

Considerations for Family Life Instruction In the Virtual/Hybrid Setting

1. **Delivery of Instruction:**
 - a. Instruction will be delivered in a synchronous format
2. **Class Time:** Utilize the first ~5 minutes of class to:
 - a. Check in with students (social emotional checks)
 - b. Review any necessary information from previous class
 - c. Provide instructions/guidance/disclosure for the day's lesson
3. **Family Life Rules:** Review classroom rules prior to every lesson
 - a. Rules should always be reviewed during synchronous time
 - b. Rules can be posted in itslearning playlist in a note for students to review when needed
4. **Establish a procedure for students if they are uncomfortable during instruction:**
 - a. Should be established before the unit begins
 - b. Ex. If you need a break during class or feel uncomfortable you may:
 - i. Send me a message in itslearning (if virtual student) to let me know you are taking a 2 minute break
 - ii. Raise your hand, but make a fist instead of an open hand - then I will allow you to take a walk to the end of the hall and back
 - c. This type of procedure is most important when there is content being taught that could be triggering to a student who has experienced trauma
5. **All Lessons are Scripted: Content, text, images, and videos may not be modified.**
 - a. Teachers can choose to activate whichever elements they would like to use for student playlists.
 - i. Assess your allotted class time and students' needs to determine which activities are essential to use and which can be deactivated (not used)
 - ii. Brittany Pettus is available to co-plan with individual teachers or teams to adapt lessons to fit individual class/school needs
6. **Activation of Student Resources:**
 - a. Consider activating assignments during the class block to prevent students from moving ahead or seeing content before it has been taught
7. **Anonymous Question Padlet:**
 - a. **REMAKE** this Padlet to use for students to ask questions anonymously: https://padlet.com/brittany_grubb/6ax4iv0ito14rzi6
 - b. It is essential that the following permissions are set for your Padlet:
 - i. **Posting - Attribution:** Display author name above each post? - **Turn OFF**
 - ii. **Content Filtering - Require Approval:** Require a moderator to approve - **Turn ON**
8. **Family Life Meeting with Parents:** If a parent would like to review the family life materials prior to their child receiving instruction, please follow the steps below

- a. **First** - Offer to have a phone conference with the parent to review content that will be taught
 - b. **Second** - If the parent would like to see the materials (powerpoints, videos, etc.), offer to have a meeting through Teams to share the information
 - c. If you would like guidance prior to a parent meeting, please contact Brittany Pettus
9. **Student Opt-Out:** If a student opts-out of the unit, alternative instruction should be provided by the classroom teacher.
- a. In the virtual setting, the student should check in with the teacher for attendance purposes but should not be in the Teams meeting while family life instruction takes place.
 - i. During family life instructional time, the student will work independently on the work provided by their teacher
 - b. In the hybrid setting, if the student does attend school in person, the student will need to be placed in a different location of the school (ex. Media center) to complete their alternative independent work while family life instruction takes place
 - i. Work with your administrative team to determine the best location for the student to complete their independent work