

2019 HARFORD COUNTY HISTORIC PRESERVATION AWARDS

Submission Deadline: Friday, January 18, 2019

Awards will be presented in May 2019

Harford County's Historic Preservation Awards continue its tradition of honoring achievements in preservation. The biennial awards recognize significant contributions in the field of historic preservation by individuals, organizations, or local governments. The Harford County Historic Preservation Commission will present the Awards in May in recognition of National Historic Preservation Month.

Awards are presented in four categories: Preservation Projects, Special Preservation Awards, Local Government Preservation Award, and the Preservationist Honor Award. Each award category is described below:

ELIGIBILITY:

- Two year window: Projects, exhibits, publications, presentations, etc. nominated for an award must have been completed (or published, presented, showcased, etc.) between January 1, 2017 and December 31st, 2018;
- All Preservation Projects must demonstrate that they followed the Secretary of the Interior's Standards for the Treatment of Historic Properties;
- Homeowner, municipal, and historic district infill projects are welcome, as long as they follow the above mentioned standards;
- Nominations may come from the community, individuals, organizations or the Commission itself.

When deemed appropriate, the Commission may designate multiple recipients for any or all Awards in a given year. The Commission is under no obligation to make any Award or Awards in each category in a given year. Nominations will no longer roll over to the next awards; nominations must be resubmitted to be considered.

PRESERVATION PROJECT AWARD

Preservation Project Awards recognize significant achievements in preserving, restoring, and/or finding a sensitive adaptive reuse for an important historic property, structure, or site in Harford County¹.

The Commission is particularly interested in recognizing projects that have demonstrated that historic preservation can be a viable strategy in renewing life in older neighborhoods, projects that can protect the County's historic and scenic rural landscapes, or projects that generally advance the practice of historic preservation within the County. These may include projects of an archeological nature.

Examples of possible projects: a small business's façade restoration; a sensitive addition to a historic house; full rehabilitation of a deteriorated historic house; historic bridge rehabilitation; an archeology discovery of slave quarters foundations, or an adaptive reuse project.

Work completed should follow good preservation practices. All information submitted should demonstrate how the work was undertaken in a way that respects, preserves, and maintains the resource's historic character and integrity (See *Secretary of the Interior's Standards for the Treatment of Historic Properties*).

Projects should be substantial; routine maintenance of structures does not meet the criteria of this Award. When circumstances warrant, the Commission may award multiple Preservation Project Awards in a given year.

PLEASE NOTE: The award is given to the PROJECT rather than property owners/ individuals/ architects/engineers/ consultants. Contributions of those that worked on the project should be described in the nomination narrative and will be recognized at the ceremony.

GENERAL EVALUATION CRITERIA:

- Impact of the project on the community;
- Quality and degree of difficulty of the property;
- Degree to which the project is unusual or pioneering or may serve as an example to others; and
- Degree to which the project adheres to the *Secretary of the Interior's Standards for the Treatment of Historic Properties*.

¹ **Restoration** – Accurately returning a building or structure back to its appearance in a particular period of time, by the means of removing features from other periods in its history.

Rehabilitation – updating a historic building through repair, alterations, and additions while preserving those portions or features which convey its historical and architectural significance.

Adaptive Reuse – process of rehabilitating a building for a purpose other than it was originally designed for.

Historic District Infill – new construction within a historic district that was sensitively designed to be compatible with the historic character of the community

SPECIAL PRESERVATION AWARDS

These awards recognize special initiatives, services, or commitment to preservation values by an individual, organization, community, or group. These are given to those projects that don't necessarily fit the other award categories' qualifications. Examples of such Special Preservation Awards include publications, exhibits, demonstrations, workshops, unique presentations, stewardship and advocacy that focus on the County's historic architecture, archaeology, or cultural heritage. Special Preservation Awards are presented in the following sub-categories:

Communication - For exceptional quality preservation/heritage publications or outstanding media coverage of preservation/heritage efforts or issues. This subcategory is given to the publication or media coverage, rather than the organization, etc. Contributions of those that worked on the project should be described in the nomination narrative and will be recognized at the ceremony.

Education - For innovative and exceptional preservation/heritage educational programs, exhibits, workshops, or curricula. This subcategory is given to the program, rather than organizations, etc. Contributions of those that worked on the programs should be described in the nomination narrative and will be recognized at the ceremony.

Community Involvement - For individual or organizational involvement in preservation/heritage issues, projects, or events in their community.

Grassroots Advocacy - For the efforts of individuals and organizations to help communities protect and preserve the historic places that matter to them.

Special Preservation Awards are presented as circumstances arise, and may not be awarded from year to year. When circumstances warrant, the Commission may award multiple Special Preservation Awards in a given year.

LOCAL GOVERNMENT PRESERVATION AWARD

The Local Government Preservation Award honors and recognizes projects and individuals at the local government level for efforts in the preservation, protection, enhancement and perpetuation of structures, landscapes, buildings, sites, and districts of historical/cultural, archaeological, agricultural or architectural value for the education, welfare, and pleasure of Harford County residents and visitors. General evaluation criteria include:

- Protect and enhance the County's attractions to residents, tourists and visitors and serve as a support and stimulus to business and industry;
- Advocacy and Stewardship for Historic Preservation in Harford County;
- Promote the use of historic, cultural, or natural resources for the education, pleasure and welfare of the people of the County;
- Demonstrate collaboration between the State and local entities or organizations to meet the goals of a specific preservation project; or
- Projects must demonstrate that they follow good historic preservation standards and practices.

This award may not be awarded every award year, but will be presented when the nature of a significant nominated government project or individual meets the criteria. The Commission will determine the appropriate award category for all submitted projects. This may differ from the one stated in an initial nomination. Please note that government projects may also be eligible for other award categories.

PRESERVATIONIST HONOR AWARD

The Preservationist Honor Award is given to individuals, museums, organizations, or businesses that have advanced the cause of historic preservation in Harford County over a lengthy period of time. Recipients can include citizens, property owners, landscapers, architects, craftsmen, archaeologists, and contractors/developers whose exemplary work has contributed significantly to the preservation of built architecture and other physical remains. The Preservationist Honor Award also serves to honor those educators, journalists, writers, and public officials whose work and vision for a prolonged period have preserved the richness of Harford County's heritage.

One Preservationist Honor Award is presented at the award ceremony. Past winners in this category are not eligible. In the case of an individual, the award may be given posthumously. Past winners include amateur and professional historians, writers, educators, archaeologists, volunteers, craftsmen, and architects. General evaluation criteria include:

- Prolonged, broad and effective communication of the many values of historic preservation to the people and economy of Harford County
- Advancement and promotion of the cause of physical historic preservation in Harford County over a sustained period
- outstanding historic preservation efforts at the local/regional level over a long period of time
- Continuous leadership in issues important to historic preservation

NOMINATION INSTRUCTIONS

1. Please complete the general *Nomination Form* (located at the end of this packet)
2. For all Award Categories: Include a 250 words or less capsule summary of the nomination's achievements, community impact or innovations. Make sure to briefly describe who or what the nomination is and why we should care. Please don't go into too many details here.
3. For all Award Categories: Include a two-page MAXIMUM narrative, summarizing the nomination and how it meets the criteria for the award category selected. If applicable, include any other individuals or organizations who contributed to the nomination to ensure recognition is received. Make sure to include the following:
 - *For Preservation Project Awards*: Please summarize the nature of the project. Make sure to include the historical significance of the property or site.
 - *For Special Preservation Awards*: Communication and Education nominations should include a description of the nominated program or project. For Community Involvement and Grassroots Advocacy, the narrative should include the accomplishments and efforts of the nominated individual or organization. All subcategories should include the nomination's impact on the community. Supporting information including testimonies, newspaper clippings, and/or publications are especially helpful.
 - *For Preservationist Honor Awards*: Please include in the narrative the approximate period of time covered. Please tell us about the impact the nominee has made to historic preservation in Harford County. Supporting information including testimonies, newspaper clippings, and/or publications are especially helpful.
4. For Preservation Project Awards ONLY: An additional document that summarizes the project and its adherence to the Secretary of the Interior's Standards (no more than 2 pages). Please do not submit full plans and scope of work as part of the project summary.
 - For example: The project repaired original features; missing features matched the original in design and materials; a lime and sand mortar was used to repoint masonry, mortar samples were used to color match; project retained and restored original windows; paint analysis was conducted to return the exterior to its original colors
 - [Standards for Rehabilitation](#)
5. **Minimum of 6 but no more than 25 digital photographs** may be submitted. Please see photography requirements below.
6. For Special Preservation Awards ONLY: If applicable, include PDF copies or scans of nominated publications/program flyers or advertisements, newspaper articles, etc. that relate to the nomination.

7. For Preservationist Honor Award: If possible, PDFs, or digital copies/scans of supporting information including testimonies, newspaper clippings, and/or publications are especially helpful.

PHOTOGRAPHY REQUIREMENTS

- They should be high quality (300 dpi)*
- Only digital photographs will be accepted (JPEGs). Printed photos or PDFs may be accepted, if you also submit them digitally. Photos may be submitted on a CD or flash drive or sent via email*
- If applicable to your nomination, at least 3 images MUST contain the activity or show the project, exhibit, program, etc. in use
- Most images should be in a horizontal format and should illustrate various aspects of the nominated project, program, exhibit, organization and individual at work
- FOR PROJECTS ONLY: Before *and* After results taken from the same angle, overall exterior and/or interior shots (when applicable), and project. Don't forget to include significant architectural details.
- Please DO NOT overlay text. Additional information/captions should be provided in a photo log page.
- Please submit a photo log. Please identify photos by their respective file name. Include a brief photo description and photo date, if known. For example:
 - *Photo 1 – North Elevation, circa 1900, showing the original front porch*
 - *Photo 2 – North Elevation before porch restoration, April 2015,*
 - *Photo 3 – North Elevation during restoration, June 2016, Shows partial porch restoration*

* These photographs will be used for award recipient posters displayed at the Awards Ceremony and for future publications.

SUBMISSION

Completed nominations must be received by the Department of Planning and Zoning by 5:00 PM, Friday, January 18, 2019. Please send nomination packet with photo CD/flash drive to:

Harford County Historic Preservation Commission
c/o Department of Planning and Zoning
Attn: Caitlin Merritt
220 S. Main Street
Bel Air, MD 21014

Nomination packets and photos may also be submitted digitally to Caitlin Merritt, Historic Preservation Planner, by email, at cemerritt@harfordcountymd.gov. Please consult with her first before email submission.

EVALUATION AND SELECTION

After the nomination closing date, all nominations will be reviewed and voted on by the Historic Preservation Commission (HPC). The HPC may move applications between categories as appropriate. There is no requirement or presumption that there will be an award given in each of the listed categories; additionally some categories may include more than one awarded project (unless noted otherwise).

NOTIFICATION

Award recipients will be notified in writing no later than 30 days prior to the awards ceremony in May 2019. Award recipients must confirm acceptance of the award prior to the awards ceremony, failure to do so may result in a forfeiture of the award. For this reason, it is important that all contact information on the nomination form is correct.

All applicants will be notified by email regardless of the decision.

QUESTIONS?

Contact:

Caitlin Merritt, Historic Preservation Planner

cemerritt@harfordcountymd.gov

(410)638-3103 x. 1385

Historic Preservation Awards Nomination Form

Award Category

- Preservation Project Award*
- Rehabilitation/Adaptive Reuse
 - Restoration
 - Historic District Infill
 - Archeology

- Special Presentation Award*
- Communication
 - Education
 - Community Involvement
 - Grassroots Advocacy

- Local Government Preservation Award*

- Preservationist Honor Award*

Nominated Individual, organization, or project *

Name _____

Address (individual, organization, or a project location**) _____

City/State/Zip _____

Phone _____

Email _____

For organizations or projects *

(person who would accept award)

Contact person _____

Address _____

City/state/zip _____

Phone _____

Email _____

Title (if applicable) _____

For Preservation Projects —Property Owner

Name _____

Address _____

City/State/zip _____

Phone _____

Email _____

Project architect/engineer/Consultants

(attach a separate sheet if needed)

Company Name _____

Contact Person _____

Address _____

City/State/zip _____

Phone/email _____

Did this project receive financial assistance? (check all that apply)

- Historic Preservation Tax Credits (please list type): _____
- Private Donations _____
- Grants _____
- Other Funding (please list): _____

Project Dates

Starting Date _____

Ending Date _____

Other Dates _____

Is the property owner, individual, or organization aware of the this nomination? Yes / No

Applicant/Nominator

Name _____

Address _____

City/state/ Zip _____

Phone _____

Email _____

Application Submission Checklist

- Nomination Form
- Capsule Summary
- Narrative
- Project Specs (Preservation Project Awards ONLY)
- Photographs

Submission

Completed nomination packets may be mailed to or dropped off at:

Harford County Historic Preservation Commission
c/o Department of Planning and Zoning
Attn: Caitlin Merritt
220 S. Main Street
Bel Air, MD

Or submit digitally via email, to
cemerritt@harfordcountymd.gov

Deadline January 18, 2019

* Project here also refers to presentations, publications, exhibits, workshops, programs, etc.

** This also means the venue or location that a program, workshop, exhibit, or presentation took place