			PERSONAL SERVICES decrease ($40,455)
716,179	694,058	(22,121)	Full-Time Salaries
			4,200 Salary Adjustments
			(5,435) Staff Turnover
			(20,886) Salary offset (EMPG and Exelon grants)
			(22,121)
	161,614	161,614	One (1) new Deputy Director position created
	93,026	93,026	One (1) Public Safety Support Specialist I position created
	(212,593)	(212,593)	Two (2) positions transferred out to other divisions within Emergency Services
105,817	84,046	(21,771)	Temporary Salaries - Building Attendants adjusted based on actuals
104,113	108,113	4,000	Pension adjustments
7,408	4,625	(2,783)	Workers' Compensation adjustments
195,623	182,107	(13,516)	Health Benefit calculations adjusted for consistency in position budgeting
39,983	45,770	5,787	Other Post Employment Benefits (OPEB)
7,180	7,828	648	Retirement Health Savings (RHS)
20,000	20,000	0	Overtime based on actuals
76,206	73,254	(2,952)	FICA adjustments
29,653	0	(29,653)	27th Pay Costs

DEPARTMENT OF EMERGENCY SERVICES

Administration

Index #221000

FINANCIAL NOTES:

FY 23	FY 24	CHANGE	EXPLANATION OF INCREASE/DECREASE
			CONTRACTUAL SERVICES increase $169,200
128,000	211,000	83,000	Operating Equipment Maintenance increases for HVAC maintenance and back-up batteries
334,200	391,400	57,200	Electricity, Heating Fuel, and Other Professional Services increase based on actuals
80,800	109,800	29,000	Building/Custodial Services increases for additional facilities
48,000	50,000	2,000	SUPPLIES AND MATERIALS increase $2,000 General Office SUpplies and Other Supplies & Materials increase based on actual expense history, partially offset by a decrease in Uniform Purchase
29,053	29,153	100	BUSINESS AND TRAVEL increase $100 Parking/Tolls increase based on actual expense history
150,000	0	(150,000)	MISCELLANEOUS decrease ($150,000) Funding for EMS scholarship and VFC Ladies Auxiliary moved to other accounts

DIVISION STAFF SUMMARY

Administration

Index #221000

POSITION TITLE	ENACTED FY 22 POSITIONS	ENACTED FY 22 SALARIES	ENACTED FY 23 POSITIONS	ENACTED FY 23 SALARIES	ENACTED FY 24 POSITIONS	ENACTED FY 24 SALARIES
Administrative Budget Technician II	1.00	84,564	1.00	95,837	0.00	0
Administrative Secretary III	1.00	85,345	1.00	93,905	1.00	93,914
Computer Systems Engineer	0.00	0	1.00	60,000	0.00	0
Deputy Director of Emergency Services	1.00	125,435	1.00	138,230	2.00	240,000
Director of Emergency Services	1.00	136,895	1.00	144,001	1.00	144,002
Grants Coordinator	1.00	88,661	1.00	97,560	1.00	97,569
Public Safety Branch Manager	1.00	94,474	1.00	103,967	2.00	203,976
Public Safety Support Specialist I	1.00	75,220	1.00	85,230	1.00	63,001
Public Safety Support Specialist III	1.00	82,433	1.00	90,697	1.00	90,705
FULL-TIME SALARIES	8.00	773,027	9.00	909,427	9.00	933,167
SALARY OFFSET		(180,452)		(180,452)		(201,338)
TOTAL FULL-TIME SALARIES	**8.00**	**592,575**	**9.00**	**728,975**	**9.00**	**731,829**
TEMPORARY SALARIES		75,563		105,817		84,046
SALARY TOTAL	**8.00**	**668,138**	**9.00**	**834,792**	**9.00**	**815,875**
OTHER PERSONAL SERVICES						
Pension & Retirement		89,545		104,113		113,183
Workers' Compensation		7,593		7,408		4,733
Health Benefits		173,752		195,623		178,409
Overtime & Shift Differential		20,000		20,000		20,000
RHS/OPEB		6,750		47,163		53,598
FICA		65,642		63,411		76,050
27th Pay		0		29,653		0
Miscellaneous		1,260		1,400		1,260
TOTAL OTHER PERSONAL SERVICES		**364,541**		**468,770**		**447,232**
TOTAL PERSONAL SERVICES	**9.00**	**1,032,679**	**9.00**	**1,303,562**	**9.00**	**1,263,108**

***FY 22 Salaries and Other Personal Services are Enacted not Audited amounts**

DEPARTMENT OF EMERGENCY SERVICES
Emergency Communications Center
Index #222100

ORIGIN/PURPOSE:

Two-thirds of the employees of The Harford County Department of Emergency Services staff the 9-1-1 center. They are responsible for answering emergency and non-emergency calls for service 24 hours a day, 365 days a year and dispatches police, fire, EMS and law enforcement. The 9-1-1 Center employs a highly trained staff using the latest in technology in order to maintain our high commitment to public safety. It is our goal to provide a high level of customer service to the public and First Responders and maintain customer satisfaction at an extraordinary level.

FY 24 GOALS:

TO DEVELOP NEEDS AND IMPLEMENTATION PLAN FOR NEXT GENERATION 911 (NG911)

TO INVESTIGATE AND DEVELOP A PLAN FOR SINGLE SITE 911 CALL PROCESSING AND POTENTIAL DISPATCH CONSOLIDATION

TO PURSUE A RADIO AND TELEPHONE QUALITY ASSURANCE PROGRAM TO COINCIDE WITH OUR CURRENT PROTOCOL QUALITY ASSURANCE PROGRAM

TO ACHIEVE AND MAINTAIN ANSWERING 90% OF ALL 911 CALLS WITHIN TEN SECONDS AND ANSWER 95% OF 911 CALLS WITHIN 20 SECONDS

TO PROMOTE ORGANIZATIONAL CHANGES IN ACCORDANCE WITH THE DES CAREER LADDER TO INCLUDE ACTIVE SUPERVISION AND EXPENSE CONTROL IN THE 911 CENTER

ALL FUND SUMMARY:

	AUDITED FY 21	AUDITED FY 22	ORIGINAL BUDGET FY 23	EXECUTIVE PROPOSED FY 24	ENACTED FY 24
SUMMARY BY CHARACTER:					
10 PERSONAL SERVICES	6,597,361	6,903,081	8,389,498	10,002,180	10,002,180
20 CONTRACTUAL SERVICES	396,721	338,283	892,000	892,000	892,000
30 SUPPLIES AND MATERIALS	17,630	19,579	9,000	7,000	7,000
40 BUSINESS AND TRAVEL	4,039	11,261	15,870	38,800	38,800
70 MISCELLANEOUS	0	0	7,714	7,714	7,714
80 INTER-GOVERNMENTAL	0	0	0	0	0
GRAND TOTAL	**7,015,751**	**7,276,772**	**9,314,082**	**10,947,694**	**10,947,694**
FUNDING SOURCE:					
11 GENERAL	**7,015,751**	**7,276,772**	**9,314,082**	**10,947,694**	**10,947,694**

DEPARTMENT OF EMERGENCY SERVICES

Emergency Communications Center

Index #222100

FINANCIAL NOTES:

FY 23	FY 24	CHANGE	EXPLANATION OF INCREASE/DECREASE
			PERSONAL SERVICES increase $1,612,682
4,801,701	4,668,071	(133,630)	Full-Time Salaries
			59,034 Salary adjustments
			(192,664) Staff Turnover
			(133,630)
	850,000	850,000	FY24 Public Safety Recruitment & Retention Pay Enhancements
	1,258,325	1,258,325	Seventeen (17) new Public Safety Dispatcher I positions created
	(87,907)	(87,907)	Transfer of one (1) position (P0074) to Emergency Medical Services
16,000	0	(16,000)	Temporary Salaries adjusted based on actuals
528,187	536,542	8,355	Pension adjustments
22,872	14,955	(7,917)	Workers' Compensation adjustments
1,357,056	1,271,185	(85,871)	Health Benefit calculations adjusted for consistency in position budgeting
145,839	159,719	13,880	Other Post Employment Benefits (OPEB)
251,300	273,963	22,663	Retirement Health Savings (RHS)
640,000	690,000	50,000	Overtime & Shift Differential adjusted based on actual expense history
417,514	357,107	(60,407)	FICA adjustments
198,809	0	(198,809)	27th Pay
892,000	892,000	0	CONTRACTUAL SERVICES no change for FY 24 Funds provide for Emergency Reporting System, Telephone Service, and Communications Service based on actual expense history
9,000	7,000	(2,000)	SUPPLIES AND MATERIALS decreases ($2,000) Funding provided for training material, headsets, batteries, and microphones
15,870	38,800	22,930	BUSINESS AND TRAVEL increase $22,930 Funding added for Meals, partially offset by decreases in Training Seminars and Parking/Tolls based on actual expense history
7,714	7,714	0	MISCELLANEOUS no change for FY 24 Funding provided for grant benefits

DIVISION STAFF SUMMARY

Emergency Communications Center

Index #222100

POSITION TITLE	ENACTED FY 22 POSITIONS	ENACTED FY 22 SALARIES	ENACTED FY 23 POSITIONS	ENACTED FY 23 SALARIES	ENACTED FY 24 POSITIONS	ENACTED FY 24 SALARIES
GIS Analyst I	1.00	62,842	1.00	74,635	1.00	74,642
Public Safety Dispatcher I	13.00	530,870	12.00	570,138	29.00	1,371,136
Public Safety Dispatcher II	18.00	925,270	25.00	1,393,009	28.00	1,536,982
Public Safety Dispatcher III	27.00	1,751,982	22.00	1,657,021	18.00	1,348,014
Public Safety Branch Manager	2.00	180,645	1.00	104,452	1.00	104,461
Public Safety Shift Manager	3.00	274,660	3.00	260,440	3.00	260,463
Public Safety Shift Supervisor	7.00	529,343	6.00	500,766	6.00	470,163
Public Safety Support Specialist II	3.00	214,288	3.00	241,240	2.00	160,311
Public Safety Support Specialist III	.00	0	.00	0	1.00	85,000
FULL-TIME SALARIES	74.00	4,469,900	73.00	4,801,701	89.00	5,411,172
TEMPORARY SALARIES		16,000		16,000		
SALARY TOTAL	**74.00**	**4,485,900**	**73.00**	**4,817,701**	**89.00**	**5,411,172**
FY 24 PUBLIC SAFETY RECRUITMENT & RETENTION PAY ENHANCEMENTS						**850,000**
OTHER PERSONAL SERVICES						
Pension & Retirement		491,689		528,187		622,285
Workers' Compensation		25,239		22,872		16,601
Health Benefits		1,276,807		1,357,056		1,552,025
Overtime & Shift Differential		496,000		640,000		690,000
RHS/OPEB		222,750		397,139		433,682
FICA		384,940		417,514		413,955
27th Pay		0		198,809		0
Miscellaneous		10,360		10,220		12,460
TOTAL OTHER PERSONAL SERVICES		**2,907,785**		**3,571,797**		**3,741,008**
TOTAL PERSONAL SERVICES	**74.00**	**7,393,685**	**73.00**	**8,389,498**	**89.00**	**10,002,180**

***FY 22 Salaries and Other Personal Services are Enacted not Audited amounts**

DEPARTMENT OF EMERGENCY SERVICES
Support Services
Index #222200

ORIGIN/PURPOSE:

The Support Services staff provides for all areas of communication, information technology and Hazmat Response as well as the County's Mobile Communication Unit.

Support Services is responsible for the implementation of and recordkeeping associated with the Superfund Amendments and Reauthorization Act (SARA) Title III Law. This law mandates reporting of certain chemical inventories and regulates the responsibility of local jurisdictions pertaining to Hazardous Material Response and Community Right-to-Know planning.

SARA Title III, acts as the administrative arm of the Local Emergency Planning Committee (LEPC). Approximately 180 facilities in Harford County report to this committee. Site inspection of selected facilities that report under SARA Title III, are conducted by this agency.

The Support Services staff provides/maintains the operations and maintenance of the radio system infrastructures (including mobile and portable radios, pagers, mobile data equipment) and computer network and specialized software (Computer Aided Dispatch, Message Switch, etc.)

ALL FUND SUMMARY:

	AUDITED FY 21	AUDITED FY 22	ORIGINAL BUDGET FY 23	EXECUTIVE PROPOSED FY 24	ENACTED FY 24
SUMMARY BY CHARACTER:					
10 PERSONAL SERVICES	709,609	657,210	854,689	758,846	758,846
20 CONTRACTUAL SERVICES	1,932,542	2,025,489	2,179,050	2,258,000	2,258,000
30 SUPPLIES AND MATERIALS	58,762	70,600	55,000	57,500	57,500
40 BUSINESS AND TRAVEL	4,456	7,079	6,000	6,000	6,000
50 CAPITAL OUTLAY	10,334	20,630	0	0	0
GRAND TOTAL	**2,715,703**	**2,781,008**	**3,094,739**	**3,080,346**	**3,080,346**
FUNDING SOURCE:					
11 GENERAL	**2,715,703**	**2,781,008**	**3,094,739**	**3,080,346**	**3,080,346**

DEPARTMENT OF EMERGENCY SERVICES
Support Services
Index #222200

FINANCIAL NOTES:

FY 23	FY 24	CHANGE	EXPLANATION OF INCREASE/DECREASE
			PERSONAL SERVICES decrease ($95,843)
504,655	512,030	7,375	Full-Time Salaries
			7,375 Salary adjustments
	(54,739)	(54,739)	Net result of one (1) position transferred out (P0069) and one (1) position transferred in (P4013)
55,512	58,382	2,870	Pension adjustments
4,206	3,294	(912)	Workers' Compensation adjustments
153,583	115,039	(38,544)	Health Benefit calculations adjusted for consistency in position budgeting
19,212	27,002	7,790	Other Post Employment Benefits (OPEB)
7,180	7,828	648	Retirement Health Savings (RHS)
50,000	50,000	0	Overtime
20,895	0	(20,895)	27th Pay
38,606	39,170	564	FICA adjustments
			CONTRACTUAL SERVICES increase $78,950
1,853,500	2,025,000	171,500	Communications Service, Communication Equipment, Emergency Reporting System, and Operating Equipment Service increase for Motorola, Connect CTY, tower inspections, tower lighting, and A/V equipment contracts
196,350	103,800	(92,550)	Telephone Service and Heating Fuel decrease, partially offset by an increase in Space & Real Estate Rental
55,000	57,500	2,500	SUPPLIES AND MATERIALS increase $2,500
			Other Supplies & Materials increase, partially offset by a decrease in Uniform Purchase
			BUSINESS AND TRAVEL no change for FY 24
6,000	6,000	0	Funds provided for vehicle maintenance and fuel

DIVISION STAFF SUMMARY

Support Services

Index #222200

POSITION TITLE	ENACTED FY 22 POSITIONS	ENACTED FY 22 SALARIES	ENACTED FY 23 POSITIONS	ENACTED FY 23 SALARIES	ENACTED FY 24 POSITIONS	ENACTED FY 24 SALARIES
Computer System Engineer	0.00	0	0.00	0	1.00	62,000
Electronic Services Technician II	1.00	62,130	1.00	68,323	1.00	68,329
Public Safety Branch Manager	2.00	185,492	2.00	208,953	1.00	108,675
Public Safety Shift Manager	1.00	84,008	.00	0	.00	0
Public Safety Support Specialist II	2.00	124,252	2.00	134,947	2.00	142,298
Radio Shop Supervisor	.00	0	1.00	92,432	1.00	92,440
FULL-TIME SALARIES	6.00	455,882	6.00	504,655	6.00	473,742
SALARY TOTAL	**6.00**	**455,882**	**6.00**	**504,655**	**6.00**	**473,742**
OTHER PERSONAL SERVICES						
Pension & Retirement		50,147		55,512		54,480
Workers' Compensation		4,725		4,206		2,662
Health Benefits		133,889		153,583		106,050
Overtime & Shift Differential		50,000		50,000		50,000
RHS/OPEB		6,750		26,392		34,830
FICA		38,700		38,606		36,241
27th Pay		0		20,895		0
Miscellaneous		840		840		840
TOTAL OTHER PERSONAL SERVICES		**285,051**		**350,034**		**285,103**
TOTAL PERSONAL SERVICES	**6.00**	**740,933**	**6.00**	**854,689**	**6.00**	**758,846**

***FY 22 Salaries and Other Personal Services are Enacted not Audited amounts**

DEPARTMENT OF EMERGENCY SERVICES
Volunteer Fire Companies
Index #223000

ORIGIN/PURPOSE:

The Volunteer Fire and Ambulance Companies in Harford County respond to all fire, ambulance and rescue incidents occurring within county boundaries and upon request, respond to emergency situations in neighboring jurisdictions. Harford County is one of the largest counties in the United States to still maintain an all volunteer status.

In accordance with Chapter 1, Section 33, of the Harford County Code and in recognition of this dedicated volunteer service, and in as much as this service represents a substantial savings to Harford County and its residents, funds are provided through this budgetary account to support the Association of the Volunteer Fire & Emergency Medical Services of Harford County, Inc.

ALL FUND SUMMARY:

	AUDITED FY 21	AUDITED FY 22	ORIGINAL BUDGET FY 23	EXECUTIVE PROPOSED FY 24	ENACTED FY 24
SUMMARY BY CHARACTER:					
10 PERSONAL SERVICES	0	0	0	1,292,879	1,292,879
20 CONTRACTUAL SERVICES	387,023	442,761	768,000	818,000	818,000
30 SUPPLIES & MATERIALS	0	0	0	30,000	0
50 CAPITAL OUTLAY	0	0	0	0	0
70 MISCELLANEOUS	6,762,146	7,302,844	8,143,423	8,082,423	8,082,423
GRAND TOTAL	**7,149,169**	**7,745,605**	**8,911,423**	**10,223,302**	**10,223,302**
FUNDING SOURCE:					
11 GENERAL	**7,149,169**	**7,745,605**	**8,911,423**	**10,223,302**	**10,223,302**

DEPARTMENT OF EMERGENCY SERVICES
Volunteer Fire Companies
Index #223000

FINANCIAL NOTES:

FY 23	FY 24	CHANGE	EXPLANATION OF INCREASE/DECREASE
0	1,292,879	1,292,879	PERSONAL SERVICES increase $1,292,879 Volunteer Fire Pension expenses moved from Benefits account and adjusted per actuarial
768,000	818,000	50,000	CONTRACTUAL SERVICES increase $50,000 Increases in funding for Workers' Compensation insurance and for repairs to dry hydrants and cisterns.
0	30,000	30,000	SUPPLIES AND MATERIALS increase $30,000 Safety Equipment increases for gas meter calibration for VFCs
			MISCELLANEOUS decreases ($61,000)
300,000	350,000	50,000	Fire Service Tuition Loan Repayment Program
0	150,000	150,000	EMS Scholarship and Ladies Auxiliary benefit funding moved from 221000
261,000	0	(261,000)	Staffing incentives and recruiting marketing decreased based on actuals
7,582,423	7,582,423	0	Payments to Volunteer Fire Companies:

	FY 24
Level	487,897
Aberdeen	773,399
Bel Air	1,101,913
Abingdon	919,421
Susquehanna Hose	477,196
HdG Ambulance	265,185
Whiteford	449,531
Jarrettsville	564,080
Joppa-Magnolia	876,356
Darlington	463,083
Norrisville	433,305
Fallston	583,345
	7,394,711

Fire Training	9,404
Administration	16,127
Safety	1,343
Fire Prevention	22,843
EMS Ops & Training	67,184
Recruitment	14,782
Immunizations	6,717
Trainee Program	49,312
	187,712

DEPARTMENT OF EMERGENCY SERVICES
Emergency Medical Services
Index #224000

ORIGIN/PURPOSE:

In 2017, Harford County Government began incremental changes to Emergency Medical Services to ensure the sustainability and long-term effectiveness of the system.

During Fiscal Year 2023, the Harford County EMS Foundation informed the county Administration that the time had come to initiate the long-anticipated transition to a fully county-operated EMS system. Fiscal Year 2024 will see further development of the county's EMS component with significant investment in additional personnel and in standardizing equipment among the Volunteer Fire Service.

FY 24 GOAL:

TO BRING GREATER STANDARDIZATION TO EMS IN HARFORD COUNTY FOR THE BENEFIT OF CITIZENS, PROVIDERS, AND VOLUNTEER FIRE COMPANIES

TO IMPROVE THE OVERALL LEVEL OF SERVICE AND ENSURE LONG TERM EFFECTIVENESS OF EMS

ALL FUND SUMMARY:

	AUDITED FY 21	AUDITED FY 22	ORIGINAL BUDGET FY 23	EXECUTIVE PROPOSED FY 24	ENACTED FY 24
SUMMARY BY CHARACTER:					
10 PERSONAL SERVICES	1,834,159	2,258,449	4,422,329	12,495,719	12,495,719
20 CONTRACTUAL SERVICES	5,440,433	5,618,418	6,734,069	1,459,500	1,459,500
30 SUPPLIES AND MATERIALS	358,226	516,024	715,000	915,000	915,000
40 BUSINESS AND TRAVEL	58,229	99,311	60,200	403,000	403,000
50 CAPITAL OUTLAY	84,114	2,427	0	0	0
70 MISCELLANEOUS	0	0	0	2,132,242	2,132,242
GRAND TOTAL	**7,775,161**	**8,494,628**	**11,931,598**	**17,405,461**	**17,405,461**
FUNDING SOURCE:					
11 GENERAL	**7,775,161**	**8,494,628**	**11,931,598**	**17,405,461**	**17,405,461**

DEPARTMENT OF EMERGENCY SERVICES
Emergency Medical Services
Index #224000

FINANCIAL NOTES:

FY 23	FY 24	CHANGE	EXPLANATION OF INCREASE/DECREASE
			PERSONAL SERVICES increase $8,073,390
2,120,746	2,192,692	71,946	Full-Time Salaries
		83,630	Salary Adjustments
		(11,684)	Turnover
		71,946	
	112,544	112,544	One (1) EMS Shift Manager position created
	861,980	861,980	Eight (8) EMS Shift Supervisor positions created
	2,989,931	2,989,931	Fifty-nine (59) EMT positions created
	3,370,477	3,370,477	Forty (40) Paramedic positions created
	83,766	83,766	One (1) Logistics Officer EMT position created
	107,748	107,748	One (1) Quality Assurance Paramedic position created
	107,350	107,350	One (1) Training Officer position created
	74,497	74,497	One (1) position transferred in from 222100 and reclassified to EMT (P0074)
	119,572	119,572	One (1) Public Safety Support Specialist II position transferred in from 221000 (P0066)
	400,000	400,000	FY24 Public Safety Recruitment & Retention Pay Enhancements
123,777	0	(123,777)	Temporary Salaries reduced based on actuals
233,265	246,699	13,434	Pension adjustments
26,753	17,149	(9,604)	Workers' Compensation adjustments
866,360	670,300	(196,060)	Health Benefit calculations adjusted for consistency in position budgeting
4,275	4,854	579	Other Post Employment Benefits (OPEB)
136,420	313,100	176,680	Retirement Health Savings (RHS)
600,000	650,000	50,000	Overtime
87,807	0	(87,807)	27th Pay
217,605	167,741	(49,864)	FICA adjustments

DEPARTMENT OF EMERGENCY SERVICES
Emergency Medical Services
Index #224000

FINANCIAL NOTES:

FY 23	FY 24	CHANGE	EXPLANATION OF INCREASE/DECREASE
			CONTRACTUAL SERVICES decrease ($5,274,569)
6,497,069	600,000	(5,897,069)	Emergency Medical Services - Provided annual county contribution to Harford County Fire & EMS Foundation through FY23. Funding allocated in FY24 to reimburse Volunteer Fire Companies for EMS transports.
207,000	512,000	305,000	Other Professional Services increases for additional EMS billing expenses. Funding also provided for Medical Director contract.
30,000	345,000	315,000	Operating Equipment Service increases for additional EMS equipment and for service of equipment owned by Volunteer Fire Companies.
			SUPPLIES AND MATERIALS increase $200,000
120,000	350,000	230,000	Medical Supplies increase for additional EMS crews
115,000	85,000	(30,000)	Uniform Purchase and Other Supplies & Materials decrease based on actuals
60,200	403,000	342,800	BUSINESS AND TRAVEL increase $342,800 County-owned Vehicles, Fuel, Non-Targeted Charges, Mileage, and Meals increase for additional EMS crews, partially offset by a decrease in Training Seminars based on actual expense history.
			MISCELLANEOUS increases $2,132,242
0	2,132,242	2,132,242	Payments to Volunteer Fire Companies - An FY24 EMS Supplement to VFCs to help ease the financial burden of a reduction in EMS billing income. The amounts below are based on full-year participation, and will be pro-rated if transitioned after 7/1/23.

	FY 24
Level	90,838
Aberdeen	261,795
Bel Air	438,915
Abingdon	528,413
Susquehanna Hose	21,940
HdG Ambulance	225,754
Whiteford	50,242
Jarrettsville	105,843
Joppa-Magnolia	182,345
Darlington	64,042
Norrisville	25,322
Fallston	136,792
	2,132,242

DIVISION STAFF SUMMARY

Emergency Medical Services

Index #224000

POSITION TITLE	ENACTED FY 22 POSITIONS	ENACTED FY 22 SALARIES	ENACTED FY 23 POSITIONS	ENACTED FY 23 SALARIES	ENACTED FY 24 POSITIONS	ENACTED FY 24 SALARIES
Public Safety Supervisor	1.00	72,882	1.00	80,172	0.00	0
Public Safety Branch Manager	0.00	0	1.00	96,379	1.00	100,000
EMS Shift Manager	0.00	0	0.00	0	2.00	167,168
EMS Shift Supervisor	0.00	0	0.00	0	8.00	600,000
Paramedic	16.00	866,299	27.00	1,530,977	68.00	3,841,244
EMT	8.00	400,000	9.00	413,219	68.00	2,326,520
Quality Assurance Paramedic	0.00	0	0.00	0	1.00	75,000
Logistics Officer EMT	0.00	0	0.00	0	1.00	55,000
Training Officer	0.00	0	0.00	0	1.00	75,000
Public Safety Support Specialist II	0.00	0	0.00	0	1.00	85,238
TOTAL FULL-TIME SALARIES	25.00	1,339,181	38.00	2,120,747	151.00	7,325,170
SALARY OFFSET		(150,000)		0		0
TEMPORARY SALARIES		82,355		123,777		0
SALARY TOTAL	25.00	1,271,536	38.00	2,244,524	151.00	7,325,170
FY 24 PUBLIC SAFETY RECRUITMENT & RETENTION PAY ENHANCEMENTS						**400,000**
OTHER PERSONAL SERVICES						
Pension & Retirement		136,060		233,265		836,934
Workers' Compensation		17,802		26,753		55,055
Health Benefits		447,713		866,359		2,331,750
Overtime & Shift Differential		600,000		600,000		650,000
RHS/OPEB		114,750		140,695		317,954
FICA		143,172		217,605		560,376
27th Pay		0		87,807		0
Miscellaneous		3,080		5,320		18,480
TOTAL OTHER PERSONAL SERVICES		**1,462,577**		**2,177,804**		**4,770,549**
TOTAL PERSONAL SERVICES	**25.00**	**2,734,113**	**38.00**	**4,422,328**	**151.00**	**12,495,719**

***FY 22 Salaries and Other Personal Services are Enacted not Audited amounts**

DEPARTMENT OF EMERGENCY SERVICES
Special Operations
Index #225000

ORIGIN/PURPOSE:

Special Operations was founded to respond to certain hazardous materials incidents to assist the Volunteer Fire Companies of Harford County in controlling spills, leaks and releases of toxic, flammable, or environmentally threatening chemicals. All members of the team must be certified HAZMAT technicians as required by The Occupational Safety and Health Administration (OSHA).

The team investigates, in cooperation with local enforcement agencies and the Maryland Department of the Environment, alleged environmental crime.

FY 24 GOALS:

TO PROVIDE EFFECTIVE AND EFFICIENT HAZMAT RESPONSE

TO ASSURE PREVENTION OF HAZMAT INCIDENTS THROUGH INSPECTION AND PUBLIC EDUCATION PROGRAMS

TO PROVIDE COORDINATED AND SPECIALIZED HIGH RISK RESCUES IN SUPPORT OF THE LOCAL VOLUNTEER AND EMS SERVICES

ALL FUND SUMMARY:

	AUDITED FY 21	AUDITED FY 22	ORIGINAL BUDGET FY 23	EXECUTIVE PROPOSED FY 24	ENACTED FY 24
SUMMARY BY CHARACTER:					
10 PERSONAL SERVICES	281,932	352,815	591,519	668,456	668,456
20 CONTRACTUAL SERVICES	12,864	41,276	32,925	65,925	65,925
30 SUPPLIES AND MATERIALS	44,634	90,404	176,800	50,000	50,000
40 BUSINESS AND TRAVEL	24,968	69,939	54,000	54,000	54,000
50 CAPITAL OUTLAY	0	0	60,000	0	0
70 MISCELLANEOUS	2,068	2,214	15,000	15,000	15,000
80 INTER-GOVERNMENTAL	0	0	0	0	0
GRAND TOTAL	**366,467**	**556,648**	**930,244**	**853,381**	**853,381**
FUNDING SOURCE:					
11 GENERAL	**366,467**	**556,648**	**930,244**	**853,381**	**853,381**

DEPARTMENT OF EMERGENCY SERVICES
Special Operations
Index #225000

FINANCIAL NOTES:

FY 23	FY 24	CHANGE	EXPLANATION OF INCREASE/DECREASE
			PERSONAL SERVICES increase $76,937
399,921	358,561	(41,360)	Temporary Salaries
	138,070	138,070	One (1) Branch Manager position transferred in from Support Services (P0069)
20,862	20,225	(637)	Pension adjustments
9,571	570	(9,001)	Workers' Compensation adjustments
19,635	17,675	(1,960)	Health Benefits are adjusted due to staff opting for changes in levels of coverage
38,245	33,171	(5,074)	FICA adjustments
25,000	25,000	0	Overtime
3,107	0	(3,107)	27th Pay
			CONTRACTUAL SERVICES increase $33,000
10,000	40,000	30,000	Space & Real Estate Rental increases due to expense transferred from Facilities & Ops
3,500	6,500	3,000	Heating Fuel and Other Professional Services increase based on actual expense history
176,800	50,000	(126,800)	SUPPLIES AND MATERIALS decrease ($126,800) Safety Equipment, Uniform Purchase, and Other Supplies and Materials decrease due to one-time expenses in FY23
54,000	54,000	0	BUSINESS AND TRAVEL no change for FY 24 Funds provided for vehicle usage, maintenance, and fuel
60,000	0	(60,000)	EQUIPMENT decreases ($60,000) One-time FY23 expense

DIVISION STAFF SUMMARY
Special Operations
Index #225000

POSITION TITLE	ENACTED FY 22 POSITIONS	ENACTED FY 22 SALARIES	ENACTED FY 23 POSITIONS	ENACTED FY 23 SALARIES	ENACTED FY 24 POSITIONS	ENACTED FY 24 SALARIES
Public Safety Branch Manager	0.00	0	0.00	0	1.00	100,288
Public Safety Hazmat Manager	1.00	68,233	1.00	75,037	1.00	75,044
TOTAL FULL-TIME SALARIES	1.00	68,233	1.00	75,037	2.00	175,332
TEMPORARY SALARIES		367,761		399,921		358,561
SALARY TOTAL	**1.00**	**435,994**	**1.00**	**474,958**	**2.00**	**533,893**
OTHER PERSONAL SERVICES						
Pension & Retirement		20,792		20,862		31,758
Workers' Compensation		6,104		9,571		1,333
Health Benefits		18,437		19,636		35,350
Overtime & Shift Differential		25,000		25,000		25,000
FICA		35,266		38,245		40,843
27th Pay		0		3,107		0
Miscellaneous		140		140		280
TOTAL OTHER PERSONAL SERVICES		**105,739**		**116,561**		**134,563**
TOTAL PERSONAL SERVICES	**1.00**	**541,733**	**1.00**	**591,519**	**1.00**	**668,456**

***FY 22 Salaries and Other Personal Services are Enacted not Audited amounts**

DEPARTMENT OF EMERGENCY SERVICES
Rescue Support
Index #226000

ORIGIN/PURPOSE:

The Department of Emergency Services will support and provide coordination and services for the Harford County Volunteer Fire and EMS Association Tactical Response Team (TRT). The Team responds to certain technical rescue situations including high angle rescue, dive team/swift water rescue, trench rescue and any technical type of rescue which requires training in specialized equipment necessary to handle the situation. All members of the team must be certified as required by The Occupational Safety and Health Administration (OSHA).

This funding was moved into Index 225000 (Special Operations) in FY2022.

ALL FUND SUMMARY:

	AUDITED FY 21	AUDITED FY 22	ORIGINAL BUDGET FY 23	EXECUTIVE PROPOSED FY 24	ENACTED FY 24
SUMMARY BY CHARACTER:					
10 PERSONAL SERVICES	115,649	0	0	0	0
20 CONTRACTUAL SERVICES	16,152	0	0	0	0
30 SUPPLIES AND MATERIALS	40,362	0	0	0	0
40 BUSINESS AND TRAVEL	12,092	0	0	0	0
70 MISCELLANEOUS	2,214	0	0	0	0
GRAND TOTAL	**186,469**	**0**	**0**	**0**	**0**
FUNDING SOURCE:					
11 GENERAL	**186,469**	**0**	**0**	**0**	**0**

DEPARTMENT OF EMERGENCY SERVICES
Natural Disasters
Index #229000

ORIGIN/PURPOSE:

Funding is allocated here for better accounting of overtime expenses associated with responding to and managing emergency events that are extraordinary in nature.

ALL FUND SUMMARY:

	AUDITED FY 21	AUDITED FY 22	ORIGINAL BUDGET FY 23	EXECUTIVE PROPOSED FY 24	ENACTED FY 24
SUMMARY BY CHARACTER:					
10 PERSONAL SERVICES	0	0	100,000	50,000	50,000
70 MISCELLANEOUS	0	0	0	50,000	50,000
GRAND TOTAL	**0**	**0**	**100,000**	**100,000**	**100,000**
FUNDING SOURCE:					
11 GENERAL	**0**	**0**	**100,000**	**100,000**	**100,000**

FINANCIAL NOTES:

FY 23	FY 24	CHANGE	EXPLANATION OF INCREASE/DECREASE
			PERSONAL SERVICES decrease ($50,000)
90,000	40,000	(50,000)	Overtime decreases based on actual history and reallocated to Contributions
			MISCELLANEOUS increases $50,000
0	50,000	50,000	Contributions increase for Disaster Assistance Coordination

Fiscal Year 24
Summary of Grants

Department of Emergency Services - Anticipated FY 24 Grants

TITLE OF GRANT	GRANT PURPOSE	Federal	State	Other	County Match	Grant Dates	Recurring or One Time
Emergency Management Performance Grant	This grant will be used to purchase equipment for the sake of interoperability for Harford County.	151,338			151,338	10/1/23 - 6/30/25	Recurring
State Homeland Security Program	Activities may include preparation for or response to catastrophic events, provided that the activities also build capabilities that relate to terrorism.	141,802				9/1/23 - 6/30/25	Recurring
Exelon Nuclear Emergency Planning	Funds are designated as corporate/business revenue to pay toward the Emergency Planner Position			50,000		1/1/24 - 12/31/24	Recurring
Urban Areas Security Initiative	Grant provides financial assistance to address the unique multidiscipline planning, operations, equipment, training, and exercise needs of high-threat, high-density Urban Areas, and to assist in building and sustaining capabilities to prevent, protect against, respond to, and recover from threats and acts of terrorism.	358,064				9/1/23 - 6/30/25	Recurring
Senator Amoss Grant	Funding is for the local Volunteer Fire Companies and the 3 Municipalities for their local Fire Companies	567,816				7/1/23 - 6/30/24	Recurring
Hazardous Materials Emergency Preparedness Grant Program	Grant monies provide for much needed training for the Harford County Hazmat team.	3,360			840	10/1/23 - 9/30/24	Recurring
Maryland Institute for Emergency Medical Services System 50/50 AED	Grant funding will be used for the purchase of new AED equipment for the EMS units.		14,115		24,446	12/1/23 - 6/30/24	Recurring
	TOTALS:	**1,222,380**	**14,115**	**50,000**	**176,624**		

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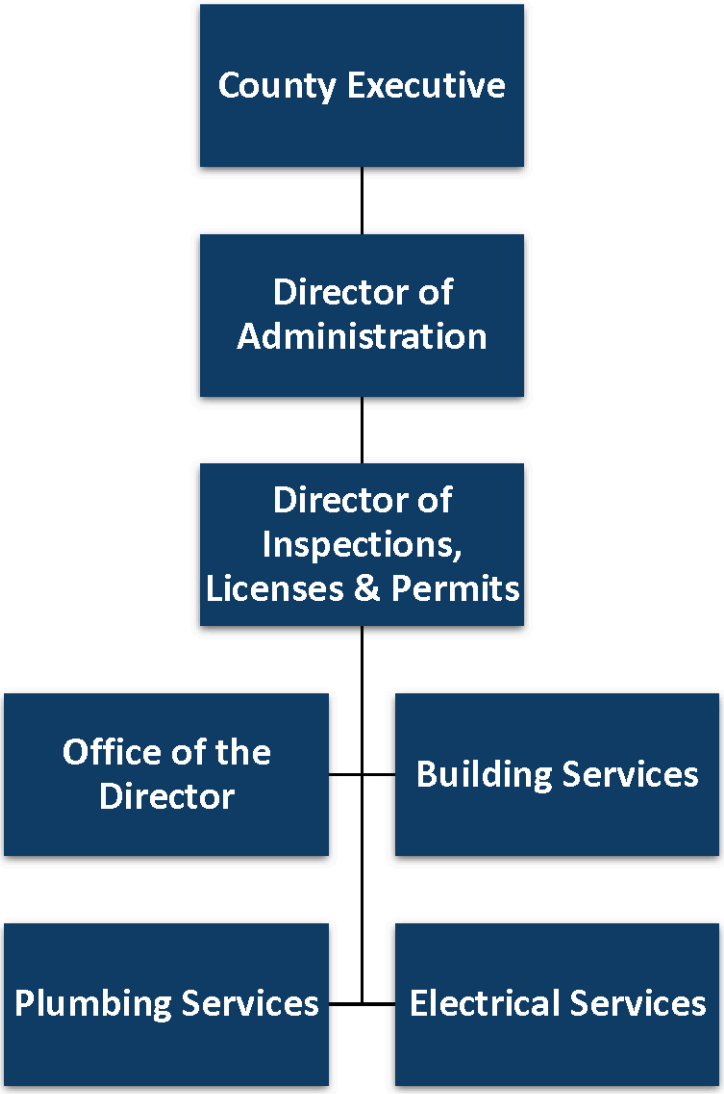
DEPARTMENT OF INSPECTIONS, LICENSES & PERMITS



INSPECTIONS, LICENSES & PERMITS

ORIGIN/PURPOSE:

The Department of Inspections, Licenses and Permits (DILP), established by Harford County Code, Chapter 16, Article 1, Section 1, Bill No 78.3, is responsible for the administration and enforcement of all laws and regulations pertaining to licenses, including those relating to building and construction, plumbing, HVACR/Mechanical, and electric installations, manufactured housing and abandoned buildings. This Department has the responsibility to administer and issue all County licenses and plumbing, mechanical and electrical permits, except those specifically required by law to be issued by another County agency. Additionally, this Department renders permit and inspection services through cooperative agreements with the Town of Bel Air, City of Aberdeen, and City of Havre de Grace.

DILP has established consistent standards for all trades including reviewing and adopting applicable national codes for various trade activities; has implemented and enforced the Quality Workmanship Assurance Program and the Fast Track Program; and has provided responsive inspection services and uniform quality construction standards.

MISSION STATEMENT:
THE DEPARTMENT OF INSPECTIONS LICENSES AND PERMITS ENHANCES PUBLIC SAFETY BY INSURING COMPLIANCE WITH ALL HARFORD
COUNTY CODES RELATED TO BUILDING STRUCTURES. ISSUES PERMITS AND LICENSES, AND OFFERS PROFESSIONAL GUIDANCE
WITH CODE INTERPRETATIONS, REVIEWS AND INSPECTIONS FOR STRUCTURES THAT REQUIRE PERMITS WITHIN OUR JURISDICTION.
THE DEPARTMENT ALSO REGISTERS PROFESSIONALS IN CERTAIN TRADES.

FY 24 GOALS:

TO SUPPORT THE EMPLOYEE PERFORMANCE MATRIX

INSPECTIONS, LICENSES & PERMITS

ALL FUND SUMMARY:

		AUDITED FY 21	AUDITED FY 22	ORIGINAL BUDGET FY 23	EXECUTIVE PROPOSED FY 24	ENACTED FY 24
SUMMARY BY CHARACTER:						
10	PERSONAL SERVICES	3,087,884	3,303,018	4,040,585	3,611,639	3,611,639
20	CONTRACTUAL SERVICES	23,377	45,604	55,781	32,360	32,360
30	SUPPLIES AND MATERIALS	20,068	15,862	28,275	39,165	39,165
40	BUSINESS AND TRAVEL	54,231	60,202	80,760	88,480	88,480
50	CAPITAL OUTLAY	614	0	0	0	
70	MISCELLANEOUS	0	1,800	2,500	3,400	3,400
	GRAND TOTAL	**3,186,175**	**3,426,486**	**4,207,901**	**3,775,044**	**3,775,044**
SUMMARY BY FUND:						
11	GENERAL	3,186,175	3,426,486	4,207,901	3,775,044	3,775,044
	GRAND TOTAL	**3,186,175**	**3,426,486**	**4,207,901**	**3,775,044**	**3,775,044**
SUMMARY BY DIVISION:						
261000	DIRECTOR OF DILP	799,440	846,502	1,019,704	894,891	894,891
263000	BUILDING SERVICES	989,951	1,069,871	1,385,860	1,201,836	1,201,836
264000	PLUMBING SERVICES	667,755	740,847	882,468	826,858	826,858
265000	ELECTRICAL SERVICES	729,708	769,265	919,868	851,459	851,459
	GRAND TOTAL	**3,186,855**	**3,426,484**	**4,207,901**	**3,775,044**	**3,775,044**

INSPECTIONS, LICENSES & PERMITS

FINANCIAL NOTES:

FY 23	FY 24	CHANGE	EXPLANATION OF INCREASE/DECREASE
			PERSONAL SERVICES decrease ($428,947)
2,452,109	2,367,216	(84,893)	Full-time Salaries
			10,244 Salary Adjustment
			(95,137) Turnover
			(84,893)
101,526	0	(101,526)	27th Pay
16,000	0	(16,000)	Temporary Salaries provides for summer intern and additional support as needed
269,732	272,230	2,498	Pension adjustments
21,517	14,492	(7,025)	Workers' Compensation adjustments
783,204	545,900	(237,304)	Health Benefits are adjusted due to staff opting for changes in levels of coverage
54,815	62,939	8,124	OPEB (Other Post Employment Benefits)
150,780	164,377	13,597	RHS (Retirement Health Savings)
186,362	179,945	(6,417)	FICA
			CONTRACTUAL SERVICES decrease ($23,421)
30,781	32,360	1,579	Funding provides for Office Equipment, telephone services and other professional services
25,000	0	(25,000)	Other Professional Services funding for abandoned/neglected structures moved to Capital Projects
			SUPPLIES AND MATERIALS increase $10,890
28,275	39,165	10,890	Funding provides for office supplies, printing, safety equipment and small tools, increase for uniform shirts, rain jackets and safety shoes
			BUSINESS AND TRAVEL increase $7,720
80,760	88,480	7,720	Funding County owned vehicles, fuel, non-targeted FVS charges and travel expenses, increase for lodging parking, meals for conference and membership fees
			MISCELLANEOUS increase $900
2,500	3,400	900	Funding provides for Boards and Commissions increased based on actuals

DEPARTMENT STAFF SUMMARY
INSPECTIONS, LICENSES AND PERMITS

	ENACTED FY 22		ENACTED FY 23		ENACTED FY 24	
POSITION TITLE	**POSITIONS**	**SALARIES**	**POSITIONS**	**SALARIES**	**POSITIONS**	**SALARIES**
Administrative Secretary III	1.00	87,290	1.00	96,050	1.00	75,000
Administrative Specialist I	1.00	57,217	1.00	62,953	1.00	70,000
Building Inspections Supervisor	0.00	0	0.00	0	1.00	80,383
Chief, Inspections, Licenses & Permits	3.00	270,517	3.00	294,370	2.00	214,015
Customer Support Analyst II	6.00	310,448	5.00	279,977	5.00	280,004
Deputy Director of DILP	1.00	111,871	1.00	126,588	1.00	120,000
Director of Inspections, Licenses & Permits	1.00	128,718	1.00	149,409	1.00	135,000
Inspector II	7.00	417,409	4.00	257,821	4.00	233,666
Inspector III	6.00	445,241	9.00	697,335	9.00	699,052
Permits Review Supervisor	1.00	108,113	1.00	118,997	1.00	119,008
Plans Reviewer II	1.00	59,116	1.00	65,047	.00	0
Senior Customer Support Analyst	1.00	61,409	2.00	129,583	2.00	100,088
Senior Plans Reviewer	2.00	158,139	2.00	173,979	3.00	241,000
FULL-TIME SALARIES	31.00	2,215,487	31.00	2,452,109	31.00	2,367,216
TEMPORARY SALARIES		16,000		16,000		0
SALARY TOTAL	**31.00**	**2,231,487**	**31.00**	**2,468,109**	**31.00**	**2,367,216**
OTHER PERSONAL SERVICES						
Pension & Retirement		243,704		269,732		272,230
Workers' Compensation		24,372		21,517		14,492
Health Benefits		758,699		783,204		545,900
RHS/OPEB		135,000		205,595		227,316
FICA		168,851		186,362		179,945
27 th Pay		0		101,526		0
Miscellaneous		4,540		4,540		4,540
TOTAL OTHER PERSONAL SERVICES		**1,335,166**		**1,572,476**		**1,244,423**
TOTAL PERSONAL SERVICES	**31.00**	**3,566,653**	**31.00**	**4,040,585**	**31.00**	**3,611,639**

***FY 22 Salaries and Other Personal Services are Enacted not Audited amounts**

INSPECTIONS, LICENSES & PERMITS
Director of DILP
Index #261000

ORIGIN/PURPOSE:

The Director of DILP is charged with the performance of all functions and duties within the Department, including: enforcement of electrical, HVACR/Mechanical, plumbing and building codes; enforcement of mobile home park and abandoned ordinances; and enforcement of codes and ordinances through issuance and sales of licenses, permits, and inspections. The Director renders permits and inspection services through cooperative agreements with the Town of Bel Air, City of Aberdeen, and City of Havre de Grace and coordinates a centralized computer system encompassing all licensing programs and building, electrical HVACR/Mechanical, and plumbing permits. On-line terminals with the County's mainframe allow direct revenue accountability and statistical data entry. In addition, this office closely monitors divisional efforts, adopt and/or revise applicable trade codes and fee schedules and performance of timely review of building permits by other departments and agencies. The Director also coordinates the County's Fast Track Program.

FY 24 GOALS:

TO SUPPORT THE EMPLOYEE PERFORMANCE MATRIX

ALL FUND SUMMARY:

	AUDITED FY 21	AUDITED FY 22	ORIGINAL BUDGET FY 23	EXECUTIVE PROPOSED FY 24	ENACTED FY 24
SUMMARY BY CHARACTER:					
10 PERSONAL SERVICES	749,574	790,199	953,917	816,395	816,395
20 CONTRACTUAL SERVICES	1,960	4,116	2,852	4,431	4,431
30 SUPPLIES AND MATERIALS	492	334	1,100	4,640	4,640
40 BUSINESS AND TRAVEL	47,414	51,853	61,835	69,425	69,425
GRAND TOTAL	**799,440**	**846,503**	**1,019,704**	**894,891**	**894,891**
FUNDING SOURCE:					
11 GENERAL	**799,440**	**846,503**	**1,019,704**	**894,891**	**894,891**

INSPECTIONS, LICENSES & PERMITS
Director of DILP
Index #261000

FINANCIAL NOTES:

FY 23	FY 24	CHANGE	EXPLANATION OF INCREASE/DECREASE
			PERSONAL SERVICES decrease (137,524)
597,487	555,461	(42,026)	Full-time Salaries
			(42,047) Staff Turnover
			21 Salary Adjustment
			(42,026)
16,000	0	(16,000)	Temporary Salaries - provides for summer intern and additional support as needed
24,738	0	(24,738)	27th Pay
65,724	63,878	(1,846)	Pension adjustments
3,898	2,544	(1,354)	Workers' Compensation adjustment
158,537	104,700	(53,837)	Health Benefits are adjusted due to staff opting for changes in levels of coverage
20,471	23,944	3,473	OPEB (Other Post Employment Benefits)
21,540	23,482	1,942	RHS (Retirement Health Savings)
44,483	41,345	(3,138)	FICA adjustments
			CONTRACTUAL SERVICES increase $1,579
2,852	4,431	1,579	Funding provides for office equipment, telephone and fax service, increase in percentage share of wide format printer with P & Z
			SUPPLIES AND MATERIALS increase $3,540
1,100	4,640	3,540	Funding provides for general office supplies, printing and safety equipment, increase for uniform shirts, rain jackets and safety shoes
			BUSINESS AND TRAVEL increase $7,590
61,835	69,425	7,590	Funding county owned vehicles, fuel, non-targeted FVS charges and travel expenses, increase for lodging parking , meals for conference and membership fees

DIVISION STAFF SUMMARY

Director of Inspections, Licenses and Permits

Index #261000

POSITION TITLE	ENACTED FY 22 POSITIONS	ENACTED FY 22 SALARIES		ENACTED FY 23 POSITIONS	ENACTED FY 23 SALARIES	ENACTED FY 24 POSITIONS	ENACTED FY 24 SALARIES
Administrative Secretary III	1.00	87,290		1.00	96,050	1.00	75,000
Customer Support Analyst II	.00	0		2.00	106,443	2.00	106,453
Deputy Director of DILP	1.00	111,871		1.00	126,588	1.00	120,000
Director of Inspections, Licenses & Permits	1.00	128,718		1.00	149,409	1.00	135,000
Permits Review Supervisor	1.00	108,113		1.00	118,997	1.00	119,008
FULL-TIME SALARIES	4.00	435,993		6.00	597,487	6.00	555,461
TEMPORARY SALARIES		16,000			16,000		0
SALARY TOTAL	**4.00**	**451,993**		**6.00**	**613,487**	**6.00**	**555,461**
OTHER PERSONAL SERVICES							
Pension & Retirement		58,613			65,724		63,878
Workers' Compensation		4,237			3,898		2,544
Health Benefits		148,757			158,536		104,700
RHS/OPEB		20,250			42,011		47,426
FICA		40,129			44,483		41,345
27 th Pay		0			24,738		0
Miscellaneous		1,040			1,040		1,040
TOTAL OTHER PERSONAL SERVICES		**273,026**			**340,430**		**260,933**
TOTAL PERSONAL SERVICES	**4.00**	**725,019**	*	**6.00**	**953,917**	**6.00**	**816,395**

***FY 22 Salaries and Other Personal Services are Enacted not Audited amounts**

INSPECTIONS, LICENSES & PERMITS
Building Services
Index #263000

ORIGIN/PURPOSE:

This Division is responsible for plans review and inspections of all construction for which building permits have been issued to ensure compliance with applicable codes.
Building Services is also responsible for issuing Use and Occupancy Certificates and licenses for dogs, taxi cab drivers, towing businesses, solicitors, pawn brokers, auctioneers, pet shops, grooming for dogs, massage establishments and personal care boarding homes.

This Division is accountable for funds collected for licenses, commercial, and residential plans review and maintaining appropriate records.

FY 24 GOALS:

TO SUPPORT THE EMPLOYEE PERFORMANCE MATRIX

ALL FUND SUMMARY:

	AUDITED FY 21	AUDITED FY 22	ORIGINAL BUDGET FY 23	EXECUTIVE PROPOSED FY 24	ENACTED FY 24
SUMMARY BY CHARACTER:					
10 PERSONAL SERVICES	957,444	1,022,496	1,320,245	1,158,471	1,158,471
20 CONTRACTUAL SERVICES	12,863	32,382	39,100	14,100	14,100
30 SUPPLIES AND MATERIALS	13,374	9,141	16,450	19,200	19,200
40 BUSINESS AND TRAVEL	5,656	5,852	10,065	10,065	10,065
50 CAPITAL OUTLAY	614	0	0	0	0
GRAND TOTAL	**989,951**	**1,069,871**	**1,385,860**	**1,201,836**	**1,201,836**
FUNDING SOURCE:					
11 GENERAL	**989,951**	**1,069,871**	**1,385,860**	**1,201,836**	**1,201,836**

INSPECTIONS, LICENSES & PERMITS
Building Services
Index #263000

FINANCIAL NOTES:

FY 23	FY 24	CHANGE	EXPLANATION OF INCREASE/DECREASE
			PERSONAL SERVICES decrease ($161,774)
783,688	733,478	(50,210)	Full-time Salaries
		(52,223)	Staff Turnover
		2,013	Salary Adjustments
		(50,210)	
32,448	0	(32,448)	27th PAY
86,206	84,350	(1,856)	Pension adjustments
7,772	5,125	(2,647)	Workers' Compensation adjustments
271,692	193,750	(77,942)	Health Benefits are adjusted due to staff opting for changes in levels of coverage
5,146	5,842	696	OPEB (Other Post Employment Benefits)
71,800	78,275	6,475	RHS (Retirement Health Savings)
59,952	56,111	(3,841)	FICA adjustments
			CONTRACTUAL SERVICES decrease ($25,000)
14,100	14,100	0	Funding provides for telephone service and other professional services
25,000	0	(25,000)	Other Professional services funding for abandoned/neglected structures moved to Capital Projects
			SUPPLIES AND MATERIALS increase $2,750
16,450	19,200	2,750	Funding provides for general office mailing, office supplies and printing, increase for safety shoes
			BUSINESS AND TRAVEL no change in funding over FY 23
10,065	10,065	0	Funding provides for training seminars and courses, membership fees and professional books

DIVISION STAFF SUMMARY
Building Services
Index #263000

POSITION TITLE	ENACTED FY 22 POSITIONS	ENACTED FY 22 SALARIES		ENACTED FY 23 POSITIONS	ENACTED FY 23 SALARIES	ENACTED FY 24 POSITIONS	ENACTED FY 24 SALARIES
Building Inspections Supervisor	0.00	0		0.00	0	1.00	80,383
Chief, Inspections, Licenses & Permits	1.00	76,066		1.00	80,375	0.00	0
Customer Support Analyst II	2.00	99,966		1.00	49,624	1.00	49,629
Inspector II	3.00	173,886		3.00	190,415	3.00	165,171
Inspector III	2.00	141,142		2.00	162,192	2.00	162,207
Plans Reviewer II	1.00	59,116		1.00	65,047	0	0
Senior Customer Support Analyst	0	0		1.00	62,056	1.00	35,088
Senior Plans Reviewer	2.00	158,139		2.00	173,979	3.00	241,000
SALARY TOTAL	**11.00**	**708,314**		**11.00**	**783,688**	**11.00**	**733,478**
OTHER PERSONAL SERVICES							
Pension & Retirement		77,915			86,206		84,350
Workers' Compensation		8,887			7,772		5,125
Health Benefits		268,488			271,693		193,750
RHS/OPEB		67,500			76,946		84,117
FICA		54,186			59,952		56,111
27 th Pay		0			32,448		0
Miscellaneous		1,540			1,540		1,540
TOTAL OTHER PERSONAL SERVICES		**478,516**			**536,557**		**424,993**
TOTAL PERSONAL SERVICES	**11.00**	**1,186,830**	*	**11.00**	**1,320,245**	**11.00**	**1,158,471**

***FY 22 Salaries and Other Personal Services are Enacted not Audited amounts**

INSPECTIONS, LICENSES & PERMITS
Plumbing Services
Index #264000

ORIGIN/PURPOSE:

This Division is responsible for reviewing plans and permit applications, issuing permits, master and journeyperson plumbing certificates of registration, master gas fitters certificate of registration, liquid petroleum gas fitters certificate of registration, utility contractor certificate of registration, journey utility certificate of registration, septic installer certificate of registration, journey septic installer certificate of registration, master HVACR certificate of registration, master restricted HVACR certificate of registration, journeyperson HVACR certificate of registration, limited mechanical certificate of registration, and apprentice HVACR certificate of registration. Plumbing, mechanical, gas fitting, storm water and utility work is inspected for compliance with applicable codes for all residential, commercial and industrial construction.

This Division enforces the Harford County Plumbing Code, Harford County Mechanical Code and National Fuel Gas Code. Workmanship and code compliance is monitored during construction. New methods of service are coordinated with Harford County Health Department, Maryland Plumbing and Heating Cooling Contractors, Baltimore Gas and Electric and Harford County Utility Contractors Association. This Division also acts as liaison for the Harford County Plumbing Board, HVACR Board and implements local/state requirements governing water saving fixtures, plumbing systems and mechanical systems.

FY 24 GOALS:

TO SUPPORT THE EMPLOYEE PERFORMANCE MATRIX

ALL FUND SUMMARY:

	AUDITED FY 21	AUDITED FY 22	ORIGINAL BUDGET FY 23	EXECUTIVE PROPOSED FY 24	ENACTED FY 24
SUMMARY BY CHARACTER:					
10 PERSONAL SERVICES	660,111	730,917	865,744	808,754	808,754
20 CONTRACTUAL SERVICES	4,521	4,847	7,229	7,229	7,229
30 SUPPLIES AND MATERIALS	2,305	3,294	5,000	6,100	6,100
40 BUSINESS AND TRAVEL	139	1,230	2,645	2,775	2,775
70 MISCELLANEOUS	680	560	1,850	2,000	2,000
GRAND TOTAL	**667,756**	**740,848**	**882,468**	**826,858**	**826,858**
FUNDING SOURCE:					
11 GENERAL	**667,756**	**740,848**	**882,468**	**826,858**	**826,858**

INSPECTIONS, LICENSES & PERMITS
Plumbing Services
Index #264000

FINANCIAL NOTES:

FY 23	FY 24	CHANGE	EXPLANATION OF INCREASE/DECREASE
			PERSONAL SERVICES decrease ($56,990)
524,722	531,812	7,090	Full-time Salaries
		7,090	Salary Adjustment
21,725	0	(21,725)	27 th Pay
57,719	61,158	3,439	Pension adjustments
4,793	3,322	(1,471)	Workers' Compensation adjustments
173,061	123,725	(49,336)	Health Benefits are adjusted due to staff opting for changes in levels of coverage
13,883	15,763	1,880	OPEB (Other Post Employment Benefits)
28,720	31,310	2,590	RHS (Retirement Health Savings)
40,141	40,684	543	FICA adjustments
			CONTRACTUAL SERVICES no change in funding over FY 23
7,229	7,229	0	Funding provides for telephone service
			SUPPLIES AND MATERIALS increase $1,100
5,000	6,100	1,100	Funding provides for general office supplies, printing and general office mailing, increase for safety shoes
			BUSINESS AND TRAVEL increase $130
2,645	2,775	130	Funding provides for training, seminars and courses, professional books and membership fees
			MISCELLANEOUS increase $150
1,850	2,000	150	Boards and Commissions increased for monthly meetings

DIVISION STAFF SUMMARY

Plumbing Services

Index #264000

POSITION TITLE	ENACTED FY 22 POSITIONS	ENACTED FY 22 SALARIES		ENACTED FY 23 POSITIONS	ENACTED FY 23 SALARIES	ENACTED FY 24 POSITIONS	ENACTED FY 24 SALARIES
Administrative Specialist I	1.00	57,217		1.00	62,953	1.00	70,000
Chief, Inspections, Licenses & Permits	1.00	89,096		1.00	98,038	1.00	98,047
Customer Support Analyst II	1.00	59,894		1.00	65,858	1.00	65,864
Inspector II	2.00	119,254		.00	0	.00	0
Inspector III	2.00	144,435		4.00	297,874	4.00	297,901
SALARY TOTAL	**7.00**	**469,895**		**7.00**	**524,722**	**7.00**	**531,812**
OTHER PERSONAL SERVICES							
Pension & Retirement		51,688			57,719		61,158
Workers' Compensation		5,372			4,793		3,322
Health Benefits		162,490			173,061		123,725
RHS/OPEB		27,000			42,603		47,073
FICA		35,947			40,141		40,684
27 th Pay		0			21,725		0
Miscellaneous		980			980		980
TOTAL OTHER PERSONAL SERVICES		**283,477**			**341,022**		**276,942**
TOTAL PERSONAL SERVICES	**7.00**	**753,372**	*	**7.00**	**865,744**	**7.00**	**808,754**

***FY 22 Salaries and Other Personal Services are Enacted not Audited amounts**

INSPECTIONS, LICENSES & PERMITS
Electrical Services
Index #265000

ORIGIN/PURPOSE:

The Electrical Services Division was created by Executive Order No. 73-8 and later adopted by Bill No. 78-3.

This Division is responsible for issuing permits and performing inspections of all new electrical installations of light, heat, or power within or on public and private buildings, structures or premises in the County, including yards, carnivals, parking lots, fairs, industrial substations and installations covered by the National Electric Code. Additionally, this Division prepares, administers, and grades electrical examinations for master, limited, restricted and journeymen licenses and assists in enforcement of code and license violations. This Division cooperates with the State Fire Marshal, when requested on fire damage of possible electrical origin.

FY 24 GOALS:

TO SUPPORT THE EMPLOYEE PERFORMANCE MATRIX

ALL FUND SUMMARY:

	AUDITED FY 21	AUDITED FY 22	ORIGINAL BUDGET FY 23	EXECUTIVE PROPOSED FY 24	ENACTED FY 24
SUMMARY BY CHARACTER:					
10 PERSONAL SERVICES	720,755	759,406	900,678	828,019	828,019
20 CONTRACTUAL SERVICES	4,033	4,259	6,600	6,600	6,600
30 SUPPLIES AND MATERIALS	3,897	3,093	5,725	9,225	9,225
40 BUSINESS AND TRAVEL	1,023	1,267	6,215	6,215	6,215
70 MISCELLANEOUS	0	1,240	650	1,400	650
GRAND TOTAL	**729,707**	**769,265**	**919,868**	**851,459**	**850,709**
FUNDING SOURCE:					
11 GENERAL	**729,707**	**769,265**	**919,868**	**851,459**	**851,459**

INSPECTIONS, LICENSES & PERMITS
Electrical Services
Index #265000

FINANCIAL NOTES:

FY 23	FY 24	CHANGE	EXPLANATION OF INCREASE/DECREASE
			PERSONAL SERVICES decrease ($72,659)
546,212	546,465	253	Full-time Salaries
		1,120	Salary Adjustment
		(867)	Turnover
		253	
22,615	0	(22,615)	27 th Pay
60,083	62,843	2,760	Pension adjustments
5,054	3,501	(1,553)	Workers' Compensation adjustments
179,914	123,725	(56,189)	Health Benefits are adjusted due to staff opting for changes in levels of coverage
15,315	17,390	2,075	OPEB (Other Post Employment Benefits)
28,720	31,310	2,590	RHS (Retirement Health Savings)
41,785	41,805	20	FICA adjustments
			SUPPLIES AND MATERIALS increase $3,500
5,725	9,225	3,500	Funding provides for general office supplies, printing and general office mailing, increase for rechargable battery's and safety shoes
			MISCELLANEOUS increase $750
650	1,400	750	Boards and Commissions increased for monthly meetings

DIVISION STAFF SUMMARY

Electrical Services

Index #265000

POSITION TITLE	ENACTED FY 22 POSITIONS	ENACTED FY 22 SALARIES		ENACTED FY 23 POSITIONS	ENACTED FY 23 SALARIES	ENACTED FY 24 POSITIONS	ENACTED FY 24 SALARIES
Chief, Inspections, Licenses & Permits	1.00	105,355		1.00	115,957	1.00	115,968
Customer Support Analyst II	1.00	53,734		1.00	58,052	1.00	58,058
Inspector II	2.00	124,268		1.00	67,406	1.00	68,495
Inspector III	2.00	159,664		3.00	237,270	3.00	238,944
Senior Customer Support Analyst	1.00	61,409		1.00	67,527	1.00	65,000
SALARY TOTAL	**7.00**	**504,431**		**7.00**	**546,212**	**7.00**	**546,465**
OTHER PERSONAL SERVICES							
Pension & Retirement		55,487			60,083		62,843
Workers' Compensation		5,876			5,054		3,501
Health Benefits		178,964			179,914		123,725
RHS/OPEB		20,250			44,035		48,700
FICA		38,589			41,785		41,805
27 th Pay		0			22,615		0
Miscellaneous		980			980		980
TOTAL OTHER PERSONAL SERVICES		**300,146**			**354,466**		**281,554**
TOTAL PERSONAL SERVICES	**7.00**	**804,577**	*	**7.00**	**900,678**	**7.00**	**828,019**

***FY 22 Salaries and Other Personal Services are Enacted not Audited amounts**

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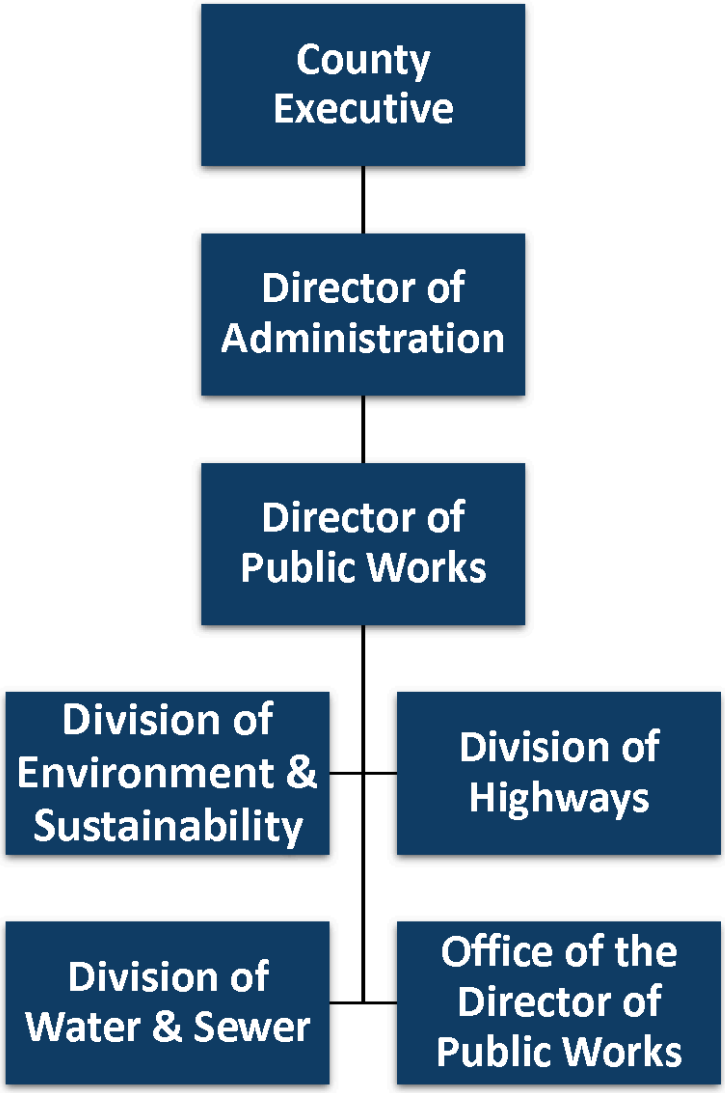
DEPARTMENT OF PUBLIC WORKS



DEPARTMENT OF PUBLIC WORKS

ORIGIN/PURPOSE:

The largest department within Harford County Government, Public Works, instituted by the County Charter, Article LV, Section 402 (amended by Bill No. 88-35), and Section 407 is charged with the design, management and construction of capital projects; construction, maintenance, and acceptance of County roads, bridges, and associated structures; operation and maintenance of sewage collection disposal and treatment facilities; regulation, operation, maintenance and control of water supply, management of solid waste; and production and maintenance of related documents.

The Department of Public Works, under the management of its Director's Office, is divided into four major divisions: Water & Sewer, Highways, Program Management and Environmental Services.

MISSION STATEMENT:
HARFORD COUNTY DEPARTMENT OF PUBLIC WORKS, GUIDED BY COMMON SENSE, ACCOUNTABILITY, AND COMPASSION STRIVES TO PLAN, CONSTRUCT, AND MAINTAIN THE INFRASTRUCTURE TO DELIVER A TRANSPORTATION NETWORK, WATER, WASTEWATER, SOLID WASTE MANAGEMENT SERVICES AND PUBLIC FACILITIES TO ENHANCE THE QUALITY OF LIFE FOR ALL

FY 23 GOALS:
TO PROVIDE RESPONSIVE AND EFFECTIVE CUSTOMER SERVICE TO PUBLIC WORKS STAKEHOLDERS

QUALITY AND CUSTOMER SERVICE

TO INVEST IN EMPLOYEES AND ORGANIZATION

TO MANAGE PROJECT CONSTRUCTION AND INSPECTIONS

TO COORDINATE ALL ACTIVITIES OF THE PROJECT TEAM

TO MANAGE AND COORDINATE MS4 ACTIVITIES

TO MANAGE THE PERMIT AND REVIEW PROCESS

TO ENFORCE GRADING AND SWM PERMIT REQUIREMENTS

TO DIRECT AND MANAGE PROJECT DESIGN

TO MEET FUNCTIONAL NEEDS OF CUSTOMER AGENCIES

MAINTENANCE AND MONITORING OF COUNTY LANDFILLS

COST-EFFECTIVE RECYCLING PROGRAM

TO PROVIDE ADEQUATE SOLID WASTE DISPOSAL CAPACITY

MANAGEMENT AND OVERSEE M.E.S. CONTRACT

TO MAINTAIN EFFICIENCY AND SAFETY OF COUNTY ROADWAYS

TO PROVIDE SAFE AND WELL-MAINTAINED BRIDGES

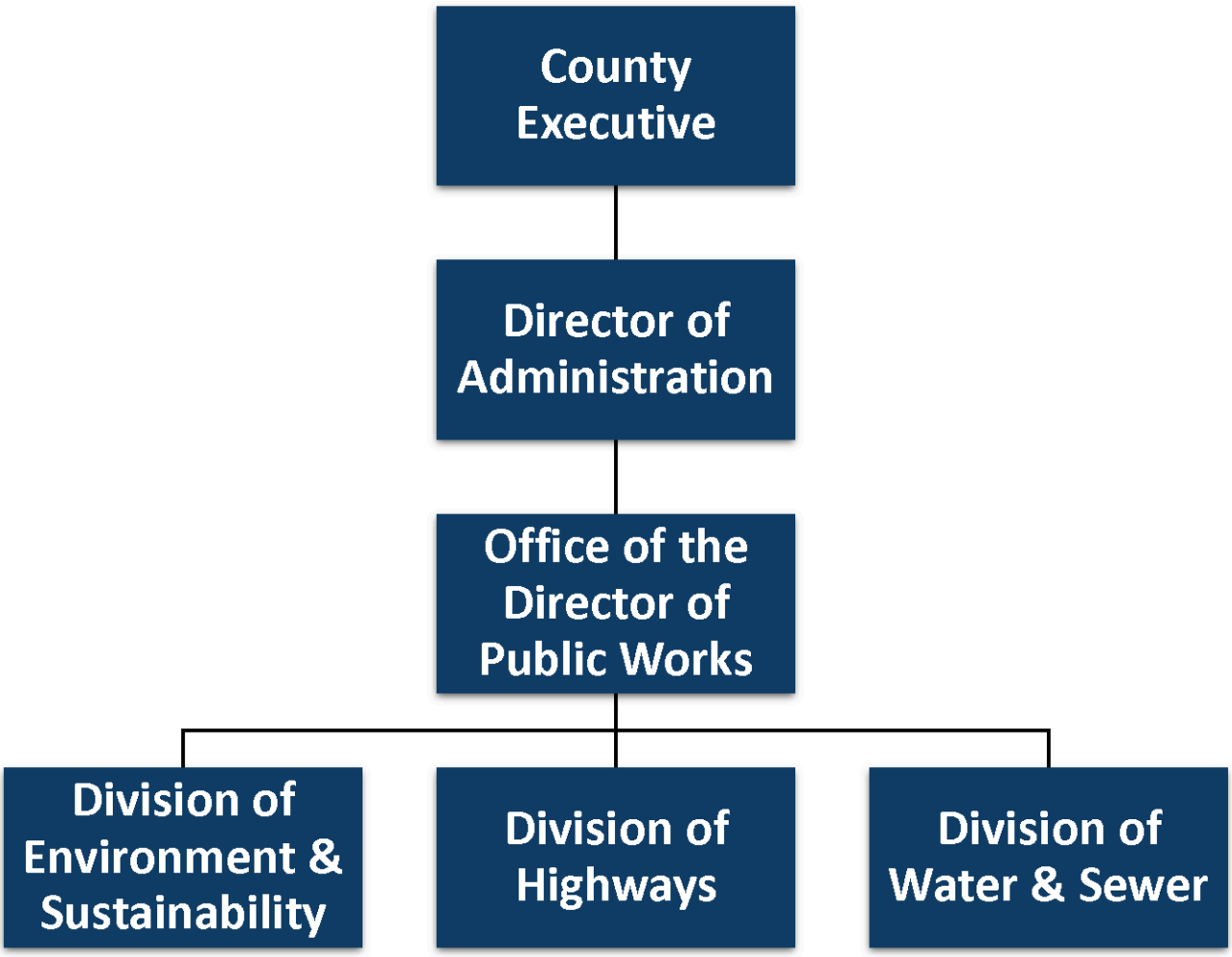
TO PROVIDE RESPONSIVE AND EFFECTIVE CUSTOMER SERVICE TO PUBLIC WORK'S STAKEHOLDERS

TO PROVIDE RESPONSIVE AND ECONOMICAL SERVICE TO CUSTOMERS

TO PROTECT PUBLIC HEALTH AND THE ENVIRONMENT

TO PROVIDE CLEAN, AFFORDABLE WATER TO CUSTOMERS

DEPARTMENT OF PUBLIC WORKS
OFFICE OF THE DIRECTOR



PUBLIC WORKS
Director's Office
Index #303110

ORIGIN/PURPOSE:

The Director of Public Works provides guidance and administrative support to all divisions within the Department of Public Works. The Director works to provide a more efficient, cost-effective Department of Public Works which will define and meet the needs of our citizens while maintaining a work environment based on common sense, accountability, and compassion.

The Department of Public Works is divided into four major divisions: Water and Sewer, Highways, Environmental Services and Program Management. This assures support and participation from each division of the Department in planning and improvements. The Director of Public Works is a position mandated by the Harford County Charter that must be held by an individual who possesses a Professional Engineer's license under the laws of the State of Maryland.

FY 24 GOALS:

PROVIDE RESPONSIVE AND EFFECTIVE CUSTOMER SERVICE TO PUBLIC WORKS STAKEHOLDERS

QUALITY AND CUSTOMER SERVICE

INVEST IN EMPLOYEES AND ORGANIZATION

ALL FUND SUMMARY:

	AUDITED FY 21	AUDITED FY 22	ORIGINAL BUDGET FY 23	EXECUTIVE PROPOSED FY 24	ENACTED FY 24
SUMMARY BY CHARACTER:					
10 PERSONAL SERVICES	312,936	296,875	375,064	491,104	491,104
20 CONTRACTUAL SERVICES	7,524	8,366	12,840	12,600	12,600
30 SUPPLIES & MATERIALS	821	963	975	700	700
40 BUSINESS AND TRAVEL	2,065	7,255	6,690	7,565	7,565
80 INTER-GOVERNMENTAL/INTERFUND	0	0	700	350	350
GRAND TOTAL	**323,345**	**313,459**	**396,269**	**512,319**	**512,319**
FUNDING SOURCE:					
25 HIGHWAYS	**323,345**	**313,459**	**396,269**	**512,319**	**512,319**

PUBLIC WORKS
Director's Office
Index #303110

FINANCIAL NOTES:

FY 23	FY 24	CHANGE	EXPLANATION OF INCREASE/DECREASE
			PERSONAL SERVICES increase $116,039
258,815	273,916	15,101	Full-time salaries
			(14,837) Salary adjustments
			29,938 Turnover
			15,101
0	90,000	90,000	Temporary Salary for Liaison between Harford County and State Highways
10,716	0	(10,716)	27th Pay
28,470	41,850	13,380	Pension adjustments
880	855	(25)	Workers Compensation
46,344	53,025	6,681	Health Benefit calculation adjusted for consistency in position budgeting
14,360	7,828	(6,532)	PEHP
15,199	23,349	8,150	FICA adjustments
			CONTRACTUAL SERVICES decrease($240)
12,840	12,600	(240)	Funding for Office Equipment reduced, offset by Telephone Service
			SUPPLIES AND MATERIALS decrease ($275)
975	700	(275)	Funding for Printing Commercial, General Office Mailing and Computer Supplies decreased
			BUSINESS AND TRAVEL increase $875
6,690	7,565	875	Funding for Membership Fees and Training increased offset by decrease in Meals and Professional Books
			INTER-GOVERNMENTAL/INTERFUND decrease ($350)
700	350	(350)	Funding for Fleet Daily Carpool reduced based on actuals

DIVISION STAFF SUMMARY

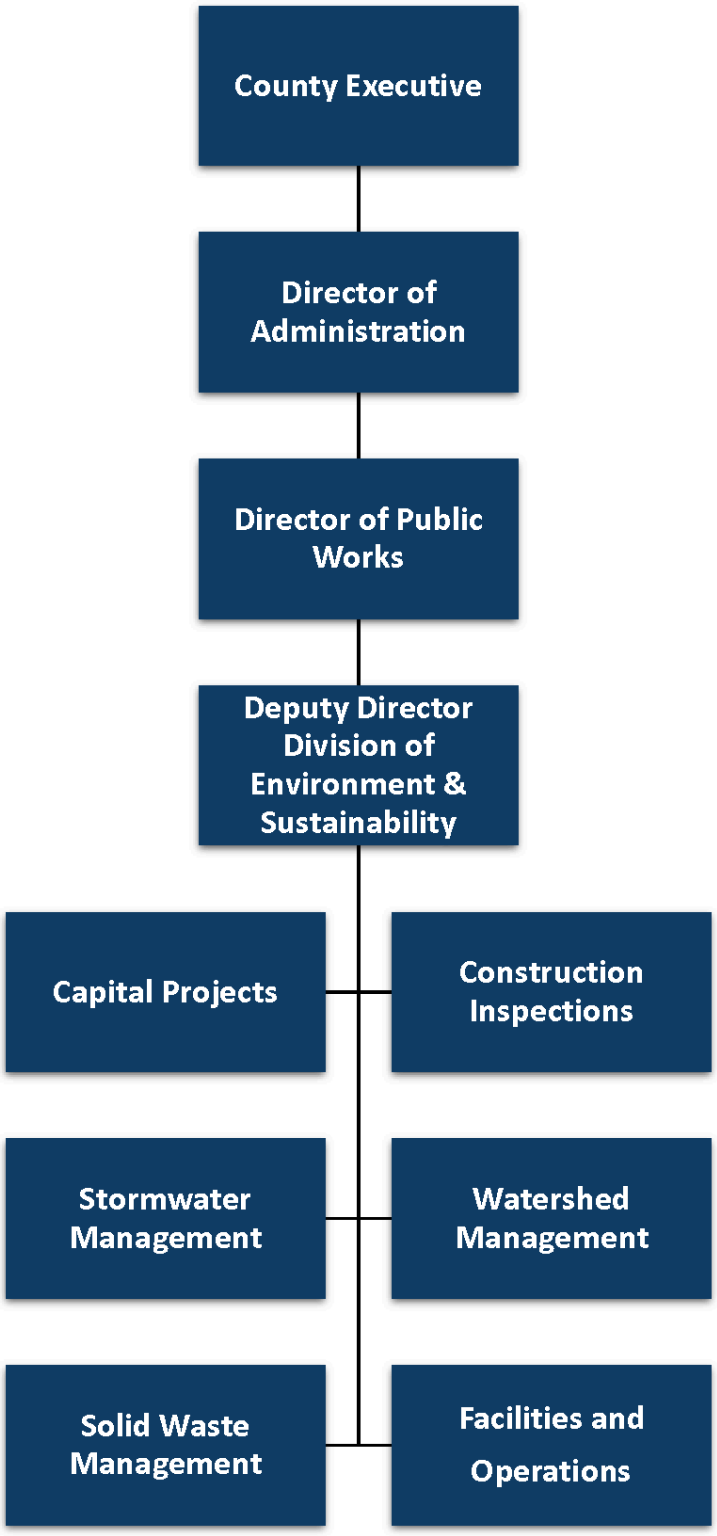
Director of Public Works

Index #303110

POSITION TITLE	ENACTED FY 22 POSITIONS	ENACTED FY 22 SALARIES		ENACTED FY 23 POSITIONS	ENACTED FY 23 SALARIES	ENACTED FY 24 POSITIONS	ENACTED FY 24 SALARIES
Administrative Secretary III	1.00	73,309		1.00	66,120	1.00	96,058
Director of Public Works	1.00	169,766		1.00	192,695	1.00	177,858
FULL TIME SALARIES	2.00	243,075		2.00	258,815	2.00	273,916
TEMPORARY SALARIES		0			0		90,000
SALARY TOTAL	**2.00**	**243,075**		**2.00**	**258,815**	**2.00**	**363,916**
OTHER PERSONAL SERVICES							
Pension & Retirement		26,738			28,470		41,850
Workers' Compensation		899			880		855
Health Benefits		43,514			46,345		53,025
RHS/OPEB		13,500			14,360		7,828
FICA		15,417			15,199		23,349
27th Pay					10,716		0
Miscellaneous		280			280		280
TOTAL OTHER PERSONAL SERVICES		**100,348**			**116,250**		**127,187**
TOTAL PERSONAL SERVICES	**2.00**	**343,423**	*	**2.00**	**375,064**	**2.00**	**491,103**

***FY 22 Salaries and Other Personal Services are Enacted not Audited amounts**

DEPARTMENT OF PUBLIC WORKS
DIVISION OF ENVIRONMENT & SUSTAINABILITY



PUBLIC WORKS - DIVISION OF ENVIRONMENT & SUSTAINABILITY

ORIGIN/PURPOSE:

The Division of Environment and Sustainability is one of three major Divisions within the Department of Public Works. The Division provides:

Comprehensive project management services for the design and construction of County-owned capital projects for County departments and agencies..

Inspection services for construction of roads, bridges, storm water management facilities, water distribution lines, sewer lines and sewage pump stations, and commercial development infrastructure that will be transferred to county ownership.

Environmental compliance and enforcement inspections for construction of stormwater management facilities and erosion & sediment control measures at all public and private construction sites county-wide.

Implementation of the County's Municipal Storm Separate Sewer System (MS4) Permit and compliance with our National Pollution Discharge Elimination System (NPDES) permit.

Engineering plan review and approval services for stormwater management and sediment control, and post-construction/maintenance inspections for stormwater management facilities.

Implementation of the County's environmental, solid waste management and recycling programs, including the administration of the contracts with Maryland Environment Service (MES) and Baltimore County Government.

MISSION STATEMENT:
PROVIDE COMPREHENSIVE DESIGN, CONSTRUCTION, INSPECTION AND MANAGEMENT SERVICES ASSOCIATED WITH ENVIRONMENTAL AND SUSTAINABLE PROJECTS AND PROGRAMS IN A COST EFFECTIVE MANNER, AND DELIVER HIGH QUALITY INFRASTRUCTURE AND FACILITIES TO MEET THE NEEDS OF HARFORD COUNTY

FY 24 GOALS:
DIRECT AND MANAGE PROJECT DESIGN, CONSTRUCTION AND INSPECTIONS
COORDINATE ALL ACTIVITIES OF THE PROJECT TEAM
MEET FUNCTIONAL NEEDS OF CUSTOMER AGENCIES
MANAGE THE PERMIT AND REVIEW PROCESS AND ENFORCE GRADING AND SWM PERMIT REQUIREMENTS
ENSURE SWM FACILITIES FUNCTION LONG-TERM
MANAGE AND COORDINATE MS4 PERMIT COMPLIANCE ACTIVITIES
MAINTENANCE AND MONITORING OF COUNTY LANDFILLS AND COST EFFECTIVE RECYCLING PROGRAMS
MANAGE AND OVERSEE M.E.S. CONTRACT

PUBLIC WORKS - DIVISION OF ENVIRONMENT & SUSTAINABILITY
Capital Projects
Index #302000

ORIGIN/PURPOSE:

The Capital Projects group provides comprehensive project management services for the design and construction of County-owned buildings and other capital projects for County departments and agencies in accordance with Sections 16-25 and 41-26 of the Harford County Code.

FY 24 GOALS:

MANAGE PROJECT CONSTRUCTION AND INSPECTIONS

COORDINATE ALL ACTIVITIES OF THE PROJECT TEAM

DIRECT AND MANAGE PROJECT DESIGN

MEET FUNCTIONAL NEEDS OF CUSTOMER AGENCIES

ALL FUND SUMMARY:

	AUDITED FY 21	AUDITED FY 22	ORIGINAL BUDGET FY 23	EXECUTIVE PROPOSED FY 24	ENACTED FY 24
SUMMARY BY CHARACTER:					
10 PERSONAL SERVICES	713,802	842,885	1,303,986	1,754,873	1,754,873
20 CONTRACTUAL SERVICES	3,259	5,890	8,846	16,916	16,916
30 SUPPLIES & MATERIALS	2,234	4,214	5,200	9,650	9,650
40 BUSINESS AND TRAVEL	4,630	5,982	11,700	11,600	11,600
70 MISCELLANEOUS	0	937	6,265	7,432	7,432
80 INTER-GOVERNMENTAL/ INTERFUND	0	0	400	200	200
GRAND TOTAL	**723,925**	**859,909**	**1,336,397**	**1,800,671**	**1,800,671**
FUNDING SOURCE:					
11 General	**723,926**	**859,909**	**1,336,397**	**1,800,671**	**1,800,671**

PUBLIC WORKS - DIVISION OF ENVIRONMENT & SUSTAINABILITY
Capital Projects
Index #302000

FINANCIAL NOTES:

FY 23	FY 24	CHANGE	EXPLANATION OF INCREASE/DECREASE
			PERSONAL SERVICES increase $450,887
759,242	747,283	(11,959)	Full-time Salaries
		(20,712)	Salary Adjustment
		8,753	Turnover
		(11,959)	
	545,428	545,428	The net result of 4 positions transferred from Parks and Recreation and Facilities and Ops

Salary	Fringe	Total	
131,925	43,249	175,174	Civil Engineer IV
200,290	74,551	274,841	2 Engineer Assoc V
65,000	30,413	95,413	Project Coordinator
397,215	**148,213**	**545,428**	

54,917	57,700	2,783	Temporary Salaries
25,960	0	(25,960)	27th Pay
83,517	85,938	2,421	Pension adjustments
8,190	5,770	(2,420)	Workers Compensation
253,209	185,896	(67,313)	Health Benefit calculation adjusted for consistency in position budgeting
19,599	13,491	(6,108)	OPEB (Other Post Employment Benefits)
28,720	39,138	10,418	RHS (Retirement Health Savings)
1,000	6,000	5,000	Overtime
62,191	60,788	(1,403)	FICA adjustments
			CONTRACTUAL SERVICES increase $8,070
8,846	16,916	8,070	Funding for Telephones and Office Equipment increased due to additional employees
			SUPPLIES AND MATERIALS increase $4,450
5,200	9,650	4,450	Increase in General Office Supplies, Uniform Purchase, Small Tools and Safety Equipment due to additional employees
			BUSINESS AND TRAVEL decrease ($100)
11,700	11,600	(100)	Decrease in County-owned Vehicles, Fuel and Professional Books offset by increase in Non-Targeted Charges-FVS and Training Seminars and Courses
			MISCELLANEOUS increase $1,167
6,265	7,432	1,167	Pro Rata Shares - per formula

DIVISION STAFF SUMMARY
Capital Projects
Index #302000*

POSITION TITLE	ENACTED FY 22 POSITIONS	ENACTED FY 22 SALARIES	ENACTED FY 23 POSITIONS	ENACTED FY 23 SALARIES	ENACTED FY 24 POSITIONS	ENACTED FY 24 SALARIES
Administrative Assistant I	0.00	0	0.00	0	1.00	60,524
Administrative Specialist I	1.00	48,776	1.00	48,777	0.00	0
Administrator	0.00	0	1.00	121,220	1.00	135,000
Chief Construction Inspector	0.00	0	0.00	0	1.00	90,000
Chief, Vertical Inspector	1.00	80,356	1.00	88,409	1.00	93,000
Civil Engineer II	0.00	0	1.00	77,140	1.00	74,900
Civil Engineer III	0.00	0	1.00	98,078	0.00	0
Civil Engineer IV	1.00	136,693	0.00	0	1.00	131,925
Engineering Associate II	0.00	0	1.00	55,100	1.00	55,500
Engineering Associate IV	0.00	0	0.00	0	1.00	82,500
Engineering Associate V	1.00	97,119	1.00	106,881	2.00	200,290
Inspector II	2.00	141,683	2.00	163,637	2.00	155,859
Project Coordinator	0.00	0	0.00	0	1.00	65,000
Project Manager	1.00	104,000	0.00	0	0.00	0
FULL TIME SALARIES	**7.00**	**608,627**	**9.00**	**759,242**	**13.00**	**1,144,498**
TEMPORARY SALARIES		**0**		**54,917**		**57,700**
SALARY TOTAL	**7.00**	**608,627**	**9.00**	**814,159**	**13.00**	**1,202,198**
OTHER PERSONAL SERVICES						
Pension & Retirement		66,949		89,558		137,658
Workers' Compensation		5,213		8,190		8,164
Health Benefits		160,197		253,210		255,921
RHS/OPEB		20,250		48,319		52,629
Overtime		1,000		1,000		6,000
FICA		45,432		62,191		90,343
27 th Pay		0		25,960		0
Miscellaneous		980		1,400		1,960
TOTAL OTHER PERSONAL SERVICES		**300,021**		**489,828**		**552,675**
TOTAL PERSONAL SERVICES	**7.00**	**908,648**	**9.00**	**1,303,986**	**13.00**	**1,754,873**

***FY 22 Salaries and Other Personal Services are Enacted not Audited amounts**

PUBLIC WORKS - DIVISION OF ENVIRONMENT & SUSTAINABILITY
Facilities & Operations
Index #302100

ORIGIN/PURPOSE:

The Division of Facilities and Operations under the Director of Administration was created by Executive Order 84-1. The Division was moved under the Department of Public Works by Executive Order 23-6. The division is administered by the Chief of Facilities and Operations, who is also responsible for the Division of Central Services, and the Division of Lease Administrative Support; the Chief of Facilities and Operations reports to the Deputy Director of Highways.

MISSION:

TO SUPPORT HARFORD COUNTY IN ACHIEVING ITS GOALS AND OBJECTIVES OF FISCAL BALANCE AND EFFICIENCY, STRENGTHENING OUR COMMUNITIES AND INVESTING IN OUR WORKFORCE.
THE DIVISION OF FACILITIES AND OPERATIONS IS RESPONSIBLE FOR OPERATIONS AND MAINTENANCE OF OVER 146 FACILITIES TO INCLUDE MECHANICAL, REPAIR, RENOVATION, CUSTODIAL SERVICES AND CAPITAL IMPROVEMENTS TO ENSURE THESE FACILITIES
ARE OPERATING SAFELY AT PEAK EFFICIENCY. FACILITIES AND OPERATIONS OVERSEES THE COUNTY WAREHOUSE, SURPLUS AND INVENTORY OF COUNTY ASSETS. THE DIVISION PROVIDES QUALITY SERVICE IN A PROFESSIONAL MANNER WHILE CONTINUING TO IMPROVE CUSTOMER SATISFACTION.

FY 24 GOALS:

TO ENHANCE OPERATIONAL EFFECTIVENESS & EFFICIENCY OF COUNTY FACILITIES AND INFRASTRUCTURE

TO MAXIMIZE REVENUE OF COUNTY SURPLUS PROPERTY AND RESPONSIBLY TRACK COUNTY INVENTORY

ALL FUND SUMMARY:

		AUDITED FY 21	AUDITED FY 22	ORIGINAL BUDGET FY 23	EXECUTIVE PROPOSED FY 24	ENACTED FY 24
SUMMARY BY CHARACTER:						
10	PERSONAL SERVICES	0	0	0	3,935,338	3,935,338
20	CONTRACTUAL SERVICES	0	0	0	2,227,375	2,227,375
30	SUPPLIES & MATERIALS	0	0	0	645,500	645,500
40	BUSINESS AND TRAVEL	0	0	0	96,450	96,450
70	MISCELLANEOUS	0	0	0	28,517	28,517
80	INTER-GOVERNMENTAL/ INTERFUND	0	0	0	200	200
	GRAND TOTAL	**0**	**0**	**0**	**6,933,380**	**6,933,380**
FUNDING SOURCE:						
11	General	**0**	**0**	**0**	**6,933,380**	**6,933,380**

PUBLIC WORKS - DIVISION OF ENVIRONMENT & SUSTAINABILITY
Facilities & Operations
Index #302100

NOTES:

FY 23	FY 24	CHANGE	EXPLANATION OF INCREASE/DECREASE
			PERSONAL SERVICES increase $3,935,338
3,630,078	3,630,078		Personnel moved from Facilities and Operations and Central Services here

Salary	Fringe	Total			
75,461	32,439	107,900	1	1	Admin Asst II
64,698	30,353	95,051	1	1	Admin Specialist I
72,550	31,875	104,425	1	1	Admin Specialist II
103,293	38,381	141,674	1	1	Asset Manager
76,526	33,419	109,945	1	1	Asst Super of Cust Wrks
174,738	88,235	262,973	3	3	Central Service Specialists
123,349	42,073	165,422	1	1	Chief of Facility and Ops
303,380	167,399	470,779	6	6	Custodial Worker II
138,636	63,898	202,534	2	2	Lead Maintenance Mech
138,648	63,900	202,548	2	2	Lead Maintenance Wrkrs
273,046	127,610	400,656	4	4	Maintenance Mech II
88,107	52,920	141,027	2	2	Maintenance Wrkr I
416,082	228,422	644,504	8	8	Maintenance Wrkr II
122,907	41,361	164,268	1	1	Management Asst II
100,181	38,242	138,423	1	1	Superintendent of F & O
68,131	31,032	99,163	1	1	Supervisor of Central Svs
60,300	29,821	90,121	1	1	Supervisor of Warehouse
58,850	29,815	88,665	1	1	Super of Custodial Wrkrs
2,458,883	1,171,195	3,630,078	38		

30,000	30,000	Temporary Salaries
81,096	81,096	OPEB (Other Post Employment Benefits)
172,205	172,205	RHS (Retirement Health Savings)
10,000	10,000	Overtime
5,200	5,200	Shift Differential

Facilities & Operations
Index #302100

NOTES:

FY 23	FY 24	CHANGE	EXPLANATION OF INCREASE/DECREASE
0	2,227,375	2,227,375	CONTRACTUAL SERVICES funding moved here $2,227,375 Funding for Electricity, Heating Fuel, Telephone Service, Management and Other Professional Services, County Facility Services and Custodial Services Etc.
0	645,500	645,500	SUPPLIES AND MATERIALS funding moved here $645,500 Funding for General Office Supplies, Mailing, Janitorial Supplies, Equipment Repair Parts, Building and Other Supplies Etc.
0	96,450	96,450	BUSINESS AND TRAVEL funding moved here $96,450 County-owned Vehicles, Fuel, Non-targeted Charges, Mileage, Membership Fees and Training Seminars Etc.
0	28,517	28,517	MISCELLANEOUS funding moved here $28,517 Pro Rata Shares - per formula
0	200	200	INTER-GOVERNMENTAL/INTERFUND funding moved here $200 Fleet Daily Carpool Rental

DIVISION STAFF SUMMARY
Facilities & Operations
Index #302100

POSITION TITLE	ENACTED FY 22 POSITIONS	ENACTED FY 22 SALARIES	ENACTED FY 23 POSITIONS	ENACTED FY 23 SALARIES	ENACTED FY 24 POSITIONS	ENACTED FY 24 SALARIES
Administrative Assistant II	0.00	0	0.00	0	1.00	75,461
Administrative Specialist I	0.00	0	0.00	0	1.00	64,698
Administrative Specialist I	0.00	0	0.00	0	1.00	72,550
Asset Manager	0.00	0	0.00	0	1.00	103,293
Asst Supervisor of Custodial Workers	0.00	0	0.00	0	1.00	76,526
Central Services Specialist	0.00	0	0.00	0	3.00	174,738
Chief Facilities and Operations	0.00	0	0.00	0	1.00	123,349
Custodial Worker II	0.00	0	0.00	0	6.00	303,380
Lead Maintenance Mechanic	0.00	0	0.00	0	2.00	138,636
Lead Maintenance Worker	0.00	0	0.00	0	2.00	138,648
Maintenance Mechanic II	0.00	0	0.00	0	4.00	273,046
Maintenance Worker I	0.00	0	0.00	0	2.00	88,107
Maintenance Worker II	0.00	0	0.00	0	8.00	416,082
Management Assistant II	0.00	0	0.00	0	1.00	122,907
Superintendent F & O	0.00	0	0.00	0	1.00	100,181
Supervisor Central Services	0.00	0	0.00	0	1.00	68,131
Supervisor Warehouse	0.00	0	0.00	0	1.00	60,300
Supervisor of Custodial Workers	0.00	0	0.00	0	1.00	58,850
FULL TIME SALARIES	**0.00**	**0**	**0.00**	**0**	**38.00**	**2,458,883**
TEMPORARY SALARIES		**0**		**0**		**30,000**
SALARY TOTAL	**0.00**	**0**	**0.00**	**0**	**38.00**	**2,488,883**
OTHER PERSONAL SERVICES						
Pension & Retirement		0		0		286,072
Workers' Compensation		0		0		27,298
Health Benefits		0		0		668,275
RHS/OPEB		0		0		253,301
Overtime		0		0		15,200
FICA		0		0		190,989
27 th Pay		0		0		0
Miscellaneous		0		0		5,320
TOTAL OTHER PERSONAL SERVICES		**0**		**0**		**1,446,455**
TOTAL PERSONAL SERVICES	**0.00**	**0**	**0.00**	**0**	**38.00**	**3,935,338**

***FY 22 Salaries and Other Personal Services are Enacted not Audited amounts**

PUBLIC WORKS - DIVISION OF ENVIRONMENT & SUSTAINABILITY
Lease Administrative Support
Index #302200

ORIGIN/PURPOSE:

The division is administered by the Chief of Facilities and Operations who reports directly to the Deputy Director of Highways.

The division of Lease Administrative Support is responsible for the lease management for the County's 614 +/- properties.

FY 24 GOAL
TO BALANCE THE GOALS AND BUDGET OF COUNTY GOVERNMENT WHEN SUPPORTING REAL PROPERTY WHILE BEING EQUITABLE TO HARFORD COUNTY CITIZENS

ALL FUND SUMMARY:

		AUDITED FY 21	AUDITED FY 22	ORIGINAL BUDGET FY 23	EXECUTIVE PROPOSED FY 24	ENACTED FY 24
SUMMARY BY CHARACTER:						
10	PERSONAL SERVICES	0	0	0	144,849	144,849
20	CONTRACTUAL SERVICES	0	0	0	1,298,200	1,298,200
30	SUPPLIES & MATERIALS	0	0	0	1,750	1,750
40	BUSINESS AND TRAVEL	0	0	0	50	50
80	INTER-GOVERNMENTAL/ INTERFUND	0	0	0	400	400
	GRAND TOTAL	**0**	**0**	**0**	**1,445,249**	**1,445,249**
FUNDING SOURCE:						
11	General	**0**	**0**	**0**	**1,445,249**	**1,445,249**

PUBLIC WORKS - DIVISION OF ENVIRONMENT & SUSTAINABILITY
Lease Administrative Support
Index #302200

FINANCIAL NOTES:

FY 23	FY 24	CHANGE	EXPLANATION OF INCREASE/DECREASE
			PERSONAL SERVICES increase $144,849
	126,867	126,867	Property Management moved from Facilities and Operations here as Lease Administration

Salary	Fringe	Total	
91,349	35,518	126,867	1 Admin Specialist I

	0	17,982	OPEB (Other Post Employment Benefits)
			CONTRACTUAL SERVICES funding moved here $1,298,200
0	124,800	124,800	Electricity, Heating Fuel Gas, Water and Sewer, Telephone and legal notices moved here
0	942,000	942,000	Space and Real Estate rental moved here
0	230,000	230,000	County Facility Repair, Other Professional Services and Building Custodial Services moved here
			SUPPLIES AND MATERIALS funding moved here $1,750
0	1,750	1,750	General Office Supplies, Delivery charges and Other Supplies moved here
			INTER-GOVERNMENTAL/INTERFUND funding moved here $400
0	400	400	Fleet and Daily Carpool Rental

DIVISION STAFF SUMMARY
Lease Administrative Support
Index #302200

POSITION TITLE	ENACTED FY 22 POSITIONS	ENACTED FY 22 SALARIES	ENACTED FY 23 POSITIONS	ENACTED FY 23 SALARIES	ENACTED FY 24 POSITIONS	ENACTED FY 24 SALARIES
Administrative Specialist I	0	0	0.00	0	1.00	91,349
FULL TIME SALARIES	**0.00**	**0**	**0.00**	**0**	**1.00**	**91,349**
TEMPORARY SALARIES		**0**		**0**		**0**
SALARY TOTAL	**0.00**	**0**	**0.00**	**0**	**1.00**	**91,349**
OTHER PERSONAL SERVICES						
Pension & Retirement		0		0		10,505
Workers' Compensation		0		0		210
Health Benefits		0		0		17,675
RHS/OPEB		0		0		17,982
Overtime		0		0		0
FICA		0		0		6,988
Miscellaneous		0		0		140
TOTAL OTHER PERSONAL SERVICES		**0**		**0**		**53,500**
TOTAL PERSONAL SERVICES	**0.00**	**0**	**0.00**	**0**	**1.00**	**144,849**

***FY 22 Salaries and Other Personal Services are Enacted not Audited amounts**

PUBLIC WORKS - DIVISION OF ENVIRONMENT & SUSTAINABILITY
Stormwater Management
Index #301603

ORIGIN/PURPOSE:

The Stormwater Management group is responsible for:

Plan review and approval for stormwater management and sediment control facilities for all private and public construction projects

Post-construction/maintenance inspections for completed stormwater management facilities

Administration of the stormwater management and sediment control program is delegated by the Maryland Department of the Environment (MDE). Recent updates to the state stormwater management regulations have required new development to focus on designing and constructing smaller and more effective stormwater management facilities resulting in a significantly larger number of facilities being constructed. The new regulations have increased plans review times and the time required to complete inspections.

FY 24 GOALS:

COORDINATE ALL ACTIVITIES OF THE PROJECT TEAM

MANAGE THE PERMIT AND REVIEW PROCESS

MEET FUNCTIONAL NEEDS OF CUSTOMER AGENCIES

ALL FUND SUMMARY:

		AUDITED FY 21	AUDITED FY 22	ORIGINAL BUDGET FY 23	EXECUTIVE PROPOSED FY 24	ENACTED FY 24
SUMMARY BY CHARACTER:						
10	PERSONAL SERVICES	676,430	706,536	840,040	700,866	700,866
20	CONTRACTUAL SERVICES	174,106	316,299	886,450	888,450	888,450
30	SUPPLIES & MATERIALS	6,256	2,337	5,326	7,185	7,185
40	BUSINESS AND TRAVEL	3,223	3,264	9,226	8,826	8,826
50	CAPITAL OUTLAY	0	0	0	0	0
70	MISCELLANEOUS	4,530	4,841	8,194	6,664	6,664
80	INTER-GOVERNMENTAL/INTERFUND	0	0	100	100	100
	GRAND TOTAL	**864,544**	**1,033,277**	**1,749,336**	**1,612,091**	**1,612,091**
SUMMARY BY FUND:						
11	GENERAL	864,544	1,033,277	1,749,336	1,612,091	1,612,091
		864,544	**1,033,277**	**1,749,336**	**1,612,091**	**1,612,091**
SUMMARY BY DIVISION:						
301603	STORMWATER MANAGEMENT	864,544	1,033,277	1,749,336	1,612,091	1,612,091
	GRAND TOTAL	**864,544**	**1,033,277**	**1,749,336**	**1,612,091**	**1,612,091**

PUBLIC WORKS - DIVISION OF ENVIRONMENT & SUSTAINABILITY
Stormwater Management
Index #301603

FINANCIAL NOTES:

FY 23	FY 24	CHANGE	EXPLANATION OF INCREASE/DECREASE
			PERSONAL SERVICES decrease ($139,174)
551,108	465,859	(85,249)	Full-time salaries
			3,983 Salary Adjustment
			(89,232) Turnover
			(85,249)
16,800	31,680	14,880	Temporary funding for 2 Engineering Aides to Intern for BMP Inspections
22,818	0	(22,818)	27 th Pay
60,622	53,574	(7,048)	Pension adjustments
2,480	2,331	(149)	Workers' Compensation adjustment
112,233	88,375	(23,858)	Health Benefit calculation adjusted for consistency in position budgeting
24,160	12,406	(11,754)	OPEB (Other Post Employment Benefits)
7,180	7,828	648	RHS (Retirement Health Savings)
41,219	37,393	(3,826)	FICA adjustments
			CONTRACTUAL SERVICES increase $2,000
880,000	880,000	0	Management Services and Other Professional Services increased current and anticipated additional Consultant inspection and plan review
6,200	8,200	2,000	Office Equipment, Telephone Service and Fax Service increase based on actuals offset by decrease in Other Advertising
			SUPPLIES AND MATERIALS increase $1,859
2,250	4,200	1,950	Other Food Supplies, Safety Equipment, Computer Hardware and Other Supplies increased based on actual
			BUSINESS AND TRAVEL decrease ($400)
3,000	2,600	(400)	Membership Fees and Training Seminars decreased based on actuals
			MISCELLANEOUS decrease ($1,530)
8,194	6,664	(1,530)	Pro Rata Share per formula

DIVISION STAFF SUMMARY
Stormwater Management
Index #301603

POSITION TITLE	ENACTED FY 22 POSITIONS	ENACTED FY 22 SALARIES		ENACTED FY 23 POSITIONS	ENACTED FY 23 SALARIES	ENACTED FY 24 POSITIONS	ENACTED FY 24 SALARIES
Civil Engineer IV	1.00	116,390		1.00	124,857	1.00	124,868
Engineering Associate II	1.00	59,942		1.00	65,912	1.00	69,873
Engineering Associate IV	1.00	104,057		1.00	114,525	1.00	46,200
Engineering Associate V	2.00	223,323		2.00	245,814	2.00	224,918
FULL-TIME SALARIES	**5.00**	**503,712**		**5.00**	**551,108**	**5.00**	**465,859**
TEMPORARY SALARIES		30,000			16,800		31,680
TOTAL	**5.00**	**533,712**		**5.00**	**567,908**	**5.00**	**497,539**
OTHER PERSONAL SERVICES							
Pension & Retirement		55,408			60,622		53,574
Workers' Compensation		1,007			2,480		2,331
Health Benefits		105,372			112,233		88,375
RHS/OPEB		13,500			31,340		20,234
FICA		40,829			41,219		37,393
27th Pay		0			22,818		0
Miscellaneous		700			1,420		1,420
TOTAL OTHER PERSONAL SERVICES		**216,816**			**272,132**		**203,327**
TOTAL PERSONAL SERVICES	**5.00**	**750,528**	*	**5.00**	**840,040**	**5.00**	**700,866**

***FY 22 Salaries and Other Personal Services are Enacted not Audited amounts**

PUBLIC WORKS - DIVISION OF ENVIRONMENT & SUSTAINABILITY
Solid Waste Management

ORIGIN/PURPOSE:

The Solid Waste Management group implements the County's government, solid waste management and recycling programs. Responsibilities include administration and technical support for solid waste management, environmental investigation, and remediation of County landfill operations, and support of environmental programs with other County agencies, such as site assessment and land development plan review.

- Administer the County's environmental, solid waste management, and recycling programs; including management and oversight of the County's contract with Maryland Environmental Services (MES)
- Administer and support the Municipal Solid Waste Disposal Agreement between Harford County Government and Baltimore County Government for trash disposal and recycling
- Maintain and operate a sanitary landfill and homeowner drop-off center, process and dispose of residential refuse, recyclables, yard waste and miscellaneous debris; and oversee the Harford Waste Disposal Center, the mulch and compost operation, the recycling transfer station, the roadside litter control program, and the used oil and anti-freeze program.
- Educate and motivate the public to ensure that Harford County continues to reduce its waste stream through recycling efforts, as well as the procurement and contract management of recycling disposal contracts.
- Manage post closure care and monitoring associate with closed landfills.

FY 24 GOALS:

MAINTENANCE AND MONITORING OF COUNTY LANDFILLS

COST-EFFECTIVE RECYCLING PROGRAMS

MANAGE AND OVERSEE MES CONTRACT

PROVIDE ADEQUATE SOLID WASTE DISPOSAL CAPACITY

PUBLIC WORKS - DIVISION OF ENVIRONMENT & SUSTAINABILITY
Solid Waste Management - Administration & Engineering
Index #301111

ORIGIN/PURPOSE:

The Administration & Engineering staff oversee the County's environmental, solid waste management, and recycling programs. Responsibilities include management and technical support for solid waste management, environmental investigation, and remediation of County landfill operations and support of environmental programs with other County agencies, such as site assessments and land development plan review.

ALL FUND SUMMARY:

		AUDITED FY 21	AUDITED FY 22	ORIGINAL BUDGET FY 23	EXECUTIVE PROPOSED FY 24	ENACTED FY 24
SUMMARY BY CHARACTER:						
10	PERSONAL SERVICES	179,630	179,891	211,088	197,657	197,657
40	BUSINESS AND TRAVEL	0	0	0	0	0
70	MISCELLANEOUS	0	4,718	995	820	820
	GRAND TOTAL	**179,630**	**184,609**	**212,083**	**198,477**	**198,477**
SUMMARY BY FUND:						
11	GENERAL	179,630	184,609	212,083	198,477	198,477
		179,630	**184,609**	**212,083**	**198,477**	**198,477**
SUMMARY BY DIVISION:						
301111	SOLID WASTE MANAGEMENT	179,630	184,609	212,083	198,477	198,477
	GRAND TOTAL	**179,630**	**184,609**	**212,083**	**198,477**	**198,477**

PUBLIC WORKS - DIVISION OF ENVIRONMENT & SUSTAINABILITY
Solid Waste Management - Administration & Engineering
Index #301111

FINANCIAL NOTES:

FY 23	FY 24	CHANGE	EXPLANATION OF INCREASE/DECREASE
			PERSONAL SERVICES decrease ($13,431)
144,194	144,208	14	Full Time Salaries
			14 Salary adjustment
5,970	0	(5,970)	27th Pay
15,861	16,584	723	Pension adjustments
490	332	(158)	Workers' Compensation adjustment
26,822	17,675	(9,147)	Health Benefit calculation adjusted for consistency in position budgeting
8,173	9,280	1,107	OPEB (Other Post Employment Benefits)
			MISCELLANEOUS decrease ($175)
995	820	(175)	Pro Rata shares for the Director's Office

DIVISION STAFF SUMMARY
Solid Waste Management
Index #301111

POSITION TITLE	ENACTED FY 22 POSITIONS	ENACTED FY 22 SALARIES		ENACTED FY 23 POSITIONS	ENACTED FY 23 SALARIES	ENACTED FY 24 POSITIONS	ENACTED FY 24 SALARIES
Administrator	1.00	130,979		1.00	144,194	1.00	144,208
FULL-TIME SALARIES	**1.00**	**130,979**		**1.00**	**144,194**	**1.00**	**144,208**
OTHER PERSONAL SERVICES							
Pension & Retirement		14,408			15,861		16,584
Workers' Compensation		485			490		332
Health Benefits		30,230			26,822		17,675
RHS/OPEB		0			8,173		9,280
FICA		9,246			9,438		9,438
27th Pay		0			5,970		0
Miscellaneous		140			140		140
TOTAL OTHER PERSONAL SERVICES		**54,509**			**66,894**		**53,449**
TOTAL PERSONAL SERVICES	**1.00**	**185,488**	*	**1.00**	**211,088**	**1.00**	**197,657**

***FY 22 Salaries and Other Personal Services are Enacted not Audited amounts**

PUBLIC WORKS - DIVISION OF ENVIRONMENT & SUSTAINABILITY
Solid Waste Management - Transfer Station
Index #301213

ORIGIN/PURPOSE:

The Transfer Station budget supports the Municipal Solid Waste Disposal Agreement between Harford County Government and Baltimore County Government. The Agreement provides for construction and operation of facilities located in Baltimore County to properly dispose of solid waste and process materials for recycling as described in the Harford County Solid Waste Management Plan.

ALL FUND SUMMARY:

	AUDITED FY 21	AUDITED FY 22	ORIGINAL BUDGET FY 23	EXECUTIVE PROPOSED FY 24	ENACTED FY 24
SUMMARY BY CHARACTER:					
20 CONTRACTUAL SERVICES	11,294,614	11,399,464	15,500,000	21,600,000	21,600,000
GRAND TOTAL	**11,294,613**	**11,399,464**	**15,500,000**	**21,600,000**	**21,600,000**
FUNDING SOURCE:					
11 GENERAL	11,294,613	11,399,464	15,500,000	21,600,000	21,600,000
	11,294,613	**11,399,464**	**15,500,000**	**21,600,000**	**21,600,000**

FINANCIAL NOTES:

FY 23	FY 24	CHANGE	EXPLANATION OF INCREASE/DECREASE
15,500,000	21,600,000	6,100,000	Management Services - Payment to Baltimore County for the Transfer Station Agreement

PUBLIC WORKS - DIVISION OF ENVIRONMENT & SUSTAINABILITY
Solid Waste Management - Environmental Services
Index #301214

ORIGIN/PURPOSE:

The Environmental Services budget funds the contract with Maryland Environmental Services (MES) to provide the daily service for the Landfill now under their oversight. MES is responsible to maintain and operate the sanitary landfill and homeowner drop-off center, process and dispose of residental refuse, recyclables, yard waste, and miscellaneous debris; and oversee the following operations: the Harford Waste Disposal Center, the mulch and compost operation, the recycling transfer station, the roadside litter control program, and the used oil and anti-freeze program.

ALL FUND SUMMARY:

	AUDITED FY 21	AUDITED FY 22	ORIGINAL BUDGET FY 23	EXECUTIVE PROPOSED FY 24	ENACTED FY 24
SUMMARY BY CHARACTER:					
20 CONTRACTUAL SERVICES	4,545,217	4,712,033	5,228,294	5,551,761	5,551,761
30 SUPPLIES & MATERIALS	2,141	0	53	2,550	2,550
40 BUSINESS AND TRAVEL	470,505	426,382	673,863	675,000	675,000
50 CAPITAL OUTLAY	912,135	1,089,995	1,262,800	950,000	950,000
80 INTER-GOVERNMENTAL/INTERFUND	0	0	0	0	0
GRAND TOTAL	**5,929,999**	**6,228,410**	**7,165,010**	**7,179,311**	**7,179,311**
FUNDING SOURCE:					
11 GENERAL	5,929,999	6,228,410	7,165,010	7,179,311	7,179,311
	5,929,999	**6,228,410**	**7,165,010**	**7,179,311**	**7,179,311**

PUBLIC WORKS - DIVISION OF ENVIRONMENT & SUSTAINABILITY
Solid Waste Management - Environmental Services
Index #301214

FINANCIAL NOTES:

FY 23	FY 24	CHANGE	EXPLANATION OF INCREASE/DECREASE
			CONTRACTUAL SERVICES increase $323,467
5,201,573	5,523,741	322,168	Other Professional services - contract with MES includes State increase and fee to Northeast Maryland Waste Disposal Authority
			SUPPLIES AND MATERIALS increase $2,497
53	2,550	2,497	Traffic Signs and Markings increased for new signage at the landfill
			BUSINESS AND TRAVEL increase $1,137
373,863	350,000	(23,863)	Vehicle Maintenance adjusted per the requested contract
300,000	325,000	25,000	Fuel Charges adjusted per the requested contract
			CAPITAL OUTLAY reduce ($312,800)
1,262,800	950,000	(312,800)	Other funding - to purchase contractually obligated equipment for landfill, to include excavator, rubber tire loader and several pickups

PUBLIC WORKS - DIVISION OF ENVIRONMENT & SUSTAINABILITY
Solid Waste Management - Post Closure
Index #301251

ORIGIN/PURPOSE:

The Administration and Engineering staff manages this operating budget which accounts for post closure care and monitoring costs associated with closed landfills. The accounting for these costs is required by the Governmental Accounting Standards Board Statement No. 18. The costs include groundwater monitoring, gas monitoring, operation and maintenance of groundwater treatment systems, sampling and monitoring activities, and various other costs associated with post closure activities. The Maryland Department of the Environment mandates the treatment and remediation operations for closed landfills. This function is provided under a contract with Maryland Enviornmental Services (MES) but accounting for these costs will be kept separate from the daily operations/costs of the Harford Waste Disposal System.

ALL FUND SUMMARY:

	AUDITED FY 21	AUDITED FY 22	ORIGINAL BUDGET FY 23	EXECUTIVE PROPOSED FY 24	ENACTED FY 24
SUMMARY BY CHARACTER:					
20 CONTRACTUAL SERVICES	211,906	224,690	261,602	246,434	246,434
GRAND TOTAL	**211,906**	**224,690**	**261,602**	**246,434**	**246,434**
FUNDING SOURCE:					
11 GENERAL	211,906	224,690	261,602	246,434	246,434
	211,906	**224,690**	**261,602**	**246,434**	**246,434**

PUBLIC WORKS - DIVISION OF ENVIRONMENT & SUSTAINABILITY
Construction Inspections
Index #303220

ORIGIN/PURPOSE:

Construction Inspections (BCI) provides inspection services for construction of roads, bridges, stormwater management facilities, water distribution lines, sewer lines, and sewage pump stations, and commercial development infrastructure that will be transferred to county

ownership. BCI also provides environmental compliance and enforcement inspections of stormwater management facilities and erosion and

sediment control measures at all public and private construction sites countywide.

FY 24 GOALS:

MANAGE PROJECT CONSTRUCTION AND INSPECTION
COORDINATE ALL ACTIVITIES OF THE PROJECT TEAM
ENFORCE GRADING AND SWM PERMIT REQUIREMENTS
ENSURE SWM FACILITES FUNCTION LONG-TERM
MEET FUNCTIONAL NEEDS OF CUSTOMER AGENCIES

ALL FUND SUMMARY:

	AUDITED FY 21	AUDITED FY 22	ORIGINAL BUDGET FY 23	EXECUTIVE PROPOSED FY 24	ENACTED FY 24
SUMMARY BY CHARACTER:					
10 PERSONAL SERVICES	1,580,746	1,663,208	2,326,393	2,110,088	2,110,088
20 CONTRACTUAL SERVICES	217,051	277,121	489,200	491,800	491,800
30 SUPPLIES & MATERIALS	10,650	9,380	13,700	15,750	15,750
40 BUSINESS AND TRAVEL	30,260	31,453	63,475	53,300	53,300
80 INTER-GOVERNMENTAL/INTERFUND	0	0	3,500	2,000	2,000
GRAND TOTAL	**1,838,707**	**1,981,162**	**2,896,268**	**2,672,938**	**2,672,938**
FUNDING SOURCE:					
25 HIGHWAYS	**1,838,707**	**1,981,162**	**2,896,268**	**2,672,938**	**2,672,938**

PUBLIC WORKS - DIVISION OF ENVIRONMENT & SUSTAINABILITY
Construction Inspection
Index #303220

FINANCIAL NOTES:

FY 23	FY 24	CHANGE	EXPLANATION OF INCREASE/DECREASE
			PERSONAL SERVICES decrease ($216,304)
1,485,408	1,464,430	(20,978)	Full-time salaries
			98 Salary Adjustments
			(21,076) Turnover
			(20,978)
	(76,020)	(76,020)	One Vacant Inspector II position moved to Capital Projects Pin# 737
			Salary / Fringe / Total
			(56,160) / (19,860) / (76,020) 1 Vacant Inspector II
61,502	0	(61,502)	27th Pay
163,395	168,129	4,734	Pension adjustments
15,148	10,490	(4,658)	Workers' Compensation adjustments
345,075	308,428	(36,647)	Health Benefit calculation adjusted for consistency in position budgeting
52,718	59,859	7,141	OPEB (Other Post Employment Benefits
28,720	23,482	(5,238)	RHS (Retirement Health Savings)
55,000	35,000	(20,000)	Overtime
116,907	113,771	(3,136)	FICA adjustments
			Contractual Services increase $2,600
22,500	25,000	2,500	Telephone Services increased offset by decrease in Office Equipment
			SUPPLIES & MATERIALS increase $2,050
12,100	14,100	2,000	Safety Equipment increase offset by decrease in General Office Supplies, Delivery Charges Uniform Purchase, Safety Equipment and Other Supplies and Materials
			BUSINESS AND TRAVEL decrease ($10,175)
61,300	51,300	(10,000)	County-owned Vehicles, Fuel, Non-Targeted Charges and Seminars all decreased based on actual expense history
			INTER-GOVERNMENTAL/INTERFUND decrease ($1,500)
3,500	2,000	(1,500)	Fleet Daily Carpool rental decreased based on actuals

DIVISION STAFF SUMMARY
Construction Inspections
Index #303220

POSITION TITLE	ENACTED FY 22 POSITIONS	ENACTED FY 22 SALARIES		ENACTED FY 23 POSITIONS	ENACTED FY 23 SALARIES	ENACTED FY 24 POSITIONS	ENACTED FY 24 SALARIES
Administrative Assistant II	1.00	60,816		1.00	66,874	1.00	66,880
Administrative Budget Technician II	1.00	79,303		1.00	89,936	1.00	89,944
Chief, Bureau of Construction Mgt	1.00	115,451		1.00	127,083	1.00	127,094
Chief, Construction Inspector	2.00	189,704		2.00	208,765	2.00	208,784
Deputy Director of Public Works	1.00	125,000		1.00	125,000	1.00	125,000
Inspector II	7.00	437,030		7.00	480,732	7.00	484,606
Inspector III	5.00	359,184		5.00	387,018	4.00	305,962
FULL-TIME SALARIES	18.00	1,366,488		18.00	1,485,408	17.00	1,408,270
TEMPORARY SALARIES		0			0		0
SALARY TOTAL	**18.00**	**1,366,488**		**18.00**	**1,485,408**	**17.00**	**1,408,270**
OTHER PERSONAL SERVICES							
Pension & Retirement		150,314			163,395		161,951
Workers' Compensation		17,688			15,148		9,872
Health Benefits		324,058			345,075		299,800
RHS/OPEB		27,000			81,438		83,341
Overtime		55,000			55,000		35,000
FICA		104,133			116,907		109,475
27th Pay					61,502		0
Miscellaneous		2,520			2,520		2,380
TOTAL OTHER PERSONAL SERVICES		**680,713**			**840,985**		**701,819**
TOTAL PERSONAL SERVICES	**18.00**	**2,047,201**	*	**18.00**	**2,326,393**	**17.00**	**2,110,088**

***FY 22 Salaries and Other Personal Services are Enacted not Audited amounts**

PUBLIC WORKS - DIVISION OF ENVIRONMENT & SUSTAINABILITY
Watershed Management
Index #303320

ORIGIN/PURPOSE:

The Watershed Management group is responsible for implementation of the County's Municipal Storm Separate Sewer System (MS4) Permit and compliance with our National Pollution Discharge Elimination System (NPDES) permit.

The MS4 permit is required by the Environmental Protection Agency (EPA) and is issued by the Maryland Department of the Environment (MD). Harford County received its most recent five year MS4 permit ins December, 2014, which expired in December 3029. The permit has been administratively continued by MDE, and the MS4 program continues to operate under the terms of the previous permit. Permit requirements include assessing stream health through watershed assessments, identifying opportunities for improvement through watershed restoration plans, and designing and constructing watershed restoration projects.

Projects include but are not limited to constructing new stormwater management facilities, upgrading existing stormwater management facilities, and constructing stream restorations. Additional permit requirements include monitoring stream health, identifying sources of potential impacts to stream health from commercial, industrial and residential properties and implementing a public outreach program.

FY 24 GOALS:

MANAGE PROJECT CONSTRUCTION AND INSPECTION

COORDINATE ALL ACTIVITIES OF THE PROJECT TEAM

MANAGE AND COORDINATE MS4 ACTIVITIES

DIRECT AND MANAGE PROJECT DESIGN

MEET FUNCTIONAL NEEDS OF CUSTOMER

PUBLIC WORKS - DIVISION OF ENVIRONMENT & SUSTAINABILITY
Watershed Management
Index #303320

ALL FUND SUMMARY:

		AUDITED FY 21	AUDITED FY 22	ORIGINAL BUDGET FY 23	EXECUTIVE PROPOSED FY 24	ENACTED FY 24
SUMMARY BY CHARACTER:						
10	PERSONAL SERVICES	459,717	497,165	748,638	827,661	827,661
20	CONTRACTUAL SERVICES	426,456	620,045	638,119	1,008,280	1,008,280
30	SUPPLIES & MATERIALS	5,885	3,291	8,445	5,985	5,985
40	BUSINESS AND TRAVEL	676	10,188	17,750	11,750	11,750
70	MISCELLANEOUS	750,319	834,669	919,240	950,575	950,575
	GRAND TOTAL	**1,643,053**	**1,965,358**	**2,332,192**	**2,804,251**	**2,804,251**
SUMMARY BY FUND:						
29	WATERSHED MANAGEMENT	1,643,053	1,965,358	2,332,192	2,804,251	2,804,251
		1,643,053	**1,965,358**	**2,332,192**	**2,804,251**	**2,804,251**
SUMMARY BY DIVISION:						
303320	Bureau of Watershed Management	1,643,053	1,965,358	2,332,192	2,804,251	2,804,251
	GRAND TOTAL	**1,643,053**	**1,965,358**	**2,332,192**	**2,804,251**	**2,804,251**

PUBLIC WORKS - DIVISION OF ENVIRONMENT & SUSTAINABILITY
Watershed Management
Index #303320

FINANCIAL NOTES:

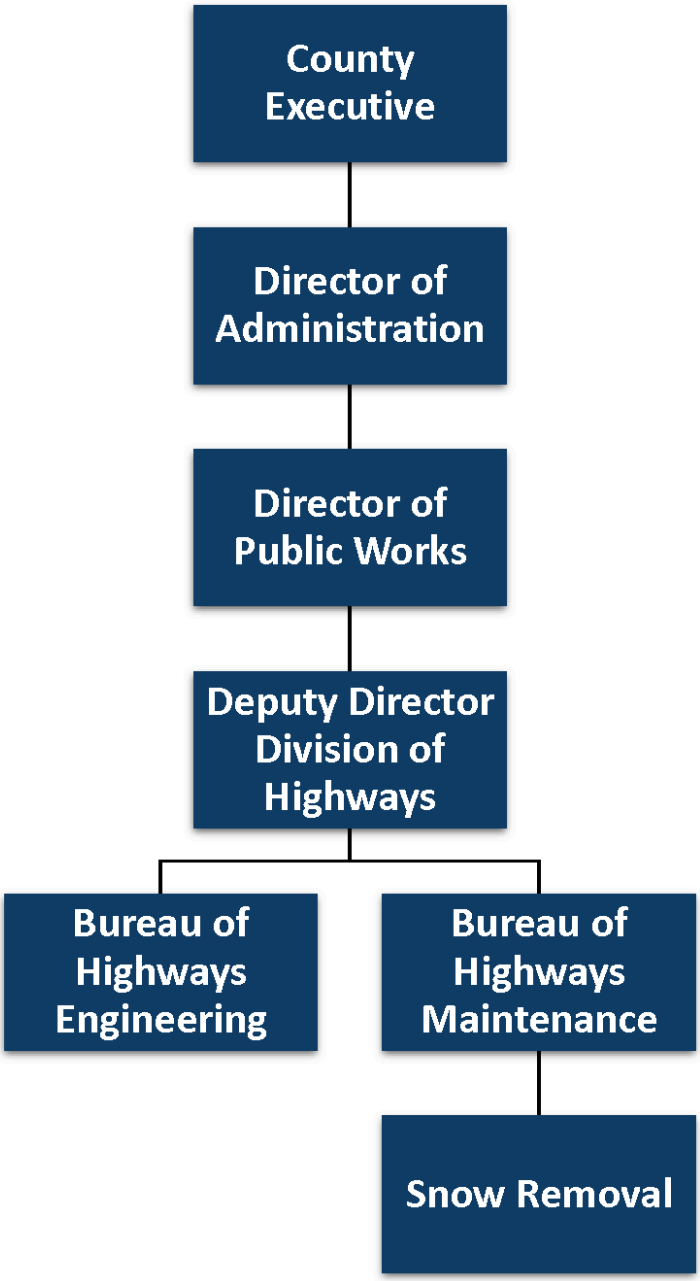
FY 23	FY 24	CHANGE	EXPLANATION OF INCREASE/DECREASE
			PERSONAL SERVICES increase $79,023
464,949	468,211	3,262	Full-time salaries
			3,982 Salary Adjustments
			(720) Turnover
			3,262
59,484	139,928	80,444	Temporary - increase for additional summer interns to assist with MS4 compliance
19,251	0	(19,251)	27 th Pay
51,144	53,844	2,700	Pension adjustments
2,197	2,501	304	Workers' Compensation adjustment
90,134	88,375	(1,759)	Health Benefit calculation adjusted for consistency in position budgeting
16,897	19,644	2,747	OPEB (Other Post Employment Benefits)
3,210	7,828	4,618	RHS (Retirement Health Savings)
39,372	45,530	6,158	FICA adjustments
			CONTRACTUAL SERVICES increased $370,161
629,589	1,000,000	370,411	Funding for Management Services and Other Professional Services combined and moved to Engineering Services. This is for the 5 current supplemental staff used for outside consulting services that has been billed to capital projects in the past.
			SUPPLIES AND MATERIALS decrease($2,460)
4,100	2,000	(2,100)	Decrease in Other Supplies and Materials offset by increase in Printing-Commercial
			BUSINESS AND TRAVEL decrease ($6,000)
7,900	2,000	(5,900)	County Owned Vehicles, Fuel, Non-Targeted Charges and Training decreased based on actuals
			MISCELLANEOUS increase $31,335
800,000	800,000	0	Payments to Other Government Agencies - payments to municipalities
119,240	150,575	31,335	Pro Rata Shares - per Treasury's recommendations

DIVISION STAFF SUMMARY
Watershed Management
Index #303320

	ENACTED FY 22		ENACTED FY 23		ENACTED FY 24	
POSITION TITLE	**POSITIONS**	**SALARIES**	**POSITIONS**	**SALARIES**	**POSITIONS**	**SALARIES**
Administrative Specialist II	1.00	57,721	1.00	66,637	1.00	66,643
Chief	0.00	0	0.00	0	1.00	135,750
Civil Engineer II	0.00	0	0.00	70,000	1.00	72,000
Civil Engineer III	2.00	183,189	2.00	196,528	2.00	193,818
Civil Engineer IV	1.00	119,717	1.00	131,784	0.00	
GIS Technician	1.00	45,900	0.00	0	0.00	0
FULL-TIME SALARIES	5.00	406,527	4.00	464,949	5.00	468,211
TEMPORARY SALARIES		18,600		59,484		139,928
TOTAL	**5.00**	**425,127**	**4.00**	**524,433**	**5.00**	**608,139**
OTHER PERSONAL SERVICES						
Pension & Retirement		44,718		51,144		53,844
Workers' Compensation		1,462		2,197		2,501
Health Benefits		84,681		90,134		88,375
RHS/OPEB		3,210		20,107		27,472
FICA		31,024		39,372		45,530
27th Pay		0		19,251		0
Miscellaneous		1,000		2,000		1,800
TOTAL OTHER PERSONAL SERVICES		**166,095**		**224,205**		**219,522**
TOTAL PERSONAL SERVICES	**5.00**	**591,222** *	**4.00**	**748,638**	**5.00**	**827,661**

***FY 22 Salaries and Other Personal Services are Enacted not Audited amounts**

DEPARTMENT OF PUBLIC WORKS
DIVISION OF HIGHWAYS



PUBLIC WORKS - DIVISION OF HIGHWAYS

ORIGIN/PURPOSE:

The Highways Division of the Department of Public Works has overall responsibility for the County's roadway network and stream quality. This charge is divided between two distinct functional areas:

BUREAU OF ENGINEERING: Responsibilities include engineering, design, and technical support of capital projects, development review, and drafting for highway related projects and other County agencies. In addition, this section performs traffic analysis for intersection improvements, future roads, speed studies, etc.

BUREAU OF HIGHWAYS MAINTENANCE: Responsible for maintenance and cleaning of roads, alleys, bridges, viaducts and underpasses, drains and culverts. This area is also responsible for the maintenance of approximately 1,064 miles of County roadways; 223 County bridges, which includes ten bridges shared with Baltimore County; over 25,000 signs; and over 5,450 street lights.

SNOW REMOVAL: Overtime cost, materials, meals, and other related expenses incurred for snow removal operations are budgeted in the account under the purview of the Bureau of Highways Maintenance.

MISSION STATEMENT:
TO PROVIDE COMPREHENSIVE HIGH QUALITY ENGINEERING AND MAINTAIN ROADWAY INFRASTRUCTURE IN A COST EFFECTIVE MANNER TO MEET THE NEEDS OF HARFORD COUNTY

FY 24 GOALS:
TO MAINTAIN EFFICIENCY AND SAFETY OF COUNTY ROADWAYS

TO PROVIDE SAFE AND WELL-MAINTAINED BRIDGES

TO PROVIDE RESPONSIVE AND EFFECTIVE SERVICE TO ROADWAY, BRIDGES AND DEVELOPMENT STAKEHOLDERS.

PUBLIC WORKS - DIVISION OF HIGHWAYS

ALL FUND SUMMARY:

		AUDITED FY 21	AUDITED FY 22	ORIGINAL BUDGET FY 23	EXECUTIVE PROPOSED FY 24	ENACTED FY 24
SUMMARY BY CHARACTER:						
10	PERSONAL SERVICES	14,027,657	14,982,092	18,640,731	17,480,468	17,480,468
20	CONTRACTUAL SERVICES	4,294,124	4,539,672	5,786,541	6,867,938	6,867,938
30	SUPPLIES & MATERIALS	3,065,011	2,634,268	4,043,419	4,303,907	4,303,907
40	BUSINESS AND TRAVEL	1,318,390	1,516,610	1,773,850	1,919,750	1,919,750
50	CAPITAL OUTLAY	45,413	61,742	11,300	9,000	9,000
70	MISCELLANEOUS	3,103,160	3,442,235	3,624,819	3,640,813	3,640,813
80	INTER-GOVERNMENTAL/INTERFUND	0	0	200	100	100
	GRAND TOTAL	**25,853,756**	**27,176,620**	**33,880,860**	**34,221,976**	**34,221,976**
SUMMARY BY FUND:						
25	HIGHWAYS	25,853,756	27,176,620	33,880,860	34,221,976	34,221,976
	GRAND TOTAL	**25,853,756**	**27,176,620**	**33,880,860**	**34,221,976**	**34,221,976**
SUMMARY BY DIVISION:						
303210	BUREAU OF HIGHWAYS ENGINEERING	1,968,494	2,229,644	3,053,096	2,948,838	2,948,838
303410	BUREAU OF HIGHWAYS MAINTENANCE	22,101,568	23,966,885	28,041,466	28,365,100	28,365,100
303430	SNOW REMOVAL	1,784,171	980,089	2,786,298	2,908,038	2,908,038
	GRAND TOTAL	**25,854,233**	**27,176,618**	**33,880,860**	**34,221,976**	**34,221,977**

DEPARTMENT STAFF SUMMARY
PUBLIC WORKS - DIVISION OF HIGHWAYS

POSITION TITLE	ENACTED FY 22 POSITIONS	ENACTED FY 22 SALARIES	ENACTED FY 23 POSITIONS	ENACTED FY 23 SALARIES	ENACTED FY 24 POSITIONS	ENACTED FY 24 SALARIES
DIVISION OF HIGHWAYS - HIGHWAYS FUND						
Accounting Technician II	1.00	65,588	1.00	75,585	1.00	75,592
Administrative Assistant II	4.00	235,067	4.00	258,465	4.00	268,092
Administrative Specialist I	2.00	112,770	2.00	133,805	0.00	0
Administrative Specialist II	0.00	0	0.00	0	2.00	133,817
Administrator	1.00	76,197	1.00	91,771	1.00	91,780
Central Stores Coordinator	1.00	48,537	1.00	58,733	2.00	110,287
Central Stores Manager	1.00	75,078	1.00	86,555	1.00	60,078
Chauffeur-Laborer	14.00	717,146	11.00	643,084	10.00	585,458
Chief Construction Inspector	0.00	0	0.00	0	1.00	83,000
Chief, Engineering Division	1.00	120,000	1.00	139,513	1.00	139,526
Chief, Highways Division	1.00	104,998	1.00	115,563	1.00	115,574
Civil Engineer III	4.00	425,962	4.00	452,785	4.00	452,814
Civil Engineer IV	1.00	110,071	0.00	0	0.00	0
Communications Specialist II	1.00	62,951	1.00	69,227	1.00	69,233
Crew Chief	12.00	736,079	12.00	896,244	12.00	848,976
Customer Support Analyst II	2.00	137,354	2.00	145,009	2.00	145,016
Deputy Director of Public Works	1.00	146,118	1.00	159,638	1.00	159,638
Engineering Associate I	1.00	49,902	0.00	0	0.00	0
Engineering Associate II	0.00	0	1.00	55,100	1.00	55,105
Engineering Associate III	3.00	222,849	3.00	245,145	3.00	245,168
Engineering Associate IV	0.00	0	1.00	88,160	1.00	88,168
Engineering Associate V	1.00	96,820	1.00	106,596	1.00	106,606
Equipment Operator	29.00	1,555,120	32.00	1,970,600	30.00	1,811,122
Equipment Operator Trainee	14.00	565,740	13.00	630,534	17.00	779,745
Equipment Repair Specialist	6.00	387,644	5.00	379,495	5.00	379,529

DEPARTMENT STAFF SUMMARY
PUBLIC WORKS - DIVISION OF HIGHWAYS

POSITION TITLE	ENACTED FY 22 POSITIONS	ENACTED FY 22 SALARIES	ENACTED FY 23 POSITIONS	ENACTED FY 23 SALARIES	ENACTED FY 24 POSITIONS	ENACTED FY 24 SALARIES
DIVISION OF HIGHWAYS - HIGHWAYS FUND						
GIS Coordinator	1.00	89,656	1.00	98,657	1.00	98,666
Inspector I	1.00	40,800	0.00	0	0.00	0
Inspector II	2.00	114,871	3.00	182,294	2.00	120,000
Inspector III	2.00	164,168	2.00	180,624	0.00	0
Laborer	2.00	97,778	2.00	110,879	2.00	110,889
Land Surveyor	1.00	110,931	1.00	99,180	1.00	96,300
Maintenance Supervisor	7.00	492,109	7.00	586,398	8.00	665,940
Management Assistant II	1.00	104,057	0.00	0	0.00	0
Permits Review Supervisor	0.00	0	1.00	70,356	1.00	70,362
Road Marking Equipment Operator I	3.00	147,439	4.00	197,299	2.00	90,918
Road Marking Equipment Operator II	1.00	47,453	0.00	0	1.00	48,229
Road Marking Equipment Operator III	1.00	54,677	1.00	70,013	1.00	70,020
Safety Compliance Officer	0.00	0	0.00	0	1.00	70,625
Senior Equipment Operator	14.00	793,624	14.00	945,173	14.00	897,359
Storekeeper	0.00	0	1.00	50,172	0.00	0
Superintendent Highways	2.00	175,852	2.00	193,694	2.00	193,712
Trades / Laborer	4.00	188,295	4.00	189,500	2.00	104,915
Traffic Operations Supervisor	2.00	155,166	2.00	179,354	2.00	179,370
Traffic Sign Mechanic I	2.00	105,501	1.00	78,557	2.00	116,784
Traffic Sign Mechanic II	2.00	116,072	4.00	230,891	3.00	143,459
Traffic Sign Mechanic III	1.00	51,778	1.00	67,944	1.00	77,013
Utility Worker I	3.00	137,856	3.00	158,619	5.00	254,726
Utility Worker II	4.00	204,238	4.00	242,858	4.00	226,726
FULL-TIME SALARIES HIGHWAYS FUND	**157.00**	**9,444,312**	**157.00**	**10,734,069**	**157.00**	**10,440,337**
TEMPORARY SALARIES		**50,000**		**120,240**		**122,000**
SALARY TOTAL HIGHWAYS FUND	**157.00**	**9,494,312**	**157.00**	**10,854,310**	**157.00**	**10,562,338**

DEPARTMENT STAFF SUMMARY
PUBLIC WORKS - DIVISION OF HIGHWAYS

POSITION TITLE	ENACTED FY 22 POSITIONS	ENACTED FY 22 SALARIES	ENACTED FY 23 POSITIONS	ENACTED FY 23 SALARIES	ENACTED FY 24 POSITIONS	ENACTED FY 24 SALARIES
OTHER PERSONAL SERVICES						
Uniform Allowance		20,200		20,200		25,250
Pension & Retirement		1,038,874		1,180,748		1,200,639
Workers' Compensation		590,051		527,718		345,123
Health Benefits		2,907,665		3,076,821		2,776,325
RHS/OPEB		432,000		863,567		932,436
Overtime		760,000		765,000		765,000
FICA		778,256		884,455		849,877
27th Pay		0		444,432		0
Miscellaneous		23,130		23,480		23,480
TOTAL OTHER PERSONAL SERVICES		**6,550,176**		**7,786,421**		**6,918,130**
***FY 22 Salaries and Other Personal Services are Enacted not Audited amounts**						
TOTAL SALARIES	**157.00**	**9,494,312**	**157.00**	**10,854,310**	**157.00**	**10,562,338**
TOTAL OTHER PERSONAL SERVICES		**6,550,176**		**7,786,421**		**6,918,130**
TOTAL	**157.00**	**16,044,488**	**157.00**	**18,640,731**	**157.00**	**17,480,468**

PUBLIC WORKS - DIVISION OF HIGHWAYS
Bureau of Highways Engineering
Index #303210

ORIGIN/PURPOSE:

The Bureau of Highways Engineering is a major section within the Department of Public Works. Its responsibilities are to provide engineering design and technical support for roadway and bridge projects throughout Harford County.

In addition, the Bureau of Highways Engineering provides the review/design and subsequent approval of subdivision/related roadways, traffic analysis, including but not limited to intersection improvements, future roads, speed studies, traffic calming measures, etc., storm drains, and bridge facilities, which when completed, become part of the Harford County infrastructure.

FY 24 GOALS:

TO MAINTAIN EFFICIENCY AND SAFETY OF COUNTY ROADWAYS

TO PROVIDE SAFE AND WELL-MAINTAINED BRIDGES

TO PROVIDE RESPONSIVE AND EFFECTIVE SERVICE TO ROADWAY, BRIDGES AND DEVELOPMENT STAKEHOLDERS

ALL FUND SUMMARY:

	AUDITED FY 21	AUDITED FY 22	ORIGINAL BUDGET FY 23	EXECUTIVE PROPOSED FY 24	ENACTED FY 24
SUMMARY BY CHARACTER:					
10 PERSONAL SERVICES	1,841,410	2,081,769	2,788,850	2,629,088	2,788,850
20 CONTRACTUAL SERVICES	32,754	45,810	140,596	192,100	140,596
30 SUPPLIES & MATERIALS	9,870	7,246	18,500	15,100	18,500
40 BUSINESS AND TRAVEL	12,948	22,578	27,650	32,450	27,650
50 CAPITAL OUTLAY	1,497	826	2,300	0	2,300
70 MISCELLENOUS	70,014	71,415	75,000	80,000	75,000
80 INTER-GOVERNMENTAL/INTERFUND	0	0	200	100	200
GRAND TOTAL	**1,968,494**	**2,229,644**	**3,053,096**	**2,948,838**	**3,053,096**
FUNDING SOURCE:					
25 HIGHWAYS	**1,968,494**	**2,229,644**	**3,053,096**	**2,948,838**	**3,053,096**

PUBLIC WORKS - DIVISION OF HIGHWAYS
Bureau of Highways Engineering
Index #303210

FINANCIAL NOTES:

FY 23	FY 24	CHANGE	EXPLANATION OF INCREASE/DECREASE
			PERSONAL SERVICES decrease (159,762)
1,747,225	1,723,495	(23,730)	Full-time salaries
			(2,770) Salary adjustments
			(20,960) Staff Turnover
			(23,730)
120,240	122,000	1,760	Temporary funds for summer engineering interns
72,342	0	(72,342)	27th Pay
1,500	1,500	0	Cell Phone Reimbursement moved here from telephone service
192,195	198,202	6,007	Pension adjustments
9,895	8,168	(1,727)	Workers' Compensation adjustment
399,881	318,150	(81,731)	Health Benefit calculation adjusted for consistency in position budgeting
56,151	50,294	(5,857)	OPEB (Other Post Employment Benefits)
43,080	62,620	19,540	RHS (Retirement Health Savings)
5,000	5,000	0	Overtime
138,821	137,139	(1,682)	FICA adjustments
			CONTRACTUAL SERVICES increase $51,504
90,000	141,700	51,700	Funding for Other Professional Services increased for Traffic Engineer
			SUPPLIES & MATERIALS decrease ($3,400)
11,500	8,200	(3,300)	Funding for General Office Supplies, Printing Commercial,Computer Software and Hardware and Paint decreased based on actual expense history
			BUSINESS AND TRAVEL increased $4,800
24,500	29,200	4,700	Funding for County-owned Vehicles, Membership Fees, Seminars increased offset by decrease in Fuel and Non-Targeted Charges
			CAPITAL OUTLAY decrease ($2,300)
2,300	0	(2,300)	Funding for Chair, Traffic Counter and Other expenses all one time purchases in FY 23
			MISCELLANEOUS increase $5,000
75,000	80,000	5,000	Grants increased due to yearly BMC Baltimore Metropolitan Council dues increasing

DIVISION STAFF SUMMARY
Bureau of Highways Engineering
Index #303210

POSITION TITLE	ENACTED FY 22 POSITIONS	ENACTED FY 22 SALARIES	ENACTED FY 23 POSITIONS	ENACTED FY 23 SALARIES	ENACTED FY 24 POSITIONS	ENACTED FY 24 SALARIES
Administrative Assistant II	1.00	79,156	1.00	87,086	1.00	66,126
Chief, Engineering Division	1.00	120,000	1.00	139,513	1.00	139,526
Civil Engineer III	4.00	425,962	4.00	452,785	4.00	452,814
Civil Engineer IV	1.00	110,071	0.00	0	0.00	0
Customer Support Analyst II	2.00	137,354	2.00	145,009	2.00	145,016
Deputy Director Public Works	1.00	146,118	1.00	159,638	1.00	159,638
Engineering Associate I	1.00	49,902	0.00	0	0.00	0
Engineering Associate II	0.00	0	1.00	55,100	1.00	55,105
Engineering Associate III	3.00	222,849	3.00	245,145	3.00	245,168
Engineering Associate IV	0.00	0	1.00	88,160	1.00	88,168
Engineering Associate V	1.00	96,820	1.00	106,596	1.00	106,606
GIS Coordinator	1.00	89,656	1.00	98,657	1.00	98,666
Land Surveyor	1.00	110,931	1.00	99,180	1.00	96,300
Management Assistant II	1.00	104,057	0.00	0	0.00	0
Permits Review Supervisor	0.00	0	1.00	70,356	1.00	70,362
FULL-TIME SALARIES	**18.00**	**1,692,876**	**18.00**	**1,747,225**	**18.00**	**1,723,495**
TEMPORARY SALARIES		**50,000**		**120,240**		**122,000**
SALARY TOTAL	**18.00**	**1,742,876**	**18.00**	**1,867,465**	**18.00**	**1,845,495**

DIVISION STAFF SUMMARY

Bureau of Highways Engineering

Index #303210

POSITION TITLE	ENACTED FY 22 POSITIONS	ENACTED FY 22 SALARIES		ENACTED FY 23 POSITIONS	ENACTED FY 23 SALARIES	ENACTED FY 24 POSITIONS	ENACTED FY 24 SALARIES
OTHER PERSONAL SERVICES							
Cell Phone Reimbursement		1,150			1,500		1,500
Pension & Retirement		186,216			192,195		198,202
Workers' Compensation		8,770			9,895		8,168
Health Benefits		360,087			399,881		318,150
RHS/OPEB		33,750			99,231		112,914
FICA		127,131			138,821		137,139
27th Pay		0			72,342		0
Miscellaneous		2,520			7,520		7,520
TOTAL OTHER PERSONAL SERVICES		**719,624**			**921,385**		**783,593**
TOTAL PERSONAL SERVICES	**18.00**	**2,462,500**	*	**18.00**	**2,788,850**	**18.00**	**2,629,088**

***FY 22 Salaries and Other Personal Services are Enacted not Audited amounts**

PUBLIC WORKS - DIVISION OF HIGHWAYS
Bureau of Highways Maintenance
Index #303410

ORIGIN/PURPOSE:

Governed by Code of Harford County, Chapter 16, Article IV, Section 25, the Bureau of Highways Maintenance is responsible for the maintenance and cleaning of roads, alleys, bridges, viaducts and underpasses, drains, and culverts. Inherent in this mission are the repair, maintenance, snow removal, and traffic control of approximately 1,064 miles of County roadways; 223 County bridges, which includes ten bridges shared with Baltimore County; over 25,000 signs; and 5,450 street lights.

FY 24 GOALS:

TO PROVIDE RESPONSIVE AND EFFECTIVE SERVICE TO ROADWAY, BRIDGES AND DEVELOPMENT STAKEHOLDERS
TO MAINTAIN EFFICIENCY AND SAFETY OF COUNTY ROADWAYS
TO PROVIDE SAFE AND WELL-MAINTAINED BRIDGES

ALL FUND SUMMARY:

	AUDITED FY 21	AUDITED FY 22	ORIGINAL BUDGET FY 23	EXECUTIVE PROPOSED FY 24	ENACTED FY 24
SUMMARY BY CHARACTER:					
10 PERSONAL SERVICES	11,455,222	12,453,278	15,205,981	14,205,480	14,205,480
20 CONTRACTUAL SERVICES	4,093,452	4,347,783	5,353,507	6,383,600	6,383,600
30 SUPPLIES & MATERIALS	2,191,527	2,261,487	2,491,459	2,633,407	2,633,407
40 BUSINESS AND TRAVEL	1,283,827	1,472,602	1,431,700	1,572,800	1,572,800
50 CAPITAL OUTLAY	44,393	60,916	9,000	9,000	9,000
70 MISCELLANEOUS	3,033,146	3,370,820	3,549,819	3,560,813	3,560,813
GRAND TOTAL	**22,101,568**	**23,966,886**	**28,041,466**	**28,365,100**	**28,365,100**
FUNDING SOURCE:					
25 HIGHWAYS	**22,101,568**	**23,966,886**	**28,041,466**	**28,365,100**	**28,365,100**

PUBLIC WORKS - DIVISION OF HIGHWAYS
Bureau of Highways Maintenance
Index #303410

FINANCIAL NOTES:

FY 23	FY 24	CHANGE	EXPLANATION OF INCREASE/DECREASE
8,986,845	8,716,844	(270,001)	PERSONAL SERVICES decrease ($1,000,501)
			Full-time salaries
		34,357	Salary adjustments
		(304,358)	Staff Turnover
		(270,001)	
372,090	0	(372,090)	27th Pay
20,200	25,250	5,050	Uniform allowance
988,553	1,002,437	13,884	Pension/Retirement adjustments
517,823	336,956	(180,867)	Workers' Compensation adjustment
2,676,940	2,458,175	(218,765)	Health Benefit calculation adjusted for consistency in position budgeting
286,866	295,079	8,213	OPEB (Other Post Employment Benefits)
477,470	524,443	46,973	RHS (Retirement Health Savings)
699,734	666,838	(32,896)	FICA adjustments
			CONTRACTUAL SERVICES increase $1,030,093
1,029,900	1,048,000	18,100	Electricity reduced and heating oil added for old fleet building
200,000	300,000	100,000	Funding for County Facility repair increased based on actual expense history and aging facilities
600,000	1,000,000	400,000	Pipe Repair increase due to aging infrastructure
2,577,000	2,793,000	216,000	Increase in Tree Trimming with one new additional Asplundh Crew due to increased work and increase in Mowing Contracts
0	300,000	300,000	Other Contracts funding for Street Sweeper Services
			SUPPLIES AND MATERIALS increase $141,948
0	51,000	51,000	Created two new categories of Tach and Cold mix for better tracking of materials
1,020,859	1,110,500	89,641	Funding for Meals, Uniform purchase, Equipment Repair parts, Small Tools, Chemicals in Bulk, Safety Equipment, Bituminous Concrete and Paint increased based on usage and rising costs
			BUSINESS AND TRAVEL increase $141,100
1,100,000	1,240,000	140,000	County Owned Vehicle and Fuel increase based on actual expense history
			MISCELLANEOUS increase $10,994
3,549,819	3,560,813	10,994	Pro Rata Shares per formula

DIVISION STAFF SUMMARY

Bureau of Highways Maintenance

Index #303410

POSITION TITLE	ENACTED FY 22 POSITIONS	ENACTED FY 22 SALARIES	ENACTED FY 23 POSITIONS	ENACTED FY 23 SALARIES	ENACTED FY 24 POSITIONS	ENACTED FY 24 SALARIES
Accounting Technician II	1.00	65,588	1.00	75,585	1.00	75,592
Administrative Assistant II	3.00	155,911	3.00	171,380	3.00	201,966
Administrative Specialist I	2.00	112,770	2.00	133,805	0.00	0
Administrative Specialist II	0.00	0	0.00	0	2.00	133,817
Administrator	1.00	76,197	1.00	91,771	1.00	91,780
Central Stores Coordinator	1.00	48,537	1.00	58,733	2.00	110,287
Central Stores Manager	1.00	75,078	1.00	86,555	1.00	60,078
Chauffeur-Laborer	14.00	717,146	11.00	643,084	10.00	585,458
Chief Construction Inspector	0.00	0	0.00	0	1.00	83,000
Chief, Highways Division	1.00	104,998	1.00	115,563	1.00	115,574
Communications Specialist II	1.00	62,951	1.00	69,227	1.00	69,233
Crew Chief	12.00	736,079	12.00	896,244	12.00	848,976
Equipment Operator	29.00	1,555,120	32.00	1,970,600	30.00	1,811,122
Equipment Operator Trainee	14.00	565,740	13.00	630,534	17.00	779,745
Equipment Repair Specialist	6.00	387,644	5.00	379,495	5.00	379,529
Inspector I	1.00	40,800	0.00	0	0.00	0
Inspector II	2.00	114,871	3.00	182,294	2.00	120,000
Inspector III	2.00	164,168	2.00	180,624	0.00	0
Laborer	2.00	97,778	2.00	110,879	2.00	110,889
Maintenance Supervisor	7.00	492,109	7.00	586,398	8.00	665,940
Road Marking Equipment Operator I	3.00	147,439	4.00	197,299	2.00	90,918
Road Marking Equipment Operator II	1.00	47,453	0.00	0	1.00	48,229
Road Marking Equipment Operator III	1.00	54,677	1.00	70,013	1.00	70,020
Safety Compliance Officer	0.00	0	0.00	0	1.00	70,625
Senior Equipment Operator	14.00	793,624	14.00	945,173	14.00	897,359
Storekeeper	0.00	0	1.00	50,172	0.00	0
Superintendent Highways	2.00	175,852	2.00	193,694	2.00	193,712
Trades/Laborer	4.00	188,295	4.00	189,500	2.00	104,915
Traffic Operations Supervisor	2.00	155,166	2.00	179,354	2.00	179,370
Traffic Sign Mechanic I	2.00	105,501	1.00	78,557	2.00	116,784

DIVISION STAFF SUMMARY
Bureau of Highways Maintenance
Index #303410

POSITION TITLE	ENACTED FY 22 POSITIONS	ENACTED FY 22 SALARIES		ENACTED FY 23 POSITIONS	ENACTED FY 23 SALARIES	ENACTED FY 24 POSITIONS	ENACTED FY 24 SALARIES
Traffic Sign Mechanic II	2.00	116,072		4.00	230,891	3.00	143,459
Traffic Sign Mechanic III	1.00	51,778		1.00	67,944	1.00	77,013
Utility Worker I	3.00	137,856		3.00	158,619	5.00	254,727
Utility Worker II	4.00	204,238		4.00	242,858	4.00	226,724
SALARY TOTAL	**139.00**	**7,751,436**		**139.00**	**8,986,845**	**139.00**	**8,716,842**
OTHER PERSONAL SERVICES							
Uniform Allowance		20,200			20,200		25,250
Pension & Retirement		852,658			988,553		1,002,437
Workers' Compensation		581,281			517,823		336,956
Health Benefits		2,547,578			2,676,940		2,458,175
RHS/OPEB		398,250			764,336		819,522
Overtime		160,000			160,000		160,000
FICA		605,225			699,734		666,838
27th Pay		0			372,090		0
Miscellaneous		19,460			19,460		19,460
TOTAL OTHER PERSONAL SERVICES		**5,184,652**			**6,219,136**		**5,488,638**
TOTAL PERSONAL SERVICES	**139.00**	**12,936,088**	*	**139.00**	**15,205,981**	**139.00**	**14,205,480**

***FY 22 Salaries and Other Personal Services are Enacted not Audited amounts**

PUBLIC WORKS - DIVISION OF HIGHWAYS
Bureau of Highways Maintenance - Snow Removal
Index #303430

ORIGIN/PURPOSE:

Governed by Code of Harford County Charter, Chapter 16, Article 6, Section 25, the Snow Removal Program, managed by the Bureau of Highways Maintenance, was established to analyze and forecast expenditure requirements of snow removal services in Harford County. Overtime for snow removal is budgeted under this account to allow for better accountability and control of overtime during snow removal. All labor (not including overtime) is allocated under the operating budget of Highways Maintenance. Harford County roadways are divided into approximately 75 snow routes, each with an average length of 18 miles.

ALL FUND SUMMARY:

	AUDITED FY 21	AUDITED FY 22	ORIGINAL BUDGET FY 23	EXECUTIVE PROPOSED FY 24	ENACTED FY 24
SUMMARY BY CHARACTER:					
10 PERSONAL SERVICES	731,024	447,045	645,900	645,900	645,900
20 CONTRACTUAL SERVICES	167,918	146,079	292,438	292,238	292,238
30 SUPPLIES & MATERIALS	863,614	365,535	1,533,460	1,655,400	1,655,400
40 BUSINESS AND TRAVEL	21,615	21,430	314,500	314,500	314,500
GRAND TOTAL	**1,784,171**	**980,090**	**2,786,298**	**2,908,038**	**2,908,038**
FUNDING SOURCE:					
25 HIGHWAYS	**1,784,171**	**980,090**	**2,786,298**	**2,908,038**	**2,908,038**

FINANCIAL NOTES:

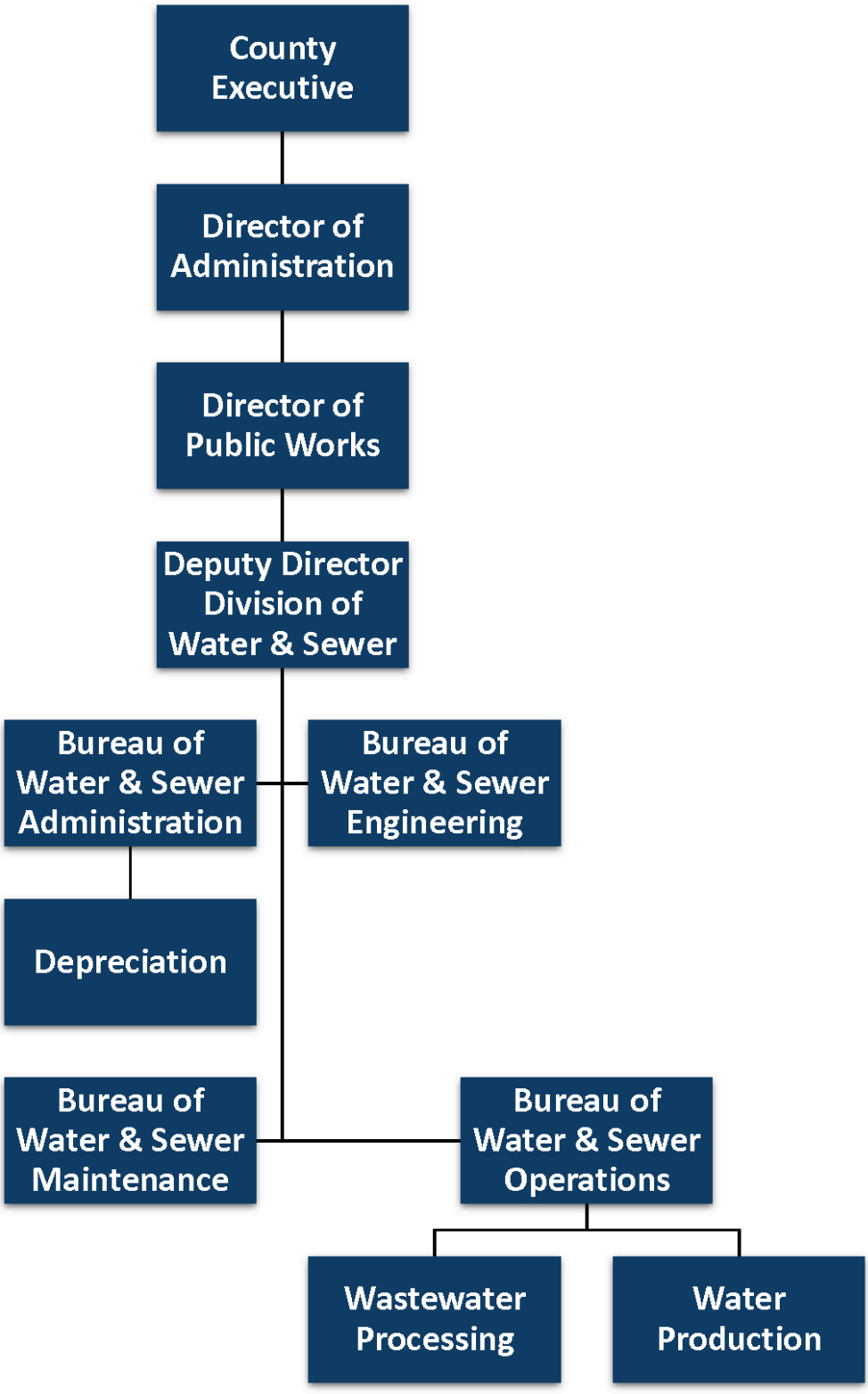
FY 23	FY 24	CHANGE	EXPLANATION OF INCREASE/DECREASE
			PERSONAL SERVICES no change in funding over FY 23
645,900	645,900	0	Overtime and FICA funding for Plow drivers
			CONTRACTUAL SERVICES decrease ($200)
292,438	292,238	(200)	Funding for Vehicle Operating Equipment and Snow Plow software
			SUPPLIES AND MATERIALS increase $121,940
83,000	105,000	22,000	Equipment repair parts increased based on actual expense history and rising costs
1,400,000	1,500,000	100,000	Sand and Salt increase of almost 8% per ton
			BUSINESS AND TRAVEL no change in funding over FY 23
314,500	314,500	0	Funding provided for Fuel and Training

DIVISION STAFF SUMMARY
Snow Removal
Index #303430

POSITION TITLE	ENACTED FY 22 POSITIONS	ENACTED FY 22 SALARIES		ENACTED FY 23 POSITIONS	ENACTED FY 23 SALARIES	ENACTED FY 24 POSITIONS	ENACTED FY 24 SALARIES
OTHER PERSONAL SERVICES							
Overtime		600,000			600,000		600,000
FICA		45,900			45,900		45,900
TOTAL OTHER PERSONAL SERVICES		645,900			645,900		645,900
TOTAL PERSONAL SERVICES	**0.00**	**645,900**	*	**0.00**	**645,900**	**0.00**	**645,900**

***FY 22 Salaries and Other Personal Services are Enacted not Audited amounts**

DEPARTMENT OF PUBLIC WORKS
DIVISION OF WATER & SEWER



PUBLIC WORKS - DIVISION OF WATER & SEWER

ORIGIN/PURPOSE:

The Public Works Division of Water and Sewer is mainly funded by user charges, connection charges, interest on investments and licenses and permits. When possible grants are utilized to extend Water & Sewer service and to support special projects such as energy preparedness, response enhanced treatment and public main extension. This Division is responsible for the operation, maintenance, administration, planning, and engineering of public water and sewer facilities to service over 100,000 people in Harford County that reside outside the three incorporated towns. The Division is grouped into six functional areas:

BUREAU OF WATER & SEWER ADMINISTRATION is responsible for the overall direction and administration of all water and sewer activities including grant programs, Public Works Utility Agreements, Assessments, Intragovernmental Water & Sewer Purchase Agreements, Building Permits, Master Plan revisions, Capital Projects, Petitions, Budget, and Personnel Management.

DEPRECIATION is an account to track depreciation expense.

BUREAU OF WATER & SEWER ENGINEERING handles contract administration; Adequate Public Facilities requirements; existing utility line locations; quality control on construction of water and sewer capital projects and private developer projects; assists in house utility assessments and improvements to existing infrastructure. Responsibilities also include technical review of all developer projects to assure compliance with Harford County's Standard Specifications and Design Guidelines.

BUREAU OF WATER & SEWER MAINTENANCE operates and maintains the water distribution system and sewer collection system on a 24 hour, 7 day a week basis. They provide extensive customer service through the Water Meter Section, Maintenance Section, and the Customer Relations Section by responding to customer service requests or problems within 20 minutes for both normal and emergency service. The Maintenance Section is also responsible for system locations for the One Call (Miss Utility) System.

BUREAU OF WATER & SEWER OPERATIONS:

WASTEWATER PROCESSING is responsible for the treatment of domestic wastewater originating from more than 46,800 customer accounts of the County's sewer system; operating three County-owned treatment plants; operating 53 wastewater pumping stations which move wastewater from the communities to the Wastewater Treatment Plants' and operating and maintaining over 300 individual home sewage collection/pumping systems collectively. The County's main wastewater facility, Sod Run, is a regional type facility treating County septage, leachate, and other plant residuals in addition to the wastewater delivered from the collection system. It is a State and Federally acclaimed wastewater treatment system subject of awards and publications.

WATER PRODUCTION provides safe and potable water to over 46,800 customers on the County's water system; utilizes three County-owned treatment plants, 12 booster stations, 12 water towers to process and deliver water, and purchases water from the City of Havre de Grace. This section is able to monitor and direct water throughout the system's four pressure zones via radio telemetry.

PUBLIC WORKS - DIVISION OF WATER & SEWER

MISSION STATEMENT:

TO PROVIDE OUR CUSTOMERS WITH SAFE, RELIABLE WATER AND SEWER SERVICES IN A RESPONSIVE AND COST EFFECTIVE MANNER; TO PROTECT PUBLIC HEALTH AND THE ENVIRONMENT, AND TO ADMINISTER WELL-PLANNED IMPROVEMENTS TO SUPPORT COMMUNITY OPPORTUNITIES.

FY 24 GOALS:

TO PROTECT PUBLIC HEALTH AND THE ENVIRONMENT
TO PROVIDE RESPONSIVE AND ECONOMICAL SERVICE TO OUR CUSTOMERS
TO PROVIDE CLEAN, AFFORDABLE WATER TO OUR CUSTOMERS

ALL FUND SUMMARY:

	AUDITED FY 21	AUDITED FY 22	ORIGINAL BUDGET FY 23	EXECUTIVE PROPOSED FY 24	ENACTED FY 24
SUMMARY BY CHARACTER:					
10 PERSONAL SERVICES	16,727,104	17,573,285	21,747,443	20,755,953	20,755,953
20 CONTRACTUAL SERVICES	7,547,746	8,861,607	13,935,282	14,182,406	14,182,406
30 SUPPLIES & MATERIALS	4,805,853	5,728,637	6,806,517	8,503,908	8,503,908
40 BUSINESS AND TRAVEL	626,298	637,503	972,075	953,483	953,483
50 CAPITAL OUTLAY	1,058,782	1,156,895	3,170,720	3,720,150	3,720,150
70 MISCELLANEOUS	3,680,551	3,971,513	18,628,446	19,207,990	19,207,990
GRAND TOTAL	**34,446,336**	**37,929,440**	**65,260,485**	**67,323,891**	**67,323,889**
SUMMARY BY FUND:					
51 WATER & SEWER OPERATING	34,446,336	37,929,440	65,260,485	67,323,891	67,323,889
GRAND TOTAL	**34,446,336**	**37,929,440**	**65,260,485**	**67,323,891**	**67,323,889**

PUBLIC WORKS - DIVISION OF WATER & SEWER

ALL FUND SUMMARY:

	AUDITED FY 21	AUDITED FY 22	ORIGINAL BUDGET FY 23	EXECUTIVE PROPOSED FY 24	ENACTED FY 24
SUMMARY BY DIVISION:					
BUREAU OF ADMINISTRATION	4,520,031	4,706,016	5,807,192	5,550,595	5,550,595
DEPRECIATION	0	0	14,300,000	14,950,000	14,950,000
BUREAU OF ENGINEERING	1,440,071	1,460,861	2,214,505	2,015,816	2,015,816
BUREAU OF WATER & SEWER MAINTENANCE	7,720,209	7,970,642	10,745,222	10,645,875	10,645,875
WASTEWATER PROCESSING	13,042,790	15,600,148	18,845,582	20,864,882	20,864,882
WATER PRODUCTION	7,723,235	8,191,773	13,347,984	13,296,723	13,296,723
GRAND TOTAL	**34,446,336**	**37,929,440**	**65,260,485**	**67,323,891**	**67,323,891**

PUBLIC WORKS - DIVISION OF WATER & SEWER

FINANCIAL NOTES:

FY 23	FY 24	CHANGE	EXPLANATION OF INCREASE/DECREASE
			PERSONAL SERVICES decrease ($991,490)
12,933,459	12,687,108	(246,351)	Full-time salaries
		(35,862)	Salary adjustments
		(210,489)	Staff Turnover
		(246,351)	
106,284	126,208	19,924	Temporary Salaries
535,494	0	(535,494)	27 th Pay
	(19,534)	(19,534)	The net result of transfers between divisions of Water and Sewer:
5,260	5,260	0	Cell Phone Reimbursement
1,433,368	1,476,112	42,744	Pension adjustments
241,753	156,560	(85,193)	Workers' Compensation adjustments
3,211,754	2,978,041	(233,713)	Health Benefit calculation adjusted for consistency in position budgeting
349,130	383,613	34,483	OPEB (Other Post Employment Benefits)
602,761	704,474	101,713	RHS (Retirement Health Savings)
1,235,000	1,242,800	7,800	Overtime and Shift Differential
1,069,660	991,791	(77,869)	FICA Adjustments
			CONTRACTUAL SERVICES increase $247,124
3,903,097	3,450,125	(452,972)	Electricity decreased due to fixture retrofits offset by increase in Heating Fuel (Oil)
2,820,500	2,886,800	66,300	County Facility Repairs & Renovations - renovation of pumps and valves, HVAC etc
4,211,700	4,632,300	420,600	Engineering Services and Other Professional Services increased for contractual help
608,000	752,000	144,000	Utility Line Maintenance and Water Line rehab increased based on actuals
524,050	546,400	22,350	Generator Repair increased offset by decrease in Operating Equipment Service
210,270	262,970	52,700	Telephone Service, Fax Service, Personnel Recruitment and Data Software increased
227,454	296,550	69,096	Vehicle and Operating Equipment, Uniform Rental and Custodial Services increased
1,005,681	929,646	(76,035)	Grounds Maintenance, Other Parts, Other Services and Utility Water purchase decreased based on actual expense history

PUBLIC WORKS - DIVISION OF WATER & SEWER

FINANCIAL NOTES:

FY 23	FY 24	CHANGE	EXPLANATION OF INCREASE/DECREASE
			SUPPLIES AND MATERIALS increase $1,697,391
102,200	143,105	40,905	Delivery Charges, Meals and Uniform Purchase all increased based on actuals
948,500	1,269,500	321,000	Equipment repair parts increased based on actual expense history
3,939,022	5,088,153	1,149,131	Chemicals in Bulk increase due to large rate increases
110,400	164,275	53,875	Diesel Fuel, Oil and Lubricants increased based on usage and rising costs
938,850	1,064,450	125,600	Small Tools, Laboratory Supplies, Safety Equipment, Other Supplies and Materials and Water Meters increased based on expense history and rising costs
			BUSINESS AND TRAVEL decrease ($18,592)
635,300	662,300	27,000	County-owned Vehicles, Fuel, Mileage, Transportation and Lodging increased
332,525	285,183	(47,342)	Non-Targeted Charges Fleet, Professional Books, Membership Fees, In House Training, Seminars and Public Education Outreach decreased based on actuals
			EQUIPMENT increase $549,430
1,000,000	1,000,000	0	W&S - Elevated Water Tank maintenance
1,886,120	2,452,450	566,330	Funding provides for: annual inspection and maintenance of all wells, plant improvements, meters, electronic process controls, electric heaters, air conditioners, blowers, saws, pumps, hydraulic power tools, testing gauges, leak detection equipment, flow meters, lab equipment, radios and tower antennas. Among the larger purchases are SCADA equipment upgrade, Large Portable Generator replacement Pump upgrades at Bill Bass Pump Station, KSB Mixers replaced offset by one time purchase during FY 23 of Water testing Equipment
			MISCELLANEOUS increase $579,544
4,099,246	4,036,790	(62,456)	Pro Rata Shares
14,300,000	14,950,000	650,000	Depreciation - per Treasury's recommendations
229,200	221,200	(8,000)	Payments to Other Government Agencies for Services - Payment to Havre de Grace for Harford County's share of Havre de Grace's City Water Plant operations as well as Delta Borough for treatment of waste as required by inter-state agreement

DEPARTMENT STAFF SUMMARY

PUBLIC WORKS - DIVISION OF WATER AND SEWER

POSITION TITLE	ENACTED FY 22 POSITIONS	ENACTED FY 22 SALARIES	ENACTED FY 23 POSITIONS	ENACTED FY 23 SALARIES	ENACTED FY 24 POSITIONS	ENACTED FY 24 SALARIES
Accountant II	1.00	66,435	1.00	73,112	1.00	73,119
Administrative Assistant II	9.00	587,874	7.00	539,945	9.00	586,673
Admin Specialist II	0.00	0	2.00	93,556	0.00	0
Assistant Superintendent	7.00	683,327	7.00	752,151	6.00	658,079
Central Stores Manager	2.00	117,461	3.00	188,466	3.00	188,384
Chief, Water & Sewer	4.00	539,160	4.00	619,209	4.00	619,251
Civil Engineer II	1.00	74,006	1.00	85,030	3.00	224,440
Civil Engineer III	4.00	417,943	4.00	463,490	4.00	463,532
Civil Engineer IV	3.00	400,226	4.00	532,447	1.00	152,332
Computer System Engineer III	1.00	96,106	1.00	105,910	0.00	0
Customer Support Analyst I	1.00	49,275	0.00	0	0.00	0
Customer Support Analyst II	1.00	47,882	1.00	55,828	0.00	0
Deputy Director of Public Works	1.00	141,862	1.00	159,638	1.00	159,348
Drafting Technician II	1.00	77,530	1.00	85,295	1.00	85,302
Engineering Associate II	1.00	79,103	1.00	87,027	1.00	87,027
Engineering Associate III	1.00	61,942	1.00	68,116	1.00	62,400
Engineering Associate IV	1.00	75,537	1.00	83,097	1.00	83,105
Environmental Chemist	1.00	62,331	1.00	68,544	1.00	68,544
Equipment Repair Specialist	1.00	47,478	0.00	0	0.00	0
GIS Coordinator	1.00	98,403	1.00	108,297	1.00	108,307
GIS Technician I	0.00	0	0.00	0	1.00	60,000
Instrumentation Technician	1.00	77,558	1.00	85,325	1.00	85,332
Laboratory Technician	4.00	234,408	4.00	254,478	5.00	313,271
Management Assistant II	2.00	171,105	2.00	188,313	2.00	188,330
Permits Review Supervisor	1.00	66,740	1.00	73,402	1.00	73,409
Plant Operations Manager	2.00	153,769	2.00	169,210	2.00	169,225
Plant Operator (Water/Wastewater)	20.00	1,311,378	21.00	1,502,044	21.00	1,504,287
Plant Operator Trainee I (Water/Wastewater)	6.00	262,044	5.00	241,526	3.00	145,079

DEPARTMENT STAFF SUMMARY

PUBLIC WORKS - DIVISION OF WATER AND SEWER

POSITION TITLE	ENACTED FY 22 POSITIONS	ENACTED FY 22 SALARIES	ENACTED FY 23 POSITIONS	ENACTED FY 23 SALARIES	ENACTED FY 24 POSITIONS	ENACTED FY 24 SALARIES
Plant Operator Trainee II (Water/Wastewater)	6.00	292,995	6.00	324,434	8.00	424,748
Plant Superintendent Water & Sewer	1.00	122,570	1.00	134,973	2.00	239,673
Process Engineer	1.00	113,410	1.00	124,979	1.00	124,979
Risk and Safety Officer	0.00	0	1.00	70,374	1.00	70,380
Senior Computer Engineer	1.00	89,789	2.00	203,870	3.00	294,349
Senior Customer Support Analyst	0.00	0	1.00	60,610	2.00	121,210
Senior Electrician Water & Sewer	2.00	150,637	2.00	165,858	2.00	165,728
Senior Instrumentation Technician	2.00	160,682	2.00	176,783	2.00	176,798
Senior Laboratory Technician	2.00	131,129	2.00	147,666	1.00	70,275
Senior Plant Operator	4.00	327,753	4.00	360,697	4.00	360,705
Senior Water/Wastewater Facility Mechanic	3.00	235,584	3.00	262,631	3.00	262,647
Shift Supervisor/Plant Operations	5.00	350,978	5.00	405,501	5.00	405,500
Storekeeper	1.00	45,274	1.00	49,746	1.00	49,752
Superintendent of Laboratories	1.00	116,390	1.00	128,163	1.00	128,174
Superintendent of Water & Sewer Facilities	1.00	99,126	1.00	129,298	1.00	129,309
Water & Sewer Facilities Maintenance Specialist	1.00	89,983	1.00	99,017	1.00	99,026
Water & Sewer Utility Crew Chief	6.00	417,541	6.00	452,253	6.00	437,929
Water & Sewer Utility Technician I	3.00	169,770	2.00	121,936	0.00	0
Water & Sewer Utility Technician II	1.00	65,118	1.00	67,952	3.00	196,003
Water & Sewer Utility Technician III	1.00	88,991	2.00	173,120	2.00	173,135
Water & Sewer Utility Worker I	3.00	110,515	6.00	236,181	1.00	38,220
Water & Sewer Utility Worker II	10.00	477,528	5.00	248,356	9.00	375,090
Water & Sewer Utility Worker III (Certified)	3.00	160,728	2.00	96,991	4.00	233,753
Water & Sewer Utility Worker III (Non-Certified)	7.00	365,318	7.00	401,845	6.00	333,450
Water & Sewer Utility Worker IV	3.00	173,959	4.00	258,006	4.00	254,215
Water/Wastewater Facility Mechanic	9.00	550,107	8.00	550,745	9.00	610,321
Water/Wastewater Facility Mechanic Trainee	2.00	96,531	2.00	112,305	1.00	54,589
Water Meter Mechanic I	3.00	128,666	3.00	151,099	1.00	42,000
Water Meter Mechanic II	3.00	154,404	3.00	169,812	5.00	279,213
Water Meter Technician I	3.00	185,011	3.00	203,539	3.00	203,557
Water Meter Technician II	2.00	142,964	2.00	161,263	2.00	161,279
TOTAL FULL-TIME SALARIES	168.00	11,614,334	168.00	12,933,459	168.00	12,674,783
TEMPORARY SALARIES		102,170		106,284		126,208
SALARY TOTAL	**168.00**	**11,716,504**	**168.00**	**13,039,743**	**168.00**	**12,800,991**

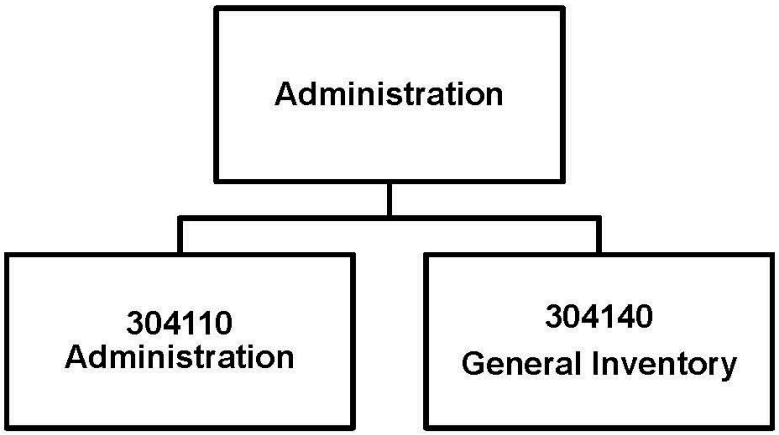
DEPARTMENT STAFF SUMMARY

PUBLIC WORKS - DIVISION OF WATER AND SEWER

POSITION TITLE	ENACTED FY 22 POSITIONS	ENACTED FY 22 SALARIES		ENACTED FY 23 POSITIONS	ENACTED FY 23 SALARIES	ENACTED FY 24 POSITIONS	ENACTED FY 24 SALARIES
OTHER PERSONAL SERVICES							
Pension & Retirement		1,286,563			1,433,368		1,475,935
Workers' Compensation		268,761			241,753		156,428
Health Benefits		3,054,786			3,211,754		2,971,617
RHS/OPEB		553,504			951,891		1,088,087
Overtime & Shift Differential		1,134,800			1,235,000		1,242,800
FICA		923,703			1,069,660		991,315
27th Pay		0			535,494		0
Miscellaneous		28,780			28,780		28,780
TOTAL OTHER PERSONAL SERVICES		**7,250,897**			**8,707,700**		**7,954,962**
TOTAL PERSONAL SERVICES	**168.00**	**18,967,401**	*	**168.00**	**21,747,443**	**168.00**	**20,755,953**

***FY 22 Salaries and Other Personal Services are Enacted not Audited amounts**

DEPARTMENT OF PUBLIC WORKS
WATER AND SEWER DIVISION



PUBLIC WORKS - DIVISION OF WATER & SEWER
Bureau of Water & Sewer Administration
Index #304110, 304140

ORIGIN/PURPOSE:

The Bureau of Water & Sewer Administration is responsible for the overall direction and administration of all water and sewer activities including grant programs, Public Works Utility Agreements, Assessments, Intergovernmental Water & Sewer Agreements, Building Permits, Master Plan Revisions,
Capital Projects, Petitions, Commercial Applications, Budget and Personnel Management and Bureau Rules and Regulations.

FY 24 GOALS:
TO PROTECT PUBLIC HEALTH AND THE ENVIRONMENT
TO PROVIDE RESPONSIVE & ECONOMICAL SERVICE TO CUSTOMERS
TO PROVIDE CLEAN, AFFORDABLE WATER TO CUSTOMERS

ALL FUND SUMMARY:

		AUDITED FY 21	AUDITED FY 22	ORIGINAL BUDGET FY 23	EXECUTIVE PROPOSED FY 24	ENACTED FY 24
SUMMARY BY CHARACTER:						
10	PERSONAL SERVICES	1,001,627	1,145,602	1,435,388	1,302,422	1,302,422
20	CONTRACTUAL SERVICES	93,039	89,226	154,425	119,900	119,900
30	SUPPLIES AND MATERIALS	(60,310)	(363,740)	58,650	58,250	58,250
40	BUSINESS AND TRAVEL	27,333	32,833	34,483	33,233	33,233
50	CAPITAL OUTLAY	713	0	25,000	0	0
70	MISCELLANEOUS	3,457,630	3,802,099	4,099,246	4,036,790	4,036,790
	GRAND TOTAL	**4,520,031**	**4,706,016**	**5,807,192**	**5,550,595**	**5,550,595**
FUNDING SOURCE:						
51	WATER & SEWER OPERATING	**4,520,031**	**4,706,016**	**5,807,192**	**5,550,595**	**5,550,595**
SUMMARY BY DIVISION:						
304110	BUREAU OF WATER & SEWER ADMINISTRATION	4,586,020	5,072,819	5,757,192	5,500,595	5,500,595
304140	GENERAL INVENTORY	(65,989)	(366,803)	50,000	50,000	50,000
		4,520,031	**4,706,016**	**5,807,192**	**5,550,595**	**5,550,595**

PUBLIC WORKS - DIVISION OF WATER & SEWER
Bureau of Water & Sewer Administration
Index #304110, 304140

FINANCIAL NOTES:

FY 23	FY 24	CHANGE	EXPLANATION OF INCREASE/DECREASE
			PERSONAL SERVICES decrease ($132,966)
858,633	863,148	4,515	Full-time salaries
		(257)	Salary Adjustment
		4,772	Turnover
		4,515	
35,551	0	(35,551)	27th Pay
	(84,332)	(84,332)	The net result of transfers between divisions of Water and Sewer
61,284	63,208	1,924	Temporary Administrative position and summer clerical intern
101,191	113,379	12,188	Pension/Retirement adjustments
6,084	4,508	(1,576)	Workers Compensation
225,133	195,391	(29,742)	Health Benefit calculation adjusted for consistency in position budgeting
9,536	10,827	1,291	OPEB (Other Post Employment Plan)
59,235	64,577	5,342	RHS (Retirement Health Savings)
9,000	2,000	(7,000)	Overtime
67,681	67,656	(25)	FICA adjustments
			CONTRACTUAL SERVICES decrease ($34,525)
93,025	58,500	(34,525)	Funding for Facility Repair and Other Professional Services decreased offset slightly by an increase in Office Equipment
			BUSINESS AND TRAVEL decrease of ($1,250)
22,000	20,750	(1,250)	Public Education Outreach decreased offset by increase in Membership Fees
			CAPITAL OUTLAY decrease ($25,000)
25,000	0	(25,000)	One time expense during FY 23 for video in conference room
			MISCELLANEOUS decrease ($62,456)
4,099,246	4,036,790	(62,456)	Pro Rata shares per formula

DIVISION STAFF SUMMARY

Bureau of Water & Sewer Administration

Index #304110

POSITION TITLE	ENACTED FY 22 POSITIONS	ENACTED FY 22 SALARIES	ENACTED FY 23 POSITIONS	ENACTED FY 23 SALARIES	ENACTED FY 24 POSITIONS	ENACTED FY 24 SALARIES
Accountant II	1.00	66,435	1.00	73,112	1.00	73,119
Administrative Assistant II	1.00	49,316	2.00	113,558	1.00	59,216
Chief, Water & Sewer (Administration)	0.50	65,993	0.50	72,652	0.50	72,652
Customer Support Analyst I	1.00	49,275	1.00	55,828	0.00	0
Customer Support Analyst II	1.00	47,882	0.00	0	0.00	0
Deputy Director of Public Works	1.00	141,862	1.00	159,638	1.00	159,348
Engineering Associate II	1.00	79,103	1.00	87,027	1.00	87,027
Management Assistant II	1.00	84,008	1.00	92,431	1.00	92,440
Permits Review Supervisor	1.00	66,740	1.00	73,402	1.00	73,409
Risk and Safety Officer	0.00	0	1.00	70,374	1.00	70,380
SR Customer Support Analyst	0.00	0	1.00	60,610	2.00	121,210
FULL-TIME SALARIES	**8.50**	**650,614**	**10.50**	**858,633**	**9.50**	**808,801**
TEMPORARY SALARIES		**50,450**		**61,284**		**63,208**
SALARY TOTAL	**8.50**	**701,064**	**10.50**	**919,917**	**9.50**	**872,009**
OTHER PERSONAL SERVICES						
Pension & Retirement		76,608		101,191		107,401
Workers' Compensation		3,809		6,084		4,323
Health Benefits		165,825		225,133		175,867
RHS/OPEB		55,688		68,771		75,404
Overtime & Shift Differential		8,000		9,000		2,000
FICA		52,376		67,681		63,498
27th Pay		0		35,551		0
Miscellaneous		1,780		2,060		1,920
TOTAL OTHER PERSONAL SERVICES		**364,086**		**515,471**		**430,413**
TOTAL PERSONAL SERVICES	**8.50**	**1,065,150** *	**10.50**	**1,435,388**	**9.50**	**1,302,422**

***FY 22 Salaries and Other Personal Services are Enacted not Audited amounts**

DEPARTMENT OF PUBLIC WORKS
WATER AND SEWER DIVISION

PUBLIC WORKS - DIVISION OF WATER AND SEWER
Depreciation
Index #304130

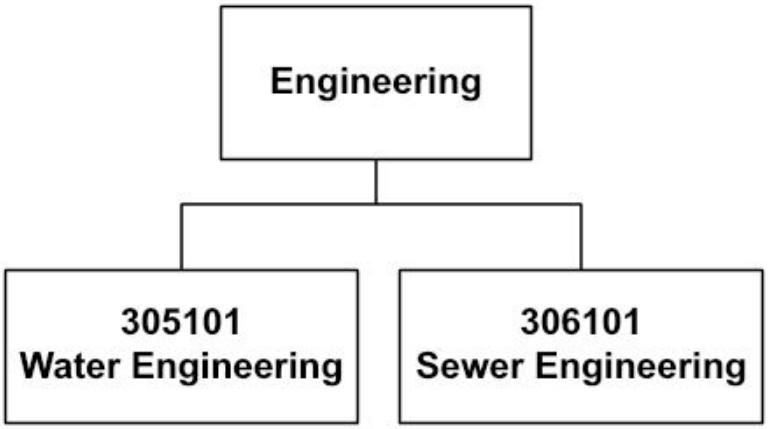
ORIGIN/PURPOSE:

Water and Sewer booked assets are funded by contributed capital. The value of the booked assets are reduced each year by depreciation expense.
It is estimated that the expense for FY 24 will be $14,950,000. This total expense is reduced by the Depreciation Expense from Contributed Capital.

ALL FUND SUMMARY:

	AUDITED FY 21	AUDITED FY 22	ORIGINAL BUDGET FY 23	EXECUTIVE PROPOSED FY 24	ENACTED FY 24
SUMMARY BY CHARACTER:					
70 MISCELLANEOUS	0	0	14,300,000	14,950,000	14,950,000
GRAND TOTAL	**0**	**0**	**14,300,000**	**14,950,000**	**14,950,000**
FUNDING SOURCE:					
51 WATER & SEWER OPERATING	**0**	**0**	**14,300,000**	**14,950,000**	**14,950,000**
SUMMARY BY DIVISION:					
304130 DEPRECIATION	0	0	14,300,000	14,950,000	14,950,000
GRAND TOTAL	**0**	**0**	**14,300,000**	**14,950,000**	**14,950,000**

DEPARTMENT OF PUBLIC WORKS
WATER AND SEWER DIVISION



PUBLIC WORKS - DIVISION OF WATER AND SEWER
Bureau of Water & Sewer Engineering
Index #305101, 306101

ORIGIN/PURPOSE:

The responsibilities of the Bureau of Water & Sewer Engineering include handling contract administration; Adequate Public Facilities requirements; existing utility line locations; quality control on construction of water and sewer capital projects and private developer projects; assisting in house utility assessments; planning for future growth and improvements to existing infrastructure. Responsibilities also include technical review of all developer projects to assure compliance with Harford County's Standard Specifications and Design Guidelines.

ALL FUND SUMMARY:

	AUDITED FY 21	AUDITED FY 22	ORIGINAL BUDGET FY 23	EXECUTIVE PROPOSED FY 24	ENACTED FY 24
SUMMARY BY CHARACTER:					
10 PERSONAL SERVICES	1,345,170	1,400,670	2,060,754	1,901,240	1,901,240
20 CONTRACTUAL SERVICES	86,035	47,282	108,250	90,050	90,050
30 SUPPLIES AND MATERIALS	5,500	2,596	5,200	5,125	5,125
40 BUSINESS AND TRAVEL	3,331	10,313	15,300	19,400	19,400
50 CAPITAL OUTLAY	36	0	25,000	0	0
GRAND TOTAL	**1,440,071**	**1,460,861**	**2,214,504**	**2,015,815**	**2,015,815**
FUNDING SOURCE:					
51 WATER & SEWER OPERATING	**1,440,071**	**1,460,861**	**2,214,504**	**2,015,815**	**2,015,815**
SUMMARY BY DIVISION:					
305101 WATER ENGINEERING	747,211	751,294	1,109,000	1,006,249	1,006,249
306101 SEWER ENGINEERING	692,860	709,567	1,105,505	1,009,567	1,009,567
GRAND TOTAL	**1,440,071**	**1,460,861**	**2,214,504**	**2,015,815**	**2,015,815**

PUBLIC WORKS - DIVISION OF WATER AND SEWER
Bureau of Water & Sewer Engineering
Index #305101, 306101

FINANCIAL NOTES:

FY 23	FY 24	CHANGE	EXPLANATION OF INCREASE/DECREASE
			PERSONAL SERVICES decrease ($159,514)
1,413,681	1,327,071	(86,610)	Full-time salaries
			94 Salary Adjustment
			(86,704) Turnover
			(86,610)
58,532	0	(58,532)	27th Pay
9,000	9,000	0	Temporary Salaries - funding provides for summer interns and adjusted based on actual expenses
159,451	156,559	(2,892)	Pension/Retirement adjustments
7,232	6,404	(828)	Workers Compensation adjustments
225,919	219,925	(5,994)	Health Benefit calculation adjusted for consistency in position budgeting
44,164	50,146	5,982	OPEB (Other Post Employment Benefits)
26,925	29,353	2,428	RHS (Retirement Health Savings)
12,000	6,000	(6,000)	Overtime adjusted based on actual expense history
102,100	95,032	(7,068)	FICA adjustments
			CONTRACTUAL SERVICES decrease ($18,200)
66,100	47,950	(18,150)	Funding for Electricity, Facility Repair,decreased offset by increase in Telephone Service and Building Custodial Services
			SUPPLIES AND MATERIALS decrease ($75)
5,200	5,125	(75)	Funding provides for general office mailing, printing, paper supplies, etc.
			BUSINESS AND TRAVEL increase of $4,100)
14,950	19,050	4,100	Funding for County-owned vehicles, Mileage, Meals, Lodging and Training Seminars increased offset by a decrease in Fuel, Professional Books and Membership Fees
			CAPITAL OUTLAY decrease ($25,000)
25,000	0	(25,000)	One time expense in FY 23 for Audio video upgrade in conference room

DIVISION STAFF SUMMARY

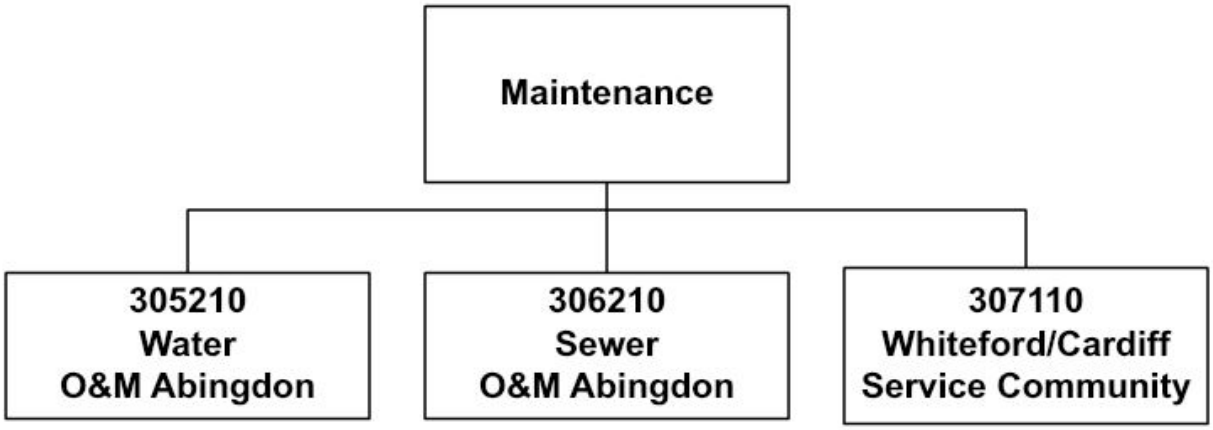
Bureau of Water & Sewer Engineering

Index #305101, 306101

POSITION TITLE	ENACTED FY 22 POSITIONS	ENACTED FY 22 SALARIES	ENACTED FY 23 POSITIONS	ENACTED FY 23 SALARIES	ENACTED FY 24 POSITIONS	ENACTED FY 24 SALARIES
Chief, Water & Sewer	1.50	213,508	1.50	235,069	1.50	235,084
Civil Engineer II	0.00	0	0.00	0	2.00	139,409
Civil Engineer III	4.00	417,943	4.00	463,490	4.00	463,532
Civil Engineer IV	2.00	257,169	3.00	370,316	1.00	152,332
Drafting Technician II	1.00	77,530	1.00	85,295	1.00	85,302
Engineering Associate III	1.00	61,942	1.00	68,116	0.00	0
Engineering Associate IV	1.00	75,537	1.00	83,097	1.00	83,105
GIS Coordinator	1.00	98,403	1.00	108,297	1.00	108,307
GIS Technician I	0.00	0	0.00	0	1.00	60,000
FULL-TIME SALARIES	**11.50**	**1,202,032**	**12.50**	**1,413,681**	**12.50**	**1,327,071**
TEMPORARY SALARIES		18,000		9,000		9,000
SALARY TOTAL	**11.50**	**1,220,032**	**12.50**	**1,422,681**	**12.50**	**1,336,071**
OTHER PERSONAL SERVICES						
Pension & Retirement		136,170		159,451		156,559
Workers' Compensation		4,434		7,232		6,404
Health Benefits		187,071		225,919		219,925
RHS/OPEB		25,313		71,089		79,499
Overtime & Shift Differential		10,000		12,000		6,000
FICA		88,332		102,100		95,032
27th Pay		0		58,532		0
Miscellaneous		1,610		1,750		1,750
TOTAL OTHER PERSONAL SERVICES		**452,930**		**638,073**		**565,169**
TOTAL PERSONAL SERVICES	**11.50**	**1,672,962** *	**12.50**	**2,060,754**	**12.50**	**1,901,240**

***FY 22 Salaries and Other Personal Services are Enacted not Audited amounts**

DEPARTMENT OF PUBLIC WORKS
WATER AND SEWER DIVISION



PUBLIC WORKS - DIVISION OF WATER AND SEWER
Bureau of Water & Sewer Maintenance
Index #305210, 306210, 307110

ORIGIN/PURPOSE:

The Bureau of Water and Sewer Maintenance is responsible for operating and maintaining the water distribution system and sewer collection system on a 24-hour, 7 day a week basis. They provide extensive customer service through the Water Meter Section, Maintenance Section and the Customer Relations Section by responding to customer service requests or problems within 20 minutes for both normal and emergency services. Customer Service is also provided by the continuous implementation of the "Preventative Maintenance Plan." The Maintenance Section is also responsible for marking the location of underground Water & Sewer utilities.

FY 24GOALS:

TO PROVIDE RESPONSIVE, AND ECONOMICAL SERVICE TO OUR CUSTOMERS
TO PROTECT PUBLIC HEALTH AND THE ENVIRONMENT

ALL FUND SUMMARY:

	AUDITED FY 21	AUDITED FY 22	ORIGINAL BUDGET FY 23	EXECUTIVE PROPOSED FY 24	ENACTED FY 24
SUMMARY BY CHARACTER:					
10 PERSONAL SERVICES	5,494,774	5,505,229	6,790,816	6,425,185	6,425,185
20 CONTRACTUAL SERVICES	687,499	740,476	1,907,430	2,112,040	2,112,040
30 SUPPLIES AND MATERIALS	948,007	945,912	1,244,475	1,302,050	1,302,050
40 BUSINESS AND TRAVEL	329,856	282,485	478,200	491,100	491,100
50 CAPITAL OUTLAY	56,073	346,540	168,300	159,500	159,500
70 MISCELLANEOUS	204,000	150,000	156,000	156,000	156,000
GRAND TOTAL	**7,720,209**	**7,970,641**	**10,745,221**	**10,645,875**	**10,645,875**
FUNDING SOURCE:					
51 WATER & SEWER OPERATING	**7,720,209**	**7,970,641**	**10,745,221**	**10,645,875**	**10,645,875**

PUBLIC WORKS - DIVISION OF WATER AND SEWER
Bureau of Water & Sewer Maintenance
Index #305210, 306210, 307110

ALL FUND SUMMARY:

		AUDITED FY 21	AUDITED FY 22	ORIGINAL BUDGET FY 23	EXECUTIVE PROPOSED FY 24	ENACTED FY 24
SUMMARY BY DIVISION:						
305210	WATER O & M ABINGDON	4,615,721	4,679,340	6,603,465	6,618,613	6,618,613
306210	SEWER O & M ABINGDON	2,900,488	3,141,302	3,979,107	3,865,612	3,865,612
307110	SEWER WHITEFORD/CARDIFF SERVICE COMMUNITY	204,000	150,000	162,650	161,650	161,650
	GRAND TOTAL	**7,720,209**	**7,970,642**	**10,745,221**	**10,645,875**	**10,645,874**

FINANCIAL NOTES:

FY 23	FY 24	CHANGE	EXPLANATION OF INCREASE/DECREASE
			PERSONAL SERVICES decrease ($365,631)
3,925,626	3,811,479	(114,147)	Full-time salaries
		34,267	Salary adjustments
		(148,414)	Staff Turnover
		(114,147)	
0	18,000	18,000	Temporary salaries
162,536	0	(162,536)	27th Pay
431,819	438,320	6,501	Pension/Retirement adjustments
79,713	50,537	(29,176)	Workers' Compensation adjustments
1,100,245	1,022,450	(77,795)	Health Benefit calculation adjusted for consistency in position budgeting
129,623	142,456	12,833	OPEB (Other Post Employment Benefits)
183,090	226,998	43,908	RHS (Retirement Health Savings)
410,000	390,000	(20,000)	Overtime - for emergency utility crews to cover 24 hour operations
32,000	30,000	(2,000)	Shift Differential based on actual expenses
328,044	286,825	(41,219)	FICA adjustments

PUBLIC WORKS - DIVISION OF WATER AND SEWER
Bureau of Water & Sewer Maintenance
Index #305210, 306210, 307110

FINANCIAL NOTES:

FY 23	FY 24	CHANGE	EXPLANATION OF INCREASE/DECREASE
			CONTRACTUAL SERVICES increase $204,610
72,080	66,540	(5,540)	Office Equipment, Space Rental, Electricity decreased offset by increase in Heating Fuel (gas)
725,000	929,000	204,000	County Facility repair, Utility Line Maintenance and Water Line Rehab all increased based on actuals
139,250	109,750	(29,500)	Operating Equipment Service and Other Expenses decreased offset by Building Custodial Services
0	37,000	37,000	Data Processing Software moved here for FY 24
			SUPPLIES AND MATERIALS increase $57,575
111,500	129,000	17,500	Meals, Uniform Purchase, Equipment repair parts and Landscape increase based on actual expenses
210,700	215,700	5,000	Chemical in Bulk and Water Meter repair parts decreased offset by increase in Safety Equipment W & S Lines Service parts and Bituminous Concrete
700,000	735,000	35,000	Pipes, Culverts & Fittings, Other Supplies and Meter Purchase increased offset by Grates and Manholes
			BUSINESS AND TRAVEL increase $12,900
460,000	473,000	13,000	County-owned Vehicles and Fuel increased offset by decrease in Non Targeted Charges and Training
			CAPITAL OUTLAY decrease ($8,800)
17,000	36,000	19,000	Electronic Process Control Equipment, Other parts and Hydraulic Power Tool increased based on actuals
22,400	500	(21,900)	Chair, Table, Work Station, Tamper and Shoring Box reduced as one time purchase in FY 23
68,900	64,000	(4,900)	Leak Detection Equipment and Other Equipment reduced based on actuals
			MISCELLANEOUS no change from FY 23
6,000	6,000	0	Payments to Other Government Agencies - provided for any MDE fines
150,000	150,000	0	Payment to Other Government Agencies for Services - payments to Delta Borough for treatment of waste, as required by the inter-state agreement

DIVISION STAFF SUMMARY
Bureau of Water & Sewer Maintenance
Index #305210, 306210

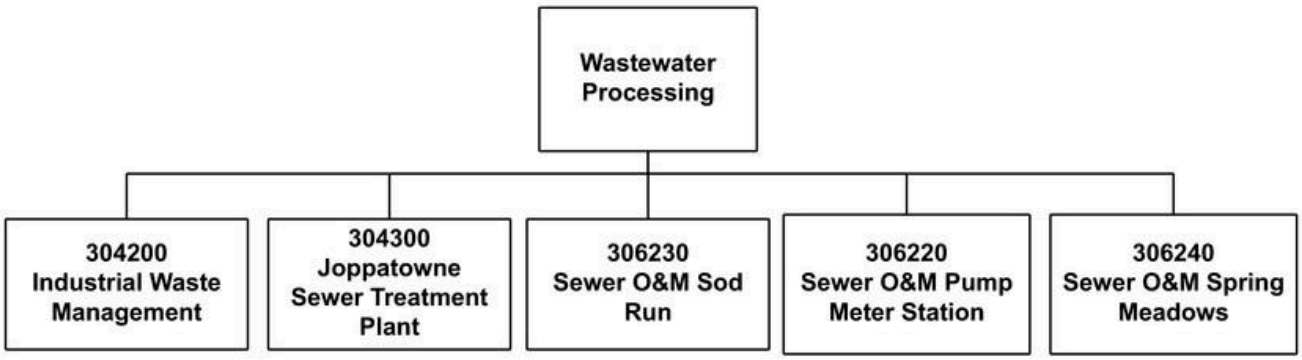
POSITION TITLE	ENACTED FY 22 POSITIONS	ENACTED FY 22 SALARIES	ENACTED FY 23 POSITIONS	ENACTED FY 23 SALARIES	ENACTED FY 24 POSITIONS	ENACTED FY 24 SALARIES
Administrative Assistant II	4.00	243,091	4.00	267,311	4.00	267,335
Assistant Superintendent	3.00	259,321	3.00	285,385	3.00	285,411
Central Stores Manager	0.00	0	1.00	62,428	1.00	62,434
Chief, Water & Sewer	1.00	123,994	1.00	162,131	1.00	162,145
Civil Engineer IV	1.00	143,058	1.00	162,131	0.00	0
Engineer Associate III	0.00	0	0.00	0	1.00	62,400
Equipment Repair Specialist	1.00	47,478	0.00	0	0.00	0
Management Assistant II	1.00	87,097	1.00	95,882	1.00	95,890
Storekeeper	1.00	45,274	1.00	49,746	1.00	49,752
Superintendent of Water & Sewer Facilities	1.00	99,126	1.00	129,298	1.00	129,309
Water & Sewer Facilities Maintenance Specialist	1.00	89,983	1.00	99,017	1.00	99,026
Water & Sewer Utility Crew Chief	6.00	417,541	6.00	452,253	6.00	437,929
Water & Sewer Utility Technician I	3.00	169,770	2.00	121,936	0.00	0
Water & Sewer Utility Technician II	1.00	65,118	1.00	67,952	3.00	196,003
Water & Sewer Utility Technician III	1.00	88,991	2.00	173,120	2.00	173,135
Water & Sewer Utility Worker I	3.00	110,515	6.00	236,181	1.00	38,220
Water & Sewer Utility Worker II	10.00	477,528	5.00	248,356	9.00	375,090
Water & Sewer Utility Worker III (Certified)	3.00	160,728	2.00	96,992	4.00	233,753
Water & Sewer Utility Worker III (Non Certified)	4.00	200,875	5.00	271,790	4.00	203,383
Water & Sewer Utility Worker IV	3.00	173,959	4.00	258,006	4.00	254,215
Water Meter Mechanic I	3.00	128,666	3.00	151,099	1.00	42,000
Water Meter Mechanic II	3.00	154,404	3.00	169,812	5.00	279,213
Water Meter Technician I	3.00	185,011	3.00	203,539	3.00	203,557
Water Meter Technician II	2.00	142,964	2.00	161,263	2.00	161,279
FULL-TIME SALARIES	59.00	3,614,493	58.00	3,925,626	58.00	3,811,479
TEMPORARY SALARIES		6,720		0		18,000
SALARY TOTAL	**59.00**	**3,621,213**	**58.00**	**3,925,626**	**58.00**	**3,829,479**

DIVISION STAFF SUMMARY
Bureau of Water & Sewer Maintenance
Index #305210, 306210

POSITION TITLE	ENACTED FY 22 POSITIONS	ENACTED FY 22 SALARIES		ENACTED FY 23 POSITIONS	ENACTED FY 23 SALARIES	ENACTED FY 24 POSITIONS	ENACTED FY 24 SALARIES
OTHER PERSONAL SERVICES							
Pension & Retirement		397,594			431,819		438,320
Workers' Compensation		92,118			79,713		50,537
Health Benefits		1,089,734			1,100,245		1,022,450
RHS/OPEB		175,500			312,713		369,454
Overtime & Shift Differential		351,000			442,000		420,000
FICA		302,011			328,044		286,825
27th Pay		0			162,536		0
Miscellaneous		8,260			8,120		8,120
TOTAL OTHER PERSONAL SERVICES		**2,416,217**			**2,865,190**		**2,595,706**
TOTAL PERSONAL SERVICES	**59.60**	**6,037,430**	*	**58.00**	**6,790,816**	**58.00**	**6,425,185**

***FY 22 Salaries and Other Personal Services are Enacted not Audited amounts**

DEPARTMENT OF PUBLIC WORKS
WATER AND SEWER DIVISION



PUBLIC WORKS - DIVISION OF WATER AND SEWER
Bureau of Water & Sewer Operations - Wastewater Processing
Index #304200, 304300, 306220, 306230, 306240

ORIGIN/PURPOSE:

The Wastewater Processing section of the Bureau of Water & Sewer Operations is responsible for the treatment of industrial and domestic wastewater originating from the 45,000 plus customers of the County's sewer system as well as the wastewater from the Town of Bel Air and all the septic tank water generated in the County. We also regionally treat several water and wastewater plant sludge and residuals. Utilizing three County-owned plants, wastewater is processed to discharge a quality effluent that protests our natural waterways, assures cost effective sewer service, protecting the health and welfare of our citizens and enhances the economic development of the County. The service is also responsible for the operation of 55 wastewater pumping stations which move wastewater from the communities to the Wastewater Treatment Plants. Unique responsibilities include: operation and maintenance of approximately 300 individual home sewage collection/pumping systems collectively known as Southwest Facilities, formal tour and education agreements with the Harford County Public Schools and management of our Industrial Waste Monitoring Program to be in compliance with Federal Regulations.

FY 24 GOALS:
TO PROVIDE RESPONSIVE, AND ECONOMICAL SERVICE TO OUR CUSTOMERS
TO PROTECT PUBLIC HEALTH AND THE ENVIRONMENT

ALL FUND SUMMARY:

	AUDITED FY 21	AUDITED FY 22	ORIGINAL BUDGET FY 23	EXECUTIVE PROPOSED FY 24	ENACTED FY 24
SUMMARY BY CHARACTER:					
10 PERSONAL SERVICES	5,616,551	6,106,447	7,060,842	6,780,293	7,060,842
20 CONTRACTUAL SERVICES	4,270,466	5,202,525	6,941,478	7,400,998	6,941,478
30 SUPPLIES AND MATERIALS	2,360,410	3,359,945	3,561,641	4,602,540	3,561,641
40 BUSINESS AND TRAVEL	231,479	250,625	328,171	310,100	328,171
50 CAPITAL OUTLAY	544,964	661,193	910,250	1,735,750	910,250
70 MISCELLANEOUS	18,921	19,414	43,200	35,200	43,200
GRAND TOTAL	**13,042,790**	**15,600,148**	**18,845,582**	**20,864,881**	**18,845,582**
FUNDING SOURCE:					
51 WATER & SEWER OPERATING	**13,042,790**	**15,600,148**	**18,845,582**	**20,864,881**	**18,845,582**

PUBLIC WORKS - DIVISION OF WATER AND SEWER
Bureau of Water & Sewer Operations - Wastewater Processing
Index #304200, 304300, 306220, 306230, 306240

ALL FUND SUMMARY:

		AUDITED FY 21	AUDITED FY 22	ORIGINAL BUDGET FY 23	EXECUTIVE PROPOSED FY 24	ENACTED FY 24
304200	INDUSTRIAL WASTE MANAGEMENT	151,405	141,306	101,854	88,748	88,748
304300	JOPPATOWNE SEWERAGE TREATMENT PLANT	534,736	744,676	1,114,295	1,082,879	1,082,879
306220	SEWER O & M PUMP/METER STATIONS	2,680,530	2,929,463	3,450,025	4,133,442	4,133,442
306230	SEWER O & M SOD RUN	9,589,348	11,672,434	14,108,208	15,479,811	15,479,811
306240	SEWER O & M SPRING MEADOW	86,771	112,269	71,200	80,002	80,002
	GRAND TOTAL	**13,042,790**	**15,600,148**	**18,845,582**	**20,864,882**	**20,864,882**

FINANCIAL NOTES:

FY 23	FY 24	CHANGE	EXPLANATION OF INCREASE/DECREASE
			PERSONAL SERVICES decrease ($280,549)
4,122,660	4,094,043	(28,617)	Full-time salaries
		42	Salary adjustments
		(28,659)	Turnover
		(28,617)	
18,000	18,000	0	Temporary salaries adjusted to provide for summer interns
170,693	0	(170,693)	27th Pay
453,493	470,815	17,322	Pension/Retirement adjustments
92,812	59,236	(33,576)	Workers' Compensation adjustments
1,043,244	939,635	(103,609)	Health Benefit calculation adjusted for consistency in position budgeting
113,550	129,732	16,182	OPEB (Other Post Employment Benefits)
204,989	240,304	35,315	RHS (Retirement Health Savings)
446,000	442,000	(4,000)	Overtime adjusted based on actual expense history
34,300	53,600	19,300	Shift differential adjusted based on actual expense history
350,733	322,560	(28,173)	FICA adjustments

PUBLIC WORKS - DIVISION OF WATER AND SEWER
Bureau of Water & Sewer Operations - Wastewater Processing
Index #304200, 304300, 306220, 306230, 306240

FINANCIAL NOTES:

FY 23	FY 24	CHANGE	EXPLANATION OF INCREASE/DECREASE
			CONTRACTUAL SERVICES increase $459,520
2,355,495	2,265,550	(89,945)	Electricity decreased offset by increase in Heating Fuel (Oil)
3,818,800	4,295,500	476,700	Funding for County Facility repair, Engineering Services and Other Prof Services increased
192,550	273,400	80,850	Funding for Vehicle and Operating Equip, Generator Repair and Custodial Serv increased
240,135	223,700	(16,435)	Grounds Maintenance and Other Services reduced based on actual expense history
			SUPPLIES AND MATERIALS increase $1,040,899
730,600	1,086,590	355,990	Delivery Charges, Meals, Equipment Repair parts, Small tools and Safety Equip increased
24,000	40,500	16,500	Uniform Purchase, Sand, Salt, Crushed Aggregate and Computer Hardware increased
2,502,171	3,100,350	598,179	Chemicals in Bulk increased based on actual expenses and rising costs
45,000	96,500	51,500	Diesel Fuel, Gasoline and Oil and Lubricants increased based on actuals
			BUSINESS AND TRAVEL decrease ($18,071)
208,971	189,600	(19,371)	Non-targetd Charges, Books, Membership fees and Training decreased offset by increase in County Owned Vehicles
			CAPITAL OUTLAY increase $825,500
35,000	160,000	125,000	Electronic Process Control hardware upgrades for PCS and SCADA
839,250	1,542,750	703,500	Funding for replacement of Portable Generator, Pumps for Bill Bass upgrade, Other Equipment for new KSB mixers from Europe and Chem Scan Maintenance agreement

DIVISION STAFF SUMMARY

Bureau of Water & Sewer Operations - Wastewater Processing

Index #304200, 304300, 306220, 306230, 306240

POSITION TITLE	ENACTED FY 22 POSITIONS	ENACTED FY 22 SALARIES	ENACTED FY 23 POSITIONS	ENACTED FY 23 SALARIES	ENACTED FY 24 POSITIONS	ENACTED FY 24 SALARIES
Administrative Assistant II	2.00	144,615	2.00	159,077	2.00	159,092
Administrative Specialist II	0.50	43,075	0.50	46,778	0.50	23,389
Assistant Superintendent	2.00	226,163	1.50	181,765	1.50	181,771
Central Stores Manager	1.00	59,781	1.00	65,880	1.00	65,786
Chief, Water & Sewer	0.70	94,965	0.50	74,679	0.50	74,685
Civil Engineer II	1.00	74,006	1.00	85,030	1.00	85,031
Environmental Chemist	0.50	31,166	0.90	61,690	0.90	61,690
Instrumentation Technician	1.00	77,558	0.50	42,662	0.50	42,666
Laboratory Technician	2.70	156,823	2.10	126,473	2.30	138,239
Plant Operations Manager	1.50	115,316	1.50	126,907	1.50	126,919
Plant Operator (Water/Wastewater)	10.00	674,348	11.00	802,029	11.00	803,625
Plant Operator Trainee I (Water/Wastewater)	2.00	93,730	1.00	48,240	1.00	48,244
Plant Operator Trainee II (Water/Wastewater)	6.00	292,995	6.00	324,434	6.00	324,457
Plant Superintendent Water & Sewer	1.00	122,570	1.00	134,973	1.00	134,973
Senior Computer Engineer	1.00	89,789	2.00	203,870	1.00	107,000
Senior Computer System Engineer	0.00	0	0.00	0	1.00	93,670
Senior Electrician Water & Sewer	1.70	126,582	1.50	127,038	1.50	126,977
Senior Instrumentation Technician	1.30	104,853	1.50	134,842	1.50	134,854
Senior Lab Technician	1.25	78,360	1.20	85,753	1.00	70,275
Senior Plant Operator	2.00	169,837	2.00	186,917	2.00	186,925
Senior Water/Wastewater Facility Mechanic	2.85	222,797	3.00	262,631	3.00	262,647
Shift Supervisor/Plant Operations	3.00	208,290	3.00	239,117	3.00	239,117
Superintendent of Laboratories	1.00	116,390	0.50	64,081	0.50	64,087
Water & Sewer Utility Worker III (Non Certified)	3.00	164,444	2.00	130,055	2.00	130,067
Water/Wastewater Facility Mechanic	5.00	321,114	5.00	353,154	5.00	353,270
Water/Wastewater Facility Mechanic Trainee	2.00	96,531	1.00	54,584	1.00	54,589
FULL-TIME SALARIES	56.00	3,906,098	53.20	4,122,660	53.20	4,094,043

DIVISION STAFF SUMMARY

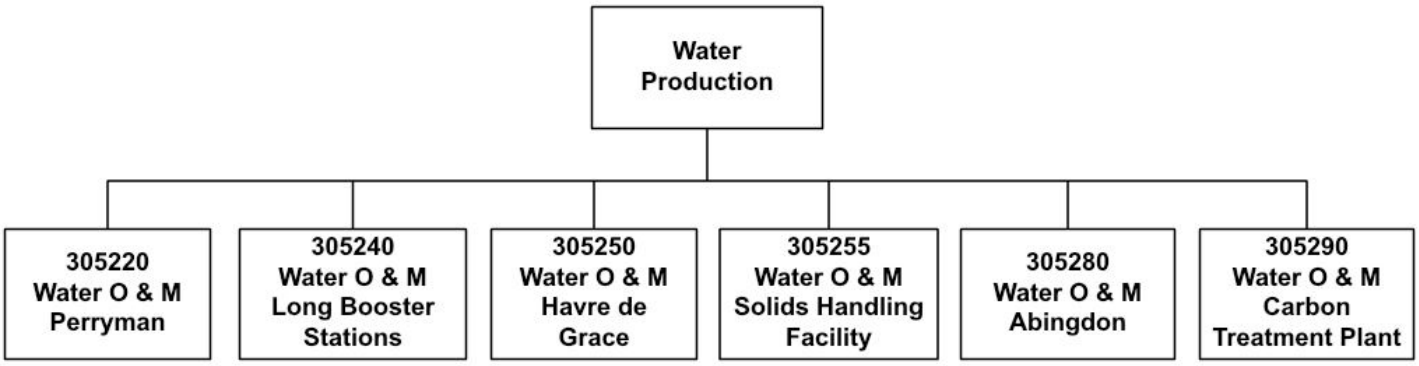
Bureau of Water & Sewer Operations - Wastewater Processing

Index #304200, 304300, 306220, 306230, 306240

POSITION TITLE	ENACTED FY 22 POSITIONS	ENACTED FY 22 SALARIES		ENACTED FY 23 POSITIONS	ENACTED FY 23 SALARIES	ENACTED FY 24 POSITIONS	ENACTED FY 24 SALARIES
TEMPORARY SALARIES		9,000			18,000		18,000
SALARY TOTAL	**56.00**	**3,915,098**		**53.20**	**4,140,660**	**53.20**	**4,112,043**
OTHER PERSONAL SERVICES							
Pension & Retirement		429,671			453,493		470,815
Workers' Compensation		111,189			92,812		59,236
Health Benefits		1,047,531			1,043,244		939,635
RHS/OPEB		186,977			318,539		370,036
Overtime & Shift Differential		467,300			480,300		495,600
FICA		308,481			350,733		322,560
27th Pay		0			170,693		0
Miscellaneous		10,760			10,368		10,368
TOTAL OTHER PERSONAL SERVICES		**2,561,909**			**2,920,182**		**2,668,250**
TOTAL PERSONAL SERVICES	**56.00**	**6,477,007**	*	**53.20**	**7,060,842**	**53.20**	**6,780,293**

***FY 22 Salaries and Other Personal Services are Enacted not Audited amount**

DEPARTMENT OF PUBLIC WORKS
WATER AND SEWER DIVISION



PUBLIC WORKS - DIVISION OF WATER AND SEWER
Bureau of Water & Sewer Operations - Water Production
Index #305220, 305240, 305250, 305255, 305280, 305290

ORIGIN/PURPOSE:

The Water Production Section of the Bureau of Water & Sewer Operations provides safe and potable water to over 45,000 customer connections (estimated over 130,000 people) on the County's water system. The section utilizes three County-owned treatment plants, 12 booster stations and 12 water towers to process and deliver water. The County also can provide water, through appropriate agreements, to the other smaller utilities as required. This section is able to monitor and direct water throughout the system's four pressure zones via radio telemetry. The Maryland Department of the Environment generally recognizes the Abingdon Water Plant as a model for all other systems

FY 24 GOALS:

TO PROVIDE CLEAN, AFFORDABLE WATER TO CUSTOMERS
TO PROTECT PUBLIC HEALTH AND THE ENVIRONMENT

ALL FUND SUMMARY:

	AUDITED FY 21	AUDITED FY 22	ORIGINAL BUDGET FY 23	EXECUTIVE PROPOSED FY 24	ENACTED FY 24
SUMMARY BY CHARACTER:					
10 PERSONAL SERVICES	3,268,983	3,415,339	4,399,643	4,346,814	4,346,814
20 CONTRACTUAL SERVICES	2,410,709	2,782,103	4,823,699	4,459,418	4,459,418
30 SUPPLIES AND MATERIALS	1,552,246	1,783,925	1,936,551	2,535,943	2,535,943
40 BUSINESS AND TRAVEL	34,299	61,248	115,921	99,650	99,650
50 CAPITAL OUTLAY	456,998	149,163	2,042,170	1,824,900	1,824,900
70 MISCELLANEOUS	0	0	30,000	30,000	30,000
GRAND TOTAL	**7,723,235**	**8,191,773**	**13,347,984**	**13,296,723**	**13,296,723**
FUNDING SOURCE:					
51 WATER & SEWER OPERATING	**7,723,235**	**8,191,773**	**13,347,984**	**13,296,723**	**13,296,723**

PUBLIC WORKS - DIVISION OF WATER AND SEWER
Bureau of Water & Sewer Operations - Water Production
Index #305220, 305240, 305250, 305255, 305280, 305290

ALL FUND SUMMARY:

		AUDITED FY 21	AUDITED FY 22	ORIGINAL BUDGET FY 23	EXECUTIVE PROPOSED FY 24	ENACTED FY 24
SUMMARY BY DIVISION:						
305220	WATER O & M PERRYMAN	699,481	682,025	2,108,525	1,701,295	1,701,295
305240	WATER O & M LONG BOOSTER STATIONS	512,453	612,606	850,275	797,062	797,062
305250	WATER O & M HAVRE DE GRACE	297,264	365,191	789,220	947,575	947,575
305255	WATER O & M SOLIDS HANDLING FACILITY	22,097	18,643	139,750	121,325	121,325
305280	WATER O & M ABINGDON	6,161,175	6,484,495	9,402,714	9,669,751	9,669,751
305290	WATER O & M CARBON TREATMENT PLANT	30,765	28,813	57,500	59,715	59,715
	GRAND TOTAL	**7,723,235**	**8,191,773**	**13,347,984**	**13,296,723**	**13,296,723**

FINANCIAL NOTES:

FY 23	FY 24	CHANGE	EXPLANATION OF INCREASE/DECREASE
			PERSONAL SERVICES decrease ($52,829)
2,612,860	2,591,367	(21,493)	Full-time salaries
			16,789 Salary adjustments
			(38,282) Staff Turnover
			(21,493)
108,182	0	(108,182)	27 th Pay
	64,798	64,798	The net result of personnel transfers between divisions of Water and Sewer:
287,415	297,039	9,624	Pension adjustments
55,913	35,876	(20,037)	Workers' Compensation adjustments
617,209	600,640	(16,569)	Health Benefit calculations adjusted for consistency in position budgeting
52,257	50,452	(1,805)	OPEB (Other Post Employment Benefits)
128,522	143,242	14,720	RHS (Retirement Health Savings)
262,000	280,000	18,000	Overtime
29,700	39,200	9,500	Shift Differential
221,103	219,718	(1,385)	FICA adjustments

PUBLIC WORKS - DIVISION OF WATER AND SEWER
Bureau of Water & Sewer Operations - Water Production
Index #305220, 305240, 305250, 305255, 305280, 305290

FINANCIAL NOTES:

FY 23	FY 24	CHANGE	EXPLANATION OF INCREASE/DECREASE
			CONTRACTUAL SERVICES decrease ($364,281)
1,446,927	1,063,575	(383,352)	Electricity decrease partially due to retrofit of lighting
63,945	112,570	48,625	Vehicle and Operating Equipment, Heating Fuel (Oil), Telephone Service increase based on actuals
1,091,300	1,099,300	8,000	Other Professional Services increased based on actuals
703,623	664,673	(38,950)	Operating Equipment Service, Other Expenses and Utility Water Purchase decreased based on actuals
			SUPPLIES AND MATERIALS increase $599,392
37,700	41,515	3,815	General Office Supplies, Delivery Charges and Meals increased offset by Printing Commercial
1,403,851	1,958,803	554,952	Chemicals in Bulk increased based on actuals
116,700	141,925	25,225	Small Tools, Lab Supplies, Safety Equipment increased offset by Computer Hardware
42,250	62,200	19,950	Diesel Fuel and Other Supplies and Materials increased based on actuals
			BUSINESS AND TRAVEL decrease ($16,271)
91,321	74,500	(16,821)	Fuel, Membership Fees, In-House Training and Seminars decreased offset by increase in Non-targeted Fleet expenses and Lodging
			EQUIPMENT decrease ($217,270)
165,000	418,000	253,000	Electronic Process Control Equipment for SCADA upgrade to HDG Water Treatment Plant
634,670	167,000	(467,670)	Lab Equipment and Other Equipment decreased due to one time purchases during FY 23
			MISCELLANEOUS no change in funding for FY 24
30,000	30,000	0	Payments to Other Government Agencies for Services - payment to Havre de Grace for Harford County's share of Havre de Grace's City Water Plant

DIVISION STAFF SUMMARY

Bureau of Water & Sewer Operations - Water Production
Index #305220, 305240, 305250, 305280

POSITION TITLE	ENACTED FY 22 POSITIONS	ENACTED FY 22 SALARIES	ENACTED FY 23 POSITIONS	ENACTED FY 23 SALARIES	ENACTED FY 24 POSITIONS	ENACTED FY 24 SALARIES
Administrative Assistant II	1.50	107,776	0.00	0	0.00	0
Administrative Specialist II	0.00	0	0.50	46,778	1.50	77,641
Assistant Superintendent	2.00	197,842	2.50	285,001	1.50	190,897
Central Stores Manager	1.00	57,680	1.00	60,158	1.00	60,164
Chief Water & Sewer	0.30	40,699	0.50	74,679	0.50	74,685
Computer System Engineer III	1.00	96,106	1.00	105,910	0.00	0
Environmental Chemist	0.50	31,166	0.10	6,854	0.10	6,854
Instrumentation Technician	0.00	0	0.50	42,662	0.50	42,666
Laboratory Technician	1.30	77,586	1.90	128,005	2.70	175,032
Plant Operations Manager	0.50	38,452	0.50	42,302	0.50	42,307
Plant Operator Water/Wastewater	10.00	637,029	10.00	700,014	10.00	700,662
Plant Operator Trainee I Water/Wastewater	4.00	168,314	4.00	193,286	2.00	96,835
Plant Operator Trainee II Water/Wastewater	0.00	0	0.00	0	2.00	100,291
Plant Superintendent Water & Sewer	0.00	0	0.00	0	1.00	104,700
Process Engineer	1.00	113,410	1.00	124,979	1.00	124,979
Senior Computer System Engineer	0.00	0	0.00	0	1.00	93,679
Senior Electrician Water & Sewer	0.30	24,055	0.50	38,821	0.50	38,752
Senior Instrumentation Technician	0.70	55,829	0.50	41,940	0.50	41,944
Senior Laboratory Technician	0.75	52,769	0.80	61,913	0.00	0
Senior Plant Operator	2.00	157,917	2.00	173,780	2.00	173,780
Senior Water/Wastewater Facility Mechanic	0.15	12,787	0.00	0	0.00	0
Shift Supervisor/Plant Operations	2.00	142,688	2.00	166,383	2.00	166,383
Superintendent of Lab	0.00	0	0.50	64,081	0.50	64,087
Water/Wastewater Facility Mechanic	4.00	228,993	3.00	197,592	4.00	257,051
Water/Wastewater Mechanic Trainee	0.00	0	1.00	57,721	0.00	0
FULL-TIME SALARIES	33.00	2,241,098	33.80	2,612,860	34.80	2,633,389
TEMPORARY SALARIES		18,000		18,000		18,000
SALARY TOTAL	**33.00**	**2,259,098**	**33.80**	**2,630,860**	**34.80**	**2,651,389**

DIVISION STAFF SUMMARY

Bureau of Water & Sewer Operations - Water Production

Index #305220, 305240, 305250, 305280

POSITION TITLE	ENACTED FY 22 POSITIONS	ENACTED FY 22 SALARIES		ENACTED FY 23 POSITIONS	ENACTED FY 23 SALARIES	ENACTED FY 24 POSITIONS	ENACTED FY 24 SALARIES
OTHER PERSONAL SERVICES							
Pension & Retirement		246,521			287,415		302,840
Workers' Compensation		57,211			55,913		35,929
Health Benefits		564,623			617,209		613,740
RHS/OPEB		110,026			180,779		193,694
Overtime & Shift Differential		298,500			291,700		319,200
FICA		172,502			221,103		223,400
27th Pay		0			108,182		0
Miscellaneous		6,370			6,482		6,622
TOTAL OTHER PERSONAL SERVICES		**1,455,753**			**1,768,783**		**1,695,425**
TOTAL PERSONAL SERVICES	**33.00**	**3,714,851**	*	**33.80**	**4,399,643**	**34.80**	**4,346,814**

***FY 22 Salaries and Other Personal Services are Enacted not Audited amounts**

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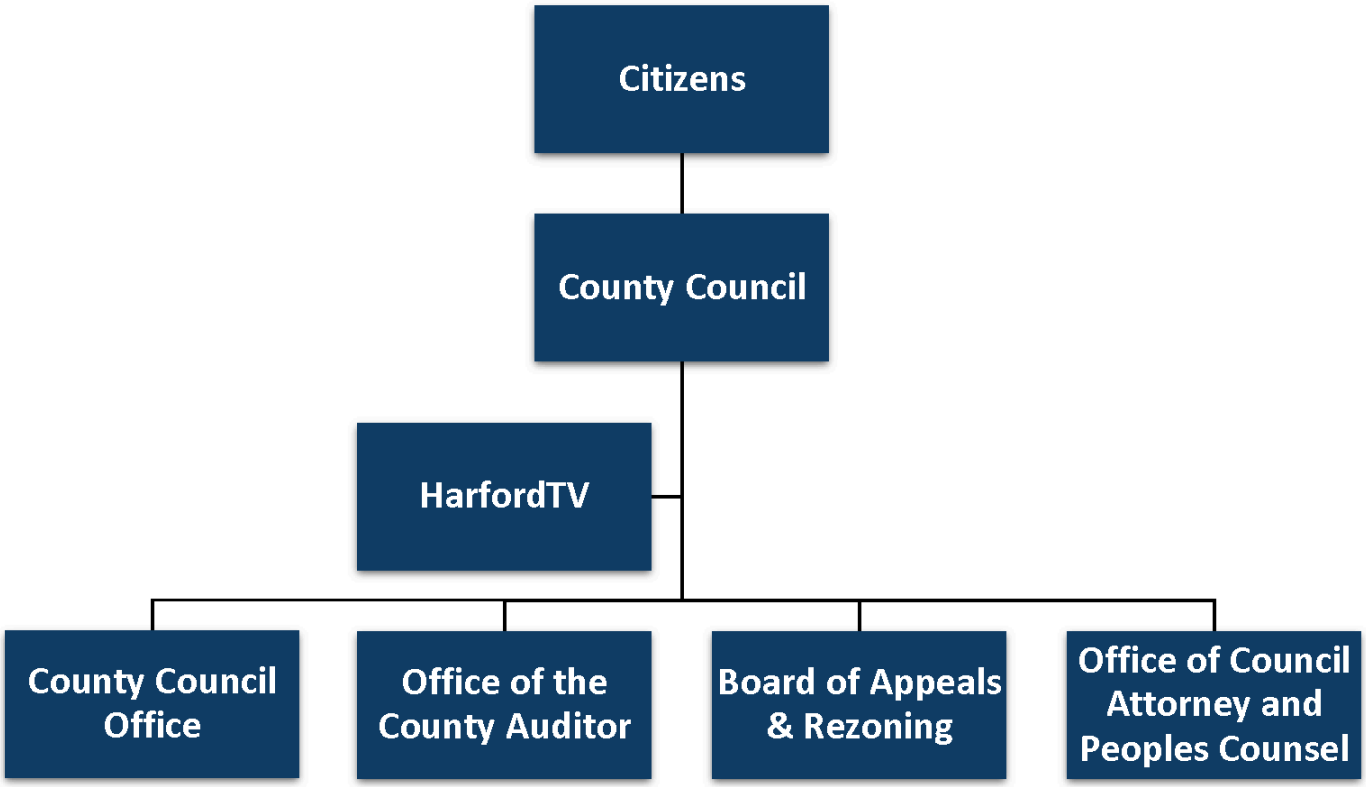
OFFICE OF COUNTY COUNCIL



COUNTY COUNCIL

ORIGIN/PURPOSE:

The County Council is the legislative branch of the Harford County Government. The Council is comprised of six Council Members and the Council President who are elected to a four-year term by the voters. The Council is responsible for enacting all County laws. The Council adopts all County Master Plans including land use, transportation, community facilities, water and sewerage, and solid waste. The Council enacts laws establishing zoning regulations and comprehensive zoning maps. The Council adopts the annual operating and capital budgets, sets the property tax rate, and authorizes bond issues. The Council appoints and oversees the annual County audit and functions of the Board of Health and the Board of Appeals. The Council has oversight of the Zoning Hearing Examiners, People's Counsel, People's Counsel Citizens Advisory Board and the HarfordTV. The County Council Department consists of five divisions: Council Office, Board of Appeals and Rezoning, Office of Council Attorney and the People's Counsel, HarfordTV, and Office of the County Auditor.

MISSION STATEMENT:

TO PROVIDE CONSTITUENT AND LEGISLATIVE SERVICES TO THE CITIZENS OF HARFORD COUNTY IN A TIMELY, EFFICIENT AND COST EFFECTIVE MANNER.

FY 24 GOALS:

TO ADHERE TO CHARTER AND CODE REQUIREMENTS IN THE OPERATION OF THE DEPARTMENT AND ITS DIVISIONS

TO PROMOTE EFFECTIVE COMMUNICATIONS WITH CITIZENS ABOUT THE COUNCIL AND ITS DIVISIONS

TO EFFICIENTLY PROVIDE STAFF SUPPORT AND RESOURCES FOR ASSISTANCE TO COUNCIL MEMBERS, CONTRACTUAL STAFF,
DIVISIONS AND THE PUBLIC

TO ENHANCE THE USE OF TECHNOLOGY IN ORDER TO BE MORE EFFICIENT AND COST EFFECTIVE

TO PROVIDE A SMOOTH TRANSITION FOR THE NEW COUNCIL AFTER THE GENERAL ELECTION

COUNTY COUNCIL

ALL FUND SUMMARY:

		AUDITED FY 21	AUDITED FY 22	ORIGINAL BUDGET FY 23	EXECUTIVE PROPOSED FY 24	ENACTED FY 24
SUMMARY BY CHARACTER:						
10	PERSONAL SERVICES	2,696,178	2,856,166	3,543,041	3,401,361	3,401,361
20	CONTRACTUAL SERVICES	310,116	348,843	662,460	785,460	785,460
30	SUPPLIES AND MATERIALS	24,783	21,868	55,975	56,675	56,675
40	BUSINESS AND TRAVEL	33,897	42,334	95,509	110,509	110,509
50	CAPITAL OUTLAY	11,418	7,911	20,191	24,691	24,691
	GRAND TOTAL	**3,076,392**	**3,277,122**	**4,377,176**	**4,378,696**	**4,378,696**
SUMMARY BY FUND:						
11	GENERAL	3,076,392	3,277,122	4,377,176	4,378,696	4,378,696
	GRAND TOTAL	**3,076,392**	**3,277,122**	**4,377,176**	**4,378,696**	**4,378,696**
SUMMARY BY DIVISION:						
401000	COUNTY COUNCIL OFFICE	1,470,764	1,532,448	2,129,045	1,928,195	1,928,195
402000	OFFICE OF THE COUNTY AUDITOR	470,212	493,075	607,000	593,734	593,734
404000	BOARD OF APPEALS & REZONING	162,214	181,142	241,009	281,016	281,016
405000	OFFICE OF COUNCIL ATTY/COUNSEL	233,513	254,731	407,319	575,703	575,703
406000	HARFORD TV	739,689	815,725	992,802	1,000,049	1,000,049
	GRAND TOTAL	**3,076,392**	**3,277,121**	**4,377,176**	**4,378,696**	**4,378,696**

COUNTY COUNCIL

FINANCIAL NOTES:

FY 23	FY 24	CHANGE	EXPLANATION OF INCREASE/DECREASE
			PERSONAL SERVICES decrease ($141,680)
2,139,134	2,142,625	3,491	Full-time salaries
			16,768 turnover
			(13,277) salary adjustments
			3,491
	137,195	137,195	A new position created per County Council request for a Legislative Drafter
11,200	11,200	0	Temporary Salaries - provides for summer intern for County Auditor and County Council Office
235,305	246,402	11,097	Pension adjustments
698,743	492,200	(206,543)	Health Benefit calculations adjusted for consistency in position budgeting
13,784	9,522	(4,262)	Workers' Compensation Adjustment
18,424	18,424	0	OPEB (Other Post Employment Benefits)
172,320	180,034	7,714	RHS (Retirement Health Savings)
87,638	0	(87,638)	27th pay costs for FY 23 eliminated for FY 24
4,020	1,020	(3,000)	Cell phone reimbursement adjusted per Council's request
			CONTRACTUAL SERVICES increase $123,000
662,460	785,460	123,000	As requested by the County Council additional funds are provided for legal services and funds to refurbish the HarfordTV offices
			SUPPLIES AND MATERIALS increase $700
55,975	56,675	700	As requested by the County Council additional funds are provided for commercial printing
95,509	110,509	15,000	BUSINESS AND TRAVEL increase $15,000
			Increase in funds provided for lodging, meals, training seminars and courses, profession books and periodicals as requested by the Council
20,191	24,691	4,500	EQUIPMENT increase $4,500
			Funds provide for equipment as requested by the County Council

DEPARTMENT STAFF SUMMARY
COUNTY COUNCIL

POSITION TITLE	ENACTED FY 22 POSITIONS	ENACTED FY 22 SALARIES	ENACTED FY 23 POSITIONS	ENACTED FY 23 SALARIES	ENACTED FY 24 POSITIONS	ENACTED FY 24 SALARIES
Administrative Assistant I	1.00	58,423	1.00	64,237	1.00	64,237
Administrative Specialist II	2.00	142,196	2.00	156,410	2.00	156,410
Auditor I	1.00	61,050	0.00	0	0.00	0
Auditor II	1.00	88,458	2.00	182,365	2.00	187,466
Broadcast Technician	1.00	50,718	1.00	55,747	1.00	65,752
Council Administrator	1.00	102,374	1.00	112,672	1.00	112,672
Council Attorney	1.00	152,882	1.00	168,332	1.00	168,332
County Auditor	1.00	125,333	1.00	137,972	1.00	137,972
Council Members	6.00	270,600	6.00	289,638	6.00	289,638
Executive Director, HCN	1.00	112,391	1.00	123,712	1.00	123,712
Legislative Aide	7.00	392,714	7.00	421,630	7.00	410,016
Legislative Aide to President	1.00	64,970	1.00	77,169	1.00	77,169
Legislative Drafter	0.00	0	0.00	0	1.00	100,000
Management Assistant II	1.00	90,478	1.00	99,562	1.00	99,562
President of Council	1.00	48,729	1.00	52,158	1.00	52,158
Producer Manager, HTV	1.00	114,558	1.00	126,097	1.00	126,097
Production Supervisor, HTV	1.00	64,952	1.00	71,433	1.00	71,433
TOTAL FULL-TIME SALARIES	**28.00**	**1,940,826**	**28.00**	**2,139,134**	**29.00**	**2,242,626**

DEPARTMENT STAFF SUMMARY
COUNTY COUNCIL

POSITION TITLE	ENACTED FY 22 POSITIONS	ENACTED FY 22 SALARIES		ENACTED FY 23 POSITIONS	ENACTED FY 23 SALARIES	ENACTED FY 24 POSITIONS	ENACTED FY 24 SALARIES
TEMPORARY SALARIES		11,200			11,200		11,200
SALARY TOTAL	**28.00**	**1,952,026**		**28.00**	**2,150,334**	**29.00**	**2,253,826**
OTHER PERSONAL SERVICES							
Pension & Retirement		213,491			235,305		257,901
Workers' Compensation		15,290			13,784		9,752
Health Benefits		511,127			698,743		509,874
RHS/OPEB		162,000			190,744		198,458
FICA		145,918			158,553		166,470
27th pay costs		0			87,638		0
Miscellaneous		7,940			7,940		5,080
TOTAL OTHER PERSONAL SERVICES		**1,055,766**			**1,392,707**		**1,147,535**
TOTAL PERSONAL SERVICES	**28.00**	**3,007,792**	*	**28.00**	**3,543,041**	**29.00**	**3,401,361**

***FY 22 Salaries and Other Personal Services are Enacted not Audited amounts**

COUNTY COUNCIL
County Council Office
Index #401000

ORIGIN/PURPOSE:

The County Council Office provides administrative and general support to the Council and performs the daily functions necessary to complete legislative activities. The Council Office staff are responsible to record minutes of public hearings, and Council legislative sessions; draft legislation; and provide information to the public. The staff provides administrative and clerical support for each Council Member for constituent problems and legislative duties, while meeting all legislative requirements for state and federal reporting. This office also provides support services to several Council-appointed boards such as the People's Counsel Citizens Advisory Board, and the Harford Cable Network Board.

FY 24 GOALS:

TO LEGISLATE ON BEHALF OF THE CITIZENS OF HARFORD COUNTY

TO COMPLY WITH ALL CHARTER AND CODE REQUIREMENTS FOR LEGISLATIVE SESSIONS, PUBLIC HEARINGS, AND OTHER COUNCIL
RELATED ACTIVITIES

TO PROMOTE EFFECTIVE COMMUNICATIONS WITH THE CITIZENS IN ORDER TO KEEP THE PUBLIC INFORMED ABOUT COUNCIL ISSUES

TO IMPROVE STAFF EFFICIENCIES AND THE USE OF RESOURCES

TO ENHANCE THE USE OF TECHNOLOGY FOR COUNCIL MEMBERS AND STAFF

TO PROVIDE A SMOOTH TRANSITION FOR THE NEW COUNCIL AFTER THE GENERAL ELECTION

COUNTY COUNCIL
County Council Office
Index #401000

ALL FUND SUMMARY:

	AUDITED FY 21	AUDITED FY 22	ORIGINAL BUDGET FY 23	EXECUTIVE PROPOSED FY 24	ENACTED FY 24
SUMMARY BY CHARACTER:					
10 PERSONAL SERVICES	1,424,296	1,481,931	1,982,045	1,759,695	1,759,695
20 CONTRACTUAL SERVICES	6,247	7,270	32,000	35,000	35,000
30 SUPPLIES AND MATERIALS	12,473	13,001	40,900	40,900	40,900
40 BUSINESS AND TRAVEL	21,640	30,247	68,600	82,600	82,600
50 CAPITAL OUTLAY	6,108	0	5,500	10,000	10,000
GRAND TOTAL	**1,470,764**	**1,532,449**	**2,129,045**	**1,928,195**	**1,928,195**
FUNDING SOURCE:					
11 GENERAL	**1,470,764**	**1,532,449**	**2,129,045**	**1,928,195**	**1,928,195**

COUNTY COUNCIL
County Council Office
Index #401000

FINANCIAL NOTES:

FY 23	FY 24	CHANGE	EXPLANATION OF INCREASE/DECREASE
			PERSONAL SERVICES decrease ($222,349)
1,109,677	1,098,062	(11,615)	Full Time Salaries
			1,662 Salary Adjustments
			(13,277) Turnover
			(11,615)
122,064	126,277	4,213	Pension Adjustment
6,371	4,337	(2,034)	Workers' Compensation Adjustment
481,993	315,350	(166,643)	Health Benefit calculations adjusted for consistency in position budgeting
3,000	0	(3,000)	Cell Phone Reimbursement adjusted per County Council's request
114,880	117,413	2,533	RHS (Retirement Health Savings)
5,634	5,634	0	OPEB (Other Post Employment Benefits
45,015	0	(45,015)	27th Pay Costs for FY 23 eliminated for FY 24
32,000	35,000	3,000	CONTRACTUAL SERVICES increase $3,000 As requested by the County Council additional funds are provided for other professional service
40,900	40,900	0	SUPPLIES AND MATERIALS no change in funding over FY 23 Per County Council request funds are provided for office supplies, printing, and other supplies and materials
68,600	82,600	14,000	BUSINESS AND TRAVEL increase $14,000 Per County Council request additional funds are provided for lodging, meals, books/periodicals and training seminars and courses
5,500	10,000	4,500	CAPITAL OUTLAY increase $4,500 Funded per request of the County Council

DIVISION STAFF SUMMARY

County Council Office

Index #401000

POSITION TITLE	ENACTED FY 22 POSITIONS	ENACTED FY 22 SALARIES		ENACTED FY 23 POSITIONS	ENACTED FY 23 SALARIES	ENACTED FY 24 POSITIONS	ENACTED FY 24 SALARIES
Administrative Specialist II	2.00	142,196		2.00	156,410	2.00	156,410
Council Administrator	1.00	102,374		1.00	112,672	1.00	112,672
Council Members	6.00	270,600		6.00	289,638	6.00	289,638
Legislative Aide	7.00	392,714		7.00	421,630	7.00	410,016
Legislative Aide to President	1.00	64,970		1.00	77,169	1.00	77,169
President of the Council	1.00	48,729		1.00	52,158	1.00	52,158
FULL-TIME SALARIES	18.00	1,021,583		18.00	1,109,677	18.00	1,098,063
TEMPORARY SALARIES		6,000			6,000		6,000
SALARY TOTAL	**18.00**	**1,027,583**		**18.00**	**1,115,677**	**18.00**	**1,104,063**
OTHER PERSONAL SERVICES							
Pension & Retirement		112,374			122,064		126,277
Workers' Compensation		7,069			6,371		4,337
Health Benefits		307,671			481,993		315,450
RHS/OPEB		108,000			120,514		123,046
FICA		78,152			84,891		84,002
27th pay costs					45,015		0
Miscellaneous		5,520			5,520		2,520
TOTAL OTHER PERSONAL SERVICES		**618,786**			**866,368**		**655,632**
TOTAL PERSONAL SERVICES	**18.00**	**1,646,369**	*	**18.00**	**1,982,045**	**18.00**	**1,759,695**

***FY 22 Salaries and Other Personal Services are Enacted not Audited amounts**

COUNTY COUNCIL
Office of the County Auditor
Index #402000

ORIGIN/PURPOSE:

The Charter provides that the County Auditor serve at the pleasure of the County Council. The Charter further provides the Council with the authority to assign functions, duties and additional personnel to the Auditor. The County Auditor is responsible for ensuring that a complete financial audit of the County is performed annually. The purpose of the Office of the County Auditor is to assist the County Council with fiscal analysis of proposed legislation, provide assistance with the evaluation of the annual budget and conduct special audits when requested by the Council or Executive as authorized under the Charter.

ALL FUND SUMMARY:

	AUDITED FY 21	AUDITED FY 22	ORIGINAL BUDGET FY 23	EXECUTIVE PROPOSED FY 24	ENACTED FY 24
SUMMARY BY CHARACTER:					
10 PERSONAL SERVICES	383,179	426,155	483,846	470,580	470,580
20 CONTRACTUAL SERVICES	81,824	61,828	110,950	110,950	110,950
30 SUPPLIES AND MATERIALS	84	37	275	275	275
40 BUSINESS AND TRAVEL	5,126	5,055	10,929	10,929	10,929
50 CAPITAL OUTLAY	0	0	1,000	1,000	1,000
GRAND TOTAL	**470,213**	**493,075**	**607,000**	**593,734**	**593,734**
FUNDING SOURCE:					
11 GENERAL	**470,213**	**493,075**	**607,000**	**593,734**	**593,734**

COUNTY COUNCIL
Office of the County Auditor
Index #402000

FINANCIAL NOTES:

FY 23	FY 24	CHANGE	EXPLANATION OF INCREASE/DECREASE
			PERSONAL SERVICES decrease ($13,267)
320,337	325,438	5,101	Full Time Salaries
			5,101 salary adjustment
2,138	1,480	(658)	Workers' Compensation Adjustment
61,993	53,025	(8,968)	Health Benefit calculations adjusted for consistency in position budgeting
5,200	5,200	0	Temporary Salaries - provides for a summer intern
420	420	0	Cell Phone Reimbursement
21,540	23,483	1,943	RHS (Retirement Health Savings)
13,263	0	(13,263)	27th Pay Costs for FY 23 eliminated in FY 24
35,237	37,425	2,188	Pension adjustment
23,299	23,689	390	FICA
110,950	110,950	0	CONTRACTUAL SERVICES no change in funding over FY 23
			Funds are provided as requested for financial audit
275	275	0	SUPPLIES & MATERIALS no change in funding over FY 23
			Fund provide for general office and computer supplies
10,929	10,929	0	BUSINESS & TRAVEL no change in funding over FY 23
			Funds provide for membership Fees & Dues, travel costs and seminars and courses
1,000	1,000	0	CAPITAL OUTLAY no change in funding over FY 23

DIVISION STAFF SUMMARY

Office of County Auditor

Index #402000

POSITION TITLE	ENACTED FY 22 POSITIONS	ENACTED FY 22 SALARIES	ENACTED FY 23 POSITIONS	ENACTED FY 23 SALARIES	ENACTED FY 24 POSITIONS	ENACTED FY 24 SALARIES
Auditor I	1.00	61,050	0.00	0	0.00	0
Auditor II	1.00	88,457	2.00	182,365	2.00	187,466
County Auditor	1.00	125,333	1.00	137,972	1.00	137,972
TOTAL FULL-TIME SALARIES	**3.00**	**274,840**	**3.00**	**320,337**	**3.00**	**325,438**
TEMPORARY SALARIES		5,200		5,200		5,200
SALARY TOTAL	**3.00**	**280,040**	**3.00**	**325,537**	**3.00**	**330,638**
OTHER PERSONAL SERVICES						
Pension & Retirement		30,232		35,237		37,425
Workers' Compensation		2,308		2,138		1,480
Health Benefits		58,179		61,993		53,025
RHS		20,250		21,540		23,483
FICA		20,601		23,298		23,689
27th pay costs				13,263		0
Miscellaneous		840		840		840
TOTAL OTHER PERSONAL SERVICES		**132,410**		**158,309**		**139,942**
TOTAL PERSONAL SERVICES	**3.00**	**412,450** *	**3.00**	**483,846**	**3.00**	**470,580**

***FY 22 Salaries and Other Personal Services are Enacted not Audited amounts**

COUNTY COUNCIL
Board of Appeals and Rezoning
Index #404000

ORIGIN/PURPOSE:

Under the Harford County Code, the County Council constitutes the Board of Appeals. The Council appoints and employs Zoning Hearing Examiners who coordinate and conduct public hearings and render decisions on all zoning cases that are submitted as applications to the Board of Appeals.
The Hearing Examiner's decision can be appealed to the County Council, sitting as the Board of Appeals for final argument.

FY 24 GOALS:
TO COMPLY WITH ALL CHARTER CODE REQUIREMENTS FOR THE BOARD OF APPEALS ACTIVITIES

TO MAKE DECISIONS CONSISTENT WITH LAND USE AND ZONING LAWS

TO CONTINUE TO SCHEDULE, HEAR, AND ISSUE FINAL DECISIONS IN ZONING CASES WITHIN A TIMELY MANNER

TO PROMOTE EFFECTIVE COMMUNICATIONS WITH THE CITIZENS TO KEEP THE PUBLIC INFORMED OF ZONING CASES

TO UTILIZE STAFF, TECHNOLOGY, AND RESOURCES TO EFFECTIVELY OPERATE THE ZONING HEARING EXAMINER'S OFFICE

ALL FUND SUMMARY:

	AUDITED FY 21	AUDITED FY 22	ORIGINAL BUDGET FY 23	EXECUTIVE PROPOSED FY 24	ENACTED FY 24
SUMMARY BY CHARACTER:					
10 PERSONAL SERVICES	120,936	128,002	148,009	142,316	142,316
20 CONTRACTUAL SERVICES	39,679	51,914	89,500	134,500	134,500
30 SUPPLIES AND MATERIALS	977	725	1,500	2,200	2,200
40 BUSINESS AND TRAVEL	622	501	2,000	2,000	2,000
GRAND TOTAL	**162,214**	**181,142**	**241,009**	**281,016**	**281,016**
FUNDING SOURCE:					
11 GENERAL	**162,214**	**181,142**	**241,009**	**281,016**	**281,016**

COUNTY COUNCIL
Board of Appeals and Rezoning
Index #404000

FINANCIAL NOTES:

FY 23	FY 24	CHANGE	EXPLANATION OF INCREASE/DECREASE
			PERSONAL SERVICES decrease ($5,694)
19,635	17,675	(1,960)	Health Benefit calculations adjusted for consistency in position budgeting
10,952	11,450	498	Pension adjusted per actuarial
5,643	5,643	0	OPEB (Other Post Employment Benefits)
4,122	0	(4,122)	27th Pay Costs for FY 23 eliminated for FY 24
89,500	134,500	45,000	CONTRACTUAL SERVICES increase $45,000 Additional funds provided per County Council request for legal services and other professional service due to increase in cases.
1,500	2,200	700	SUPPLIES AND MATERIALS increase $700 Additional funds provided per County Council request for commercial printing

DIVISION STAFF SUMMARY
Board of Appeals and Rezoning
Index #404000

POSITION TITLE	ENACTED FY 22 POSITIONS	ENACTED FY 22 SALARIES		ENACTED FY 23 POSITIONS	ENACTED FY 23 SALARIES	ENACTED FY 24 POSITIONS	ENACTED FY 24 SALARIES
Management Assistant II	1.00	90,478		1.00	99,562	1.00	99,562
SALARY TOTAL	**1.00**	**90,478**		**1.00**	**99,562**	**1.00**	**99,562**
OTHER PERSONAL SERVICES							
Pension & Retirement		9,953			11,450		11,450
Workers' Compensation		335			229		229
Health Benefits		18,437			17,675		17,675
OPEB		0			5,643		5,643
FICA		6,921			7,617		7,617
27th pay costs		0			0		0
Miscellaneous		140			140		140
TOTAL OTHER PERSONAL SERVICES		**35,786**			**42,754**		**42,754**
TOTAL PERSONAL SERVICES	**1.00**	**126,264**	*	**1.00**	**142,316**	**1.00**	**142,316**

***FY 22 Salaries and Other Personal Services are Enacted not Audited amounts**

COUNTY COUNCIL
Office of the Council Attorney and People's Counsel
Index #405000

ORIGIN/PURPOSE:

By Charter Section 224 and as amended by Bill Nos. 76-35 and 78-54, the Office of the Council Attorney shall be administered by the Council Attorney.
The Council Attorney shall be the Chief Legal Advisor to the Council.
By Charter Section 224 and Bill No. 76-103, the Office of the People's Counsel, under the supervision of the Council Attorney, was established to represent the interests of the public and County in zoning matters in Harford County. The Council appointed People's Counsel Citizens Advisory Board provides guidance, makes recommendations, and directs the People's Counsel to enter zoning cases to protect public interest.

FY 24 GOALS:
TO COMPLY WITH ALL CHARTER AND CODE REQUIREMENTS FOR PEOPLE'S COUNSEL

TO CONTINUE TO REPRESENT THE INTERESTS OF THE PUBLIC BY WORKING CLOSELY WITH THE PEOPLE'S COUNSEL ADVISORY BOARD

TO UTILIZE STAFF, TECHNOLOGY, AND RESOURCES TO EFFECTIVELY OPERATE THE PEOPLE'S COUNSEL OFFICE

ALL FUND SUMMARY:

	AUDITED FY 21	AUDITED FY 22	ORIGINAL BUDGET FY 23	EXECUTIVE PROPOSED FY 24	ENACTED FY 24
SUMMARY BY CHARACTER:					
10 PERSONAL SERVICES	195,706	207,282	238,919	361,303	361,303
20 CONTRACTUAL SERVICES	33,375	44,187	159,600	204,600	204,600
30 SUPPLIES & MATERIALS	6	0	0	0	0
40 BUSINESS & TRAVEL	3,575	3,262	8,800	9,800	9,800
50 CAPITAL OUTLAY	852	0	0	0	0
GRAND TOTAL	**233,513**	**254,731**	**407,319**	**575,703**	**575,703**
FUNDING SOURCE:					
11 GENERAL	**233,513**	**254,731**	**407,319**	**575,703**	**575,703**

COUNTY COUNCIL
Office of the Council Attorney and People's Counsel
Index #405000

FINANCIAL NOTES:

FY 23	FY 24	CHANGE	EXPLANATION OF INCREASE/DECREASE
			PERSONAL SERVICES increase $122,384
	137,195	137,195	One (1) Legislative Drafter position created for FY 24 per County Council's request
26,821	17,675	(9,146)	Health Benefit calculations adjusted for consistency in position budgeting
7,180	7,828	648	RHS (Retirement Health Savings)
600	600	0	Cell Phone Reimbursement
6,970	0	(6,970)	27th Pay costs for FY 23 eliminated for FY 24
159,600	204,600	45,000	CONTRACTUAL SERVICES increase $45,000 Additional funds are provided for legal services as requested by the County Council
8,800	9,800	1,000	BUSINESS AND TRAVEL increase $1,000 Additional funds are provided for professional books and periodicals per County Council request

DIVISION STAFF SUMMARY

Office of Council Attorney/Peoples Counsel

Index #405000

POSITION TITLE	ENACTED FY 22 POSITIONS	ENACTED FY 22 SALARIES		ENACTED FY 23 POSITIONS	ENACTED FY 23 SALARIES	ENACTED FY 24 POSITIONS	ENACTED FY 24 SALARIES
Council Attorney	1.00	152,882		1.00	168,332	1.00	168,332
Legislative Drafter	0.00	0		0.00	0	1.00	100,000
SALARY TOTAL	**1.00**	**152,882**		**1.00**	**168,332**	**2.00**	**268,332**
OTHER PERSONAL SERVICES							
Pension & Retirement		16,817			18,516		30,858
Workers' Compensation		566			572		617
Health Benefits		25,185			26,821		35,350
FICA		9,564			9,788		17,438
RHS		6,750			7,180		7,828
27th pay costs		0			6,970		0
Miscellaneous		740			740		880
TOTAL OTHER PERSONAL SERVICES		**59,622**			**70,587**		**92,971**
TOTAL PERSONAL SERVICES	**1.00**	**212,504**	*	**1.00**	**238,919**	**2.00**	**361,303**

***FY 22 Salaries and Other Personal Services are Enacted not Audited amount**

COUNTY COUNCIL
HarfordTV
Index #406000

ORIGIN/PURPOSE:

HarfordTV is a public, educational and governmental channel that functions as Harford County's community access station. HTV is dedicated to serving the growing population of Harford County, the Harford County Government, and the County's Emergency Response Center. HTV supports public and non-public education.

FY 2 GOALS:

TO SIGNIFICANTLY EXPAND THE PROGRAMMING AND SERVICES PROVIDED BY HTV, ESPECIALLY LOCAL PROGRAMMING

TO UPGRADE TECHNICAL EQUIPMENT TO ENHANCE THE QUALITY OF HTV PROGRAMS AND MAKE HTV DIGITALLY COMPATIBLE

TO CONTINUE TO WORK WITH THE HTV BOARD AND THE COUNTY COUNCIL TO ENSURE THAT THEY CONTINUE TO MEET THE FUTURE
NEEDS OF THE GROWING POPULATION

ALL FUND SUMMARY:

	AUDITED FY 21	AUDITED FY 22	ORIGINAL BUDGET FY 23	EXECUTIVE PROPOSED FY 24	ENACTED FY 24
SUMMARY BY CHARACTER:					
10 PERSONAL SERVICES	572,062	612,796	690,221	667,468	667,468
20 CONTRACTUAL SERVICES	148,991	183,644	270,410	300,410	300,410
30 SUPPLIES AND MATERIALS	11,243	8,105	13,300	13,300	13,300
40 BUSINESS AND TRAVEL	2,934	3,269	5,180	5,180	5,180
50 CAPITAL OUTLAY	4,458	7,911	13,691	13,691	13,691
GRAND TOTAL	**739,689**	**815,725**	**992,802**	**1,000,049**	**1,000,049**
FUNDING SOURCE:					
11 GENERAL	**739,689**	**815,725**	**992,802**	**1,000,049**	**1,000,049**

COUNTY COUNCIL
HarfordTV
Index #406000

FINANCIAL NOTES:

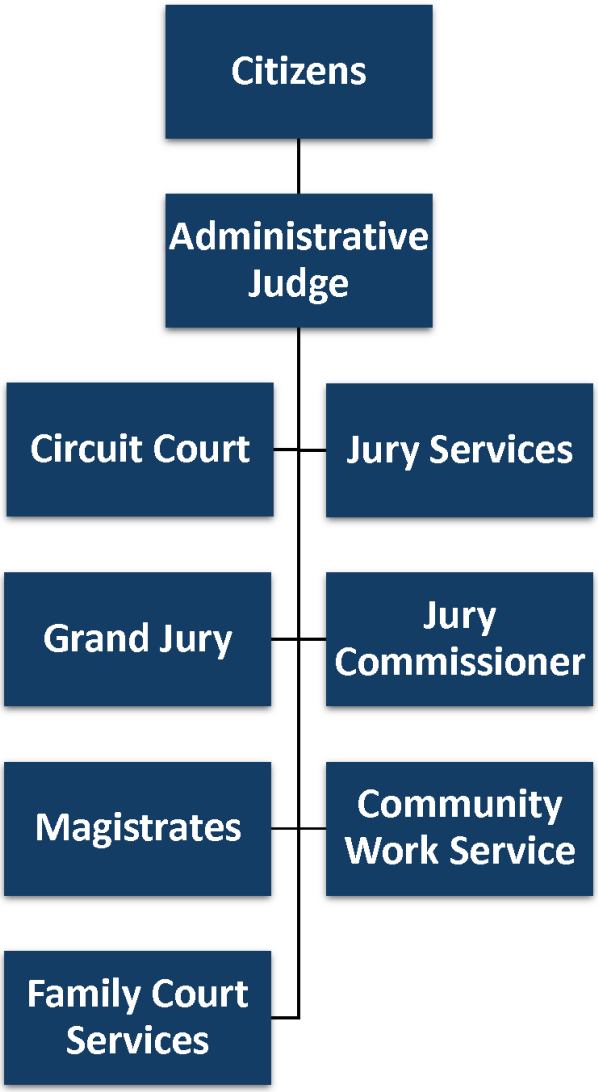
FY 23	FY 24	CHANGE	EXPLANATION OF INCREASE/DECREASE
			PERSONAL SERVICES decrease ($22,753)
441,225	451,230	10,005	Full Time Salaries
			10,005 Salary adjustment
108,301	88,375	(19,926)	Health Benefit calculations adjusted for consistency in position budgeting in level of coverage
4,365	3,089	(1,276)	Workers' Compensation Adjustment
28,720	31,310	2,590	RHS (Retirement Health Savings)
7,147	7,147	0	OPEB (Other Post Employment Benefits)
18,268	0	(18,268)	27th pay costs for FY 23 eliminated for FY 24
48,535	51,892	3,357	Pension adjustments
270,410	300,410	30,000	CONTRACTUAL SERVICES increase $30,000 Additional funds are provided to refurbish the HarfordTV offices at Harford Community College per County Council's request

DIVISION STAFF SUMMARY
HarfordTV
Index #406000

POSITION TITLE	ENACTED FY 22 POSITIONS	ENACTED FY 22 SALARIES		ENACTED FY 23 POSITIONS	ENACTED FY 23 SALARIES	ENACTED FY 24 POSITIONS	ENACTED FY 24 SALARIES
Administrative Assistant I	1.00	58,423		1.00	64,237	1.00	64,237
Broadcast Technician	1.00	50,718		1.00	55,747	1.00	65,752
Executive Director, HTV	1.00	112,391		1.00	123,712	1.00	123,712
Producer Manager, HTV	1.00	114,558		1.00	126,096	1.00	126,097
Production Supervisor, HTV	1.00	64,952		1.00	71,433	1.00	71,433
FULL-TIME SALARIES	**5.00**	**401,042**		**5.00**	**441,225**	**5.00**	**451,231**
OTHER PERSONAL SERVICES							
Pension & Retirement		44,115			48,535		51,891
Workers' Compensation		5,013			4,365		3,089
Health Benefits		101,655			108,301		88,375
RHS/OPEB		27,000			35,867		38,457
FICA		30,679			32,960		33,725
27th pay costs		0			18,268		0
Miscellaneous		700			700		700
TOTAL OTHER PERSONAL SERVICES		**209,162**			**248,996**		**216,237**
TOTAL PERSONAL SERVICES	**5.00**	**610,204**	*	**5.00**	**690,221**	**5.00**	**667,468**

*FY 22 Salaries and Other Personal Services are Enacted not Audited amounts

JUDICIAL


Citizens
Administrative Judge
Circuit Court
Jury Services
Grand Jury
Jury Commissioner
Magistrates
Community Work Service
Family Court Services

JUDICIAL

ORIGIN/PURPOSE:

The Circuit Courts were first established in Maryland by the Constitution of 1851 and were continued by subsequent Constitutions which were passed in 1864 and 1867. Since 1867, Harford County and Baltimore County have comprised the Third Judicial Circuit. The Circuit Court for Harford County is a Court of General Jurisdiction. It handles a wide variety of civil disputes including tort and contract disputes for parties requiring a jury trial. It also hears family law related cases including divorce, child custody and child support cases. On the criminal side, it hears felony cases and prayers for jury trial from the District Court.

The State of Maryland pays for the judges' salaries and the expense of a full-time master as well as providing for five law clerks. It also funds the Office of the Clerk of the Circuit Court which provides the staff for the Court system. Harford County funds the costs of the judges' staff as well as the operation of the Jury Commissioner's Office, the Office of Family Court Services and the Community Work Service Program.

The Circuit Court strives to contain expenditure requirements and still provide expeditious, quality service to the residents of Harford County.

MISSION STATEMENT:

TO BRING A FAIR AND JUST RESOLUTION FOR EACH OF THE CASES FILED WITH THE COURT

FY 24 GOALS:

TO CONTINUE TO PROVIDE FOR THE EFFICIENT MANAGEMENT OF BOTH DOMESTIC AND NON-DOMESTIC CASES TO ENSURE THAT LITIGANTS ARE ABLE TO HAVE THEIR LEGAL DISPUTES AND PROBLEMS RESOLVED AS EFFECTIVELY AND EFFICIENTLY AS THE SITUATION PERMITS WHILE STILL DOING JUSTICE FOR ALL CONCERNED

TO CONTINUE TO REVIEW THE JURY SELECTION PROCESS IN ORDER TO BRING IT IN CONFORMANCE WITH THE NEW STATE LAW REGARDING THE SELECTION OF JURORS

TO CONTINUE TO USE ALL REASONABLE MEASURES TO ENSURE THAT JURORS ARE NOT BROUGHT IN UNLESS THEIR PRESENCE WILL BE NECESSARY TO RESOLVE A CASE, TO MINIMIZE THE INCONVENIENCE OF SERVING ON JURY DUTY TO THE CITIZENS OF HARFORD COUNTY AND TO REDUCE JURY EXPENDITURES

TO REFINE AND MODIFY THE SCHEDULING AND HEARING OF JUVENILE CASES TO ENSURE THAT THESE MATTERS ARE HEARD AND DECIDED AS EXPEDITIOUSLY AS POSSIBLE WHILE DOING JUSTICE TO THE VICTIMS, THE JUVENILES AND THE CITIZENS OF HARFORD COUNTY

TO PROVIDE AN OPPORTUNITY FOR NON-VIOLENT OFFENDERS TO PAY BACK TO THE COMMUNITY THROUGH THE PERFORMANCE OF COMMUNITY WORK SERVICE

TO CONTINUE TO REFINE AND IMPROVE THE QUALITY OF SERVICES OFFERED IN DOMESTIC CASES AS WELL AS DEVELOP NEW SERVICES TO ASSIST FAMILIES AND THE COURT TO PROMPTLY AND EFFICIENTLY RESOLVE CUSTODY AND VISITATION DISPUTES

JUDICIAL

ALL FUND SUMMARY:

		AUDITED FY 21	AUDITED FY 22	ORIGINAL BUDGET FY 23	EXECUTIVE PROPOSED FY 24	ENACTED FY 24
SUMMARY BY CHARACTER:						
10	PERSONAL SERVICES	3,222,459	3,370,683	4,198,658	4,138,807	4,138,807
20	CONTRACTUAL SERVICES	265,079	318,617	528,992	580,312	580,312
30	SUPPLIES AND MATERIALS	48,410	84,848	95,315	98,315	98,315
40	BUSINESS AND TRAVEL	16,796	22,024	27,340	23,540	23,540
50	CAPITAL OUTLAY	65,477	79,967	32,109	5,000	5,000
70	MISCELLANEOUS	0	0	7,180	8,680	8,680
80	INTER-GOVERNMENTAL/INTERFUND	0	203	300	300	300
	GRAND TOTAL	**3,618,220**	**3,876,341**	**4,889,894**	**4,854,954**	**4,854,954**
SUMMARY BY FUND:						
11	GENERAL	3,618,220	3,876,341	4,889,894	4,854,954	4,854,954
	GRAND TOTAL	**3,618,220**	**3,876,341**	**4,889,894**	**4,854,954**	**4,854,954**
SUMMARY BY DIVISION:						
411000	CIRCUIT COURT	1,968,491	2,090,355	2,557,675	2,431,474	2,431,474
412000	JURY SERVICES	45,865	130,855	278,000	345,500	345,500
413000	GRAND JURY	9,520	10,940	14,000	14,000	14,000
414000	JURY COMMISSIONER	338,555	388,488	453,209	439,471	439,471
415000	MAGISTRATES	221,087	238,566	289,141	295,646	295,646
416000	COMMUNITY WORK SERVICE	378,575	370,834	482,160	473,985	473,985
417000	FAMILY COURT SERVICES	656,127	646,303	815,709	854,878	854,878
	GRAND TOTAL	**3,618,220**	**3,876,341**	**4,889,894**	**4,854,954**	**4,854,954**

JUDICIAL

FINANCIAL NOTES:

FY 23	FY 24	CHANGE	EXPLANATION OF INCREASE/DECREASE
			PERSONAL SERVICES decrease ($59,851)
2,560,170	2,503,950	(56,220)	Full-time salaries
			24,723 Salary Adjustments
			(80,943) Turnover (3.2)%
			(56,220)
	93,664	93,664	One (1) Technology Manager position created in 411000
	92,529	92,529	One (1) Assignment Clerk position created in 411000
	87,579	87,579	One (1) Child Access Assessor position created in 417000
140,158	36,141	(104,017)	Temporary Salaries
297,036	291,930	(5,106)	Pension adjustments
8,955	5,645	(3,310)	Workers' Compensation adjustments
647,425	599,600	(47,825)	Health Benefit calculations adjusted for consistency in position budgeting
64,470	57,354	(7,116)	Other Post Employment Benefits (OPEB)
165,140	172,206	7,066	Retirement Health Savings (RHS)
5,040	4,760	(280)	Life Insurance
106,001	0	(106,001)	27th Pay
204,263	193,449	(10,814)	FICA adjustments
			CONTRACTUAL SERVICES increase $51,320
284,000	351,500	67,500	Juror's Fee increases for mandated increase in daily fee from $20 to $30
229,392	213,212	(16,180)	Other Professional Services and Other Rent & Utilities decrease based on actual expense history
46,275	49,275	3,000	SUPPLIES AND MATERIALS increases $3,000 General Office Mailing and Printing-Commercial increase based on actual expense history, partially offset by a decrease in Other Food Supplies
27,340	23,540	(3,800)	BUSINESS AND TRAVEL decrease ($3,800) Professional Books/Periodicals and Lodging decrease based on actual expense history
32,109	5,000	(27,109)	EQUIPMENT decreases ($27,109) Audio/Visual Supplies decrease due to one-time FY23 expenses
7,180	8,680	1,500	MISCELLANEOUS increases $1,500 Funds provide for RHS contribution for grant employee, Contribution to the Bar Library

JUDICIAL

FINANCIAL NOTES:

FY 23	FY 24	CHANGE	EXPLANATION OF INCREASE/DECREASE
			CONTRACTUAL SERVICES increase $51,320
284,000	351,500	67,500	Juror's Fee increases for mandated increase in daily fee from $20 to $30
229,392	213,212	(16,180)	Other Professional Services and Other Rent & Utilities decrease based on actual expense history
46,275	49,275	3,000	SUPPLIES AND MATERIALS increases $3,000 General Office Mailing and Printing-Commercial increase based on actual expense history, partially offset by a decrease in Other Food Supplies
27,340	23,540	(3,800)	BUSINESS AND TRAVEL decrease ($3,800) Professional Books/Periodicals and Lodging decrease based on actual expense history
32,109	5,000	(27,109)	EQUIPMENT decreases ($27,109) Audio/Visual Supplies decrease due to one-time FY23 expenses
7,180	8,680	1,500	MISCELLANEOUS increases $1,500 Funds provide for RHS contribution for grant employee, Contribution to the Bar Library

DEPARTMENT STAFF SUMMARY
JUDICIAL

POSITION TITLE	ENACTED FY 22 POSITIONS	ENACTED FY 22 SALARIES	ENACTED FY 23 POSITIONS	ENACTED FY 23 SALARIES	ENACTED FY 24 POSITIONS	ENACTED FY 24 SALARIES
Administrative Assistant	4.00	221,152	3.00	182,346	3.00	182,364
Administrative Court Reporter	1.00	90,380	1.00	99,453	1.00	99,463
Administrative Judicial Assistant	1.00	85,239	1.00	93,788	1.00	88,708
ADR Coordinator	1.00	81,177	1.00	89,313	1.00	89,320
Assignment Clerk	1.00	56,244	2.00	123,674	3.00	186,269
Assistant to Jury Commissioner	1.00	64,845	1.00	71,316	1.00	71,322
Child Access Assessor	0.00	0	0.00	0	2.00	131,597
Civil Assignment Clerk	1.00	56,244	0.00	0	0.00	0
Community Work Service Case Manager	3.00	175,112	3.00	192,540	3.00	184,597
Court Administrator	1.00	116,143	1.00	127,844	1.00	113,444
Court Reporter	2.00	198,211	2.00	218,138	2.00	218,159
Deputy Court Administrator	1.00	83,066	1.00	91,394	1.00	94,351
Digital Court Reporter	2.00	120,711	2.00	136,184	2.00	136,196
Director, Community Work Svc Program	1.00	75,740	1.00	83,321	1.00	81,329
Director, Family Court Services	1.00	127,611	1.00	140,483	1.00	126,520
Evaluator/Mediator	1.00	94,929	1.00	104,468	0.00	0
Family Services Coordinator	1.00	82,724	1.00	91,017	1.00	91,026
Judicial Assistant	6.00	343,692	6.00	380,671	6.00	403,466
Jury Clerk	1.00	40,973	2.00	110,595	2.00	110,599
Jury Commissioner	1.00	75,814	1.00	83,402	1.00	83,410
Law Clerk	1.00	51,376	1.00	61,808	1.00	50,485
Office Manager	1.00	71,288	1.00	78,414	1.00	82,349
Technology Manager	0.00	0	0.00	0	1.00	63,536
FULL-TIME SALARIES	33.00	2,312,671	33.00	2,560,169	36.00	2,688,510
TEMPORARY SALARIES		128,162		140,158		36,141
SALARY TOTAL	**33.00**	**2,440,833**	**33.00**	**2,700,327**	**36.00**	**2,724,651**

DEPARTMENT STAFF SUMMARY
JUDICIAL

POSITION TITLE	ENACTED FY 22 POSITIONS	ENACTED FY 22 SALARIES		ENACTED FY 23 POSITIONS	ENACTED FY 23 SALARIES	ENACTED FY 24 POSITIONS	ENACTED FY 24 SALARIES
OTHER PERSONAL SERVICES							
Pension & Retirement		269,962			297,036		313,155
Workers' Compensation		8,981			8,955		6,069
Health Benefits		568,316			647,426		652,625
OPEB/RHS		148,500			229,610		229,560
FICA		186,159			204,263		207,568
27th Pay		0			106,001		0
Miscellaneous		5,040			5,040		5,180
TOTAL OTHER PERSONAL SERVICES		**1,186,958**			**1,498,331**		**1,414,157**
TOTAL PERSONAL SERVICES	**33.00**	**3,627,791**	*	**33.00**	**4,198,658**	**36.00**	**4,138,807**

***FY 22 Salaries and Other Personal Services are Enacted not Audited amounts**

JUDICIAL
Circuit Court
Index #411000

ORIGIN/PURPOSE:

The Circuit Court of Harford County is a Court of general jurisdiction which hears and decides a wide variety of cases. On the civil side, it hears cases (1) where the amount in dispute is in excess of $10,000 and the parties have requested a jury trial, (2) family law cases, (3) administrative appeals, and
(4) numerous similar actions. On the criminal side, it hears criminal cases where a serious violation of the law is alleged and/or party has requested a jury trial.

FY 24 GOALS:

TO CONTINUE TO PROVIDE FOR THE EFFICIENT MANAGEMENT OF BOTH DOMESTIC AND NON-DOMESTIC CASES TO ENSURE THAT
LITIGANTS ARE ABLE TO HAVE THEIR LEGAL DISPUTES AND PROBLEMS RESOLVED AS EFFECTIVELY AND EFFICIENTLY AS THE SITUATION
PERMITS WHILE STILL DOING JUSTICE FOR ALL CONCERNED

- To continue to reduce the number of open civil cases
- To manage cases so that 98% of all non-domestic cases are resolved within eighteen (18) months pursuant to the Case Flow Management Guidelines established by the Administrative Office of the Courts
- To manage cases so that 90% of all domestic relations cases are resolved within twelve (12) months pursuant to the Case Flow Management Guidelines established by the Administrative Office of the Courts

ALL FUND SUMMARY:

	AUDITED FY 21	AUDITED FY 22	ORIGINAL BUDGET FY 23	EXECUTIVE PROPOSED FY 24	ENACTED FY 24
SUMMARY BY CHARACTER:					
10 PERSONAL SERVICES	1,820,719	1,934,032	2,422,186	2,337,774	2,337,774
20 CONTRACTUAL SERVICES	39,583	12,084	40,700	24,520	24,520
30 SUPPLIES AND MATERIALS	30,256	44,829	46,300	46,300	46,300
40 BUSINESS AND TRAVEL	12,456	19,443	16,380	16,380	16,380
50 CAPITAL OUTLAY	65,477	79,967	32,109	5,000	5,000
70 MISCELLANEOUS	0	0	0	1,500	1,500
GRAND TOTAL	**1,968,491**	**2,090,355**	**2,557,675**	**2,431,474**	**2,431,474**
FUNDING SOURCE:					
11 GENERAL	**1,968,491**	**2,090,355**	**2,557,675**	**2,431,474**	**2,431,474**

JUDICIAL
Circuit Court
Index #411000

FINANCIAL NOTES:

FY 23	FY 24	CHANGE	EXPLANATION OF INCREASE/DECREASE
			PERSONAL SERVICES decrease ($84,412)
1,422,268	1,417,276	(4,992)	Full-time salaries
			(25,723) Turnover (1.81)%
			20,731 Salary adjustments
			(4,992)
	93,664	93,664	One (1) Technology Manager position created
	92,529	92,529	One (1) Assignment Clerk position created
112,831	0	(112,831)	Temporary Salaries - Positions made permanent
168,860	162,987	(5,873)	Pension adjustments
5,174	3,260	(1,914)	Workers' Compensation adjustments
399,394	317,475	(81,919)	Health Benefit calculations adjusted for consistency in position budgeting
34,966	38,255	3,289	Other Post Employment Benefits (OPEB)
100,520	101,758	1,238	Retirement Health Savings (RHS)
2,800	2,520	(280)	Life Insurance
58,887	0	(58,887)	27th Pay
116,486	108,050	(8,436)	FICA Adjustments
40,700	24,520	(16,180)	CONTRACTUAL SERVICES decrease ($16,180)
			Other Professional Services and Other Rent & Utilities decrease based on actual expense history
46,300	46,300	0	SUPPLIES AND MATERIALS - No change for FY 24
			Funds provide for office supplies, printing, mailing and other supplies & materials.
16,380	16,380	0	BUSINESS & TRAVEL - No change for FY 24
			Funds provide for professional books and periodicals, training, mileage, and dues.
32,109	5,000	(27,109)	EQUIPMENT decreases ($27,109)
			Audio/Visual Supplies decrease due to one-time FY23 expenses
0	1,500	1,500	MISCELLANEOUS increases $1,500
			Funds provide for a contribution to the Bar Library

DIVISION STAFF SUMMARY

Circuit Court

Index #411000

	ENACTED FY 22		ENACTED FY 23		ENACTED FY 24	
POSITION TITLE	**POSITIONS**	**SALARIES**	**POSITIONS**	**SALARIES**	**POSITIONS**	**SALARIES**
Administrative Court Reporter	1.00	90,380	1.00	99,453	1.00	99,463
Administrative Judicial Assistant	1.00	85,239	1.00	93,788	1.00	88,708
ADR Coordinator	1.00	81,177	1.00	89,313	1.00	89,320
Assignment Clerk	1.00	56,244	2.00	123,674	3.00	186,269
Court Administrator	1.00	116,143	1.00	127,844	1.00	113,444
Court Reporter	2.00	198,211	2.00	218,138	2.00	218,159
Criminal Assignment Clerk	1.00	56,244	0.00	0	0.00	0
Deputy Court Administrator	1.00	83,066	1.00	91,394	1.00	94,351
Digital Court Reporter	2.00	120,711	2.00	136,184	2.00	136,196
Judicial Assistant	6.00	343,691	6.00	380,672	6.00	403,466
Law Clerk	1.00	51,376	1.00	61,808	1.00	50,485
Technology Manager	0.00	0	0.00	0	1.00	63,536
TOTAL FULL TIME SALARIES	18.00	1,282,482	18.00	1,422,268	20.00	1,543,397
TEMPORARY SALARIES		101,631		112,831		0
SALARY TOTAL	**18.00**	**1,384,113**	**18.00**	**1,535,099**	**20.00**	**1,543,397**
OTHER PERSONAL SERVICES						
Pension & Retirement		151,236		168,860		177,491
Workers' Compensation		5,202		5,174		3,550
Health Benefits		363,026		399,394		352,825
OPEB/RHS		87,750		135,486		140,013
FICA		105,885		116,486		117,699
27th Pay		0		58,887		0
Miscellaneous		2,800		2,800		2,800
TOTAL OTHER PERSONAL SERVICES		**715,899**		**887,087**		**794,378**
TOTAL PERSONAL SERVICES	**18.00**	**2,100,012** *	**18.00**	**2,422,186**	**20.00**	**2,337,774**

***FY 22 Salaries and Other Personal Services are Enacted not Audited amounts**

JUDICIAL
Jury Services
Index #412000

ORIGIN/PURPOSE:

The Maryland Constitution as well as Maryland statutory and case law provide that parties to civil cases and defendants in criminal cases are entitled to a speedy trial by an impartial jury.

The preservation of this constitutional right to jury trial is the responsibility of the Circuit Court for Harford County. The Court must ensure proper jury selection procedures and has established a jury selection plan which is approved by the Court of Appeals of Maryland. Individuals who serve on juries are given a token compensation for their services.

This budgetary account provides for costs associated with jury service, including fees and miscellaneous expenses.

ALL FUND SUMMARY:

	AUDITED FY 21	AUDITED FY 22	ORIGINAL BUDGET FY 23	EXECUTIVE PROPOSED FY 24	ENACTED FY 24
SUMMARY BY CHARACTER:					
20 CONTRACTUAL SERVICES	43,720	126,210	270,000	337,500	337,500
30 SUPPLIES AND MATERIALS	2,145	4,645	8,000	8,000	8,000
GRAND TOTAL	**45,865**	**130,855**	**278,000**	**345,500**	**345,500**
FUNDING SOURCE:					
11 GENERAL	**45,865**	**130,855**	**278,000**	**345,500**	**345,500**

FINANCIAL NOTES:

FY 23	FY 24	CHANGE	EXPLANATION OF INCREASE/DECREASE
270,000	337,500	67,500	CONTRACTUAL SERVICES increases $67,500 Juror's Fee increases for mandated increase in daily fee from $20 to $30
8,000	8,000	0	SUPPLIES & MATERIALS - No change for FY 24 Meals, Ice and Bottled Water for jurors

JUDICIAL
Grand Jury
Index #413000

ORIGIN/PURPOSE:

Under Maryland law, the Grand Jury performs an important function in the administration of the criminal law. It is not a judicial body, but is an accusing body. It has been preserved as an institution necessary for the preservation of the peace, good order, and dignity of the state in bringing to trial those guilty of violations of law, and protecting people from being put on trial for frivolous, unfounded, or false accusations.

The Grand Jury's function is to investigate violations of the criminal law and this function is ordinarily accomplished by indictments or presentments. Various statutory duties are also imposed on the Grand Jury. At least once each calendar year, the Grand Jury must visit the local jail and inquire into its condition, the manner in which it is kept, and the treatment of the prisoners, and report their findings to the Court. The Grand Jury in Harford County is selected from the list of local voters. Its function is to decide whether a person suspected of committing a crime should be indicted. Evidence is presented to the Grand Jury by the State's Attorney, law enforcement officers, and witnesses. A determination is made and the indictments and/or no-bills are presented to the Circuit Court for Harford County.

The Grand Jury operating budget appropriates funding for costs associated with Grand Jury services, including fees and miscellaneous expenses.

ALL FUND SUMMARY:

	AUDITED FY 21	AUDITED FY 22	ORIGINAL BUDGET FY 23	EXECUTIVE PROPOSED FY 24	ENACTED FY 24
SUMMARY BY CHARACTER:					
20 CONTRACTUAL SERVICES	9,520	10,940	14,000	14,000	14,000
GRAND TOTAL	**9,520**	**10,940**	**14,000**	**14,000**	**14,000**
FUNDING SOURCE:					
11 GENERAL	**9,520**	**10,940**	**14,000**	**14,000**	**14,000**

FINANCIAL NOTES:

FY 23	FY 24	CHANGE	EXPLANATION OF INCREASE/DECREASE
14,000	14,000	0	CONTRACTUAL SERVICE - No change for FY 24 Juror's Fees - Grand Jury

JUDICIAL
Jury Commissioner
Index #414000

ORIGIN/PURPOSE:

The Jury Commissioner is responsible for developing and maintaining procedures for random selection of Grand and Petit Jurors in accordance with applicable statutes and local jury selection plans and regulations. Additionally, the Jury Commissioner is charged with efficient and effective management of the jury selection process and oversight and control of general office administration to ensure proper selection and usage of jurors.

FY 24 GOALS:

TO CONTINUE TO REVIEW THE JURY SELECTION PROCESS IN ORDER TO BRING IT IN CONFORMANCE WITH STATE LAW
REGARDING THE SELECTION OF JURORS

TO CONTINUE TO USE ALL REASONABLE MEASURES TO ENSURE THAT JURORS ARE NOT BROUGHT IN UNLESS THEIR PRESENCE WILL
BE NECESSARY TO RESOLVE A CASE TO MINIMIZE THE INCONVENIENCE OF SERVING ON JURY DUTY TO THE CITIZENS OF HARFORD
COUNTY AND TO REDUCE JURY EXPENDITURES

ALL FUND SUMMARY:

	AUDITED FY 21	AUDITED FY 22	ORIGINAL BUDGET FY 23	EXECUTIVE PROPOSED FY 24	ENACTED FY 24
SUMMARY BY CHARACTER:					
10 PERSONAL SERVICES	327,489	361,044	425,659	408,921	408,921
20 CONTRACTUAL SERVICES	508	319	850	850	850
30 SUPPLIES AND MATERIALS	10,557	27,125	26,400	29,400	29,400
40 BUSINESS AND TRAVEL	0	0	300	300	300
GRAND TOTAL	**338,555**	**388,488**	**453,209**	**439,471**	**439,471**
FUNDING SOURCE:					
11 GENERAL	**338,555**	**388,488**	**453,209**	**439,471**	**439,471**

JUDICIAL
Jury Commissioner
Index #414000

FINANCIAL NOTES:

FY 23	FY 24	CHANGE	EXPLANATION OF INCREASE/DECREASE
			PERSONAL SERVICES decrease ($16,739)
265,312	265,331	19	Full-time salaries
			19 Salary Adjustments
29,184	30,513	1,329	Pension adjustments
733	496	(237)	Workers' Compensation adjustments
72,322	70,700	(1,622)	Health Benefit calculations adjusted for consistency in position budgeting
4,727	5,368	641	OPEB (Other Post Employment Benefits)
21,540	15,655	(5,885)	RHS (Retirement Health Savings)
10,985	0	(10,985)	27th Pay
20,296	20,298	2	FICA adjustments
850	850	0	CONTRACTUAL SERVICES - No change for FY 24
			Funds provide for telephone and FAX service
26,400	29,400	3,000	SUPPLIES & MATERIALS increase $3,000
			General Office Mailing increases based on actual expense history

DIVISION STAFF SUMMARY

Jury Commissioner

Index #414000

POSITION TITLE	ENACTED FY 22 POSITIONS	ENACTED FY 22 SALARIES	ENACTED FY 23 POSITIONS	ENACTED FY 23 SALARIES	ENACTED FY 24 POSITIONS	ENACTED FY 24 SALARIES
Administrative Assistant I	1.00	55,288	0.00	0	0.00	0
Assistant to Jury Commissioner	1.00	64,845	1.00	71,316	1.00	71,322
Jury Clerk	1.00	40,973	2.00	110,595	2.00	110,599
Jury Commissioner	1.00	75,814	1.00	83,402	1.00	83,410
SALARY TOTAL	**4.00**	**236,920**	**4.00**	**265,312**	**4.00**	**265,331**
OTHER PERSONAL SERVICES						
Pension & Retirement		26,061		29,184		30,513
Workers' Compensation		725		733		496
Health Benefits		67,778		72,322		70,700
OPEB/RHS		20,250		26,267		21,023
FICA		18,124		20,296		20,298
27th Pay		0		10,985		0
Miscellaneous		560		560		560
TOTAL OTHER PERSONAL SERVICES		**133,498**		**160,347**		**143,590**
TOTAL PERSONAL SERVICES	**4.00**	**370,418**	**4.00**	**425,659**	**4.00**	**408,921**

***FY 22 Salaries and Other Personal Services are Enacted not Audited amounts**

JUDICIAL
Magistrates
Index #415000

ORIGIN/PURPOSE:

A Magistrate is an Attorney who is appointed by and serves at the pleasure of the Judges of the Circuit Court and who is responsible for hearing all matters referred to him by the Court. One Magistrate hears all juvenile cases. All the Magistrates hear domestic cases. The duties of the Magistrates are:

- Conduct hearings on matters referred to them. These matters include petitions filed by the Department of Juvenile Services alleging that a child is delinquent; petitions filed by the Department of Social Services alleging that a child has been abused or neglected; and domestic relations cases.
- Conduct hearings for family law cases referred to them
- Record all proceedings of hearings
- Direct the issuance of a subpoena for witnesses and/or documents
- Rule upon the admissibility of evidence
- Examine witnesses when necessary
- Convene, continue and adjourn the hearings as necessary
- Make findings of facts and conclusions of law, and submit them to the presiding Judge of the Circuit Court for review.

In accordance with applicable State law, an appointment of a Magistrate for both domestic relations matters and juvenile cases by the Judges of the Circuit Court of Harford County. The appointment must be approved by the Chief Judge of Appeals.

FY 24 GOAL:

TO REFINE AND MODIFY THE SCHEDULING AND HEARINGS OF JUVENILE CASES TO ENSURE THAT THESE MATTERS ARE HEARD AND
DECIDED AS EXPEDITIOUSLY AS POSSIBLE WHILE DOING JUSTICE TO THE VICTIMS, THE JUVENILES AND THE CITIZENS OF HARFORD COUNTY

- To have 100% of all Child in Need Assistance (CINA) shelter cases adjudicated within thirty (30) days and all CINA non-shelter cases adjudicated within sixty (60) days pursuant to the Case Flow Guidelines established by the Administrative Office of the Courts.
- To expedite the hearing and disposition of child support, alimony and uncontested divorce cases

JUDICIAL
Magistrates
Index #415000

ALL FUND SUMMARY:

	AUDITED FY 21	AUDITED FY 22	ORIGINAL BUDGET FY 23	EXECUTIVE PROPOSED FY 24	ENACTED FY 24
SUMMARY BY CHARACTER:					
10 PERSONAL SERVICES	217,164	232,505	272,211	282,216	282,216
20 CONTRACTUAL SERVICES	434	433	550	550	550
30 SUPPLIES AND MATERIALS	1,671	3,784	5,700	5,700	5,700
40 BUSINESS AND TRAVEL	1,819	1,843	3,500	0	0
70 MISCELLANEOUS	0	0	7,180	7,180	7,180
GRAND TOTAL	**221,087**	**238,565**	**289,141**	**295,646**	**295,646**
FUNDING SOURCE:					
11 GENERAL	**221,087**	**238,565**	**289,141**	**295,646**	**295,646**

FINANCIAL NOTES:

FY 23	FY 24	CHANGE	EXPLANATION OF INCREASE/DECREASE
			PERSONAL SERVICES increase $10,005
182,346	182,364	18	Full-time Salaries
			18 Salary Adjustments
20,058	20,972	914	Pension adjustments
620	419	(201)	Workers' Compensation adjustments
29,463	52,350	22,887	Health Benefit calculations adjusted for consistency in position budgeting
3,445	3,912	467	Other Post Employment Benefits (OPEB)
14,360	7,828	(6,532)	Retirement Health Savings (RHS)
7,550	0	(7,550)	27th Pay
13,949	13,951	2	FICA adjustments
3,500	0	(3,500)	BUSINESS AND TRAVEL decrease ($3,500)
			Professional Books/Periodicals decrease based on actual expense history
7,180	7,180	0	MISCELLANEOUS - No change for FY 24
			Funds provide for RHS contribution for grant employee

DIVISION STAFF SUMMARY

Magistrates

Index #415000

POSITION TITLE	ENACTED FY 22 POSITIONS	ENACTED FY 22 SALARIES		ENACTED FY 23 POSITIONS	ENACTED FY 23 SALARIES	ENACTED FY 24 POSITIONS	ENACTED FY 24 SALARIES
Administrative Assistant	3.00	165,864		3.00	182,346	3.00	182,364
TOTAL FULL-TIME SALARIES	**3.00**	**165,864**		**3.00**	**182,346**	**3.00**	**182,364**
OTHER PERSONAL SERVICES							
Pension & Retirement		18,245			20,058		20,972
Workers' Compensation		614			620		419
Health Benefits		27,718			29,463		52,350
OPEB/RHS		13,500			17,805		11,740
FICA		12,689			13,949		13,951
27th Pay		0			7,550		0
Miscellaneous		420			420		420
TOTAL OTHER PERSONAL SERVICES		**73,186**			**89,865**		**99,852**
TOTAL PERSONAL SERVICES	**3.00**	**239,050**	*	**3.00**	**272,211**	**3.00**	**282,216**

***FY 22 Salaries and Other Personal Services are Enacted not Audited amounts**

JUDICIAL
Community Work Service
Index #416000

ORIGIN/PURPOSE:

The Community Work Service Program (CWS), instituted on July 1, 1985, is a form of alternative sentencing imposed upon offenders by the Courts of Harford County or the Juvenile Services Administration. At the discretion of the presiding Judge, nonviolent offenders are assigned to community work service in lieu of more traditional sanctions. By performing work service, the community and the offender benefit directly. These offenders are able to "pay back" the community for the crime committed against the County; and participating private, nonprofit institutions and/or agencies, benefit from the work service performed on their behalf.

Beneficiaries of this program include Harford County Government (landfills, construction, and facilities maintenance), hospitals, churches, various volunteer fire departments and schools.

FY 24 GOAL:

TO PROVIDE AN OPPORTUNITY FOR NON-VIOLENT OFFENDERS TO PAY BACK TO THE COMMUNITY THROUGH THE PERFORMANCE OF
COMMUNITY WORK SERVICE

- **o** To increase the number of government agencies and non-profit organizations that offer community work service opportunities non-violent offenders by 10%

ALL FUND SUMMARY:

		AUDITED FY 21	AUDITED FY 22	ORIGINAL BUDGET FY 23	EXECUTIVE PROPOSED FY 24	ENACTED FY 24
SUMMARY BY CHARACTER:						
10	PERSONAL SERVICES	376,251	367,799	476,910	469,035	469,035
20	CONTRACTUAL SERVICES	838	855	1,850	1,850	1,850
30	SUPPLIES AND MATERIALS	1,486	1,978	2,750	2,750	2,750
40	BUSINESS AND TRAVEL	0	0	350	50	50
50	CAPITAL OUTLAY	0	0	0	0	0
80	INTER-GOVERNMENTAL/INTERFUND	0	203	300	300	300
	GRAND TOTAL	**378,575**	**370,835**	**482,160**	**473,985**	**473,985**
FUNDING SOURCE:						
11	GENERAL	**378,575**	**370,835**	**482,160**	**473,985**	**473,985**

JUDICIAL
Community Work Service
Index #416000

FINANCIAL NOTES:

FY 23	FY 24	CHANGE	EXPLANATION OF INCREASE/DECREASE
			PERSONAL SERVICES decrease ($7,875)
275,861	265,926	(9,935)	Full Time Salaries
			12 Salary Adjustments
			(9,947) Turnover (3.6)%
			(9,935)
27,327	36,141	8,814	Temporary Salaries
33,351	34,557	1,206	Pension adjustments
1,020	612	(408)	Workers' Compensation adjustments
81,463	88,375	6,912	Health Benefit calculations adjusted for consistency in position budgeting
8,211	3,961	(4,250)	OPEB (Other Post Employment Benefits)
14,360	15,655	1,295	RHS (Retirement Health Savings)
11,422	0	(11,422)	27th Pay
23,194	23,108	(86)	FICA adjustments
1,850	1,850	0	CONTRACTUAL SERVICES - No change for FY 24
			Funds provided for Telephone Service, Fax Service, and Other Insurance
2,750	2,750	0	SUPPLIES AND MATERIALS - No change for FY 24
			Funds provided for office supplies, printing, and mailing expenses
350	50	(300)	BUSINESS AND TRAVEL decrease ($300)
			Lodging decreased based on actual expense history
300	300	0	MISCELLANEOUS - No change for FY 24
			Fleet Daily Carpool Rental

DIVISION STAFF SUMMARY

Community Work Services

Index #416000

POSITION TITLE	ENACTED FY 22 POSITIONS	ENACTED FY 22 SALARIES	ENACTED FY 23 POSITIONS	ENACTED FY 23 SALARIES	ENACTED FY 24 POSITIONS	ENACTED FY 24 SALARIES
Community Work Service Case Manager	3.00	175,113	3.00	192,540	3.00	184,597
Director, Community Work Svc Program	1.00	75,740	1.00	83,321	1.00	81,329
FULL-TIME SALARIES	4.00	250,853	4.00	275,861	4.00	265,926
TEMPORARY SALARIES		26,531		27,327		36,141
SALARY TOTAL	**4.00**	**277,384**	**4.00**	**303,188**	**4.00**	**302,067**
OTHER PERSONAL SERVICES						
Pension & Retirement		32,999		33,351		34,557
Workers' Compensation		1,047		1,020		612
Health Benefits		59,216		81,464		88,375
OPEB/RHS		13,500		22,571		19,616
FICA		21,220		23,194		23,108
27th Pay		0		11,422		0
Miscellaneous		700		700		700
TOTAL OTHER PERSONAL SERVICES		**128,682**		**173,722**		**166,968**
TOTAL PERSONAL SERVICES	**4.00**	**406,067** *	**4.00**	**476,911**	**4.00**	**469,035**

***FY 22 Salaries and Other Personal Services are Enacted not Audited amounts**

JUDICIAL
Family Court Services Division
Index #417000

ORIGIN/PURPOSE:

The role of the Social Worker is to develop, implement and direct a program that will include evaluation/mediation for parties to domestic cases who have disputes over custody, visitation and similar issues. Working directly with the parties in both individual and joint sessions, the Social Worker addresses issues that may arise such as mutual cooperation, child development, and child safety. The goal of the program is to assist parties in resolving their problems themselves instead of resorting to time consuming and unproductive court hearings. The Court also established a Facilitated Visitation Program. In cases where a claim is made that a parent has not seen a child for such a significant period that they are a stranger to the child, or there are allegations of sexual abuse, the Social Worker is retained to supervise visitation. The facilitator files a report after each visit and assists the Court in the evaluation of the case.
Psychological/Psychiatric Evaluations: properly done evaluations which assist the Court in determining whether further psychological/psychiatric counseling is needed and greatly expedites any referral for such assistance.
Parenting Program: aimed at assisting single/divorced parents in understanding such areas as child development, the separation process, and the psychological aspects of divorce.
Home Studies: a qualified individual evaluates a home suitability or other physical aspects of the environment where a child will be and reports to the Court.
In every case where services are needed, every attempt is made to have those services provided privately with the expenses to be paid by either parties or their medical insurance. Where this is not possible, the parties are assessed on a sliding scale basis and the monies paid into the County's General Fund.

FY 24 GOAL:

TO CONTINUE TO REFINE AND IMPROVE THE QUALITY OF SERVICES OFFERED IN DOMESTIC CASES AS WELL AS DEVELOP NEW SERVICES

TO ASSIST FAMILIES AND THE COURT TO PROMPTLY AND EFFICIENTLY RESOLVE CUSTODY AND VISITATION DISPUTES

- **o** To reduce the time from the filing of a case to the resolution of any custody or visitation dispute
- **o** To decrease the number of custody/visitation dispositions that require resolution by trial

ALL FUND SUMMARY:

	AUDITED FY 21	AUDITED FY 22	ORIGINAL BUDGET FY 23	EXECUTIVE PROPOSED FY 24	ENACTED FY 24
SUMMARY BY CHARACTER:					
10 PERSONAL SERVICES	480,836	475,303	601,692	640,861	640,861
20 CONTRACTUAL SERVICES	170,475	167,776	201,042	201,042	201,042
30 SUPPLIES AND MATERIALS	2,294	2,487	6,165	6,165	6,165
40 BUSINESS AND TRAVEL	2,522	738	6,810	6,810	6,810
GRAND TOTAL	**656,127**	**646,303**	**815,709**	**854,878**	**854,878**
FUNDING SOURCE:					
11 GENERAL	**656,127**	**646,303**	**815,709**	**854,878**	**854,878**

JUDICIAL
Family Court Services
Index #417000

FINANCIAL NOTES:

FY 23	FY 24	CHANGE	EXPLANATION OF INCREASE/DECREASE
			PERSONAL SERVICES increase $39,169
414,383	373,053	(41,330)	Full Time Salaries
			3,943 Salary Adjustment
			(45,273) Turnover
			(41,330)
	87,579	87,579	One (1) Child Access Assessor position created
45,582	42,901	(2,681)	Pension adjustments per Treasury
1,409	858	(551)	Workers' Compensation adjustments
64,783	70,700	5,917	Health Benefit calculations adjusted for consistency in position budgeting
13,121	5,858	(7,263)	Other Post Employment Benefits (OPEB)
14,360	31,310	16,950	Retirement Health Savings (RHS)
17,157	0	(17,157)	27th Pay
30,337	28,041	(2,296)	FICA adjustments
201,042	201,042	0	CONTRACTUAL SERVICES - No change for FY 24 Funding in Other Professional Services provides for contractual Evaluators/Mediators
6,165	6,165	0	SUPPLIES AND MATERIALS - No change for FY 24 Funding provided for office supplies, mailing, printing, software, and other supplies
6,810	6,810	0	BUSINESS AND TRAVEL - No change for FY 24 Funding provided for Training Seminars & Meetings, Membership Fees, Professional Books, and Mileage

DIVISION STAFF SUMMARY
Family Court Service Division
Index #417000

POSITION TITLE	ENACTED FY 22 POSITIONS	ENACTED FY 22 SALARIES		ENACTED FY 23 POSITIONS	ENACTED FY 23 SALARIES	ENACTED FY 24 POSITIONS	ENACTED FY 24 SALARIES
Child Access Assessor	0.00	0		0.00	0	2.00	131,597
Director, Family Court Services	1.00	127,611		1.00	140,483	1.00	126,520
Evaluator/Mediator	1.00	94,929		1.00	104,468	0.00	0
Family Services Coordinator	1.00	82,724		1.00	91,017	1.00	91,026
Office Manager	1.00	71,288		1.00	78,414	1.00	82,349
FULL-TIME SALARIES	**4.00**	**376,553**		**4.00**	**414,382**	**5.00**	**431,492**
OTHER PERSONAL SERVICES							
Pension & Retirement		41,421			45,582		49,622
Workers' Compensation		1,393			1,409		992
Health Benefits		50,577			64,784		88,375
OPEB/RHS		13,500			27,481		37,168
FICA		28,241			30,337		32,512
27th Pay		0			17,157		0
Miscellaneous		560			560		700
TOTAL OTHER PERSONAL SERVICES		**135,692**			**187,310**		**209,369**
TOTAL PERSONAL SERVICES	**4.00**	**512,245**	*	**4.00**	**601,692**	**5.00**	**640,861**

***FY 22 Salaries and Other Personal Services are Enacted not Audited amounts**

Fiscal Year 24
Summary of Grants

Circuit Court for Harford County - Anticipated FY 24 Grants

TITLE OF GRANT	GRANT PURPOSE	Federal	State	Other	County Match	Grant Dates	Recurring or One Time
Family Court Services	This grant funds numerous programs and services for Alternative Dispute Resolution, facilitated visitation, psychological evaluations, personnel and services for children's groups, and child custody investigations.		793,010			7/1/23 - 6/30/24	Recurring
CASA	This grant focuses on representing the best interest of abused, neglected and dependent children in Court proceedings.		126,676		68,000	7/1/23 - 6/30/24	Recurring
Access/Visitation Program	Provide access/visitation services to non-custodial parents. Eighty noncustodial parents will be provided court ordered evaluations to assess child access and 48 noncustodial parents will be provided supervised visitation.		126,006	22,152		7/1/22 - 9/30/26	Recurring
Child in Need of Assistance Advocacy	This program assists in developing and implementing strategies specifically intended to provide assistance to victims of crime in the State of Maryland.	69,741				7/1/23 - 6/30/26	Recurring
	TOTALS:	**69,741**	**1,045,692**	**22,152**	**68,000**		

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OFFICE OF STATE'S ATTORNEY

STATE'S ATTORNEY

ORIGIN/PURPOSE:

The State's Attorney, created by Article V, Section 7 of the Maryland Constitution, represents the State in all criminal actions. Harford County pays the office's expenses.

The State's Attorney is elected by the County voters to a four-year term with no term limit. He/she assists the police in investigating crime in Harford County.
This Office presents certain criminal cases to the Grand Jury; acts as the jury's legal advisor and provides prosecutors for the Circuit, District and Juvenile
Courts. The office participates in Harford County School programs. State's Attorneys also provide basic training to the County Sheriff's Academy and in-service training programs for various law enforcement agencies.

The Office holds membership in the Harford County Task Force, the Harford County Child Advocacy Center, and the Harford County Family Justice Center.
Through Federal and State grants, the State's Attorney provides assistance in establishing and enforcing child support orders and offers advocate services to victims of crime and their families.

MISSION STATEMENT:
THE MISSION OF THE STATE'S ATTORNEY'S OFFICE IS TO SEEK JUSTICE BY ENSURING THAT THE RIGHTS OF VICTIMS AND CITIZENS AND THE
PUBLIC'S SAFETY ARE OUR NUMBER ONE PRIORITY THROUGH THE FAIR, VIGOROUS AND EFFICIENT ENFORCEMENT OF THE LAW IN SEEKING JUSTICE. WE SHALL SAFEGUARD THE RIGHTS AND REPUTATION OF THE INNOCENT.

FY 24 GOALS:
TO PROVIDE THE COMMUNITY WITH A QUICK EFFECTIVE WAY TO RECOVER LOSSES FROM BAD CHECKS, TO DIVERT POTENTIAL
DEFENDANTS INTO A COUNSELING PROGRAM TO AVOID REPEAT OFFENSES AND CONCENTRATE PROSECUTION EFFORTS ON THOSE
OFFENDERS WHO REFUSE TO COOPERATE WITH THE PROGRAM, AND TO LESSEN THE BURDEN ON THE COURT SYSTEM WHILE PRODUCING A SUCCESSFUL RESULT FOR THE VICTIM.

TO PROVIDE FOR THE INVESTIGATION OF ALLEGATIONS OF CHILD MOLESTATION AND/OR EXPLOITATION WHILE MINIMIZING THE TRAUMA TO THE CHILD AND TO PROVIDE SERVICES AND RESOURCES TO THE ABUSED CHILD AND HIS/HER FAMILY WHILE ALWAYS ADVOCATING FOR THE CHILD'S NEEDS.

STATE'S ATTORNEY

ALL FUND SUMMARY:

		AUDITED FY 21	AUDITED FY 22	ORIGINAL BUDGET FY 23	EXECUTIVE PROPOSED FY 24	ENACTED FY 24
SUMMARY BY CHARACTER:						
10	PERSONAL SERVICES	6,281,117	7,074,904	8,906,149	8,982,351	9,392,351
20	CONTRACTUAL SERVICES	46,252	60,543	49,320	67,620	67,620
30	SUPPLIES AND MATERIALS	39,840	70,010	81,100	118,180	118,180
40	BUSINESS AND TRAVEL	24,312	59,985	84,150	82,250	82,250
50	CAPITAL OUTLAY	1,229	17,997	0	0	0
80	INTERGOVERNMENTAL/INTERFUND	0	0	0	0	0
	GRAND TOTAL	**6,392,749**	**7,283,439**	**9,120,719**	**9,250,401**	**9,660,401**
SUMMARY BY FUND:						
11	GENERAL	6,392,749	7,283,439	9,120,719	9,250,401	9,660,401
	GRAND TOTAL	**6,392,749**	**7,283,439**	**9,120,719**	**9,250,401**	**9,660,401**
SUMMARY BY DIVISION:						
431000	OFFICE OF STATE'S ATTORNEY	6,392,749	7,283,439	9,120,719	9,250,401	9,660,401
	GRAND TOTAL	**6,392,749**	**7,283,439**	**9,120,719**	**9,250,401**	**9,660,401**

STATE'S ATTORNEY

FINANCIAL NOTES:

FY 23	FY 24	CHANGE	EXPLANATION OF INCREASE/DECREASE
			PERSONAL SERVICES increase $76,202
5,541,436	5,275,722	(265,714)	Full-time salaries
			67,757 Salary adjustments
			(249,568) Staff Turnover (4.50)%
			(83,903) Salary Offset (for Permanent Grant-funded employee)
			(265,714)
324,764	0	(324,764)	Temporary Salaries - Funding moved to Permanent salaries
	909,110	909,110	Thirteen (13) new positions created in the State's Attorney's Office:

	Salary	Fringe	Total
Chief of Administration (1)	110,000	38,458	148,458
Admin. Assistant (1)	55,000	28,474	83,474
Legal Assistant (2)	83,078	51,731	134,809
Legal Clerk (2)	78,110	50,768	128,878
Body-Worn Camera Tech II (1)	50,000	27,505	77,505
Body-Worn Camera Tech I (3)	142,860	81,131	223,991
Body-Worn Camera Tech I (3) (Half-Year funding)	71,430	40,566	111,996
	590,478	**318,632**	**909,110**

629,009	616,357	(12,652)	Pension adjustments
21,269	13,235	(8,034)	Workers' Compensation adjustments
1,297,629	1,217,551	(80,078)	Health Benefit calculations adjusted for consistency in position budgeting
10,220	9,660	(560)	Life Insurance
98,430	92,047	(6,383)	Other Post Employment Benefits (OPEB)
315,920	446,168	130,248	Retirement Health Savings (RHS)
229,437	0	(229,437)	27th Pay
438,036	402,502	(35,534)	FICA adjustments
	410,000	410,000	FY24 Budget Amendment - To provide for additional staff salary increases and second half-year funding of three (3) new Body-Worn Camera Tech I's

STATE'S ATTORNEY

FINANCIAL NOTES:

FY 23	FY 24	CHANGE	EXPLANATION OF INCREASE/DECREASE
49,320	67,620	18,300	CONTRACTUAL SERVICES increase $18,300 Legal Services, Personnel/Recruitment, Telephone Service, and Other Professional Services increase based on actual expense history, partially offset by a decrease in Office Equipment Service.
70,000	61,000	(9,000)	SUPPLIES AND MATERIALS increase $37,080 Uniform Purchase, Computer Supplies, General Office Mailing, Duplicating Machine Supplies, Printing-Commercial, and Other Supplies & Materials decrease based on actual expense history, partially offset by an increase in General Office Supplies.
0	46,080	46,080	Computer Software increases for additional Axon licenses for Body Worn Camera unit and for upgraded eSubpoena yearly maintenance.
84,150	82,250	(1,900)	BUSINESS AND TRAVEL decrease ($1,900) Meals and Parking/Tolls decrease based on actual expense history, partially offset by an increase in County-owned Vehicles

DEPARTMENT STAFF SUMMARY
STATE'S ATTORNEY

POSITION TITLE	ENACTED FY 22 POSITIONS	ENACTED FY 22 SALARIES	ENACTED FY 23 POSITIONS	ENACTED FY 23 SALARIES	ENACTED FY 24 POSITIONS	ENACTED FY 24 SALARIES
State's Attorney	1.00	161,333	1.00	161,333	1.00	171,333
Deputy State's Attorney	2.00	263,680	2.00	290,377	2.00	290,378
Administrative Assistant	1.00	49,316	1.00	54,202	2.00	109,207
Assistant State's Attorney I	15.00	1,037,267	17.00	1,250,564	18.00	1,318,918
Assistant State's Attorney II	4.00	334,243	5.00	467,680	5.00	461,823
Assistant State's Attorney III	5.00	511,910	4.00	467,248	4.00	476,050
Body Worn Camera Tech I	0.00	0	0.00	0	6.00	214,290
Body Worn Camera Tech II	0.00	0	0.00	0	1.00	50,000
Chief of Administration	0.00	0	0.00	0	1.00	110,000
Chief of Operations	0.00	0	0.00	0	1.00	110,000
Computer Engineer	1.00	45,000	1.00	51,794	1.00	50,290
Computer System Engineer	1.00	70,040	1.00	77,085	1.00	77,092
Senior Assistant State's Attorney II	1.00	119,180	0.00	0	0.00	0
Senior Assistant State's Attorney III	3.00	354,273	4.00	521,257	3.00	359,363
Legal Assistant I	9.00	511,205	14.00	830,187	20.00	1,118,461
Legal Assistant II	8.00	475,163	8.00	522,516	5.00	347,564
Legal Clerk I	1.00	44,290	1.00	48,708	3.00	126,823
Legal Clerk II	4.00	190,093	3.00	151,275	3.00	151,289
Legal Specialist	6.00	456,302	6.00	502,021	5.00	407,222
Administrator	1.00	131,840	1.00	145,189	0.00	0
SUB-TOTAL FULL TIME SALARIES	63.00	4,755,135	69.00	5,541,436	82.00	5,950,103
SALARY OFFSET						(83,903)
FY24 BUDGET AMENDMENT - SALARIES						370,000
TOTAL FULL TIME SALARIES		4,755,135		5,541,436		6,236,200
TEMPORARY SALARIES		313,420		324,764		0
SALARY TOTAL	**63.00**	**5,068,555**	**69.00**	**5,866,200**	**82.00**	**6,236,200**
OTHER PERSONAL SERVICES						
Pension & Retirement		526,968		629,009		684,262
Workers' Compensation		19,256		21,269		14,593
Health Benefits		984,872		1,297,628		1,420,138
OPEB/RHS		297,000		414,350		538,215
FICA		381,454		438,036		447,673
27th Pay		0		229,437		0
Miscellaneous		8,820		10,220		51,270
TOTAL OTHER PERSONAL SERVICES		**2,218,370**		**3,039,949**		**3,156,151**
TOTAL PERSONAL SERVICES	**63.00**	**7,286,925**	**69.00**	**8,906,149**	**82.00**	**9,392,351**

***FY 22 Salaries and Other Personal Services are Enacted not Audited amounts**

Fiscal Year 24
Summary of Grants

Office of State's Attorney - Anticipated Funding FY 24 Grants

TITLE OF GRANT	GRANT PURPOSE	Federal	State	Other	County Match	Grant Dates	Recurring or One Time
Child Advocacy Center Investigative Enhancement	Secure products and services to improve investigation of child abuse and exploitation crimes, better present evidence in the courtroom, and raise awareness of child abuse prevention.		12,500			7/1/23 - 6/30/24	Recurring
MCIN Harford County	The project will develop timely and accurate intelligence with the goal of dismantling organized criminal activity throughout Harford County. Grant funds provide salaries, overtime for law enforcement, training and equipment.		477,000			7/1/23 - 6/30/24	Recurring
	TOTALS:	**0**	**57,500**		**0**		

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BOARD OF ELECTIONS

ELECTIONS

ORIGIN/PURPOSE:

The Harford County Board of Elections ensures that every eligible citizen is given the opportunity to register and vote. Although this department derives its authority from State and Federal laws, its budget is funded principally by the County.

The Harford County Board of Elections is responsible for the administration and performance of all activities essential to a successful election. All functions revolve around this responsibility and include programs which encourage voter registration; permit registration with ease and convenience; provide accessible polling places; serve as a reference center for election information; and provide assistance to all candidates and the three Harford County municipalities.

FY 24 GOAL:

TO ENSURE THAT EVERY ELIGIBLE CITIZEN IS GIVEN THE OPPORTUNITY TO REGISTER TO VOTE

ALL FUND SUMMARY:

		AUDITED FY 21	AUDITED FY 22	ORIGINAL BUDGET FY 23	EXECUTIVE PROPOSED FY 24	ENACTED FY 24
SUMMARY BY CHARACTER:						
10	PERSONAL SERVICES	646,149	188,668	761,590	854,218	854,218
20	CONTRACTUAL SERVICES	61,093	176,942	53,956	55,356	55,356
30	SUPPLIES AND MATERIALS	151,873	267,119	346,100	353,100	353,100
40	BUSINESS AND TRAVEL	14,289	20,663	43,830	47,830	47,830
50	CAPITAL OUTLAY	0	0	95,424	95,424	95,424
70	MISCELLANEOUS	1,786,913	1,674,607	2,113,175	2,381,188	2,381,188
80	INTER-GOVERNMENTAL/ INTERFUND	9,312	0	15,000	15,000	15,000
	GRAND TOTAL	**2,669,629**	**2,327,999**	**3,429,075**	**3,802,116**	**3,802,116**
SUMMARY BY FUND:						
11	GENERAL	2,669,629	2,327,999	3,429,075	3,802,116	3,802,116
	GRAND TOTAL	**2,669,629**	**2,327,999**	**3,429,075**	**3,802,116**	**3,802,116**
SUMMARY BY DIVISION:						
481000	HC BOARD OF ELECTIONS	1,418,503	1,538,975	1,434,553	1,808,589	1,808,589
482000	ELECTION EXPENSE	1,251,125	789,024	1,994,522	1,993,527	1,993,527
	GRAND TOTAL	**2,669,628**	**2,327,999**	**3,429,075**	**3,802,116**	**3,802,116**

ELECTIONS

FINANCIAL NOTES:

FY 23	FY 24	CHANGE	EXPLANATION OF INCREASE/DECREASE
			PERSONAL SERVICES increase $92,628
641,500	734,128	92,628	Temporary salaries for office staff and Election Judges
53,956	55,356	1,400	CONTRACTUAL SERVICES increase $1,400 Space and Real Estate rental adjusted based on actuals
346,100	353,100	7,000	SUPPLIES AND MATERIALS increase $7,000 General office supplies adjusted based on actuals
95,424	95,424	0	CAPITAL OUTLAY no change from FY 23 Funds are provided for poll books and printers as mandated by the State
2,113,175	2,381,188	268,013	MISCELLANEOUS increase $268,013 Payments to Other Government Agencies - reimbursement to the State for the salaries, fringes and overtime for State election employees as mandated by SBE.

DEPARTMENT STAFF SUMMARY
HARFORD COUNTY BOARD OF ELECTIONS

POSITION TITLE	ENACTED FY 22 POSITIONS	ENACTED FY 22 SALARIES	ENACTED FY 23 POSITIONS	ENACTED FY 23 SALARIES	ENACTED FY 24 POSITIONS	ENACTED FY 24 SALARIES
TEMPORARY SALARIES		541,000		641,500		734,128
SALARY TOTAL		**541,000**		**641,500**		**734,128**
OTHER PERSONAL SERVICES						
Pension		15,499		15,499		15,499
Overtime		21,000		21,000		21,000
Health Benefits		18,644		18,644		18,644
RHS		27,000		14,360		14,360
FICA		42,530		50,027		50,027
Miscellaneous		560		560		560
TOTAL OTHER PERSONAL SERVICES		**125,233**		**120,090**		**120,090**
TOTAL PERSONAL SERVICES		**666,233**		**761,590**		**854,218**

***FY 22 Salaries and Other Personal Services are Enacted not Audited amounts**

ELECTIONS
Harford County Board of Elections
Index #481000

ORIGIN/PURPOSE:

The Harford County Board of Elections index contains funds covering voter education, voter registration (which includes registration, names/address updates and the day-to-day expenses of the office).

FY 24 GOAL:

TO ENSURE THAT EVERY ELIGIBLE CITIZEN IS GIVEN THE OPPORTUNITY TO REGISTER TO VOTE

ALL FUND SUMMARY:

	AUDITED FY 21	AUDITED FY 22	ORIGINAL BUDGET FY 23	EXECUTIVE PROPOSED FY 24	ENACTED FY 24
SUMMARY BY CHARACTER:					
10 PERSONAL SERVICES	342,046	180,021	219,493	219,493	219,493
20 CONTRACTUAL SERVICES	52,566	162,111	43,956	44,306	44,306
30 SUPPLIES AND MATERIALS	49,461	96,491	76,100	83,100	83,100
40 BUSINESS AND TRAVEL	6,095	19,563	31,830	35,830	35,830
70 MISCELLANEOUS	968,335	1,080,791	1,063,174	1,425,860	1,425,860
GRAND TOTAL	**1,418,503**	**1,538,975**	**1,434,553**	**1,808,589**	**1,808,589**
FUNDING SOURCE:					
11 GENERAL	**1,418,503**	**1,538,975**	**1,434,553**	**1,808,589**	**1,808,589**

ELECTIONS
Harford County Board of Elections
Index #481000

FINANCIAL NOTES:

FY 23	FY 24	CHANGE	EXPLANATION OF INCREASE/DECREASE
			PERSONAL SERVICES no change in funding from FY 23
143,500	143,500	0	Temporary salaries - Funding provides for Election Board members and staff
43,956	44,306	350	CONTRACTUAL SERVICES increase of $350 Increase in security systems based on actual spending
76,100	83,100	7,000	SUPPLIES AND MATERIALS increase $7,000 Increase in general office supplies based on actual spending
31,830	35,830	4,000	BUSINESS AND TRAVEL increase $4,000 Funding provided for travel increased based on actuals
			MISCELLANEOUS increase $203,174
1,063,174	1,425,860	362,686	Payments to Other Government Agencies - reimbursement to the State for the salaries, fringes, and overtime for State election employees as mandated by SBE.

DIVISION STAFF SUMMARY

HARFORD COUNTY BOARD OF ELECTIONS
Index #481000

POSITION TITLE	ENACTED FY 22 POSITIONS	ENACTED FY 22 SALARIES	ENACTED FY 23 POSITIONS	ENACTED FY 23 SALARIES	ENACTED FY 24 POSITIONS	ENACTED FY 24 SALARIES
TEMPORARY SALARIES		141,000		143,500		143,500
SALARY TOTAL		**141,000**		**143,500**		**143,500**
OTHER PERSONAL SERVICES						
Pension		15,499		15,499		15,499
Overtime		15,000		15,000		15,000
Health Benefits		18,644		18,644		18,644
RHS		27,000		14,360		14,360
FICA		11,930		11,930		11,930
Other		560		560		560
TOTAL OTHER PERSONAL SERVICES		**88,633**		**75,993**		**75,993**
TOTAL PERSONAL SERVICES		**229,633**		**219,493**		**219,493**

***FY 22 Salaries and Other Personal Services are Enacted not Audited amounts**

ELECTIONS
Election Expense
Index #482000

ORIGIN/PURPOSE:

The Election Expense index reflects those fluctuating expenditures associated with election cycles. Direct election expenses are budgeted within this index. These expenses include: ballots and voter authority cards, absentee postage, funds for poll workers and precinct costs, and fees for mandatory State-sponsored meetings. Based on the type and number of elections in any given year, funds are made available by the County government to ensure successful results.

In addition, expenses include storage, maintenance and preparation of the current voting equipment and personnel to support these efforts.

ALL FUND SUMMARY:

		AUDITED FY 21	AUDITED FY 22	ORIGINAL BUDGET FY 23	EXECUTIVE PROPOSED FY 24	ENACTED FY 24
SUMMARY BY CHARACTER:						
10	PERSONAL SERVICES	304,104	8,647	542,097	634,725	634,725
20	CONTRACTUAL SERVICES	8,527	14,832	10,000	11,050	11,050
30	SUPPLIES AND MATERIALS	102,411	170,628	270,000	270,000	270,000
40	BUSINESS AND TRAVEL	8,194	1,100	12,000	12,000	12,000
50	CAPITAL OUTLAY	0	0	95,424	95,424	95,424
70	MISCELLANEOUS	818,578	593,817	1,050,001	955,328	955,328
80	INTER-GOVERNMENTAL/ INTERFUND	9,312	0	15,000	15,000	15,000
	GRAND TOTAL	**1,251,126**	**789,024**	**1,994,522**	**1,993,527**	**1,993,527**
FUNDING SOURCE:						
11	GENERAL	**1,251,126**	**789,024**	**1,994,522**	**1,993,527**	**1,993,527**

ELECTIONS
Election Expense
Index #482000

FINANCIAL NOTES:

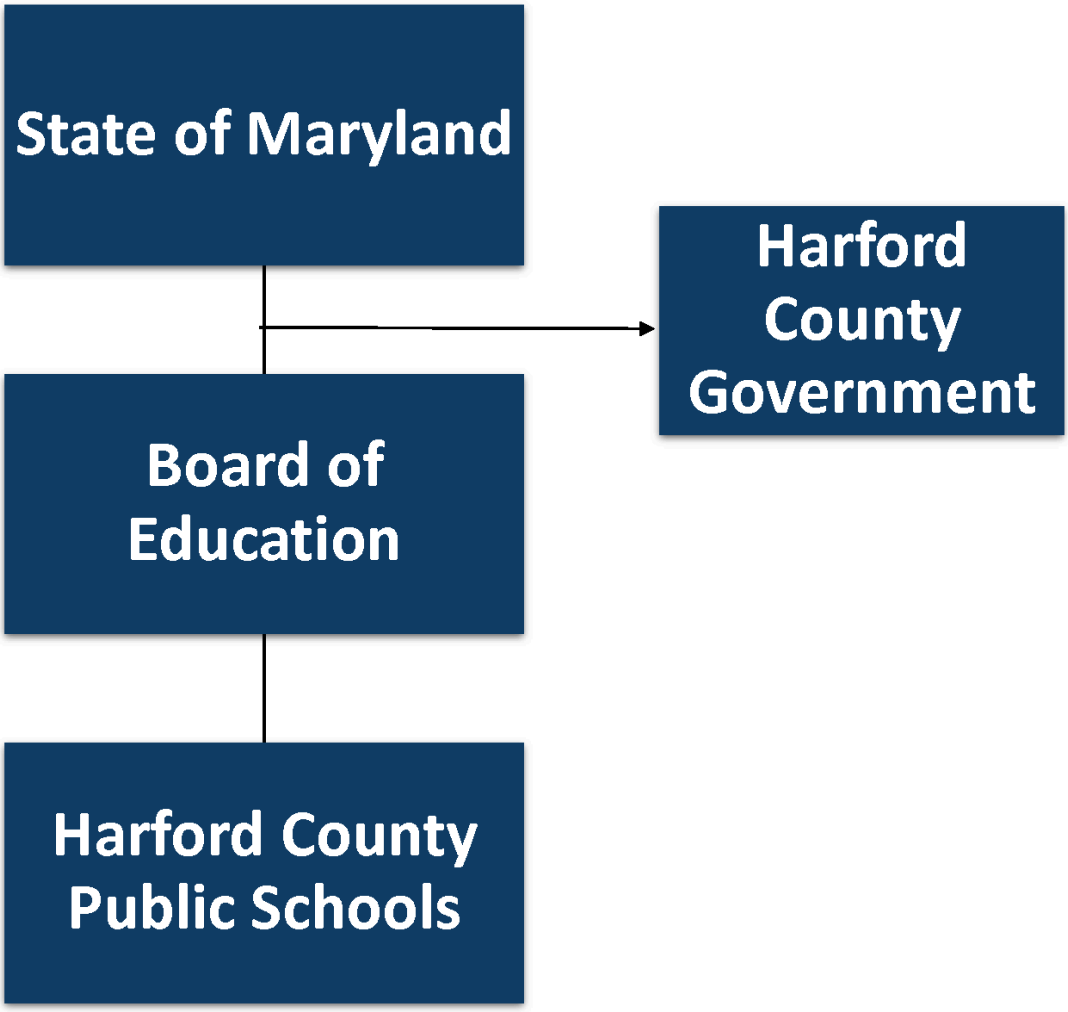
FY 23	FY 24	CHANGE	EXPLANATION OF INCREASE/DECREASE
498,000	590,628	92,628	PERSONAL SERVICES increase $92,628 Temporary salaries - Election Judges and Election Day Support Specialists increased based on actual expense history
10,000	11,050	1,050	CONTRACTUAL SERVICES increase $1,050 Additional funds provided for security system
270,000	270,000	0	SUPPLIES & MATERIALS no change for FY23 Funds provide for office supplies, printing, mailing, etc.
95,424	95,424	0	CAPITAL OUTLAY no change for FY 23 Funds provide for pollbooks and printers as mandated by the State
1,050,001	955,328	(94,673)	MISCELLANEOUS decrease ($94,673) Payments to Other Government Agencies - Funds for reimbursements to State Board of Elections (SBE) for share of Billing and State employee admin fees.

DIVISION STAFF SUMMARY
ELECTION EXPENSE
Index #482000

POSITION TITLE	ENACTED FY 22 POSITIONS	ENACTED FY 22 SALARIES	ENACTED FY 23 POSITIONS	ENACTED FY 23 SALARIES	ENACTED FY 24 POSITIONS	ENACTED FY 24 SALARIES
TEMPORARY SALARIES		400,000		498,000		590,628
SALARY TOTAL		**400,000**		**498,000**		**590,628**
OTHER PERSONAL SERVICES						
Overtime		6,000		6,000		6,000
FICA		30,600		38,097		38,097
TOTAL OTHER PERSONAL SERVICES		**36,600**		**44,097**		**44,097**
TOTAL PERSONAL SERVICES		**436,600**		**542,097**		**634,725**

***FY 22 Salaries and Other Personal Services are Enacted not Audited amounts**

BOARD OF EDUCATION



HARFORD COUNTY BOARD OF EDUCATION

ORIGIN/PURPOSE:

The Harford County Board of Education was established under the Education Article of the Annotated Code of Maryland to have perpetual existence and be a body politic and corporate of the State of Maryland. It is empowered and required to maintain a reasonably uniform system of public schools designed to provide quality education and equal educational opportunities for all youth. Per Senate Bill 629, effective July 1, 2009, the Board of Education was changed from a fully appointed Board to an elected-appointed Board consisting of six elected members and three members appointed by the Governor of the State of Maryland for four-year terms to be phased in over a period of time. There is also a student representative to the Board who serves a one-year term while a high school senior. This student is elected by the Harford County Regional Association of Student Councils. The Board of Education appoints the Superintendent of Schools for a four year term. The Superintendent acts as the Executive Officer of the Board as well as Secretary and Treasurer. The Superintendent is responsible for the Administration of the Harford County Public School System which consists of:

33	Elementary Schools
9	Middle Schools
9	Comprehensive High Schools
1	Technical High School
1	John Archer public special education school serving students with disabilities
1	Alternative Education Program
54	*Total number of schools*

VISION

Harford County is a community of learners where educating everyone takes everyone. We empower all students to contribute to a diverse, democratic, and change-oriented society. Our public schools, parents, public officials, businesses, community organizations, and citizens actively commit to educate all students to become caring, respectful, and responsible citizens.

MISSION STATEMENT:

THE MISSION OF HARFORD COUNTY PUBLIC SCHOOLS IS TO FOSTER A QUALITY EDUCATIONAL SYSTEM THAT CHALLENGES STUDENTS TO DEVELOP KNOWLEDGE AND SKILLS, AND INSPIRE THEM TO BECOME LIFE LONG LEARNERS AND GOOD CITIZENS.

FY 24 GOALS:

Every student feels comfortable going to school
Every student achieves personal and academic growth
Every student benefits from accountable adults
Every student connects with great employees
Every student graduates ready to succeed

HARFORD COUNTY BOARD OF EDUCATION

FY 24 BOARD OF EDUCATION OPERATING FUNDING:

	FY 23 APPROVED BUDGET	FY 24 APPROVED BUDGET	$ CHANGE
County	**324,237,657**	**314,852,402**	**(9,385,255)**
State - Unrestricted	235,200,912	278,100,740	**42,899,828**
Federal - Unrestricted	420,000	420,000	**0**
Other - Unrestricted	4,115,500	3,680,500	**(435,000)**
	563,974,069	597,053,642	33,079,573
Fund Balance	4,791,581	4,791,581	0
Total Unrestricted Funds	**568,765,650**	**601,845,223**	**33,079,573**
State - Restricted	19,896,403	18,722,729	(1,173,674)
Federal - Restricted	19,416,908	19,674,600	257,692
Other - Restricted	86,500	86,500	0
Total Restricted Funds	39,399,811	38,483,829	(915,982)
Total Funding	**608,165,461**	**640,329,052**	**32,163,591**

COUNTY FUNDING

FY 23	FY 24	CHANGE
324,237,657	314,852,402	(9,385,255)

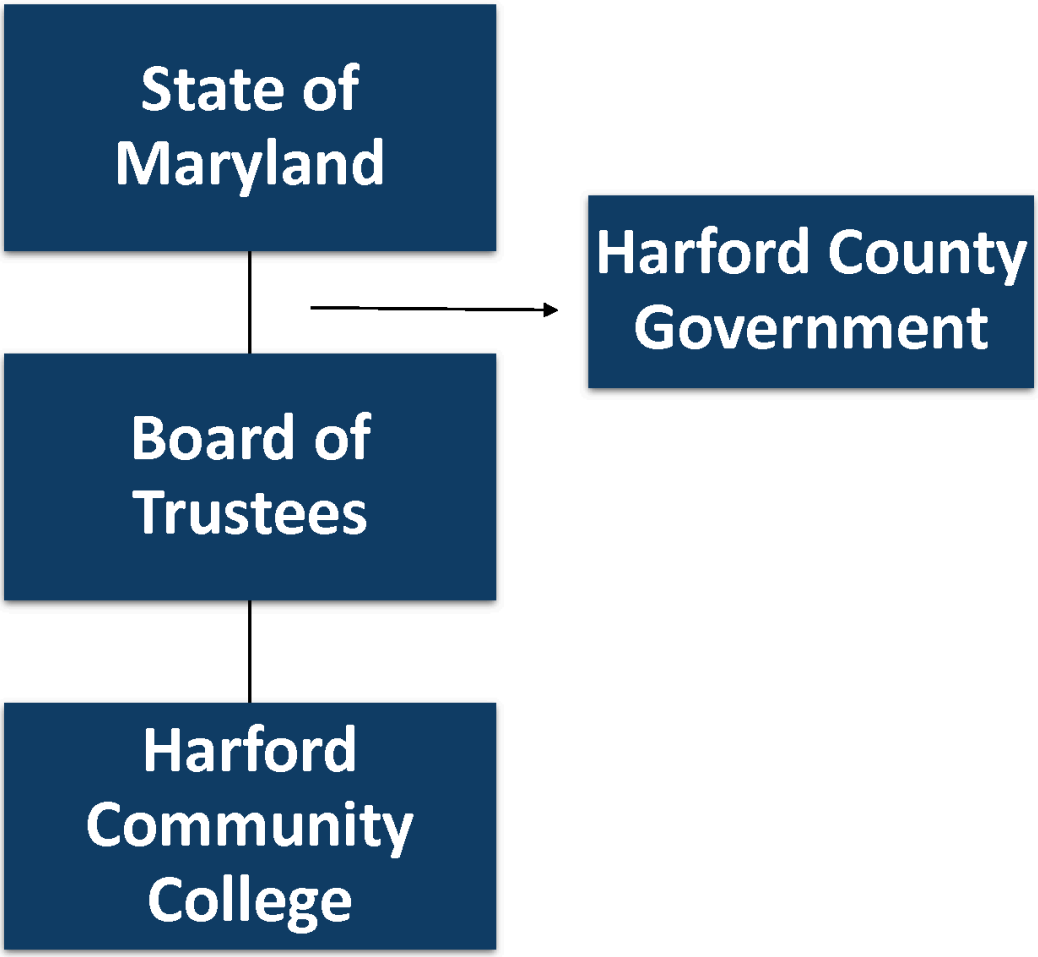
Harford County has funded the Board of Education's FY 24 Operating budget at the State mandated maintenance of effort.

HARFORD COUNTY BOARD OF EDUCATION

ALL FUND SUMMARY:

		AUDITED FY 21	AUDITED FY 22	ORIGINAL BUDGET FY 23	EXECUTIVE PROPOSED FY 24	ENACTED FY 24
	SUMMARY BY CHARACTER					
70	MISCELLANEOUS	276,927,778	293,812,984	324,237,657	304,852,402	314,852,402
	GRAND TOTAL	276,927,778	293,812,984	324,237,657	304,852,402	314,852,402
	SUMMARY BY FUND					
11	GENERAL	276,927,778	293,812,984	324,237,657	304,852,402	314,852,402
	GRAND TOTAL	276,927,778	293,812,984	324,237,657	304,852,402	314,852,402
	SUMMARY BY DIVISION					
541000	PUBLIC SCHOOLS	276,927,778	293,812,984	324,237,657	304,852,402	314,852,402
	GRAND TOTAL	276,927,778	293,812,984	324,237,657	304,852,402	314,852,402

HARFORD COMMUNITY COLLEGE



HARFORD COMMUNITY COLLEGE

ORIGIN/PURPOSE:

Harford Community College, founded in 1957, is a comprehensive institution of higher education, addressing the diverse educational needs of Harford County and the surrounding area.

The College's mission provides transfer, career and developmental education programs and continuing education courses per state statute. The College offers Associate of Arts, Associate of Science, Associate of Applied Science, and Associate of Applied Technical and Professional Studies degrees, as well as many certificate programs.

MISSION STATEMENT:
HARFORD COMMUNITY COLLEGE PROVIDES HIGH QUALITY, ACCESSIBLE AND AFFORDABLE EDUCATIONAL OPPORTUNITIES AND SERVICES - INCLUDING UNIVERSITY TRANSFER, CAREER, DEVELOPMENTAL AND CONTINUING EDUCATION PROGRAMS THAT PROMOTE PROFESSIONAL COMPETENCE, ECONOMIC DEVELOPMENT, AND IMPROVE THE QUALITY OF LIFE IN A MULTICULTURAL COMMUNITY.

FY 24 GOALS:
TO FULFILL THE MISSION AND VISION, HARFORD COMMUNITY COLLEGE IS COMMITTED TO DIVERSITY AND INTEGRITY, AND TO ACHIEVE INSTITUTIONAL OBJECTIVES AS IT BUILDS TRUST, RESPECT, AND CONFIDENCE AMONG AND BETWEEN TRUSTEES, COLLEAGUES, STUDENTS AND COMMUNITY MEMBERS.

TO ADDRESS THE FOUR-FOLD ELEMENTS OF THE COMPREHENSIVE COMMUNITY COLLEGE

TO ADDRESS THE RECOMMENDATIONS OF MIDDLE STATES ACCREDITATION

TO EXPECT THE CAMPUS COMMUNITY TO SHARE THE ACCOUNTABILITY FOR EXCELLENCE IN LEARNING IN ALL AREAS OF INSTRUCTION AND SERVICES

TO COMPLY FULLY WITH MARYLAND HIGHER EDUCATION COMMISSION (MHEC) REGULATIONS

HARFORD COMMUNITY COLLEGE

ALL FUND SUMMARY:

		AUDITED FY 21	AUDITED FY 22	ORIGINAL BUDGET FY 23	EXECUTIVE PROPOSED FY 24	ENACTED FY 24
	SUMMARY BY CHARACTER					
70	MISCELLANEOUS	17,547,931	18,074,369	19,881,806	19,881,806	19,881,806
	GRAND TOTAL	**17,547,931**	**18,074,369**	**19,881,806**	**19,881,806**	**19,881,806**
	SUMMARY BY FUND					
11	GENERAL	17,547,931	18,074,369	19,881,806	19,881,806	19,881,806
	GRAND TOTAL	**17,547,931**	**18,074,369**	**19,881,806**	**19,881,806**	**19,881,806**
	SUMMARY BY DIVISION					
561000	HARFORD COMMUNITY COLLEGE	17,547,931	18,074,369	19,881,806	19,881,806	19,881,806
	GRAND TOTAL	**17,547,931**	**18,074,369**	**19,881,806**	**19,881,806**	**19,881,806**

FINANCIAL NOTES:

FY 23	FY 24	CHANGE	
19,881,806	19,881,806	0	MISCELLANEOUS
			No change in funding over FY 23

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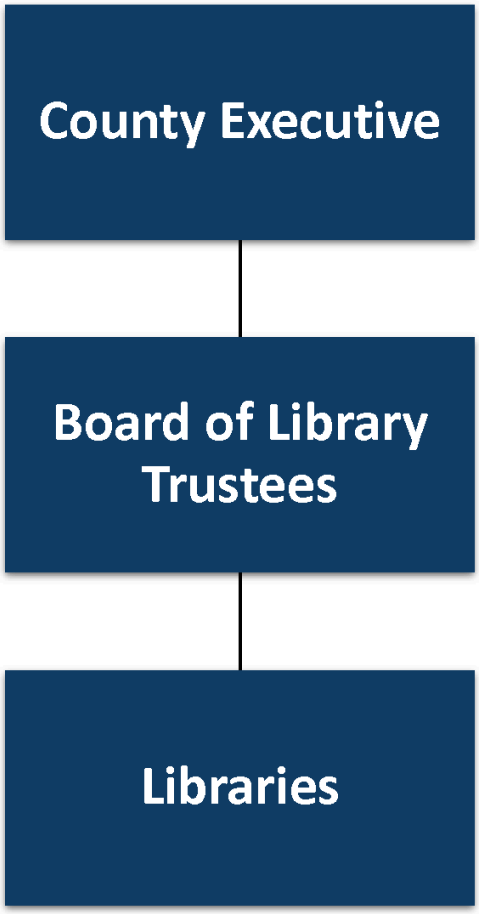
LIBRARIES



LIBRARIES

ORIGIN/PURPOSE:

The mission of the Harford County Public Library (HCPL) system is to provide efficient and convenient service to the residents of Harford County. The seven member Board of Library Trustees, representing all areas of the County, is appointed by the County Executive and confirmed by the County Council to overlapping five year terms. The Board operates under the Laws of Maryland, Title 23, and Harford County Code, Article XXI, Bill No. 81-68 and as amended by Bill No. 97-17. The library system currently maintains eleven (11) service outlets and one (1) administrative and support services building.

MISSION STATEMENT:
TO BE THE PREMIER LIBRARY SYSTEM, RECOGNIZED FOR DELIVERING INNOVATIVE SERVICES, PROVIDING ACCESS TO INFORMATION AND PROMOTING THE LOVE OF READING WITHIN THE COMMUNITY

FY 24 GOALS AND OBJECTIVES:
TO HAVE A CULTURE WHERE INNOVATION IS THE NORM

- *Decrease cultural barriers to innovation*
- *Increase the number of innovative internal methods and practices*
- *Increase the number of innovation customer-focused programs and services*

TO PROVIDE CUSTOMIZED SERVICES TO TARGETED AUDIENCES IN THE COMMUNITY

- *Increase support to school-aged children and teens*
- *Improve library service to populations new to Harford County*
- *Enhance the services we provide to our online community*
- *Increase library access and resources for commuters*

FY 23 GOALS AND OBJECTIVES (cont'd)
TO USE ADVOCACY, PARTNERSHIPS, AND FUNDRAISING INITIATIVES TO INCREASE RESOURCES IN SUPPORT OF INNOVATIVE STRATEGIES

- *Increase key decision makers' level of understanding about Library initiatives and issues*
- *Increase contributions to the Library from business partners within the community*
- *Improve cooperation between the Library and HCPL Foundation to support fundraising efforts*
- *Improve collaboration among HCPL Foundation, Friends groups, and the Library to support Friends efforts*
- *Increase funding to support strategic objectives*

TO MEET CUSTOMER TECHNOLOGY NEEDS BY PROVIDING THE LATEST TECHNOLOGY AND TRAINING

- *Increase understanding of library customers' technology needs*
- *Increase the library's knowledge and use of innovative technologies*
- *Increase the organization's effectiveness in training staff in new and existing technologies*
- *Increase customer usage of new and existing technologies*

TO HELP THE COMMUNITY UNDERSTAND AND VALUE THE INNOVATIVE SERVICES PROVIDED BY HCPL

- *Increase in-house understanding of Marketing's role as an integral part of library service delivery*
- *Increase advertising, publicity, and promotional efforts for library main events and improve library positioning in the community*
- *Improve the quality of HCPL marketing materials*
- *Increase funding for marketing*

LIBRARIES

ALL FUND SUMMARY:

		AUDITED FY 21	AUDITED FY 22	ORIGINAL BUDGET FY 23	EXECUTIVE PROPOSED FY 24	ENACTED FY 24
	SUMMARY BY CHARACTER					
20	CONTRACTUAL SERVICES	10,555	11,684	7,645	6,398	6,398
70	MISCELLANEOUS	18,329,135	18,879,009	20,879,009	20,879,009	20,879,009
	GRAND TOTAL	18,339,690	18,890,693	20,886,654	20,885,407	20,885,407
	SUMMARY BY FUND					
11	GENERAL	18,339,690	18,890,693	20,886,654	20,885,407	20,885,407
	GRAND TOTAL	18,339,690	18,890,693	20,886,654	20,885,407	20,885,407
	SUMMARY BY DIVISION					
581000	COUNTY LIBRARIES	18,339,690	18,890,693	20,886,654	20,885,407	20,885,407
	GRAND TOTAL	18,339,690	18,890,693	20,886,654	20,885,407	20,885,407

FINANCIAL NOTES:

FY 23	FY 24	CHANGE	
20,879,009	20,879,009	0	No change in funding over FY 23
7,645	6,398	(1,247)	Funds for the Libraries share of self-insurance decreases slightly ($1,247) for FY 24

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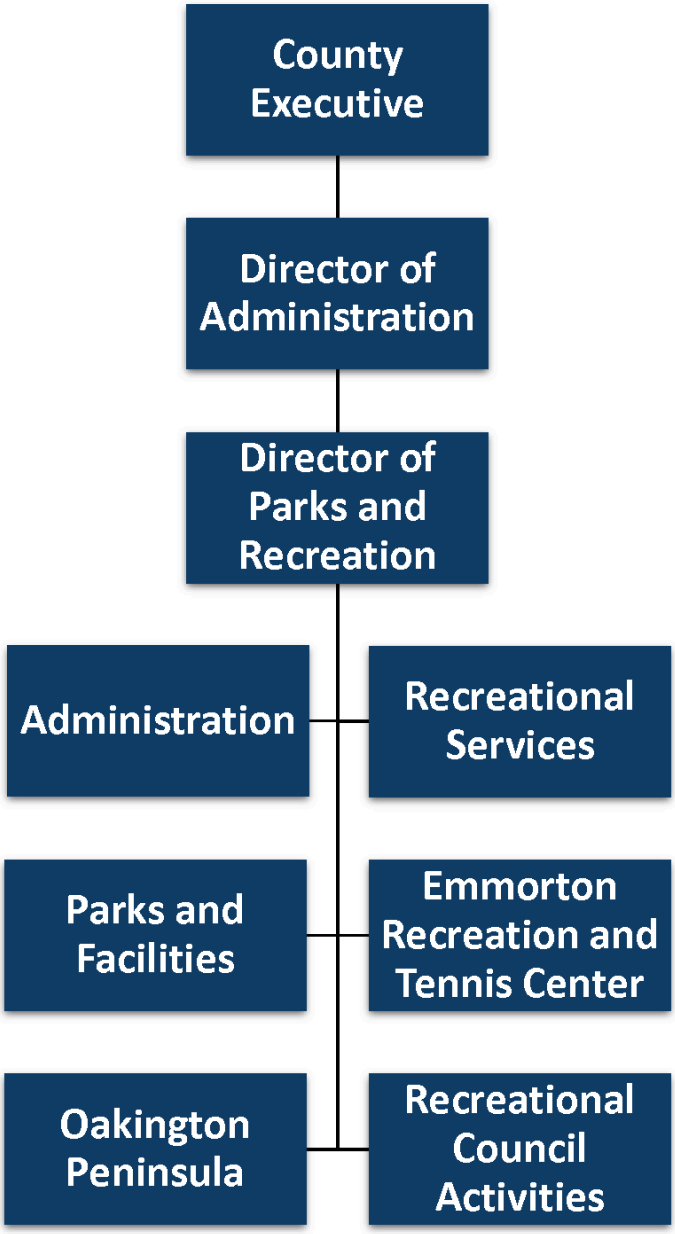
DEPARTMENT OF PARKS AND RECREATION



PARKS AND RECREATION

ORIGIN/PURPOSE:

The Department of Parks and Recreation was formed under Harford County Charter, Article IV, Section 402 (Amended by Bill No. 88-35), Section 409 and 410. Parks and Recreation is divided into four primary areas of responsibility: Administration, Parks & Facilities, Recreational Services, and Capital Planning & Development. These areas are responsible for operating and maintaining park facilities and grounds, preserving open space, and offering a variety of leisure opportunities and activities for the County's young, adult, and disabled residents. To accomplish these tasks, the Department seeks and receives input and assistance through its Advisory Board and interested volunteers serving on 20 Recreation Councils. As a means of maximizing the use of public funds, joint-use agreements with Harford County Public Schools enable the Department to utilize indoor and outdoor school facilities for after school and weekend programs. The partnerships created by these agreements prove essential as recreation needs are demonstrated and accommodated.

The Governmental Accounting Standards Board (GASB) is the authority that sets consistent accounting standards for state and local governments. In order to comply with GASB Statement No. 34, legislation was passed by the Harford County Council in 2001 to establish a Parks and Recreation Special Revenue Fund to measure and report costs for certain activities provided by the Department where fees are charged. The following Parks and Recreation accounts manage recreation/ leisure services that qualify under this Fund: Emmorton Recreation and Tennis Center, Oakington Peninsula, and Recreational Council Special Activities.

MISSION STATEMENT:

PARKS AND RECREATION PROVIDES ACTIVE AND PASSIVE OPPORTUNITIES FOR RECREATION SEEKERS OF VARIOUS AGES AND ABILITIES. WE USE VARIOUS COST EFFICIENT MEASURES TO PROVIDE SAFE, WELL-MAINTAINED GROUNDS, PARKS, AND FACILITIES WITH THE GOAL OF EDUCATING AND STRENGTHENING INDIVIDUALS, FAMILIES, AND COMMUNITIES.

FY 24 GOALS:

TO MAINTAIN, IMPROVE, AND DEVELOP SAFE AND SECURE DEPARTMENT FACILITIES, PARK SITES AND GREENWAYS / TRAILS
TO PROVIDE EXCELLENT CUSTOMER SERVICE
TO INCREASE REVENUE THROUGH RESERVATIONS, PROGRAMMING AND MEMBERSHIPS
TO ACQUIRE ADDITIONAL RECREATION LAND THROUGH PROGRAM OPEN SPACE FUNDING TO HELP MEET THE NEEDS OF CURRENT AND FUTURE RESIDENTS
TO IMPROVE EFFICIENCIES WITHIN THE DEPARTMENT WHILE INSURING THAT SERVICES ARE NOT REDUCED
TO DEVELOP AND MAINTAIN EFFICIENT LEVELS OF FISCAL OVERSIGHT
TO IDENTIFY, INCREASE AND ENCOURAGE TRAINING OPPORTUNITIES FOR STAFF

PARKS AND RECREATION

ALL FUND SUMMARY:

		AUDITED FY 21	AUDITED FY 22	ORIGINAL BUDGET FY 23	EXECUTIVE PROPOSED FY 24	ENACTED FY 24
SUMMARY BY CHARACTER:						
10	PERSONAL SERVICES	6,264,413	6,463,471	8,225,698	7,782,379	7,782,378
20	CONTRACTUAL SERVICES	2,377,449	2,965,473	3,847,698	4,058,728	4,058,728
30	SUPPLIES AND MATERIALS	247,429	228,835	563,735	529,925	537,252
40	BUSINESS AND TRAVEL	245,122	244,744	336,465	353,465	353,465
50	CAPITAL OUTLAY	79,770	10,033	5,000	4,000	4,000
70	MISCELLANEOUS	383,433	342,925	631,909	112,955	112,955
80	INTERGOVERNMENTAL EXPENSES	0	0	800	0	0
	GRAND TOTAL	**9,597,615**	**10,255,482**	**13,611,305**	**12,841,451**	**12,848,778**
SUMMARY BY FUND:						
11	GENERAL	9,103,009	9,624,428	12,773,305	12,036,451	12,043,778
26	PARKS AND RECREATION	494,605	631,054	838,000	805,000	805,000
	GRAND TOTAL	**9,597,615**	**10,255,482**	**13,611,305**	**12,841,451**	**12,848,778**
SUMMARY BY DIVISION:						
	GENERAL FUND:					
591000	ADMINISTRATION	1,028,758	983,902	1,406,240	933,059	933,059
593000	RECREATIONAL SERVICES	2,803,297	2,926,935	4,050,938	3,953,967	3,953,967
595000	PARKS & FACILITIES	5,270,954	5,713,590	7,316,128	7,149,425	7,156,752
	PARKS AND RECREATION FUND:					
593002	EMMORTON REC & TENNIS CTR	271,742	328,531	350,069	353,606	353,606
593003	OAKINGTON PENINSULA	218,962	261,209	326,396	315,860	315,860
593004	RECREATIONAL COUNCIL ACTIVITIES	3,901	41,315	161,535	135,535	135,535
	GRAND TOTAL	**9,597,615**	**10,255,482**	**13,611,305**	**12,841,451**	**12,848,778**

DEPARTMENT STAFF SUMMARY
PARKS AND RECREATION

POSITION TITLE	ENACTED FY 22 POSITIONS	ENACTED FY 22 SALARIES	ENACTED FY 23 POSITIONS	ENACTED FY 23 SALARIES	ENACTED FY 24 POSITIONS	ENACTED FY 24 SALARIES
PARKS AND REC - GENERAL FUND						
Administrator	1.00	0	1.00	0	1.00	0
Administrative Assistant I	0.00	0	1.00	49,590	1.00	49,590
Administrative Assistant II	12.00	814,674	10.00	732,067	10.00	746,681
Administrative Secretary III	1.00	70,092	1.00	77,242	1.00	65,000
Administrative Specialist III	1.00	63,242	0.00	0	0.00	0
Building Caretaker	17.00	628,572	14.00	687,773	14.00	687,773
Chief of Parks and Recreation	1.00	101,142	1.00	111,460	1.00	111,460
Civil Engineer IV	1.00	119,714	1.00	131,925	0.00	0
Contracts Manager	0.00	0	1.00	73,189	1.00	73,189
Crew Chief	1.00	80,296	1.00	88,487	1.00	88,487
Crew Leader I	2.00	111,383	2.00	124,360	2.00	124,360
Crew Leader II	3.00	175,203	3.00	193,076	3.00	193,076
Deputy Director, Parks and Recreation	1.00	98,024	1.00	114,569	1.00	120,000
Director, Parks and Recreation	1.00	128,718	1.00	149,407	1.00	130,000
Engineering Associate V	1.00	91,006	1.00	100,290	0.00	0
Maintenance Worker I	4.00	137,160	4.00	153,141	4.00	153,141
Maintenance Worker II	3.00	152,862	3.00	168,455	3.00	168,455
Recreation Specialist I	5.00	214,973	6.00	245,526	7.00	275,655
Recreation Specialist II	3.00	204,198	2.00	131,346	1.00	81,069
Recreation Specialist III	4.00	260,317	5.00	353,355	5.00	336,306
Recreation Specialist IV	4.00	275,304	5.00	377,982	5.00	377,982
Recreation Specialist V	7.00	565,435	6.00	535,581	6.00	535,581
Superintendent/Parks & Facilities	1.00	64,349	1.00	70,941	0.00	0
Superintendent/Parks & Recreation	1.00	67,465	1.00	74,219	2.00	145,160
Utility Worker II	2.00	73,134	0.00	0	0.00	0
FULL-TIME SALARIES	77.00	4,497,263	72.00	4,743,981	70.00	4,462,965
TEMPORARY SALARIES		310,998		325,380		371,399
SALARY TOTAL P & R - GENERAL FUND	**77.00**	**4,808,261**	**72.00**	**5,069,361**	**70.00**	**4,834,364**

DEPARTMENT STAFF SUMMARY
PARKS AND RECREATION

POSITION TITLE	ENACTED FY 22 POSITIONS	ENACTED FY 22 SALARIES	ENACTED FY 23 POSITIONS	ENACTED FY 23 SALARIES	ENACTED FY 24 POSITIONS	ENACTED FY 24 SALARIES
PARKS AND REC - SPECIAL REVENUE FUND						
Building Caretaker	1.00	55,851	1.00	61,549	1.00	61,549
TOTAL FULL-TIME SALARIES	1.00	55,851	1.00	61,549	1.00	61,549
TEMPORARY SALARIES		141,073		159,378		158,864
SUB-TOTAL P & R SPECIAL REVENUE	1.00	196,924	1.00	220,927	1.00	220,413
TOTAL ALL PARKS & RECREATION	78.00	5,005,185	73.00	5,290,288	71.00	5,054,777

PARKS AND RECREATION

GENERAL FUND SUMMARY:

		AUDITED FY 21	AUDITED FY 22	ORIGINAL BUDGET FY 23	EXECUTIVE PROPOSED FY 24	ENACTED FY 24
SUMMARY BY CHARACTER:						
10	PERSONAL SERVICES	6,056,166	6,209,222	7,877,830	7,444,996	7,444,996
20	CONTRACTUAL SERVICES	2,192,519	2,686,353	3,475,800	3,681,580	3,681,580
30	SUPPLIES & MATERIALS	226,116	200,991	520,275	494,275	501,602
40	BUSINESS AND TRAVEL	238,175	543,887	333,600	350,600	350,600
50	CAPITAL OUTLAY	77,883	6,678	0	0	0
70	MISCELLANEOUS	312,150	276,684	565,000	65,000	65,000
80	INTERGOVERNMENTAL EXPENSES	0	0	800	0	0
	GRAND TOTAL	**9,103,009**	**9,923,814**	**12,773,305**	**12,036,451**	**12,043,778**
SUMMARY BY FUND:						
11	GENERAL	9,103,009	9,923,814	12,773,305	12,036,451	12,043,778
	GRAND TOTAL	**9,103,009**	**9,923,814**	**12,773,305**	**12,036,451**	**12,043,778**
SUMMARY BY DIVISION:						
591000	ADMINISTRATION	1,028,758	983,902	1,406,240	933,059	933,059
593000	RECREATIONAL SERVICES	2,803,297	2,926,322	4,050,938	3,953,967	3,953,967
595000	PARKS & FACILITIES	5,270,954	5,713,590	7,316,128	7,149,424	7,156,752
	GRAND TOTAL	**9,103,009**	**9,623,814**	**12,773,305**	**12,036,451**	**12,043,778**

DEPARTMENT STAFF SUMMARY
PARKS AND RECREATION

POSITION TITLE	ENACTED FY 22 POSITIONS	ENACTED FY 22 SALARIES	ENACTED FY 23 POSITIONS	ENACTED FY 23 SALARIES	ENACTED FY 24 POSITIONS	ENACTED FY 24 SALARIES
PARKS AND RECREATION - GENERAL FUND						
Administrator	1.00	0	1.00	0	1.00	0
Administrative Assistant I	0.00	0	1.00	45,590	1.00	49,590
Administrative Assistant II	12.00	814,674	10.00	732,067	10.00	746,681
Administrative Secretary III	1.00	70,092	1.00	77,242	1.00	65,000
Administrative Specialist III	1.00	63,242	0.00	0	0.00	0
Building Caretaker	17.00	628,572	14.00	687,773	14.00	687,773
Chief of Parks and Recreation	1.00	101,142	1.00	111,460	1.00	111,460
Civil Engineer IV	1.00	119,714	1.00	131,925	0.00	0
Contracts Manager	0.00	0	1.00	73,189	1.00	73,189
Crew Chief	1.00	80,296	1.00	88,487	1.00	88,487
Crew Leader I	2.00	111,383	2.00	124,360	2.00	124,360
Crew Leader II	3.00	175,203	3.00	193,076	3.00	193,076
Deputy Director, Parks and Recreation	1.00	98,024	1.00	114,569	1.00	120,000
Director, Parks and Recreation	1.00	128,718	1.00	149,407	1.00	130,000
Engineering Associate V	1.00	91,006	1.00	100,290	0.00	0
Maintenance Worker I	4.00	137,160	4.00	153,141	4.00	153,141
Maintenance Worker II	3.00	152,862	3.00	168,455	3.00	168,455
Recreation Specialist I	5.00	214,973	6.00	245,526	7.00	275,655
Recreation Specialist II	3.00	204,198	2.00	131,346	1.00	81,069
Recreation Specialist III	4.00	260,317	5.00	353,355	5.00	336,306
Recreation Specialist IV	4.00	275,304	5.00	377,982	5.00	377,982
Recreation Specialist V	7.00	565,435	6.00	535,581	6.00	535,581
Superintendent/Parks & Facilities	1.00	64,349	1.00	70,941	0.00	0
Superintendent/Parks & Recreation	1.00	67,465	1.00	74,219	2.00	145,160
Utility Worker II	2.00	73,134	0.00	0	0.00	0
FULL-TIME SALARIES	77.00	4,497,263	72.00	4,743,980	70.00	4,462,965
SALARY OFFSET		0		0		0
TOTAL FULL-TIME SALARIES	77.00	4,497,263	72.00	4,743,980	70.00	4,462,965
TEMPORARY SALARIES		310,998		325,380		371,399
SALARY TOTAL P & R - GENERAL FUND	**77.00**	**4,808,261**	**72.00**	**5,069,360**	**70.00**	**4,834,364**

DEPARTMENT STAFF SUMMARY
PARKS AND RECREATION

	ENACTED FY 22		ENACTED FY 23		ENACTED FY 24	
	POSITIONS	SALARIES	POSITIONS	SALARIES	POSITIONS	SALARIES
OTHER PERSONAL SERVICES						
Pension & Retirement		488,828		517,605		515,102
Workers' Compensation		90,637		98,091		72,022
Health Benefits		1,126,265		1,165,903		1,197,850
OPEB		0		163,375		168,967
RHS		165,240		179,500		199,837
Overtime & Shift Differential		63,239		72,461		63,660
FICA		370,948		390,601		373,894
27th Pay		0		201,995		0
Miscellaneous		18,940		18,940		19,300
TOTAL OTHER PERSONAL SERVICES		**2,324,097**		**2,808,471**		**2,610,632**
TOTAL PERSONAL SERVICES	**77.00**	**7,132,358** *	**72.00**	**7,877,831**	**70.00**	**7,444,996**

***FY 22 Salaries and Other Personal Services are Enacted not Audited Amounts**

PARKS AND RECREATION
Administration
Index #591000

ORIGIN/PURPOSE:

The Office of the Director, with advice and counsel from staff and Advisory Board, establishes and interprets policy and provides support services for the various divisions within the department.

These services include budget management, purchasing, personnel, coordination of departmental and divisional activities, and networking at the administrative level with other State and County agencies, community groups, and elected officials.

FY 24 GOALS:

TO MAINTAIN, IMPROVE AND DEVELOP SAFE AND SECURE DEPARTMENT FACILITIES, PARK SITES AND GREENWAYS / TRAILS

TO PROVIDE EXCELLENT CUSTOMER SERVICE

TO INCREASE REVENUE THROUGH RESERVATIONS, PROGRAMMING AND MEMBERSHIPS

TO ACQUIRE ADDITIONAL RECREATION LAND, THROUGH PROGRAM OPEN SPACE FUNDING TO HELP MEET THE NEEDS OF CURRENT AND FUTURE RESIDENTS

TO IMPROVE EFFICIENCIES WITHIN THE DEPARTMENT WHILE INSURING THAT SERVICES ARE NOT REDUCED

TO DEVELOP AND MAINTAIN EFFICIENT LEVELS OF FISCAL OVERSIGHT

TO IDENTIFY, INCREASE AND ENCOURAGE TRAINING OPPORTUNITIES FOR STAFF

ALL FUND SUMMARY:

	AUDITED FY 21	AUDITED FY 22	ORIGINAL BUDGET FY 23	EXECUTIVE PROPOSED FY 24	ENACTED FY 24
SUMMARY BY CHARACTER:					
10 PERSONAL SERVICES	689,820	687,718	842,589	857,409	857,409
20 CONTRACTUAL SERVICES	3,267	6,726	4,400	4,400	4,400
30 SUPPLIES AND MATERIALS	986	5,919	22,650	17,650	17,650
40 BUSINESS AND TRAVEL	6,207	8,541	11,600	28,600	28,600
50 CAPITAL OUTLAY	53,478	0	0	0	
70 MISCELLANEOUS	275,000	275,000	525,000	25,000	25,000
GRAND TOTAL	**2,212,549**	**2,012,661**	**1,406,239**	**933,059**	**933,059**
FUNDING SOURCE:					
11 GENERAL	**2,212,549**	**2,012,661**	**1,406,239**	**933,059**	**933,059**

PARKS AND RECREATION
Administration
Index #591000

FINANCIAL NOTES:

FY 23	FY 24	CHANGE	EXPLANATION OF INCREASE/DECREASE
			PERSONAL SERVICES increase $14,820
558,329	531,574	(26,755)	Full-time salaries
		(537)	Salary adjustment
		(26,218)	Turnover
		(26,755)	
0	48,000	48,000	Temporary Salaries - Project Coordinator
61,416	66,459	5,043	Pension adjustments
7,864	6,197	(1,667)	Workers' Compensation adjustments
109,769	123,725	13,956	Health Benefit calculations adjusted for consistency in position budgeting
11,138	12,860	1,722	OPEB (Other Post Employment Benefits)
28,720	23,483	(5,237)	RHS (Retirement Health Savings)
40,796	43,531	2,735	FICA Adjustments
23,117	0	(23,117)	27th pay budgeted in FY 23
4,400	4,400	0	CONTRACTUAL SERVICES - No change from FY 23 Funding provides for telephone service, fax service and professional document shredding
22,650	17,650	(5,000)	MATERIALS AND SUPPLIES - decrease in funding of ($5,000) Funding provides for general office supplies, printing, delivery charges, and a slight decrease in funding for landscape and grounds material
11,600	28,600	17,000	BUSINESS AND TRAVEL - increase in funding of $17,000 Funding increased in Training for Commission on Accreditation of Parks and Recreation Agencies (CAPRA) certification
525,000	25,000	(500,000)	MISCELLANEOUS - decrease in funding of ($500,000) Funding provides for contributions to Chesapeake Therapeutic Riding; other contribution funding moved to Tourism grant process to utilize hotel tax funding

DIVISION STAFF SUMMARY

Parks and Recreation Administration

Index #591000

POSITION TITLE	ENACTED FY 22 POSITIONS	ENACTED FY 22 SALARIES		ENACTED FY 23 POSITIONS	ENACTED FY 23 SALARIES	ENACTED FY 24 POSITIONS	ENACTED FY 24 SALARIES
Administrative Assistant II	2.00	132,640		2.00	146,170	2.00	145,633
Administrative Secretary III	1.00	70,092		1.00	77,242	1.00	65,000
Administrator	0.00	0		0.00	0	1.00	0
Deputy Director, Parks and Recreation	1.00	98,024		1.00	114,569	1.00	120,000
Director, Parks and Recreation	1.00	128,718		1.00	149,407	1.00	130,000
Superintendent/Parks & Recreation	1.00	67,465		1.00	70,941	1.00	70,941
	6.00	**496,939**		**6.00**	**558,329**	**7.00**	**531,574**
TEMPORARY SALARIES		**0**			**0**		**48,000**
SALARY TOTAL	**6.00**	**496,939**		**6.00**	**558,329**	**7.00**	**579,574**
OTHER PERSONAL SERVICES							
Pension		54,663			61,416		66,459
Workers' Compensation		6,532			7,864		6,197
Health Benefits		109,867			109,769		123,725
PEHP/OPEB		20,250			39,858		36,343
FICA		37,382			40,796		43,531
27th Pay		0			23,117		0
Miscellaneous		1,440			1,440		1,580
TOTAL OTHER PERSONAL SERVICES		**230,134**			**284,260**		**277,835**
TOTAL PERSONAL SERVICES	**6.00**	**727,073**	*	**6.00**	**842,589**	**7.00**	**857,409**

***FY 22 Salaries and Other Personal Services are Enacted not Audited amounts**

PARKS AND RECREATION
Recreational Services
Index #593000

ORIGIN/PURPOSE:

The Recreational Services Division initiates and promotes leisure time activities for all County residents. To assist in this effort, community-based volunteer support is solicited through recreation councils and various countywide organizations. In addition to managing and programming County-owned facilities, the Division works in cooperation with Harford County Public Schools to maximize the use of school based community centers while maintaining and providing leisure activities at an affordable price.

FY 24 GOALS:

TO MAINTAIN, IMPROVE AND DEVELOP SAFE AND SECURE DEPARTMENT FACILITIES, PARK SITES AND GREENWAYS/TRAILS
TO PROVIDE EXCELLENT CUSTOMER SERVICE
TO INCREASE REVENUE THROUGH RESERVATIONS, PROGRAMMING, AND MEMBERSHIPS
TO IMPROVE EFFICIENCIES WITHIN THE DEPARTMENT WHILE INSURING THAT SERVICES ARE NOT REDUCED
TO DEVELOP AND MAINTAIN EFFICIENT LEVELS OF FISCAL OVERSITE
TO IDENTIFY, INCREASE AND ENCOURAGE TRAINING OPPORTUNITIES FOR STAFF

	AUDITED FY 21	AUDITED FY 22	ORIGINAL BUDGET FY 23	EXECUTIVE PROPOSED FY 24	ENACTED FY 24
SUMMARY BY CHARACTER:					
10 PERSONAL SERVICES	2,722,379	2,817,309	3,868,988	3,767,317	3,767,317
20 CONTRACTUAL SERVICES	44,839	69,503	91,300	99,000	99,000
30 SUPPLIES AND MATERIALS	20,878	23,046	64,250	61,250	61,250
40 BUSINESS AND TRAVEL	11,034	14,918	26,400	26,400	26,400
50 CAPITAL OUTLAY	4,168	2,160	0	0	0
80 INTERGOVERNMENTAL/INTERFUND	0	0	0	0	
GRAND TOTAL	**2,803,298**	**2,926,936**	**4,050,938**	**3,953,967**	**3,953,967**
FUNDING SOURCE:					
11 GENERAL	**2,803,298**	**2,926,936**	**4,050,938**	**3,953,967**	**3,953,967**

PARKS AND RECREATION
Recreational Services
Index #593000

FINANCIAL NOTES:

FY 23	FY 24	CHANGE	EXPLANATION OF INCREASE/DECREASE
			PERSONAL SERVICES decrease in funding of ($101,671)
2,354,055	2,332,009	(22,046)	Full-Time Salaries
		(22,046)	Turnover
100,015	0	(100,015)	27th Pay budgeted in FY 23
163,326	160,380	(2,946)	Temporary Salaries provide for Park Naturalists, Therapeutic Rec Programmers, interns and mobile rec unit staffers
246,602	255,276	8,674	Pension adjustments
50,704	35,481	(15,223)	Workers' Compensation adjustments
565,416	579,900	14,484	Health Benefit calculations adjusted for consistency in position budgeting
100,520	121,561	21,041	RHS (Retirement Health Savings)
76,247	73,484	(2,763)	OPEB (Other Post Employment Benefits)
192,916	190,863	(2,053)	FICA adjustments
			CONTRACTUAL SERVICES - increase in funding of $7,700
91,300	99,000	7,700	Increase in funding for telephone service and for temporary volunteer background checks and fingerprinting; other funds provide for advertising, recreation officials and equipment service
			MATERIALS & SUPPLIES - decrease in funding of ($3,000)
64,250	61,250	(3,000)	Funding provides for recreation and other supplies, printing, delivery, etc. - slight decrease based on actual expense history
25,400	26,400	1,000	BUSINESS & TRAVEL - increase in funding of $1,000
			Training seminars, courses and meetings funding adjusted based on actual spending

DIVISION STAFF SUMMARY

Recreational Services

Index #593000

POSITION TITLE	ENACTED FY 22 POSITIONS	ENACTED FY 22 SALARIES	ENACTED FY 23 POSITIONS	ENACTED FY 23 SALARIES	ENACTED FY 24 POSITIONS	ENACTED FY 24 SALARIES
Administrative Assistant II	8.00	559,638	7.00	524,586	7.00	539,737
Chief of Parks and Recreation	1.00	101,142	1.00	111,460	1.00	111,460
Recreation Specialist I	5.00	214,973	6.00	245,526	7.00	275,655
Recreation Specialist II	3.00	204,198	2.00	131,346	1.00	81,069
Recreation Specialist III	4.00	260,317	5.00	353,355	5.00	336,306
Recreation Specialist IV	4.00	275,304	5.00	377,982	5.00	377,982
Recreation Specialist V	7.00	565,435	6.00	535,581	6.00	535,581
Superintendent/Parks & Recreation	1.00	64,349	1.00	74,219	1.00	74,219
FULL-TIME SALARIES	33.00	2,245,356	33.00	2,354,055	33.00	2,332,009
TOTAL FULL-TIME SALARIES	33.00	2,245,356	33.00	2,354,055	33.00	2,332,009
TEMPORARY SALARIES		150,214		163,326		160,380
SALARY TOTAL	**33.00**	**2,395,570**	**33.00**	**2,517,381**	**33.00**	**2,492,389**
OTHER PERSONAL SERVICES						
Pension		238,656		252,175		261,878
Workers' Compensation		42,344		50,704		35,481
Health Benefits		516,057		565,416		579,900
OPEB		0		76,247		73,484
RHS		90,990		100,520		121,561
FICA		183,261		192,916		190,863
27th Pay		0		100,015		0
Miscellaneous		10,615		13,614		11,761
TOTAL OTHER PERSONAL SERVICES		**1,081,923**		**1,351,607**		**1,274,928**
TOTAL PERSONAL SERVICES	**33.00**	**3,477,493** *	**33.00**	**3,868,988**	**33.00**	**3,767,317**

***FY 22 Salaries and Other Personal Services are Enacted not Audited amount**

PARKS AND RECREATION
Parks and Facilities
Index #595000

ORIGIN/PURPOSE:

The Division of Parks and Facilities includes two (2) operating groups - Capital Planning and Development and Grounds Maintenance.

Capital Planning and Development is responsible for park land acquisition and development projects at park sites, school sites, and in the incorporated municipalities. The group also manages the preparation and update of the Land Preservation, Parks and Recreation Plan. Interaction and coordination with other county and state agencies, incorporated municipalities, as well as staff, volunteers, and the public is a major function of the acquisition and development process.

Grounds Maintenance is charged with the continuous task of keeping all park sites safe, usable and appealing. In accordance with a Joint Use Agreement with Harford County Public Schools, this group also maintains bleachers, tennis courts, infields of baseball/softball diamonds, and athletic fields (soccer/lacrosse/football) at schools. It coordinates the collection and removal of recyclable and non-recyclable trash from park facilities and schools, and works with other agencies to remove snow from county roads as well as park sites.

FY 24 GOALS:

TO MAINTAIN, IMPROVE AND DEVELOP SAFE AND SECURE DEPARTMENT FACILITIES, PARK SITES AND GREENWAYS/TRAILS

TO PROVIDE EXCELLENT CUSTOMER SERVICE

TO ACQUIRE ADDITIONAL RECREATION LAND THROUGH PROGRAM OPEN SPACE FUNDING TO HELP MEET THE NEEDS OF CURRENT AND FUTURE RESIDENTS

TO IMPROVE EFFICIENCIES WITHIN THE DEPARTMENT WHILE INSURING THAT SERVICES ARE NOT REDUCED

TO DEVELOP AND MAINTAIN EFFICIENT LEVELS OF FISCAL OVERSIGHT

TO IDENTIFY, INCREASE AND ENCOURAGE TRAINING OPPORTUNITIES FOR STAFF

PARKS AND RECREATION
Parks and Facilities
Index #595000

ALL FUND SUMMARY:

		AUDITED FY 21	AUDITED FY 22	ORIGINAL BUDGET FY 23	EXECUTIVE PROPOSED FY 24	ENACTED FY 24
SUMMARY BY CHARACTER:						
10	PERSONAL SERVICES	2,643,968	2,704,194	3,166,254	2,820,269	2,820,269
20	CONTRACTUAL SERVICES	2,144,415	2,610,124	3,380,100	3,578,180	3,578,471
30	SUPPLIES AND MATERIALS	204,254	172,045	433,375	415,375	422,412
40	BUSINESS AND TRAVEL	220,934	220,474	295,600	295,600	295,600
50	CAPITAL OUTLAY	20,238	5,067	0	0	0
70	MISCELLANEOUS	37,150	1,684	40,000	40,000	40,000
80	INTERGOVERNMENTAL EXPENSES	0	0	800	0	0
	GRAND TOTAL	**5,270,959**	**5,713,588**	**7,316,129**	**7,149,424**	**7,156,752**
FUNDING SOURCE:						
11	GENERAL	**5,270,959**	**5,713,588**	**7,316,129**	**7,149,424**	**7,156,752**

PARKS AND RECREATION
Parks and Facilities
Index #595000

FINANCIAL NOTES:

FY 23	FY 24	CHANGE	EXPLANATION OF INCREASE/DECREASE
			PERSONAL SERVICES decrease in funding of ($345,984)
1,831,596	1,831,596	0	Full-Time Salaries
	(304,737)	(304,737)	Two (2) positions transferred to DPW - Capital Projects:

Salary	Fringe	Total	Position
(131,925)	(52,027)	(183,952)	P03502 Civil Engineer IV
(100,290)	(20,495)	(120,785)	P00650 Eng Assoc V
(232,215)	(72,522)	(304,737)	

75,990	82,623	6,633	OPEB (Other Post Employment Benefits)
78,863	0	(78,863)	27th Pay budgeted in FY 23
162,054	163,019	965	Temporary Salaries provide for park and building attendants as well as summer workers
204,014	212,309	8,295	Pension adjustments
39,523	32,247	(7,276)	Workers' Compensation adjustments
490,718	522,089	31,371	Health Benefit calculations adjusted for consistency in position budgeting
50,260	54,793	4,533	RHS (Retirement Health Savings)
18,067	11,119	(6,948)	Shift Differential adjustments
			CONTRACTUAL SERVICES increase in funding of $198,080
3,380,100	3,578,180	198,080	Increase in funding for rental services such as portable toilets, floor mats and shop towels, gas cylinders; turf field maintenance and GMAX testing; pest control, mowing and landscaping contract; building and custodial services for parks and recreation buildings; and other various line items such as electricity, heating fuel, telephone, and water and sewer.
			MATERIALS & SUPPLIES decrease in funding of ($10,963)
433,375	422,412	(10,963)	Funding adjusted for building supplies, small tools, chemicals and safety equipment offset by a decrease in delivery charges, janitorial supplies and landscape and grounds material
295,600	295,600	0	BUSINESS & TRAVEL - no change in funding from FY 23 Funding provides for county owned vehicle expense, training, seminars and courses

DIVISION STAFF SUMMARY

Parks and Facilities

Index #595000

POSITION TITLE	ENACTED FY 22 POSITIONS	ENACTED FY 22 SALARIES	ENACTED FY 23 POSITIONS	ENACTED FY 23 SALARIES	ENACTED FY 24 POSITIONS	ENACTED FY 24 SALARIES
Administrative Assistant I	0.00	0	1.00	49,590	1.00	49,590
Administrative Assistant II	2.00	122,396	1.00	61,311	1.00	61,311
Administrative Specialist III	1.00	63,242	0.00	0	0.00	0
Administrator	1.00	0	1.00	0	0.00	0
Building Caretaker	17.00	628,572	14.00	687,773	14.00	687,773
Civil Engineer IV	1.00	119,714	1.00	131,925	0.00	0
Contract Manager	0.00	0	1.00	73,189	1.00	73,189
Crew Chief	1.00	80,296	1.00	88,487	1.00	88,487
Crew Leader I	2.00	111,383	2.00	124,360	2.00	124,360
Crew Leader II	3.00	175,203	3.00	193,076	3.00	193,076
Engineering Associate V	1.00	91,006	1.00	100,290	0.00	0
Maintenance Worker I	4.00	137,160	4.00	153,141	4.00	153,141
Maintenance Worker II	3.00	152,862	3.00	168,455	3.00	168,455
Utility Worker I	1.00	35,088	0.00	0	0.00	0
Utility Worker II	1.00	38,046	0.00	0	0.00	0
FULL-TIME SALARIES	38.00	1,754,968	33.00	1,831,597	30.00	1,599,382
SALARY OFFSET		0		0		0
TOTAL FULL-TIME SALARIES	38.00	1,754,968	33.00	1,831,597	30.00	1,599,382

DIVISION STAFF SUMMARY

Parks and Facilities

Index #595000

POSITION TITLE	ENACTED FY 22 POSITIONS	ENACTED FY 22 SALARIES		ENACTED FY 23 POSITIONS	ENACTED FY 23 SALARIES	ENACTED FY 24 POSITIONS	ENACTED FY 24 SALARIES
TEMPORARY SALARIES		160,784			162,054		163,019
SALARY TOTAL	**38.00**	**1,915,752**		**33.00**	**1,993,651**	**33.00**	**1,762,400**
OTHER PERSONAL SERVICES							
Pension		195,508			204,014		186,765
Workers' Compensation		41,760			39,523		30,345
Health Benefits		500,343			490,717		494,225
OPEB/RHS		0			126,250		137,416
Overtime & Shift Differential		61,704			68,067		61,119
FICA		150,305			156,889		139,500
27th Pay		0			78,863		0
Miscellaneous		8,420			8,280		8,500
TOTAL OTHER PERSONAL SERVICES		**958,040**			**1,172,603**		**1,057,870**
TOTAL PERSONAL SERVICES	**38.00**	**2,873,792**	*	**33.00**	**3,166,254**	**33.00**	**2,820,270**

***FY 22 Salaries and Other Personal Services are Enacted not Audited amounts**

PARKS AND RECREATION
Emmorton Recreation and Tennis Center
Index #593002

ORIGIN/PURPOSE:

The Emmorton Recreation and Tennis Center (ERTC) was purchased in November 1999 by Harford County using State of Maryland Program Open Space funding. The facility addresses the recreation and leisure needs of the Emmorton-Abingdon community. Part of the former tennis operation was maintained to address the needs of the tennis community and to provide revenue to support building operations. Renovations made to the facility provided a multipurpose gymnasium and four (4) indoor tennis courts. In 2005, the Grand Slam baseball/softball training area was acquired and is utilized during winter months by both school and recreation participants. A new fitness room is being planned for 2015.

The ERTC is one of Parks and Recreation's Special Revenue Fund, 26 accounts established by the Governmental Accounting Standards Board (GASB) Statement No. 34 and adopted by the Harford County Council in 2001.

ALL FUND SUMMARY:

	AUDITED FY 21	AUDITED FY 22	ORIGINAL BUDGET FY 23	EXECUTIVE PROPOSED FY 24	ENACTED FY 24
SUMMARY BY CHARACTER:					
10 PERSONAL SERVICES	189,615	215,122	244,204	241,941	241,941
20 CONTRACTUAL SERVICES	77,144	100,886	88,100	99,100	99,100
30 SUPPLIES AND MATERIALS	4,931	12,521	17,700	12,500	12,500
40 BUSINESS AND TRAVEL	40	0	65	65	65
50 CAPITAL OUTLAY	0	0	0	0	0
70 MISCELLANEOUS	0	0	0	0	0
GRAND TOTAL	**271,730**	**328,529**	**350,069**	**353,606**	**353,606**
FUNDING SOURCE:					
11 GENERAL	**271,730**	**328,529**	**350,069**	**353,606**	**353,606**

PARKS AND RECREATION
Emmorton Recreation and Tennis Center
Index #593002

FINANCIAL NOTES:

FY 23	FY 24	CHANGE	EXPLANATION OF INCREASE/DECREASE
			PERSONAL SERVICES decrease in funding of ($2,263)
61,549	61,549	0	Full Time Salaries
104,48	108,864	4,376	Temporary Salaries provide for administrative staff and building attendants at the ERTC
35,486	26,340	(9,146)	Health Benefit calculations adjusted for consistency in position budgeting
12,475	13,036	561	FICA
88,100	99,100	11,000	CONTRACTUAL SERVICES - increase in funding of $11,000 Funding increased for electricity and heating fuel based on actual expense history; other funding for telephone, water and sewer, county facility repair, grounds and building maintenance, and equipment service.
17,700	12,500	(5,200)	MATERIALS AND SUPPLIES - decrease in funding of ($5,200) Funding adjusted in other food supplies, equipment repair parts, building and recreation supplies and medical supplies based on actual expense history.
65	65	0	BUSINESS AND TRAVEL - no change in funding Funds provide for membership fees and dues

DIVISION STAFF SUMMARY

Emmorton Recreation & Tennis Center

Index #593002

POSITION TITLE	ENACTED FY 22 POSITIONS	ENACTED FY 22 SALARIES		ENACTED FY 23 POSITIONS	ENACTED FY 23 SALARIES	ENACTED FY 24 POSITIONS	ENACTED FY 24 SALARIES
Building Caretaker	1.00	55,851		1.00	61,549	1.00	61,549
TOTAL FULL-TIME SALARIES	1.00	55,851		1.00	61,549	1.00	61,549
TEMPORARY SALARIES		87,863			104,488		108,864
SALARY TOTAL	**1.00**	**143,714**		**1.00**	**166,037**	**1.00**	**170,413**
OTHER PERSONAL SERVICES							
Pension		14,930			15,885		17,027
Workers' Compensation		1,160			3,101		3,256
Health Benefits		33,089			35,486		26,340
OPEB/RHS		6,750			10,660		11,308
FICA		6,437			12,475		13,036
Miscellaneous		420			560		560
TOTAL OTHER PERSONAL SERVICES		**62,786**			**78,167**		**71,527**
TOTAL PERSONAL SERVICES	**1.00**	**206,500**	*	**1.00**	**244,204**	**1.00**	**241,940**

***FY 22 Salaries and Other Personal Services are Enacted not Audited amounts**

PARKS AND RECREATION
Oakington Peninsula
Index #593003

ORIGIN/PURPOSE:

The Oakington Peninsula is a regional park offering a variety of passive recreation for all ages. Activities include environmental studies, fishing, hiking and migratory bird watching. The park is comprised of two separate farms - Swan Harbor Farm and Oakington Farm (Eleanor and Millard Tydings Park). In cooperation with Maryland State Department of Natural Resources and Program Open Space (POS), Harford County purchased the 461 acre Swan Harbor Farm in 1994 and uses the grounds and large house to host over 100 weddings, conferences and other special events each year. It is one of Harford County's most sought after investments.

In 1998, the 328 acre Oakington Farm was acquired as a measure to preserve Harford County's agricultural integrity and support local business growth.The revenue generated from this property is used for the necessary upkeep, improvements and maintenance of the entire peninsula.

Oakington Peninsula was established under Parks and Recreation's Special Revenue Fund 26 accounts per Governmental Accounting Standards Board (GASB) Statement No. 34 and adopted by the Harford County Council in 2001.

ALL FUND SUMMARY:

	AUDITED FY 21	AUDITED FY 22	ORIGINAL BUDGET FY 23	EXECUTIVE PROPOSED FY 24	ENACTED FY 24
SUMMARY BY CHARACTER:					
10 PERSONAL SERVICES	18,633	39,125	85,929	87,707	87,707
20 CONTRACTUAL SERVICES	104,090	137,139	144,298	153,048	153,048
30 SUPPLIES AND MATERIALS	16,177	15,086	21,760	20,650	20,650
40 BUSINESS AND TRAVEL	6,892	811	2,500	2,500	2,500
50 CAPITAL OUTLAY	1,887	2,806	5,000	4,000	4,000
70 MISCELLANEOUS	71,283	66,241	66,909	47,955	47,955
GRAND TOTAL	**218,962**	**261,208**	**326,396**	**315,860**	**315,860**
FUNDING SOURCE:					
11 GENERAL	**218,962**	**261,208**	**326,396**	**315,860**	**315,860**

PARKS AND RECREATION
Oakington Peninsula
Index #593003

FINANCIAL NOTES:

FY 23	FY 24	CHANGE	EXPLANATION OF INCREASE/DECREASE
			PERSONAL SERVICES increase in funding of $1,778
54,890	50,000	(4,890)	Temporary Salaries - funding provides for provide for event workers/attendants
14,639	19,515	4,876	FICA adjustments
2,337	3,797	1,460	Workers' Compensation adjustments
144,298	153,048	8,750	CONTRACTUAL SERVICES increase in funding of $8,750 Funding provides for grounds maintenance, county facility repair/renovation, building custodial, other advertising, electricity and fuel, etc - adjusted based on actuals and revenue trends
21,760	20,650	(1,110)	SUPPLIES & MATERIALS decrease in funding of ($1,110) Funding provides for various building supplies and materials, landscape and grounds materials, equipment repair parts, printing and office supplies, etc. - adjusted based on actuals and revenue trends
2,500	2,500	0	BUSINESS AND TRAVEL - no change from FY 23 Funding provides for county owned vehicles, fuel, training, seminars and courses.
5,000	4,000	(1,000)	CAPITAL OUTLAY - decrease in funding of ($1,000) Funding provides for miscellaneous furnishings for Oakington
66,909	47,955	(18,954)	MISCELLANEOUS decrease of ($18,954) Decrease in Pro Rata shares

DIVISION STAFF SUMMARY
Oakington Peninsula
Index #593003

POSITION TITLE	ENACTED FY 22 POSITIONS	ENACTED FY 22 SALARIES		ENACTED FY 23 POSITIONS	ENACTED FY 23 SALARIES	ENACTED FY 24 POSITIONS	ENACTED FY 24 SALARIES
TEMPORARY SALARIES		52,260			54,890		50,000
OTHER PERSONAL SERVICES							
Pension		5,532			5,739		5,931
Workers' Compensation		1,080			2,337		3,797
Health Benefits		7,904			7,904		7,904
FICA		10,440			14,639		19,515
Miscellaneous		280			420		560
TOTAL OTHER PERSONAL SERVICES		**25,236**			**31,039**		**37,707**
TOTAL PERSONAL SERVICES		**77,496**	*		**85,929**	**0.00**	**87,707**

***FY 22 Salaries and Other Personal Services are Enacted not Audited amounts**

PARKS AND RECREATION
Recreational Council and Special Activities
Index #593004

ORIGIN/PURPOSE:

The Recreational Council and Special Activities account was established to receive revenues from Recreation Councils for recreational activities, registrations, and special events. These funds are expended for recreational supplies, tournament trophies, officials and referees, etc.

The Governmental Accounting Standards Board (GASB) is the standard setting authority for governmental accounting. Per GASB Statement No. 34, Recreational Council and Special Activities was established in FY 2001 to receive and expend revenues under Parks and Recreation's Special Revenue Fund.

ALL FUND SUMMARY:

	AUDITED FY 21	AUDITED FY 22	ORIGINAL BUDGET FY 23	EXECUTIVE PROPOSED FY 24	ENACTED FY 24
SUMMARY BY CHARACTER:					
10 PERSONAL SERVICES	0	0	17,735	7,735	7,735
20 CONTRACTUAL SERVICES	3,697	41,096	139,500	125,000	125,000
30 SUPPLIES AND MATERIALS	204	216	4,000	2,500	2,500
40 BUSINESS AND TRAVEL	0	0	300	300	300
GRAND TOTAL	**3,901**	**41,312**	**161,535**	**135,535**	**135,535**
FUNDING SOURCE:					
11 GENERAL	**3,901**	**41,312**	**161,535**	**135,535**	**135,535**

FINANCIAL NOTES:

FY 23	FY 24	CHANGE	EXPLANATION OF INCREASE/DECREASE
17,735	7,735	(10,000)	PERSONAL SERVICES - decrease in funding of ($10,000) Funding provides for overtime and FICA expenses - decreased based on actual spending
137,500	123,000	(14,500)	CONTRACTUAL SERVICES - decrease in funding of ($14,500) Funding provides for building/custodial services in various buildings; adjusted based on actual spending and revenue trends
4,000	2,500	(1,500)	SUPPLIES AND MATERIALS - decrease in funding of ($1,500) Funding provides for recreation supplies, uniform purchase and meals - adjusted based on actual spending
300	300	0	BUSINESS AND TRAVEL - no change in funding Funding provides for fuel; adjusted based on actual spending and revenue trends.

Fiscal Year 24
Summary of Grants

Department of Parks & Recreation - Anticipated FY 24 Grants

TITLE OF GRANT	GRANT PURPOSE	Source of Anticipated Funding					Recurring or One Time
		Federal	State	Other	County Match	Grant Dates	
Leight Park O&M	This grant helps offset a portion of salary and fringe benefits for one Park Naturalist who oversees ACLE programming and one Building Attendant who provides custodial services to the facility.	$50,000				10/1/23 - 9/30/24	Recurring
Sanitation Grant	To provide sanitation services at various boating facilities; i.e., Mariner Point Park, Flying Point Park, Otter Point, Willoughby Beach Landing and Swan Harbor.		$13,000			7/1/23 - 6/30/24	Recurring
Therapeutic Recreation Summer Camps	This grant provides therapeutic recreation to Harford County participants (ages 3-21) with varying disabilities throughout the summer.		$47,796	$28,348	$44,038	7/1/23 - 6/30/24	Recurring
	TOTALS:	**$50,000**	**$60,796**	**$28,348**	**$44,038**		

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CONSERVATION OF NATURAL RESOURCES

ORIGIN/PURPOSE:

Conservation of Natural Resources is a budgetary grouping of environmentally oriented programs, the services of which are provided to County Government by symbolic agencies acting on the County's behalf. For example, the Harford County Cooperative Extension derives its authority from the University of Maryland at College Park, and the Harford County Soil Conservation District from the State of Maryland under the direction of the District Board of Supervisors.

Each of these programs and related activities contribute to the conservation of natural resources, and the preservation of the environment in Harford County, and merits the financial support and consideration of County Government and its residents.

ALL FUND SUMMARY:

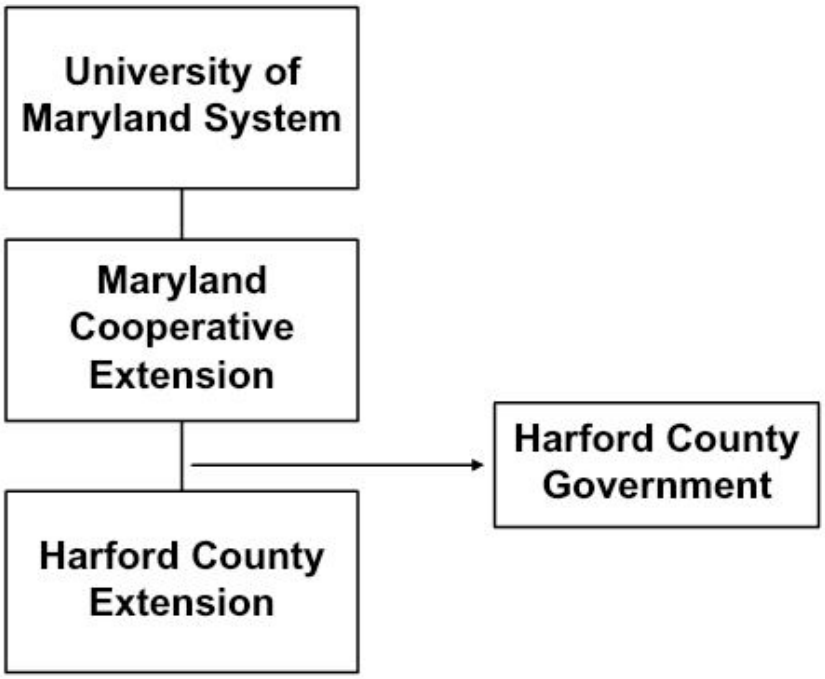
		AUDITED FY 21	AUDITED FY 22	ORIGINAL BUDGET FY 23	EXECUTIVE PROPOSED FY 24	ENACTED FY 24
SUMMARY BY CHARACTER:						
10	PERSONAL SERVICES	511,930	545,852	678,386	613,198	613,198
20	CONTRACTUAL SERVICES	1,936	1,964	2,400	2,400	2,400
30	SUPPLIES AND MATERIALS	18,272	18,272	18,272	18,272	18,272
40	BUSINESS AND TRAVEL	0	0	2,200	2,200	2,200
70	MISCELLANEOUS	261,530	263,030	285,354	341,454	341,454
	GRAND TOTAL	**793,668**	**829,118**	**986,612**	**977,524**	**977,524**
SUMMARY BY FUND:						
11	GENERAL	793,668	829,118	986,612	977,524	977,524
	GRAND TOTAL	**793,668**	**829,118**	**986,612**	**977,524**	**977,524**
SUMMARY BY DIVISION:						
631000	EXTENSION SERVICE	273,138	274,666	298,826	314,926	314,926
633000	SOIL CONSERVATION	520,530	554,452	687,786	662,598	662,598
	GRAND TOTAL	**793,668**	**829,118**	**986,612**	**977,524**	**977,524**

CONSERVATION OF NATURAL RESOURCES

FINANCIAL NOTES:

FY 23	FY 24	CHANGE	EXPLANATION OF INCREASE/DECREASE
			PERSONAL SERVICES decrease (65,189)
414,471	407,325	(7,146)	Full-time Salaries
			7,663 Salary Adjustment
			(14,809) Turnover
			(7,146)
17,161	0	(17,161)	27th Pay funded in FY 23
45,592	46,842	1,250	Pension adjustments
1,687	1,550	(137)	Workers' Compensation adjustment
132,413	88,375	(44,038)	Health Benefit calculations adjusted for consistency in position budgeting
28,720	31,310	2,590	RHS (Retirement Health Savings)
31,707	31,160	(547)	FICA Adjustments
			CONTRACTUAL SERVICES - no change in funding over FY 23
2,400	2,400	0	Funding provides for Telephone Service
			SUPPLIES AND MATERIALS no change in funding over FY 23
18,272	18,272	0	Funding provides for General Office Supplies
			BUSINESS AND TRAVEL no change in funding over FY 23
2,200	2,200	0	Training and Seminars increased for anticipated training
			MISCELLANEOUS increase $56,100
280,954	337,054	56,100	Grants & Contributions - Envirothon contribution and sufficient funding to provide for State increase of 6.5%. and contribution for Urban Conservation Planning
			Boards & Commission no change in Funding over FY 23
4,400	4,400	0	Funding provides for Stipends for Harford County Soil Conservation District Board

CONSERVATION OF NATURAL RESOURCES - EXTENSION



NATURAL RESOURCES
Extension Service
Index #631000

ORIGIN/PURPOSE:

Established by the Federal Hatch Act (1987) and the Smith-Lever Act (1887), the University of Maryland, Harford County Office provides educational outreach
education from the University of Maryland, College Park as part of their three-fold mission as a land grant institution which provides teaching, research and
educational outreach.

The University of Maryland Extension in Harford County provides educational programs based on the needs of county residents. Emphasis is placed on the
following program areas: Agriculture and Food Systems, Environment and Natural Resources, Family and Consumer Science and 4-H Youth Development.
Extension is funded through county, state and federal dollars. Grants and donations fund special projects as warranted. The budget is developed by the
fiscal office of the College of Agriculture and Natural Resources in consultation with the Assistant Director of Operations and leadership from the University
of Maryland Harford Office. The University of Maryland, College of Agriculture and Natural Resources programs are open to all and will not discriminate
against anyone because of race, age, sex, color, sexual orientation, physical or mental disability, religion, ancestry, or national origin, martial status, genetic
information, or political affiliation, or gender identity and expression.

MISSION STATEMENT:
ENHANCING THE QUALITY OF LIFE FOR PEOPLE AND COMMUNITIES BY DISSEMINATING UNBIASED RESEARCH-BASED EDUCATIONAL INFORMATION.

NATURAL RESOURCES
Extension Services
Index #631000

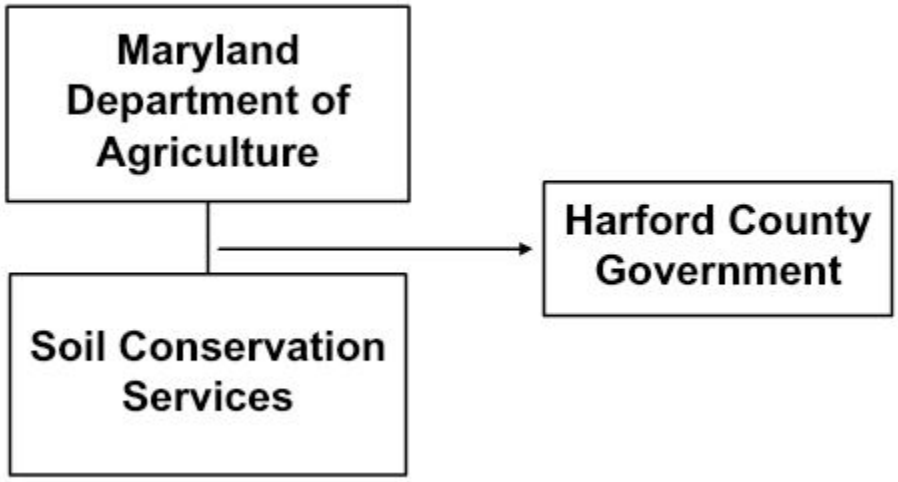
ALL FUND SUMMARY:

		AUDITED FY 21	AUDITED FY 22	ORIGINAL BUDGET FY 23	EXECUTIVE PROPOSED FY 24	ENACTED FY 24
SUMMARY BY CHARACTER:						
20	CONTRACTUAL SERVICES	1,936	1,964	2,400	2,400	2,400
30	SUPPLIES AND MATERIALS	18,272	18,272	18,272	18,272	18,272
40	BUSINESS AND TRAVEL	0	0	2,200	2,200	2,200
70	MISCELLANEOUS	252,930	254,430	275,954	292,054	292,054
	GRAND TOTAL	**273,138**	**274,666**	**298,826**	**314,926**	**314,926**
FUNDING SOURCE:						
11	GENERAL	**273,138**	**274,666**	**298,826**	**314,926**	**314,926**

FINANCIAL NOTES:

FY 23	FY 24	CHANGE	EXPLANATION OF INCREASE/DECREASE
2,400	2,400	0	CONTRACTUAL SERVICES no change in funding over FY 23 Funding provides for Telephone Service
18,272	18,272	0	SUPPLIES AND MATERIALS no change in funding over FY 23 Funding provides for General Office Supplies
2,200	2,200	0	BUSINESS AND TRAVEL no change in funding over FY 23 Funding provides for Training and Seminars
275,954	292,054	16,100	MISCELLANEOUS increase of $16,100 Grants and Contributions increased for sufficient funding to provide State increase of 6.5%

CONSERVATION OF NATURAL RESOURCES SOIL CONSERVATION SERVICES



NATURAL RESOURCES
Soil Conservation
Index #633000

ORIGIN/PURPOSE:

The Harford Soil Conservation District was organized on September 6, 1944 as one of several local government subdivisions established in 1937 under the Agriculture Article Title 8, Soil Conservation, SS8-101 through 8-705 of the Annotated Code of Maryland as amended. The district's purpose is to carry out a soil, water and related resources conservation program.

MISSION STATEMENT:

TO PROVIDE ALL SECTORS OF OF HARFORD COUNTY WITH TECHNICAL, PLANNING AND DESIGN ASSISTANCE FOR LAND MANAGEMENT DECISIONS; TO PROMOTE AN ARRAY OF BEST MANAGEMENT PRACTICES TO PROTECT AND CONSERVE THE NATURAL RESOURCES WITHING THE CHESAPEAKE BAY WATERSHED; AND TO EDUCATE STUDENTS, FARMERS, DEVELOPERS AND LANDOWNERS ON SOIL EROSION AND WATER QUALITY IMPROVEMENT EFFORTS.

FY 24 GOALS:

TO REDUCE THE NUTRIENTS ENTERING WATERS BY ENSURING THE COMPLETE IMPLEMENTATION OF AGRICULTURAL BEST MANAGEMENT PRACTICES (BMP'S)

TO COORDINATE THE EROSION AND SEDIMENT CONTROL PLAN PROGRAM IN CONJUNCTION WITH THE STORMWATER MANAGEMENT REGULATIONS FOR ALL URBAN DEVELOPMENT SITES IN HARFORD COUNTY.

TO PROVIDE EDUCATIONAL OUTREACH TO CITIZENS AND STUDENTS IN HARFORD COUNTY ON CONSERVATION EFFORTS TO REDUCE SEDIMENT AND NUTRIENTS TO THE TRIBUTARIES OF THE CHESAPEAKE BAY.

ALL FUND SUMMARY:

	AUDITED FY 21	AUDITED FY 22	ORIGINAL BUDGET FY 23	EXECUTIVE PROPOSED FY 24	ENACTED FY 24
SUMMARY BY CHARACTER:					
10 PERSONAL SERVICES	511,930	545,852	678,386	613,198	613,198
70 MISCELLANEOUS	8,600	8,600	9,400	49,400	49,400
GRAND TOTAL	**520,530**	**554,452**	**687,786**	**662,598**	**662,598**
FUNDING SOURCE:					
11 GENERAL	**520,530**	**554,452**	**687,786**	**662,598**	**662,598**

NATURAL RESOURCES
Soil Conservation
Index #633000

FINANCIAL NOTES:

FY 23	FY 24	CHANGE	EXPLANATION OF INCREASE/DECREASE
			PERSONAL SERVICES decrease ($65,189)
414,471	407,325	(7,146)	Full-time Salaries
			7,663 Salary Adjustments
			(14,809) Turnover
			(7,146)
17,161	0	(17,161)	27th Pay funded in FY 23
45,592	46,842	1,250	Pension adjustments
1,687	1,550	(137)	Workers' Compensation adjustment
132,413	88,375	(44,038)	Health Benefit calculations adjusted for consistency in position budgeting
28,720	31,310	2,590	RHS (Retirement Health Savings)
31,707	31,160	(547)	FICA Adjustments
			MISCELLANEOUS increase of $40,000
5,000	45,000	40,000	Grants & Contributions - Funding provides for contributions to Envirothon and Urban Conservation Planning
			Boards & Commission no change in funding over FY 23
4,400	4,400	0	Funding provides for Stipends for Harford County Soil Conservation District Board

DIVISION STAFF SUMMARY
Soil Conservation
Index #633000

POSITION TITLE	ENACTED FY 22 POSITIONS	ENACTED FY 22 SALARIES		ENACTED FY 23 POSITIONS	ENACTED FY 23 SALARIES	ENACTED FY 24 POSITIONS	ENACTED FY 24 SALARIES
Administrative Assistant II	1.00	52,144		1.00	57,463	1.00	60,300
Administrator	1.00	94,492		1.00	104,131	1.00	101,725
Civil Engineer III	0.00	0		0.00	0	1.00	90,000
Engineering Associate II	1.00	95,107		0.00	0	0.00	0
Engineering Associate III	2.00	134,362		3.00	252,877	2.00	155,300
SALARY TOTAL	**5.00**	**376,105**		**5.00**	**414,471**	**5.00**	**407,325**
OTHER PERSONAL SERVICES							
Pension & Retirement		41,372			45,592		46,842
Workers' Compensation		1,001			1,687		1,550
Health Benefits		124,258			132,413		88,375
OPEB and RHS		27,000			34,655		37,245
FICA		28,772			31,707		31,160
27 th Pay		0			17,161		0
Miscellaneous		700			700		700
TOTAL OTHER PERSONAL SERVICES		**223,103**			**263,915**		**205,872**
TOTAL PERSONAL SERVICES	**5.00**	**599,208**	*	**5.00**	**678,386**	**5.00**	**613,197**

***FY 22 Salaries and Other Personal Services are Enacted not Audited amounts**

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DEPARTMENT OF ECONOMIC DEVELOPMENT

OFFICE OF ECONOMIC DEVELOPMENT

ORIGIN/PURPOSE:
The Office Economic Development strives to build strong communities, industries, and markets in the County and provide opportunities for all County residents. The Office seeks to facilitate business investment, entrepreneurial development, and job creation to foster a diverse economy and expand the local tax base, enhancing quality of life for those who live, work, play, learn, invest and stay in Harford County.

The Economic Development Commission was created by Harford County Code Chapter 9, Article XXXI, Section 186, and Bill No. 78-3 and amended by Bill No. 79-11 to create the Office of Economic Development to advance the general economic welfare of Harford County. The Office of Economic Development and its Economic Development Advisory Board market the County as an area for new business to relocate; strengthen expansion of resident industry and small businesses; explore programs that create job and career opportunities for County residents; and expand availability of financial resources for industry and small business.

In December, 2022, Executive Order 22-04 separated the Office of Economic Development from Housing and Community Development, making the primary mission of Economic Development to facilitate business investment, entrepreneurial development and job creation to expand the local tax base, foster a diverse and sustainable economy as well as improve the economic and quality of life of Harford County.

MISSION STATEMENT:
THE OFFICE STRIVES TO BUILD STRONG COMMUNITIES, INDUSTRIES AND MARKETS IN THE COUNTY AND PROVIDE OPPORTUNITIES FOR ALL COUNTY RESIDENTS.
THE OFFICE SEEKS TO FACILITATE BUSINESS INVESTMENT, ENTREPRENEURIAL DEVELOPMENT, AND JOB CREATION TO FOSTER A DIVERSE ECONOMY AND EXPAND THE LOCAL TAX BASE ENHANCING QUALITY OF LIFE FOR THOSE WHO LIVE, WORK, PLAY, LEARN, INVEST AND STAY IN HARFORD COUNTY.

FY 24 GOALS:
Stability and Growth: generate and retain quality employment opportunities among Harford County-based companies to increase tax revenue.

Development and Attraction: market the County for its premiere mid-Atlantic location, business climate, community resources, and robust logistics.

Entrepreneurial Innovation: maximize co-located services in support of business startups and entrepreneurs.

Strategic Alliances: support strategic alliances through leadership, financial, and consultation services in order to leverage opportunities within northeastern Maryland and the Greater Baltimore Region.

OFFICE OF ECONOMIC DEVELOPMENT

ALL FUND SUMMARY:

		AUDITED FY 21	AUDITED FY 22	ORIGINAL BUDGET FY 23	EXECUTIVE PROPOSED FY 24	ENACTED FY 24
SUMMARY BY CHARACTER:						
10	PERSONAL SERVICES	1,607,079	1,562,892	2,053,233	1,496,152	1,687,453
20	CONTRACTUAL SERVICES	325,922	251,502	405,590	380,950	380,950
30	SUPPLIES & MATERIALS	17,069	31,861	37,840	14,600	14,600
40	BUSINESS AND TRAVEL	18,117	37,612	50,970	36,320	36,320
50	CAPITAL OUTLAY	0	0	0	0	0
70	MISCELLANEOUS	2,610,159	2,720,526	6,111,729	2,805,500	2,805,500
	GRAND TOTAL	**4,578,346**	**4,604,394**	**8,659,362**	**4,733,522**	**4,924,823**
SUMMARY BY FUND:						
11	GENERAL	4,578,346	4,604,394	8,659,362	4,733,522	4,924,823
	GRAND TOTAL	**4,578,346**	**4,604,394**	**8,659,362**	**4,733,522**	**4,924,823**
SUMMARY BY DIVISION:						
651000	OFFICE OF ECONOMIC DEVELOPMENT	1,704,789	1,673,541	2,155,972	2,733,521	2,924,823
652000	TOURISM AND MARKETING	1,780,250	1,977,379	4,880,000	2,000,000	2,000,000
653000	HARFORD TRANSIT	0	0	0	0	0
654000	HOUSING SERVICES	1,093,308	953,473	1,623,390	0	0
	GRAND TOTAL	**4,578,346**	**4,604,393**	**8,659,362**	**4,733,522**	**4,924,823**

OFFICE OF ECONOMIC DEVELOPMENT
Index #651000

ORIGIN/PURPOSE:

The Office of Economic Development was created by Harford County Code Chapter 9, Article XXXI, Section 186, and Bill No. 78-3 and amended by Bill No. 79-11 to advance the general economic welfare of the citizens of Harford County.

The Office of Economic Development and its Economic Development Advisory Board market the County as an area for new business to relocate; strengthen expansion of resident industry and small businesses; explore programs that create job and career opportunities for County residents; and expand availability of financial resources for industry and small business.

Per Executive Order 14-10 the Tourism Marketing Division of the Office of Economic Development was abolished and the services and functions absorbed by the non-profit organization "Visit Harford!".

Per Executive Order 22-04 the Office of Economic Development and Housing and Community Development were separated and recreated as two separate departments.

FY 24 GOALS:

Stability and Growth: generate and retain quality employment and housing opportunities among Harford County-based companies to increase tax revenue.

Development and Attraction: market the County for its premiere mid-Atlantic location, business climate, community resources, and robust logistics.

Entrepreneurial Innovation: maximize co-located services in support of business startups and entrepreneurs.

Strategic Alliances: support strategic alliances through leadership, financial, and consultation services in order to leverage opportunities within northeastern Maryland and the Greater Baltimore Region.

ALL FUND SUMMARY:

	AUDITED FY 21	AUDITED FY 22	ORIGINAL BUDGET FY 23	EXECUTIVE PROPOSED FY 24	ENACTED FY 24
SUMMARY BY CHARACTER:					
10 PERSONAL SERVICES	1,189,096	1,205,851	1,376,152	1,496,152	1,687,453
20 CONTRACTUAL SERVICES	321,111	247,560	401,450	380,950	380,950
30 SUPPLIES AND MATERIALS	14,224	29,685	30,550	14,600	14,600
40 BUSINESS AND TRAVEL	15,804	34,383	42,320	36,320	36,320
50 CAPITAL OUTLAY	100	0	0	0	0
70 MISCELLANEOUS	162,927	154,178	305,500	805,500	805,500
GRAND TOTAL	**1,703,262**	**1,671,657**	**2,155,972**	**2,733,522**	**2,924,823**
FUNDING SOURCE:					
11 GENERAL	**1,703,262**	**1,671,657**	**2,155,972**	**2,733,522**	**2,924,823**

OFFICE OF ECONOMIC DEVELOPMENT
Index #651000

FINANCIAL NOTES:

FY 23	FY 24	CHANGE	EXPLANATION OF INCREASE/DECREASE
			PERSONAL SERVICES increase in funding of $120,000
782,435	808,950	26,515	Full-time salaries
			20,432 Salary adjustments
			66,797 Salaries reinstated to operating budget from previous grant offset
			(60,714) Staff Turnover
			26,515
	(123,699)	(123,699)	One (1) position transferred to Housing & Community Development
			Salary / Fringe / Total / Position
			(81,300) / (42,399) / (123,699) / P2607 Admin Secretary III
	95,412	95,412	One (1) position created in Office of Economic Development
			Salary / Fringe / Total / Position
			65,000 / 30,412 / 95,412 / P4086 Admin Secretary III
	191,302	191,302	Transfer of one (1) position from Community Services and one (1) position from Planning & Zoning per amendment #10
85,600	254,336	168,736	Temporary Salaries provide for one Sr. Economic Development Associate and one Assistant Director
102,842	104,100	1,258	Pension adjustments
6,672	5,088	(1,584)	Workers' Compensation adjustments
233,464	185,896	(47,568)	Health Benefit calculations adjusted for consistency in position budgeting
57,440	70,452	13,012	Retirement Health Savings (RHS)
11,472	12,651	1,179	Other Post Employment Benefits (OPEB)
32,396	0	(32,396)	27th Pay Costs budgeted in FY 23
61,371	80,225	18,854	FICA adjustments

OFFICE OF ECONOMIC DEVELOPMENT
Index #651000

FINANCIAL NOTES:

FY 23	FY 24	CHANGE	EXPLANATION OF INCREASE/DECREASE
			CONTRACTUAL SERVICES decrease of ($20,500)
89,950	39,450	(50,500)	Adjustments made to telephone service and other advertising
311,500	341,500	30,000	Funding provides for contractual marketing; as well as MD Economic Development Assoc; Economic Alliance of Greater Baltimore; Army Alliance; Manufacturing & Distribution Council; Technical Master Plan; STEM; Northeast MD Technical Council; Small Business Development Center; BRAC Prep and Entrepreneurs Edge
30,550	14,600	(15,950)	SUPPLIES AND MATERIALS decrease of ($15,950) Adjustments made to general office supplies, general office mailing, and other food supplies based on actual spending
			BUSINESS AND TRAVEL decrease of ($6,000)
42,320	36,320	(6,000)	Funding provides for county owned vehicles, fuel, membership fees/dues, with adjustments to mileage and meals based on actual spending
			MISCELLANEOUS increase of $500,000
305,500	805,500	500,000	Funds allocated to provide contributions to organizations such as Susquehanna Workforce Network, Small Business Initiatives, Transfer/Commercialization/Incubation, Workforce Development Training, Chesapeake Science and Security Corridor, Micro Enterprise Fund; funding increased to provide additional opportunities for organizations that foster local economic activity.

DIVISION STAFF SUMMARY

Office of Economic Development

Index #651000

POSITION TITLE	ENACTED FY 22 POSITIONS	ENACTED FY 22 SALARIES	ENACTED FY 23 POSITIONS	ENACTED FY 23 SALARIES	ENACTED FY 24 POSITIONS	ENACTED FY 24 SALARIES
Administrative Assistant II	1.00	61,590	1.00	67,872	0.00	0
Administrative Secretary III	1.00	73,774	1.00	81,300	1.00	65,000
Administrative Specialist I	1.00	42,828	1.00	47,196	0.00	0
Administrative Specialist II	1.00	54,401	1.00	59,951	2.00	135,500
Administrator	1.00	104,670	1.00	115,347	0.00	0
Business Navigator	0.00	0	0.00	0	1.00	96,405
Deputy Director of Economic Development	1.00	122,200	1.00	142,010	1.00	120,000
Director of Economic Development	1.00	131,858	1.00	152,972	1.00	135,000
Marketing Coordinator	0.00	0	0.00	0	3.00	185,400
Senior Economic Development Associate	2.00	165,683	2.00	182,584	2.00	185,745
FULL-TIME SALARIES	9.00	757,004	9.00	849,232	11.00	923,050
TEMPORARY SALARIES		85,600		85,600		254,336
SALARY OFFSET		(136,240)		(66,797)		0
SALARY TOTAL	**9.00**	**706,364**	**9.00**	**868,035**	**11.00**	**1,177,386**
OTHER PERSONAL SERVICES						
Pension & Retirement		92,696		102,842		117,628
Workers' Compensation		7,681		6,672		5,262
Health Benefits		243,495		233,464		212,100
RHS/OPEB		47,250		68,912		83,103
FICA		63,408		52,641		88,955
27th Pay		0		32,396		0
Miscellaneous		2,600		2,460		3,020
TOTAL OTHER PERSONAL SERVICES		**457,130**		**499,387**		**510,068**
TOTAL PERSONAL SERVICES	**9.00**	**1,163,494**	**9.00**	**1,367,422**	**11.00**	**1,687,454**

***FY 22 Salaries and Other Personal Services are Enacted not Audited amounts**

Fiscal Year 24
Summary of Grants

Office of Economic Development (Susquehanna Workforce Network) - Anticipated FY 24 Grants

TITLE OF GRANT	GRANT PURPOSE	Federal	State	Other	County Match	Grant Dates	Recurring or One Time
Workforce Investment Act/Workforce Innovation and Opportunity Act	The Susquehanna Region's Program Formula Allocation will be utilized to support Workforce Investment Act operations and activities in accordance with the Susquehanna Region's Workforce Investment Act Five Year Plan.		$1,823,287			7/1/23 - 6/30/24	Recurring
	TOTALS:	**$0**	**$1,823,287**	**$0**	**$0**		

OFFICE OF COMMUNITY AND ECONOMIC DEVELOPMENT
Tourism and Marketing
Index #652000

ORIGIN/PURPOSE:

Functions of the Tourism and Marketing division were abolished by Executive Order 14-10. The division remains open to appropriate dedicated revenue from the Hotel Occupancy Tax. The Hotel Tax will be used to support and promote tourism and tourism related activities to include the marketing of the features of the county as a travel destination and the provision of services for the people attracted to the county. Tourism related activities include activities related to sports, festival, museum, agriculture and agriculture exposition, and farm-to-table experiences.

ALL FUND SUMMARY:

	AUDITED FY 21	AUDITED FY 22	ORIGINAL BUDGET FY 23	EXECUTIVE PROPOSED FY 24	ENACTED FY 24
SUMMARY BY CHARACTER:					
70 MISCELLANEOUS	1,801,878	1,977,379	4,880,000	2,000,000	2,000,000
GRAND TOTAL	**1,801,878**	**1,977,379**	**4,880,000**	**2,000,000**	**2,000,000**
FUNDING SOURCE:					
11 GENERAL	**1,801,878**	**1,977,379**	**4,880,000**	**2,000,000**	**2,000,000**

FINANCIAL NOTES:

FY 23	FY 24	CHANGE	EXPLANATION OF INCREASE/DECREASE
4,880,000	2,000,000	(2,880,000)	Tourism funding appropriated for tourism grant program and funding for Visit Harford

OFFICE OF COMMUNITY AND ECONOMIC DEVELOPMENT
Housing Services
Index #654000

ALL FUND SUMMARY:

		AUDITED FY 21	AUDITED FY 22	ORIGINAL BUDGET FY 23	EXECUTIVE PROPOSED FY 24	ENACTED FY 24
SUMMARY BY CHARACTER:						
10	PERSONAL SERVICES	417,984	357,040	677,081	0	0
20	CONTRACTUAL SERVICES	3,197	2,168	4,140	0	0
30	SUPPLIES AND MATERIALS	2,832	2,066	7,290	0	0
40	BUSINESS AND TRAVEL	2,313	3,229	8,650	0	0
50	CAPITAL OUTLAY	0	0	0	0	0
70	MISCELLANEOUS	666,982	588,969	926,229	0	0
80	INTERGOVERNMENTAL	0	0	0	0	0
	GRAND TOTAL	**1,093,309**	**953,473**	**1,623,390**	**0**	**0**
FUNDING SOURCE:						
11	GENERAL	**1,093,309**	**953,473**	**1,623,390**	**0**	**0**

The division of Housing Services was abolished and created as a separate Department for FY 24

DIVISION STAFF SUMMARY

Housing Services

Index #654000

POSITION TITLE	ENACTED FY 22 POSITIONS	ENACTED FY 22 SALARIES	ENACTED FY 23 POSITIONS	ENACTED FY 23 SALARIES	ENACTED FY 24 POSITIONS	ENACTED FY 24 SALARIES
Administrative Assistant II	1.00	66,326	1.00	73,091	0.00	0
Administrative Budget Tech II	1.00	74,588	1.00	82,197	0.00	0
Housing Inspector	1.00	61,913	1.00	68,229	0.00	0
Housing Services Counselor	2.00	124,173	2.00	136,840	0.00	0
FULL-TIME SALARIES	5.00	327,000	5.00	360,357	0.00	0
SALARY OFFSET		(25,760)		(43,247)		0
TEMPORARY SALARIES		0		42,698		0
SALARY TOTAL	**5.00**	**301,240**	**5.00**	**359,808**	**0.00**	**0**
OTHER PERSONAL SERVICES						
Pension		35,970		43,901		0
Workers' Compensation		1,848		1,744		0
Health Benefits		125,614		159,657		0
RHS/OPEB		81,000		67,005		0
FICA		25,016		30,855		0
27th Pay		0		13,130		0
Miscellaneous		700		980		0
TOTAL OTHER PERSONAL SERVICES		**270,148**		**317,272**		**0**
TOTAL PERSONAL SERVICES	**5.00**	**571,388**	**5.00**	**677,080**	**0.00**	**0**

***FY 22 Salaries and Other Personal Services are Enacted not Audited amounts**

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DEBT SERVICE

***ORIGIN/PURPOSE*:**

Debt management is an important component of the County's financial management practices. The County will issue General Obligation bonds to finance the capital portion of tax supported general public purpose governmental activities with libraries, schools, public safety buildings, and water & sewer projects being the most common uses of bond proceeds.

The Debt Service account includes the amounts necessary to pay the principal and the interest on outstanding indebtedness, to include the sale of bonds, short-term financing, and lease finance. In addition, all costs associated with bond sales, issues, and controls are also appropriated here.

ALL FUND SUMMARY:

		AUDITED FY 21	AUDITED FY 22	ORIGINAL BUDGET FY 23	EXECUTIVE PROPOSED FY 24	ENACTED FY 24
	SUMMARY BY CHARACTER:					
20	CONTRACTUAL SERVICES	23,298	45,654	112,000	112,000	112,000
60	DEBT SERVICE	86,303,081	96,858,162	83,091,364	85,878,616	85,878,616
70	MISCELLANEOUS	0	0	8,029,190	596,362	(596,362
	GRAND TOTAL	**86,326,379**	**96,903,816**	**91,232,554**	**86,586,978**	**86,586,978**
	SUMMARY BY FUND:					
11	GENERAL	53,479,846	78,426,403	61,616,852	65,208,790	65,208,790
25	HIGHWAYS	1,794,091	2,165,561	2,652,894	2,876,439	2,876,439
27	AG PRESERVATION - COUNTY	2,301,496	1,976,984	3,800,000	3,100,000	3,100,000
29	WATERSHED MANAGEMENT	942,290	1,365,642	1,567,808	1,951,749	1,951,749
31	TAX INCREMENT FINANCING	15,406,708	738,822	870,000	865,000	865,000
53	WATER & SEWER DEBT SERVICE	12,401,949	12,230,404	20,725,000	12,585,000	12,585,000
	GRAND TOTAL	**86,326,379**	**96,903,816**	**91,232,554**	**86,586,978**	**86,586,978**

DEBT SERVICE

ALL FUND SUMMARY:

	SUMMARY BY DIVISION:	AUDITED FY 21	AUDITED FY 22	ORIGINAL BUDGET FY 23	EXECUTIVE PROPOSED FY 24	ENACTED FY 24
661110	PRINCIPAL GENERAL FUND	38,268,645	40,795,390	43,469,210	46,623,770	46,623,770
662110	INTEREST GENERAL FUND	15,001,811	16,097,907	17,507,642	17,945,020	17,945,020
667110	CURRENT/ADVANCE REFUNDING	13,816,589	21,210,079	0	0	0
664110	SERVICE COSTS GENERAL FUND	209,389	323,026	640,000	640,000	640,000
661250	PRINCIPAL HIGHWAYS FUND	1,123,637	1,352,642	1,634,296	1,790,874	1,790,874
662250	INTEREST HIGHWAYS FUND	648,752	789,126	988,598	1,055,565	1,055,565
664250	SERVICE COSTS HIGHWAYS FUND	21,702	23,793	30,000	30,000	30,000
661270	PRINCIPAL AG PRESERVATION - COUNTY	1,053,843	610,447	2,500,000	1,850,000	1,850,000
662270	INTEREST AG PRESERVATION - COUNTY	1,112,004	1,076,730	1,100,000	1,050,000	1,050,000
664270	SERVICE COSTS AG PRESERVATION - COUNTY	135,648	289,807	200,000	200,000	200,000
661290	PRINCIPAL STORMWATER MANAGEMENT	546,941	813,268	932,774	1,138,590	1,138,590
662290	INTEREST STORMWATER MANAGEMENT	371,114	543,065	605,034	783,159	783,159
664290	SERVICE COSTS STORMWATER MANAGEMENT	24,235	9,309	30,000	30,000	30,000
661310	PRINCIPAL TAX INCREMENT FINANCING	100,000	310,000	405,000	415,000	415,000
662310	INTEREST TAX INCREMENT FINANCING	1,034,625	411,727	435,000	420,000	(420,000
664310	SERVICE COSTS TAX INCREMENT FINANCING	455,494	17,095	30,000	30,000	30,000
661530	PRINCIPAL W & S DEBT SERVICE FUND	8,810,777	8,518,838	8,697,896	8,431,766	8,431,766
662530	INTEREST W & S DEBT SERVICE FUND	3,575,460	3,679,517	3,597,914	3,156,872	3,156,872
664530	SERVICE COSTS W & S DEBT SERVICE FUND	15,712	32,052	8,429,190	996,362	996,362
	GRAND TOTAL	**86,326,379**	**96,903,818**	**91,232,554**	**86,586,978**	**86,586,978**

DEPARTMENT: DEBT SERVICE

DIVISION: Debt Service - 661110 Principal, 662110 Interest - General General Funds

Harford County went to the bond market in March for $50,000,000 in Consolidated Public Improvement Bonds. The County received the highest rating possible from all three investor services, making Harford County bond ratings: Fitch Ratings AAA, Standard and Poor's AAA, and Moody's Investors Service Aaa, as published in the County's Official Statement on March 14, 2023. It is Harford County's practice to conduct an annual bond sale contingent on capital project needs and the economic conditions of the bond market. Prior to selling bonds, the County will issue Bond Anticipation Notes (short term financing) to start the construction of capital projects based on cash flow needs.
The following capital projects are included in the FY 24 Approved Capital Budget:

Board of Education		**General Projects**	
Aberdeen MS HVAC Renovation	7,870,000	Courthouse Building Repairs	300,000
Blueprint Facility Program	200,000	Harford Metro Area Network (HMAN)	4,000,000
Educational Facility Program	2,400,000	Major Reno/Construction County Fac.	4,000,000
Harford Academy Major Project	16,000,000	Site Acquisition	10,000,000
Harford Tech Limited Renovation	11,595,000	**Total General**	**18,300,000**
Health School Facility Fund	1,200,000		
Major HVAC	2,000,000	**Public Safety**	
Roof Replacement HdG ES	1,115,000	Emergency Ops Ctr Complex II	5,000,000
Total Board of Education	**42,380,000**	HCDC Facility Repairs/Upgrades	1,600,000
		Mobile/Portable Radio System	100,000
			6,700,000
Libraries		**Parks & Recreation**	
Bel Air LIbrary Renovations	575,000	Athletic Field Improvements	2,500,000
	575,000	Trails and Linear Parks	2,000,000
		Total Parks & Recreation	**4,500,000**
Harford Community College			
Chesapeake Welcome Center	**10,800,000**		
		TOTAL GENERAL FUND PROJECTS	**83,255,000**

DEPARTMENT: DEBT SERVICE

DIVISION: Debt Service - 661110 Principal, 662110 Interest - General Funds and 667110 Current/Advance Refunding

	AUDITED FY 21	AUDITED FY 22	ORIGINAL BUDGET FY 23	EXECUTIVE PROPOSED FY 24	ENACTED FY 24
PRINCIPAL PAYMENTS:					
6101 County Bonds	11,212,662	11,061,556	11,557,592	12,284,235	12,284,235
6101 Current/Advance Refunding	0	0	0	0	0
6103 School Bonds	23,801,467	23,610,688	24,847,761	25,237,051	25,237,051
6105 College Bonds	2,275,138	2,204,013	2,121,647	1,980,391	1,980,391
6114 Solid Waste Services	979,378	933,998	923,035	872,093	872,093
6115 Leases	0	2,985,135	3,319,175	3,500,000	3,500,000
6118 Software	0	0	700,000	2,750,000	2,750,000
TOTAL PRINCIPAL PAYMENTS	**38,268,645**	**40,795,390**	**43,469,210**	**46,623,770**	**46,623,770**
INTEREST PAYMENTS:					
6201 County Bonds	4,800,575	4,906,454	5,503,980	6,009,785	6,009,785
6203 School Bonds	9,054,400	9,982,034	10,809,794	10,482,888	10,482,888
6205 College Bonds	823,204	741,460	680,816	681,851	681,851
6214 Solid Waste Services	323,632	318,361	275,805	250,496	250,496
6215 Leases	0	149,598	217,247	250,000	250,000
6218 Software	0	0	20,000	270,000	270,000
TOTAL INTEREST PAYMENTS	**15,001,811**	**16,097,907**	**17,507,642**	**17,945,020**	**17,945,020**
TOTAL PAYMENTS	**53,270,456**	**56,893,297**	**60,976,852**	**64,568,790**	**64.568.790**

DEPARTMENT: DEBT SERVICE

DIVISION: Debt Service - 661250 Principal, 662250 Interest - Highways Fund

It is Harford County's practice to conduct an annual bond sale contingent on capital project needs and the economic conditions of the bond market. Prior to selling bonds, the County will issue Bond Anticipation Notes (short term financing) to start the construction of capital projects based on cash flow needs.

The following capital projects are included in the FY 24 Approved Capital Budget:

Bridges		**Roads**	
Ayres Chapel Road Bridge #116	25,000	Drainage Improvements	200,000
Johnson Mill Road Bridge #45	100,000	Intersection Improvements	400,000
Moores Road Bridge #78	80,000	Stormdrain Rehabilitation	350,000
Rush Road Bridge #97	400,000	Trimble Rd (Joppa to Garnett)	200,000
Scarboro Road Bridge #140	50,000	Washington Court Access Road	300,000
Stafford Road Bridge #162	80,000	**Total Roads**	**1,450,000**
Trappe Church Road Bridge #161	50,000		
Total Bridges	**785,000**		
		Other	
		Lease/SBITA Assets 24	2,000,000
		Total Other	**2,000,000**
		Total Highways Projects	**4,235,000**

DEPARTMENT: DEBT SERVICE

DIVISION: Debt Service - 661250 Principal, 662250 Interest - Highways Fund

		AUDITED FY 21	AUDITED FY 22	ORIGINAL BUDGET FY 23	EXECUTIVE PROPOSED FY 24	ENACTED FY 24
PRINCIPAL PAYMENTS:						
6101	County Bonds	1,123,637	1,352,642	1,634,296	1,790,874	1,790,874
TOTAL PRINCIPAL PAYMENTS		**1,123,637**	**1,352,642**	**1,634,296**	**1,790,874**	**1,790,874**
INTEREST PAYMENTS:						
6201	County Bonds	648,752	789,126	988,598	1,055,565	1,055,565
TOTAL INTEREST PAYMENTS		**648,752**	**789,126**	**988,598**	**1,055,565**	**1,055,565**
		1,772,389	**2,141,768**	**2,622,894**	**2,846,439**	**2,846,439**

DEPARTMENT: DEBT SERVICE

DIVISION: Debt Service - 661270 Principal, 662270 Interest
AG Preservation - County

This account represents annual payments on installment contracts to purchase agricultural easements for Ag land preservation purposes. These contracts are for ten to twenty year periods.

	AUDITED FY 21	AUDITED FY 22	ORIGINAL BUDGET FY 23	EXECUTIVE PROPOSED FY 24	ENACTED FY 24
PRINCIPAL PAYMENTS:					
6113 Agricultural Preservation	1,053,843	610,447	2,500,000	1,850,000	1,850,000
TOTAL PRINCIPAL PAYMENTS	**1,053,843**	**610,447**	**2,500,000**	**1,850,000**	**1,850,000**
INTEREST PAYMENTS:					
6213 Agricultural Preservation	1,112,004	1,076,730	1,100,000	1,050,000	1,050,000
TOTAL INTEREST PAYMENTS	**1,112,004**	**1,076,730**	**1,100,000**	**1,050,000**	**1,050,000**
TOTAL PAYMENTS	**2,165,847**	**1,687,177**	**3,600,000**	**2,900,000**	**2,900,000**

DEPARTMENT: DEBT SERVICE

DIVISION: Debt Service - 661290 Principal, 662290 Interest - Watershed Management Fund

This account is a special fund for deposit of a certain portion of the recordation tax, $0.55 for each $500 of the sale price (or lien amount) for each property deed recorded. The proceeds of this fund are used for the County's watershed protection and restoration program as mandated under State of Maryland law. The State requires a separate fund be established for this purpose.

The following capital projects are included in the FY 24 Approved Capital Budget:

Watershed Management	
Bynum Run Watershed Management	300,000
County Watershed Restoration Impr.	5,100,000
Joppatowne Area Watershed Rest.	300,000
Riverside Area Watershed Rest.	600,000
Sunnyview Stream Restoration	300,000
Watershed Restoration Improvements	2,000,000
Total Watershed Management	**8,600,000**

DEPARTMENT: DEBT SERVICE

DIVISION: Debt Service - 661290 Principal, 662290 Interest - Watershed Management Fund

		AUDITED FY 21	AUDITED FY 22	ORIGINAL BUDGET FY 23	EXECUTIVE PROPOSED FY 24	ENACTED FY 24
PRINCIPAL PAYMENTS:						
6101	County Bonds	546,941	813,268	932,774	1,138,590	1,138,590
TOTAL PRINCIPAL PAYMENTS		**546,941**	**813,268**	**932,774**	**1,138,590**	**1,138,590**
INTEREST PAYMENTS:						
6201	County Bonds	371,114	543,065	605,034	783,159	783,159
TOTAL INTEREST PAYMENTS		**371,114**	**543,065**	**605,034**	**783,159**	**783,159**
TOTAL PAYMENTS		**918,055**	**1,356,333**	**1,537,808**	**1,921,749**	**1,921,749**

DEPARTMENT: DEBT SERVICE

DIVISION: Debt Service - 661310 Principle, 662310 Interest - Tax Increment Financing

This account is a special fund for deposit of a certain portion of the real property tax collected in a development district and used to finance or reimburse the cost of special obligation bonds for certain public improvements relating to the district without constituting a general obligation of the County.

		AUDITED FY 21	AUDITED FY 22	ORIGINAL BUDGET FY 23	EXECUTIVE PROPOSED FY 24	ENACTED FY 24
PRINCIPAL PAYMENTS:						
6101	County Bonds Beech Creek	100,000	310,000	0	0	0
TOTAL INTEREST PAYMENTS		**100,000**	**310,000**	**0**	**0**	**0**
INTEREST PAYMENTS:						
6201	County Bonds Beech Creek	1,034,625	411,727	840,000	835,000	835,000
TOTAL INTEREST PAYMENTS		**1,034,625**	**411,727**	**840,000**	**835,000**	**835,000**
		1,134,625	**721,727**	**840,000**	**835,000**	**835,000**

DEPARTMENT: DEBT SERVICE

DIVISION: Debt Service - 661530 Principal, 662530 Interest
Water & Sewer Debt Service Funds

Harford County went to the bond market in March for $50,000,000 in Consolidated Public Improvement Bonds.. The County received the highest rating possible from all three investor services, making Harford County bond ratings: Fitch Ratings AAA, Standard and Poor's AAA, and Moody's Investors Service Aaa, as published in the County's Official Statement on March 14, 2023.

It is Harford County's practice to conduct an annual bond sale contingent on capital project needs and the economic conditions of the bond market. Prior to selling bonds, the County will issue Bond Anticipation Notes (short term financing) to start the construction of capital projects based on cash flow needs.

The following capital projects are included in the FY 24 Approved Capital Budget:

Water Projects		**Sewer Projects:**	
Abingdon WTP Switch Gear/Generator	1,000,000	Sod Run WWTP Ultraviolet Disinfection Project	2,000,000
MDTA I-95 Improvements	3,000,000	**Total Sewer Projects**	**2,000,000**
SCADA Information Mgmnt Systems	2,500,000		
Total Water Projects	**6,500,000**		

TOTAL WATER & SEWER PROJECTS	**8,500,000**

DEPARTMENT: DEBT SERVICE

DIVISION: Debt Service - 661530 Principal, 662530 Interest
Water & Sewer Debt Service Funds

	AUDITED FY 21	AUDITED FY 22	ORIGINAL BUDGET FY 23	EXECUTIVE PROPOSED FY 24	ENACTED FY 24
PRINCIPAL PAYMENTS:					
6106 Water & Sewer Bonds	8,810,777	8,518,835	8,597,896	8,431,766	8,431,766
6115 Leases	0	0	100,000	0	0
TOTAL PRINCIPAL PAYMENTS	**8,810,777**	**8,518,835**	**8,697,896**	**8,431,766**	**8,431,766**
INTEREST PAYMENTS:					
6206 Water & Sewer Bonds	3,575,460	3,679,517	3,397,914	3,156,872	3,156,872
6215 Leases	0	0	200,000	0	0
TOTAL INTEREST PAYMENTS	**3,575,460**	**3,679,517**	**3,597,914**	**3,156,872**	**3,156,872**
	12,386,237	**12,198,352**	**12,295,810**	**11,588,638**	**11,588,638**

DEPARTMENT: DEBT SERVICE

DIVISION: Service Costs - 664110 General Fund

These appropriations cover service costs that are associated with short and long-term debt. Charges here include bank trustee fees, auditing fees, and amortization of issuance fees for bond sales.

	AUDITED FY 21	AUDITED FY 22	ORIGINAL BUDGET FY 23	EXECUTIVE PROPOSED FY 24	ENACTED FY 24
GENERAL FUND					
CONTRACTUAL SERVICES:					
2602 Legal Services	7,428	18,398	30,000	30,000	30,000
2603 Management Services	0	0	0	0	0
2699 Other Professional Services (Bank Fees, etc.)	0	0	10,000	10,000	10,000
TOTAL CONTRACTUAL SERVICES	7,428	18,398	40,000	40,000	40,000
DEBT SERVICE:					
6303 Costs of Issuance	201,961	304,628	600,000	600,000	600,000
TOTAL GENERAL FUND SERVICE COSTS	**209,389**	**323,026**	**640,000**	**640,000**	**640,000**

DEPARTMENT: DEBT SERVICE

DIVISION: Service Costs - 664250 Highways Fund

		AUDITED FY 21	AUDITED FY 22	ORIGINAL BUDGET FY 23	EXECUTIVE PROPOSED FY 24	ENACTED FY 24
HIGHWAYS FUND						
CONTRACTUAL SERVICES:						
2699	Other Professional Services	0	0	2,000	2,000	2,000
		0	0	2,000	2,000	2,000
DEBT SERVICE:						
6303	Costs of Issuance	21,702	23,793	28,000	28,000	28,000
TOTAL HIGHWAYS FUND SERVICE COSTS		**21,702**	**23,793**	**30,000**	**30,000**	**30,000**

DEPARTMENT: DEBT SERVICE

DIVISION: Service Costs - 664270 Ag Preservation County

	AUDITED FY 21	AUDITED FY 22	ORIGINAL BUDGET FY 23	EXECUTIVE PROPOSED FY 24	ENACTED FY 24
AG PRESERVATION COUNTY					
CONTRACTUAL SERVICES:					
2602 Legal Services	15,870	27,256	0	0	0
DEBT SERVICE:					
6303 Costs of Issuance	119,778	262,551	200,000	200,000	200,000
TOTAL AG PRESERVATION-COUNTY SERVICE COSTS	**135,648**	**289,807**	**200,000**	**200,000**	**200,000**

DEPARTMENT: DEBT SERVICE

DIVISION: Service Costs - 664290 Watershed Management Fund

	AUDITED FY 21	AUDITED FY 22	ORIGINAL BUDGET FY 23	EXECUTIVE PROPOSED FY 24	ENACTED FY 24
TAX INCREMENT FINANCING					
DEBT SERVICE:					
6303 Costs of Issuance	24,235	9,309	30,000	30,000	30,000
TOTAL WATERSHED MANAGEMENT SERVICE COSTS	**24,235**	**9,309**	**30,000**	**30,000**	**30,000**

DEPARTMENT: DEBT SERVICE

DIVISION: Service Costs - 664310 Tax Increment Financing

		AUDITED FY 21	AUDITED FY 22	ORIGINAL BUDGET FY 23	EXECUTIVE PROPOSED FY 24	ENACTED FY 24
TAX INCREMENT FINANCING						
DEBT SERVICE:						
6303	Costs of Issuance Beech Creek	455,494	17,095	30,000	30,000	30,000
TOTAL TAX INCREMENT FINANCING SERVICE COSTS		**455,494**	**17,095**	**30,000**	**30,000**	**30,000**

DEPARTMENT: DEBT SERVICE

DIVISION: Service Costs - 664530 Water & Sewer Debt Service

		AUDITED FY 21	AUDITED FY 22	ORIGINAL BUDGET FY 23	EXECUTIVE PROPOSED FY 24	ENACTED FY 24
WATER & SEWER DEBT SERVICE						
CONTRACTUAL SERVICES:						
2602	Legal Services	0	0	6,000	6,000	6,000
2603	Management Services	0	0	60,000	60,000	60,000
2699	Other Professional Services (Bank Fees, etc.)	0	0	4,000	4,000	4,000
	TOTAL CONTRACTUAL SERVICES	0	0	70,000	70,000	70,000
6303	Costs of Issuance	15,712	32,052	330,000	330,000	330,000
7299	Other Contingencies	0	0	8,029,190	596,362	596,362
TOTAL WATER & SEWER DEBT SERVICE COSTS		15,712	32,052	8,359,190	926,362	926,362
TOTAL ALL FUNDS SERVICE COSTS		**15,712**	**32,052**	**8,429,190**	**996,362**	**996,362**

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INSURANCE

***ORIGIN/PURPOSE*:**

The County maintains a Self-Insurance Fund for the purpose of paying Workers' Compensation, General and Automobile Liability claims and County Property Damage losses. Self-Insurance funding is determined on the basis of an annual contracted actuarial analysis and internal evaluation of loss experience and exposures. Funding requirements are allocated to the following budgets: General Fund Insurance, Highways Fund Insurance, and Water and Sewer Operating Fund Insurance. At the start of each fiscal year, these budgeted funds are transferred into the Self-Insurance Fund, from which all claims are paid. Costs of insurance for the Libraries, Sheriff's Office and Detention Center are reflected in their budgets.

The Self-Insurance Program is administered by Risk Management. The County implemented a policy of combining commercially purchased insurance with the retention of higher deductible levels, the use of selective self-insurance programs and the implementation of a risk management program, which includes a Countywide safety program.

Workers' Compensation:

Harford County carries excess commercial coverage, with a $1,500,000 retention level for claims. The County is also required to maintain reserve funds of $750,000 for Workers' Compensation claims in accordance with Article 101, Section 16 of the Code of Public General Laws of Maryland.

General and Automobile Liability:

Since September 5, 1991 the County has carried excess commercial coverage, with a $350,000 retention for claims.

Property Damage:

The County carries commercial property insurance coverage with varying deductibles on real and personal property, and a $50,000 deductible for physical damage to County owned vehicles.

ALL FUND SUMMARY:

		AUDITED FY 21	AUDITED FY 22	ORIGINAL BUDGET FY 23	EXECUTIVE PROPOSED FY 24	ENACTED FY 24
SUMMARY BY CHARACTER:						
20	CONTRACTUAL SERVICES	896,148	1,206,687	1,546,730	1,884,077	1,884,077
GRAND TOTAL		**896,148**	**1,206,687**	**1,546,730**	**1,884,077**	**1,884,077**

INSURANCE

ALL FUND SUMMARY

		AUDITED FY 21	AUDITED FY 22	ORIGINAL BUDGET FY 23	EXECUTIVE PROPOSED FY 24	ENACTED FY 24
	SUMMARY BY FUND:					
11	GENERAL	553,498	595,579	779,184	899,968	899,968
25	HIGHWAYS	196,452	302,525	399,047	527,982	527,982
51	WATER AND SEWER	146,198	308,583	368,499	456,127	456,127
	GRAND TOTAL	**896,148**	**1,206,687**	**1,546,730**	**1,884,077**	**1,884,077**
	SUMMARY BY DIVISION:					
671110	GENERAL FUND INSURANCE	553,498	595,579	779,184	899,968	899,968
671250	HIGHWAYS INSURANCE	196,452	302,525	399,047	527,982	527,982
671510	WATER AND SEWER INSURANCE	146,198	308,583	368,499	456,127	456,127
	GRAND TOTAL	**896,148**	**1,206,687**	**1,546,730**	**1,884,077**	**1,884,077**

GENERAL FUND INSURANCE
INDEX # 671110

	2599 Other Insurance	553,498	595,579	779,184	899,968	899,968

HIGHWAYS FUND INSURANCE
INDEX # 671250

	2599 Other Insurance	196,452	302,525	399,047	527,982	527,982

WATER & SEWER OPERATING FUND INSURANCE
INDEX # 671510

	2599 Other Insurance	146,198	308,583	368,499	456,127	456,127
TOTAL OTHER INSURANCE		**896,148**	**1,206,687**	**1,546,730**	**1,884,077**	**1,884,077**

BENEFITS

***ORIGIN/PURPOSE*:**

This budget represents the share of expenses within the General Fund, Highways Fund, Water and Sewer Fund and Solid Waste Services to provide the following benefits to Harford County Government employees:

PENSIONS

To provide for payment of unfunded past service liability costs to the State Retirement and Pension Plans and for the Volunteer Fire Pension System. The County joined the new State Pension System for County employees July 1, 1999.

During Fiscal Year 1983-84, the County and the three municipalities reached an agreement with the Harford County Liquor Board to pay the unfunded accrued liability on the Liquor Board's behalf over the next 38 years. Harford County's share of the liability is $6,500 per year.

The Volunteer Firemen's Pension Trust (LOSAP) Fund was created January 31, 1975 by County legislative action and funded in 1981. Annually the County has an analysis prepared on the status of the Volunteer Firemen's Pension Fund. On January 28, 2008, the County Council of Harford County enacted, as amended, Bill No. 07-46 . This legislation lowered the age of eligibility for monthly Length of Service Award Program (LOSAP) pension benefits from 60 to 55 years, increased the burial benefit for qualified volunteers from $1,000 to $5,000 and allows the spouse, beneficiary or the estate of the volunteer to collect the death benefit. In addition, the legislation added that members with 25 years of service must have five continuous years of service to receive monthly benefits, and members who are 70 years or older with less than 25 years of service must have a minimum of 10 years of service of which five years are continuous to receive benefits. In order for a spouse to receive 75% benefits following the death of a member, the member must have a minimum of 25 years of service at the time of their death.

UNEMPLOYMENT INSURANCE

The mandated cost to County government to pay those employees, deemed eligible, who have terminated County service and who have filed for unemployment compensation.

EMPLOYEE TUITION REIMBURSEMENT

Contingent upon availability of funds, full-time classified employees are eligible for reimbursement for educational courses related to advancement for their education in pursuit of a work-related degree.

DEATH BENEFIT

At the death of a County employee, his or her beneficiary will receive four weeks’ pay, one-half of unused sick leave, and all annual leave as provided by applicable personnel law.

RETIREE'S HEALTH BENEFITS PROGRAM

Employees who retire from active service with Harford County Government are eligible for this program. Employees must retire with pension benefits under the State Retirement Agency or the Sheriff's Office Pension Plan. Under this program, the employee will receive a subsidy based on the number of creditable service years with their pension system; however, the employee must have a minimum of twenty (20) continuous years of service with Harford County Government and/or its covered agencies. The subsidy is doubled in the case of an employee who elects coverage for their spouse as long as that spouse is currently enrolled in our benefits program.

LIFE INSURANCE FOR RETIRED EMPLOYEES

Premiums for employees who retired prior to September 30, 1990.

BENEFITS

		AUDITED FY 21	AUDITED FY 22	ORIGINAL BUDGET FY 23	EXECUTIVE PROPOSED FY 24	ENACTED FY 24
	SUMMARY BY CHARACTER:					
10	PERSONAL SERVICES	2,927,301	1,888,021	2,777,628	14,000	14,000
20	CONTRACTUAL SERVICES	9,295,910	10,133,377	753,188	3,949,761	3,949,761
	GRAND TOTAL	**12,223,211**	**12,021,398**	**3,530,816**	**3,963,761**	**3,963,761**
	SUMMARY BY FUND:					
11	GENERAL	10,313,168	10,278,743	3,373,634	3,248,140	3,248,140
25	HIGHWAYS	1,052,007	888,858	88,134	359,544	359,544
51	WATER AND SEWER	858,036	853,797	69,048	356,077	356,077
	GRAND TOTAL	**12,223,211**	**12,021,398**	**3,530,816**	**3,963,761**	**3,963,761**
	SUMMARY BY DIVISION:					
681110	GENERAL FUND BENEFITS	10,313,168	10,278,743	3,373,634	3,248,140	3,248,140
681250	HIGHWAYS BENEFITS	1,052,007	888,858	88,134	359,544	359,544
681510	WATER AND SEWER BENEFITS	858,036	853,797	69,048	356,077	356,077
	GRAND TOTAL	**12,223,211**	**12,021,398**	**3,530,816**	**3,963,761**	**3,963,761**

DEPARTMENT: BENEFITS
DIVISION: BENEFITS
INDEX: 681110

		AUDITED FY 21	AUDITED FY 22	ORIGINAL BUDGET FY 23	EXECUTIVE PROPOSED FY 24	ENACTED FY 24
GENERAL FUND BENEFITS						
INDEX # 681110						
1202	Pension (New)	817,033	0	0	0	0
1203	Firemen's Pension Per actuarial and Treasurer's adjustments	1,883,255	1,877,503	2,777,628	0	0
1299	Other	0	0	0	10,500	10,500
1399	Other Health Insurance	7,750	8,355	0	0	0
2505	Unemployment Insurance	5,910	25,361	70,000	50,000	50,000
2507	Death Benefits	0	17,364	15,000	20,000	20,000
2514	Retiree's Insurance (OPEB) Per actuarial	7,599,220	8,350,160	390,199	3,167,640	3,167,640
2599	Other Insurance	0	0	107,577	0	0
2601	Medical Services	0	0	13,230	0	0
	TOTAL INDEX	**10,313,168**	**10,278,743**	**3,373,634**	**3,248,140**	**3,248,140**

DEPARTMENT: BENEFITS
DIVISION: BENEFITS
INDEX: 681250, 681510

		AUDITED FY 21	AUDITED FY 22	ORIGINAL BUDGET FY 23	EXECUTIVE PROPOSED FY 24	ENACTED FY 24
HIGHWAYS FUND BENEFITS INDEX # 681250						
1202	Pension (New)	103,422	0	0	0	0
1399	Other Health Insurance Health Care Consortium Call	1,005	1,058	0	1,500	1,500
2505	Unemployment Insurance	0	1,799	10,000	5,000	5,000
2507	Death Benefits	0	4,438	2,000	5,000	5,000
2514	Retiree's Insurance (OPEB) Per actuarial	947,580	881,563	46,364	348,044	348,044
2599	Other Insurance	0	0	28,560	0	0
2601	Medical Services	0	0	1,210	0	0
	TOTAL INDEX	**1,052,007**	**888,858**	**88,134**	**359,544**	**359,544**
WATER & SEWER FUND BENEFITS INDEX # 681510						
1202	Pension (New)	113,764	0	0	0	0
1399	Other Health Insurance Health Care Consortium Call	1,072	1,105	0	2,000	2,000
2505	Unemployment Insurance	0	5,156	9,000	7,000	7,000
2507	Death Benefits	0	4,259	2,000	5,000	5,000
2514	Retiree's Insurance (OPEB) Per actuarial	743,200	843,277	40,397	342,077	342,077
2599	Other Insurance	0	0	16,551	0	0
2601	Medical Services	0	0	1,100	0	0
	TOTAL INDEX	**858,036**	**853,797**	**69,048**	**356,077**	**356,077**

PAYGO

***ORIGIN/PURPOSE*:**

A pay-as-you-go (paygo) policy was implemented in July, 1984 and is included as part of the Debt Management policies within Harford County's five year business plan.The five year business plan confirms that paygo will continue to be used for minor renovation and repair projects which have an asset life of less than ten years for general county, education, fire, library, college, highways, and certain water and sewer projects. It can also be used to purchase furniture and equipment.

Paygo funding requirements for FY 24 are allocated to the following budgets: General Fund, Highways Fund, Parks and Recreation Special Revenue, Watershed Management and Water and Sewer.

The General Fund Paygo account also includes funding allocations for Closure Reserve and Rural Legacy Program.

Closure Reserve is a set aside account, required by Governmental Accounting Standards Board (GASB) Statement No. 18, which requires the County to measure and recognize a portion of closure and post closure costs during each accounting period based on landfill capacity as of each balance sheet date.

ALL FUND SUMMARY:

	AUDITED FY 21	AUDITED FY 22	ORIGINAL BUDGET FY 23	EXECUTIVE PROPOSED FY 24	ENACTED FY 24
SUMMARY BY CHARACTER:					
70 MISCELLANEOUS	29,495,834	24,693,179	45,041,000	54,013,000	54,013,000
GRAND TOTAL	**29,495,834**	**24,693,179**	**45,041,000**	**54,013,000**	**54,013,000**

PAYGO

ALL FUND SUMMARY:

	SUMMARY BY FUND:	AUDITED FY 21	AUDITED FY 22	ORIGINAL BUDGET FY 23	EXECUTIVE PROPOSED FY 24	ENACTED FY 24
11	GENERAL	11,469,866	8,172,000	28,310,000	29,092,000	29,092,000
25	HIGHWAYS	12,975,968	10,021,179	10,601,000	13,935,000	13,935,000
26	PARKS & RECREATION SPECIAL REVENUE	0		0	50,000	50,000
29	WATERSHED MANAGEMENT	700,000	850,000	1,850,000	1,250,000	1,250,000
31	TAX INCREMENT FINANCING					
51	WATER AND SEWER OPERATING	4,350,000	5,650,000	4,280,000	9,686,000	9,686,000
	GRAND TOTAL	**29,495,834**	**24,693,179**	**45,041,000**	**54,013,000**	**54.013.000**

	SUMMARY BY DIVISION:	AUDITED FY 21	AUDITED FY 22	ORIGINAL BUDGET FY 23	EXECUTIVE PROPOSED FY 24	ENACTED FY 24
705110	PAYGO GENERAL FUND	11,419,866	8,172,000	28,260,000	14,092,000	14,092,000
705110	PAYGO GENERAL FUND - SITE ACQUISITION	50,000	0	50,000	15,000,000	15,000,000
705250	PAYGO HIGHWAYS	12,975,968	10,021,179	10,601,000	13,935,000	13,935,000
705260	PAYGO PARKS & RECREATION-SPECIAL REVENUE	0	0	0	50,000	50,000
705290	PAYGO WATERSHED MANAGEMENT FUND	700,000	850,000	1,850,000	1,250,000	1,250,000
705510	PAYGO WATER AND SEWER	4,350,000	5,650,000	4,280,000	9,686,000	9,686,000
	GRAND TOTAL	**29,495,834**	**24,693,179**	**45,041,000**	**54,013,000**	**54,013,000**

DEPARTMENT: PAYGO

DIVISION: PAYGO GENERAL FUND

Index No. 705110

	AUDITED FY 21	AUDITED FY 22	ORIGINAL BUDGET FY 23	EXECUTIVE PROPOSED FY 24	ENACTED FY 24
7601 CAPITAL IMPROVEMENTS	**11,469,866**	**8,172,000**	**28,260,000**	**14,092,000**	**14,092,000**
7799 SITE ACQUISITION	**0**	**0**	**0**	**15,000,000**	**15,000,000**
TOTAL PAYGO CAPITAL IMPROVEMENTS	**11,469,866**	**8,172,000**	**28,260,000**	**29,092,000**	**29,092,000**

For FY 24, $15,000,000 is appropriated for future school site land acquisition; and General Fund Paygo funds amounting to $14,092,000 will provide for the following capital projects:

GENERAL:	
County SWM Rehab & Repair	650,000
Demolition of Abandoned Buildings	150,000
Efficiency Capital Investments	200,000
Fleet Replacement	525,000
Maintenance/Repair of County Dams	450,000
Maintenance/Repair of SW Facilities	200,000
Refresh Program	2,900,000
Safeguarding Business Operations	2,650,000
Southern County Task Force	200,000
Total General Projects	**7,925,000**
PUBLIC SAFETY:	
Ambulance Acquisition/Replacement	1,000,000
HCSO Body Worn Camera Program	790,000
HCSO In-Car Camera Systems	535,000
HCSO Mobile Data Terminal Replacement	535,000
Public Safety Comm in School Buildings	100,000
Susquehanna Hose Company House 1	500,000
VFC Facility Repair	250,000
VFC Public Safety Equipment	600,000
Total Public Safety Projects	**4,310,000**
LIBRARIES:	
Technology	200,000
BOARD OF EDUCATION:	
Athletic & Rec Repairs/Improvement	337,000
Fleet Replacement	450,000
Technology Infrastructure	695,000
Total Board of Education Projects	**1,482,000**
SOLID WASTE SERVICES	
Environmental Studies & Projects	50,000
HWDC Landfill Capping	125,000
	175,000
TOTAL GENERAL CAPITAL PAYGO	**14,092,000**

DEPARTMENT: PAYGO

DIVISION: PAYGO HIGHWAYS FUND

Index No. 705250

	AUDITED FY 21	AUDITED FY 22	ORIGINAL BUDGET FY 23	EXECUTIVE PROPOSED FY 24	ENACTED FY 24
7601 CAPITAL IMPROVEMENTS	**12,975,968**	**10,021,179**	**10,601,000**	**13,935,000**	**13,935,000**

For FY 24 Highways Fund Paygo funds amounting to $13,935,000 will provide for the following capital projects:

BRIDGES:		**OTHER:**	
Bridge and Road Scour Repairs	350,000	Efficiency Capital Investment	25,000
Structural Evaluation	50,000	Fleet Replacement	4,000,000
Total Bridges Projects	**400,000**	Highways Facility Repair Program	100,000
		Refresh Program	510,000
		Safeguarding Business Operations	265,000
RESURFACING:			**4,900,000**
Resurfacing Roadways	7,725,000		
Total Resurfacing Projects	**7,725,000**		
ROADWAYS:			
Curbs, Sidewalks, Ramps	400,000		
Guardails	125,000		
New Roads & Stormdrains	50,000		
Streetlights	100,000		
Traffic Calming, Road Safety	100,000		
Traffic Signals	135,000		
Total Roadways Projects	**910,000**	**TOTAL HIGHWAYS PAYGO**	**13,935,000**

DEPARTMENT: PAYGO

DIVISION: PARKS & RECREATION SPECIAL REVENUE FUND

Index No. 705260

		AUDITED FY 21	AUDITED FY 22	ORIGINAL BUDGET FY 23	EXECUTIVE PROPOSED FY 24	ENACTED FY 24
7601	CAPITAL IMPROVEMENTS	0	0	0	50,000	50,000

For FY 24 Parks and Recreation Special Revenue Fund Paygo funds amounting to $50,000 will provide for the following capital projects:

Swan Harbor Farm Improvements: $50,000

DEPARTMENT: PAYGO
DIVISION: WATERSHED MANAGEMENT FUND
Index No. 705290

		AUDITED FY 21	AUDITED FY 22	ORIGINAL BUDGET FY 23	EXECUTIVE PROPOSED FY 24	ENACTED FY 24
7102	PAYMENTS TO OTHER GOVT		0	1,000,000	0	0
7601	CAPITAL IMPROVEMENTS	700,000	850,000	850,000	1,250,000	1,250,000
		700,000	850,000	1,850,000	1,250,000	1,250,000

For FY 24 Watershed Management Fund Paygo funds provide for a $1,250,000 for the following projects:

Septic System Disconnection	250,000
Stormwater Pollution Prevention	500,000
Watershed Restoration Maintenance	500,000
TOTAL WATERSHED MANAGEMENT PAYGO:	**1,250,000**

DEPARTMENT: PAYGO

DIVISION: WATER & SEWER FUND

Index No. 705510

	AUDITED FY 21	AUDITED FY 22	ORIGINAL BUDGET FY 23	EXECUTIVE PROPOSED FY 24	ENACTED FY 24
7601 CAPITAL IMPROVEMENTS	**4,350,000**	**5,650,000**	**4,280,000**	**9,686,000**	**9,686,000**

For FY 24, Water and Sewer Fund Paygo funds amounting to $9,686,000, will provide for the following capital projects:

WATER PROJECTS:	
Abingdon Park Water Main	500,000
Infrastructure Mgmnt System	400,000
Joppatowne Facility Improve.	750,000
Oak Grove Booster Station	500,000
Renewal & Repl. Water Infra.	750,000
Repl. of Water Booster	1,000,000
SHA Improvement Projects	300,000
US 40 Water Main Repl.	250,000
Water & Sewer Infra. Improve.	1,250,000
Water Meter Upgrade	250,000
Water Zone Improvements	200,000
	6,150,000

SEWER PROJECTS:	
Brentwood Park Pumping Station Improvements	500,000
Infiltration and Inflow	700,000
Pumping State Improvements	286,000
Renewal & Replacement Sewer Infrastructure	300,000
	1,786,000
WATER & SEWER MISCELLANEOUS:	
Efficiency Capital Improvements	25,000
Fleet Replacement	700,000
Refresh Program	510,000
Safeguarding Business Operations	265,000
W&S Facilities Repair Program	250,000
	1,750,000

TOTAL WATER & SEWER PAYGO	**9,686,000**

DEPARTMENT: PAYGO

DIVISION: PAYGO GENERAL FUND - RURAL LEGACY PROGRAM AND SITE ACQUISITION

Index No. 705110

		AUDITED FY 21	AUDITED FY 22	ORIGINAL BUDGET FY 23	EXECUTIVE PROPOSED FY 24	ENACTED FY 24
7799	OTHER - RURAL LEGACY PROGRAM	0	0	50,000	0	0
	OTHER - SITE ACQUISITION	0	0	0	15,000,000	15,000,000

APPROPRIATION TO TOWNS/STATE/OTHER GOVERNMENT AGENCIES

***ORIGIN/PURPOSE*:**

Appropriation to Towns
Harford County Government is mandated by the Annotated Code of Maryland, Article 25, Section 220, subtitled, "Grants to Municipalities in Lieu of Shared Taxes," to make appropriations on behalf of its three municipalities of Aberdeen, Bel Air, and Havre de Grace. As stated in the statute, beginning in Fiscal Year 1968-69, and continuing every fiscal year hereafter, there is paid to each of the three incorporated municipalities, an amount of money equal to the amount received for Fiscal Year 1967-68 by such municipality under Section 30(D) of Article 81 of the Annotated Code of Maryland, related to apportionment of shared taxes on banks and financial corporations.

Additionally, this budget includes the differential or refund paid to the municipalities for police services. Appropriation of monies is based on an established formula, previously agreed upon between County Government and the municipalities.

Appropriation to State
The State of Maryland charges Harford County a fee to administer the Supplemental County Homeowner's Tax Credit Program. All applications are filed with the State Department of Assessments and Taxation. Applications are processed at the State level and the County is notified electronically of all approved credits. For FY 23 an estimated appropriation of $40,000 is included to pay the State for these costs.

A large portion of the cost of operating the local Harford County Office of the State Department of Assessments and Taxation was shifted to the County in FY 12. An appropriation of $1,130,000 has been included to cover this expense in FY 24.

Other Government Agencies
Funding is provided for the operating expenses of the Humane Society.

Grant Match
Harford County enters into appropriately executed agreements with Federal, State and private monies in grant form. These agreements sometimes require a matching contribution from Harford County as a condition to accepting the grant. These matching contributions, whether voluntary or required, are paid by the General Fund to the Grant Fund. The Grant Fund is the fund that accounts for all Federal, State and private monies in grant form.

APPROPRIATION TO TOWNS/STATE/OTHER GOVERNMENT AGENCIES

ALL FUND SUMMARY:

		AUDITED FY 21	AUDITED FY 22	ORIGINAL BUDGET FY 23	EXECUTIVE PROPOSED FY 24	ENACTED FY 24
	SUMMARY BY CHARACTER:					
70	MISCELLANEOUS	8,004,550	6,895,556	11,215,144	13,218,225	13,218,225
	GRAND TOTAL	**8,004,550**	**6,895,556**	**11,215,144**	**13,218,225**	**13,218,225**
	SUMMARY BY FUND:					
11	GENERAL	8,004,550	6,895,556	11,215,144	13,218,225	13,218,225
	GRAND TOTAL	**8,004,550**	**6,895,556**	**11,215,144**	**13,218,225**	**13,218,225**
	SUMMARY BY DIVISION:					
706110	Grant Match	2,257,611	1,213,086	5,150,000	6,939,606	6,939,606
707110	Appropriation to Towns	3,964,793	3,775,127	3,720,144	3,921,619	3,921,619
708110	Appropriation to State	832,146	957,343	1,170,000	1,170,000	1,170,000
709110	Other Government Agencies	950,000	950,000	1,175,000	1,187,000	1,187,000
	GRAND TOTAL	**8,004,550**	**6,895,556**	**11,215,144**	**13,218,225**	**13,218,225**

DEPARTMENT: GRANT MATCH

INDEX No. 706110

Harford County, Maryland enters into appropriately executed agreements with Federal, State and private monies in grant form. These agreements sometimes require a

matching contribution from Harford County as a condition to accepting the grant. These matching contributions are paid by the General Fund to the Grant fund.

		AUDITED FY 21	AUDITED FY 22	ORIGINAL BUDGET FY 23	EXECUTIVE PROPOSED FY 24	ENACTED FY 24
7104	**Grant Match**	2,257,611	1,213,086	5,150,000	6,939,606	6,939,606

Planning & Zoning - Historic Preservation Guidelines @ $10,000

Planning & Zoning - UPWP @ 12,000

Community Services - Office on Aging SHIP @ $19,844

Community Services - Office on Aging IIIA, IIIB, IIIC1, IIIC1, IIID IIIE, VII Ombudsman, VIII Elder Abuse, NSIP @ $350,171

Community Services - Office on Aging SMP @ $7,250

Community Services - Office on Aging Senior Care @ $77,500

Community Services - Office on Aging Match for ARPA Grants IIIB, IIIC1, IIIC2, IIIE @ $200,000

Community Services - Harford Transit 5307 Operating @ $100,000

Community Services - Harford Transit SSTAP @ $1,504,887

Community Services - Harford Transit Section 5307 MTA Capital Grant @ $3,823,034

Community Services - Mediation match @ $30,000

Harford County Sheriff's Office Inmate Welfare Community Mediation Re-entry Program @ $12,000

Harford County Sheriff's Office OCSE @ $268,078

Department of Emergency Services - EMPG Grant Match @ $151,338

Department of Emergency Services - MIEMSS 50/50 Grant Match @ $24,446

Department of Emergency Services HMEP match @ $840

Judicial Masters - CASA Match @ $75,180

Parks & Recreation - Therapeutic Rec Camp @ $44,038

Economic Development - HOME Program @ $129,000

DEPARTMENT: APPROPRIATION TO TOWNS/STATE/OTHER GOVERNMENT AGENCIES

INDEX No. 707110

			AUDITED FY 21	AUDITED FY 22	ORIGINAL BUDGET FY 23	EXECUTIVE PROPOSED FY 24	ENACTED FY 24
7101	**GRANTS AND CONTRIBUTIONS**		3,944,105	3,754,439	3,699,456	3,900,931	3,900,931
	Differential for Police Services based on a legislated formula using the Assessable Basis Percentage numbers for the County and the three municipalities:						
	Aberdeen	1,291,130					
	Bel Air	1,255,802					
	Havre de Grace	1,353,999					
		3,900,931					
7102	**PAYMENTS TO OTHER GOVERNMENT AGENCIES**		20,688	20,688	20,688	20,688	20,688
	Payments required by the Annotated Code of Maryland, Article 25, Section 220:						
	Aberdeen	7,142					
	Bel Air	8,458					
	Havre de Grace	5,088					
		20,688					
SUB-TOTAL APPROPRIATION TO TOWNS			**3,964,793**	**3,775,127**	**3,720,144**	**3,921,619**	**3,921,619**

DEPARTMENT: APPROPRIATION TO TOWNS/STATE/OTHER GOVERNMENT AGENCIES

INDEX No. 708110

		AUDITED FY 21	AUDITED FY 22	ORIGINAL BUDGET FY 23	EXECUTIVE PROPOSED FY 24	ENACTED FY 24
7102	**PAYMENTS TO OTHER GOVERNMENT AGENCIES**	832,146	957,343	1,170,000	1,170,000	1,170,000

Payments to the State of Maryland:

Funds required to pay the State of Maryland for administrative costs for Harford County's Homeowner's Tax Credit.

Funds appropriated for share of the cost of administering the County's State Department of Assessments & Taxation Office

SUB-TOTAL APPROPRIATION TO STATE	**832,146**	**957,343**	**1,170,000**	**1,170,000**	**1,170,000**

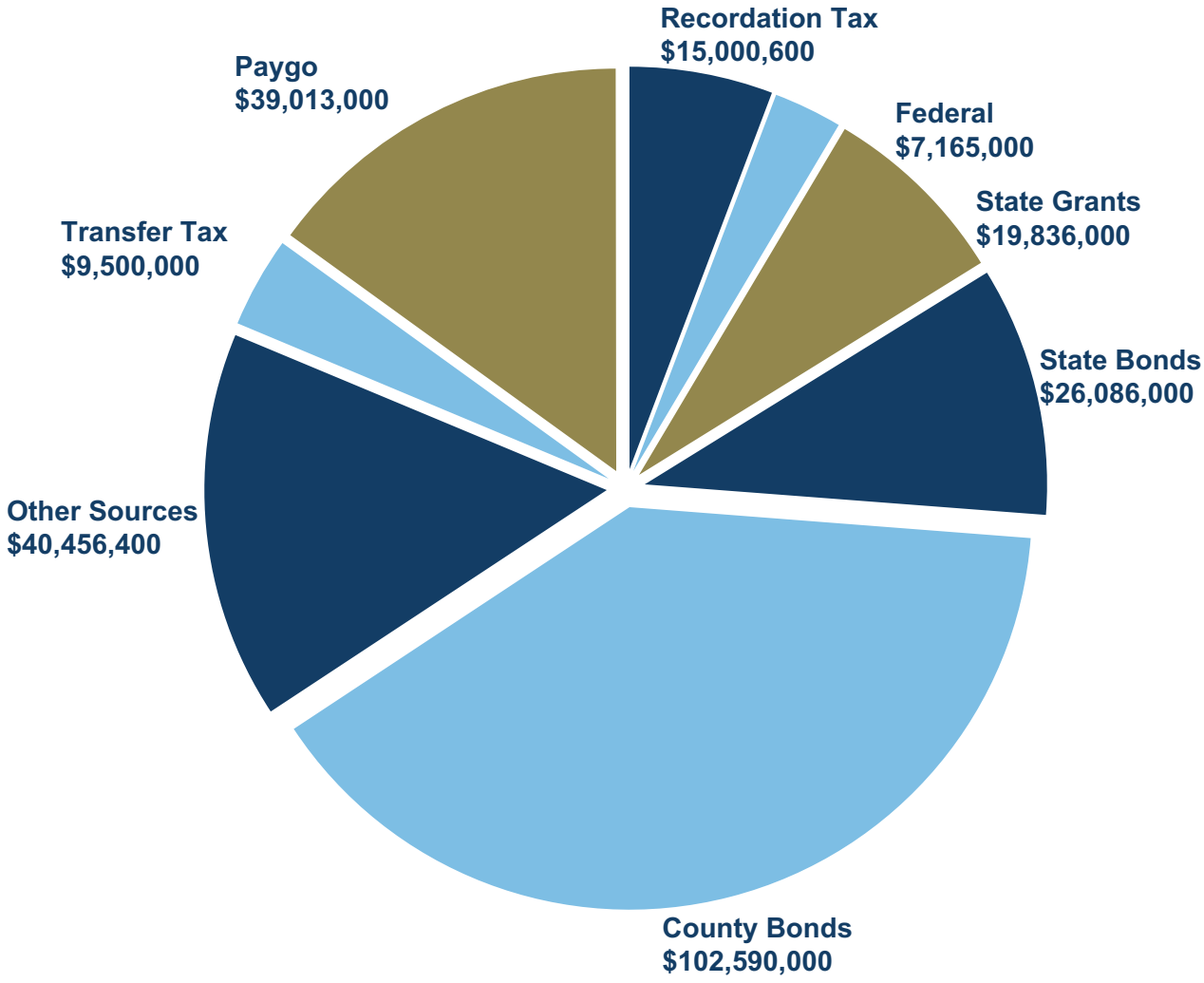
DEPARTMENT: APPROPRIATION TO TOWNS/STATE/OTHER GOVERNMENT AGENCIES

INDEX No. 709110

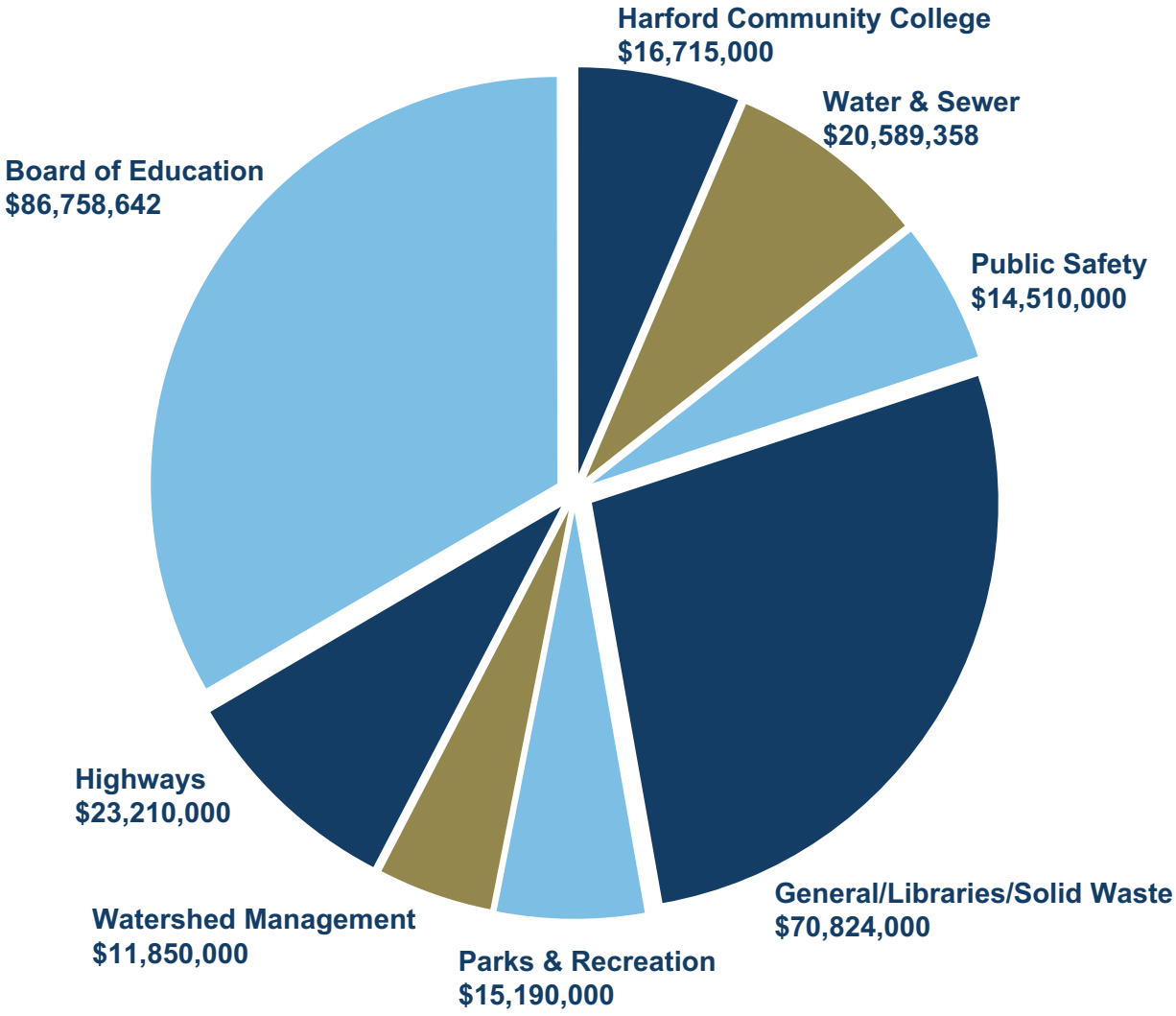
		AUDITED FY 21	AUDITED FY 22	ORIGINAL BUDGET FY 23	EXECUTIVE PROPOSED FY 24	ENACTED FY 24
7102	**PAYMENTS TO OTHER GOVERNMENT AGENCIES** Funding is provided for the operating costs of the Humane Society	950,000	950,000	1,175,000	1,187,000	1,187,000
	SUB-TOTAL OTHER GOVERNMENT AGENCIES	**950,000**	**950,000**	**1,175,000**	**1,187,000**	**1,187,000**

CAPITAL BUDGET and CAPITAL IMPROVEMENT PROGRAM

Approved Capital Budget Revenues
Fiscal Year 2023 - 2024
Total Budget $259,647,000



Approved Capital Budget Appropriations
Fiscal Year 2023 - 2024
Total Budget $259,647,000



PROJECT	TOTAL	PRIOR PAYGO	PAYGO	PRIOR BONDS	COUNTY BONDS	REAPPRO	TRSF TAX	REC TAX	STATE	FEDERAL	LEASE FIN	DEV/ OTHER
					FY 24 APPROVED CAPITAL BUDGET							
GENERAL FUND												
GENERAL CAPITAL												
Board of Education Debt Service	26,500,600	0	0	0	0	5,000,000	9,500,000	12,000,600	0	0	0	0
Broadband Infrastructure	7,820,000	0	0	0	0	0	0	0	4,570,000	3,250,000	0	0
County SWM Rehab/Repair	650,000	0	650,000	0	0	0	0	0	0	0	0	0
Courthouse Building Repairs	300,000	0	0	0	300,000	0	0	0	0	0	0	0
Demolition of Abandoned Buildings	150,000	0	150,000	0	0	0	0	0	0	0	0	0
Efficiency Capital Investments	200,000	0	200,000	0	0	0	0	0	0	0	0	0
Facility Repair/Life Cycle Program	200,000	0	0	0	0	0	0	0	0	200,000	0	0
Fleet Replacement	3,425,000	0	525,000	0	0	0	0	0	0	0	0	2,900,000
HMAN	4,000,000	0	0	0	4,000,000	0	0	0	0	0	0	0
Maintenance/ Repair of County Dams	450,000	0	450,000	0	0	0	0	0	0	0	0	0
Maintenance/ Repair of Stormwater Facilities	1,000,000	0	200,000	0	0	0	0	0	0	0	0	800,000
Major Reno/Const. County Facilities	4,000,000	0	0	0	4,000,000	0	0	0	0	0	0	0
Refresh Program	2,900,000	0	2,900,000	0	0	0	0	0	0	0	0	0
Safeguarding Business Operations	2,650,000	0	2,650,000	0	0	0	0	0	0	0	0	0
Site Acquisition	11,496,400	0	0	0	10,000,000	0	0	0	0	0	0	1,496,400
Southern County Task Force	525,000	0	200,000	0	0	0	0	0	0	325,000	0	0
SUB-TOTAL GENERAL	**66,267,000**	**0**	**7,925,000**	**0**	**18,300,000**	**5,000,000**	**9,500,000**	**12,000,600**	**4,570,000**	**3,775,000**	**0**	**5,196,400**
WATERSHED MANAGEMENT												
Bynum Run Waterhsed Restoration	950,000	0	0	650,000	300,000	0	0	0	0	0	0	0
County Owned W/S Restoration	6,600,000	0	0	0	5,100,000	0	0	0	1,500,000	0	0	0
Joppatowne Area Watershed Restoration	300,000	0	0	0	300,000	0	0	0	0	0	0	0
Middle Bynum Run Watershed Restoration	(650,000)	0	0	(650,000)	0	0	0	0	0	0	0	0
Riverside Area Watershed Rest.	600,000	0	0	0	600,000	0	0	0	0	0	0	0
Septic System Disconnection (23)*	318,000	68,000	250,000	0	0	0	0	0	0	0	0	0
Septic System Disconnection (17)*	(68,000)	(68,000)	0	0	0	0	0	0	0	0	0	0
Stormwater Pollution Prevention*	500,000	0	500,000	0	0	0	0	0	0	0	0	0
Sunnyview Stream Restoration	300,000	0	0	0	300,000	0	0	0	0	0	0	0
Watershed Restoration Improvement	2,500,000	0	0	0	2,000,000	0	0	0	500,000	0	0	0
Watershed Restoration Maintenance*	500,000	0	500,000	0	0	0	0	0	0	0	0	0
**Special Dedicated Paygo*												
MANAGEMENT	**11,850,000**	**0**	**1,250,000**	**0**	**8,600,000**	**0**	**0**	**0**	**2,000,000**	**0**	**0**	**0**

PROJECT	TOTAL	PRIOR PAYGO	PAYGO	PRIOR BONDS	COUNTY BONDS	REAPPRO	TRSF TAX	REC TAX	STATE	FEDERAL	LEASE FIN	DEV/ OTHER
					FY 24 APPROVED CAPITAL BUDGET							
GENERAL FUND												
PUBLIC SAFETY												
Ambulance Acquisition/ Replacement	1,000,000	0	1,000,000	0	0	0	0	0	0	0	0	0
Emergency Ops Ctr Complex Ph. II	5,000,000	0	0	0	5,000,000	0	0	0	0	0	0	0
HCDC Facility - Repairs/Upgrades	1,600,000	0	0	0	1,600,000	0	0	0	0	0	0	0
HCSO Body Worn Camera	790,000	0	790,000	0	0	0	0	0	0	0	0	0
HCSO In-Car Camera Systems	535,000	0	535,000	0	0	0	0	0	0	0	0	0
HCSO Mobile Data Terminal Replace.	535,000	0	535,000	0	0	0	0	0	0	0	0	0
Mobile/Portable Radio System	100,000	0	0	0	100,000	0	0	0	0	0	0	0
Next-Gen 911	3,500,000	0	0	0	0	0	0	0	3,500,000	0	0	0
Public Safety Comm in School Buildings	100,000	0	100,000	0	0	0	0	0	0	0	0	0
Susquehanna Hose Co. House 1	500,000	0	500,000	0	0	0	0	0	0	0	0	0
VFC Facility Repair	250,000	0	250,000	0	0	0	0	0	0	0	0	0
VFC Public Safety Equipment	600,000	0	600,000	0	0	0	0	0	0	0	0	0
SUB-TOTAL PUBLIC SAFETY	**14,510,000**	**0**	**4,310,000**	**0**	**6,700,000**	**0**	**0**	**0**	**3,500,000**	**0**	**0**	**0**
HARFORD COMMUNITY COLLEGE												
Chesapeake Welcome Center	16,715,000	0	0	0	10,800,000	0	0	0	5,915,000	0	0	0
SUB-TOTAL HCC	**16,715,000**	**0**	**0**	**0**	**10,800,000**	**0**	**0**	**0**	**5,915,000**	**0**	**0**	**0**
LIBRARIES												
Bel Air Library Renovation	4,182,000	0	0	0	575,000	0	0	0	3,607,000	0	0	0
HCPL Technology	200,000	0	200,000	0	0	0	0	0	0	0	0	0
SUB-TOTAL LIBRARIES	**4,382,000**	**0**	**200,000**	**0**	**575,000**	**0**	**0**	**0**	**3,607,000**	**0**	**0**	**0**

PROJECT	TOTAL	PRIOR PAYGO	PAYGO	PRIOR BONDS	COUNTY BONDS	REAPPRO	TRANSFER TAX	RECORD TAX	STATE	FEDERAL	LEASE FIN	DEV/ OTHER
					FY 24 APPROVED CAPITAL BUDGET							
GENERAL FUND												
BOARD OF EDUCATION												
Aberdeen MS HVAC Systemic Renovation	17,087,000	0	0	0	7,870,000	0	0	0	9,217,000	0	0	0
Athletic & Rec Repairs & Improvements	437,000	0	337,000	0	0	0	0	0	0	0	0	100,000
Blueprint Facility Program	450,000	0	0	0	200,000	0	0	0	0	0	0	250,000
Educational Facility Program	2,900,000	0	0	0	2,400,000	0	0	0	0	0	0	500,000
Fleet Replacement	4,700,000	0	450,000	0	0	0	0	0	0	0	0	4,250,000
George D. Lisby HVAC Systemic Renovation	(19,563)	0	0	(19,563)	0	0	0	0	0	0	0	0
Harford Academy Major Project	16,000,000	0	0	0	16,000,000	0	0	0	0	0	0	0
HCPS Facility Repair Program	400,000	0	0	0	0	0	0	0	0	0	0	400,000
HCPS Local Major Capital Projects	500,000	0	0	0	0	0	0	0	0	0	0	500,000
HCPS Site Improvements	1,498,156	0	0	98,156	0	0	0	0	0	0	0	1,400,000
Harford Tech HS Limited Reno	20,794,000	0	0	0	11,595,000	0	0	0	9,199,000	0	0	0
Healthy School Facility Fund - local match	3,244,000	0	0	0	1,200,000	0	0	0	2,044,000	0	0	0
Life, Health, Safety & Compliance Measures	2,127,000	0	0	0	0	0	0	0	0	0	0	2,127,000
Major HVAC	2,000,000	0	0	0	2,000,000	0	0	0	0	0	0	0
North Bend ES Central Plant & Fire Alarm Upgrade	(30,403)	0	0	(30,403)	0	0	0	0	0	0	0	0
Relocatable Classrooms	500,000	0	0	0	0	0	0	0	0	0	0	500,000
Roof Replacement HdG ES	(48,190)	0	0	(48,190)	0	0	0	0	0	0	0	0
Roof Replacement HdG ES	2,870,000	0	0	0	1,115,000	0	0	0	1,755,000	0	0	0
Technology Infrastructure	11,349,642	0	695,000	0	0	0	0	0	0	0	0	10,654,642
SUB-TOTAL BOARD OF EDUCATION	**86,758,642**	**0**	**1,145,000**	**0**	**42,380,000**	**0**	**0**	**0**	**22,215,000**	**0**		**20,681,642**

FY 24 APPROVED CAPITAL BUDGET											
PROJECT	TOTAL	PRIOR PAYGO	PAYGO	PRIOR BONDS	COUNTY BONDS	REAPPRO	TRSF TAX	REC TAX	STATE	FEDERAL	DEV/ OTHER
SOLID WASTE SERVICES											
Enviro Studies & Projects	50,000	0	50,000	0	0	0	0	0	0	0	0
HWDC Landfill Capping	125,000	0	125,000	0	0	0	0	0	0	0	0
SUB-TOTAL SOLID WASTE CAPITAL	**175,000**	**0**	**175,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**
TOTAL ALL GENERAL FUND CAPITAL	**200,657,642**	**0**	**15,342,000**	**0**	**87,355,000**	**5,000,000**	**9,500,000**	**12,000,600**	**41,807,000**	**3,775,000**	**25,878,042**

FY 24 APPROVED CAPITAL BUDGET											
PROJECT	TOTAL	PRIOR PAYGO	PAYGO	PRIOR BONDS	COUNTY BONDS	REAPPRO	TRANSFER TAX	RECORD TAX	STATE	FEDERAL	DEV/ OTHER
PARKS & RECREATION FUND											
PARKS & RECREATION											
Athletic Field Improvements	3,000,000	0	0	0	2,500,000	0	0	0	0	0	500,000
Bulkhead Renovations	515,000	0	0	0	0	0	0	0	515,000	0	0
Cedar Lane Park Improvements	3,000,000	0	0	0	0	0	0	0	0	0	3,000,000
Edgewood Recreation Park*	450,000	0	0	0	0	0	0	100,000	350,000	0	0
Emily Bayless Graham Park	250,000	0	0	0	0	0	0	250,000	0	0	0
Equestrian Center Improvements	365,000	0	0	0	0	0	0	365,000	0	0	0
Facility Repairs & Renovations	100,000	0	0	0	0	0	0	100,000	0	0	0
Heavenly Waters Park - Soma	100,000	0	0	0	0	0	0	100,000	0	0	0
Norrisville Park	300,000	0	0	0	0	0	0	300,000	0	0	0
Northern Regional Park*	1,250,000	0	0	0	0	0	0	500,000	750,000	0	0
Oakington Peninsula System	150,000	0	0	0	0	0	0	150,000	0	0	0
Outdoor AED Construction	30,000	0	0	0	0	0	0	30,000	0	0	0
Park Improvements	50,000	0	0	0	0	0	0	50,000	0	0	0
Parking Lot Paving	150,000	0	0	0	0	0	0	150,000	0	0	0
Parkland Acquisition*	2,075,000	0	0	0	0	0	0	75,000	2,000,000	0	0
Perryman Park Development*	730,000	0	0	0	0	0	0	230,000	500,000	0	0
Playground Equipment	175,000	0	0	0	0	0	0	150,000	0	0	25,000
Swan Harbor Farm Improvements**	50,000	0	50,000	0	0	0	0	0	0	0	0
Tennis/Multipurpose/Pickleball Courts	150,000	0	0	0	0	0	0	150,000	0	0	0
Trails & Linear Parks	2,000,000	0	0	0	2,000,000	0	0	0	0	0	0
Vale Road Park	300,000	0	0	0	0	0	0	300,000	0	0	0
Program Open Space Funding											
****Special Revenue Fund Paygo***											
TOTAL PARKS & RECREATION	**15,190,000**	**0**	**50,000**	**0**	**4,500,000**	**0**	**0**	**3,000,000**	**4,115,000**	**0**	**3,525,000**

FY 24 APPROVED CAPITAL BUDGET

PROJECT	TOTAL	PRIOR PAYGO	PAYGO	PRIOR BONDS	COUNTY BONDS	REAPPRO	TRANSFER TAX	RECORD TAX	STATE	FEDERAL	DEV/ OTHER
HIGHWAYS FUND											
HIGHWAYS											
BRIDGES											
Ayres Chapel Road Bridge #116	25,000	0	0	0	25,000	0	0	0	0	0	0
Boggs Road Bridge #66	1,500,000	0	0	1,500,000	0	0	0	0	0	0	0
Bridge & Culvert Rehabilitation	1,200,000	0	0	1,200,000	0	0	0	0	0	0	0
Bridge & Road Scour Repairs	350,000	0	350,000	0	0	0	0	0	0	0	0
Bridge Inspection - Over 20'	1,750,000	0	0	0	0	0	0	0	0	1,750,000	0
Bridge Painting	1,000,000	0	0	0	0	0	0	0	0	1,000,000	0
Deep Run Road Bridge #152	775,000	0	0	775,000	0	0	0	0	0	0	0
Johnson Mill Road Bridge #45	100,000	0	0	0	100,000	0	0	0	0	0	0
Moores Road Bridge #78	400,000	0	0	0	80,000	0	0	0	0	320,000	0
Rush Road Bridge #97	400,000	0	0	0	400,000	0	0	0	0	0	0
Scarboro Road Bridge #140	50,000	0	0	0	50,000	0	0	0	0	0	0
Stafford Road Bridge #162	400,000	0	0	0	80,000	0	0	0	0	320,000	0
Structural Evaluation	50,000	0	50,000	0	0	0	0	0	0	0	0
Trappe Church Road Bridge #161	50,000	0	0	0	50,000	0	0	0	0	0	0
SUB-TOTAL BRIDGES	**8,050,000**	**0**	**400,000**	**3,475,000**	**785,000**	**0**	**0**	**0**	**0**	**3,390,000**	**0**
ROADWAYS											
Curbs/Sidewalks/Handicap Ramps	400,000	0	400,000	0	0	0	0	0	0	0	0
Drainage Improvements	200,000	0	0	0	200,000	0	0	0	0	0	0
Guardrails	125,000	0	125,000	0	0	0	0	0	0	0	0
Intersection Improvements	400,000	0	0	0	400,000	0	0	0	0	0	0
New Roads & Stormdrains	100,000	0	50,000	0	0	0	0	0	0	0	50,000
Stormdrain Rehabilitation	350,000	0	0	0	350,000	0	0	0	0	0	0
Streetlights	100,000	0	100,000	0	0	0	0	0	0	0	0
Traffic Calming, Bicycle/ Road Safety	100,000	0	100,000	0	0	0	0	0	0	0	0
Traffic Signals	135,000	0	135,000	0	0	0	0	0	0	0	0
Trimble Rd (Joppa to Garnett)	200,000	0	0	0	200,000	0	0	0	0	0	0
Washington Court Access Road	300,000	0	0	0	300,000	0	0	0	0	0	0
SUB-TOTAL ROADWAYS	**2,410,000**	**0**	**910,000**	**0**	**1,450,000**	**0**	**0**	**0**	**0**	**0**	**50,000**

FY 24 APPROVED CAPITAL BUDGET

PROJECT	TOTAL	PRIOR PAYGO	PAYGO	PRIOR BONDS	COUNTY BONDS	REAPPRO	TRANSFER TAX	RECORD TAX	STATE	FEDERAL	LEASE FIN	DEV/ OTHER
HIGHWAYS FUND												
HIGHWAYS												
RESURFACING												
Resurfacing Roadways	9,325,000	0	7,725,000	0	0	0	0	0	0	0	0	1,600,000
SUB-TOTAL RESURFACING	**9,325,000**	**0**	**7,725,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**1,600,000**
OTHER												
Efficiency Capital Investment Project	25,000	0	25,000	0	0	0	0	0	0	0	0	0
Fleet Replacement	4,000,000	0	4,000,000	0	0	0	0	0	0	0	0	0
Highways Facilities Repair Program	100,000	0	100,000	0	0	0	0	0	0	0	0	0
Lease/SBITA Assets 24	2,000,000	0	0	0	0	0	0	0	0	0	2,000,000	0
Norrisville Highways Facility	(3,475,000)	0	0	(3,475,000	0	0	0	0	0	0	0	0
Refresh Program	510,000	0	510,000	0	0	0	0	0	0	0	0	0
Safeguarding Business Operations	265,000	0	265,000	0	0	0	0	0	0	0	0	0
SUB-TOTAL OTHER	**3,425,000**	**0**	**4,900,000**	**(3,475,000**	**0**	**0**	**0**	**0**	**0**	**0**	**2,000,000**	**0**
TOTAL HIGHWAYS FUND CAPITAL	**23,210,000**	**0**	**13,935,000**	**0**	**2,235,000**	**0**	**0**	**0**	**0**	**3,390,000**	**2,000,000**	**1,650,000**

FY 24 APPROVED CAPITAL BUDGET											
PROJECT	TOTAL	PRIOR PAYGO	PAYGO	PRIOR BONDS	COUNTY BONDS	REAPPRO	TRANSFER TAX	RECORD TAX	STATE	FEDERAL	LEASE FIN
WATER & SEWER FUND											
WATER PROJECTS											
Abingdon Park Water	500,000	0	500,000	0	0	0	0	0	0	0	0
Abingdon WTP Switch Gear/ Generator	1,000,000	0	0	0	1,000,000	0	0	0	0	0	0
Infrastructure Management System	400,000	0	400,000	0	0	0	0	0	0	0	0
Joppatowne Facility Improvements	750,000	0	750,000	0	0	0	0	0	0	0	0
Magnolia Booster Station	(1,318,372)	(56,992)		(1,261,380)	0	0	0	0	0	0	0
MDTA I-95 Improvements	3,000,000	0	0	0	3,000,000	0	0	0	0	0	0
Oak Grove Booster Station	500,000	0	500,000	0	0	0	0	0	0	0	0
Renewal & Replacement Water Infrastr.	2,256,992	56,992	750,000	1,450,000	0	0	0	0	0	0	0
Replacement of Water Booster Station	1,000,000	0	1,000,000	0	0	0	0	0	0	0	0
SCADA Information Management Systems	2,500,000	0	0	0	2,500,000	0	0	0	0	0	0
SHA Improvement Projects	300,000	0	300,000	0	0	0	0	0	0	0	0
US 40 Water Main Replacement	250,000	0	250,000	0	0	0	0	0	0	0	0
W&S Infrastructure Projects	1,250,000	0	1,250,000	0	0	0	0	0	0	0	0
Water Meter Upgrade	250,000		250,000	0	0	0	0	0	0	0	0
Water Zone Improvements	200,000	0	200,000	0	0	0	0	0	0	0	0
SUB-TOTAL WATER PROJECTS	**12,838,620**	**0**	**6,150,000**	**188,620**	**6,500,000**	**0**	**0**	**0**	**0**	**0**	**0**
SEWER PROJECTS											
Brentwood Park PS Improvement	500,000	0	500,000	0	0	0	0	0	0	0	0
Bynum Ridge Replacement Sewer	(160,028)	(160,028)	0	0	0	0	0	0	0	0	0
Fallston Area Sewer	(3,000,000)	0	0	(3,000,000)	0	0	0	0	0	0	0
Future Petition Projects	160,028	160,028	0	0	0	0	0	0	0	0	0
Hickory Sewer Infrastructure Improvements	(2,500,000)	0	0	(2,500,000)	0	0	0	0	0	0	0
Infiltration & Inflow	700,000	0	700,000	0	0	0	0	0	0	0	0
Pumping Station Improvements	500,738	0	286,000	0	0	0	0	0	0	0	214,738
Renewal & Replacement Sewer Infrast.	2,800,000	0	300,000	2,500,000	0	0	0	0	0	0	0
Sod Run Facility Improvements	3,000,000	0	0	3,000,000	0	0	0	0	0	0	0
Sod Run WWTP UV Disinfection	2,000,000	0	0	0	2,000,000	0	0	0	0	0	0
SUB-TOTAL SEWER PROJECTS	**4,000,738**	**0**	**1,786,000**	**0**	**2,000,000**	**0**	**0**	**0**	**0**	**0**	**214,738**

FY 24 APPROVED CAPITAL BUDGET											
PROJECT	TOTAL	DEV/OTHER	PAYGO	PRIOR BONDS	COUNTY BONDS	REAPPRO	TRANSFER TAX	RECORD TAX	STATE	FEDERAL	LEASE FIN
WATER & SEWER MISCELLANEOUS											
Efficiency Capital Investment Projects	25,000	0	25,000	0	0	0	0	0	0	0	0
Fleet Replacement	700,000	0	700,000	0	0	0	0	0	0	0	0
Lease/SBITA Assets 24	2,000,000	0	0	0	0	0	0	0	0	0	2,000,000
Refresh Program	510,000	0	510,000	0	0	0	0	0	0	0	0
Safeguarding Business Operations	265,000	0	265,000	0	0	0	0	0	0	0	0
W&S Facilities Repair Program	250,000	0	250,000	0	0	0	0	0	0	0	0
SUB-TOTAL SEWER MISCELLANEOUS	**3,750,000**	**0**	**1,750,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**2,000,000**
TOTAL WATER & SEWER PROJECTS	**20,589,358**	**0**	**9,686,000**	**188,620**	**8,500,000**	**0**	**0**	**0**	**0**	**0**	**2,214,738**
TOTAL APPROVED CAPITAL BUDGET	**259,647,000**	**31,456,400**	**39,013,000**	**0**	**102,590,000**	**5,000,000**	**9,500,000**	**15,000,600**	**45,922,000**	**7,165,000**	**4,000,000**

HARFORD COUNTY, MARYLAND
STATEMENTS OF ESTIMATED UNAPPROPRIATED FUND BALANCES
CAPITAL FUND

	GENERAL	HIGHWAYS	PARKS & REC.	TOTAL
TOTAL FUND BALANCE AT June 30, 2022	21,283,239	21,236,533	3,513,606	46,033,378
Estimated Revenues - Open Project	108,150,654	16,126,933	14,175,385	138,452,972
Estimated Expenditures - Open Project	(121,897,320)	(16,325,142)	(13,670,685)	(151,893,147)
Fund Balance Available for Appropriation at June 30, 2023	7,536,573	21,038,324	4,018,306	32,593,203
Less: Restricted Fund Balance				
Recordation and Transfer Tax	(3,093,417)	0	(4,018,306)	(7,111,723)
Grants/Dedicated	(4,400,000)	(21,012,323)	0	(25,412,323)
Fund Balance Available for Appropriation at June 30, 2023 Undesignated Fund Balance	43,156	26,001	0	69,157
Fund Balance Available for Appropriation at June 30, 2023 Undesignated Fund Balance	43,156	26,001	0	69,157
Estimated Revenues Fiscal Year 2024				
Paygo	15,342,000	13,935,000	50,000	29,327,000
Recordation Tax	12,000,600	0	3,000,000	15,000,600
Transfer Tax	9,500,000	0	0	9,500,000
Future Bonds	87,355,000	2,235,000	4,500,000	94,090,000
Reappropriated	5,000,000	0	0	5,000,000
Federal Grant	3,775,000	3,390,000	0	7,165,000
State Bonds	26,086,000	0	0	26,086,000
State Grants	15,721,000	0	4,115,000	19,836,000
Lease Finance	0	2,000,000	0	2,000,000
Developer/Other	25,878,042	1,650,000	3,525,000	31,053,042
Total Estimated Revenues Fiscal Year 2024	200,657,642	23,210,000	15,190,000	239,057,642
Estimated Expenditures Fiscal Year 2024	(200,657,642)	(23,210,000)	(15,190,000)	(239,057,642)
Fund Balance Available for Appropriation at June 30, 2024 Undesignated Fund Balance	43,156	26,001	0	69,157

HARFORD COUNTY, MARYLAND
STATEMENT OF ESTIMATED UNRESTRICTED NET ASSETS
WATER & SEWER CAPITAL FUND

	WATER & SEWER
Unrestricted Net Assets June 30, 2022	0
Estimated Revenues - Open Projects	5,960,732
Estimated Expenditures - Open Projects	(5,960,732)
Estimated Unrestricted Net Assets June 30, 2022	0
Estimated Revenues Fiscal Year 2023	
Paygo	9,686,000
Other	403,358
Lease Finance	2,000,000
Future Bonds	8,500,000
Total Estimated Revenues Fiscal Year 2023	20,589,358
Estimated Expenditures Fiscal Year 2023	(20,589,358)
Estimated Unrestricted Net Assets June 30, 2023	0

DEDICATED RECORDATION TAX
STATEMENT OF ESTIMATED UNAPPROPRIATED FUND BALANCE

	BOARD OF EDUCATION	PARKS & RECREATION	WATERSHED MANAGEMENT
UNDESIGNATED RECORDATION TAX FUND BALANCE AVAILABLE FOR APPROPRIATION AT June 30, 2022	8,792,817	3,513,606	11,318,662
Plus Fiscal Year 2023 Estimated Recordation Tax Revenues	12,000,600	2,999,700	2,999,700
Plus Fiscal Year 2023 Estimated Other Revenue	0	0	350,300
Less Fiscal Year 2023 Estimated Expenditures	(17,700,000)	(2,495,000)	(5,748,662)
ESTIMATED RECORDATION TAX FUND BALANCE AVAILABLE FOR APPROPRIATION AT June 30, 2023	3,093,417	4,018,306	8,920,000
Plus Fiscal Year 2024 Estimated Revenues:			
Plus Fiscal Year 2024 Estimated Recordation Tax Revenues	12,000,600	2,999,700	2,999,700
Plus Fiscal Year 2022 Estimated Other Revenue	0	0	360,300
Less Fiscal Year 2024 Estimated Expenditures	(14,000,600)	(3,000,000)	(6,006,000)
ESTIMATED RECORDATION TAX FUND BALANCE AVAILABLE FOR APPROPRIATION AT June 30, 2024	1,093,417	4,018,006	6,274,000

DEDICATED TRANSFER TAX
STATEMENT OF ESTIMATED UNAPPROPRIATED FUND BALANCE

	AGRICULTURAL PRESERVATION	BOARD OF EDUCATION
TOTAL FUND BALANCE AT June 30, 2022	47,102,288	8,809,275
Plus Fiscal Year 2023 Estimated Revenues:		
Transfer Tax		
2023 Transfer Tax Receipts	9,500,000	9,500,000
Other Revenues	500,000	0
Less Fiscal Year 2023 Estimated Expenditures	(22,402,288)	(14,000,000)
Less: Committed Fund Balance Designated for Other Purposes	(25,000,000)	0
UNDESIGNATED TRANSFER TAX FUND BALANCE AVAILABLE FOR APPROPRIATION AT June 30, 2023	9,700,000	4,309,275
Plus Fiscal Year 2024 Estimated Revenues:		
Transfer Tax		
2024 Transfer Tax receipts	9,500,000	9,500,000
Other Revenue	1,000,000	0
Less Fiscal Year 2024 Estimated Expenditures	(10,500,000)	(12,500,000)
ESTIMATED TRANSFER TAX FUND BALANCE AVAILABLE FOR APPROPRIATION AT June 30, 2024	9,700,000	1,309,275

DEDICATED IMPACT FEE BALANCE

	BOARD OF EDUCATION
UNDESIGNATED IMPACT FEE FUND BALANCE AVAILABLE FOR APPROPRIATION AT June 30, 2022	0
Plus Fiscal Year 2023 Estimated Impact Fee Revenues	2,500,000
Less Fiscal Year 2023 Estimated Expenditures	(2,500,000)
ESTIMATE IMPACT FEE FUND BALANCE AVAILABLE FOR APPROPRIATION AT June 30, 2023	0
Plus Fiscal Year 2024 Estimated Revenues:	
Fiscal Year 2024 Impact Fee Revenues	2,300,000
Less Fiscal Year 2024 Estimated Expenditures	(2,300,000)
ESTIMATED IMPACT FEE FUND BALANCE AVAILABLE FOR APPROPRIATION AT June 30, 2024	0

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HIGHLIGHTS OF GRANTS FUND

The Grants Fund was established to account for the receipt, appropriation, and expenditure of certain Federal, State, and private monies received in grant form in accordance with Harford County Charter Article V, Section 518(b), and appropriately executed agreements. Harford County actively pursues available intergovernmental financing to initiate or supplement funding of some of its programs, but it is County policy to review the long-term fiscal impact of all proposed grant programs to avoid dependence on outside funding sources which could negatively influence the welfare and safety of the community.

Article V, Section 518(b) of the Harford County Charter states, in part, “Revenues from grant allocations which were unanticipated in any current fiscal year may be appropriated by legislative act of the Council upon request of the County Executive. The appropriation shall be made to the proper grant account established by revenues. For this fiscal year, the Annual Budget Ordinance includes a budget item referred to as “Anticipated and Unanticipated Federal, State and Private Grant Funds” which will provide a block of money to be drawn upon during Fiscal Year 2023-2024 to avoid the cost and time of special legislation on each occasion grant funds are received. The Council will be notified by memorandum that a certain grant has been received and the amount of money drawn from this budgeted account.

During Fiscal Year 2023-2024, Harford County plans to participate in over 60 individual grant programs as a direct recipient offered through either the Federal or State governments. Through these grant programs, financial and programmatic development assistance and support can be provided to designated private, nonprofit human services in Harford County. Staffing to implement these programs is provided for the duration of a particular grant, when appropriate.

Department of Planning & Zoning - Anticipated FY 24 Grants

TITLE OF GRANT	GRANT PURPOSE	Federal	State	Other	County Match	Grant Dates	Recurring or One Time
United Transportation Work Program	To provide financial assistance to the County from BMC supporting the Regional Transportation Planning Process that is essential to the work program outlined in the federally mandated Metropolitan Organization. Work activities include preparation of the Transportation Improvement Program to Regional Cooperative forecasting of population growth throughout the region.		$48,000		$12,000	7/1/23 - 6/30/24	Recurring
Rural Legacy Program	Funds are provided to purchase interests in real property from willing sellers, including fee estates, easements and other interests in real property, for preservation of land in key areas of Maryland enhancing natural resource, agricultural, forestry and environmental protection.		$6,211,100			12 months from date of grant execution	One Time
Certified Local Government Project Grant	Grant provides additional funds to hire a consultant to develop Historic Preservation Design Guidelines		$10,000		$10,000	7/1/23 - 6/30/24	One Time
Critical Area Management Program	This grant supports staff in implementing the Harford County Chesapeake Bay Critical Area Management Program. The grant contributes to the salary of one or more full time budget funded employees and sometimes includes the cost of printing, postage, etc.		$6,000			7/1/23 - 6/30/24	Recurring
	TOTALS:	**$0**	**$6,275,100**	**$0**	**$ 22,000**		

Department of Parks & Recreation - Anticipated FY 24 Grants

TITLE OF GRANT	GRANT PURPOSE	Federal	State	Other	County Match	Grant Dates	Recurring or One Time
Leight Park O&M	This grant helps offset a portion of salary and fringe benefits for one Park Naturalist who oversees ACLE programming and one Building Attendant who provides custodial services to the facility.	$50,000				10/1/23 - 9/30/24	Recurring
Sanitation Grant	To provide sanitation services at various boating facilities; i.e., Mariner Point Park, Flying Point Park, Otter Point, Willoughby Beach Landing and Swan Harbor.		$13,000			7/1/23 - 6/30/24	Recurring
Therapeutic Recreation Summer Camps	This grant provides therapeutic recreation to Harford County participants (ages 3-21) with varying disabilities throughout the summer.		$47,796	$28,348	$44,038	7/1/23 - 6/30/24	Recurring
	TOTALS:	**$50,000**	**$60,796**	**$28,348**	**$44,038**		

Department of Community Services (Director of Community Services) - Anticipated FY 24 Grants

TITLE OF GRANT	GRANT PURPOSE	Federal	State	Other	County Match	Grant Dates	Recurring or One Time
Local Management Board	Program funding for Local Management Board		$640,263		$30,000	7/1/23 - 6/30/24	Recurring
	TOTALS:	**$0**	**$640,263**		**$30,000**		

Department of Community Services (Office of Drug Control Policy) - Anticipated FY 24 Grants

TITLE OF GRANT	GRANT PURPOSE	Federal	State	Other	County Match	Grant Dates	Recurring or One Time
The Bridge Program	Grant provides enhancement to the Teen Court Program	$144,450				7/1/23 - 6/30/24	Recurring
Harford County Circuit Court-Family Recovery Court-Truancy Court and Adult Drug Court	Grant funding addresses numerous juvenile issues including truancy and family unit cohesiveness, along with addressing adult opiate issues.	$273,000				7/1/23 - 6/30/24	Recurring
Alcohol and Drug Prevention	Grant funds to address the alcohol and drug abuse problem, strategies include prevention and awareness presentations.	$123,766				7/1/23 - 6/30/24	Recurring
Opioid Misuse Prevention	This grant will address the opioid misuse problem, strategies include data collections.	$88,679				7/1/23 - 6/30/24	Recurring
	TOTALS:	**$629,895**	**$0**	**$0**	**$0**		

Department of Community Services (Harford Transit) - Anticipated FY 24 Grants

TITLE OF GRANT	GRANT PURPOSE	Federal	State	Other	County Match	Grant Dates	Recurring or One Time
Operating Assistance	This grant provides public transportation services to the citizens of Harford County	$2,113,842	$345,911		$3,823,034	7/1/23 - 6/30/24	Recurring
Statewide Specialized Transportation Assistance (SSTAP) Operating Assistance	To provide curb-to-curb transportation services for the elderly population & persons with disabilities.		$170,371		$1,504,887	7/1/23 - 6/30/24	Recurring
Capital Assistance	Capital assistance to fund Preventive Maintenance - $850,000 and a Maintenance Truck - $75,000	$800,000	$100,000		$100,000	7/1/23 - 6/30/24	Recurring
	TOTALS:	**$2,913,842**	**$616,282**	**$0**	**$5,427,921**		

Department of Community Services (Office on Aging) - Anticipated FY 24 Grants

TITLE OF GRANT	GRANT PURPOSE	Federal	State	Other	County Match	Grant Dates	Recurring or One Time
Maryland Department of Aging Grants	These grants provide a variety of services to people over the age of 60; State Nutrition; Senior 1 & A; Senior Care; SALGHS, State Ombudsman and VEPI.		$348,319			7/1/23 - 6/30/24	Recurring
MFP (Money Follows the Person)	This grant provides direct support to money follows the person services.	$5,153				7/1/23 - 6/30/24	Recurring
Senior Medicare Patrol - Health Care Fraud Program Expansion	Grant funds promote awareness of Medicare and Medicaid healthcare fraud, waste and abuse.		$16,551		$7,250	6/1/23 - 5/31/24	Recurring
State Health Insurance Program (SHIP)	This grant provides health insurance counseling (e.g. Medicare, private insurance, HMOs, insurance fraud, et.); assists people with organizing medical bills, and advocates with medical providers.		$21,866		$19,844	4/1/23 - 3/31/24	Recurring
Medicare Improvements for Patients and Providers (MIPPA)	Grant funds allow for outreach and enrollment for low income Medicare beneficiaries to help with drug premiums, copayments and deductibles.	$9,774				9/1/23 - 8/31/24	Recurring
Senior Care Contracts	This grant provides funding for a variety of services to people over the age of 60.		$360,640		$77,500	7/1/23 - 6/30/24	Recurring
Senior Assisted Living Group Home Subsidy	To provide subsidies to assist low income seniors to reside in residential assisted living programs.		$250,850			7/1/23 - 6/30/24	Recurring
Level One Screening (FFP State match funds)	Grant funding supports Maryland Access Point and Money Follows the Person services.		$10,000			7/1/23 - 6/30/24	Recurring
Senior Center Operating Fund (SCOF)	Provides an Opioid Program for Seniors perspective, promotes senior participation in 2020 census, provides scholarships for low income seniors to attend classes and support evidence based classes in community.		$17,589			7/1/23 - 6/30/24	Recurring
Federal Grants	These grants provide a variety of services to people over 60.	$864,310			$350,171	10/1/23 - 9/30/25	Recurring
	TOTALS:	**$879,237**	**$1,025,815**	**$0**	**$454,765**		

Department of Emergency Services - Anticipated FY 24 Grants

TITLE OF GRANT	GRANT PURPOSE	Federal	State	Other	County Match	Grant Dates	Recurring or One Time
Emergency Management Performance Grant	This grant will be used to purchase equipment for the sake of interoperability for Harford County.	151,338			151,338	10/1/23 - 6/30/25	Recurring
State Homeland Security Program	Activities may include preparation for or response to catastrophic events, provided that the activities also build capabilities that relate to terrorism.	141,802				9/1/23 - 6/30/25	Recurring
Exelon Nuclear Emergency Planning	Funds are designated as corporate/business revenue to pay toward the Emergency Planner Position			50,000		1/1/24 - 12/31/24	Recurring
Urban Areas Security Initiative	Grant provides financial assistance to address the unique multidiscipline planning, operations, equipment, training, and exercise needs of high-threat, high-density Urban Areas, and to assist in building and sustaining capabilities to prevent, protect against, respond to, and recover from threats and acts of terrorism.	358,064				9/1/23 - 6/30/25	Recurring
Senator Amoss Grant	Funding is for the local Volunteer Fire Companies and the 3 Municipalities for their local Fire Companies	567,816				7/1/23 - 6/30/24	Recurring
Hazardous Materials Emergency Preparedness Grant Program	Grant monies provide for much needed training for the Harford County Hazmat team.	3,360			840	10/1/23 - 9/30/24	Recurring
Maryland Institute for Emergency Medical Services System 50/50 AED	Grant funding will be used for the purchase of new AED equipment for the EMS units.		14,115		24,446	12/1/23 - 6/30/24	Recurring
	TOTALS:	**1,222,380**	**14,115**	**50,000**	**176,624**		

Circuit Court for Harford County - Anticipated FY 24 Grants

TITLE OF GRANT	GRANT PURPOSE	Federal	State	Other	County Match	Grant Dates	Recurring or One Time
Family Court Services	This grant funds numerous programs and services for Alternative Dispute Resolution, facilitated visitation, psychological evaluations, personnel and services for children's groups, and child custody investigations.		793,010			7/1/23 - 6/30/24	Recurring
CASA	This grant focuses on representing the best interest of abused, neglected and dependent children in Court proceedings.		126,676		75,180	7/1/23 - 6/30/24	Recurring
Access/Visitation Program	Provide access/visitation services to non-custodial parents. Eighty noncustodial parents will be provided court ordered evaluations to assess child access and 48 noncustodial parents will be provided supervised visitation.		126,006	22,152		7/1/22 - 9/30/26	Recurring
Child in Need of Assistance Advocacy	This program assists in developing and implementing strategies specifically intended to provide assistance to victims of crime in the State of Maryland.	69,741				7/1/23 - 6/30/26	Recurring
	TOTALS:	**69,741**	**1,045,692**	**22,152**	**75,180**		

Office of State's Attorney - Anticipated Funding FY 24 Grants

TITLE OF GRANT	GRANT PURPOSE	Federal	State	Other	County Match	Grant Dates	Recurring or One Time
Child Advocacy Center Investigative Enhancement	Secure products and services to improve investigation of child abuse and exploitation crimes, better present evidence in the courtroom, and raise awareness of child abuse prevention.		12,500			7/1/23 - 6/30/24	Recurring
MCIN Harford County	The project will develop timely and accurate intelligence with the goal of dismantling organized criminal activity throughout Harford County. Grant funds provide salaries, overtime for law enforcement, training and equipment.		477,000			7/1/23 - 6/30/24	Recurring
	TOTALS:	**0**	**57,500**		**0**		

Housing and Community Development - Anticipated FY 24 Grants

TITLE OF GRANT	GRANT PURPOSE	Federal	State	Other	County Match	Grant Dates	Recurring or One Time
Housing Choice Voucher Program	This grant provides subsidized rental assistance to eligible families.	$8,200,000				1/1/23 - 12/31/24	Recurring
HUD Housing Counseling Assistance	This grant covers the salary of housing counselor services	$41,429				10/1/23 - 3/31/25	Recurring
Maryland Housing Counseling	Grant funds will provide funding to professional housing counselors who offer counseling services to eligible home buyers, homeowners and tenants.		$43,000			1/1/23 - 6/30/24	Recurring
Family Self-Sufficiency	This grant provides funding for the FSS Coordinator	$36,036				1/1/23 - 12/31/23	Recurring
Housing Opportunities for People with AIDS (HOPWA)	This grant awards vouchers to eligible households.	$220,000				7/1/22 - 6/30/25	Recurring
Housing Choice Voucher Admin	This grant provides for the administration costs associated with providing subsidized rental assistance to eligible families.	$820,000				1/1/23 - 12/31/23	Recurring
Billed Vouchers / PORTS	This grant provides subsidized rental assistance for those citizens who move away from Harford County - receive reimbursements for rental payments and an admin fee.	$800,000				1/1/23 - 12/31/23	
Community Development Block Grant	Grant funds benefit low to moderate income population eliminating slum and blight, and meets urgent community development needs.	$1,114,818				7/1/23 - 6/30/24	Recurring
5 Year Mainstream Voucher Program	Provides funding for rental assistance for disabled and senior families and admin for administration	$780,000				1/1/23 - 12/31/23	
Home Investment Partnership	Provides formula grants to fund a wide range of activities including building, buying, and/ or rehabilitating affordable housing for rent or homeownership or providing direct rental assistance to low-income people.	$526,591	`			7/1/23 - 6/30/24	Recurring
	TOTALS:	**$12,538,874**	**$43,000**	**$0**	**$0**		

Harford County Sheriff's Office - Anticipated FY 24 Grants

TITLE OF GRANT	GRANT PURPOSE	Federal	State	Other	County Match	Grant Dates	Recurring or One Time
Child Support Administration Cooperative Reimbursement Agreement	This grant will fund the salary and benefits for four positions who concentrate their efforts specifically on the service of summons, warrants and writs of paternity, AFDC and non-AFDC child support cases and the data entry and tracking of each. It will also fund the basic operating costs of the Unit and will allow three unit members to attend an annual conference and training seminar.	$468,173			$267,978	10/1/23 - 9/30/24	Recurring
Harford County Sheriff's Office Traffic Safety	Provides overtime for law enforcement deputies to perform traffic safety enforcement.	$36,000				10/21/23 - 9/30/24	Recurring
MCIN Harford County	This project will develop timely and accurate intelligence with the goal of disrupting and dismantling organized criminal activity throughout Harford County. Grant funds will provide salaries, overtime for law enforcement, training and equipment.		$400,000			7/1/23 - 6/30/24	
Harford County Sheriff's Office Traffic Safety (Impaired Driving)	Provides overtime for law enforcement deputies to perform traffic safety enforcement.	$60,000				10/1/23 - 9/30/24	Recurring
STOP THIEF Grant	This grant will fund the purchase of an additional license plate reader system, which will enhance pro-active auto theft details.		$20,000			7/1/23 - 6/30/24	Recurring
SRO/Adequate Coverage Grant	This grant will enable the Harford County Sheriff's Office to fund the salary and benefits of three deputies and one corporal.		$394,644			7/1/23 - 6/30/24	Recurring
Technology Facilitated Crimes Against Children Support Grant	Technology and equipment upgrades and training to improve the investigation and prosecution of internet crimes against children		$44,376			7/1/23 - 6/30/24	

State Criminal Alien Assistance Program (SCAAP)	This grant provides federal funding to localities that incurred correctional costs for incarcerating undocumented criminal aliens with at least one felony or two misdemeanor convictions for violations of state or local law and have been incarcerated for at least four consecutive days during the reporting period.	$144,684		7/1/23 - 6/30/24	Recurring
BJAG Local Solicitation Grant	This funding will be utilized to obtain equipment which will allow the Sheriff's Office to better serve the community	$25,061		10/1/23 - 9/30/26	Recurring
Tobacco Sales Enforcement Program	Undercover operators work with the county to enforce underage tobacco laws.	$16,000		7/1/23 - 6/30/24	Recurring
Sex Offender Compliance and Enforcement in Maryland Grant	This grant provides funding for existing Sheriff's Office personnel to assist in the compliance and verification process of the sex offenders registered with the HCSO Registration Program as mandated by MD law.		$29,490	7/1/23 - 6/30/24	Recurring
Child Advocacy Center Investigative Enhancement	Secure products and services to improve investigation of child abuse and exploitation crimes, better present evidence in the courtroom and raise awareness of child abuse prevention		$12,500	7/1/23 - 6/30/24	
Patrick Leahy Bulletproof Vest Partnership Grant	This funding will reimburse HCSO for a portion of money spent on new bulletproof vests.	$49,478		7/1/23 - 6/30/26	
Police Accountability, Community, and Transparency Grant	This grant funding assists law enforcement with the development of effective accountability procedures to achieve their goals of lawfulness and legitimacy while enhancing community relations and transparency		$63,770	7/1/23 - 6/30/24	

Motor Carrier Safety Assistance	Provides overtime funding for law enforcement deputies to perform activities in the Motor Carrier Assistance Program	$10,000				10/1/23 - 9/30/24	
Local Agency License Plate Reader Grant	This grant provides funding for the purchase of an LPR/Speed Sign Board, an LPR/Speed Sign Board trailer, and seven LPR pole mounted camera systems		$225,000			11/1/23 - 4/1/24	
	TOTALS:	**$809,396**	**$1,189,780**	**$0**	**$267,978**		

Office of Economic Development (Susquehanna Workforce Network) - Anticipated FY 24 Grants

TITLE OF GRANT	GRANT PURPOSE	Federal	State	Other	County Match	Grant Dates	Recurring or One Time
Workforce Investment Act/Workforce Innovation and Opportunity Act	The Susquehanna Region's Program Formula Allocation will be utilized to support Workforce Investment Act operations and activities in accordance with the Susquehanna Region's Workforce Investment Act Five Year Plan.		$1,823,287			7/1/23 - 6/30/24	Recurring
	TOTALS:	**$0**	**$1,823,287**	**$0**	**$0**		

SELF INSURANCE FUND
FISCAL YEAR 2024

Purpose

The Self-Insurance Fund was established in 1982 as an Internal Service Fund. This fund accounts for budgeted monies from operating funds for a percentage of self-insurance contributions. The fund also receives reimbursement from other parties for claims paid. Excess insurance premiums, claims and other expenses are paid from this fund. An actuarial study is completed annually and covers the general liability, automotive liability, property damage, and workers' compensation exposures.

Self Insurance Fund
Statement of Estimated Net Position

Total Net Position as of June 30, 2022		21,367,610
Investment Income	6,000	
Insurance Recoveries	180,000	
Revenues from Agencies and Reimbursements	37,596,917	
Total Estimated Revenues		37,782,917
Expenses for Claims, Excess Coverages, Claims Management and Other Expenditures	37,782,917	
Total Estimated Expenditures		(37,782,917)
Estimated Net Position - June 30, 2023		21,367,610

Fiscal Year 2023-2024

Investment Income	321,000	
Insurance Recoveries	4,500	
Revenues from Agencies and Reimbursements	40,444,588	
Total Estimated Revenues		40,770,088
Claims and Expenditures	(40,770,088)	
Total Estimated Expenditures		(40,770,088)
Estimated Net Position June 30, 2024		21,367,610

VOLUNTEER FIREMEN'S PENSION TRUST (LOSAP) FUND
LOSAP - LENGTH OF SERVICE AWARD PROGRAM
FISCAL YEAR 2024

Purpose

The Volunteer Firemen's Length of Service Award Program (LOSAP) was established in 1975 to provide a pension plan for volunteer fire and ambulance personnel. The County has hired an investment consultant and an investment manager to invest the pension funds for better investment return over the long period. This was done with the cooperation of the Pension Committee of the Association of the Volunteer Fire and Emergency Medical Services of Harford County, Inc.

Volunteer Firemen's Pension Trust (LOSAP) Fund
Statement of Estimated Net Position

Net Position Held In Trust for Pension Benefits - June 30, 2022		34,809,294
Estimated Revenues:		
County Contributions	2,789,732	
Investment Income	2,777,628	
Total Estimated Revenues		5,567,360
Estimated Expenses:		
Pension Payments	(2,400,000)	
Actuarial & Investment Services	(60,000)	
Death Benefits	(140,000)	
Total Estimated Expenditures		(2,600,000)
Estimated Net Position Held In Trust for Pension Benefits - June 30, 2023		37,776,654
Fiscal Year 2023-2024		
Estimated Revenues:		
County Contributions	2,407,121	
Investment Income	1,292,879	
Total Estimated Revenues		3,700,000
Estimated Expenditures:		
Pension Payments	(2,750,000)	
Actuarial & Investment Services	(31,500)	
Death Benefits	(119,283)	
Unfunded Liability	(799,217)	
Total Estimated Expenditures		(3,700,000)
Estimated Net Position Held In Trust for Pension Benefits - June 30, 2024		37,776,654

SHERIFF'S OFFICE PENSION PLAN
FISCAL YEAR 2024

Purpose

The Sheriff's Office Pension Trust Fund was established in July 1997 to provide a pension plan for uniformed law enforcement and corrections personnel. This plan provides for a twenty-five (25) year retirement for its members. It is mandatory that all new eligible personnel hired after July 1, 1997 join this pension plan. Effective July 1, 2006, the uniformed law enforcement officers moved to the Maryland State Pension leaving only the correctional officers as members of this plan. An actuarial firm, investment consultant and investment manager have been retained to provide services to the Pension Trust Fund. The Trustees have formalized an investment policy and custody agreement for the investment of the Trust Fund assets.

Sheriff's Office Pension Plan
Statement of Estimated Net Position

Net Position Held In Trust for Pension Benefits		
June 30, 2022		74,206,782
Estimated Revenues:		
Employee Contributions	849,828	
County Contributions	3,007,172	
Investment Income	5,900,000	
Total Estimated Revenues		9,757,000
Estimated Expenses:		
Actuarial & Investment Services	(370,000)	
Medical & Legal Services	(30,000)	
Pension Payout	(4,000,000)	
Total Estimated Expenses		(4,400,000)
Estimated Net Position Held In Trust for Pension Benefits		
June 30, 2023		79,563,782

Fiscal Year 2023-2024

Estimated Revenues:		
Investment Income	5,184,580	
Employee Contributions	850,000	
County Contributions	3,215,420	
Total Estimated Revenues		9,250,000
Estimated Expenditures:		
Actuarial & Investment Services	(370,000)	
Medical & Legal Services	(30,000)	
Pension Payout	(4,100,000)	
Unfunded Liability Contribution	(4,750,000)	
Total Estimated Expenditures		(9,250,000)
Estimated Net Position Held In Trust for Pension Benefits		
June 30, 2024		79,563,782

HARFORD COUNTY OTHER POST EMPLOYMENT BENEFITS PLAN TRUST FUND
FISCAL YEAR 2024

Purpose

Harford County Other Post Employment Benefits Plan (OPEB) Trust Fund was established effective July 1, 2007. In June 2004 the Government Accounting Standards Board (GASB) released Statement 45 which revised the GAAP accounting standards for post employment benefits other than pensions (OPEB). This standard would most typically be applied to post-retirement medical and life insurance benefit that are both provided to Harford County retirees. Prior to this new standard, these benefits were accounted for on a pay as you go basis. The new standard requires these benefits be accounted for on an accrual basis. An actuarial firm has been retained to provide services to the OPEB Trust Fund. The Trustees have formalized an investment policy and custody agreement for the investment of the Trust Fund assets.

Other Post Employment Benefits Plan Trust Fund
Statement of Estimated Net Position

Net Position Held In Trust for OPEB June 30, 2022		156,114,917
Estimated Revenues:		
Investment Income	12,200,000	
OPEB Retiree Payment	1,028,000	
County Contributions	4,983,000	
Total Estimated Revenues		18,211,000
Estimated Expenses:		
Financial/Audit	(425,000)	
OPEB Benefits	(10,456,000)	
Total Estimated Expenses		(10,881,000)
Estimated Net Position Held In Trust for OPEB June 30, 2023		163,444,917

Fiscal Year 2023-2024

Estimated Revenues:		
Investment Income	10,916,000	
OPEB Retiree Payment	1,440,000	
County Contributions	8,644,000	
Total Estimated Revenues		21,000,000
Estimated Expenditures:		
Life Insurance Payments	(100,000)	
Health Insurance Payments	(11,000,000)	
Management Services	(25,000)	
Financial/Audit	(400,000)	
Unfunded Liability Contribution	(9,475,000)	
Total Estimated Expenditures		(21,000,000)
Estimated Net Position Held In Trust for OPEB June 30, 2024		163,444,917

GLOSSARY

ACTIVITY
A major component of work performed by a department, division, or agency that measures performance.

ACCRUAL BASIS
A basis of accounting in which transactions are recognized at the time when they are incurred, as opposed to when cash is received or spent.

AD VALOREM TAX
A tax based "according to the value" of the property. The tax is determined by multiplying the taxable value of the property by the tax rate (which is often expressed as an amount per $100 of assessed value).

AGENCY
A principal County department or office, or other governmental unit outside County organizational structure, receiving County funds. (Note: For descriptive purposes only, this term is used interchangeably with department, office, division, and bureau.)

AGRICULTURAL LAND PRESERVATION FUND
Accounts for dedicated transfer tax revenues and provides for easement purchases of County agricultural land.

ANNUAL BUDGET AND APPROPRIATION ORDINANCE
A bill, enacted by the County Council which gives legal effort to the annual county budget.

ANNUALIZE
Taking changes that occurred mid-year and calculating their cost or savings for full year, for the purpose of preparing an annual budget.

APPROPRIATION
The legal authorization to spend a specific amount of money for a particular purpose.

ASSESSABLE BASE
The total value of all real and personal property in the County as determined by the State Department of Assessment and Taxation, used as a basis for levying taxes. It is not the market value of the property. Tax-exempt property is excluded from the assessable base.

ASSESSED VALUATION
A valuation set upon real estate or other property by the State as a basis for levying taxes. Assessed value is not the market value.

ASSESSMENT RATIO
The ratio at which the tax rate is applied to the tax base.

ATTRITION
A method of achieving a reduction in personnel by not refilling the positions vacated through resignation, reassignment, transfer, retirement, or means other than layoffs.

AUDIT
An annual examination of all County financial documents, records, and reports along with a review of all accounting practices and procedures.

AUTHORIZED POSITIONS
Employee positions, which are approved in the adopted budget, to be filled during the year.

BALANCED BUDGET
Current appropriations in all funds are limited to the sum of available, unencumbered cash balances and revenues estimated to be received in the current budget period. The budget when adopted will be balanced in all funds throughout the year.

BOND REFINANCING
The payoff and re-issuance of bonds to obtain better interest rates and/or bond conditions.

BONDS
An interest bearing certificate of indebtedness sold by the County as a means of borrowing funds. The bond promises payment of the original investment plus interest by a date(s). A General Obligation bond is backed by full faith, credit, and taxing power of the government. Bonds involve long term indebtedness to pay for capital projects.

GLOSSARY

BOND RATING
Bond ratings are based upon the County's financial condition and its ability to meet all future interest and principal payments.

BUDGET
A comprehensive financial plan describing proposed expenditures and the means of financing those expenditures.

BUDGETARY BASIS
This refers to the basis of accounting used to estimate financing sources and uses in the budget. This generally takes one of three forms: GAAP, cash, or modified accrual.

BUDGET MESSAGE
The written budget explanation delivered by the County Executive to the County Council. This message must represent a complete financial plan reflecting all receipts and disbursements.

BUSINESS AND TRAVEL
Encompasses the costs of operating the County-owned fleet and those associated with authorized travel. Professional activities, journals, and other published materials, educational expenses and training are also included in this character.

BRAC
An acronym that stands for Base Realignment & Closure which is the process the Dept. of Defense uses to reorganize its federal installations for a more efficient & streamlined approach.

CAPITAL ASSETS
Assets of significant value and having a useful life of several years. Capital assets are also called fixed assets.

CAPITAL BUDGET
A financial plan for appropriating monies necessary to fund the construction of permanent public improvements. Capital projects may extend beyond one fiscal year, and are financed by bonds, grants, contributions, Paygo funds or other approved long-term indebtedness.

CAPITAL IMPROVEMENTS
Projects that are long-term assets such as roads, buildings, and landfills.

CAPITAL IMPROVEMENT PROGRAM
A five-year projection of capital improvements that includes funding sources of the project. The first year of the program represents the current fiscal year capital budget.

CAPITAL OUTLAY
Includes all expenditures for vehicles, equipment and facilities properly classified as fixed assets and having a useful life of more than five years and/ or a value of at least $300. They may be additional or replacement items.

CAPITAL PROJECT
Any acquisition of property of a permanent nature for public use and/or any physical improvement including any preliminary studies, surveys and initial equipment purchases.

CAPITAL PROJECT FUND
Accounts for financial resources to be used for the acquisition or construction of major capital facilities of all major and non-major governmental funds.

CASH BASIS
A basis of accounting in which transactions are recognized only when cash is increased or decreased.

CONSTANT YIELD RATE
A rate, which when applied to the current year's assessable base, exclusive of the estimated assessed value of property appearing on the tax roles for the first time (new construction), will produce tax equal to that produced in the previous tax year. State law prohibits local taxing authorities from levying a tax rate in excess of the Constant Yield Tax Rate unless they advertise and hold public hearings on their intent to levy a higher rate.

GLOSSARY

CONTINGENCY RESERVES
Assets or other resources budgeted to provide for unforeseen expenses or emergencies that may arise during the fiscal year; determined to be required to protect; or preserve public life, health, or property. By Harford County Charter, contingency reserves may not exceed three percent of all funds.

CONTRACTUAL SERVICES
Reflects those costs for all services provided by private business, organizations, individuals, and includes rents and leases, telephone and utilities, advertising, professional services, and maintenance and service contracts. Also included are mandated unemployment insurance contributions and payments to the County's Self-Insurance Fund.

COST-OF-LIVING ADJUSTMENT (COLA)
An increase in salaries to offset the adverse effect of inflation on compensation.

COUNTY AUDITOR
An independently appointed certified public accountant, directly serving the County Council

COVERAGE RATIO
Net revenues available for debt service divided by total debt service required equals debt service coverage ratio.

CURRENT OPERATING BUDGET
The County's comprehensive financial plan for a single fiscal year including expenditure requirements for all services and planned programs along with revenue estimates needed to support these stated levels of activity.

DEBT SERVICE
Represents the periodic payments of principal and interest on bonded long and/or short-term indebtedness, and all costs associated with bond sales, issues, and the cost to service debt (i.e. legal and banking services and financial fees).

DEDICATED TAX
A tax levied to support a specific government program or purpose.

DEFICIT
The excess of an entity's liabilities over its assets or the excess of expenses over revenues during a single accounting period.

DEPARTMENT
A principal County office or agency or other governmental unit outside the County organization structure, receiving County funds. (See also agency/ office).

DEPRECIATION
The expiration of the functional life of a fixed asset over a specified period of time, due to wear and tear, obsolescence or deterioration, and which is applicable to the County's enterprise fund.

DEVELOPMENT-RELATED FEES
Those fees and charges generated by building, development and growth in the community. Included are building and street permits, development review fees, and zoning, platting and subdivision fees.

DIRECTOR
Title given to a department's chief officer.

DISBURSEMENT
The expenditure of monies from an account.

DISTINGUISHED BUDGET PRESENTATION AWARDS PROGRAM
A voluntary awards program administered by the Government Finance Officers Association to encourage governments to prepare effective budget documents.

DIVISION
An organizational unit within a department, responsible for accomplishing major programs and activities of the Department. Example: the Bureau of Highways within the Department of Public works. (See also bureau, agency, and office.)

GLOSSARY

EDU
An acronym that stands for Equivalent Dwelling Unit, which is the unit of measure by which the periodic User Charge for sewer services provided by the County is calculated.

EMERGENCY APPROPRIATION
In accordance with Harford County Charter, County Council may, upon recommendation of the County Executive, make emergency appropriations from contingency reserves in the operating budget if it is determined that there exists a need to protect or preserve public life, health, or property. If no available unappropriated revenues exist to meet an emergency appropriation, County Council is authorized to issue renewable emergency notes payable no later than the last day of the next succeeding fiscal year.

EMPLOYEE (OR FRINGE) BENEFITS
Contributions made by a government to meet commitments or obligations for employee fringe benefits. Included is the government's share of costs for Social Security and the various pensions, medical, and life insurance plans.

ENCUMBRANCE
An accounting commitment that reserves unappropriated funds for a future expenditure.

ENTERPRISE FUND
A fund or group of funds established to provide and operate County services and facilities such as utilities, in a business like nature with the intent of supporting these goods and services provided to the general public by user charges.

ENTITLEMENTS
Payments to which local governmental units are entitled, pursuant to an allocation formula determined by the agency providing the monies, usually the state or the federal government

EXPENDITURE
To pay out or spend.

EXPENSE
Charges incurred (whether paid immediately or unpaid) for operations, maintenance, interest or other charges.

FEE
A charge for service to the user or beneficiary of the service. According to the State law, charges must be related to the cost of providing the service.

FIDUCIARY FUNDS
Fiduciary funds are used to account for resources held for the benefit of parties outside the government. Fiduciary funds are not reflected in the government-wide financial statement because the resources of those funds are not available to support Harford County Government's own programs. The accounting used for fiduciary funds is much like that used for proprietary funds. Information is presented separately for the pension trust funds within the supplementary information to the financial statements in a combining statement of fiduciary net assets and a combining statement of changes in fiduciary net assets.

FISCAL IMPACT SYSTEM
The net financial effect of a change to a capital project or an agency's operating budget for the current fiscal year.

FISCAL POLICY
The County Government's policies with respect to revenues, expenditures, and debt management as these relate to County services, programs, and capital investments. Fiscal policy provides a set of principles for the planning and programming of budgets, uses of revenues, and

FISCAL YEAR
A 12-month time period to which the annual operating and capital budgets apply. The Harford County fiscal year begins July 1 and ends June 30.

GLOSSARY

FIXED ASSETS
Assets of long-term character which are intended to continue to be held or used. Examples of fixed assets include items such as land, buildings, or machinery.

FRINGE BENEFITS
Contributions made by the County government to meet its commitments or obligations for Social Security, and the various retirement, medical and insurance plans for employees.

FULL FAITH AND CREDIT
Contributions made by the County government to meet its commitments or obligations for Social Security, and the various retirement, medical and insurance plans for employees.

FULL-TIME EQUIVALENT POSITION (FTE)
A part-time position converted to the decimal equivalent of a full-time position based on 2,080 hours per year. For example, a part-time typist working for 20 hours per week would be the equivalent to .5 of a person.

FUND
A separate budget/ accounting entity designated for specific revenues in accordance with special regulations, restrictions, or limitations.

FUND BALANCE
Assigned and Unassigned reserves in a fund; the amount by which resources exceed the obligations of the fund.

GAAP
Generally accepted Accounting Principle. Uniform minimum standards for financial accounting and recording, encompassing the conventions, rules, and procedures that define accepted accounting principles.

GENERAL FUND
The principal operating fund for Harford County Government, it encompasses all the financial resources and activities, not required by law or County policy, to be maintained in another specific fund.

GENERAL OBLIGATION BONDS
Also known as full-faith and credit bonds, their quality and payment is based on the general credit and taxing power of the County. The County must take whatever actions are necessary to assure repayment. Typically such bonds are used to finance the capital portion of tax supported general public purpose governmental activities with schools, libraries, and public safety buildings being the most common uses of bond proceeds.

GOAL
A long-range desirable aim attained by completion of defined objectives.

GOVERNMENTAL FUNDS
Funds generally used to account for tax supported activities. Governmental funds include the General Fund, Highways Operating fund, Grants fund, Agriculture Land Preservation fund, Capital Project fund, and Parks & Recreation Fund.

GRANT
A contribution from one governmental unit to another or from a government to a private organization to aid in the support of a specific purpose, activity, or facility.

GRANTS FUND
A fund established to receive and disburse funds for programs provided by Federal and/or State governments. These programs may or may not require County matches, and may or may not coincide with the County's fiscal year.

HIGHWAYS FUND
A fund established to account for dedicated revenues that are legally restricted to the maintenance, care, and repair of roads and bridges located outside the boundaries of the three incorporated municipalities in Harford County. Traffic safety and County related transportation

IMPACT FEE
One-time charges assessed against new development that attempts to recover from the developer the capital cost of the additional public facilities needed to serve that development.

GLOSSARY

INDIRECT COST
A cost necessary for the functioning of the organization as a whole, but which cannot be directly assigned to one service.

INFRASTRUCTURE
Public domain fixed assets such as roads, bridges, curbs and gutters, streets and sidewalks, drainage systems, lighting systems, and similar assets that are immovable and of value only to the governmental unit.

INTER-FUND REIMBURSEMENT
Funds transferred from one account of a County governmental department or agency to another account of a County governmental department or agency as payment for goods or services received or rendered.

INTER-GOVERNMENTAL REVENUE
Funds received from other governmental units in the form of grants or shared revenues.

INTERNAL SERVICE FUNDS
An accounting device used to accumulate and allocate costs internally among Harford County Government's various functions. Harford County Government uses an internal service fund to account for risk management. Because this service predominantly benefits governmental rather than business-type functions, it has been included within governmental activities in the government-wide financial statements.

LANDFILL AIRSPACE
The volume (cubic yards) available for disposal of solid waste at a landfill obtained by multiplying the total landfill area (square yards) by the average height of solid waste (yards).

LEASE FINANCE
Arrangements to secure short-term funding for certain renovation and repair projects and equipment purchases.

LEASE PURCHASE AGREEMENT
A contractual agreement termed "lease" but is actually a purchase contract.

LEVY
To impose taxes for the support of government activities

LICENSES AND PERMITS
County issued authorizations regulating various kinds of business and business activities, or certain activities by individuals.

LONG-TERM DEBT
Debt with a maturity of more than one year after the date of issuance.

MAINTENANCE OF EFFORT
A State requirement that, in order to receive increases in public school education aid, local governments must provide funds for the next fiscal year, at a minimum, at the same per pupil level as the current fiscal year. To receive additional State Community College aid, the County must, at a minimum, provide the same overall dollar contribution level as the previous year.

MISCELLANEOUS
Reflects those costs not readily classifiable under other objects of expenditure but remaining integral operating costs of County Government. Grants and contributions, inter-fund reimbursements, financing of Pay-As-You-Go (Paygo) capital improvement projects, and expenditures of a confidential nature are included under this category.

MAJOR FUND
Any fund whose revenues/ expenditures, excluding other financing sources and uses, constitute more than 10% of the revenues or expenditures of the

MISSION
The desirable end result of any activity. Missions are generally broad and long range in nature compared to goals which are more specific and immediate.

MODIFIED ACCRUAL BASIS
The basis of accounting under which expenditures are recorded when the services or goods are received and the liabilities are incurred, and revenues are recorded when available. Accounting records for the County's general funds and expendable trust and agency funds are maintained on a modified accrual basis.

GLOSSARY

NONDEPARTMENTAL ACCOUNT
Expenditure items essential to County Government operation not falling within the functional assignment or agency which provide for expenditures related to more than one department or agency.

OBJECT OF EXPENDITURE
A classification of expenditures indicating goods and services. Examples include personal services or supplies and materials.

OBJECTIVE
A well-defined measurable task or function to be accomplished in a specific time frame.

OBLIGATIONS
Amounts that a government may be legally required to meet out of its resources. They include not only actual liabilities, but also encumbrances not yet paid.

OFFICE
An organizational unit within a department, responsible for accomplishing major programs and activities of the department. Example: an example is the Office on Aging within the Department of Community Services.

OPERATING BUDGET
A comprehensive financial plan outlining expenditure requirements needed to support County services and activities in the coming fiscal year and the available resources needed to fund these requirements.

OPERATING EXPENSE
Those costs necessary to maintain and support the operation, excluding salaries, wages, benefits, and capital outlay. Examples: office supplies and utilities.

OPERATING REVENUES
Funds that the government receives as income to pay for outgoing operations. It includes such items as taxes, fees from specific services, interest earnings, and grant revenues. Operating revenues are used to pay for day-to-day services.

ORGANIZATION
A general term applied to any governmental unit receiving County funds. (See also agency, bureau, department, division, and office.)

PARKS AND RECREATION FUND
Is a non-major fund which accounts for the receipts and expenditures of the self-supporting activities of the Emmorton Recreation and Tennis Center, Recreation Councils and/or the Oakington Peninsula.

PAY-AS-YOU-GO (PAYGO)
A fiscal policy by which capital projects are funded with operating budget revenues rather than long-term or bonded indebtedness.

PENSION TRUST FUNDS
Accounting entities for assets held by the County from which retirement annuities and other benefits are paid to former employees.

PERFORMANCE INDICATOR
A unit measurement of work to be accomplished, which alone or in combination with other data, permits assessment of efficiency and effectiveness.

PERFORMANCE MEASURES
Data collected to determine how effective or efficient a program is in achieving its objectives.

PERSONAL PROPERTY TAXES
Taxes levied on tangible personal property and commercial and manufacturing inventory of businesses.

GLOSSARY

PERSONAL SERVICES
Reflects all expenditures relating to County employee compensation for services rendered including salaries and wages, retirement and benefits.

PRIOR-YEAR ENCUMBRANCES
Obligations from previous fiscal years in the form of purchase orders, contracts or salary commitments which are chargeable to an appropriation, and for which a part of the appropriation is reserved. They cease to be encumbrances when the obligations are paid or otherwise terminated.

PROGRAM
A primary function of an organization, encompassing all related activities aimed at achieving an established objective, whether long or short-term. Example: the Office of Drug Control Policy within the Department of Community Services.

PROGRAM OPEN SPACE
These funds are to support recreation opportunities and come from the State of Maryland through the collection of State Transfer Tax on real property.

PROPERTY TAX
An assessment placed on real estate including land and permanent improvements and personal property.

PROPERTY TAX DIFFERENTIAL
In addition to Countywide Property Taxes, the Harford County Code, Chapter 123, Article 1, Section 16 requires the County Council to levy an additional tax on property outside the city and incorporated towns, that when combined with all other Highway revenues, is sufficient to fund maintenance, care, repair and construction of roads and bridges outside of the incorporated towns; all expenses of the County Department of Public Works concerning county highways; all expenses of the county and/or Sheriff's Office regarding traffic patrol and highways safety; County-related transportation expenses.

PROPRIETARY FUNDS
Harford County Government maintains two different types of proprietary funds. Information is presented separately in the proprietary funds balance sheet and in the proprietary statement of revenues, expenditures, and changes in fund net assets, and the proprietary statement of cash flows for each.

PURPOSE
A broad statement of the goals, in terms of meeting public health service needs, that a department is organized to meet.

REAL PROPERTY
Real estate, including land and improvements (buildings, fences, pavements, etc.), classified for purposes of assessments.

REAPPROPRIATED
These funds are reallocated from one project to another.

RECORDATION TAX
A tax imposed on every instrument of writing recorded or offered for record with the Clerk of the Circuit Court (liens, deeds, mortgages, etc.). They are assessed at the rate of $6.60 per $1,000 value of recorded instruments filed with the Clerk of the Circuit Court for Harford County. Of this assessed amount, $4.40 is dedicated for school debt service first, then new construction, major and capital improvements to existing school facilities and portable classrooms; $1.10 is dedicated to an open space land and recreational fund for the purchase of park lands and development of parks and recreation facilities; and a $1.10 is dedicated for water and sewer debt service.

RETENTION LEVEL
The dollar claim amount or exposure that the County is liable for before excess insurance coverage begins exposure (i.e. County has $350,000 retention level of liability coverage, excess coverage above).

GLOSSARY

RESERVE
Any account established for a particular exclusive purpose, and therefore not available for further appropriation or expenditure.

RESOLUTION
A special or temporary order of a legislative body; an order of a legislative body requiring less legal formality than an ordinance or statute.

RETAINED EARNINIGS
An equity account reflecting the accumulated earning of an enterprise or internal service fund.

REVENUE
All funds collected to support County Government programs and services including taxes, user fees and charges, fines, shared revenues and interest income.

REVENUE BOND
This type of bond is backed only by the revenues from a specific enterprise or project, such as Agricultural Preservation or Water and Sewer.

REVENUE SHARING
Various programs sponsored by the Federal government and the State government to allocate revenues to local governments.

RISK MANAGEMENT
A process used by an organization to identify and measure the risks of accidental loss; to develop and implement techniques for handling risk; and to monitor results.

Techniques may include self-insurance, commercial insurance and loss control activities.

SELF-INSURANCE
A planned approach to funding liability, property, worker's compensation, unemployment, and life and health insurance needs through financial resources other than commercial insurance plans.

SOLID WASTE SERVICES
Includes revenues derived from, and expenses incurred for, the County's management of solid waste.

SPECIAL REVENUE FUNDS
Two additional funds were established by Harford County on July 1, 2001 in response to the Government Accounting Standards Board (GASB) Statement No. 34, which requires certain accounts that the County had previously treated as Trust & Agency funds, be included in the operating budget as Special Revenue Funds. Both the State and the County Agricultural Preservation Funds are used to purchase easement rights on agricultural land. Revenue from the State fund is derived from: a portion of the State of Maryland's Property Transfer Tax, a State Agricultural Land Transfer Tax and County matching funds.

SUPPLEMENTARY APPROPRIATION
In accordance with the Harford County Charter, upon the request of the County Executive, County Council is authorized to make additional or supplementary appropriations from unexpended and unencumbered contingency reserves set aside in the operating budget; or from revenues not anticipated when the budget was adopted. Under no circumstances can any supplemental appropriation exceed the amount authorized.

GLOSSARY

SUPPLIES AND MATERIAL
Covers consumable supplies and materials necessary for normal operations including printing and office supplies, postage, janitorial supplies, and safety equipment.

TAX
Compulsory charges levied by a government for financing services performed for the common benefit of the people. This term does not include specific charges made against particular person or property for current or permanent benefit, such as assessments.

TAX LEVY
The resultant product when the tax rate per one hundred dollars is multiplied by the tax base.

TRAFFIC CALMING
A program wherein the community and the Department of Public Works work together to slow the pace of residential traffic through subdivision roads. The Traffic Calming program is directed at communities with high traffic volumes, high speeds, small lot sizes fronting the subject road, and through traffic.

TRANSFER TAX
A 1% Transfer Tax on any instrument of writing that convey title to, or a leasehold interest in, real property. The proceeds are distributed 50% to the County's Agricultural Land Preservation Program, and 50% to fund school site acquisition, school construction or school debt service.

TRANSFERS IN/OUT
Amounts transferred from one fund to another assist in financing the services for the recipient fund.

TRUST FUND
A special fund, administered by the County as trustee, consisting of resources to be expended or invested under the terms and conditions of the trust.

UNASSIGNED FUND BALANCE
An available balance here is the cumulative result of actual revenues exceeding expenditures for the current and prior fiscal years. This represents that balance available that is unassigned or not designated for future year's expenditures.

UNRESTRICTED NET POSITION
Surplus funds from prior years used to finance current year operations.

USER CHARGES
Fees levied to support specific programs and services and paid only by those directly receiving or benefiting from such programs and services as opposed to the general population.

VISION
An ideal perception of the future and serves as a foundation for strategic planning.

WATER AND SEWER FUND
Established in accordance with Section 522 of the County Charter which requires "Separate budget for each utility to be included in the current expense and capital budget." The fund covers the operations of the County's water and sewer systems. The system is financed primarily through charges to customers for services provided.

WATER AND SEWER DEBT SERVICE FUND
Includes the payment of principal and interest on long-term water and sewer bonds and loans. Th debt incurred funds Water and Sewer capital projects. User fees and surtaxes generate the revenue for this fund.

GLOSSARY

ACRONYMS:

ADA
American Disabilities Act

APF
Adequate Public Facilities

APG
Aberdeen Proving Ground

BAN
Bond Anticipation Note

BNR
Biological Nitrogen Removal

BOCA
Building Officials Code Administration

BOSE
Bureau of Support Enforcement

BOE
Board of Education

BMR
Budget & Management Research

BRAC
Base Realignment and Closure Act

CAD
Computer Aided Dispatch

CDBG
Community Development Block Grant

CIP
Capital Improvements Program

COLA
Cost of Living Adjustment

COMAR
Code of Maryland Annotated Regulations

CPR
Cardio Pulmonary Resuscitation

CSEPP
Chemical Stockpile Emergency Preparedness Program

DBED
Department of Business and Economic Development

DILP
Department of Inspections, Licenses, Permits

DNR
Department of Natural Resources

ECHO
Ecumenical Community of Harford County

EDU
Equivalent Dwelling Unit

EIS
Emergency Information System

EMS
Emergency Medical Service

ENR
Enhanced Nitrogen Removal

EPA
Environmental Protection Agency

FAMIS
Financial Accounting Management Information System

FICA
Federal Insurance Contributions Act

FTE
Full-Time Equivalent

FY
Fiscal Year

GAAP
Generally Accepted Accounting Principles

GASB
Governmental Accounting Standards Board

GLOSSARY

GBC
Greater Baltimore Committee

GFOA
Government Finance Officers Association

GIS
Geographic Information System

G.O. BONDS
General Obligation Bonds

HAZMAT
Hazardous Materials

HCN
Harford Cable Network

HWDC
Harford Waste Disposal Center

LAN
Local Area Network

LEPC
Local Emergency Planning Committee

LF
Linear Feet

MACO
Maryland Association of Counties

MARC
Maryland Rail Commuter

MTA
Mass Transit Authority

MVA
Motor Vehicle Association

MOSHA
Maryland Occupational Safety Hazard Association

MRIS
Metropolitan Regional Information Systems

NACO
National Association of Counties

NAWAS
National Warning System

NMWDA
Northeast Maryland Waste Disposal Authority

NPDES
National Pollutant Discharge Elimination System

OICT
Office of Information and Communication Technology

OPEB
Other Post Employment Benefits

OSHA
Occupational Safety Hazard Association

PAYGO
"Pay As You Go" Financing

PEHP
Post Employment Health Plan

POS
Program Open Space

SARA
Superfund Amendment Reauthorization Act

GLOSSARY

SSTAP
Statewide Special Transportation Assistance Program

STOP
Safety Training Observation Program

VFC
Volunteer Fire Companies

W&S
Water and Sewer

WTE
Waste-to-Energy

WTP
Water Treatment Plant

WWTP
Wastewater Treatment Plant

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