

HARFORD COUNTY MARYLAND'S CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION REPORT (CAPER)



FY2024
(FFY2023)



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BOB CASSILLY
Harford County Executive

BARBARA W. RICHARDSON
Director, Housing & Community Services

HOUSING & COMMUNITY SERVICES

15 S. Main Street | Bel Air, MD 21014
www.harfordhousing.org | 410-638-3045

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Introduction

FY2024/FFY2023 saw steady investment to meet Harford County's goals.

In the fourth year of Harford County's 5-year Consolidated Plan, Community Development spending met nearly all goals set for the period.

CDBG Homeowner Rehabilitation projects through Habitat for Humanity Susquehanna and Public Services for Homeless Shelter by Anna's House, Harford Family House, and the Emergency Rotating Shelter exceeded their projected numbers. Public Facilities Improvements at the Found in Faith Furniture Program were completed on time, providing a permanent bathroom for volunteers and clients at the program's new Aberdeen location. Richcroft completed its Joppa group home rehabilitation for clients with disabilities.

CDBG municipal projects fell below target goals as one project was completed. The City of Havre de Grace replaced water mains along Weber Street. Other municipal projects in the Town of Bel Air and the City of Aberdeen are either progressing or in the planning stages. Infrastructure projects in the Edgewood/Joppa area are in the planning stages.

HOME Tenant-Based Rental Assistance (TBRA) through Anna's House, Harford Family House, and the Harford Community Action Agency and Homebuyer Down Payment Assistance exceeded their target household numbers, while new homebuyer single-family affordable CHDO housing met its 3-unit target.

Harford County has nearly met its 5-year Consolidated Plan goals and is on track to complete them at the close of the FY205/FFY2024 Action Plan period.

CR-05 - Goals and Outcomes

Progress the jurisdiction has made in carrying out its strategic plan and its action plan.91.520(a)

This could be an overview that includes major initiatives and highlights that were proposed and executed throughout the program year.

To support its Consolidated Plan, Harford County produces two additional related reports each year. The Annual Action Plan (AAP), distributed each spring, outlines goals for the coming year; and the Consolidated Annual Performance and Evaluation Report (CAPER), distributed each fall, provides an assessment of program performance and accomplishments by Harford County in the use of its HUD Housing and Community Development entitlement funds during the previous year. This FY2024(FFY2023) CAPER reports on activities undertaken during the local fiscal year 2024, the fourth year of the County's Five-year Consolidated Plan. Harford County continued to progress towards its Consolidated Plan and Annual Plan goals while also looking ahead to potential goals in the upcoming 5-year Consolidated Plan.

During FY2024(FFY2023), the County made significant progress on the following Consolidated Plan goals:

- 1) Increase Homeownership - through homebuyer counseling and down-payment assistance;
- 2) Increasing Supply of Housing - through CHDO activity;
- 3) Expanding Rental Subsidy - through Tenant Based Rental Assistance and the Housing Choice Voucher Program;
- 4) Homeless Prevention - through shelter and support services;
- 5) Increasing Accessible Housing for Special Needs Populations - through rehab of a group home for disabled adults;
- 6) Rehabilitation of Community Centers – through improvements to the Fresh Start Furniture Program;
- 7) Improving the Quality of Existing Housing – Homeowner - through Habitat for Humanity Susquehanna's Critical Repair program;
- 8) Improve Public Facilities – through waterline repair, installation of security measures at Harford Family House's rapid re-housing location, the reconstruction of the Edgewood Library parking lot, and the near completion of Nuttal Avenue Park in Edgewood;
- 9) Community Development Administration and Affirmatively Furthering Fair Housing.

Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives.91.520(g)

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee's program year goals.

Table 1 – Accomplishments – Program Year

Goal	Category	Outcome				
Affirmatively Furthering Fair Housing	Affordable Housing	Indicator	Expected	Actual	Unit of Measure	
		Other	1	1	Other	
Community Development Administration	Non-Housing Community Development	Indicator	Expected	Actual	Unit of Measure	
		Other	1	1	Other	
Expand Rental Subsidy - TBRA and Section 8	Homeless	Indicator			Expected	Actual
		Tenant-based rental assistance / Rapid Rehousing			8	14
					Households Assisted	

		Indicator	Expected	Actual	Unit of Measure	Percent complete
		Public service activities other than Low/Moderate Income Housing Benefit	100	237	Persons Assisted	237%
Homeless Prevention	Homeless	Homeless Person Overnight Shelter	100	237	Persons Assisted	237%
		Overnight/Emergency Shelter/Transitional Housing Beds added	0	0	Beds	0%
		Homelessness Prevention	0	0	Persons Assisted	0%
Improve Accessibility to Public Facilities	Non-Housing Community Development	Indicator	Expected	Actual	Unit of Measure	Percent complete
		Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	215	11735	Persons Assisted	5458.14%
Improve Emergency Shelter	Homeless	Indicator	Expected	Actual	Unit of Measure	Percent complete

		Overnight/Emergency Shelter/Transitional Housing Beds added	32	0	Beds	0%
Improve Public Facilities	Non-Housing Community Development	Indicator	Expected	Actual	Unit of Measure	Percent complete
		Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	500	41160	Persons Assisted	8232%
		Public service activities other than Low/Moderate Income Housing Benefit	0	1656	Persons Assisted	0%
		Homeless Person Overnight Shelter	0	0	Persons Assisted	0%
Improve Public Infrastructure	Non-Housing Community Development	Overnight/Emergency Shelter/Transitional Housing Beds added	0	0	Beds	0%
		Indicator	Expected	Actual	Unit of Measure	Percent complete
		Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	1000	655	Persons Assisted	65.5%

Improve Quality of Existing Housing - Homeowner	Affordable Housing	Indicator	Expected	Actual	Unit of Measure	Percent complete
		Homeowner Housing Rehabilitated	10	18	Household Housing Unit	180%
Increase Accessible Housing for Special Needs	Non-Homeless Special Needs	Indicator	Expected	Actual	Unit of Measure	Percent complete
		Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	3	3	Persons Assisted	100%
Increase Homeownership	Affordable Housing	Indicator	Expected	Actual	Unit of Measure	Percent complete
		Homeowner Housing Added	0	0	Household Housing Unit	0%

		Direct Financial Assistance to Homebuyers	10	15	Households Assisted	150%
Increase Supply of Housing - CHDO	Affordable Housing	Indicator	Expected	Actual	Unit of Measure	Percent complete
		Homeowner Housing Added	3	3	Household Housing Unit	100%

Table 2 – Accomplishments – Strategic Plan to Date

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
Addiction Recovery	Non-Homeless Special Needs	CDBG: \$100,000 / Harford County: \$100,000	Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit	Households Assisted	100	0	0.00%			
Affirmatively Furthering Fair Housing	Affordable Housing	CDBG: \$80,000	Other	Other	1	1	100.00%	1	1	100.00%
Community Development Administration	Non-Housing Community Development	CDBG: \$1,000,000 / HOME: \$200,000	Other	Other	1	1	100.00%	1	1	100.00%

Expand Rental Subsidy - TBRA and Section 8	Homeless	HOME: \$200,000 / Section 8: \$35,000,000	Tenant-based rental assistance / Rapid Rehousing	Households Assisted	1500	1059	70.60%	8	14	175.00%
Expand Rental Subsidy - TBRA and Section 8	Homeless	HOME: \$ / Section 8: \$	Other	Other	0	0				
Homeless Prevention	Homeless	CDBG: \$600,000 / Harford County: \$2,000,000	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	278	515	185.25%	100	237	237.00%
Homeless Prevention	Homeless	CDBG: \$ / Harford County: \$	Homeless Person Overnight Shelter	Persons Assisted	320	982	306.88%	100	237	237.00%
Homeless Prevention	Homeless	CDBG: \$ / Harford County: \$	Overnight/Emergency Shelter/Transitional Housing Beds added	Beds	0	0		0	0	
Homeless Prevention	Homeless	CDBG: \$ / Harford County: \$	Homelessness Prevention	Persons Assisted	600	600	100.00%	0	0	
Improve Accessibility to Public Facilities	Non-Housing Community Development	CDBG: \$50,000	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	10000	21735	217.35%	215	11735	5,458.14%

Improve Emergency Shelter	Homeless	CDBG: \$	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	0	0				
Improve Emergency Shelter	Homeless	CDBG: \$	Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit	Households Assisted	0	0				
Improve Emergency Shelter	Homeless	CDBG: \$	Homeless Person Overnight Shelter	Persons Assisted	0	0				
Improve Emergency Shelter	Homeless	CDBG: \$600,000	Overnight/Emergency Shelter/Transitional Housing Beds added	Beds	25	0	0.00%	32	0	0.00%
Improve Public Facilities	Non-Housing Community Development	CDBG: \$600,000	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	10000	59103	591.03%	500	41160	8,232.00%
Improve Public Facilities	Non-Housing Community Development	CDBG: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	0	1656		0	1656	

Improve Public Facilities	Non-Housing Community Development	CDBG: \$	Homeless Person Overnight Shelter	Persons Assisted	0	0		0	0	
Improve Public Facilities	Non-Housing Community Development	CDBG: \$	Overnight/Emergency Shelter/Transitional Housing Beds added	Beds	0	0		0	0	
Improve Public Infrastructure	Non-Housing Community Development	CDBG: \$2,500,000	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	10000	8655	86.55%	1000	655	65.50%
Improve Public Transportation	Non-Housing Community Development	CDBG: \$100,000	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	2000	2000	100.00%			
Improve Quality of Existing Housing - Homeowner	Affordable Housing	CDBG: \$1,000,000	Homeowner Housing Rehabilitated	Household Housing Unit	100	70	70.00%	10	18	180.00%
Increase Accessible Housing for Special Needs	Non-Homeless Special Needs	CDBG: \$100,000	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	5	8	160.00%	3	3	100.00%

Increase Accessible Housing for Special Needs	Non-Homeless Special Needs	CDBG: \$	Rental units rehabilitated	Household Housing Unit	6	3	50.00%	0	0	
Increase Accessible Housing for Special Needs	Non-Homeless Special Needs	CDBG: \$	Homeowner Housing Rehabilitated	Household Housing Unit	0	0				
Increase Homeownership	Affordable Housing	HOME: \$500,000 / HUD Housing Counseling: \$206,950 / MD Housing Counseling: \$150,000	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	0	0				
Increase Homeownership	Affordable Housing	HOME: \$200,000 / HUD Housing Counseling: \$ / MD Housing Counseling: \$	Public service activities for Low/Moderate Income Housing Benefit	Households Assisted	500	677	135.40%			

Increase Homeownership	Affordable Housing	HOME: \$ / HUD Housing Counseling: \$ / MD Housing Counseling: \$	Homeowner Housing Added	Household Housing Unit	0	0		0	0	
Increase Homeownership	Affordable Housing	HOME: \$ / HUD Housing Counseling: \$ / MD Housing Counseling: \$	Direct Financial Assistance to Homebuyers	Households Assisted	25	28	112.00%	10	15	150.00%
Increase Shelter for Victims of Domestic Violence	Non-Homeless Special Needs	CDBG: \$ / Harford County: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	0	0				
Increase Shelter for Victims of Domestic Violence	Non-Homeless Special Needs	CDBG: \$ / Harford County: \$	Overnight/Emergency Shelter/Transitional Housing Beds added	Beds	12	12	100.00%			

Increase Supply of Affordable Housing - Rental	Affordable Housing	HOME: \$	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	0	3				
Increase Supply of Affordable Housing - Rental	Affordable Housing	HOME: \$200,000	Rental units constructed	Household Housing Unit	60	0	0.00%			
Increase Supply of Affordable Housing - Rental	Affordable Housing	HOME: \$	Rental units rehabilitated	Household Housing Unit	0	0				
Increase Supply of Affordable Housing - Rental	Affordable Housing	HOME: \$	Homeowner Housing Rehabilitated	Household Housing Unit	0	0				
Increase Supply of Housing - CHDO	Affordable Housing	HOME: \$1,000,000	Homeowner Housing Added	Household Housing Unit	10	16	160.00%	3	3	100.00%
Increase Supply of Housing - CHDO	Affordable Housing	HOME: \$	Homeowner Housing Rehabilitated	Household Housing Unit	10	4	40.00%			
Rehabilitation of Community Centers	Non-Housing Community Development	CDBG: \$300,000	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	1000	8380	838.00%			

Table 1 - Accomplishments – Program Year & Strategic Plan to Date

Assess how the jurisdiction's use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.

Harford County used Community Development Block Grant (CDBG) funds to support: (1) an emergency repair & ramp program that completed 18 repairs for low-income homeowners; (2) public service activities to support our homeless population; (3) renovation of a group home for three disabled adults; (4) installation of a bathroom at the Fresh Start Furniture Program, a free furniture warehouse for Harford County's low-to moderate-income residents;(5) installation of security measures at Harford Family House's rapid re-housing location; (6) improvements to public assets in the Edgewood community, including the Edgewood Branch of the Harford County Public Library and the newly constructed Nuttal Avenue Park; (7)continued projects with partner municipalities in Bel Air, Havre de Grace, and Aberdeen; and (8) fair housing education and testing.

Harford County used HOME funds to complete three (3) units of affordable housing through CHDO activity that were sold to first-time homebuyers in Aberdeen and Havre de Grace. 182 S Deen (Aberdeen) will be followed shortly by 171 E Deen in the same neighborhood and 15 Liberty St, whereas 808 and 810 Erie (Havre de Grace duplex) will be followed by 932 Warren St. In addition, Harford County provided funding for tenant based rental assistance (TBRA) assisting fourteen (14) at-risk of households through an on-going partnership with Catholic Charities, the Harford Community Action Agency, and a new partnership with Harford Family House. The County's revamped Settlement Expense Loan Program (SELP) assisted fifteen (15) new first-time homebuyers with a downpayment on homes throughout the County—the program provided additional incentives to households purchasing in the Route 40 Corridor.

CR-10 - Racial and Ethnic composition of families assisted

**Describe the families assisted (including the racial and ethnic status of families assisted).
91.520(a)**

	CDBG	HOME
White	882	19
Black or African American	1,015	13
Asian	2	0
American Indian or American Native	12	0
Native Hawaiian or Other Pacific Islander	0	0
Total	1,911	32
Hispanic	4	3
Not Hispanic	1,907	29

Table 2 – Table of assistance to racial and ethnic populations by source of funds

Narrative

Harford County assisted a wide array of families, reflective of the County's population. Harford County's population is approximately 71% white, 15% Black/African American, 3% Asian, less than 1% American Indian, Alaskan Native, Native Hawaiian, or other Pacific Islander, 2% Other, and 8% a combination of two or more races. 6% reported Hispanic or Latino. About 7.6% of the County's population lives in poverty, approximately 60% of whom are white. Proportionally to the overall population, however, a greater percentage of the total people of color live in poverty versus the percentage of total white (approximately 12% of people of color live in poverty versus 6.5% of white people. Accordingly, a greater proportion of community development funding supports low-moderate income families of color). Harford County funds several public service projects that help to prevent homelessness including the following:

Harford Family House, Associated Catholic Charities, and Harford Community Action Agency used CDBG funding towards the operation of the Welcome One Emergency Shelter, Anna's House Shelter, and the Emergency Rotating Shelter. This public service activity worked to solve the problem of homelessness in Harford County by providing services and support year-round. Of the 237 residents served, 125 were White; 89 were Black or African American; 23 were another race or combination of races – 2 identified as Hispanic.

New Day Wellness Center received funding to operate their day center for the homeless in Aberdeen after completing a wheelchair lift which opened its services to many more clients with disabilities. Of the 1,656 residents served by New Day, 737 were White; 832 were Black or African American; 87 were another race or combination of races.

Habitat for Humanity Susquehanna facilitated home repairs for low- to moderate-income homeowners throughout Harford County. Of the 18 households served through the Critical Repair Program, 8 had a White head of household; 9 had a Black or African American head of household; 1 head of household was another race or combination of races.

Three nonprofit partners used HOME funding to provide tenant based rental assistance to move homeless families into affordable rental units. Of the 14 households served, 6 were White and 8 were Black or African American.

Harford County provided down payment assistance to low- to moderate-income first-time homebuyers through its SELP program. Of the 15 households who received assistance, 11 had a White head of household; 3 had a Black or African American head of household; 1 head of household was another race or combination of races—2 heads of household identified as Hispanic.

Habitat for Humanity Susquehanna completed the acquisition and construction of affordable single-family housing for low- to moderate-income homeowners throughout Harford County. Of the 3 households who purchased an affordable home, 2 had a White head of household; 1 had a Black or African American head of household; 1 head of household identified as Hispanic.

Those individuals and households served through public facilities or community centers improvement were not reported by race and are not included in this table.

CR-15 - Resources and Investments 91.520(a)

Identify the resources made available

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG	public - federal	2,258,899	980,060
HOME	public - federal	1,072,051	509,111
Section 8	public - federal	9,000,000	9,724,053
Other	public - federal	1,312,795	1,013,141
Other	public - local	1,312,795	1,013,141
Other	public - state	1,312,795	1,013,141

Table 3 - Resources Made Available

Narrative

The Harford County Department of Housing & Community Services (DHCS) administers the majority of federal funding programs on behalf of the County. In addition to CDBG, HOME and Section 8, the department manages state funding (including Community Legacy and Housing Counseling grants), local funding (in the form of Harford County Grant-in-Aid and HOME Match dollars), and other federal funding including HOPWA (through Baltimore City), Mainstream, FSS and HUD Housing counseling grants.

Identify the geographic distribution and location of investments

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
Municipality	20	32	Other
Route 40 Corridor	70	86	Local Target Area

Table 4 – Identify the geographic distribution and location of investments

Narrative

The vast majority of projects completed during the past year were located along the target area identified as the Route 40 corridor – all public service projects, the building updates to the Fresh Start Furniture Program, and the installation of security measures at Harford Family House. All HOME-funded homebuyer projects were located along the Route 40 corridor. More than 75% of SELP downpayment assistance loans paid for houses within the Route 40 corridor, including in the municipalities of Aberdeen and Havre de Grace. The municipality of Havre de Grace completed a water main improvement project, while Bel Air and Aberdeen have ongoing projects either begun or about to begin in 2024. The county's ramp and repair program assisted low-income households county-wide, with more than half located within the Route 40 corridor. For the first time, Harford County allocated a large sum

of its CDBG funds to the Southern County Taskforce, whose mission to improve the quality of life and opportunities along the Route 40 corridor will use CDBG funds to create and rehabilitate a variety of open space and public projects, two of which are in early stages of development. Finally, residents county-wide benefitted from the successful administration of the community development division as well as the benefits associated with fair housing activities.

Since two (2) municipalities are located within the Route 40 corridor, percentages documented above overlap.

Leveraging

Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.

Whenever possible, Harford County utilizes CDBG and HOME resources as gap funding for projects once public and private resources are awarded. In addition, all public service projects leverage resources provided by our non-profit partners who serve the homeless and at-risk of homelessness, many of whom also receive local funding. For example, public service funds for the Anna's House women's and family shelter account for less than 25% of the staff cost to administer the program and provide case management to homeless clients.

During FY2024(FFY2023), Associated Catholic Charities, Harford Community Action Agency, and Harford Family House used internal funding to cover costs of case management as match for their TBRA program. Habitat for Humanity provided cash and in-kind match for their CHDO activities and Harford County provided a 25% cash match of their 2024 HOME award.

During the reporting period, no publicly owned land or property was used to address the needs identified in the Plan.

Fiscal Year Summary – HOME Match	
1. Excess match from prior Federal fiscal year	2,908,507
2. Match contributed during current Federal fiscal year	180,726
3. Total match available for current Federal fiscal year (Line 1 plus Line 2)	3,089,233
4. Match liability for current Federal fiscal year	156,368
5. Excess match carried over to next Federal fiscal year (Line 3 minus Line 4)	2,932,865

Table 5 – Fiscal Year Summary - HOME Match Report

Match Contribution for the Federal Fiscal Year								
Project No. or Other ID	Date of Contribution	Cash (non-Federal sources)	Foregone Taxes, Fees, Charges	Appraised Land/Real Property	Required Infrastructure	Site Preparation, Construction Materials, Donated labor	Bond Financing	Total Match
Associated Catholic Charities Match - Case Mgmt Staff	09/03/2023	16,726	0	0	0	0	0	16,726
County Match	07/01/2023	129,000	0	0	0	0	0	129,000
Habitat for Humanity Match - 182 S Deen St, MAHT	08/03/2023	15,000	0	0	0	0	0	15,000
Habitat for Humanity Match - 182 S Deen St, MCC	07/19/2023	10,000	0	0	0	0	0	10,000

Match Contribution for the Federal Fiscal Year								
Project No. or Other ID	Date of Contribution	Cash (non-Federal sources)	Foregone Taxes, Fees, Charges	Appraised Land/Real Property	Required Infrastructure	Site Preparation, Construction Materials, Donated labor	Bond Financing	Total Match
Habitat for Humanity Match - 420 Ohio St, BGE	07/20/2023	10,000	0	0	0	0	0	10,000

Table 6 – Match Contribution for the Federal Fiscal Year

HOME MBE/WBE report

Program Income – Enter the program amounts for the reporting period				
Balance on hand at beginning of reporting period \$	Amount received during reporting period \$	Total amount expended during reporting period \$	Amount expended for TBRA \$	Balance on hand at end of reporting period \$
61,666.31	13,278.22	61,483.07	61,483.07	13,461.46

Table 7 – Program Income

Minority Business Enterprises and Women Business Enterprises – Indicate the number and dollar value of contracts for HOME projects completed during the reporting period						
	Total	Minority Business Enterprises				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Contracts						
Dollar Amount	0	0	0	0	0	0
Number	0	0	0	0	0	0
Sub-Contracts						
Number	0	0	0	0	0	0
Dollar Amount	0	0	0	0	0	0
	Total	Women Business Enterprises	Male			
Contracts						
Dollar Amount	0	0	0			
Number	0	0	0			
Sub-Contracts						
Number	0	0	0			
Dollar Amount	0	0	0			

Table 8 - Minority Business and Women Business Enterprises

Minority Owners of Rental Property – Indicate the number of HOME assisted rental property owners and the total amount of HOME funds in these rental properties assisted						
	Total	Minority Property Owners				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Number	0	0	0	0	0	0
Dollar Amount	0	0	0	0	0	0

Table 9 – Minority Owners of Rental Property

Relocation and Real Property Acquisition – Indicate the number of persons displaced, the cost of relocation payments, the number of parcels acquired, and the cost of acquisition

Parcels Acquired		0	0	
Businesses Displaced		0	0	
Nonprofit Organizations Displaced		0	0	
Households Temporarily Relocated, not Displaced		0	0	
Households Displaced	Total	Minority Property Enterprises		
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic
Number	0	0	0	0
Cost	0	0	0	0

Table 10 – Relocation and Real Property Acquisition

Narrative

Most HOME funds in FY2023 were spent on TBRA and Downpayment assistance, so there were no contractors or relocations to report. Homebuyer projects built by Habitat for Humanity did not contract any MBEs due to lack of available contractors, despite marketing efforts.

CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	One-Year Goal	Actual
Number of Homeless households to be provided affordable housing units	15	14
Number of Non-Homeless households to be provided affordable housing units	18	36
Number of Special-Needs households to be provided affordable housing units	3	3
Total	36	53

Table 11 – Number of Households

	One-Year Goal	Actual
Number of households supported through Rental Assistance	15	14
Number of households supported through The Production of New Units	1	1
Number of households supported through Rehab of Existing Units	18	21
Number of households supported through Acquisition of Existing Units	2	17
Total	36	53

Table 12 – Number of Households Supported

Discuss the difference between goals and outcomes and problems encountered in meeting these goals.

As Tables 11 and 12 show, Harford County meets or exceeds its affordable housing goals. Harford County continues to make progress in meeting its specific objective of providing affordable housing assistance to low- and moderate-income households. 14 households were served with rental assistance, 1 below the goal of 15, largely in part to increasing rent standards limiting the number of households who can be served with the allocated funds. The 21 households in non-homeless are a combination of those benefitting from housing rehabilitation and down-payment assistance. All rental assistance recipients were previously homeless.

Harford County, through its partnership with Habitat for Humanity Susquehanna, completed the development of three (3) affordable single-family homes in Aberdeen and Havre de Grace.

Richcroft completed the renovation of a group home that serves 3 extremely low-income disabled adults.

In addition, Harford County, together with Habitat for Humanity Susquehanna, continues to offer free and/or reduced cost critical repair programs to low- and moderate-income homeowners. Habitat completed 18 of its 10 projected rehabilitation projects, using allocated funds left over from previous years. With respect to individuals experiencing homelessness, Harford County has made great progress in providing affordable housing assistance. Harford County continues to fund an adult emergency shelter, several transitional housing programs, several permanent supportive housing programs, an emergency family shelter, and a shelter for individuals fleeing from domestic violence. Harford County funded a freezing weather emergency shelter program that provided homeless individuals shelter during the winter with no barriers to entry. During the winter of 2023, participants in this program rotated between host churches and participating hotels.

Discuss how these outcomes will impact future annual action plans.

HOME and CDBG funds will allow CHDOs and subrecipients in Harford County to develop activities such as building homeowner units affordable to low-moderate income homebuyers and rehabilitating homeowner-occupied units, allowing low- to moderate-income residents to stay in their homes. The use of these federal resources will continue to address the current housing and community development needs of our low to moderate income population, while remaining aligned with the goals outlined in our Consolidated Plan.

During the past year, Harford County awarded funding well above the required 15% reserve to a local CHDO for the development of affordable housing targeting first-time homebuyers. Harford County also awarded funding to Catholic Charities and Harford Family House for targeted TBRA funding for homeless families. Harford County also revamped its SELP program to increase its affordable housing stock, providing downpayment assistance to 15 low- to moderate-income households.

Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.

Number of Households Served	CDBG Actual	HOME Actual
Extremely Low-income	14	14
Low-income	7	7
Moderate-income	0	11
Total	21	32

Table 13 – Number of Households Served

Narrative Information

Habitat for Humanity Susquehanna used CDBG funds to administer a Critical Repair Program designed to preserve and improve the physical condition of existing owner-occupied properties. A total of Eighteen (18) low-income homeowners received assistance with energy efficiency repairs, accessible housing designs, and upgrades for persons with disabilities. A total of eleven (11) households were extremely low income and seven (7) households were low-income.

Richcroft used CDBG funds to renovate a group home occupied by three (3) extremely low-income individuals.

Associated Catholic Charities, Inc., Harford Community Action Agency, and Harford Family House used HOME funds for a TBRA program that housed fourteen (14) extremely low-income households.

Habitat for Humanity Susquehanna used HOME funds to acquire and construct affordable single-family homes. During program year 2023, three (3) homes were completed and sold to low income, first-time homebuyers.

Harford County revamped its SELP downpayment assistance program, making units affordable for fifteen (15) households, four (4) of which reported low income and eleven (11) of which reported moderate income.

Harford County also funded three (3) public service projects (totals not included in Table 1 above) that, although all were presumed LMC beneficiaries (homeless), all agencies provided income data on their clients.

CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)

Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

Harford County utilizes Coordinated Entry, using several access points to report to a centralized intake location. The Epicenters in Edgewood and Aberdeen were recently designated access points, while the Harford Community Action Agency (HCAA) remains the lead organization to coordinate and routinely screen for housing needs, assess emergency needs, and refer clients to appropriate shelter facilities and prevention services. Through the Maryland Balance of State, the Harford County Local Homeless Coalition transitioned to the Self-Sufficiency Matrix to evaluate households' vulnerability when determining priority for rapid re-housing, transitional housing, or permanent supportive housing. After screening, clients are offered placements and services based on identified needs and available resources.

In addition, the county receives funding by way of the PATH (Projects for Assistance in Transition from Homelessness) Program and the Homelessness Solutions Program to provide street outreach and case management to individuals where they are located, including encampments, soup kitchens, community-based day time providers and any other location where those who are experiencing homelessness may be found; including the existing emergency shelter where services are routinely offered. An unsheltered encampment committee has been established with members from local and State law enforcement agencies, Harford Community Action Agency, and Office of Mental Health. This collective group of street outreach personnel actively identifies and engages encampments hoping to present interventions that will directly address the episodic homelessness observed. These engagements are also aimed to address other areas than housing to promote self-sufficiency and stability like harm reduction and behavioral health needs.

Addressing the emergency shelter and transitional housing needs of homeless persons

Harford County has continued to maintain funding for the operational support of homeless emergency shelters and transitional housing programs for individuals and families. Harford County has one adult shelter, one family emergency shelter, and two transitional housing programs. The adult shelter (Welcome One) has 33 beds. The emergency family shelter (Anna's House and Harford Family House) has a total of 15 beds. In addition, Harford County has an emergency winter shelter which operates for 13 weeks in the winter months and provides shelter to single adult men and women and families with children. This alternative option will be open to households living in places not meant for human

habitation and provided shelter, meals, and access to bathing facilities. Community-based case managers will offer targeted case management and other supportive services will be offered to assist individuals with servicing any gaps that will increase independence and self-sustainability. Harford County also manages a freezing weather plan which establishes the lines of communication to place people in need of shelter into the above options or into temporary hotel stays should temperatures drop below freezing for more than 24 hours.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions), and receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs

Harford County's publicly funded institutions and patient care facilities have processes to avoid individuals being discharged into homelessness and utilize the Coordinated Entry process when a person has been identified as experiencing homelessness. Screening and placement into emergency shelters or other programs can begin prior to release.

The Harford County Department of Social Services has established guidelines and resources to assist youth in transitioning from foster care to independence. DSS holds Family Involvement Meetings (FIM) prior to youth turning age 21. The purpose is to assist the youth transition into permanent placement: such as family, psychiatric residential rehabilitation, and developmental disabilities placement. Children in foster care over the age of fourteen are eligible to participate in the Independent Living Program, in which they develop individualized goals and plans to achieve successful departure from foster care. Services and supports are available to youth in foster care until 21 years of age.

The Health Care for Homeless Program with Upper Chesapeake Hospital and the Harford County Health Department provides case management and care coordination to secure food, shelter, clothing and other emergency assistance while establishing a trusting relationship and gradually engaging the client into comprehensive services. Temporary placement in motels is available to individuals who are unable to enter into an emergency shelter facility upon discharge from a medical facility.

The Harford County Housing Agency received three (3) HUD FYI vouchers to house homeless youth. Referrals from the Department of Social Services place qualifying 18- to 25-year-olds in housing with income-based vouchers to maintain a stable place to live when no support networks are available.

The Harford County Sheriff's Office is responsible for the oversight and operations of the local detention center. The Harford County Sheriff's Office/Detention Center utilizes the Inmate Policy/Handbook to address the Mandated Discharge Policy (ML04) for rules/regulations to govern community services and discharge planning. The Harford County Sheriff's Office leads a quarterly re-entry meeting with

stakeholders to review resources, programming, referral processes, gaps, barriers, and jail and community needs. A re-entry coordinator is employed by the Sheriff's Office to plan and assist in planning appropriate discharge. A grant funded by the Maryland Community Criminal Justice Treatment Program (MCCJTP) re-entry program in the local detention center targets individuals with severe mental illness who are being released into the community. These individuals are assisted in developing discharge plans that address not only mental health recovery but housing stability and linkage to entitlements, healthcare, and employment. Finally, to help individuals and families avoid homelessness, Harford County will maintain funding for programs that provide emergency financial assistance for eviction prevention and utility turn-offs.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

There are a variety of housing interventions and programs that are being used to help households experiencing homelessness make the transition to permanent housing and stability. These programs include Rapid Re-Housing and Permanent Supportive Housing for individuals and families with children. Chronically homeless households are prioritized for referral-based services. Case management services are embedded within the program and assist households in gaining the skills and resources needed to prevent future homelessness while promoting self-sufficiency measures throughout this process.

Sheppard Pratt receives funding for Supportive Services for Veteran Families (SSVF) that assist very low-income veteran families residing in or transitioning to permanent housing. Housing Choice Vouchers and VASH and other resources are available to qualifying veterans and their families in the community. Sheppard Pratt is also the primary source of referrals for Harford County's HOME-ARP Tenant-Based Rental Assistance program with a veteran preference.

As previously mentioned, the Harford County Local Homeless Coalition (LHC) has incorporated a handful of COC workgroups who monitor the Active By-Name list, including designations for special populations such as veterans, in the Coordinated Entry system. Bi-weekly case conferencing identifies households experiencing episodic homelessness and link these households to local Rapid-Rehousing, TBRA, or Permanent Supportive Housing resources.

Programs offered at HCAA are designed to help individuals or families with children, who are housed but may be at-risk, to remain stably housed by providing eviction prevention assistance. HCAA will also provide other community-based providers and resources to address this area of need with the hopes to keep as many households as possible from experiencing episodic homelessness.

HCAA receives Homelessness Solutions Program grant funds from the state and much of that funding is used for evidence-based interventions like the Rapid Re-Housing Program. Households who are experiencing episodic homelessness are quickly re-housed and receive ongoing case management to ensure clients have the resources they need to remain housed independently. This grant assistance is aimed to address the presenting areas of need for each household to become independent and the financial assistance can be short-term or can be rendered for up to 24 months. Tenant-Based Rental Assistance (TBRA) is used to provide rental support to households who are experiencing homelessness or are at-risk of experiencing homelessness.

The Harford County LHC, through the Maryland Balance of State, continues to apply the Housing First model in its homeless system. The approach to ending homelessness centers on providing people experiencing homelessness with housing as quickly as possible, then providing services as needed to incorporate a level of independence and self-sustainability.

CR-30 - Public Housing 91.220(h); 91.320(j)

Actions taken to address the needs of public housing

The Havre de Grace Housing Authority (HDGHA) is the only public housing authority (PHA) community in Harford County. HDGHA currently owns and manages a total of 60 townhome style units in one conventional public housing development ranging in size from one to five bedrooms.

Harford County continues to fund several programs administered by the Havre de Grace Housing Authority, including “The Success Project” which provides intensive financial literacy and case management programs and a “Youth Leadership Achievement Program” that helps foster leadership skills in young adults.

Actions taken to encourage public housing residents to become more involved in management and participate in homeownership

The PHA has two HUD grants it uses to provide resident opportunities and services. Through its nationally recognized ROSS Family Self-Sufficiency and ROSS Service Coordinator Programs the PHA offers affordable homeownership, employment training and job placement initiatives, credit repair, budgeting and financial skills, health/nutrition education, life skills, educational support, transportation support, parenting skills, Coats for Kids, food pantry, clothes distribution, Holiday meals and gifts, and a communitywide economic self-sufficiency fair. Because the scope of need among residents is so great, HDGHA recognizes they cannot do the job alone. Therefore, central to their approach is leveraging resources, collaborating with resident leadership, and partnering with qualified agencies and institutions to bring the best available program services to HDGHA residents.

Actions taken to provide assistance to troubled PHAs

Harford County does not have a troubled Public Housing Authority.

CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)

Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)

Harford County recognizes that barriers to affordable housing exist and has made efforts to accommodate those in need. The County expanded its Hometown Heroes program to low- to moderate-income residents in general, providing incentives with greater amounts of downpayment assistance to purchase more affordable homes along the Route 40 corridor. The revamped SELP program provides up to \$10,000 in downpayment assistance to first-time homebuyers purchasing in Harford County, with an additional \$10,000 available for those purchasing along the Route 40 corridor.

Harford County's ePermit Center brings more services online to make it easier and more efficient to do business in the County. Through the online center, home builders can complete online the entire permitting process for residential building permits for new single-family and townhomes. Paper permit applications are no longer required. The traditional residential building process requires multiple applications for permits issued by different departments within and outside of county government. Harford's online service consolidates all of these permit applications into one document with sections for the building permit; driveway access; grading and stormwater management, and well and septic. Certain projects may also be considered for Fast Track Permitting, a process that enables an industrial user/applicant to establish a time schedule for the issuance of permits and licenses to meet the project's completion schedules if certain criteria are met.

In FY2024(FFY2023), Harford County introduced legislation for its first livability code, managed by inspectors from the Department of Licensing and Permits (DILP). Upon its passing, DILP inspectors will charge fees to property owners, including slumlords, who do not maintain their properties up to the written livability standard. The code will protect low- to moderate-income tenants from negligent property owners who charge higher rents but leave homes without proper maintenance. Abandoned homes that do not meet livability standards can be transferred to the County for foreclosure, and proceeds will benefit the surrounding community with activities such as the development of affordable housing and neighborhood revitalization.

Actions taken to address obstacles to meeting underserved needs.91.220(k); 91.320(j)

Harford County continues to partner with and provide funding to nonprofit and for-profit developers of affordable housing to create housing opportunities for the low to moderate income residents living throughout Harford County. Harford County worked on the following strategies during the program year:

- 1) Funding Habitat for Humanity Susquehanna's Repair & Ramp Program with CDBG to preserve and improve the physical condition of existing ownership housing and to promote accessible housing designs and upgrades for persons with disabilities.
- 2) Funding Habitat for Humanity Susquehanna's Homeownership program with HOME to promote and support first -time homeownership opportunities for traditionally underserved populations.
- 3) Funding Harford Family House with CDBG for operational support of the Welcome One emergency shelter for homeless adults.
- 4) Funding Associated Catholic Charities, Inc. (Anna's House) with CDBG for operational support of an emergency shelter for homeless families with children.
- 5) Funding Associated Catholic Charities, Harford Community Action Agency, and Harford Family House with HOME to provide TBRA to households exiting emergency shelter.
- 6) Funding New Day Wellness with CDBG to expand operations after installing a wheelchair-accessible lift at his daytime rehabilitation center for individuals experiencing homelessness and/or in recovery.
- 7) Funding twenty-three (23) local non-profits with more than \$1.2 million in local grant-in-aid to provide housing, recovery, homeless prevention, and other services for Harford County citizens and special target populations (seniors, youth, people with disabilities, etc.).
- 8) Creating the new Department of Housing and Community Services, combining Housing and Community Development funding and initiatives with the Office on Aging, the Office of Disabilities, the Office of Drug Control Policy, and other offices dedicated to target populations with underserved needs.
- 9) Creating the Southern County Taskforce, a combined effort among County leadership to address the underserved needs of the Edgewood/Joppa area. CDBG funding will be allocated each year to this area as a percentage similar to those assigned to municipalities in the Harford County Urban Allocation Agreement, as this largely urban/suburban area does not receive the same benefits as its incorporated neighbors on the Route 40 corridor.
- 10) Expanding the pursuit of state and private funding to meet underserved needs, utilizing County-wide grants software and assigning time for additional grants research and writing to Community Development staff.
- 11) Funding the expansion of the New Hope Day Shelter in Edgewood with HOME Match to a triple-wide trailer for better drop-in services for local homeless clients.

Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)

Harford County recognizes that housing built before 1978 may contain lead-based paint. Lead from paint, paint chips, and dust can pose health hazards if not managed properly. Lead exposure is especially harmful to young children and pregnant women. For projects receiving CDBG and HOME Program funding to perform rehabilitation, Harford County requires the following lead-based paint evaluation and hazard reduction, based upon the level of funding in the project:

- 1) Paint testing. The grantee or participating jurisdiction shall either perform paint testing on the painted surfaces to be disturbed or replaced during rehabilitation activities or presume that all these painted surfaces are coated with lead-based paint.
- 2) Residential property receiving an average of up to and including \$5,000 per unit in Federal rehabilitation assistance, each grantee or participating jurisdiction shall: (1) Conduct paint testing or presume the presence of lead-based paint and (2) Implement safe work practices during rehabilitation.
- 3) Residential property receiving an average of more than \$5,000 and up to and including \$25,000 per unit in Federal rehabilitation assistance, each grantee or participating jurisdiction shall: (1) Conduct paint testing or presume the presence of lead-based paint; (2) Perform a risk assessment; (3) Perform interim controls; (4) Implement safe work practices.
- 4) Residential property receiving an average of more than \$25,000 per unit in Federal rehabilitation assistance, each grantee or participating jurisdiction shall: (1) Conduct paint testing; (2) Perform a risk assessment; (3) Abate all lead-based paint hazards identified; and (4) Implement safe work practices during rehabilitation work in accordance with § 35.1350 and repair any paint that is disturbed and is known or presumed to be lead-based paint.

Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)

Harford County continues to partner and fund programs in our community that promote self-sufficiency. The assistance includes credit counseling, credit repair, budgeting, foreclosure prevention counseling, home ownership classes, and other counseling services as needed. Harford County continues to commit local funding to non-profits that provide homeless prevention programs and provide a much-needed safety net in the community for struggling households. Some of these agencies include the Harford Community Action Agency, Mason-Dixon Community Services, Found-in-Faith Ministries, LASOS, Inner County Outreach, and New Service Training Employment Program.

Actions taken to develop institutional structure. 91.220(k); 91.320(j)

In 2023, Harford County merged its Department of Housing and Community Development with the Department of Community Services to make the Department of Housing and Community Services (DHCS). Previously siloed, these two arms of public service can now better communicate and coordinate the community's needs and funding, resulting in larger organizational networks for cooperation and more effective ways to allocate federal, state, and other funding sources.

In 2022, Harford County established the Southern County Taskforce (SCTF), now under DHCS, to address the needs of the underserved Edgewood/Joppa communities. Since its establishment, SCTF has developed a network of community leaders and stakeholders who have determined some of the area's largest opportunities for revitalization according to the residents themselves. SCTF coordinates leadership in all the County's departments to accomplish revitalization projects such as the development of private open space and better local infrastructure.

Harford County continues to use the regular bi-monthly meetings of the Local Homeless Coalition (LHC) to promote collaboration and coordination among shelter providers, advocates, social service providers, educators, law enforcement and businesses. The LHC, under the Maryland Balance of State CoC, continues to meet and confer to further develop partnerships and efficiency of service delivery. Harford County works closely with local nonprofit organizations and social service agencies to explore the feasibility of establishing additional transitional housing and/or permanent supportive housing facilities in the County and providing funding for existing programs:

- Operating costs for emergency shelters and transitional housing programs
- Permanent supportive housing for homeless persons
- Tenant-based rental assistance for homeless, formerly homeless, and at-risk persons
- Funding for staff salary and case managers

Case managers play a key role in linking clients with human service providers, developing appropriate individual service plans, providing referrals, accompanying clients on appointments, facilitating the placement of clients into housing, conducting routine follow-ups and home visits, and gauging progress on individual service plans.

Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)

Harford County's Department of Housing & Community Services functions as the lead agency for community development and affordable housing programs in Harford County. As the lead agency, the Community Development Division plans, administers and implements federal, state, and local funding. Community Development staff work very closely with federal, state, local agencies, community partners, affordable housing developers, the LHC, and non-profit agencies to ensure that funds are equitably distributed in an efficient manner.

Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice.91.520(a)

See Appendix, Local Fiscal Year 2023 Actions to Affirmatively Further Fair Housing, attached to this document.

CR-40 - Monitoring 91.220 and 91.230

Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements

In accordance with Federal regulations and requirements, the Harford County Department of Housing and Community Services performs regular monitoring of entities receiving Federal HUD funds from Harford County through the Community Development Block Grant (CDBG) Program, the Community Development CARES (CDBG-CV) Program, and the HOME Investment Partnerships (HOME) Program.

The goal of the monitoring is to ensure subrecipients comply with all regulations governing their administrative, financial, and programmatic operations, and ensure that performance objectives are achieved within schedule and budget. Additionally, statutory requirements such as minority outreach, Davis Bacon, Section-3, etc. required within project activity are reviewed for program compliance.

Harford County utilizes risk analysis methodology to assess the relative risk that program participation poses to Harford County and to HUD. The process provides County staff with consistent data to develop monitoring strategies and to manage the risk associated with federally funded projects.

Harford County's risk analysis methodology involves analyzing available data from grant sub-recipients in five key areas:

- 1) Financial - The extent to which program participants account for and manage financial resources in accordance with approved financial management standards. Financial risk also assesses the amount of potential monetary exposure to the County.
- 2) Physical - The extent to which the HUD-funded physical assets are maintained and operated according to established standards.
- 3) Management - The extent to which the program participant has the capacity to carry out HUD programs according to established requirements.
- 4) Satisfaction - Extent to which client's express satisfaction or dissatisfaction with the delivery of program services.
- 5) Services -The extent to which HUD program participants effectively and efficiently deliver service to intended beneficiaries/ clientele.

The effectiveness of the County's programs is largely dependent on how well HUD policies and program requirements are implemented. In general, the overall objective of the County's risk analysis is to allocate a larger share of monitoring resources to those program functions posing the highest risk.

Documentation: Communicating the results of monitoring is essential for improving the performance of HUD programs and enhancing the capacity of program participants. It is also valuable in expressing the County's position on participant performance. Conclusions made during the monitoring are summarized orally in the exit conference and followed up in writing to the participant. Verbal communication is summarized, documented, and included in the monitoring file/data system. Conclusions are supported by documented evidence and/or observations.

In summer 2024, Harford County conducted an on-site monitoring of Habitat for Humanity Susquehanna's HOME CHDO single-family home builds to determine its resources beyond gap financing and review its procedures during a typical build. Staff also conducted an on-site monitoring of the Fresh Start Furniture Program bathroom installation project, the organization's first federally-funded project, to provide guidance and support should they wish to pursue federal funding in the future. Staff did not document any findings in either monitoring.

All other programs underwent an internal desk audit without documenting any findings.

Citizen Participation Plan 91.105(d); 91.115(d)

Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.

Harford County, Maryland, in accordance with the U.S. Department of Housing and Urban Development (HUD) regulations found at 24 CFR Part 91, Section 105, has developed a Citizen Participation Plan. Citizen participation and consultation process is an essential component in the development of Harford County's Consolidated Plan. It is a process designed to solicit maximum input from public agencies, nonprofits organizations, financial institutions, and the public. The purpose of the citizen participation plan is to ensure that those most affected by Harford County's community planning and development programs will be involved in the consolidating process.

Harford County solicited input from many groups during the consolidated planning process, including but not limited to, advocacy groups for the disabled, the homeless, and the elderly; nonprofit housing and developers and community housing development organizations; public agencies; banks and other lending institutions; nonprofit public service providers; advocacy groups for affordable and supportive housing; and the public.

In accordance with federal requirements, Harford County's Consolidated Annual Performance Report submission was released for a nineteen- (19) day public comment period commencing on September 9, 2024 through September 27, 2024.

Copies of the report were made available at the Harford County Department of Housing & Community Services, the City of Havre de Grace, the City of Aberdeen, the Town of Bel Air, at each Harford County

Public Library branch, and on the Harford County Government website www.harfordcountymd.gov. Copies of the report were also available in an alternative format or language by contacting Harford County Department of Housing & Community & Services at 410-638-3045.

Harford County currently only publishes notices in English. The notice does provide information on language accommodation. In an effort to reach out to Spanish speaking residents, Harford County partners with LASOS, Inc. (Linking All So Others Succeed), a local non-profit whose mission is to provide all the resources needed by non-English Speaking residents to support integration into the American society. LASOS is a member of the Harford Roundtable and receives all communications and notices from this office, which they can translate and disseminate in the community.

CR-45 - CDBG 91.520(c)

Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.

Harford County did not change any program objectives for FY2024(FFY2023), but has begun to develop new objectives for its upcoming FY26-FY30 Consolidated Plan.

While each 2024 program objective was successful in its accomplishments, each demonstrated how quickly community needs continue to change from post-pandemic inflation and soaring housing costs. Trends suggest evictions from insufficient rent and subsequently homelessness may become more prevalent in the years ahead. Harford County is reviewing the need for better affordable housing and community development targeting the areas most affected by these changes.

The Southern County Taskforce has outlined objectives for neighborhood revitalization in the Edgewood/Joppa area, which will make neighborhood revitalization a larger goal in the subsequent Consolidated Plan. Funding in FY24 and in FY25 to SCTF provided the planning and implementation for neighborhood revitalization goals in FY26.

Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?

No.

CR-50 - HOME 24 CFR 91.520(d)

Include the results of on-site inspections of affordable rental housing assisted under the program to determine compliance with housing codes and other applicable regulations

Please list those projects that should have been inspected on-site this program year based upon the schedule in 24 CFR §92.504(d). Indicate which of these were inspected and a summary of issues that were detected during the inspection. For those that were not inspected, please indicate the reason and how you will remedy the situation.

Harford County inspects rental properties each year during the affordability period according to a 1- to 3-year rotation. The following properties are still in the period of affordability and were in the inspection rotation for FY24:

- 280 Center Deen Street, Aberdeen (3 bedroom) — Inspected August 28, 2024..
- 131 Darlington Street, Aberdeen (3 bedroom) –Inspected August 28, 2024.
- 3 Swan Street, Aberdeen (3 bedroom) – Inspected August 28, 2024.
- 355 South Deen Street, Aberdeen, MD 21001 – inspected on July 18, 2023.
- 404 Arundel Ct., Abingdon, MD #3815 Monument 1B inspected on July 28, 2023.
- 404 Arundel Ct., Abingdon, MD #3813 Monument 1C inspected on July 28, 2023.
- 2000 Rock Spring Road, #102 inspected on July 28, 2023.
- 3813 Monument Cir, Unit 1C, Abingdon (2 bedroom) – Inspected August 28, 2024.

Harford County inspects all housing occupied by tenants receiving HOME tenant-based rental assistance prior to move in and annually thereafter.

Provide an assessment of the jurisdiction's affirmative marketing actions for HOME units. 24 CFR 91.520(e) and 24 CFR 92.351(a)

Under 92.351(a), Harford County's affirmative marketing requirements are as follows.

Harford County, in order to communicate the availability of housing and services on a nondiscriminatory basis to all persons and to affirmatively reach minorities and special needs populations, requires that all participants (housing provider, developer, public agencies) comprehensively detail their efforts to meet and maintain affirmative marketing standards in the following areas:

- Development of advertising/marketing campaign for publicizing the availability of housing units to the public with appropriate focus to minorities and special needs populations.
- Establishment of a process to evaluate the success/failure of the marketing program with regards to use of media, number of placements, budget, and timetable.

- Designation of a staff person with oversight responsibility for marketing campaign and the evaluation process of the marketing program.

Additionally, as a general requirement for any HOME Program funded activity, the participant is required to:

- Publish the existence of the affirmative marketing program directly to both the general public and to the minority and special needs populations.
- Publish advertising and publications notice of availability of housing on a nondiscriminatory basis in local print media, including but not limited to "The Aegis" newspaper.
- Include the official "HUD FHEO" logo in a prominent, visible position in all descriptive literature, in all forms of advertising and in visible locations in all places of business.
- Ensure that fair and nondiscriminatory use of human models is made in all advertising of any housing opportunity, service, or program.
- Maintain appropriate record of its nondiscriminatory practices regarding outreach, sales and rentals to minorities and special needs populations, recruitment, and employment of staff, contracting of services and advertising. Provide appropriate educational training and materials to all sales staff pertaining to their responsibilities under the Fair Housing laws.

Assessment of Affirmative Marketing Actions: Harford County believes that its policies and procedures regarding affirmative marketing are sufficient to ensure a fair and nondiscriminatory process, targeting those individuals and families least likely to apply, in order to make them aware of available affordable housing opportunities.

However, Harford County, recognizing that its affirmative marketing plan can be improved, is currently working with the Fair Housing sub-committee of the Baltimore regional housing group to develop standards that all counties would incorporate into our Affirmative Marketing Policies.

Those proposed standards include: (1) establishing waiting lists for initial lease up or homeownership program eligibility; and (2) maintaining and evaluating waiting lists. With respect to homeownership and rental units, Harford County would establish a waiting list a waiting list process for initial sales that provides those populations who have been determined least likely to be served in the development's market area an opportunity to become aware of the units, learn about them, and gain access to the waiting list at the same time as those populations already likely to be served in the project market area.

Refer to IDIS reports to describe the amount and use of program income for projects, including the number of projects and owner and tenant characteristics

Harford County used Program Income to fund tenant-based rental assistance through three (3) different program partners. Fourteen (14) households received assistance during FY2024(FFY2023). Of those

households, all fourteen received 0 to 30% (very low) AMI. Of the 14 households served, 6 were White and 8 were Black or African American.

**Describe other actions taken to foster and maintain affordable housing. 24 CFR 91.220(k)
(STATES ONLY: Including the coordination of LIHTC with the development of affordable
housing). 24 CFR 91.320(j)**

Harford County remains committed to creating affordable housing, particularly in areas of opportunity. Whenever practicable, Harford County awards community development funding to projects that have been awarded LIHTC funding from the State. Additionally, Harford County works very closely with our CHDO, Habitat for Humanity Susquehanna, Inc., to develop affordable units that are sold to low-moderate income homebuyers, as well as supporting the acquisition and renovation of existing units.

CR-58 – Section 3

Identify the number of individuals assisted and the types of assistance provided

Total Labor Hours	CDBG	HOME	ESG	HOPW A	HTF
Total Number of Activities	1	0	0	0	0
Total Labor Hours	2,260				
Total Section 3 Worker Hours	0				
Total Targeted Section 3 Worker Hours	0				

Table 14 – Total Labor Hours

Qualitative Efforts - Number of Activities by Program	CDBG	HOME	ESG	HOPW A	HTF
Outreach efforts to generate job applicants who are Public Housing Targeted Workers					
Outreach efforts to generate job applicants who are Other Funding Targeted Workers.					
Direct, on-the job training (including apprenticeships).					
Indirect training such as arranging for, contracting for, or paying tuition for, off-site training.					
Technical assistance to help Section 3 workers compete for jobs (e.g., resume assistance, coaching).					
Outreach efforts to identify and secure bids from Section 3 business concerns.	1				
Technical assistance to help Section 3 business concerns understand and bid on contracts.					
Division of contracts into smaller jobs to facilitate participation by Section 3 business concerns.					
Provided or connected residents with assistance in seeking employment including: drafting resumes, preparing for interviews, finding job opportunities, connecting residents to job placement services.					
Held one or more job fairs.	1				
Provided or connected residents with supportive services that can provide direct services or referrals.					
Provided or connected residents with supportive services that provide one or more of the following: work readiness health screenings, interview clothing, uniforms, test fees, transportation.					
Assisted residents with finding child care.					

Assisted residents to apply for, or attend community college or a four year educational institution.					
Assisted residents to apply for, or attend vocational/technical training.					
Assisted residents to obtain financial literacy training and/or coaching.					
Bonding assistance, guaranties, or other efforts to support viable bids from Section 3 business concerns.					
Provided or connected residents with training on computer use or online technologies.					
Promoting the use of a business registry designed to create opportunities for disadvantaged and small businesses.	1				
Outreach, engagement, or referrals with the state one-stop system, as designed in Section 121(e)(2) of the Workforce Innovation and Opportunity Act.	1				
Other.					

Table 15 – Qualitative Efforts - Number of Activities by Program

Narrative

The Harford County Department of Parks and Recreation has nearly completed the Nuttal Avenue Park construction project, which used CDBG and CDBG-CV funds to restore a former military housing complex site into a local park for the surrounding low- to moderate-income neighborhoods. The project was put to bid advertising for Section 3 business interests, but no Section 3 business interests applied. While a considerable amount of labor was performed, it was done by skilled workers, largely from communities of color, who were paid more than the prevailing wage rate for their work. Although Section 3 information was posted on site, no workers applied for Section 3 status.

The Harford County Department of Procurement hosted a Minority/Women-Owned Small Business Fair in October 2023, adding new MBE and potential Section 3 interests to a growing list of qualified subcontractors held in their department and shared with DHCS. Nuttal Avenue Park's bid was signed and completed before the fair and the completion of the list, so it did not benefit from the incorporation of these small businesses into its construction plan. These businesses are, however, available to be subcontracted in similar jobs funded by CDBG or HOME with the information compiled by Procurement. Harford County is a somewhat rural county that currently does not have any registered Section 3 businesses. Harford County Department of Housing & Community Services will continue to outreach to the community and advocate the benefits of using section 3 businesses and hiring section 3 workers.

Appendix I. Assessment of Past Fair Housing Goals and Actions

This section meets the Assessment of Past Goals and Actions requirements of the Assessment of Fair Housing (AFH) template by:

- Discussing the progress made by program participants in affirmatively furthering fair housing; and
- Discussing how the region has been successful in achieving past goals and where the region has fallen short in achieving those goals (including potentially harmful unintended consequences).

The AFH template also calls for a discussion of policies and action steps that need to be taken to mitigate continued fair housing challenges and how past experiences have influenced the selection of current goals.

Harford County Assessment of Past Goals and Actions

2020 AI Goal	Status
<i>Enhance regional fair housing capacity</i>	
Goal 1: Support fair housing enforcement, testing and outreach in the County. Work with regional partners to provide sustained support and grow capacity of the Fair Housing Action Center of Maryland.	Completed and Continuing Harford County contracts with the Equal Rights Center of MD to conduct fair housing testing and works closely with the Harford County Human Relations Commission to educate the community and conduct outreach. Harford County works with regional partners through the Baltimore Fair Housing Work Group to grow capacity of the Fair Housing Action Center of Maryland.
<i>Address barriers to equalizing access to opportunity</i>	
Goal 2: Invest in older communities to support revitalization, commerce, jobs and homeownership as well as preserve affordable housing units.	Complete and Continuing. Harford County directs a majority of its CDBG funding to support revitalization activity in the underserved communities along the Route 40 corridor. Projects include infrastructure repair, affordable housing projects, public service, and public improvements.

2020 AI Goal	Status
Goal 3: Continue to fund affordable housing for families, primarily in opportunity areas.	Complete and Continuing. Harford County continues to provide HOME funding for multi-family rental and homebuyer projects whenever practicable. Harford County supported fifteen homebuyer projects in partnership with Habitat for Humanity and funded fourteen households with tenant based rental assistance.
<i>Increase ownership opportunities for under-represented households</i>	

2020 AI Goal	Status
Goal 4: Continue to foster opportunities for homeownership throughout the County including housing counseling and down payment assistance for first time homebuyers.	Complete and Continuing. Harford County is a HUD-certified housing counseling agency that provides a wide array of housing counseling services at no-charge. Harford County provides up to \$20,000 in down payment assistance to income-qualifying first time homebuyers.
<i>Increase rental housing options</i>	
Goal 5: Explore increased FMRs and/or increased exception payment standards and provide mobility counseling to encourage voucher location in areas of opportunity.	In progress. Harford County periodically reevaluates current FMRs and payment standards to ensure that voucher holders are able to lease up in a timely fashion. Mobility counseling is offered to all voucher holders and individuals are encouraged to look for rentals in areas of opportunity.
Goal 6: Promote Family Self-Sufficiency (FSS) program and connect clients with transportation and employment opportunities.	Complete and Continuing. Harford County has a robust FSS program that connects clients with transportation and employment opportunities. Graduates of the program leave with an average of \$5,000 in escrowed accrued rental assistance payments with one recent graduate receiving \$36,000 at program completion.

Harford County continues to work both locally and regionally to improve public opinion and public policy, both of which create barriers to affordable housing. Harford County, along with Baltimore City, Anne Arundel, Baltimore, and Howard Counties, form the Baltimore Regional Fair Housing Group. Members signed an MOU to fund and develop an updated Regional Analysis of Impediments to Fair Housing Choice

(AI) and issued a request for proposals for a consultant through the Baltimore Metropolitan Council (BMC). BMC and the Fair Housing Group also:

- Contracted with Root Policy Research in early 2024.
- Established partnerships with the Baltimore Neighborhood Indicators Alliance for analysis using BMC's database of affordable housing and Baltimore Regional Housing Partnership for opportunity mapping.
- Created stakeholder working groups for three key topics:
 - Fair Housing Enforcement in the Private Real Estate Market
 - Fair Housing Barriers for Renters
 - Housing Supply and Siting of Affordable Housing
- Held a virtual kickoff in May 2024 attended by 68 people.

In preparation for the updated AI, the Fair Housing Group and BMC held a training by attorney Sara Pratt on the duty to affirmatively further fair housing in September 2023 attended by 19 officials from all six Fair Housing Group jurisdictions, including representation from two planning departments and three law departments.

BMC and Fair Housing Group members continued to integrate local governments' fair housing and transportation planning by helping to shape a study of regional opinions related to housing and transportation. That study, funded by the Baltimore Regional Transportation Board, involved 96 participants from all Fair Housing Group jurisdictions. Those participants responded to four weeks of online prompts and 27 participated in three follow-up focus groups. The study focused on perceptions of housing costs and the housing market, public transit and transportation, housing supply constraints, possible solutions, and how housing can best relate to transportation infrastructure. Findings are expected in fall 2024.

The Regional Project-Based Voucher (PBV) Program committed additional vouchers and leased up additional units in FY 2024:

- The rolling March 2023 request for proposals (RFP) yielded six proposals before closing in fall 2023. The Program made two awards to new developments totaling 28 vouchers. The Program also made its first intent to award vouchers to existing housing – 33 units at Orchard Meadows Apartments in Ellicott City. The Howard County Housing Commission, which was recused from this RFP process, purchased that property during this fiscal year

through Howard County's Right of First Refusal law. The Regional PBV Program's intent to award these 33 PBVs was critical to financing the purchase.

- The Regional PBV Program also leased up the 10 PBV apartments at the Village at Blenheim Run in Havre de Grace, bringing the total PBV units leased to 44.

Regarding affirmative marketing, as suggested by the Maryland Department of Housing and Community Development (DHCD), the Fair Housing Group public housing authorities (PHAs) developed a tailored template for the referral MOU now required by DHCD of Low Income Housing Tax Credit (LIHTC) awardees. In April 2024, the affordable housing developer Ingerman signed that MOU with the Baltimore Regional Housing Partnership (BRHP) for Willows at Forest Drive in Annapolis. Through this MOU, Ingerman agrees to:

- Provide notice of first lease-up to BRHP and establish accurate listings on www.MdHousingSearch.org at least 30 days before first lease-up.
- When screening BRHP voucher holders, not apply a minimum credit standard, not consider student loan or medical debt, and accept BRHP's criminal background screening.

Before shifting to focus on the new fair housing analysis, the BMC Housing Committee continued to be a forum for discussing AI implementation and other key fair housing and housing-related issues, including:

- Presentation of the 2023 Housing Association of Nonprofit Developers (HAND) Housing Indicator Tool (HIT),
- Discussion of drafts and then the final 2023 Maryland Qualified Allocation Plan (QAP),
- Review of the draft FY24 AI Implementation Plan,
- Requests for proposals regarding the housing & transportation opinion research cited above and the Baltimore Regional Project-Based Voucher Program,
- Initial plans to engage stakeholders around the update of our 2020 Regional AI,
- Results from the Johns Hopkins 21st Century Cities 2023 Baltimore Area Survey, and
- The new Maryland DHCD UPLIFT Program to address racial appraisal gaps and promote homeownership for people of color.

Fair Housing Group jurisdictions continued to promote the enforcement of fair housing protections through trainings and testing.

- Funded primarily by Baltimore County, Economic Action Maryland conducted twelve trainings that reached more than 100 people, including members of the general public, first-time homebuyers, homeownership and rental housing counselors, and housing providers.
- Anne Arundel and Harford Counties funded the Equal Rights Center in carrying out a total of 33 paired tests in those two jurisdictions.

Baltimore-area public housing authorities heard suggestions from and held a discussion with two attorneys with Community Legal Services in January 2024. All PHAs believe they have made any necessary changes to comply with the fair housing rights of people with disabilities participating in their programs.

Appendix II. Public Notice and Comment

Copies of the DRAFT FY2024/FFY2023CAPER were made available for public viewing from September 9, 2024, through September 27, 2024, at the Harford County Department of Housing & Community Services. In addition, the DRAFT CAPER was posted on the home page of the Harford County Department of Housing & Community & Services website at <https://www.harfordcountymd.gov/244/Housing-Community-Development>. The public was invited to comment during the 15-day public comment period as well as attend a public hearing on Monday, September 23 at the Department of Housing and Community Services.

No comments were received from any citizens at the hearing.

No comments were received through the mail/email/phone.

PUBLIC NOTICE

NOTICE OF PUBLIC COMMENT PERIOD AND PUBLIC HEARING FOR HARFORD COUNTY'S CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION REPORT (CAPER) FY2024 (FFY2023)

The Harford County Department of Housing & Community Services (DHCS) has prepared the FY2024 (FFY2023) Consolidated Annual Performance and Evaluation Report (CAPER) for Harford County, Maryland. The CAPER is a Federally mandated annual report focusing on housing and community development issues and strategies undertaken for the period of July 1, 2023, to June 30, 2024, by the County, as well as the City of Havre de Grace, the City of Aberdeen, and the Town of Bel Air. The CAPER details the use of FY2024 (FFY2023) funds for the following Federally Funded programs: the Community Development Block Grant (CDBG) Program and the Home Investment Partnerships (HOME) program. The FY2024 (FFY2023) allocations for these programs were as follows: CDBG- \$1,136,408 and HOME- \$513,265.

Citizens are invited to submit written comments on the FY2024 (FFY2023) CAPER from September 9, 2024 through September 27, 2024 to: Patrick Dickerson, Grants Specialist, Harford County Department of Housing & Community Services, 15 South Main Street, Bel Air, MD 21014, or via email to: commdev@harfordcountymd.gov, or via telephone to: 410-368-3045, ext. 1835. Electronic versions of the report will be available on the Harford County Government website, www.harfordcountymd.gov. Copies of the report are available in an alternative format or language by contacting the Harford County Department of Housing & Community Services at 410-638-3045. If you require special accommodations, please call 410-638-3045 or Maryland Relay 711 (voice/tty).

DHCS will host a public hearing regarding the CAPER on Monday, September 23 from 9:00am to 11:00am at the DHCS front conference room at 15 S Main St, Bel Air, MD, 21014. A virtual option will be available; email commdev@harfordcountymd.gov with the subject line: FY2024 CAPER Public Hearing, Virtual Access to receive the virtual hearing invitation.

Authorized by: Barbara Richardson, Director

Please publish once on Friday, August 23, 2024.



200 St Paul Street Suite 2490
Baltimore, MD 21202
tel: 410/332-6000
800/829-8000

WE HEREBY CERTIFY, that the annexed advertisement of Order No 7685497

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Harford County Department of Housing and Community Services - CU00241624
15 S Main St
Bel Air, MD 21014-8723

Bill To:

Harford County Department of Housing and Community Services - CU00241624
15 S Main St
Bel Air, MD 21014-8723

Was published in "Aegis", "Bi-Weekly", a newspaper printed and published in
Harford County on the following dates:

Aug 23, 2024

The Baltimore Sun Media Group

Shanna Evans

By _____

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Authorized by: Barbara Richardson, Director AGF 8-2625 August 23 7685497	

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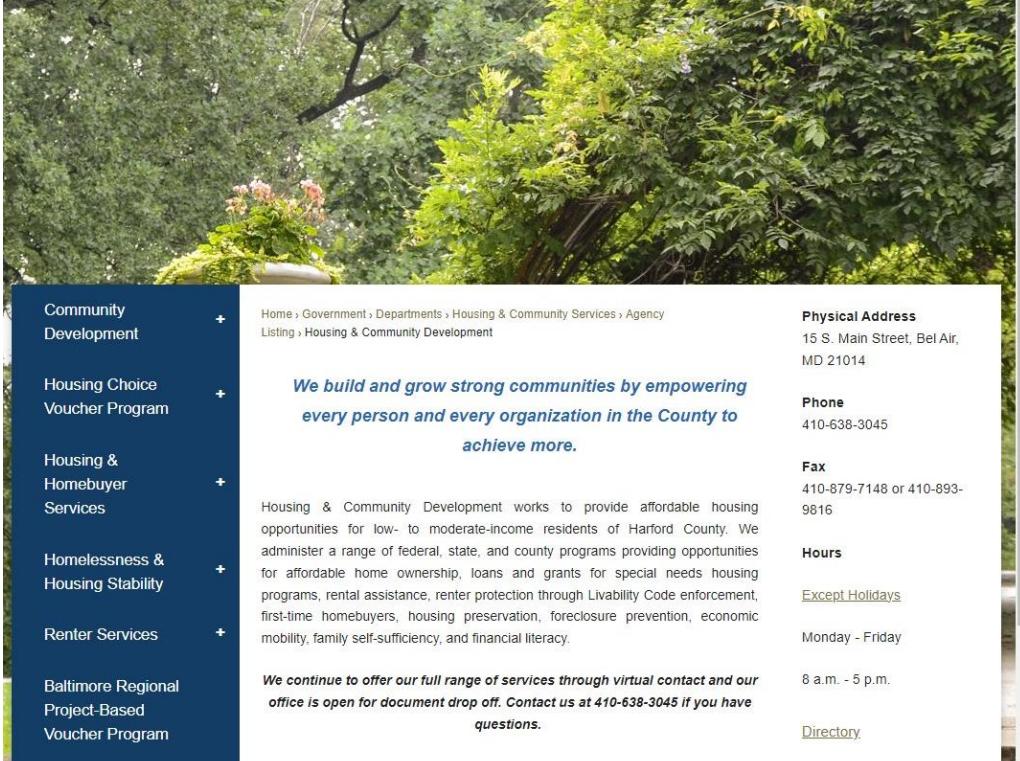
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Housing Choice Voucher Program + *We build and grow strong communities by empowering every person and every organization in the County to achieve more.*

Housing & Homebuyer Services + Housing & Community Development works to provide affordable housing opportunities for low- to moderate-income residents of Harford County. We administer a range of federal, state, and county programs providing opportunities for affordable home ownership, loans and grants for special needs housing programs, rental assistance, renter protection through Livability Code enforcement, first-time homebuyers, housing preservation, foreclosure prevention, economic mobility, family self-sufficiency, and financial literacy.

Homelessness & Housing Stability +

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Baltimore Regional Project-Based Voucher Program

Grants Portal

Physical Address
15 S. Main Street, Bel Air, MD 21014

Phone
410-638-3045

Fax
410-879-7148 or 410-893-9816

Hours
[Except Holidays](#)
Monday - Friday
8 a.m. - 5 p.m.

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UPDATES

- The Department of Housing and Community Services announces a public comment period and public hearing regarding the [Consolidated Annual Plan Evaluation Report \(CAPER\) for FY24](#), noting the accomplishments from last year's HUD funding allocations. View the [Draft FY24 CAPER](#) [here](#). Email public comments to commdev@harfordcountymd.gov or call 410-638-3045, ext. 1835. A public hearing will be held Monday, September 23 from 9:00am to 11:00am at the DHCS conference room at 15 S Main St, Bel Air, MD, 21014. A virtual option will be available. Email commdev@harfordcountymd.gov with the subject line: FY2024 CAPER Public Hearing, Virtual Access to receive the virtual hearing invitation.
- The Harford County Department of Housing and Community Services is announcing a public comment period for proposed changes to the Harford County Housing Agency's (HCHA) [Administrative Plan](#). The primary purpose of the changes is to align HCHA policies with the implementation of the Housing Opportunity Through Modernization Act of 2016 (HOTMA) as required by the federal Department of Housing and Urban Development (HUD). [Read Public Notice](#). [Harford County Agency's \(HCHA\) Administrative Plan Draft](#).

[View All](#)

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Consolidated Reports

CDBG/HOME Funding

HOME-ARP Funding

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Community Development



The Harford County Department of Housing & Community Development's

The [FY2023/FY2022 Approved Annual Action Plan](#) is available. Funded by the US Department of Housing and Urban Development, the [CDBG and HOME programs](#) provide funds for a variety of housing and community development activities that principally benefit low and moderate-income residents. The AAP is the County's yearly application for funding under the [Community Development Block Grant \(CDBG\) Program and the Home Investment Partnerships Program \(HOME\)](#). Funded by the U.S. Department of Housing and Urban Development, the [CDBG](#) and [HOME](#) programs provide funds for a variety of housing and community development activities that principally benefit low and moderate-income residents. The FY2022/FY2021 AAP is the second AAP under the [approved five \(5\) Year Consolidated Plan](#).

UPDATES

[FY2024FF2023 Harford County CAPER Draft](#)

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Contact Us

Community Development

[Email](#)

Physical Address
15 South Main Street
Suite 106
Bel Air, MD 21014

[Phone: 410-368-3045](#)
[Fax: 410-893-9816](#)

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Appendix III. Reports



PART I: SUMMARY OF CDBG RESOURCES

01 UNEXPENDED CDBG FUNDS AT END OF PREVIOUS PROGRAM YEAR	0.00
02 ENTITLEMENT GRANT	1,136,408.00
03 SURPLUS URBAN RENEWAL	0.00
04 SECTION 108 GUARANTEED LOAN FUNDS	0.00
05 CURRENT YEAR PROGRAM INCOME	0.00
05a CURRENT YEAR SECTION 108 PROGRAM INCOME (FOR SI TYPE)	0.00
06 FUNDS RETURNED TO THE LINE-OF-CREDIT	0.00
06a FUNDS RETURNED TO THE LOCAL CDBG ACCOUNT	0.00
07 ADJUSTMENT TO COMPUTE TOTAL AVAILABLE	0.00
08 TOTAL AVAILABLE (SUM, LINES 01-07)	1,136,408.00

PART II: SUMMARY OF CDBG EXPENDITURES

09 DISBURSEMENTS OTHER THAN SECTION 108 REPAYMENTS AND PLANNING/ADMINISTRATION	759,524.87
10 ADJUSTMENT TO COMPUTE TOTAL AMOUNT SUBJECT TO LOW/MOD BENEFIT	0.00
11 AMOUNT SUBJECT TO LOW/MOD BENEFIT (LINE 09 + LINE 10)	759,524.87
12 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	220,534.77
13 DISBURSED IN IDIS FOR SECTION 108 REPAYMENTS	0.00
14 ADJUSTMENT TO COMPUTE TOTAL EXPENDITURES	0.00
15 TOTAL EXPENDITURES (SUM, LINES 11-14)	980,059.64
16 UNEXPENDED BALANCE (LINE 08 - LINE 15)	156,348.36

PART III: LOWMOD BENEFIT THIS REPORTING PERIOD

17 EXPENDED FOR LOW/MOD HOUSING IN SPECIAL AREAS	0.00
18 EXPENDED FOR LOW/MOD MULTI-UNIT HOUSING	0.00
19 DISBURSED FOR OTHER LOW/MOD ACTIVITIES	759,524.87
20 ADJUSTMENT TO COMPUTE TOTAL LOW/MOD CREDIT	0.00
21 TOTAL LOW/MOD CREDIT (SUM, LINES 17-20)	759,524.87
22 PERCENT LOW/MOD CREDIT (LINE 21/LINE 11)	100.00%

LOW/MOD BENEFIT FOR MULTI-YEAR CERTIFICATIONS

23 PROGRAM YEARS(PY) COVERED IN CERTIFICATION	PY: PY: PY:
24 CUMULATIVE NET EXPENDITURES SUBJECT TO LOW/MOD BENEFIT CALCULATION	0.00
25 CUMULATIVE EXPENDITURES BENEFITTING LOW/MOD PERSONS	0.00
26 PERCENT BENEFIT TO LOW/MOD PERSONS (LINE 25/LINE 24)	0.00%

PART IV: PUBLIC SERVICES (PS) CAP CALCULATIONS

27 DISBURSED IN IDIS FOR PUBLIC SERVICES	152,576.00
28 PS UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
29 PS UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
30 ADJUSTMENT TO COMPUTE TOTAL PS OBLIGATIONS	0.00
31 TOTAL PS OBLIGATIONS (LINE 27 + LINE 28 - LINE 29 + LINE 30)	152,576.00
32 ENTITLEMENT GRANT	1,136,408.00
33 PRIOR YEAR PROGRAM INCOME	27,883.00
34 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PS CAP	0.00
35 TOTAL SUBJECT TO PS CAP (SUM, LINES 32-34)	1,164,291.00
36 PERCENT FUNDS OBLIGATED FOR PS ACTIVITIES (LINE 31/LINE 35)	13.10%

PART V: PLANNING AND ADMINISTRATION (PA) CAP

37 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	220,534.77
38 PA UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
39 PA UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
40 ADJUSTMENT TO COMPUTE TOTAL PA OBLIGATIONS	0.00
41 TOTAL PA OBLIGATIONS (LINE 37 + LINE 38 - LINE 39 +LINE 40)	220,534.77
42 ENTITLEMENT GRANT	1,136,408.00
43 CURRENT YEAR PROGRAM INCOME	0.00
44 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PA CAP	0.00
45 TOTAL SUBJECT TO PA CAP (SUM, LINES 42-44)	1,136,408.00
46 PERCENT FUNDS OBLIGATED FOR PA ACTIVITIES (LINE 41/LINE 45)	19.41%



LINE 17 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 17

No data returned for this view. This might be because the applied filter excludes all data.

LINE 18 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 18

No data returned for this view. This might be because the applied filter excludes all data.

LINE 19 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 19

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2023	7	1371	6865217	Repair - 2611 Greenspring Ave W	03B	LMC	\$18,575.00
2023	7	1371	6891498	Repair - 2611 Greenspring Ave W	03B	LMC	\$17,843.00
2023	7	1371	6911439	Repair - 2611 Greenspring Ave W	03B	LMC	\$182.00
					03B	Matrix Code	\$36,600.00
2023	2	1381	6884569	Bathroom Installation for Fresh Start Furnishings	03E	LMA	\$20,750.00
2023	2	1381	6911426	Bathroom Installation for Fresh Start Furnishings	03E	LMA	\$4,250.00
					03E	Matrix Code	\$25,000.00
2020	7	1284	6791228	North Deen Park	03F	LMA	\$32,605.38
2023	4	1366	6854628	Nuttal Avenue Park Construction	03F	LMA	\$55,468.07
2023	4	1366	6865220	Nuttal Avenue Park Construction	03F	LMA	\$18,002.58
					03F	Matrix Code	\$106,076.03
2022	6	1361	6836952	Pennington Ave Waterline Repair	03J	LMA	\$181,968.96
2022	7	1346	6791219	Howard Street Paving Project	03J	Matrix Code	\$181,968.96
					03K	Matrix Code	\$40,359.00
2022	6	1360	6836952	Lafayette St Sidewalk Repair	03L	LMA	\$48,000.00
					03L	Matrix Code	\$48,000.00
2022	3	1296	6791527	Anna's House - Program Support	03T	LMC	\$1,521.00
2022	9	1362	6836942	New Day Wellness - Lift Installation Maintenance	03T	LMC	\$3,000.00
2022	18	1376	6884569	Program Support - ERS	03T	LMC	\$23,055.00
2023	5	1358	68836942	Welcome One Emergency Shelter Support	03T	LMC	\$22,500.00
2023	5	1358	6854651	Welcome One Emergency Shelter Support	03T	LMC	\$25,500.00
2023	5	1358	6884569	Welcome One Emergency Shelter Support	03T	LMC	\$27,000.00
2023	6	1357	6836942	Anna's House - Program Support	03T	LMC	\$17,552.00
2023	6	1357	6854651	Anna's House - Program Support	03T	LMC	\$6,885.00
2023	6	1357	6884569	Anna's House - Program Support	03T	LMC	\$14,200.00
2023	6	1357	6891498	Anna's House - Program Support	03T	LMC	\$6,345.00
2023	6	1357	6911426	Anna's House - Program Support	03T	LMC	\$5,018.00
					03T	Matrix Code	\$152,576.00
2022	1	1314	6891504	1928 Eloise Ct - Repair	14A	LMH	\$1,250.00
2022	1	1323	6791228	301 Irish Lane - Repair	14A	LMH	\$12,875.00
2022	1	1339	6791228	416 Underwood Cir - Repair	14A	LMH	\$6,705.00
2022	1	1341	6791228	740 Danville Cir - Repair	14A	LMH	\$13,585.00
2022	1	1344	6791221	3905A Paddock Rd - Repair	14A	LMH	\$9,325.00
2023	1	1350	6836947	560 Otsego St Repair	14A	LMH	\$13,152.00
2023	1	1363	6854654	202 Maple Wreath Ct - Repair	14A	LMH	\$4,135.00
2023	1	1364	6854654	434 Holly Dr - Repair	14A	LMH	\$6,222.00
2023	1	1365	6854654	718 Custis St - Repair	14A	LMH	\$20,775.00
2023	1	1367	6854654	2847 Forge Hill Rd - Repair	14A	LMH	\$5,840.00
2023	1	1368	6854654	201 Windmille Pointe Ct #3C - Repair	14A	LMH	\$2,750.00
2023	1	1369	6854654	30 Liberty St - Repair	14A	LMH	\$10,770.00
2023	1	1372	6865223	417 Pulaski Hwy - Repair	14A	LMH	\$18,125.00
2023	1	1375	6884574	2407 Putnam Rd - Repair	14A	LMH	\$3,635.00
2023	1	1385	6891504	136 Post Rd - Repair	14A	LMH	\$8,905.00
2023	1	1390	6911436	1518 Deerfield Rd - Repair	14A	LMH	\$9,834.00
2023	1	1393	6911436	740 Danville Cir - Repair	14A	LMH	\$2,695.00
2023	1	1394	6911436	202 Sunnyside Dr - Repair	14A	LMH	\$6,910.00
					14A	Matrix Code	\$157,488.00
2022	1	1324	6791228	301 Irish Lane - Admin	14H	LMH	\$124.50



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Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2022	1	1340	6791228	416 Underwood Cir - Admin	14H	LMH	\$830.58
2022	1	1342	6791228	740 Danville Cir - Admin	14H	LMH	\$1,050.69
2022	1	1345	6791221	3905A Paddrick Rd - Admin	14H	LMH	\$670.73
2023	1	1349	6836947	Critical Repair Program - Administration	14H	LMH	\$845.36
2023	1	1349	6854654	Critical Repair Program - Administration	14H	LMH	\$4,053.18
2023	1	1349	6865223	Critical Repair Program - Administration	14H	LMH	\$1,827.83
2023	1	1349	6884574	Critical Repair Program - Administration	14H	LMH	\$629.13
2023	1	1349	6891504	Critical Repair Program - Administration	14H	LMH	\$516.80
2023	1	1349	6911436	Critical Repair Program - Administration	14H	LMH	\$908.08
					14H	Matrix Code	\$11,456.88
							\$759,524.87
Total							

LINE 27 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 27

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity to prevent, prepare for, and respond to Coronavirus	Activity Name	Grant Number	Fund Type	Matrix Code	National Objective	Drawn Amount
2022	3	1296	6791527	No	Anna's House - Program Support	B22UC240013	EN	03T	LMC	\$1,521.00
2022	9	1362	6836942	No	New Day Wellness - Lift Installation Maintenance	B22UC240013	EN	03T	LMC	\$3,000.00
2022	18	1376	6884569	No	Program Support - ERS	B22UC240013	EN	03T	LMC	\$23,055.00
2023	5	1358	6836942	No	Welcome One Emergency Shelter Support	B23UC240013	EN	03T	LMC	\$22,500.00
2023	5	1358	6854651	No	Welcome One Emergency Shelter Support	B23UC240013	EN	03T	LMC	\$25,500.00
2023	5	1358	6884569	No	Welcome One Emergency Shelter Support	B23UC240013	EN	03T	LMC	\$27,000.00
2023	6	1357	6836942	No	Anna's House - Program Support	B23UC240013	EN	03T	LMC	\$17,852.00
2023	6	1357	6854651	No	Anna's House - Program Support	B23UC240013	EN	03T	LMC	\$6,885.00
2023	6	1357	6884569	No	Anna's House - Program Support	B23UC240013	EN	03T	LMC	\$14,200.00
2023	6	1357	6891498	No	Anna's House - Program Support	B23UC240013	EN	03T	LMC	\$6,345.00
2023	6	1357	6911426	No	Anna's House - Program Support	B23UC240013	EN	03T	LMC	\$5,018.00
				No	Activity to prevent, prepare for, and respond to Coronavirus		03T	Matrix Code	\$152,576.00	
									\$152,576.00	
									\$152,576.00	
Total										

LINE 37 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 37

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2020	21	1285	6792287	CDBG-Admin	20		\$19,997.41
					20	Matrix Code	\$19,997.41
2022	14	1347	6792287	CDBG Planning and Admin	21A		\$7,601.40
2022	14	1347	6814827	CDBG Planning and Admin	21A		\$24,789.13
2022	14	1347	6854656	CDBG Planning and Admin	21A		\$84,219.72
2022	14	1347	6865217	CDBG Planning and Admin	21A		\$13,045.40
2022	14	1347	6884914	CDBG Planning and Admin	21A		\$22,795.95
2022	14	1347	6911426	CDBG Planning and Admin	21A		\$28,685.76
					21A	Matrix Code	\$181,137.36
2022	13	1343	6791228	Fair Housing Testing and Events	21D		\$15,000.00
2023	12	1370	6865217	Fair Housing Testing	21D		\$2,200.00
2023	12	1370	6911426	Fair Housing Testing	21D		\$2,200.00
					21D	Matrix Code	\$19,400.00
							\$220,534.77
Total							



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PART I: SUMMARY OF CDBG-CV RESOURCES

01 CDBG-CV GRANT	1,598,109.00
02 FUNDS RETURNED TO THE LINE-OF-CREDIT	0.00
03 FUNDS RETURNED TO THE LOCAL CDBG ACCOUNT	0.00
04 TOTAL CDBG-CV FUNDS AWARDED	1,598,109.00

PART II: SUMMARY OF CDBG-CV EXPENDITURES

05 DISBURSEMENTS OTHER THAN SECTION 108 REPAYMENTS AND PLANNING/ADMINISTRATION	1,585,175.54
06 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	0.00
07 DISBURSED IN IDIS FOR SECTION 108 REPAYMENTS	0.00
08 TOTAL EXPENDITURES (SUM, LINES 05 - 07)	1,585,175.54
09 UNEXPENDED BALANCE (LINE 04 - LINE8)	12,933.46

PART III: LOWMOD BENEFIT FOR THE CDBG-CV GRANT

10 EXPENDED FOR LOW/MOD HOUSING IN SPECIAL AREAS	0.00
11 EXPENDED FOR LOW/MOD MULTI-UNIT HOUSING	0.00
12 DISBURSED FOR OTHER LOW/MOD ACTIVITIES	1,585,175.54
13 TOTAL LOW/MOD CREDIT (SUM, LINES 10 - 12)	1,585,175.54
14 AMOUNT SUBJECT TO LOW/MOD BENEFIT (LINE 05)	1,585,175.54
15 PERCENT LOW/MOD CREDIT (LINE 13/LINE 14)	100.00%

PART IV: PUBLIC SERVICE (PS) CALCULATIONS

16 DISBURSED IN IDIS FOR PUBLIC SERVICES	1,021,544.52
17 CDBG-CV GRANT	1,598,109.00
18 PERCENT OF FUNDS DISBURSED FOR PS ACTIVITIES (LINE 16/LINE 17)	63.92%

PART V: PLANNING AND ADMINISTRATION (PA) CAP

19 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	0.00
20 CDBG-CV GRANT	1,598,109.00
21 PERCENT OF FUNDS DISBURSED FOR PA ACTIVITIES (LINE 19/LINE 20)	0.00%



LINE 10 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 10

No data returned for this view. This might be because the applied filter excludes all data.

LINE 11 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 11

No data returned for this view. This might be because the applied filter excludes all data.

LINE 12 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 12

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2019	16	1210	6483776	CV - CDBG -Anna's House	05Z	LMC	\$3,776.00
			6493720	CV - CDBG -Anna's House	05Z	LMC	\$16,224.00
2020	7	1284	6654464	North Deen Park	03F	LMA	\$42,434.00
			6755406	North Deen Park	03F	LMA	\$2,870.38
			6791228	North Deen Park	03F	LMA	\$131,444.62
			6814025	North Deen Park	03F	LMA	\$20,167.64
			6854625	North Deen Park	03F	LMA	\$69,999.36
			6462634	CDBG-CV Summer Feeding	05W	LMC	\$50,000.00
23	23	1190	6469470	CDBG-CV Summer Feeding	05W	LMC	\$36,921.50
			6483776	CDBG-CV Summer Feeding	05W	LMC	\$37,509.40
			6493720	CDBG-CV Summer Feeding	05W	LMC	\$16,441.76
			6505061	CDBG-CV Summer Feeding	05W	LMC	\$6,973.50
			6518566	CDBG-CV Summer Feeding	05W	LMC	\$7,965.84
			6566709	CDBG-CV Summer Feeding	05W	LMC	\$40,188.00
			6429623	CDBG-CV- SARC	03T	LMC	\$11,966.06
			6462634	CDBG-CV- SARC	03T	LMC	\$16,553.94
			6510617	CDBG-CV- SARC	03T	LMC	\$86,020.00
24	24	1169	6429623	FCCAU Program Support - CV	03T	LMC	\$105,000.00
			6483776	FCCAU Program Support - CV	03T	LMC	\$47,100.00
			6505061	FCCAU Program Support - CV	03T	LMC	\$42,560.00
			6518566	FCCAU Program Support - CV	03T	LMC	\$25,575.00
			1301	6706450 Harford Family House- CV	03T	LMC	\$30,750.24
25	25	1149	6730070	Harford Family House- CV	03T	LMC	\$17,460.00
			6770000	Harford Family House- CV	03T	LMC	\$20,558.00
			6791228	Harford Family House- CV	03T	LMC	\$26,181.38
			6437766	MDCS - COVID	05W	LMC	\$5,158.24
			6462634	MDCS - COVID	05W	LMC	\$2,599.98
26	26	1179	6486959	MDCS - COVID	05W	LMC	\$2,378.46
			6505061	MDCS - COVID	05W	LMC	\$9,863.32
			6429650	CDBG-CV Rental Assistance - Fletcher	05Q	LMC	\$3,065.00
			1123	CDBG-CV Rental Assistance - Lowery	05Q	LMC	\$1,075.00
			1124	CDBG-CV Rental Assistance - Hickman	05Q	LMC	\$2,000.00
27	27	1122	1125	CDBG-CV Rental Assistance - McNeil	05Q	LMC	\$3,209.00
			1126	CDBG-CV Rental Assistance - Fouts	05Q	LMC	\$1,600.00
			1127	CDBG-CV Rental Assistance - Peak	05Q	LMC	\$1,900.00
			1128	CDBG-CV- Rental Assistance - Williams	05Q	LMC	\$4,890.00
			1129	CDBG-CV- Rental Assistance - Gibson	05Q	LMC	\$2,070.00



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Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2020	27	1130	6429650	CDBG-CV-Rental Assistance - Winston	05Q	LMC	\$1,550.00
		1131	6429650	CDBG-CV Rental Assistance - Sherri	05Q	LMC	\$2,950.00
		1132	6429650	CDBG-CV Rental Assistance - Johnson, I.	05Q	LMC	\$2,290.00
		1133	6429650	CDBG-CV Rental Assistance - Duggar	05Q	LMC	\$5,200.00
		1134	6429650	CDBG-CV Rental Assistance - Pritchard	05Q	LMC	\$4,707.00
		1135	6429650	CDBG-CV Rental Assistance - Wilson	05Q	LMC	\$1,886.00
		1136	6429650	CDBG-CV-Rental Assistance - Schaeffer	05Q	LMC	\$3,186.00
		1137	6429650	CDBG-CV-Rental Assistance - Scruggs	05Q	LMC	\$975.00
			6437978	CDBG-CV-Rental Assistance - Scruggs	05Q	LMC	\$975.00
		1138	6429650	CDBG-CV - Grapes	05Q	LMC	\$1,950.00
		1139	6429650	CDBG-CD-Dattoli	05Q	LMC	\$1,976.00
		1140	6429650	CDBG-CV - Ardin	05Q	LMC	\$1,125.00
		1141	6429650	CDBG-CV - Hardy	05Q	LMC	\$1,354.00
		1142	6429650	CDBG-CV - Rental Assistance - Anoba	05Q	LMC	\$985.00
		1143	6429650	CDBG-CV - Sweetman	05Q	LMC	\$1,200.00
		1144	6429650	CDBG-CV - Parsons	05Q	LMC	\$3,600.00
		1145	6429650	CDBG-CV - Gilmore	05Q	LMC	\$1,620.00
		1146	6429650	CDBG-CV - Hopkins	05Q	LMC	\$3,750.00
		1156	6429650	CDBG-CV Rental Assistance - Lewis	05Q	LMC	\$4,595.00
		1157	6429650	CDBG-CV Brewer	05Q	LMC	\$5,850.00
		1158	6437978	CDBG-CV Richardson	05Q	LMC	\$3,708.00
		1159	6437978	CDBG-CV Rental Assistance - Dodson	05Q	LMC	\$6,000.00
		1160	6437978	CDBG-CV Rental Assistance - Wiley	05Q	LMC	\$1,750.00
		1161	6437978	CDBG-CV - Rental Assistance - Johnson	05Q	LMC	\$5,620.00
		1162	6437978	CDBG-CV - Smith, Staress	05Q	LMC	\$7,400.00
		1171	6437978	CDBG-CV - Harris, S.	05Q	LMC	\$2,450.00
		1172	6437978	CDBG-CV Rental Assistance - Williams, E.	05Q	LMC	\$7,000.00
		1173	6437978	CDBG-CV Rental Assistance - Bush	05Q	LMC	\$2,850.00
		1174	6437978	CDBG-CV - Rental Assistance - McFadden	05Q	LMC	\$5,400.00
		1175	6437978	CDBG-CV - Smith, A. W.	05Q	LMC	\$3,238.00
		1176	6437978	Rivera, K.	05Q	LMC	\$1,716.00
			6462640	Rivera, K.	05Q	LMC	\$858.00
		1177	6437978	CDBG-CV - Miller, A.	05Q	LMC	\$3,000.00
		1178	6437978	CDBG-CV - Salisbury	05Q	LMC	\$3,508.00
		1180	6437978	CDBG-CV Rental Assistance - Whitehead	05Q	LMC	\$1,400.00
		1181	6437978	CDBG-CV Rental Assistance - KEYS	05Q	LMC	\$3,800.00
		1182	6437978	CDBG-Rental Assistance - BARCLAY	05Q	LMC	\$4,650.00
		1183	6437978	CDBG-CV Rental Assistance - Thomas	05Q	LMC	\$1,448.00
		1184	6437978	CDBG - Rental Assistance - Mints	05Q	LMC	\$3,620.00
		1185	6437978	CDBG-CV - Hostelley	05Q	LMC	\$4,170.00
		1187	6462640	CDBG-CV Rental ASsistance -Smith, C	05Q	LMC	\$2,409.00
		1188	6462640	CDBG-CV Rental Assistance - Weeden	05Q	LMC	\$1,109.00
			6469467	CDBG-CV Rental Assistance - Weeden	05Q	LMC	\$2,218.00
		1189	6462640	CDBG-CV Rental Assistance - Hollaway	05Q	LMC	\$2,625.00
			6469467	CDBG-CV Rental Assistance - Hollaway	05Q	LMC	\$3,500.00
		1191	6462640	CDBG-CV Rental Assistance - Parker	05Q	LMC	\$2,910.00
		1192	6462640	CDBG-CV Rental Assistance - Frampton	05Q	LMC	\$3,450.00
		1193	6462640	CDBG-CV Rental Assistance - Aul	05Q	LMC	\$1,200.00
		1194	6462640	CDBG-CV Rental Assistance - Richardson	05Q	LMC	\$950.00
		1195	6462640	CDBG-CV Rental Assistance - Raspberry	05Q	LMC	\$1,935.00
		1196	6462640	CDBG-CV Rental Assistance - Washington	05Q	LMC	\$1,200.00
		1197	6462640	CDBG-CV Rental Assistance - Price Gray	05Q	LMC	\$5,175.00
		1198	6462640	CDBG-CV Rental Assistance - Depew	05Q	LMC	\$7,500.00
		1200	6469467	CDBG-CV Rental Assistance - Alimony	05Q	LMC	\$2,700.00
		1201	6469467	CDBG-CV Rental Assistance - Thompson	05Q	LMC	\$2,700.00
		1202	6469467	CDBG-CV Rental Assistance - McIsaac	05Q	LMC	\$2,700.00
		1203	6469467	CDBG-CV Rental Assistance - Martin	05Q	LMC	\$2,070.00
		1204	6469467	CDBG-CV Rental Assistance - Walker	05Q	LMC	\$6,675.00
		1206	6469467	CDBG-CV - LeBorys	05Q	LMC	\$1,157.00
28		1261	6595459	Emergency Winter Shelter	03T	LMC	\$11,866.10
			6606742	Emergency Winter Shelter	03T	LMC	\$20,182.52



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2020	28	1261	6663462	Emergency Winter Shelter	03T	LMC	\$897.85
			6674409	Emergency Winter Shelter	03T	LMC	\$19,970.96
			6680519	Emergency Winter Shelter	03T	LMC	\$3,000.00
			6696408	Emergency Winter Shelter	03T	LMC	\$5,421.50
			6706450	Emergency Winter Shelter	03T	LMC	\$504.00
			6716887	Emergency Winter Shelter	03T	LMC	\$2,520.00
			6729022	Emergency Winter Shelter	03T	LMC	\$5,200.00
			6770000	Emergency Winter Shelter	03T	LMC	\$437.07
		1283	6654464	FCCAU - COVID	03T	LMC	\$983.90
		1300	6706450	CDBG-CV Joppa Magnolia Fire Company	03O	LMA	\$8,459.02
	29	1263	6606742	CDBG-CV Anna's House noncongregate shelter	03T	LMC	\$2,936.00
			6654464	CDBG-CV Anna's House noncongregate shelter	03T	LMC	\$2,848.00
	30	1211	6483776	CV-Habitat for Humanity	05Z	LMC	\$2,250.00
	31	1230	6493720	CDBG-CV N-STEP	05D	LMC	\$2,331.32
			6505061	CDBG-CV N-STEP	05D	LMC	\$168.68
2022	18	1298	6737272	Program Support - ERS	03T	LMC	\$20,670.00
			6752762	Program Support - ERS	03T	LMC	\$23,790.00
			6755406	Program Support - ERS	03T	LMC	\$22,555.00
			6770000	Program Support - ERS	03T	LMC	\$7,985.00
2023	4	1366	6854621	Nuttal Avenue Park Construction	03F	LMA	\$192,837.00
			6854628	Nuttal Avenue Park Construction	03F	LMA	\$49.93
			6922703	Nuttal Avenue Park Construction	03F	LMA	\$58,040.42
			6923874	Nuttal Avenue Park Construction	03F	LMA	\$37,328.65
Total							\$1,585,175.54

LINE 16 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 16

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2019	16	1210	6483776	CV - CDBG -Anna's House	05Z	LMC	\$3,776.00
			6493720	CV - CDBG -Anna's House	05Z	LMC	\$16,224.00
2020	23	1190	6462634	CDBG-CV Summer Feeding	05W	LMC	\$50,000.00
			6469470	CDBG-CV Summer Feeding	05W	LMC	\$36,921.50
			6483776	CDBG-CV Summer Feeding	05W	LMC	\$37,509.40
			6493720	CDBG-CV Summer Feeding	05W	LMC	\$16,441.76
			6505061	CDBG-CV Summer Feeding	05W	LMC	\$6,973.50
			6518566	CDBG-CV Summer Feeding	05W	LMC	\$7,965.84
			6566709	CDBG-CV Summer Feeding	05W	LMC	\$40,188.00
24	1169	6429623	6429623	CDBG-CV - SARC	03T	LMC	\$11,966.06
			6462634	CDBG-CV - SARC	03T	LMC	\$16,553.94
			6510617	CDBG-CV - SARC	03T	LMC	\$86,020.00
25	1149	6429623	6483776	FCCAU Program Support - CV	03T	LMC	\$105,000.00
			6505061	FCCAU Program Support - CV	03T	LMC	\$47,100.00
			6518566	FCCAU Program Support - CV	03T	LMC	\$42,560.00
		1301	6706450	Harford Family House- CV	03T	LMC	\$25,575.00
			6730070	Harford Family House- CV	03T	LMC	\$30,750.24
			6770000	Harford Family House- CV	03T	LMC	\$17,460.00
			6791228	Harford Family House- CV	03T	LMC	\$20,558.00
26	1179	6437766	6437766	MDCS - COVID	05W	LMC	\$26,181.38
			6462634	MDCS - COVID	05W	LMC	\$5,158.24
			6486959	MDCS - COVID	05W	LMC	\$2,599.98
			6505061	MDCS - COVID	05W	LMC	\$2,378.46
27	1122	6429650	6429650	CDBG-CV Rental Assistance - Fletcher	05Q	LMC	\$9,863.32
			6429650	CDBG-CV Rental Assistance - Lowery	05Q	LMC	\$3,065.00
			6429650	CDBG-CV Rental Assistance - Hickman	05Q	LMC	\$1,075.00
			6429650	CDBG-CV Rental Assistance - McNeil	05Q	LMC	\$2,000.00
			6429650	CDBG-CV Rental Assistance - Fouts	05Q	LMC	\$3,209.00
			6429650	CDBG-CV Rental Assistance - Peak	05Q	LMC	\$1,600.00
			6429650	CDBG-CV - Rental Assistance - Williams	05Q	LMC	\$1,900.00
							\$4,890.00



Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2020	27	1129	6429650	CDBG-CV- Rental Assistance - Gibson	05Q	LMC	\$2,070.00
		1130	6429650	CDBG-CV-Rental Assistance - Winston	05Q	LMC	\$1,550.00
		1131	6429650	CDBG-CV Rental Assistance - Sherri	05Q	LMC	\$2,950.00
		1132	6429650	CDBG-CV Rental Assistance - Johnson, I.	05Q	LMC	\$2,290.00
		1133	6429650	CDBG-CV Rental Assistance - Duggar	05Q	LMC	\$5,200.00
		1134	6429650	CDBG-CV Rental Assistance - Pritchard	05Q	LMC	\$4,707.00
		1135	6429650	CDBG-CV Rental Assistance - Wilson	05Q	LMC	\$1,886.00
		1136	6429650	CDBG-CV-Rental Assistance - Schaeffer	05Q	LMC	\$3,186.00
		1137	6429650	CDBG-CV-Rental Assistance - Scruggs	05Q	LMC	\$975.00
			6437978	CDBG-CV-Rental Assistance - Scruggs	05Q	LMC	\$975.00
		1138	6429650	CDBG-CV - Grapes	05Q	LMC	\$1,950.00
		1139	6429650	CDBG-CD-Dattoli	05Q	LMC	\$1,976.00
		1140	6429650	CDBG-CV - Ardoin	05Q	LMC	\$1,125.00
		1141	6429650	CDBG-CV - Hardy	05Q	LMC	\$1,354.00
		1142	6429650	CDBG-CV - Rental Assistance - Anoba	05Q	LMC	\$985.00
		1143	6429650	CDBG-CV - Sweetman	05Q	LMC	\$1,200.00
		1144	6429650	CDBG-CV - Parsons	05Q	LMC	\$3,600.00
		1145	6429650	CDBG-CV - Gilmore	05Q	LMC	\$1,620.00
		1146	6429650	CDBG-CV - Hopkins	05Q	LMC	\$3,750.00
		1156	6429650	CDBG-CV Rental Assistance - Lewis	05Q	LMC	\$4,595.00
		1157	6429650	CDBG-CV Brewer	05Q	LMC	\$5,850.00
		1158	6437978	CDBG-CV Richardson	05Q	LMC	\$3,708.00
		1159	6437978	CDBG-CV Rental Assistance - Dodson	05Q	LMC	\$6,000.00
		1160	6437978	CDBG-CV Rental Assistance - Wiley	05Q	LMC	\$1,750.00
		1161	6437978	CDBG-CV - Rental Assistance - Johnson	05Q	LMC	\$5,620.00
		1162	6437978	CDBG-CV - Smith, Staress	05Q	LMC	\$7,400.00
		1171	6437978	CDBG-CV - Harris, S.	05Q	LMC	\$2,450.00
		1172	6437978	CDBG-CV Rental Assistance - Williams, E.	05Q	LMC	\$7,000.00
		1173	6437978	CDBG-CV Rental Assistance - Bush	05Q	LMC	\$2,850.00
		1174	6437978	CDBG-CV - Rental Assistance - McFadden	05Q	LMC	\$5,400.00
		1175	6437978	CDBG-CV - Smith, A. W.	05Q	LMC	\$3,238.00
		1176	6437978	Rivera, K.	05Q	LMC	\$1,716.00
			6462640	Rivera, K.	05Q	LMC	\$858.00
		1177	6437978	CDBG-CV - Miller, A.	05Q	LMC	\$3,000.00
		1178	6437978	CDBG-CV - Salisbury	05Q	LMC	\$3,508.00
		1180	6437978	CDBG-CV Rental Assistance - Whitehead	05Q	LMC	\$1,400.00
		1181	6437978	CDBG-CV Rental Assistance - KEYS	05Q	LMC	\$3,800.00
		1182	6437978	CDBG-Rental Assistance - BARCLAY	05Q	LMC	\$4,650.00
		1183	6437978	CDBG-CV Rental Assistance - Thomas	05Q	LMC	\$1,448.00
		1184	6437978	CDBG - Rental Assistance - Mints	05Q	LMC	\$3,620.00
		1185	6437978	CDBG-CV - Hostelley	05Q	LMC	\$4,170.00
		1187	6462640	CDBG-CV Rental Assistance -Smith, C	05Q	LMC	\$2,409.00
		1188	6462640	CDBG-CV Rental Assistance - Weeden	05Q	LMC	\$1,109.00
			6469467	CDBG-CV Rental Assistance - Weeden	05Q	LMC	\$2,218.00
		1189	6462640	CDBG-CV Rental Assistance - Hollaway	05Q	LMC	\$2,625.00
			6469467	CDBG-CV Rental Assistance - Hollaway	05Q	LMC	\$3,500.00
		1191	6462640	CDBG-CV Rental Assistance - Parker	05Q	LMC	\$2,910.00
		1192	6462640	CDBG-CV Rental Assistance - Frampton	05Q	LMC	\$3,450.00
		1193	6462640	CDBG-CV Rental Assistance - Aul	05Q	LMC	\$1,200.00
		1194	6462640	CDBG-CV Rental Assistance - Richardson	05Q	LMC	\$950.00
		1195	6462640	CDBG-CV Rental Assistance - Raspberry	05Q	LMC	\$1,935.00
		1196	6462640	CDBG-CV Rental Assistance - Washington	05Q	LMC	\$1,200.00
		1197	6462640	CDBG-CV Rental Assistance - Price Gray	05Q	LMC	\$5,175.00
		1198	6462640	CDBG-CV Rental Assistance - Depew	05Q	LMC	\$7,500.00
		1200	6469467	CDBG-CV Rental Assistance - Almony	05Q	LMC	\$2,700.00
		1201	6469467	CDBG-CV Rental Assistance - Thompson	05Q	LMC	\$2,700.00
		1202	6469467	CDBG-CV Rental Assistance - McIsaac	05Q	LMC	\$2,700.00
		1203	6469467	CDBG-CV Rental Assistance - Martin	05Q	LMC	\$2,070.00
		1204	6469467	CDBG-CV Rental Assistance - Walker	05Q	LMC	\$6,675.00
		1206	6469467	CDBG-CV - LeBorys	05Q	LMC	\$1,157.00
		1261	6595459	Emergency Winter Shelter	03T	LMC	\$11,866.10



Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2020	28	1261	6606742	Emergency Winter Shelter	03T	LMC	\$20,182.52
			6663462	Emergency Winter Shelter	03T	LMC	\$897.85
			6674409	Emergency Winter Shelter	03T	LMC	\$19,970.96
			6680519	Emergency Winter Shelter	03T	LMC	\$3,000.00
			6696408	Emergency Winter Shelter	03T	LMC	\$5,421.50
			6706450	Emergency Winter Shelter	03T	LMC	\$504.00
			6716887	Emergency Winter Shelter	03T	LMC	\$2,520.00
			6729022	Emergency Winter Shelter	03T	LMC	\$5,200.00
			6770000	Emergency Winter Shelter	03T	LMC	\$437.07
		1283	6654464	FCCAU - COVID	03T	LMC	\$983.90
	29	1263	6606742	CDBG-CV Anna's House noncongregate shelter	03T	LMC	\$2,936.00
			6654464	CDBG-CV Anna's House noncongregate shelter	03T	LMC	\$2,848.00
	30	1211	6483776	CV-Habitat for Humanity	05Z	LMC	\$2,250.00
	31	1230	6493720	CDBG-CV N-STEP	05D	LMC	\$2,331.32
			6505061	CDBG-CV N-STEP	05D	LMC	\$168.68
2022	18	1298	6737272	Program Support - ERS	03T	LMC	\$20,670.00
			6752762	Program Support - ERS	03T	LMC	\$23,790.00
			6755406	Program Support - ERS	03T	LMC	\$22,555.00
			6770000	Program Support - ERS	03T	LMC	\$7,985.00
Total							\$1,021,544.52

LINE 19 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 19

No data returned for this view. This might be because the applied filter excludes all data.



Office of Community Planning and Development
U.S. Department of Housing and Urban Development
Integrated Disbursement and Information System
Expenditure Report
Use of CDBG, CDBG-CV Funds by HARFORD COUNTY, MD
from 07-01-2023 to 06-30-2024

DATE: 09-26-24
TIME: 14:49
PAGE: 1

Matrix Code	Activity Group	Matrix Code Name	Disbursements during PY 2023	Percent of Total Disbursed in 2023
14A	HR	Rehab: Single-Unit Residential	157,488.00	11.08%
14H	HR	Rehabilitation Administration	11,456.88	0.81%
Subtotal for : Housing			168,944.88	11.89%
03B	PI	Facility for Persons with Disabilities	36,600.00	2.58%
03E	PI	Neighborhood Facilities	25,000.00	1.76%
03F	PI	Parks, Recreational Facilities	520,574.58	36.64%
03J	PI	Water/Sewer Improvements	181,968.96	12.81%
03K	PI	Street Improvements	40,359.00	2.84%
03L	PI	Sidewalks	48,000.00	3.38%
Subtotal for : Public Facilities and Improvements			852,502.54	60.00%
03T	PS	Operating Costs of Homeless/AIDS Patients Programs	178,757.38	12.58%
Subtotal for : Public Services			178,757.38	12.58%
20	AP	Planning	19,997.41	1.41%
21A	AP	General Program Administration	181,137.36	12.75%
21D	AP	Fair Housing Activities (subject to 20% Admin Cap)	19,400.00	1.37%
Subtotal for : General Administration and Planning			220,534.77	15.52%
Total Disbursements			1,420,739.57	100.00%

PR26 - Activity Summary by Selected Grant
 Date Generated: 05/26/2024
 Grants: HARFORD COUNTY
 Grant Year: 2023, 2024
 Formulas and Competitive Grants only, CARES Act Grants only

Total Grant Amount for CDBG 2023 Grant Year B23UC240013 Grant Number = \$1,136,408.00									
State	Grantee Name	Gant Year	Activity Group	Matrix Code	Objective	IDIS Activity	Activity to prevent, and prepare for, and respond to Coronavirus	Amount Funded From Selected Grant	Amount Drawn From Selected Grant
MD	HARFORD COUNTY	2023	B23UC240013	Administrative And Planning	21A	1404	No	\$29,165.00	\$11,178.73
MD	HARFORD COUNTY	2023	B23UC240013	Administrative And Planning	21D	1370	No	\$8,000.00	\$8,000.00
MD	HARFORD COUNTY	2023	B23UC240013	Administrative And Planning	21D	1400	No	\$3,978.00	\$3,978.00
MD	HARFORD COUNTY	2023	B23UC240013	Total Administrative And Planning				\$221,143.00	\$221,143.00
MD	HARFORD COUNTY	2023	B23UC240013	Housing	14A	LMH	1314	No	Completed
MD	HARFORD COUNTY	2023	B23UC240013	Total Housing				\$0.00	\$0.00
MD	HARFORD COUNTY	2023	B23UC240013	Public Improvements	03B	LMC	1371	No	Completed
MD	HARFORD COUNTY	2023	B23UC240013	Public Improvements	03C	LMC	1402	No	Completed
MD	HARFORD COUNTY	2023	B23UC240013	Public Improvements	03E	LMA	1381	No	Completed
MD	HARFORD COUNTY	2023	B23UC240013	Total Public Improvements				\$72,138.55	6.35%
MD	HARFORD COUNTY	2023	B23UC240013	Public Services	03T	LMC	1357	No	Completed
MD	HARFORD COUNTY	2023	B23UC240013	Public Services	03T	LMC	1358	No	Completed
MD	HARFORD COUNTY	2023	B23UC240013	Non CARES Related Public Services				\$75,000.00	\$75,000.00
MD	Total 2023								
	Grand Total								
								\$228,499.28	\$228,499.28
								19.30%	19.30%
								\$416,261.55	\$416,261.55
								\$428,735.55	\$428,735.55

REPORT FOR CPD PROGRAM PCM YR		CPDG, HOME 2023	Section 3 Total By Program CDBG																																																	
<p>U.S. Department of Housing and Urban Development Office of Community Planning and Development Integrated Disbursement and Information System</p> <p>Section 3 Report</p> <p>Grantee: HARFORD COUNTY</p>																																																				
<p>DATE: 09-09-24 TIME: 14:03 PAGE: 1</p>																																																				
<p>Total Number of Activities</p> <table border="1"> <tr> <td>Total Labor Hours</td> <td>1</td> </tr> <tr> <td>Section 3 Worker Hours</td> <td>0</td> </tr> <tr> <td>Targeted Section 3 Worker Hours</td> <td>0</td> </tr> </table> <p>Qualitative Efforts</p> <table border="1"> <tr> <td>A Outreach efforts to generate job applicants who are Public Housing Targeted Workers</td> <td>0</td> </tr> <tr> <td>B Outreach efforts to generate job applicants who are Other Funding Targeted Workers</td> <td>0</td> </tr> <tr> <td>C Direct, on-site job training (including apprenticeships)</td> <td>0</td> </tr> <tr> <td>D Indirect training such as arranging for, contracting for, or paying tuition for, off-site training</td> <td>0</td> </tr> <tr> <td>E Technical assistance to help Section 3 workers compete for jobs (e.g., resume assistance, coaching)</td> <td>0</td> </tr> <tr> <td>F Outreach efforts to identify and secure bids from Section 3 business concerns</td> <td>0</td> </tr> <tr> <td>G Technical 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Section 3 Worker Hours	0	A Outreach efforts to generate job applicants who are Public Housing Targeted Workers	0	B Outreach efforts to generate job applicants who are Other Funding Targeted Workers	0	C Direct, on-site job training (including apprenticeships)	0	D Indirect training such as arranging for, contracting for, or paying tuition for, off-site training	0	E Technical assistance to help Section 3 workers compete for jobs (e.g., resume assistance, coaching)	0	F Outreach efforts to identify and secure bids from Section 3 business concerns	0	G Technical assistance to help Section 3 business concerns understand and bid on contracts	0	H Division of contracts into smaller jobs to facilitate participation by Section 3 business concerns	0	I Provided or connected residents with assistance in seeking employment including: drafting resumes, preparing for interviews, finding job opportunities, connecting residents to job placement services	0	J Held one or more job fairs	0	K Provided or 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Section 12(e)(2) of the Workforce Innovation and Opportunity Act	0	U Other	0
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U Other	0																																																			

 U.S. Department of Housing and Urban Development Office of Community Planning and Development Integrated Disbursement and Information System Section 3 Report			DATE: 09-09-24 TIME: 14:43 PAGE: 2
Grantee: HARFORD COUNTY			

Section 3 Details By Program, Program Year & Activity

Program	Program Year	Field Office	Grantee	Activity ID	Activity Name	Qualitative Efforts - Other Effort Description	Total Labor Hours	S3 Worker Hours	S3W Benchmark Hours Met (25%)	Targeted S3W Hours	Targeted S3W Benchmark Hours Met (%)
CDBG	2023	BALTIMORE	HARFORD COUNTY	1386	Nuttall Avenue Park Construction		0	0	0	0	No
CDBG	2023	Total for 2023					0	0	0	0	No
CDBG	Total						0	0	0	0	No

Legend

- A Outreach efforts to generate job applicants who are Public Housing Targeted Workers
- B Outreach efforts to generate job applicants who are Other Funding Targeted Workers.
- C Direct, on-site job training (including apprenticeships).
- D Indirect training such as arranging for, contracting for, or paying tuition for, off-site training.
- E Technical assistance to help Section 3 workers compete for jobs (e.g., resume assistance, coaching).
- F Outreach efforts to identify and secure bids from Section 3 business concerns.
- G Technical assistance to help Section 3 business concerns understand and bid on contracts.
- H Division of contracts into smaller jobs to facilitate participation by Section 3 business concerns.
- I Provided or connected residents with assistance in seeking employment including: drafting resumes, preparing for interviews, finding job opportunities, connecting residents to job placement services, held one or more job fairs.
- J Provided or connected residents with supportive services that can provide direct services or referrals.
- K Assisted or connected residents with finding child care.
- L Provided or connected residents with supportive services that provide one or more of the following: work readiness health screenings, interview clothing, uniforms, test fees, transportation.
- M Assisted residents to apply for or attend community college or a four year educational institution.
- N Assisted residents to apply for or attend vocational/technical training.
- O Assisted residents to obtain financial literacy training and/or coaching.
- P Assisted residents to obtain financial literacy training and/or coaching.
- Q Bonding assistance, guarantees, or other efforts to support viable bids from Section 3 business concerns.
- R Provided or connected residents with training on computer use or online technologies.
- S Promoting the use of a business registry designed to create opportunities for disadvantaged and small businesses.
- T Outreach, engagement, or referrals with the state one-stop system, as designed in Section 121(e)(2) of the Workforce Innovation and Opportunity Act.
- U Other

Appendix IV. Citizen Participation Plan



HARFORD COUNTY DEPARTMENT OF HOUSING & COMMUNITY SERVICES

U.S. DEPARTMENT OF HOUSING & URBAN DEVELOPMENT CITIZEN PARTICIPATION PLAN

**COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)
&
HOME PARTNERSHIP PROGRAM (HOME)**

**ROBERT G. CASSILLY
County Executive**

**BARBARA W. RICHARDSON
Director**

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**HARFORD COUNTY MARYLAND CITIZEN
PARTICIPATION PLAN
U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD)**

INTRODUCTION

Purpose

This Citizen Participation Plan has been prepared in accordance with the U.S. Department of Housing and Urban Development (HUD) regulations 24 CFR Part 91.105, Consolidated Submission for Community Planning and Development Programs, as amended.

The Citizen Participation Plan sets forth Harford County, Maryland policies and procedures for involving citizens throughout all its planning and policy development processes for programs funded with federal housing and community development funds. It outlines specific efforts made on the part of Harford County to solicit input from low and moderate income persons, persons in the protected classes, including ethnic and racial minorities, persons with limited English proficiency (LEP), public housing residents, persons with disabilities, and other special populations who may be eligible to benefit from activities financed in whole or in part using federal HUD funds and/or to benefit from the strategies resulting from the jurisdiction's Analysis of Impediments to Fair Housing (AI).

Specifically, this Citizen Participation Plan presents Harford County's plan for providing for and encouraging all citizens to participate in the development, revision, amendment, adoption, and implementation of the following:

- 1) The Citizen Participation Plan (CPP)
- 2) The Analysis of Impediments to Fair Housing (AI)
- 3) The Consolidated Plan (CP)
- 4) The Annual Action Plan (AAP)
- 5) The Consolidated Annual Performance and Evaluation Report (CAPER), and
- 6) The Section 108 Loan Guarantee Program

Lead Department

Harford County Department of Housing & Community Services is the lead department for the administration of the Community Development Block Grant (CDBG) and Home Investment Partnership (HOME) programs.

Effective Date

Subsequent to approval of this CPP by the County, the CP shall be effective until the plan is amended or replaced by the County.

ENCOURAGEMENT OF CITIZEN PARTICIPATION

General

The County provides for and encourages citizens to participate in the development, revision, amendment, adoption and implementation of the CPP, the AI, the CP, the AAP, and the CAPER. Harford County encourages participation by low- and moderate-income persons, particularly those living in areas where CDBG and HOME funds may be used. With respect to the public participation initiatives included in this CPP, the County will take appropriate actions to encourage the participation of all its citizens, including minorities, non-English speaking persons, and persons with disabilities.

Municipalities, Organizations, and Local Public Housing Authority

The County encourages the participation of the County's three municipalities, The City of Aberdeen, The Town of Bel Air, and The City of Havre de Grace. The County further encourages the participation of local and regional institutions, the Continuum of Care, businesses, developers, nonprofit organizations, philanthropic organizations, and community-based and faith-based organizations in the process of developing, revising, amending, adopting and implementing the AI and the CP. This will be achieved through stakeholder interviews, focus groups and/or public meetings held during the development, revision, amendment, adoption and implementation processes for all documents covered by this CPP.

The County encourages, in consultation with the local public housing agency, the participation of residents (including resident advisory boards, resident counsels and resident management corporations) of any public housing developments located within the County, in the process of developing, revising, amending, adopting and implementing the AI and the CP. This will be carried out by providing to the local housing authority information on public meetings, surveys and other outreach initiatives related to the AI and the CP.

The County will provide information to the executive director of the Havre de Grace Housing Authority (HDGHA) about the AI, its affirmatively furthering fair housing strategy, and CP activities related to the public housing developments and communities so that HDGHA may make this information available at the annual public hearings required for its Public Housing Authority Plan.

Encouragement of Non-English Speaking Persons and Persons with Disabilities

The County will also make every reasonable effort to encourage the participation of non-English speaking persons, limited English proficiency persons, and persons with disabilities. Any non-English speaking resident who wishes to participate may contact Harford County Department of Housing & Community Services prior to the hearings so that adequate arrangements can be made. Such requests should be made at least five (5) working days prior to the hearing date to

permit the County to make the necessary arrangements.

In accordance with the Americans with Disabilities Act persons needing a special accommodation to participate in any proceeding should contact Harford County Department of Housing & Community Development for assistance; if hearing impaired, telephone the Relay Service Number 711.

Online Access

The County will post draft and final copies of all documents covered by this CPP on its website accessible at <http://www.harfordcountymd.gov/244/Housing-Community-Development>

Other Engagement Techniques

The CPP has been and will continue to be amended as the County continues to gain access to technology that improves the avenues of participation by its residents.

THE CITIZEN PARTICIPATION PLAN (CPP)

Amendments to an Approved Citizen Participation Plan (CPP)

The County will follow the process and procedures described below to amend its approved CPP, as needed.

a. Amendment Considerations

The County will amend the CPP, as necessary, to ensure adequate engagement and involvement of the public in making decisions related to its HUD programs.

Substantial amendments to the CPP may be required should a provision of the CPP be found by the County to conflict with HUD regulations, or when changes in HUD regulations occur. Edits to the CPP that only include updated contact information or editorial changes for clarity will not be released for public review and comment.

b. Proposed Amended CPP Review

The proposed amended CPP will be made available for public review for a 15-day period prior to County consideration and adoption, and may be done concurrently with the public review and comment process for the CP. Upon request, the County shall make the CPP available in a format accessible to persons with disabilities.

c. Public Comments Received on Draft Amended CPP

The County Contact Person or his/her designee will accept written comments, during the public review period. A summary of all written comments and those received orally during the CP public hearing, as well as the County's responses to all such written comments, will be attached to the amended CPP prior to submission to HUD.

d. Public Hearing

The County will conduct a public hearing to review and accept public comments on the draft amended CPP prior to its approval and submittal to HUD. This public hearing may be held concurrently with the public hearing held in conjunction with the CP.

e. Submission to HUD

A copy of the amended CPP, including a summary of all written comments and those received during the public hearing will be submitted to HUD. A summary of any comments or views not accepted and the reasons therefore shall be supplied to HUD as well.

THE ANALYSIS OF IMPEDIMENTS TO FAIR HOUSING CHOICE (AI)

AI Development

The County will follow the process and procedures described below in the development of its AI.

a. Stakeholder Consultation and Citizen Outreach

In the development of the AI, the County will consult with other public and private agencies including, but not limited to, the following:

- 1) Local County Municipalities
- 2) Local public housing authorities
- 3) Other assisted housing providers
- 4) Social service providers including those focusing on services to minorities, families with children, the elderly, persons with disabilities, persons with HIV/AIDS and their families, homeless persons, and other protected classes
- 5) Community-based and regionally-based organizations that represent protected class members and organizations that enforce fair housing laws
- 6) Regional government agencies involved in metropolitan-wide planning and transportation responsibilities

A variety of mechanisms may be utilized to solicit input from these entities. These include telephone or personal interviews, mail surveys, internet-based feedback and surveys, focus groups, and/or consultation workshops.

b. Public Hearing

To obtain the views of the public on AI-related data and affirmatively furthering fair housing in the County's housing and community development programs, the County will conduct at least one public hearing before the draft AI is published for

comment.

c. Public Display and Comment Period

The draft AI will be placed on display for a period of no less than thirty (30) calendar days to encourage public review and comment. The public notice shall include a brief summary of the content and purpose of the draft AI, the dates of the public display and comment period, the locations where copies of the proposed document can be examined, how comments will be accepted, when the document will be considered for action by Harford County Department of Housing & Community Services, and the anticipated submission date to HUD.

In addition, the County will make available a reasonable number of free copies of the proposed document to residents and groups that request them.

d. Comments Received on the Draft AI

The County Contact Person or his /her designee will accept all public comments, during the 30-day public display and comment period. The County will consider any public comments or views received in writing, or orally at the public hearings, in preparing the final AI. A summary of these comments or views, and a summary of any comments or views not accepted and the reasons why, will be attached to the final AI for submission to HUD.

Revisions to the AI

The County will follow the process and procedures described below to revise its approved AI, as needed.

a. Public Display and Comment Period

The proposed Amended AI will be placed on display for a period of no less than thirty (30) calendar days to encourage public review and comment. The public notice shall include a brief summary of the revisions, the dates of the public display and comment period, the locations where copies of the proposed Amended AI can be examined, how comments will be accepted, when the document will be considered for action by Harford County Department of Housing & Community Services, and the anticipated submission date to HUD.

b. Comments Received on the Proposed Amended AI

The County Contact Person, or his/her designee, will accept written comments, during the 30-day public display and comment period. The County will consider any comments or views of County residents received in writing, or orally at public hearings, in preparing the final Amended AI. A summary of these comments or views, and a summary of any comments or views not accepted and the reasons why,

will be attached to the final Amended AI for submission to HUD.

c. **Submission to HUD**

The final Amended AI will be submitted to HUD within thirty (30) calendar days following the end of the public display and comment period.

THE CONSOLIDATED PLAN (CP)

CP Development

The County will follow the process and procedures described below in the development of its CP.

a. **Stakeholder Consultation and Citizen Outreach**

In the development of the CP, the County will consult with other public and private agencies including, but not limited to, the following:

- 1) Local County Municipalities
- 2) Local public housing authorities
- 3) Other assisted housing providers
- 4) Social service providers including those focusing on services to minorities, families with children, the elderly, persons with disabilities, persons with HIV/AIDS and their families, homeless persons, and other protected classes
- 5) Community-based and regionally-based organizations that represent protected class members and organizations that enforce fair housing laws
- 6) Regional government agencies involved in metropolitan-wide planning and transportation responsibilities

A variety of mechanisms may be utilized to solicit input from these persons/service providers/agencies/entities. These include written letters, telephone or personal interviews, mail surveys, internet-based feedback and surveys, focus groups, and/or consultation workshops.

b. **Public Hearings**

The County will conduct at least two public hearings annually to obtain residents' views and to respond to proposals and questions. The first public hearing will be conducted before the CP draft is published for public comment, during which the County will address housing and community development needs, development of proposed activities, the amount of assistance the County expects to receive (including grant funds and program income), the range of activities that may be undertaken, including the estimated amount that will benefit low- and moderate-income residents, and a review of program performance.

The second public hearing will be conducted during or after the 30-day public comment period during which the County will address identified housing and community development needs, proposed eligible activities, and proposed strategies and actions for affirmatively furthering fair housing consistent with the Analysis of Impediments to Fair Housing.

c. Potential Displacement of Persons

Although the County does not anticipate any residential displacement to occur in the near future, it is required to describe its plans to minimize the displacement of persons and to assist any persons displaced. Should displacement of residents be necessary as a result of the use of funds covered by this CP, the County shall compensate residents who are actually displaced in accordance with HUD Handbook No. 1378, Tenant Assistance, Relocation and Real Property Acquisition.

d. Public Display and Comment Period

The draft CP will be placed on display for a period of no less than thirty (30) calendar days to encourage public review and comment. The public notice shall include a brief summary and purpose of the CP, the anticipated amounts of funding (including program income, if any), the dates of the public display and comment period, the locations where copies of the draft CP can be examined, how comments will be accepted, when the document will be considered for action by Harford County Department of Housing & Community Services, and the anticipated submission date to HUD. The County will make available a reasonable number of free copies of the draft document to residents and groups that request them.

e. Comments Received on the Draft Consolidated Plan (CP)

The County Contact Person, or his/her designee, will accept written comments, during the 30-day public display and comment period. The County will consider any comments or views of County residents received in writing, or orally at the public hearings, in preparing the final CP. A summary of these comments or views, and a summary of any comments or views not accepted and the reasons why, will be attached to the final CP for submission to HUD.

f. Submission to HUD

The CP will be submitted to HUD on or before May 15 before the County's five-year program cycle begins on July 1.

Revisions to the Consolidated Plan (CP)

The County will follow the process and procedures described below to revise its approved CP, as needed.

a. Revision Considerations

There are two (2) types of amendments that may occur with the CP: minor amendments and substantial amendments. An amendment to the approved CP is considered substantial under the following circumstances:

- 1) To make changes to its activity priorities or the method of distribution of funds
- 2) To carry out an activity using funds for any program covered by the CP but not previously described in the AAP
- 3) Changes in the use of CDBG funds from one eligible activity to another
- 4) To change the activity, purpose, scope, location or beneficiaries of an activity.

All other changes to the method of distribution or investment strategy that do not meet the criteria defined above will be considered minor amendments, will be reviewed and approved by Community Development staff and will not be subject to public comments.

b. Public Display and Comment Period

The proposed Amended CP will be placed on display for a period of no less than thirty (30) calendar days to encourage public review and comment. The public notice shall include a brief summary of the revisions, the dates of the public display and comment period, the locations where copies of the proposed Amended CP can be examined, how comments will be accepted, when the document will be considered for action by Harford County Department of Housing & Community Services, and the anticipated submission date to HUD. In addition, the County will make available a reasonable number of free copies to residents and groups that request them.

c. Comments Received on the Proposed Amended CP

The County Contact Person, or his/her designee, will accept written comments, during the 30-day public display and comment period. The County will consider any comments or views of County residents received in writing, or orally at public hearings, in preparing the final Amended CP. A summary of these comments or views, and a summary of any comments or views not accepted and the reasons why, will be attached to the final Amended CP for submission to HUD.

d. Submission to HUD

The final Amended CP will be submitted to HUD within thirty (30) calendar days following the end of the public display and comment period.

THE ANNUAL ACTION PLAN (AAP)

AAP Development

The County will follow the process and procedures described below in the development of its AAP:

a. Public Hearings

The County will conduct at least two public hearings annually to obtain residents' views and to respond to proposals and questions. The first public hearing will be conducted before the AAP draft is published for public comment, during which the County will address housing and community development needs, development of proposed activities, the amount of assistance the County expects to receive (including grant funds and program income), the range of activities that may be undertaken, including the estimated amount that will benefit low- and moderate-income residents, and a review of program performance.

The second public hearing will be conducted during or after the 30-day public comment period during which the County will address identified housing and community development needs, proposed eligible activities, and proposed strategies and actions for affirmatively furthering fair housing consistent with the Analysis of Impediments to Fair Housing.

b. Public Display and Comment Period

The draft AAP will be placed on display for a period of no less than thirty (30) calendar days to encourage public review and comment. The public notice shall include a brief summary of the AAP, the anticipated amounts of funding (including program income, if any), the dates of the public display and comment period, the locations where copies of the draft AAP can be examined, how comments will be accepted, when the document will be considered for action by Harford County Department of Housing & Community Services, and the anticipated submission date to HUD. In addition, the County will make available a reasonable number of free copies to residents and groups that request them.

c. Comments Received on the Draft AAP

The County Contact Person or his /her designee will accept written comments, during the 30-day public display and comment period. The County will consider any comments or views of County residents received in writing, or orally at the public hearings, in preparing the final AAP. A summary of these comments or views, and a summary of any comments or views not accepted and the reasons why, will be attached to the final AAP for submission to HUD.

d. Submission to HUD

The AAP will be submitted annually to HUD on or before May 15 before the start of the County's program year on July 1.

Revisions to the Annual Action Plan (AAP)

The County will follow the process and procedures described below to revise its approved AAP, as needed.

a. Revision Considerations

There are two (2) types of amendments that may occur with the AAP: minor amendments and substantial amendments. An amendment to the approved AAP is considered substantial under the following circumstances:

- 1) To make changes to its activity priorities or the method of distribution of funds
- 2) To carry out an activity using funds for any program covered by the CP
but not previously described in the AAP
- 3) Changes in the use of CDBG funds from one eligible activity to another
- 4) To change the activity, purpose, scope, location or beneficiaries of an activity.

All other changes to the method of distribution or investment strategy that do not meet the criteria defined above will be considered minor amendments, will be reviewed and approved by Community Development staff, and will not be subject to public comments.

b. Public Display and Comment Period

The proposed Amended AAP will be placed on display for a period of no less than thirty (30) calendar days to encourage public review and comment. The public notice shall include a brief summary of the revisions, the dates of the public display and comment period, the locations where copies of the draft AAP can be examined, how comments will be accepted, when the document will be considered for action by Harford County Department of Housing & Community Services, and the anticipated submission date to HUD. In addition, the County will make available a reasonable number of free copies to residents and groups that request them.

c. Comments Received on the Proposed Amended AAP

The County Contact Person, or his/her designee, will accept written comments, during the 30-day public display and comment period. The County will consider any comments or views of County residents received in writing, or orally at public hearings, in preparing the final Amended AAP. A summary of these comments or views, and a summary of any comments or views not accepted and the reasons why, will be attached to the final Amended AAP for submission to HUD.

d. Submission to HUD

The final Amended APP will be submitted to HUD within thirty (30) calendar days following the end of the public display and comment period.

DISASTERS, EMERGENCY EVENTS AND URGENT NEEDS

Disasters, Emergency Events, and Urgent Needs

In the event of a declared disaster or emergency, it may be necessary to expedite substantial amendments to the Annual Action Plan. These amendments may include funding new activities and/or the reprogramming of funds, including canceling activities to meet needs resulting from a declared disaster or emergency. Therefore, the County may utilize CDBG or HOME funds to meet these needs with a 5-day public comment period instead of a 30-day public comment period (otherwise required for substantial amendments).

Urgent Needs

To comply with the “Urgent Needs” National Objective, activities undertaken in response to disaster or emergency events will meet community development needs having particular urgency. These activities will alleviate existing conditions that the County certifies:

- Pose a serious and immediate threat to the health and welfare of the community;
- Are of recent origin or recently became urgent;*
- Are unable to be financed by the County on its own.

*A condition will generally be considered to be of recent origin if it is developed or became critical within 18 months preceding the County’s certification.

In the event of certain disasters or emergencies HUD may provide waivers and or alternative requirements relative to public notification processes. In such events, the County will avail itself of any provided that will help in expediting notifications for the delivery of assistance to the community.

In the event that national or local health officials recommend social distancing and/or limited public gatherings for public health reasons, virtual or web-based hearings will be used in lieu of in-person hearings. If this format is used accommodations for real-time responses, timely responses from local officials to all citizen questions and issues, public access to all questions and response, and accommodations for persons with disabilities or limited English proficiency will be made to the greatest extent possible.

CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION REPORT (CAPER)

Report Development

The County will follow the process and procedures described below in the development of its Consolidated Annual Performance and Evaluation Report (CAPER).

a. Report Considerations

The Community Development staff will evaluate and report the accomplishments and expenditures of the previous program year for CDBG and HOME, and draft the CAPER in accordance with HUD requirements.

b. Public Display and Comment Period

The draft CAPER will be placed on display for a period of no less than fifteen (15) calendar days to encourage public review and comment. The public notice shall include a brief summary and purpose of the CAPER, a summary of program expenditures, a summary of program performance, the dates of the public display and comment period, the locations where copies of the draft CAPER can be examined, how comments will be accepted, and the anticipated submission date to HUD.

c. Comments Received on the Draft CAPER

The County Contact Person, or his/her designee, will accept written comments, during the 15-day public display and comment period. The County will consider any comments or views of County residents received in writing in preparing the final CAPER. A summary of these comments or views, and a summary of any comments or views not accepted and the reasons why, will be attached to the final CAPER for submission to HUD.

d. Submission to HUD

The CAPER will be submitted annually to HUD no later than September 28.

AVAILABILITY TO THE PUBLIC

Typical or standard documents available for public access, at a minimum will include the proposed and final AFH, proposed and final revisions to the AI, proposed and final AAP, the proposed and final Five-Year CP, proposed and final Substantial Amendments to an AAP or the CP, CAPER, and the CPP.

The County will provide copies of standard documents within a reasonable amount of time to the public upon a request. Every reasonable attempt shall be made to accommodate persons with disabilities and assist them in obtaining requested materials.

ACCESS TO RECORDS

The County will provide the public with reasonable and timely access to information and records relating to the data or content of the AI, the CP, as well as the proposed, actual, and past use of funds covered by this CPP. The law requires reasonable public access to records about previous expenditures during the past five years, and reasonable public access to records relating to the expenditure of funds during the previous five (5) program years.

COMPLAINTS

Residents may register complaints regarding any aspect of both the CDBG and HOME programs by contacting the County Contact Person, or his/her designee. All written complaints received will be addressed in writing within fifteen (15) calendar days.

Residents wishing to object to HUD approval of the final CP may send written objections to the HUD Area Office, Community Planning and Development Division, U.S. Department of Housing and Urban Development, 10 South Howard Street, Baltimore, MD 21201. Objections should be made within thirty (30) calendar days after the City has submitted the CPP to HUD. Objections shall include an identification of requirements not met and available facts and data.

TECHNICAL ASSISTANCE

Harford County Department of Housing & Community Services staff is available to assist any person or organizations that request such assistance in commenting on the AI and in developing proposals for funding assistance under the CDBG and HOME programs. All potential applicants are strongly encouraged to contact Harford County Department of Housing & Community Services for technical assistance before initiating a funding request application.

PUBLIC NOTICES

All public notices will be published in the local community newspaper no less than two weeks before a public hearing or document review period, and will include a summary of the information to be presented at the public hearing. The notices shall also be posted on the Harford County Housing and Community Services website accessible at:
<http://www.harfordcountymd.gov/244/Housing-Community-Development>

COUNTY CONTACT

All communication regarding the CPP, the AI, the CP, the AAP, the CAPER, comments,

complaints, reasonable accommodation for disabled persons, translation services, or other elements shall be directed to:

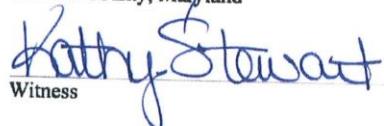
Barbara W. Richardson, Director
Harford County Department of Housing
& Community Services
15 South Main Street, Bel Air, MD 21014
Phone: (410) 638-3045 x 1362

APPROVAL

This **Citizen Participation Plan** will be effective until it is amended or replaced by the County.


Robert G. Cassilly, County Executive
Harford County, Maryland

4-10-2024
Date


Kathy Stewart
Witness

4-10-2024
Date

Approved:


Barbara W. Richardson, Director
Department of Housing & Community Services

4/2/2024
Date