

Harford County Government-Dept of Public Works
Sediment Control Plan Transmittal

Sediment Control Plan Name: _____

Project contract number: _____ Energov number: _____

Eng. Firm: _____ Phone No: _____

Contact Person/Eng: _____ E-mail address: _____

<input checked="" type="checkbox"/>	SUBMITTAL TYPE (Check all that apply)	REQUIRED PACKAGE	DATE IN & DPW initials	TARGET DATE	DATE OUT
<input type="checkbox"/>	Fee Authorization Letter	Signed Original Fee Authorization Letter (signed by corporate officer, property owner, contract purchaser, lessee or tenant) And proof of ownership, purchase contract, or lease copy			
<input type="checkbox"/>	Proof of Ownership Or Lease Agreement	Recorded deed copy, executed purchase contract copy, executed settlement statement copy, a tax bill copy or executed lease agreement copy. Executed Operating Agreement if developer entity is an LLC			
<input type="checkbox"/>	1st Review	3 folded & stapled sediment control plan copy sets Signed Original Fee Authorization Letter & proof of ownership, purchase contract or lease copy (if not previously submitted, see above)			
<input type="checkbox"/>	Subsequent Review	1 folded & stapled sediment control plan copy set 1 folded markup (redlined) sediment control plan set			
<input type="checkbox"/>	Subsequent Review	1 folded & stapled sediment control plan copy set 1 folded markup (redlined) sediment control plan set			
<input type="checkbox"/>	Subsequent Review	1 folded & stapled sediment control plan copy set 1 folded markup (redlined) sediment control plan set			
<input type="checkbox"/>	Final Review	4 folded & stapled sediment control plan copy sets 1 rolled original sediment control Mylar set 1 folded markup (redlined) sediment control plan set 1 Grading Permit Application with original signatures (8½ x 14)			
<input type="checkbox"/>	Revision First Review	1 folded & stapled sediment control plan copy set with revision stated in revision block			
<input type="checkbox"/>	Revision Final Review	1 rolled original sediment control Mylar set with revision stated in revision block 3 folded & stapled sediment control plan copy sets 1 folded markup (redlined) sediment control plan set, if resubmitted			
<input type="checkbox"/>	Revision Final Review	1 rolled original sediment control Mylar set with revision stated in revision block 3 folded & stapled sediment control plan copy sets 1 folded markup (redlined) sediment control plan set, if resubmitted			
<input type="checkbox"/>	Redline Revision (Emergency Revision)	2 folded & stapled sediment control plan copy sets			
<input type="checkbox"/>	Update	4 folded & stapled sediment control plan copy sets 1 rolled & stapled sediment control plan copy set 1 rolled original sediment control Mylar set with an <u>Update</u> Harford County signature block 1 Grading Permit Renewal Application with original signatures (8½ x 14)			
<input type="checkbox"/>	Other (Special Request)				

Reviewer Comments/Date:

Reviewer Comments/Date:

Reviewer Comments/Date:

Reviewer Comments/Date:

Reviewer Comments/Date:

Reviewer Comments/Date:

To SCD: _____

Hold/Release Date: _____

Remarks → See Back

SCD Comments: _____