



Bulletin

Volume 5, Issue 11

November, 2014

It's Renewal Time Again

The 2015 – 2016 renewal deadlines are now available on the Liquor Board website. All licenses expire at midnight, April 30, 2015, and must be picked up or received from the Board prior to that time. Workers Comp. must be up to date as well.

Remember – tax clearances must be received from the State of Maryland and Harford County before the Board can release a license. Tax clearances can take up to three (3) days to process so don't wait until the last minute to pay your taxes.

New or transfer applications must be received by the Board by January 16, 2015, to be processed. Applications received after that date will be held until after May 1, 2015. If you are planning to add or change licensees, get your application in early.

Resident Licensee/Responsible Operator

The Board has seen an increasing number of resident licensees who are not fulfilling their duties by being “**present on the licensed premises a substantial amount of time on a DAILY basis, serving as Manager or Supervisor.**” (Board Rules 2:05, 2:06, & 2:07) Recent changes in the law have relaxed the residency rules for certain class B licensees by allowing a responsible operator who is a Maryland resident rather than requiring the responsible operator to live in Harford County.

The law has not changed the requirement that the resident licensee/responsible operator must be an integral part of the business with the ability to make decisions and run the day to day operations.

A resident licensee/responsible operator who spends a couple of hours on the licensed premises two or three days a week is not fulfilling the requirements of the position.

The Liquor Board office will be closed
on November 27 & 28 for
Thanksgiving

CALENDARS ARE HERE

The 2015 licensee calendars are here. The page-a-day style calendars are designed to make it easy for your employees to quickly determine if a customer is over 21. The Board's inspectors will start distributing calendars this week. They will also be available for pick-up at the Liquor Board office.

Alterations to Your Premises

If you plan on remodeling or changing the interior or exterior of your business, you **must** notify the Board before starting work. If the changes are substantial, the Board may ask the licensees to appear, provide written plans and drawings, and to answer questions about how the changes will affect the sale of alcohol beverages. (Board Rule 4:26) Unapproved changes could result in the suspension of the alcohol beverage license. Permits must also be obtained from all relevant agencies including Department of Inspections, Licenses, and Permits, Health Department and Fire Marshal. If you have any questions please consult the website or call the office.