



Harford County Department of Planning and Zoning  
Development Review  
**LANDSCAPING PLAN APPLICATION**

**SITE DESCRIPTION**

**Project/Subdivision Name:** \_\_\_\_\_ **Plan Alias:** \_\_\_\_\_

\_\_\_\_\_  
(Tax Map No.)    (Grid No.)    (Parcel No.)    (Lot No.)    (Plat #)    (Zoning District)    (AG Pres.)    (Tax ID)

\_\_\_\_\_  
(Street Address and/or Road Name)    (Residential/Commercial/Industrial)    (Conventional/Special Development)  
(specify)

\_\_\_\_\_  
(BOA #)    (No. of Lots)    (No. of Units)    (No. of Acres)    (Public or Private Water)    (Public or Private Sewerage)

**APPLICANT/CONSULTANT INFORMATION**

**OWNER**

\_\_\_\_\_  
(Name)

\_\_\_\_\_  
(Address)

\_\_\_\_\_  
(City, State, Zip Code)

\_\_\_\_\_  
(Telephone)    (Fax)    (E-mail)

\_\_\_\_\_  
(Contact Person)

**DEVELOPER/CONTRACT PURCHASER**

\_\_\_\_\_  
(Name)

\_\_\_\_\_  
(Address)

\_\_\_\_\_  
(City, State, Zip Code)

\_\_\_\_\_  
(Telephone)    (Fax)    (E-mail)

\_\_\_\_\_  
(Contact Person)

**SURVEYOR/ENGINEER**

\_\_\_\_\_  
(Name)

\_\_\_\_\_  
(Telephone)    (Fax)    (E-mail)

\_\_\_\_\_  
(Address)

\_\_\_\_\_  
(Contact Person)

\_\_\_\_\_  
(City, State, Zip Code)

## PLAN APPLICATION REQUIREMENTS

*Submission of application for subdivision plans will require completion of all the following items at the time of the initial submittal to ensure acceptance of the plan for processing. Plan submission applications found to be incomplete will be rejected prior to entering the County's subdivision plan processing system.*

### LEGEND

P Provided NA Not Applicable  
X Not Provided, Justification Attached.

### Submittal Requirements

- \_\_\_\_\_ Landscaping Plans/Buffer Plan (5 copies)
- \_\_\_\_\_ Lighting and Photometric Plans for commercial use only (3 copies)

### Checklist

#### Identification and Description

- \_\_\_\_\_ Proposed subdivision/development name.
- \_\_\_\_\_ Owner name and address/contract purchaser.
- \_\_\_\_\_ Tax map, parcel number and deed reference.
- \_\_\_\_\_ Date of drawing.
- \_\_\_\_\_ Zoning.
- \_\_\_\_\_ North Arrow.
- \_\_\_\_\_ Scale of 1" to 50' or 100', other: \_\_\_\_\_
- \_\_\_\_\_ Acreage of the lot or parcel.
- \_\_\_\_\_ Site vicinity map.
- \_\_\_\_\_ Adjacent property owners/plat reference.
- \_\_\_\_\_ Property boundaries.
- \_\_\_\_\_ Existing buildings.
- \_\_\_\_\_ Existing easements or rights-of-way.
- \_\_\_\_\_ Existing utilities
- \_\_\_\_\_ Existing lighting
- \_\_\_\_\_ Existing vegetation (noting what shall be retained and what shall be removed)
- \_\_\_\_\_ Existing impervious surfaces
- \_\_\_\_\_ Existing environmental sensitive areas (such as, but not limited to, steep slopes, wetlands, water bodies, FRA, NRD, etc.)
- \_\_\_\_\_ Plant details and specification
- \_\_\_\_\_ Landscape construction details

#### Plant Materials Chart

- \_\_\_\_\_ Plant Symbol
- \_\_\_\_\_ Quantity
- \_\_\_\_\_ Botanical name
- \_\_\_\_\_ Common name
- \_\_\_\_\_ Installation Size
- \_\_\_\_\_ Ground cover material

**Tabulation Chart**

\_\_\_\_\_ Minimum required planting  
\_\_\_\_\_ Number of proposed planting

**Proposed Improvements**

\_\_\_\_\_ Landscaping  
\_\_\_\_\_ Site lighting  
\_\_\_\_\_ Utilities  
\_\_\_\_\_ Structures including fences, walls or berms  
\_\_\_\_\_ Impervious surface

**Required Buffer Type**

\_\_\_\_\_ A  
\_\_\_\_\_ B  
\_\_\_\_\_ C  
\_\_\_\_\_ D  
\_\_\_\_\_ E

**Notes to be included on the Plan**

\_\_\_\_\_ Trees are not permitted within ten (10) feet of public utilities.  
\_\_\_\_\_ All required landscape material indicated on approved plans will be required through the life of the project and must be replaced if removed or dead after implementation by the property owner.  
\_\_\_\_\_ No plant substitutions, type, size, or quantity deviations from the approved landscape or buffer plans shall be made without prior approval from the Harford County Department of Planning and Zoning.  
\_\_\_\_\_ Protective Measure Statement - (signed by owner/developer).  
\_\_\_\_\_ Cost Estimate

Should you have any questions, please contact the Development Review Section of the Department of Planning and Zoning at 410-638-3103 ext. 1380.