

**Harford County Government-Dept of Public Works**  
**Stormwater Management Plan Transmittal-Part 3 of 3**

Project Contract Number: \_\_\_\_\_ Plan Name: \_\_\_\_\_

Plan number: \_\_\_\_\_ ENG Firm: \_\_\_\_\_ Phone No: \_\_\_\_\_

Contact Person/Eng: \_\_\_\_\_ E-mail address: \_\_\_\_\_

✓	SUBMITTAL TYPE Check all that apply	REQUIRED PACKAGE	DATE IN & DPW initials	TARGET DATE	DATE OUT
<input type="checkbox"/>	<b>REVISION WITH SPEC CHANGE</b>	1 rolled original SWM mylar set with revision description stated in revision block 2 sets of computations if computations are being revised <b>OR</b> 2 sets of computations if small pond approval is revised 1 additional set each of plan & computations if structural comps are submitted 2 folded SWM plan copy sets <b>OR</b> 2 folded SWM plan copy sets if small pond approval is revised			
<input type="checkbox"/>	<b>REVISION SUBSEQUENT REVIEW</b>	1 rolled original SWM mylar set with revision description stated in revision block 1 set of computations, if computations are being revised <b>OR</b> 2 sets of computations if small pond approval is revised 1 additional set each of plan & computations if structural comps are submitted 1 folded SWM plan copy set <b>OR</b> 2 folded SWM plan copy sets if small pond approval is revised 1 folded markup SWM plan set (redlined comments)			
<input type="checkbox"/>	<b>OWNERSHIP CHANGE</b>	2 folded SWM plan copy sets 1 rolled mylar with new owner signature block <b>Signed Original Fee Authorization Letter &amp; Executed Operating Agreement showing authorized Members if Developer Entity is an LLC</b> Proof of ownership, purchase contract or lease copy			
<input type="checkbox"/>	<b>WAIVER FIRST REVIEW</b>	2 folded SWM plan copy sets with or without computations 2 pre & post drainage area map copies 1 request letter stating type of waiver & required criteria met <b>Signed Original Fee Authorization Letter &amp; Executed Operating Agreement showing authorized Members if Developer Entity is an LLC</b> Proof of ownership, purchase contract or lease copy			
<input type="checkbox"/>	<b>WAIVER SUBSEQUENT REVIEW</b>	2 folded SWM plan copy sets with or without computations 2 pre & post drainage area map copies 1 request letter stating type of waiver & required criteria met 1 comments & markups			
<input type="checkbox"/>	<b>EXEMPTION</b>	2 folded SWM plan copy sets with or without computations 1 request letter stating type of exemption & required criteria met: 5,000 sq ft or less of land disturbance Site Plan Application Waiver letter or DAC Meeting held <b>Signed Original Fee Authorization Letter &amp; Executed Operating Agreement showing authorized Members if Developer Entity is an LLC</b>			
<input type="checkbox"/>	<b>AS-BUILT FIRST REVIEW</b>	1 rolled original SWM mylar set with as-built certification signed 1 folded SWM plan copy set 1 each hard copy geotech & compaction reports & set of photos 1 CD of geotech & compaction reports & set of photos 2 copy sets if computations computation change 1 MD-14 small pond as-built approved & red-lined based on field conditions 1 Copy of SWM Inspection report requesting as-built submittal			
<input type="checkbox"/>	<b>AS-BUILT SUBSEQUENT REVIEW</b>	1 rolled original SWM mylar set 1 folded SWM plan copy set 1 each hard copy geotech & compaction reports & set of photos 1 CD of geotech & compaction reports & set of photos 2 computation copy sets if computations change 1 MD-14 small pond as-built approved & red-lined based on field conditions 1 folded markup SWM plan set (redlined comments)			
<input type="checkbox"/>	<b>Approved plans for distribution</b>	1 folded SWM plan copy set			
<input type="checkbox"/>	<b>OTHER (Special Request)</b>				

SCD for Pond Approval:  
 Reviewer Comments/Date:

Reviewer Comments/Date:  
 Reviewer Comments/Date:

Reviewer Comments/Date:  
 **Remarks**→ See Back