

BARRY GLASSMAN
HARFORD COUNTY EXECUTIVE

BILLY BONIFACE
DIRECTOR OF ADMINISTRATION



LEONARD PARRISH
DIRECTOR OF COMMUNITY AND
ECONOMIC DEVELOPMENT

AM I READY TO SUBMIT MY GRANT APPLICATION?

- I have read all the FAQs under the relevant grant program and the Payment Forms Options, available at www.harfordcountymd.gov/2887/Frequently-Asked-Questions
- I understand that applications will not be accepted prior to 8:00 a.m. on June 10, 2020:
 - Application:**
 - Certified that all program eligibility requirements have been met and verified in respective boxes on application
 - Completed (all questions answered fully, nothing is left blank)
 - Typed (except for your legal INKED signature)
 - Signed and dated with your legal INKED signature
(*electronic signatures will NOT be accepted*)
 - Copy of most recent commercial mortgage statement (April or May 2020), commercial rental or lease agreement showing ownership and primary occupancy as of March 9, 2020.**
 - W-9:**
 - Line 1 of the Form W-9 was completed with either your name or your business name, exactly as it is filed with the Internal Revenue Service. Please refer to the FAQ for further explanation.
 - Completed (all questions answered fully, nothing is left blank)
 - Typed (except for your legal INKED signature)
 - Signed and dated with your legal INKED signature
(*electronic signatures will NOT be accepted*)
 - Direct Deposit/EFT Form:**
 - The Name or Company Name line of the Direct Deposit/Electronic Funds Transfer (EFT) form matched exactly to Line 1 of the Form W-9. Please refer to the FAQ for further explanation.
 - Completed (all questions answered fully, nothing is left blank)
 - Typed (except for your legal INKED signature)
 - Signed and dated with your legal INKED signature
(*electronic signatures will NOT be accepted*)
- I have reviewed this application checklist and verified that my application is complete***
- I have my legal business name as the subject of my email to businessownerassistance@harfordcountymd.gov***