



Harford County Office on Aging Senior Center Division

Renewing your Senior Center Membership

Part 1. PC/Laptop and

Part 2. Mobile Device

Part 1. Renewing Membership on a PC/Laptop

1. Go to the online Catalog page and log in using the user name and password you set up:
<https://secure.rec1.com/MD/office-on-aging-harford-county/catalog>

Catalog - Office on Aging - Harford County Paused

<https://secure.rec1.com/MD/office-on-aging-harford-county/catalog>

Apps [amazon.com US Art Supply...](#) Suggested Sites [Get Driving Directions, Live...](#) Maryland - Tax Credits for... Maryland CASH Campaign... Imported From IE Google Maps Google Maps New Tab RD Web Access Reading list

arts & crafts cardio elder painting play an instrument self defense crocheting arts & crafts cardio elder painting
zumba painting self defense stretching strength training zumba painting self defense
log tai chi zumba play a game tai chi arts & crafts play an instrument color theory intro to pastels zumba painting self defense
intro to pastels zumba arts & crafts crocheting painting cardio yoga learn a language
radio yoga learn a language drawing strength training meditation knitting color theory zumba play an instrument
color theory dancing nutrition learn to use a personal computer managing type II diabetes dancing nutrition learn
dancing nutrition

WELCOME
SENIOR CENTER
MEMBERS
BARRY GLASSMAN
Harford County Executive

ABOUT US PROGRAMS & SERVICES RESOURCES HOW DO I...

Catalog Account Connect Internal Policies Help Log Out

Clear All Filters

All Activities 135 Edgewood Senior Activity 7 ERCC Edgewood Rec ... 6 Fallston Senior Activity ... 30 Havre de Grace Senior ... 28

Filter

McFaul Senior Activity 27 Norrisville Activity Center 0 Virtual Classes 31

MEMBERSHIPS

Senior Center Membership 1

Location

Edgewood Senior A

Cart Empty

T

2. From the online catalog **All Activities** tab, Click on Senior Center Membership (circled below in orange).

MEMBERSHIPS

3. You will see the screen below. Click on the green Add to Cart button (circled below).

MEMBERSHIPS

Senior Center Membership

Individual Membership	Location TBD	55/up	TBD	Open	Time TBD	\$0
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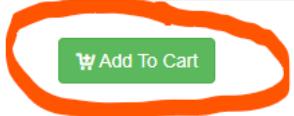
This Senior Center Membership allows you to easily RENEW your annual Senior Center Membership agreement online! Simply add it to your cart and follow the prompts to complete the form. You will receive an email asking you to agree and electronically sign the Membership Agreement. The membership is valid for one year, and there is no cost for senior center membership. It is valid for all Harford County Senior Activity Center locations.

NOTE: All NEW memberships must be done in person at any of our four senior center locations.

Activity Senior Center Membership
Session Individual Membership
Location Multiple Locations
Facility Multiple Facilities
Date Range Year-round
Days TBD
Age/Gender 55/up
Fee \$0.00
Registration Opened Nov 16 - 12:00 AM

ACCOUNT MEMBERS

<input checked="" type="checkbox"/>  Donald Mull (Adult)
Eligible
 Add Account Member

4. You will see the screen below. Click on the blue Checkout button in the bottom right-corner of the screen.

#	Item	Total
1.	Donald Mull for Senior Center Membership Individual Membership	\$0.00 



TOTAL   \$0.00

5. You will see the screen below. Click the green Confirm Attachments button (circled in orange).

Attachments

Attachments

1. Senior Center Policies and Guidelines2021

Senior Center Policies and Guidelines 2021

[View/Print](#)[View/Print](#)

 \$0.00
1 item

CHECKOUT FOR DONALD MULL

 [Browse Catalog](#)

 [Attachments](#)

 [Prompts](#)

 [Waivers](#)

 [Payment](#)

 [Review & Confirm](#)

 [Receipt](#)

 [Confirm Attachments ➔](#)

[Browse Catalog](#)

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6. You will see the screen below. YOU MUST FILL OUT EVERY RESPONSE. Click the green Submit Responses button when complete.

Prompt	Response
Prompts for Donald Mull	
1. Which center do you most frequently attend (choose one)?	<input type="button" value="Select an option..."/>
2. Do you live in an Assisted Living Facility or Group Home? (If YES, the Facility Owner/Administrator must complete and return the Assisted Living/Group Home Information Form and Agreement before you can attend the Senior Center or register for activities)	Yes <input type="radio"/> No <input checked="" type="radio"/>
3. U.S. Military Veteran?	Yes <input type="radio"/> No <input checked="" type="radio"/>
4. Do you consider yourself disabled?	Yes <input type="radio"/> No <input checked="" type="radio"/>
5. Race:	<input type="button" value="Select an option..."/>
6. Are you Hispanic/Latino?	Yes <input type="radio"/> No <input checked="" type="radio"/>
7. Marital Status	<input type="button" value="Select an option..."/>
8. Living Arrangements:	<input type="button" value="Select an option..."/>
9. Do you rent or own your home?	<input type="button" value="Select an option..."/>
10. How many people live in your household? (Include you, and all other persons)	<input type="text"/>
11. Monthly Individual Gross income (before taxes or deductions)	<input type="button" value="Select an option..."/>
12. Are you interested in Volunteering with us?	<input type="button" value="Select an option..."/>
13. Do you currently receive or require the assistance of a Caregiver for help with daily activity activities?	Yes <input type="radio"/> No <input checked="" type="radio"/>
14. I have completed a Senior Center Membership Agreement in the past and understand I will be asked to renew this membership each year (at no cost).	Yes <input type="radio"/> No <input checked="" type="radio"/>

CHECKOUT FOR DONALD MULL
<input type="button"/> Browse Catalog
<input type="button"/> Attachments
<input checked="" type="checkbox"/> Prompts
<input type="button"/> Waivers
<input type="button"/> Payment
<input type="button"/> Review & Confirm
<input type="button"/> Receipt

Submit Responses ➔

Attachments

Follow us on Social Media

Like 1

7. You will see the Waiver screen below. Scroll all the way to the bottom of the screen and click the "I agree" box (circled in orange).

Waivers

Senior Center Membership Agreement

Applies to:

Donald Mull for Senior Center Membership Individual Membership

Harford County Office on Aging

Senior Activity Center Membership and Eligibility Requirements

Harford County Government operates senior activity centers and programs throughout the county to promote the physical, mental, and social well-being of its older citizens. By providing enrichment opportunities through classes, workshops and events, Members can gain knowledge and skills, overcome isolation, gain access to essential services, and enhance their health through the congregate nutrition program and an array of fitness classes and activities. Maintaining a welcoming, orderly and safe atmosphere is essential to the successful operation of these centers for the benefit of the county's older citizens as set forth in Harford County Policy 09-7101. It is the policy of Harford County Government to ensure compliance with Title VI and Title VII of the Civil Rights Act of 1964, and the Americans With Disabilities Act, as well as related statutes and regulations to ensure that no person shall be excluded from participation in or be denied the benefits of, or be subject to discrimination on the grounds of race, color, sex, age, religion, disability or national origin.

I. REQUIREMENTS for MEMBERSHIP and ACTIVITY ELIGIBILITY

The Harford County Office on Aging reserves the right to rescind the membership of an individual who cannot satisfy the membership requirements, and/or behavioral policies stated in the [Senior Activity Center Membership and Activity Eligibility Requirements](#). A Complete Copy of this Document is Available Upon Request.

Signature*: _____

*Signature is only required for on a printed agreement for members who do not have email and did not provide an online signature.

I agree on behalf of Donald Mull

[Terms & Conditions](#)

8. You will see the screen below. Using the mouse on your computer, sign your initials, then click the blue Save button.

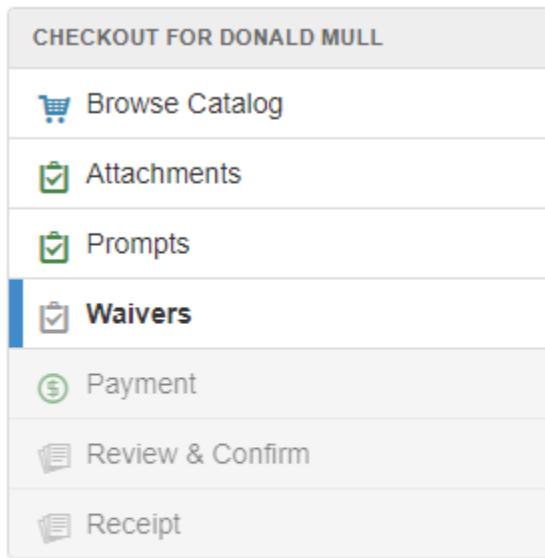
Waiver Signature

Please sign on the line:

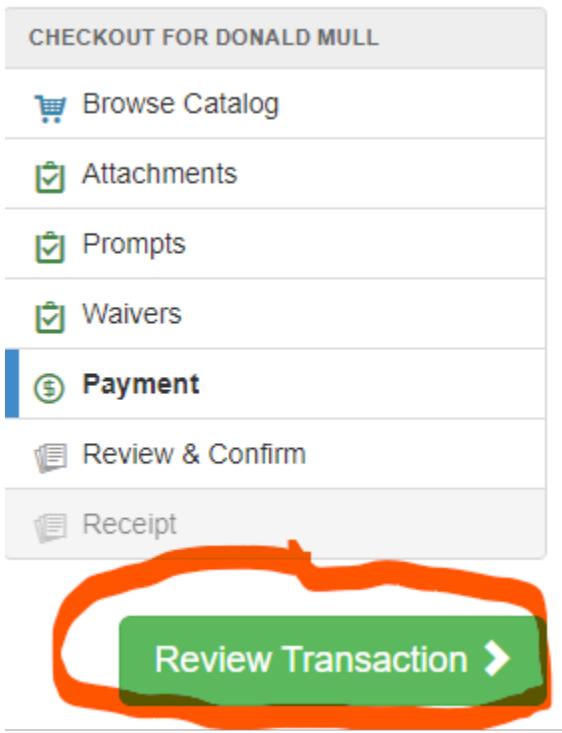


[Clear/Reset](#) [Close](#) [Save](#)

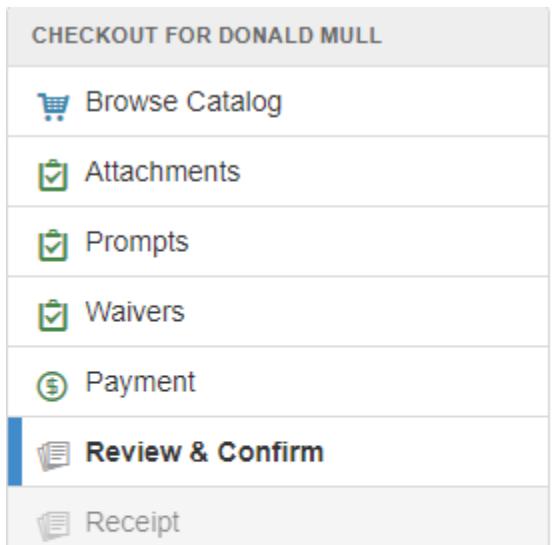
9. Scroll all the way back up to the top of the screen and click the green Confirm Waiver Agreement button (circled in orange).



10. You will see the screen below. Click the green Review Transaction button (circled in orange).

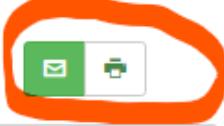


11. You will see the screen below. Click the green Complete Transaction button (circled in orange).



12. You will see the screen below. Click the green envelope button circled in orange if you want the receipt emailed to you or click the white printer button to print out a hard copy of your receipt.

Transaction Receipt

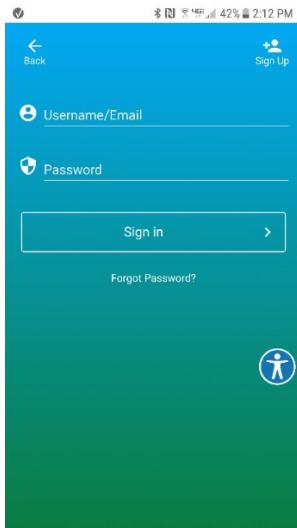
Receipt	<input type="text" value="mull.donald@gmail.com"/>	
Attachments	 Senior Center Policies and Guidelines2021.pdf	

Part 2. Renew your Senior Center Membership – mobile device

Step 1. To log in or create your account, go to:

<https://secure.rec1.com/MD/office-on-aging-harford-county/catalog>

Enter your **email (user ID)** and the **password** you created to log in.



Step 2. Once you are logged in, you will see the catalog page (on the left below). To renew your Senior Center Membership, select **All Activities**, then select **Senior Center Membership**.

Secure.rec1.com/MI

Harford County Senior Ce... Catalog

All Activities (138) >

Edgewood Senior Activity Center (7) >

ERCC Edgewood Rec & Comm Ctr (6) >

Fallston Senior Activity Center (36) >

Havre de Grace Senior Activity Center (26) >

McFaul Senior Activity Center (27) >

Norrisville Activity Center (0) >

Select All Activities

Senior Center Membership (0.00) >

Arts & Crafts

- Acrylic Pour Painting (\$0.00) >
- Basket Making Beginning Weaver (\$37.00-\$45.00) >
- Basic Color Theory (1) >

Select Senior Center membership

Step 3. Once you have selected the **Senior Center Membership**, Select the **Individual Membership**. **Check the box next to the eligible member or members** whose membership you will renew (yourself, a household member or both). In this example, we are renewing for James Fake. Select **ADD TO CART**.

Harford County Senior Ce... Catalog

← Senior Center Membership

Individual Membership \$0

Virtual Senior Ce... 55/up

Daily 11/16-12/31

12am-12pm

Person icon

Select yourself, and/or the eligible account members to register

Harford County Senior Ce... Catalog

← Individual Membership Senior Center Membership

Select Account Member(s)

Suzanne Streeter (Adult)
Eligible

FakeMom Streeter (Adult)
Eligible

James Fake (Adult)
Eligible

ADD TO CART

This Senior Center Membership

Step 4. On the **Attachments** screen, that you will be sent a copy of the **Senior Center Policies and Guidelines** with your Membership receipt. You can download them here, or to move on to the next step by selecting **CONFIRM ATTACHMENTS**.

Back Attachments

Catalog Attachments Prompts Payment Receipt

The following attachments are required for participation. They will also be emailed to you after completing your registration.

Senior Center Policies and Guidelines2021

Senior Center Policies and Guidelines 2021

VIEW/DOWNLOAD

CONFIRM ATTACHMENTS

These icons will show you where you are in the process.

Step 5. On the **Prompts** screens, check off your responses to the questions asked. These are all the same questions we ask on our paper **Senior Center Membership** form. Keep scrolling and answering questions until you get to the last screen, where you will select **SUBMIT RESPONSES**.

Back Prompts

Catalog Attachments **Prompts** Payment Receipt

Sally FakeSenior

Which center do you most frequently attend (choose one)?

- Edgewood
- Fallston
- Havre de Grace
- McFaul (Bel Air)

Do you live in an Assisted Living Facility or Group Home? (If YES, the Facility Owner/Administrator must answer this question.)

U.S. Military Veteran?

YES NO

Do you consider yourself disabled?

Yes No

Race:

White

Are you interested in Volunteering with us?

Yes No Maybe

Do you currently receive or require the assistance of a Caregiver for help with daily activity activities?

YES NO

SUBMIT RESPONSES

Step 6. This will bring you to the **Waivers** screen that shows you the complete **Senior Center Membership Agreement** (this will be emailed to you with your receipt). Review, and scroll down to the bottom, and check the “I agree on behalf of...” box. The **Signature line** will now appear for you to **add your signature (sign with a stylus or your finger via the touch screen)**. Once you have completed your Signature, select **CONFIRM WAIVER AGREEMENT**.



Senior Center Membership Agreement
Applies To:
Sally FakeSenior for Senior Center
Membership Individual
Membership

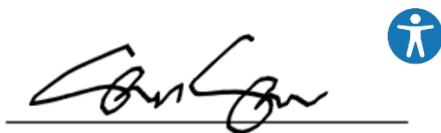
Harford County Office on Aging
Senior Activity Center Membership and
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I agree on behalf of Sally FakeSenior
Please sign on the line:

CLEAR/RESET SIGNATURE

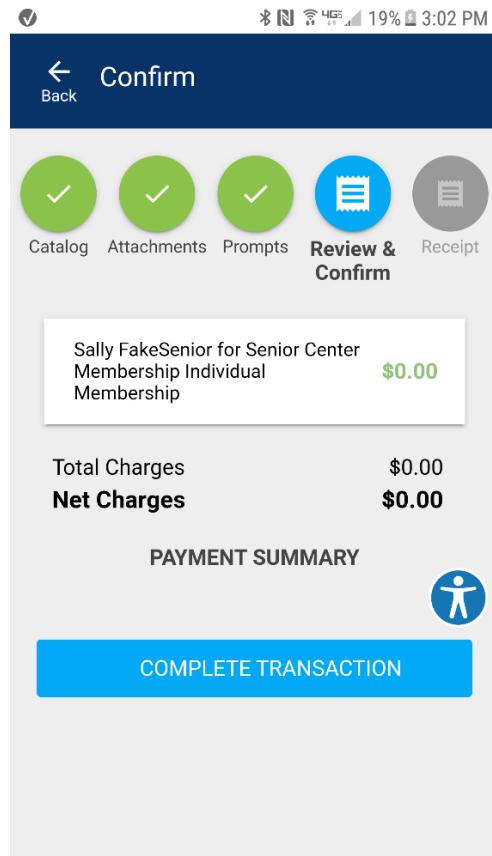
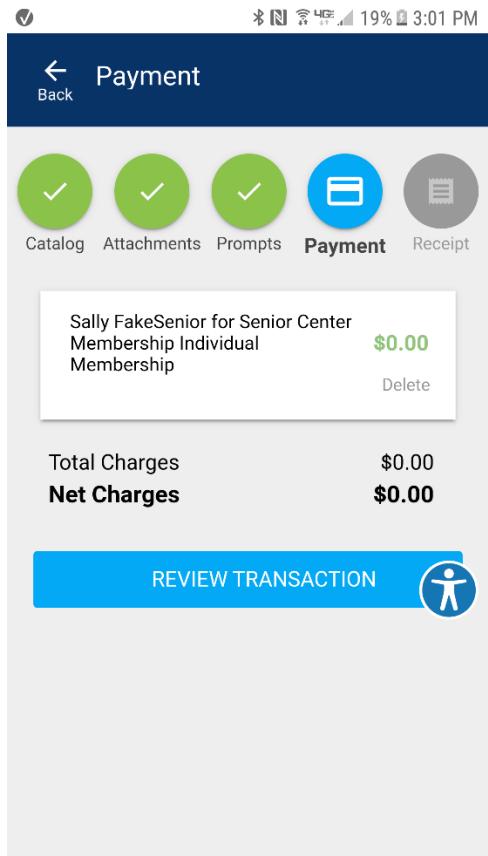


CONFIRM WAIVER AGREEMENT

Step 7. This will take you to the **Payment** screen. There is no payment for the membership renewal. **NOTE:** If you were to make a purchase, you would be directed to the payment screens and prompted to provide your credit or debit card information here.

Select **REVIEW TRANSACTION** to proceed.

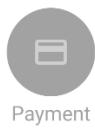
On the **Confirm** screen, select **COMPLETE TRANSACTION**.



Step 9. Your annual Senior Center Membership is renewed! Your receipt will be emailed to the email address on your account. Click on the green Catalog button to return to the catalog page.



Catalog



Payment



Receipt

This transaction receipt has been emailed to sallysenior123@gmail.com.



Office on Aging - Harford County
145 N Hickory Avenue
Bel Air, MD 21014
410-638-303
seniorcenters@harfordcountymd.gov
www.harfordcountymd.gov

Registration/Payment Receipt



31461549

08/09/2021 03:02 PM

Account Information

Sally FakeSenior
123 Main St
Bel Air, MD 21014
123-456-7890

Item	Amount Paid
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